

Fallbrook Regional HEALTH DISTRICT

138 S. Brandon St. • Fallbrook CA 92028 • 760-731-9187

BOARD OF DIRECTORS REGULAR BOARD MEETING

WEDNESDAY
JULY 14, 2021

6:00 PM

AT

**MEETING LOCATIONS:
ZOOM, TELECONFERENCE AND
FALLBROOK REGIONAL HEALTH DISTRICT
ADMINISTRATIVE OFFICE
138 SOUTH BRANDON ROAD
FALLBROOK, CA 92028**

Fallbrook Regional HEALTH DISTRICT

AGENDA REGULAR BOARD MEETING

Wednesday, July 14, 2021, 6:00 p.m.

Virtual and In-Person at Administrative Office, 1st Floor Community Room, 138 S. Brandon Rd., Fallbrook
Anyone attending in-person, please refer to the District's COVID-19 policy.

In accordance with the current State of Emergency and the Governor's Executive Order N-25-20, of March 12, 2020 and N-33-20 of March 19, 2020, teleconferencing will be used for this meeting. Board members, staff and members of the public will be able to participate by webinar by using the following link: <https://us02web.zoom.us/j/89386012789?pwd=NkJjUm4wUC8yREo1aURVWEZMbXRQdz09>
Meeting ID: 893 8601 2789 Password: 894269 Participants will need to download the Zoom app on their mobile device. Members of the public will also be able to participate by telephone using the following dial in information: Dial in #: (310) 372-7549, Passcode 660448.

A. CALL MEETING TO ORDER / ROLL CALL / ESTABLISH A QUORUM / PLEDGE OF ALLEGIANCE

B. APPROVAL OF THE AGENDA

C. PUBLIC COMMENTS

Opportunity for board members and citizens to speak on items of interest within subject matter jurisdiction of the District. Please note that, for comments made on items not appearing on the current agenda, the Board may take no action as to the comment at the current meeting (Gov't Code 54954.3[a]), and the Board is allowed only a brief response to the speaker's comment. For the record, please state your name. "Request to speak" cards should be filled out in advance and presented to the Board Chair or the recording secretary. The Board has a policy limiting any speaker to not more than five minutes

D. CONSENT ITEMS

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D6.	Minutes of June 18, 2021 Ad Hoc Wellness Center Steering Committee Meeting.....	28
D7.	Minutes of June 24, 2021 Facilities Committee Meeting	30
D8.	Minutes of June 25, 2021 Special Board Meeting/Public Forum	32

E. REPORTS/POSSIBLE ACTION

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E3.	Strategic Planning Committee – Directors Jeffries and Salmon	
E4.	Facilities Committee – Directors Mroz and Salmon	
E5.	Chief Executive Officer – Rachel Mason	58
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F. DISCUSSION/POSSIBLE ACTION ITEMS

F1.	Consideration of Continued Zoom Access and Interpretation Services for District Regular Board Meetings.....	69
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F3.	Consideration of CSDA Board of Directors Election Ballot – Term 2022-2024; Seat A - Southern Network	106
F4.	Consideration of Amendment to the CEO's Employment Contract.....	126

G. BOARD MEMBER COMMENTS & ITEMS FOR SUBSEQUENT MEETINGS

G1. Other Director/Staff discussion items

G1a. Item(s) for future board agendas

G1b. Announcements of upcoming events:

- **COVID-19 Vaccinations & Testing – by Operation Collaboration (CalFire/NC Fire) Vaccinations 9a-1p, Testing 2p-4p**
 - FRHD Wellness Center – **Friday, July 9 and July 30**
1636 E. Mission Rd., Fallbrook
 - Vallecitos Elementary School – **Friday, July 16**
5211 5th St, Rainbow, CA 92028
- **Community Collaborative for Health & Wellness Committee (CCH&W) meeting** – 3rd Wednesday, **July 21**, 10:30am-noon, Virtual Meeting (See fallbrookhealth.org/calendar)
- **Facilities Committee meeting** – 4th Thursday, **July 22**, 10:30am, Hybrid Meeting
- **Finance Committee meeting** – 1st Wednesday, **August 4**, 4:30pm, Hybrid Meeting
- **Woman of Wellness – Postponed.** See fallbrookhealth.org for newsletter
- **Gov't and Public Engagement Committee meeting** – 2nd Friday, **August 13**, 10:30am, Hybrid Meeting

G2. **Next Regular Board meeting** – 2nd Wednesday, **August 11**, 6:00pm, Hybrid Meeting

H. ADJOURNMENT

NOTE: I certify that on Friday, July 9, 2021 I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of Fallbrook Regional Health District, said time being at least 72 hours in advance of the meeting. The American with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of District business. If you need assistance to participate in this meeting, please contact the District office 24 hours prior to the meeting at 760-731-9187.



Board Secretary/Clerk

CONSENT ITEMS

Fallbrook Regional Health District
BALANCE SHEET COMPARISON
Comparison of April 2021 to March 2021

	Apr 30, 21	Mar 31, 21	\$ Change
ASSETS			
Current Assets			
Checking/Savings			
102.3 · Cash in Bank - Pacific Western	1,030,916.38	670,592.49	360,323.89
102.6 · Cash in Bank - LAIF	1,996,730.44	1,994,770.34	1,960.10
102.9 · Cash in Bank - CalTRUST	5,799,727.31	5,797,800.22	1,927.09
102.10 · Petty Cash	205.12	205.12	0.00
Total Checking/Savings	8,827,579.25	8,463,368.17	364,211.08
Other Current Assets			
104 · Prepaid Insurance	5,133.19	7,848.05	-2,714.86
107 · Tax Apportionment Receivable	254,605.23	448,241.08	-193,635.85
110 · Reimbursement Rec'ble - CIF	-94.97	-94.97	0.00
Total Other Current Assets	259,643.45	455,994.16	-196,350.71
Total Current Assets	9,087,222.70	8,919,362.33	167,860.37
Fixed Assets			
121 · Equipment	64,986.31	64,986.31	0.00
121.2 · Equipment Depreciation	-36,327.53	-35,450.65	-876.88
122.0 · Assets			
122.01 · S. Brandon Road	161,578.00	161,578.00	0.00
122.011 · S. Brandon Road Improvements	145,041.84	145,041.84	0.00
122.012 · S. Brandon Road Land	129,662.00	129,662.00	0.00
122.02 · E. Mission Road	1,441,539.86	1,441,539.86	0.00
122.021 · E. Mission Road Improvements	267,538.34	266,468.81	1,069.53
122.022 · E. Mission Road Land	360,629.00	360,629.00	0.00
122.04 · Accum Depr - All Buildings	-133,603.11	-129,419.62	-4,183.49
Total 122.0 · Assets	2,372,385.93	2,375,499.89	-3,113.96
Total Fixed Assets	2,401,044.71	2,405,035.55	-3,990.84
Other Assets			
130 · Note Receivable - East Alvarado	487,500.00	487,500.00	0.00
Total Other Assets	487,500.00	487,500.00	0.00
TOTAL ASSETS	<u>11,975,767.41</u>	<u>11,811,897.88</u>	<u>163,869.53</u>
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
140 · Accounts Payable	12,731.44	15,931.56	-3,200.12
Total Accounts Payable	12,731.44	15,931.56	-3,200.12
Other Current Liabilities			
203 - Accrued Payroll	14,718.12	14,968.36	-250.24
204 · Accrued Vacation & Sick Leave	22,141.43	22,141.43	0.00
211 · Payroll Taxes Payable	4,628.09	4,851.66	-223.57
213 · Simple Plan Payable	766.90	766.90	0.00
220 · Refundable Deposit Payable	5,250.00	5,250.00	0.00
Total Other Current Liabilities	47,504.54	47,978.35	-473.81
Total Current Liabilities	60,235.98	63,909.91	-3,673.93
Total Liabilities	60,235.98	63,909.91	-3,673.93

Fallbrook Regional Health District
BALANCE SHEET COMPARISON
 Comparison of April 2021 to March 2021

	Apr 30, 21	Mar 31, 21	\$ Change
Equity			
302.2 · Community Investment Funds	9,256,578.12	9,256,578.12	0.00
300 · Unrestricted Operations Fund	2,386,975.78	2,386,975.78	0.00
Net Income	271,977.53	104,434.07	167,543.46
Total Equity	11,915,531.43	11,747,987.97	167,543.46
TOTAL LIABILITIES & EQUITY	11,975,767.41	11,811,897.88	163,869.53

**Fallbrook Regional Health District
INCOME STATEMENT**

For the Month Ended April 30, 2021 & Fiscal Year to Date

	Apr 21	Jul '20 - Ap...
Ordinary Income/Expense		
Income		
400 · District Income		
402 · Property Tax Revenue	254,658.23	1,972,868.41
403 · Interest / Dividends	3,887.18	50,394.50
Total 400 · District Income	258,545.41	2,023,262.91
460 · Lease Income		
460.03 · Lease Income	3,500.00	35,000.00
Total 460 · Lease Income	3,500.00	35,000.00
Total Income	262,045.41	2,058,262.91
Expense		
Administrative Expenses		
500.01 · Communications	1,565.63	9,547.63
500.02 · IT Services	380.00	3,040.00
500.03 · Refreshments	345.56	575.00
500.04 · Office Expenses	570.10	10,048.54
500.05 · Utilities	1,015.67	12,218.38
500.06 · Independent Contract Services	3,892.83	10,686.51
500.07 · Maintenance Services & Repairs	3,714.46	21,368.66
500.08 · Vehicle Expenses	74.34	981.50
500.10 · Salaries	30,814.91	307,857.45
500.12 · Payroll Taxes	2,565.24	28,653.32
500.14 · W/C Insurance	148.33	1,512.96
500.15 · Employee Health & Welfare	3,843.30	40,938.11
500.16 · Board Stipends	2,520.00	18,060.00
500.17 · Education & Conferences	0.00	975.00
500.18 · Dues & Subscriptions	559.11	23,453.43
500.19 · Insurance - General	1,103.98	21,750.20
500.20 · Independent Accounting Services	1,000.00	10,000.00
500.21 · Annual Independent Audit	0.00	10,000.00
500.22 · Medical Records Store & Service	2,096.46	20,712.12
500.23 · General Counsel	4,060.00	38,664.50
500.29 · Dist Promotions & Publications	1,956.55	25,603.04
500.30 · Simple IRA Expense	766.90	7,334.60
500.33 · Copier Lease	828.98	8,238.17
500.36 · Accrued Vacation & Sick Leave	0.00	2,607.38
Total Administrative Expenses	63,822.35	634,826.50
570 · Health & Wellness Center		
570.01 · Communications	219.65	1,004.61
570.02 · IT Services	0.00	380.00
570.04 · Office Expenses	352.13	1,228.67
570.05 · Utilities	1,007.88	9,293.63
570.06 · Independent Contract Services	0.00	3,425.25
570.07 · Maintenance Services & Repairs	1,529.75	13,675.74
570.19 · Insurance - General	272.50	2,725.06
570.29 · Dist Promotions & Publications	339.10	1,789.10
Total 570 · Health & Wellness Center	3,721.01	33,522.06

Fallbrook Regional Health District INCOME STATEMENT

For the Month Ended April 30, 2021 & Fiscal Year to Date

	Apr 21	Jul '20 - Ap...
600 · Community Health Contracts		
600.01 · Be Well Therapy	0.00	15,333.00
600.02 · Boys & Girls Clubs of North Cty	0.00	48,750.00
600.03 · Champions for Health	0.00	17,613.00
600.04 · D'Vine Path	0.00	13,140.00
600.05 · Fallbrook Food Pantry	0.00	116,475.00
600.06 · Fallbrook Land Conservancy	0.00	18,670.86
600.07 · Fallbrook Senior Citizens Serv	0.00	131,441.58
600.08 · Fallbrook Smiles Project	0.00	35,055.00
600.09 · Fallbrook Union High School	0.00	18,750.00
600.10 · Foundation for Senior Care	0.00	282,325.83
600.11 · Hospice of the Valleys	0.00	17,440.50
600.12 · Michelle's Place Cancer Res Ctr	0.00	30,262.50
600.13 · Neighborhood Healthcare	0.00	11,250.00
600.14 · Palomar Family Counseling Svc	0.00	77,874.45
600.15 · REINS	0.00	87,750.00
600.16 · SSNAAPE	0.00	3,750.00
600.17 · Trauma Intervention Prog of SD	0.00	7,500.00
600.51 · NC Fire JPA (EMSO)	0.00	51,681.69
600.52 · NC Fire JPA (Public Comms)	0.00	17,456.98
Total 600 · Community Health Contracts	0.00	1,002,520.39
800 · District Direct Care Services		
800.01 · Health Services and Clinics	1,723.23	2,763.05
Total 800 · District Direct Care Services	1,723.23	2,763.05
Total Expense	69,266.59	1,673,632.00
Net Ordinary Income	192,778.82	384,630.91
Other Income/Expense		
Other Income		
406 · Unearned Gain/Loss - CalTRUST	0.01	-23,176.88
810 · Interest Income - Alvarado Str.	1,625.00	16,250.00
Total Other Income	1,625.01	-6,926.88
Other Expense		
825 · Depreciation		
500.27 · Depreciation - Brandon Rd.	5,060.37	51,935.05
Total 825 · Depreciation	5,060.37	51,935.05
830 · Community Investment Funds Used		
830.01 · Consultants	21,800.00	256,135.00
Total 830 · Community Investment Funds Used	21,800.00	256,135.00
900 · Community Investment Fund Reimb	0.00	-202,343.55
Total Other Expense	26,860.37	105,726.50
Net Other Income	-25,235.36	-112,653.38
Net Income	167,543.46	271,977.53

Fallbrook Regional Health District
PROFIT & LOSS YTD ACTUAL vs. BUDGET
 July 2020 through April 2021

	Jul '20 - Ap...	Budget	\$ Over Bu...	% of B...
Ordinary Income/Expense				
Income				
400 · District Income				
402 · Property Tax Revenue	1,972,868.41	1,866,818.25	106,050.16	105.7%
403 · Interest / Dividends	50,394.50	164,444.44	(114,049.94)	30.6%
Total 400 · District Income	2,023,262.91	2,031,262.69	(7,999.78)	99.6%
460 · Lease Income				
460.03 · Lease Income	35,000.00	35,000.00	0.00	100.0%
Total 460 · Lease Income	35,000.00	35,000.00	0.00	100.0%
Total Income	2,058,262.91	2,066,262.69	(7,999.78)	99.6%
Expense				
Administrative Expenses				
500.01 · Communications	9,547.63	7,137.25	2,410.38	133.8%
500.02 · IT Services	3,040.00	1,900.00	1,140.00	160.0%
500.03 · Refreshments	575.00	2,750.00	(2,175.00)	20.9%
500.04 · Office Expenses	10,048.54	9,747.37	301.17	103.1%
500.05 · Utilities	12,218.38	8,700.00	3,518.38	140.4%
500.06 · Independent Contract Services	10,686.51	7,000.00	3,686.51	152.7%
500.07 · Maintenance Services & Repairs	21,368.66	11,370.00	9,998.66	187.9%
500.08 · Vehicle Expenses	981.50	1,450.00	(468.50)	67.7%
500.10 · Salaries	307,857.45	288,282.05	19,575.40	106.8%
500.12 · Payroll Taxes	28,653.32	25,945.38	2,707.94	110.4%
500.14 · W/C Insurance	1,512.96	1,441.41	71.55	105.0%
500.15 · Employee Health & Welfare	40,938.11	42,396.39	(1,458.28)	96.6%
500.16 · Board Stipends	18,060.00	26,250.00	(8,190.00)	68.8%
500.17 · Education & Conferences	975.00	9,270.00	(8,295.00)	10.5%
500.18 · Dues & Subscriptions	23,453.43	29,348.12	(5,894.69)	79.9%
500.19 · Insurance - General	21,750.20	22,940.34	(1,190.14)	94.8%
500.20 · Independent Accounting Services	10,000.00	10,000.00	0.00	100.0%
500.21 · Annual Independent Audit	10,000.00	9,000.00	1,000.00	111.1%
500.22 · Medical Records Store & Service	20,712.12	18,392.10	2,320.02	112.6%
500.23 · General Counsel	38,664.50	38,233.13	431.37	101.1%
500.29 · Dist Promotions & Publications	25,603.04	10,450.00	15,153.04	245.0%
500.30 · Simple IRA Expense	7,334.60	19,380.00	(12,045.40)	37.8%
500.33 · Copier Lease	8,238.17	8,021.40	216.77	102.7%
500.36 · Accrued Vacation & Sick Leave	2,607.38			
500.40 · Office Equipment	0.00	1,000.00	(1,000.00)	0.0%
500.50 · General Election	0.00	18,000.00	(18,000.00)	0.0%
Total Administrative Expenses	634,826.50	628,404.94	6,421.56	101.0%
570 · Health & Wellness Center				
570.01 · Communications	1,004.61	507.30	497.31	198.0%
570.02 · IT Services	380.00	1,316.60	(936.60)	28.9%
570.03 · Refreshments	0.00	150.00	(150.00)	0.0%
570.04 · Office Expenses	1,228.67	1,221.36	7.31	100.6%
570.05 · Utilities	9,293.63	7,155.00	2,138.63	129.9%
570.06 · Independent Contract Services	3,425.25	3,196.20	229.05	107.2%
570.07 · Maintenance Services & Repairs	13,675.74	11,750.00	1,925.74	116.4%
570.10 · Salaries	0.00	9,600.00	(9,600.00)	0.0%
570.12 · Payroll Taxes	0.00	864.00	(864.00)	0.0%
570.14 · W/C Insurance	0.00	96.84	(96.84)	0.0%
570.15 · Employee Health & Welfare	0.00	2,400.00	(2,400.00)	0.0%
570.19 · Insurance - General	2,725.06	2,725.06	0.00	100.0%
570.23 · General Counsel	0.00	1,911.65	(1,911.65)	0.0%
570.29 · Dist Promotions & Publications	1,789.10	2,750.00	(960.90)	65.1%
570.33 · Copier Lease	0.00	2,005.35	(2,005.35)	0.0%
Total 570 · Health & Wellness Center	33,522.06	47,649.36	(14,127.30)	70.4%

Fallbrook Regional Health District
PROFIT & LOSS YTD ACTUAL vs. BUDGET
 July 2020 through April 2021

	Jul '20 - Ap...	Budget	\$ Over Bu...	% of B...
600 · Community Health Contracts				
600.01 · Be Well Therapy	15,333.00	15,333.00	0.00	100.0%
600.02 · Boys & Girls Clubs of North Cty	48,750.00	48,750.00	0.00	100.0%
600.03 · Champions for Health	17,613.00	17,613.00	0.00	100.0%
600.04 · D'Vine Path	13,140.00	13,140.00	0.00	100.0%
600.05 · Fallbrook Food Pantry	116,475.00	116,475.00	0.00	100.0%
600.06 · Fallbrook Land Conservancy	18,670.86	18,670.89	(0.03)	100.0%
600.07 · Fallbrook Senior Citizens Serv	131,441.58	131,441.61	(0.03)	100.0%
600.08 · Fallbrook Smiles Project	35,055.00	35,055.00	0.00	100.0%
600.09 · Fallbrook Union High School	18,750.00	18,750.00	0.00	100.0%
600.10 · Foundation for Senior Care	282,325.83	282,325.92	(0.09)	100.0%
600.11 · Hospice of the Valleys	17,440.50	17,440.50	0.00	100.0%
600.12 · Michelle's Place Cancer Res Ctr	30,262.50	30,262.50	0.00	100.0%
600.13 · Neighborhood Healthcare	11,250.00	11,250.00	0.00	100.0%
600.14 · Palomar Family Counseling Svc	77,874.45	77,874.45	0.00	100.0%
600.15 · REINS	87,750.00	87,750.00	0.00	100.0%
600.16 · SSNAAPE	3,750.00	3,750.00	0.00	100.0%
600.17 · Trauma Intervention Prog of SD	7,500.00	7,500.00	0.00	100.0%
600.50 · NC Fire JPA (Ambulance)	0.00	66,666.70	(66,666.70)	0.0%
600.51 · NC Fire JPA (EMSO)	51,681.69	66,666.70	(14,985.01)	77.5%
600.52 · NC Fire JPA (Public Comms)	17,456.98	14,583.30	2,873.68	119.7%
Total 600 · Community Health Contracts	1,002,520.39	1,081,298.57	(78,778.18)	92.7%
800 · District Direct Care Services				
800.01 · Health Services and Clinics	2,763.05	1,300.00	1,463.05	212.5%
800.02 · Urgent Care	0.00	80,000.00	(80,000.00)	0.0%
800.03 · Women of Wellness	0.00	400.00	(400.00)	0.0%
Total 800 · District Direct Care Services	2,763.05	81,700.00	(78,936.95)	3.4%
Total Expense	1,673,632.00	1,839,052.87	(165,420.87)	91.0%
Net Ordinary Income	384,630.91	227,209.82	157,421.09	169.3%
Other Income/Expense				
Other Income				
406 · Unearned Gain/Loss - CalTRUST	(23,176.88)	0.00	(23,176.88)	100.0%
810 · Interest Income - Alvarado Str.	16,250.00	0.00	16,250.00	100.0%
Total Other Income	(6,926.88)	0.00	(6,926.88)	100.0%
Other Expense				
825 · Depreciation				
500.27 · Depreciation - Brandon Rd.	51,935.05	12,500.00	39,435.05	415.5%
Total 825 · Depreciation	51,935.05	12,500.00	39,435.05	415.5%
830 · Community Investment Funds Used				
830.01 · Consultants	256,135.00	0.00	256,135.00	100.0%
Total 830 · Community Investment Funds Used	256,135.00	0.00	256,135.00	100.0%
900 · Community Investment Fund Reimb	(202,343.55)			
Total Other Expense	105,726.50	12,500.00	93,226.50	845.8%
Net Other Income	(112,653.38)	(12,500.00)	(100,153.38)	901.2%
Net Income	271,977.53	214,709.82	57,267.71	126.7%

Fallbrook Regional Health District
PROFIT & LOSS - APPROVED ANNUAL BUDGET OVERVIEW

July 2020 through June 2021

	Jul 20	Aug 20	Sep 20	Oct 20	Nov 20	Dec 20	Jan 21	Feb 21	Mar 21	Apr 21	May 21	Jun 21	TOTAL Jul '20 - Ju...
Ordinary Income/Expense													
Income													
400 · District Income													
402 · Property Tax Revenue	30,000.00	13,000.00	27,000.00	75,000.00	707,918.25	230,000.00	43,000.00	25,900.00	400,000.00	315,000.00	35,000.00	10,000.00	1,911,818.25
403 · Interest / Dividends	13,144.66	12,175.60	11,868.43	14,743.64	12,448.64	35,480.50	20,826.60	11,264.03	12,117.90	20,374.44	6,856.42	17,751.07	189,051.93
Total 400 · District Income	43,144.66	25,175.60	38,868.43	89,743.64	720,366.89	265,480.50	63,826.60	37,164.03	412,117.90	335,374.44	41,856.42	27,751.07	2,100,870.18
460 · Lease Income													
460.03 · Lease Income	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	42,000.00
460 · Lease Income - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total 460 · Lease Income	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	42,000.00
Total Income	46,644.66	28,675.60	42,368.43	93,243.64	723,866.89	268,980.50	67,326.60	40,664.03	415,617.90	338,874.44	45,356.42	31,251.07	2,142,870.18
Expense													
Administrative Expenses													
500.01 · Communications	710.00	710.00	616.85	677.81	630.84	641.92	689.06	828.10	743.91	888.76	599.94	570.30	8,307.49
500.02 · IT Services	190.00	190.00	190.00	190.00	190.00	190.00	190.00	190.00	190.00	190.00	190.00	190.00	2,280.00
500.03 · Refreshments	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	3,750.00
500.04 · Office Expenses	1,342.45	1,161.91	802.14	1,150.20	405.20	810.73	587.96	1,074.05	708.57	1,704.16	681.67	830.61	11,259.65
500.05 · Utilities	762.00	834.00	762.00	834.00	762.00	834.00	762.00	834.00	762.00	1,554.00	762.00	834.00	10,296.00
500.06 · Independent Contract Services	1,100.00	1,100.00	1,100.00	1,100.00	1,100.00	1,100.00	100.00	100.00	100.00	100.00	100.00	100.00	7,200.00
500.07 · Maintenance Services & Repairs	1,440.00	935.00	935.00	1,440.00	935.00	935.00	1,440.00	935.00	935.00	1,440.00	935.00	935.00	13,240.00
500.08 · Vehicle Expenses	600.00	300.00	50.00	100.00	50.00	50.00	100.00	50.00	50.00	100.00	50.00	50.00	1,550.00
500.10 · Salaries	28,828.25	28,828.20	28,828.20	28,828.20	28,828.20	28,828.20	28,828.20	28,828.20	28,828.20	28,828.20	28,828.20	28,828.20	345,938.45
500.12 · Payroll Taxes	2,594.52	2,594.54	2,594.54	2,594.54	2,594.54	2,594.54	2,594.54	2,594.54	2,594.54	2,594.54	2,594.54	2,594.54	31,134.46
500.14 · W/C Insurance	144.15	144.14	144.14	144.14	144.14	144.14	144.14	144.14	144.14	144.14	144.14	144.14	1,729.69
500.15 · Employee Health & Welfare	4,239.63	4,239.64	4,239.64	4,239.64	4,239.64	4,239.64	4,239.64	4,239.64	4,239.64	4,239.64	4,239.64	4,239.64	50,875.67
500.16 · Board Stipends	2,625.00	2,625.00	2,625.00	2,625.00	2,625.00	2,625.00	2,625.00	2,625.00	2,625.00	2,625.00	2,625.00	2,625.00	31,500.00
500.17 · Education & Conferences	530.00	0.00	1,500.00	30.00	1,500.00	650.00	30.00	1,500.00	0.00	3,530.00	0.00	0.00	9,270.00
500.18 · Dues & Subscriptions	9,804.46	1,486.02	317.48	6,508.46	532.46	702.46	532.46	8,021.40	647.46	795.46	532.46	317.46	30,198.04
500.19 · Insurance - General	2,294.07	2,294.03	2,294.03	2,294.03	2,294.03	2,294.03	2,294.03	2,294.03	2,294.03	2,294.03	2,294.03	2,294.03	27,528.40
500.20 · Independent Accounting Services	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	12,000.00
500.21 · Annual Independent Audit	0.00	8,500.00	500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,000.00
500.22 · Medical Records Store & Service	1,839.21	1,839.21	1,839.21	1,839.21	1,839.21	1,839.21	1,839.21	1,839.21	1,839.21	1,839.21	1,839.21	1,839.21	22,070.52
500.23 · General Counsel	3,823.34	3,823.31	3,823.31	3,823.31	3,823.31	3,823.31	3,823.31	3,823.31	3,823.31	3,823.31	3,823.31	3,823.31	45,879.75
500.29 · Dist Promotions & Publications	275.00	5,200.00	1,550.00	1,075.00	200.00	1,200.00	275.00	200.00	200.00	275.00	200.00	200.00	10,850.00
500.30 · Simple IRA Expense	1,938.00	1,938.00	1,938.00	1,938.00	1,938.00	1,938.00	1,938.00	1,938.00	1,938.00	1,938.00	1,938.00	1,938.00	23,256.00
500.33 · Copier Lease	802.14	802.14	802.14	802.14	802.14	802.14	802.14	802.14	802.14	802.14	802.14	802.14	9,625.68
500.40 · Office Equipment	0.00	0.00	0.00	0.00	0.00	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00
500.50 · General Election	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	18,000.00	0.00	0.00	0.00	18,000.00
Total Administrative Expenses	66,932.22	70,595.14	58,501.68	63,283.68	56,483.71	58,742.32	55,334.69	64,360.76	72,965.15	61,205.59	54,679.28	54,655.58	737,739.80
570 · Health & Wellness Center													
570.01 · Communications	50.73	50.73	50.73	50.73	50.73	50.73	50.73	50.73	50.73	50.73	50.73	50.73	608.76
570.02 · IT Services	0.00	0.00	0.00	0.00	1,000.00	63.32	63.32	63.32	63.32	63.32	63.32	63.32	1,443.24
570.03 · Refreshments	0.00	0.00	0.00	0.00	0.00	30.00	30.00	30.00	30.00	30.00	30.00	30.00	210.00
570.04 · Office Expenses	0.00	0.00	0.00	0.00	0.00	202.68	146.99	268.51	177.14	426.04	170.42	207.66	1,599.44
570.05 · Utilities	685.00	656.00	685.00	656.00	685.00	656.00	685.00	656.00	685.00	1,106.00	685.00	656.00	8,496.00
570.06 · Independent Contract Services	479.43	479.43	479.43	479.43	479.43	159.81	159.81	159.81	159.81	159.81	159.81	159.81	3,515.82
570.07 · Maintenance Services & Repairs	1,100.00	1,100.00	1,100.00	1,100.00	1,100.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	14,250.00
570.10 · Salaries	0.00	0.00	0.00	0.00	0.00	0.00	2,400.00	2,400.00	2,400.00	2,400.00	2,400.00	2,400.00	14,400.00
570.12 · Payroll Taxes	0.00	0.00	0.00	0.00	0.00	0.00	216.00	216.00	216.00	216.00	216.00	216.00	1,296.00
570.14 · W/C Insurance	0.00	0.00	0.00	0.00	0.00	0.00	24.21	24.21	24.21	24.21	24.21	24.21	145.26
570.15 · Employee Health & Welfare	0.00	0.00	0.00	0.00	0.00	0.00	600.00	600.00	600.00	600.00	600.00	600.00	3,600.00
570.18 · Dues & Subscriptions	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
570.19 · Insurance - General	272.56	272.50	272.50	272.50	272.50	272.50	272.50	272.50	272.50	272.50	272.50	272.50	3,270.06
570.23 · General Counsel	191.12	191.17	191.17	191.17	191.17	191.17	191.17	191.17	191.17	191.17	191.17	191.17	2,293.99
570.29 · Dist Promotions & Publications	0.00	0.00	0.00	750.00	250.00	250.00	250.00	250.00	250.00	750.00	250.00	250.00	3,250.00
570.30 · Simple IRA Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
570.33 · Copier Lease	0.00	0.00	0.00	0.00	0.00	401.07	401.07	401.07	401.07	401.07	401.07	401.07	2,807.49

Fallbrook Regional Health District
PROFIT & LOSS - APPROVED ANNUAL BUDGET OVERVIEW
 July 2020 through June 2021

	Jul 20	Aug 20	Sep 20	Oct 20	Nov 20	Dec 20	Jan 21	Feb 21	Mar 21	Apr 21	May 21	Jun 21	TOTAL Jul '20 - Ju...
570.40 · Office Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total 570 · Health & Wellness Center	2,778.84	2,749.83	2,778.83	3,499.83	4,028.83	3,527.28	6,740.80	6,833.32	6,770.95	7,940.85	6,764.23	6,772.47	61,186.06
600 · Community Health Contracts													
600.01 · Be Well Therapy	5,111.00	0.00	0.00	0.00	5,111.00	0.00	0.00	5,111.00	0.00	0.00	5,111.00	0.00	20,444.00
600.02 · Boys & Girls Clubs of North Cty	26,250.00	0.00	0.00	0.00	11,250.00	0.00	0.00	11,250.00	0.00	0.00	11,250.00	0.00	60,000.00
600.03 · Champions for Health	5,871.00	0.00	0.00	0.00	5,871.00	0.00	0.00	5,871.00	0.00	0.00	5,871.00	0.00	23,484.00
600.04 · D'Vine Path	4,380.00	0.00	0.00	0.00	4,380.00	0.00	0.00	4,380.00	0.00	0.00	4,380.00	0.00	17,520.00
600.05 · Fallbrook Food Pantry	38,825.00	0.00	0.00	0.00	38,825.00	0.00	0.00	38,825.00	0.00	0.00	38,825.00	0.00	155,300.00
600.06 · Fallbrook Land Conservancy	6,223.63	0.00	0.00	0.00	6,223.63	0.00	0.00	6,223.63	0.00	0.00	6,223.61	0.00	24,894.50
600.07 · Fallbrook Senior Citizens Serv	43,813.87	0.00	0.00	0.00	43,813.87	0.00	0.00	43,813.87	0.00	0.00	43,813.85	0.00	175,255.46
600.08 · Fallbrook Smiles Project	11,685.00	0.00	0.00	0.00	11,685.00	0.00	0.00	11,685.00	0.00	0.00	11,685.00	0.00	46,740.00
600.09 · Fallbrook Union High School	6,250.00	0.00	0.00	0.00	6,250.00	0.00	0.00	6,250.00	0.00	0.00	6,250.00	0.00	25,000.00
600.10 · Foundation for Senior Care	94,108.64	0.00	0.00	0.00	94,108.64	0.00	0.00	94,108.64	0.00	0.00	94,108.62	0.00	376,434.54
600.11 · Hospice of the Valleys	5,813.50	0.00	0.00	0.00	5,813.50	0.00	0.00	5,813.50	0.00	0.00	5,813.50	0.00	23,254.00
600.12 · Michelle's Place Cancer Res Ctr	10,087.50	0.00	0.00	0.00	10,087.50	0.00	0.00	10,087.50	0.00	0.00	10,087.50	0.00	40,350.00
600.13 · Neighborhood Healthcare	3,750.00	0.00	0.00	0.00	3,750.00	0.00	0.00	3,750.00	0.00	0.00	3,750.00	0.00	15,000.00
600.14 · Palomar Family Counseling Svc	25,958.15	0.00	0.00	0.00	25,958.15	0.00	0.00	25,958.15	0.00	0.00	25,958.15	0.00	103,832.60
600.15 · REINS	29,250.00	0.00	0.00	0.00	29,250.00	0.00	0.00	29,250.00	0.00	0.00	29,250.00	0.00	117,000.00
600.16 · SSNAAPE	1,250.00	0.00	0.00	0.00	1,250.00	0.00	0.00	1,250.00	0.00	0.00	1,250.00	0.00	5,000.00
600.17 · Trauma Intervention Prog of SD	2,500.00	0.00	0.00	0.00	2,500.00	0.00	0.00	2,500.00	0.00	0.00	2,500.00	0.00	10,000.00
600.50 · NC Fire JPA (Ambulance)	6,666.67	6,666.67	6,666.67	6,666.67	6,666.67	6,666.67	6,666.67	6,666.67	6,666.67	6,666.67	6,666.67	6,666.63	80,000.00
600.51 · NC Fire JPA (EMSO)	6,666.67	6,666.67	6,666.67	6,666.67	6,666.67	6,666.67	6,666.67	6,666.67	6,666.67	6,666.67	6,666.67	6,666.63	80,000.00
600.52 · NC Fire JPA (Public Comms)	1,458.33	1,458.33	1,458.33	1,458.33	1,458.33	1,458.33	1,458.33	1,458.33	1,458.33	1,458.33	1,458.33	1,458.37	17,500.00
Total 600 · Community Health Contracts	335,918.96	14,791.67	14,791.67	14,791.67	320,918.96	14,791.67	14,791.67	320,918.96	14,791.67	14,791.67	320,918.90	14,791.63	1,417,009.10
800 · District Direct Care Services													
800.01 · Health Services and Clinics	50.00	50.00	50.00	850.00	50.00	50.00	50.00	50.00	50.00	50.00	500.00	50.00	1,850.00
800.02 · Urgent Care	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00	96,000.00
800.03 · Women of Wellness	0.00	50.00	50.00	50.00	50.00	0.00	50.00	50.00	50.00	50.00	50.00	50.00	500.00
Total 800 · District Direct Care Services	8,050.00	8,100.00	8,100.00	8,900.00	8,100.00	8,050.00	8,100.00	8,100.00	8,100.00	8,100.00	8,550.00	8,100.00	98,350.00
Total Expense	413,680.02	96,236.64	84,172.18	90,475.18	389,531.50	85,111.27	84,967.16	400,213.04	102,627.77	92,038.11	390,912.41	84,319.68	2,314,284.96
Net Ordinary Income	-367,035.36	-67,561.04	-41,803.75	2,768.46	334,335.39	183,869.23	-17,640.56	-359,549.01	312,990.13	246,836.33	-345,555.99	-53,068.61	-171,414.78
Other Income/Expense													
Other Income													
406 · Unearned Gain/Loss - CalTRUST	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
810 · Interest Income - Alvarado Str.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other Expense													
825 · Depreciation													
500.27 · Depreciation - Brandon Rd.	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	15,000.00
570.27 · Depreciation - Mission Rd.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total 825 · Depreciation	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	15,000.00
830 · Community Investment Funds Used													
830.01 · Consultants	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total 830 · Community Investment Funds U...	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Expense	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	15,000.00
Net Other Income	-1,250.00	-1,250.00	-1,250.00	-1,250.00	-1,250.00	-1,250.00	-1,250.00	-1,250.00	-1,250.00	-1,250.00	-1,250.00	-1,250.00	-15,000.00
Net Income	-368,285.36	-68,811.04	-43,053.75	1,518.46	333,085.39	182,619.23	-18,890.56	-360,799.01	311,740.13	245,586.33	-346,805.99	-54,318.61	-186,414.78

California State Treasurer
Fiona Ma, CPA



Local Agency Investment Fund
 P.O. Box 942809
 Sacramento, CA 94209-0001
 (916) 653-3001

May 05, 2021 May 03, 2021

[LAIF Home](#)
[PMIA Average Monthly Yields](#)

FALLBROOK REGIONAL HEALTH DISTRICT

DISTRICT ADMINISTRATOR
 138 SOUTH BRANDON ROAD
 FALLBROOK, CA 92028

[Tran Type Definitions](#)

Account Number: XXXXXXXXXX

April 2021 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
4/15/2021	4/14/2021	QRD	1671413	N/A	SYSTEM	1,960.10

Account Summary

Total Deposit:	1,960.10	Beginning Balance:	1,994,770.34
Total Withdrawal:	0.00	Ending Balance:	1,996,730.44



CalTRUST
 c/o Ultimus Fund Solutions
 PO Box 541150
 Omaha, NE 68154-9150
 www.caltrust.org
 Email: CalTRUSTSupport@ultimusfundsolutions.com
 Fax: 402-963-9094
 Phone: 833-CALTRUST (225-8787)

Investment Account Summary

04/01/2021 through 04/30/2021

SUMMARY OF INVESTMENTS

Fund	Account Number	Total Shares Owned	Net Asset Value per Share on Apr 30 (\$)	Value on Apr 30 (\$)	Average Cost Amount (\$)	Cumulative Unrealized Gain/(Loss) (\$)
FALLBROOK REGIONAL HEALTH DISTRICT						
CalTRUST Medium Term Fund		565,275.566	10.26	5,799,727.31	5,670,872.80	128,854.51
Portfolios Total value as of 04/30/2021				5,799,727.31		

DETAIL OF TRANSACTION ACTIVITY

Activity Description	Activity Date	Amount (\$)	Amount in Shares	Balance in Shares	Price per Share (\$)	Balance (\$)	Average Cost Amt (\$)	Realized Gain/(Loss) (\$)
		FALLBROOK REGIONAL HEALTH DISTRICT			Account Number: [REDACTED]			
Beginning Balance	04/01/2021			565,087.741	10.26	5,797,800.22		
Accrual Income Div Reinvestment	04/30/2021	1,927.08	187.825	565,275.566	10.26	5,799,727.31	0.00	0.00
Unrealized Gain/(Loss)						0.00		
Closing Balance as of	Apr 30			565,275.566	10.26	5,799,727.31		

Please note that this information should not be construed as tax advice and it is recommended that you consult with a tax professional regarding your account.



2021 CalTRUST Closures

Please note that the CalTRUST Funds will be closed for trading on the following days:

Date	Holiday
January 1, 2021	New Year's Day
January 18, 2021	Martin Luther King Jr Day
February 15, 2021	Presidents' Day
April 2, 2021	Good Friday
May 31, 2021	Memorial Day
July 5, 2021	Independence Day
September 6, 2021	Labor Day
October 11, 2021	Columbus Day
November 11, 2021	Veterans Day
November 25, 2021	Thanksgiving Day
December 24, 2021	Christmas Day
January 3, 2022	New Year's Day

Fallbrook Regional Health District
REPORT 7 - PROPERTY TAX REVENUE
 July 2020 through June 2021

Type	Date	Name	Amount	Balance
400 · District Income				
402 · Property Tax Revenue				
General Journal	07/31/2020		28,757.66	28,757.66
General Journal	08/31/2020		31,177.60	59,935.26
General Journal	09/30/2020		44,421.29	104,356.55
General Journal	10/31/2020		116,065.90	220,422.45
General Journal	11/30/2020		614,617.77	835,040.22
General Journal	12/31/2020		295,672.05	1,130,712.27
General Journal	01/31/2021		74,902.50	1,205,614.77
General Journal	02/28/2021		64,301.33	1,269,916.10
General Journal	03/31/2021		448,294.08	1,718,210.18
General Journal	04/30/2021		254,658.23	1,972,868.41
Total 402 · Property Tax Revenue			1,972,868.41	1,972,868.41
Total 400 · District Income			1,972,868.41	1,972,868.41
TOTAL			1,972,868.41	1,972,868.41

Fallbrook Regional Health District
CHECK DETAIL REPORT
April 2021

Date	Num	Name	Memo	Amount
04/01/2021	11879	Mireya Banuelos	Reimbursement: 10 boxes of gloves	\$ (183.07)
04/01/2021		Deposit	Rock Rose April 2021 rent	\$ 3,500.00
04/01/2021		Deposit	Payment for medical records request	\$ 15.00
04/02/2021	11880	AT&T - phone lines	3/14/21 inv.	\$ (737.52)
04/02/2021	11881	Aztec Cleaning & Maintenance	Inv. 199780 & 199781	\$ (280.00)
04/02/2021	11882	Culligan of Escondido	Inv. 1082225	\$ (52.50)
04/02/2021	11883	Fallbrook Waste & Recycling	4/1/21 inv. - Mission Rd.	\$ (73.50)
04/02/2021	11884	Fallbrook Waste & Recycling	4/1/21 inv. - Brandon Rd.	\$ (80.00)
04/02/2021	11885	FPUD	3/23/21 inv. - Brandon Rd.	\$ (198.73)
04/02/2021	11886	FPUD	3/23/21 inv. - Mission Rd.	\$ (61.93)
04/02/2021	11887	FPUD	3/23/21 inv. - Mission Rd.	\$ (407.19)
04/02/2021	11888	FPUD	3/23/21 inv. - Brandon Rd.	\$ (61.93)
04/02/2021	11889	Konica Minolta	Inv. 37411955	\$ (836.98)
04/02/2021	11890	Pitney Bowes - Lease	Inv. 3104652306	\$ (77.29)
04/02/2021	11891	SDG&E	3/25/21 inv. - Mission Rd.	\$ (526.21)
04/02/2021	11892	SDG&E	3/25/21 inv. - Brandon Rd.	\$ (798.35)
04/02/2021	11893	Springston Design LLC	Inv. 4242	\$ (380.00)
04/02/2021	11894	Streamline	Inv. CA0D951F-0005	\$ (200.00)
04/02/2021	11895	Uline	Inv. 131962287	\$ (194.62)
04/02/2021	11896	Village News	Inv. IN-6710; Notice of Public Hearing	\$ (100.00)
04/02/2021	11897	Susan Woodward	March accounting services	\$ (1,000.00)
04/05/2021		Payroll Clearing	April 5, 2021 payroll	\$ (14,968.36)
04/05/2021		Payroll Taxes	Federal - April 5, 2021 pay period	\$ (4,098.95)
04/05/2021		Payroll Taxes	State - April 5, 2021 pay period	\$ (752.71)
04/05/2021		Deposit	Med+ April 2021 interest payment	\$ 1,625.00
04/05/2021		Deposit	Payment for medical records request	\$ 15.00
04/09/2021	EFT	ADP, LLC	4/5/21 PR processing fee	\$ (116.51)
04/09/2021	11898	Fallbrook Union High School District	CHC 373 - Repl. check for No. 11762 lost in the mail	\$ (6,250.00)
04/09/2021	11899	24 Hour Elevator Inc.	45% deposit for elevator safety test	\$ (794.35)
04/09/2021	11900	24 Hour Elevator Inc.	Inv. 98129	\$ (200.55)
04/09/2021	11901	AppleOne Employment Services	Inv. 5840239 & 5868300	\$ (1,729.76)
04/09/2021	11902	Aztec Cleaning & Maintenance	Inv. 199782 & 199783	\$ (280.00)
04/09/2021	11903	CSDA Visa	3/31/21 stmt.	\$ (788.05)
04/09/2021	11904	Department of Industrial Relations	Inv. E1787488 SD	\$ (225.00)
04/09/2021	11905	First Impulse	Inv. 10742	\$ (165.00)
04/09/2021	11906	Glennie's Office Products, Inc.	3/31/21 stmt.	\$ (55.39)
04/09/2021	11907	Iron Mountain	Inv. DLVL826	\$ (2,067.94)
04/09/2021	11908	Uline	Inv. 132125477; vaccination event supplies	\$ (1,490.16)
04/09/2021	11909	Village News	Inv. 43199; Vaccine interest list ads (4)	\$ (1,036.00)
04/09/2021		Deposit	Reimbursement: SDRMA Loss Prevention Funds	\$ 270.50
04/12/2021	11910	Linda Bannerman	Reimbursement: Costco annual renewal	\$ (180.00)
04/13/2021	11911	Rachel Mason-Runnells	Reimbursement: Amazon gift cards/COVID event supplies	\$ (281.33)
04/16/2021		Deposit	Reimbursement: SDRMA pro-rated refund for Alvarado Str. Property	\$ 410.55
04/16/2021	11912	Charles Schwab & Co., Inc.	April 2021 contributions	\$ (1,253.80)
04/16/2021	11913	Edward Jones	April 2021 contributions	\$ (280.00)
04/16/2021	11914	AppleOne Employment Services	Inv. 01-5876286	\$ (1,010.25)
04/16/2021	11915	AT&T U-Verse	3/27/21 inv. - Brandon Rd.	\$ (79.25)
04/16/2021	11916	Aztec Cleaning & Maintenance	Inv. 199785 & 199786	\$ (280.00)

Fallbrook Regional Health District CHECK DETAIL REPORT

April 2021

04/16/2021	11917	Fowler Pest Control, Inc.	Inv. 250119	\$ (85.00)
04/16/2021	11918	Low Voltage	Inv. 40833 & 40834	\$ (837.75)
04/16/2021	11919	Ramirez Landscape & Tree Service	Inv. 8101 & 8102	\$ (950.00)
04/16/2021	11920	Jeffrey G. Scott, Esquire	3/31/21 stmt.	\$ (4,179.00)
04/16/2021	11921	SDRMA	Inv. 35178	\$ (404.76)
04/16/2021	11922	Spectrum Business-TWC	Inv. 0512555040221	\$ (136.96)
04/16/2021		Deposit	Reimbursement: SDRMA Loss Prevention Funds	\$ 729.50
04/19/2021	11923	Wendy Lyon	Reimbursement: staff lunch/supplies	\$ (158.38)
04/20/2021		Payroll Clearing	Payroll Clearing April 20, 2021 payroll	\$ (11,839.57)
04/20/2021		Payroll Taxes	Payroll Taxes - Federal - April 20, 2021 pay period	\$ (3,491.47)
04/20/2021		Payroll Taxes	Payroll Taxes - State - April 20, 2021 pay period	\$ (657.17)
04/20/2021	EFT	ADP, LLC	4/20/21 PR processing fee	\$ (99.64)
04/23/2021	11924	AppleOne Employment Services	Inv. 01-5882859	\$ (1,010.25)
04/23/2021	11925	AT&T	4/14/21 inv. - Brandon Rd.	\$ (699.21)
04/23/2021	11926	AT&T U-Verse	4/8/21 inv. - Mission Rd.	\$ (90.66)
04/23/2021	11927	Aztec Cleaning & Maintenance	Inv. 199784 & 199787	\$ (280.00)
04/23/2021	11928	CalPERS	ID 16405418	\$ (3,757.87)
04/23/2021	11929	Catalyst - Freeman White	Inv. 143297; Final Phase II billing	\$ (21,800.00)
04/23/2021	11930	Konica Minolta	Inv. 37591518	\$ (836.98)
04/23/2021	11931	Low Voltage	Inv. 411132; install new fire extinguisher	\$ (120.81)
04/23/2021	11932	J. Whalen Associates, Inc.	Inv. 10000480	\$ (1,069.53)
04/30/2021	11933	Aztec Cleaning & Maintenance	Inv. 199788 & 199789	\$ (280.00)
04/30/2021	11934	FPUD	4/22/21 inv. - Brandon Rd.	\$ (215.41)
04/30/2021	11935	FPUD	4/22/21 inv. - Mission Rd.	\$ (61.93)
04/30/2021	11936	FPUD	4/22/21 inv. - Mission Rd.	\$ (439.12)
04/30/2021	11937	FPUD	4/22/21 inv. - Brandon Rd.	\$ (61.93)
04/30/2021	11938	Impact Marketing & Design, Inc.	Inv. IN21-0848; 24 hooded jackets	\$ (1,079.55)
04/30/2021	11939	Darren Key	4/21/21 inv. - remove old Fallbrook Healthcare District sign	\$ (70.00)
04/30/2021	11940	SDG&E	4/27/21 inv. - Mission Rd.	\$ (433.33)
04/30/2021	11941	SDG&E	4/27/21 inv. - Brandon Rd.	\$ (658.33)
04/30/2021	11942	Spectrum Business-TWC	Inv. 0522968041921 & 0522588041921	\$ (347.95)
04/30/2021		Deposit	March property tax received	\$ 448,294.08
04/30/2021		Fallbrook Union High School District	Reverse voided February check reissued in April	\$ 6,250.00
				\$ 360,323.89

Fallbrook Regional HEALTH DISTRICT

MINUTES FINANCE COMMITTEE

Wednesday, June 2, 2021 at 4:30 P.M.

In accordance with the current State of Emergency and the Governor's Executive Order N-25-20, of March 12, 2020 and N-33-20 of March 19, 2020, teleconferencing was used for this meeting. Board members, staff and members of the public were able to participate by webinar and members of the public were also able to participate by telephone.

1. Call to Order/Roll Call

Committee Chair Jennifer Jeffries called the meeting to order at 4:30 p.m.

In attendance: Committee Members Jennifer Jeffries & Barbara Mroz.

CEO Rachel Mason, Accountant Susan Woodward, and Bookkeeper Wendy Lyon

2. Public Comments

None

3. Review of Financial Statements for April 2021

- 1) Balance Sheet Comparison of April 2021 to March 2021
- 2) Income Statement for the Month Ended April 30, 2021 & Fiscal Year to Date
- 3) Profit & Loss Actual vs Budget July 2020 to Fiscal Year to Date
- 4) Profit & Loss Approved Annual Budget Overview July 2020 – June 2021
- 5) Local Agency Investment Fund (LAIF) Statement – April 2021
- 6) CalTrust Statement – April 2021
- 7) Property Tax Revenue – July 2020 – June 2021
- 8) Check Detail Report – April 2021

Committee Chair Jeffries reviewed the financial statements through April 2021 all of which are attached in the packet and on the website. Disclosures: The investments of the District are in compliance with the District's 2020-21 Investment Policy. The balances in the District's investment accounts give the District the ability to meet its expenditure requirements for the next six (6) months.

4. Discussion Items

a. Consideration of Community Health Contract Grant Award Amount

Board members had been provided grant request applications for review. The committee reviewed a synopsis of the amounts requested, recommended revisions and the percentage of changes to the requested amounts. Three grant applications were not recommended for funding and returned to the requesters with suggestions for improvements to the applications for possible submittal next year.

Committee Chair Jeffries noted that with the recommended revisions, the total amount requested is \$791,975.37, which is \$41,975.37 more than the \$750,000 budgeted amount for the FY 2021-22 grants. She said the additional funding could be provided by accessing funds from the investment portfolio. Discussion ensued.

Recommendation: The Finance Committee recommended that the full Board consider approval of \$791,975.37 to fund the FY2021-22 grant applications.

b. Consideration of Fiscal Year 2020-2021 Budget

At the May regular meeting of the Board of Directors, Chairman Howard Salmon had asked CEO Rachel Mason to project FY 2020-21 expenses through the end of June 2021 before consideration of approving the Fiscal Year 2021-2022 Budget. He also asked that the Finance Committee review the Draft Operating Budget with the projected expenses and make a recommendation to the full Board in June. It was noted that COVID related expenses are reflected with asterisks. Budget documents were included in the meeting packet. The budget reflects an over budget (negative) balance due to start up funds for the FRHD Foundation and monies allotted to backfill for grants if necessary. The anticipation is for our income to increase.

Recommendation: The Finance Committee recommended that the full Board consider approval of the FY 2021-2022 Draft Operating Budget as presented.

5. Board Member Comments and Future Agenda Items

Director Mroz suggested that program recommendations from Catalyst be considered by the Finance Committee prior to full Board consideration. Director Jeffries said their recommendations will be considered by both the Finance and Strategic Planning Committees as well as the entire Board of Directors.

6. Adjournment

There being no further business, the meeting was adjourned at 4:52 p.m.

Jennifer Jeffries, Committee Chair

Board Secretary/Clerk



**MINUTES
REGULAR BOARD MEETING
Wednesday, June 9, 2021, 6:00 p.m.**

In accordance with the current State of Emergency and the Governor’s Executive Order N-25-20, of March 12, 2020 and N-33-20 of March 19, 2020, teleconferencing was used for this meeting. Board members, staff and members of the public were able to participate by webinar and members of the public were also able to participate by telephone.

A. CALL MEETING TO ORDER / ROLL CALL / ESTABLISH A QUORUM / PLEDGE OF ALLEGIANCE

Chairman Howard Salmon called the meeting to order at 6:02 p.m. and led the Pledge of Allegiance.

In attendance: Directors Kate Schwartz, Barbara Mroz, Stephanie Ortiz, Jennifer Jeffries, and Howard Salmon. Legal Counsel Jeffrey Scott, CEO Rachel Mason, Accountant Susan Woodward and staff members Linda Bannerman, Mireya Banuelos, Wendy Lyon, Tracy Rosalee and Pamela Knox.

Multiple members of the public were also in attendance.

B. APPROVAL OF THE AGENDA

CEO Rachel Mason requested that Agenda Item F2 be moved to follow Agenda Item D on the Agenda.

Action: It was moved by Director Jeffries, seconded by Director Mroz to approve the Agenda as amended.

Motion carried by the following roll call vote (5-0)

Director Ortiz	Aye
Director Schwartz	Aye
Director Jeffries	Aye
Director Mroz	Aye
Director Salmon	Aye

C. PUBLIC COMMENTS

Heather Conklin of the Board of Directors of the Mission Resource Conservation District said she is a nominee for the Special District LAFCO Commission Alternate member position. She said special districts are critical to the health and well-being of this region and, if elected, would make herself accessible to FRHD to represent the needs of our District.

Jeff Egkan, a Director on the North County Fire Protection District, indicated he too is running for the Alternate member position of the Special District LAFCO Commission. He said he has a history of political involvement, supports special districts, and seeks our support.

D. CONSENT ITEMS

D1. Approval of March 2021 Financial Statements	2
D2. Minutes of May 5, 2021 Finance Committee Meeting	21
D3. Minutes of May 14, 2021 Gov’t & Public Engagement Committee Meeting	23
D4. Minutes of May 12, 2021 Regular Board Meeting	25
Minutes of May 12, 2021 Foundation Regular Board Meeting	30
D5. Minutes of May 19, 2021 Strategic Planning Committee Meeting	32

D6. Minutes of May 21, 2021 Ad Hoc Wellness Center Steering Committee Meeting..... 34
 D7. Minutes of May 25, 2021 Special Board Meeting 37
 D8. Minutes of May 27, 2021 Facilities Committee Meeting 40

No items were pulled from the Consent Items for further discussion by members of the Board.

Action: It was moved by Director Schwartz, seconded by Director Mroz to approve the Consent Items as presented.

Motion carried by the following roll call vote (5-0)

Director Jeffries	Aye
Director Mroz	Aye
Director Ortiz	Aye
Director Schwartz	Aye
Director Salmon	Aye

At this time, the following agenda item was moved forward on the agenda as previously approved.

- F2. Consideration of Fiscal Year 2021-2022 Community Health Contract- Grant
 Recommendation: That the board approve funding the Community Health Contract Grant requests in the amount of \$791,975.37.
 Chairman Salmon said board members had reviewed the Community Health Contract Grant applications which totaled \$1,066,915.28, and the District had budgeted \$750,000 for FY 2021-2022 in acknowledgement of the anticipated funding needed for development of the 1636 E. Mission Road property.
 Director Jeffries expressed appreciation to all the grant applicants for their missions to provide an array of vital services to our communities. She thanked staff for their assistance and Chairman Salmon for his leadership in making difficult decisions regarding efficient and responsible use of District monies. She said both the Strategic Planning and Finance Committees recommend approval of \$791,975.37 as allocated on the individual breakdown of grantees.
 Kim Gerrish, Executive Director of Michelle’s Place Cancer Resource Center, said her organization has enjoyed the privilege of having an office on-site at the FRHD administrative office building on S. Brandon Road. This facilitates providing their services to clients in the Fallbrook and surrounding area and she thanked the District for their consideration and previous support.
 Director Schwartz thanked all the grantee agencies for everything they do for our communities, particularly during the COVID-19 pandemic.
 Lenila Batali of D-Vine Path thanked the District for its support, saying that without FRHD, D’Vine Path would not have received the Chamber of Commerce Non-Profit of the Year award for 2020.

Action: It was moved by Director Mroz, seconded by Director Schwartz to approve the distribution of \$791,975.37 for the 2021-2022 Community Health Contract Grants.

Motion carried by the following roll call vote (5-0).

Director Jeffries	Aye
Director Mroz	Aye
Director Ortiz	Aye
Director Schwartz	Aye
Director Salmon	Aye

E. REPORTS/POSSIBLE ACTION

- E1. Finance Committee – Directors Jeffries and Mroz
 Committee Chair Jeffries reviewed the financial reports through April 2021, all of which are available on the District website and provided in the meeting packet.

Disclosure: The investments of the District are in compliance with the District's 2020-21 Investment Policy. The balances in the District's investment accounts give the District the ability to meet its expenditure requirements for the next six (6) months.

Recommendation: That the board approve funding the Community Health Contract Grant requests in the amount of \$791,975.37.

The above recommendation had been made by the Finance Committee as noted. Action was already taken on this matter during this meeting as the agenda had been amended to consider it prior to Reports.

The Finance Committee made the following recommendation to be considered as a possible action item at this meeting.

- Recommendation: That the board approve Fiscal Year 2021-2022 Budget
- E2. Gov't and Public Engagement Committee – Directors Schwartz-Frates and Ortiz
Committee Chair Schwartz provided a legislative update at the National, State and San Diego County level. She noted that 12 states have reached the COVID-19 vaccine distribution threshold of 70% vaccinated by July 4th as outlined by the President. California is one of the twelve. However, many states have fallen short, and it is currently projected that the total number of people receiving at least one dose of the vaccine will be closer to 68% by July 4th. Lowest totals appear to be in rural areas. Director Schwartz said a new bipartisan bill has been introduced, *The Hallways to Health Care Act* which seeks to improve children's physical health and mental health by investing in school-based health centers. The legislative update is on the website and had been included in the packet. Community Health Coordinator Mireya Banuelos provided the public engagement report. She said District efforts are now shifting from COVID-19 testing and vaccines to the development of a health and wellness center at 1636 E. Mission Road. She noted that Rite Aid, Fallbrook Family Health Center and the San Diego County Operation Collaboration with CalFire/North County Fire Protection District will continue COVID-19 efforts. Updates are available on the District website. Lastly, she reviewed the District's social media outreach efforts as related to COVID-19 updates and National Health Observances and other health promotion campaigns.
- E3. Facilities Committee – Directors Mroz and Salmon
Committee Chair Mroz said the Facilities Committee continues to meet to resolve any landscaping maintenance issues, obtaining more efficient waste management containers for the E. Mission Road property, and soon anticipates the issuance of a Request for Proposals for the HVAC needs at the administrative building on S. Brandon Road. Additionally, the District was approached about renting out the parking at 1636 E. Mission Road on June 26th for a wedding nearby. Property Manager Roy Moosa facilitated the negotiations and agreement which was approved by legal counsel.
- E4. Ad Hoc Wellness Center Steering Committee – Directors Schwartz-Frates and Ortiz
CEO Rachel Mason said this committee met to review the Catalyst report on recommended programs for the upcoming health & wellness center. In June, (Friday, June 25th) Catalyst representatives will again attend a Special Meeting of the Board of Directors and provide financial feasibility reporting around those programs.
- E5. Strategic Planning Committee – Directors Jeffries and Salmon
Committee Chair Jeffries said this committee met to review and finalize recommendations for the Community Health Contract Grants.
- E6. Chief Executive Officer – Rachel Mason
Rachel Mason reported that the District held 17 COVID-19 vaccination clinics within 13 weeks. The District will continue to support vaccination information on the District's website. San Diego County is reporting to date the vaccination rate in Bonsall by at 54%; Fallbrook is at 90%.
Regarding the upcoming health and wellness center, representatives of Catalyst and Taylor Design did a walk-through of the property with the CEO to begin space planning. Silver Sneakers is currently holding classes at this property. A draft of the wellness center administrator job description is being reviewed by legal counsel.

Jackie Esparza has served as a temporary employee since March, assisting us with our need for additional Spanish speaking skills and will continue through June. Jen Koester, Social Media Specialist shared with North County Fire Protection District has accepted another position within the Fire District. She continues to support our social media efforts until the position is filled.

Ms. Mason said we are grateful to the Fallbrook Chamber of Commerce and community for having awarded Fallbrook Regional Health District as Non-Profit of the Year for 2020 in recognition of our efforts to ensure that we were responsive to the community's need for COVID testing and vaccinations.

Lastly, the LAFCO Municipal Service Review Study is still scheduled for fiscal year 2020-2021. All four healthcare districts are scheduled within this timeframe.

E7. General Counsel – Jeffrey Scott

Jeffrey Scott reiterated important points with respect to the Brown Act. He reviewed an article in the San Diego Union Tribune on May 21, 2021 in which former San Diego City Attorney Michael Aguirre accused Mayor Todd Gloria of violating the Brown Act. He said it illustrates the importance of making sure that decisions of the Board are made in public. (See attached.)

F. DISCUSSION/POSSIBLE ACTION ITEMS

F1. Consideration of Fiscal Year 2021-2022 Budget

Recommendation from the Finance Committee: That the board approve Fiscal Year 2021-2022 Budget.

Chairman Salmon said he had requested that the CEO project FY 2020-2021 expenses through the end of June 2021 prior to consideration of approving the FY 2021-2022 Budget. This was accomplished and taken to the Finance Committee for review.

Chairman Salmon asked Finance Committee Chair Jennifer Jeffries to report on the Finance Committee's recommendation.

Director Jeffries said the projected FY 2020-2021 expenses through June had been helpful in their most recent review of the FY 2021-2022 proposed budget. The Committee had reviewed the integrated budget, District operating budget, wellness center budget and the FRHD Foundation budget. While the budget reflects an over budget balance due to start up funds for the FRHD Foundation and monies allotted to backfill for grants, if necessary, Director Jeffries said she is not concerned as projections were very conservative and there is anticipation for income to increase. Therefore, she said the Finance Committee made the above recommendation.

Action: It was moved by Director Jeffries, seconded by Director Schwartz to approve the FY 2021-2022 Budget as presented.

Motion carried by the following roll call vote (5-0)

Director Salmon	Aye
Director Ortiz	Aye
Director Schwartz	Aye
Director Mroz	Aye
Director Jeffries	Aye

F3. Consideration of Nomination for LAFCO Special District Alternate

The position for an alternate on the LAFCO Special District Board has 6 candidates with write-ins possible. Each District may vote for one candidate. Discussion ensued. Board members expressed if they preferred a candidate. Discussion ensued. Rocky Chavez, Heather Conklin, and Jeff Egkan were candidates known to some members of the Board.

Action: It was moved by Director Schwartz, seconded by Director Mroz to cast the Board's vote for Jeff Egkan to serve as the LAFCO Special District Alternate.

Motion carried by the following roll call vote (5-0)

Director Jeffries	Aye
Director Schwartz	Aye

Director Mroz Aye
 Director Ortiz Aye
 Director Salmon Aye

G. BOARD MEMBER COMMENTS & ITEMS FOR SUBSEQUENT MEETINGS

- G1. Other Director/Staff discussion items
- G1a. Item(s) for future board agendas
- Continued ZOOM access for District meetings
 - Review of the JPA with North County Fire Protection District – specifically job descriptions.
- G1b. Announcements of upcoming events:
- **COVID-19 Vaccinations & Testing – by Operation Collaboration (CalFire/NC Fire) – June 25**, 9am-1pm 2nd dose Pfizer, 2-5 testing Vallecitos Elementary School – 5211 St, Rainbow, CA 92028
 - **COVID-19 Vaccinations & Testing – by Operation Collaboration (CalFire/NC Fire) – June 25**, 9am-1pm Pfizer and J&J, 2-5 testing FRHD Wellness Center – 1636 E. Mission Rd., Fallbrook
 - **Gov’t and Public Engagement Committee meeting** – 2nd Friday, **June 11**, 10:30am, Virtual Meeting
 - **Community Collaborative for Health & Wellness Committee (CCH&W) meeting** – 3rd Wednesday, **June 16**, 10:30am-noon, Virtual Meeting (See fallbrookhealth.org/calendar)
 - **Strategic Planning Committee meeting** – 3rd Wednesday, **June 16**, 5:00pm, Virtual Meeting
 - **Ad Hoc Wellness Center Steering Committee meeting** – Friday, **June 18** 10:30am, Virtual Meeting
 - **Facilities Committee meeting** – 4th Thursday, **June 24**, 10:30am, Virtual Meeting
 - **Special meeting** – Friday, **June 25**, 10:00am, Virtual Meeting
 - **Finance Committee meeting** – 1st Wednesday, **July 7**, 4:30pm, Virtual Meeting
 - **Woman of Wellness – Postponed** See fallbrookhealth.org for newsletter
- G2. **Next Regular Board meeting** – 2nd Wednesday, **July 14**, 6:00pm, This meeting may be a hybrid of in-person and virtual.

ADJOURN TO CLOSED SESSION

Action: It was moved by Director Schwartz, seconded by Director Mroz to adjourn into Closed Session.

Motion carried by the following roll call vote (5-0)

Director Jeffries Aye
 Director Mroz..... Aye
 Director Ortiz Aye
 Director Schwartz Aye
 Director Salmon..... Aye

The Board adjourned to Closed Session at 7:41 p.m.

H. CLOSED SESSION

- H1. Personal matter pursuant to Government Code Section 54957(b)(1) – CEO Evaluation

I. RETURN TO OPEN SESSION

The Board reconvened into Open Session at 8:49 p.m.

- I1. Counsel Scott reported that the Board in closed session reviewed the evaluation of the CEO and took no action.

J. ADJOURNMENT

There being no further business, the meeting was adjourned at 8:50 p.m.

Howard Salmon, Chairman

Board Secretary/Clerk

DRAFT

Fallbrook Regional HEALTH DISTRICT

MINUTES GOVERNMENT/PUBLIC ENGAGEMENT COMMITTEE

Friday, June 11, 2021 at 10:30 A.M.

In accordance with the current State of Emergency and the Governor's Executive Order N-25-20, of March 12, 2020, and N-33-20 of March 19, 2020, teleconferencing was used for this meeting. Board members, staff and members of the public were able to participate by webinar and members of the public were also able to participate by telephone.

1. Call to Order/Roll Call

Committee member Stephanie Ortiz called the meeting to order at 10:30 a.m.

In attendance: Committee Members Stephanie Ortiz and Kate Schwartz-Frates (delayed in joining meeting). CEO Rachel Mason; Staff Members Linda Bannerman and Mireya Bañuelos.

2. Public Comments

None

3. Discussion Items

a. Government

i. Legislative Updates

ii. San Diego County & Live Well Updates

1. County of San Diego's COVID-19 Vaccine Clinical Advisory Group

It was noted that all of the legislative and County updates had been reviewed at the June meeting of the Board of Directors and included in the packet for the meeting. Therefore, it was determined there is no need to reiterate the information which is available on the District's website.

b. Public Engagement

i. Health District's COVID-19 Response

ii. FRHD and Community Events

Community Health Coordinator Mireya Banuelos said she had reported this information at the regular meeting of the Board and has since updated some of the social media information, which is included in the packet. She said on June 25, 2021, Catalyst representatives will present their program recommendations along with financial feasibility reporting around those programs.

She said the Community Collaborative for Health & Wellness will not meet in July, and the Woman of Wellness Newsletter will not be published that month as well.

Social Media Specialist Jen Koester has accepted another position at North County Fire Protection District. She will continue to assist FRHD until a new person is hired.

4. Board Comments and Future Agenda Items

Director Ortiz said she would like further discussion regarding upping our outreach/engagement plan efforts, including social media.

Director Schwartz requested further discussion in July regarding continuation of in-person/ZOOM/hybrid meetings. Rachel Mason is working on policies pertaining to such meetings. Discussion ensued regarding investigation of closed captioning/translation services on Zoom. It was suggested that drought & wildfire information posted by North County Fire Protection District could possibly be shared by our District. There was discussion regarding sharing information with Latino leaders and how we might assist them to encourage additional participation from the Latino community. This could be further discussed in additional outreach/engagement plan efforts. Rachel Mason said ACHD has partnered with the Wellness Foundation to do a pilot version partner grant for diversity, equity, and inclusion training. Six organizations who apply will be selected for the pilot program and the CEO will be applying for our District.

5. Adjournment

There being no further business, the meeting was adjourned at 11:18 a.m.

Kate Schwartz, Committee Chair

Board Secretary/Clerk



**MINUTES
STRATEGIC PLANNING COMMITTEE**

Wednesday, June 16, 2021 at 5:00 P.M.

In accordance with the current State of Emergency and the Governor's Executive Order N-25-20, of March 12, 2020 and N-33-20 of March 19, 2020, teleconferencing was used for this meeting. Board members, staff and members of the public were able to participate by webinar and members of the public were also able to participate by telephone.

1. Call to Order/Roll Call

Committee Chair Jeffries called the meeting to order at 5:00 p.m.

In attendance: Committee Members Jennifer Jeffries and Howard Salmon
CEO Rachel Mason and staff members Linda Bannerman and Mireya Banuelos

2. Public Comments

None

3. Discussion Items

a. Refinement of the FRHD Strategic Plan Template, Outline and Define:

i. Wellness Center Program/Events/Initiatives/ Success Indicators

CEO Rachel Mason said this is an ongoing planning document that will require reporting, and she wants to assure everyone is "on the same page" at this time.

Director Jeffries said she believes there are several ways to develop success indicators.

Following discussion, it was determined that Director Jeffries will meet with the CEO and the CEO would work with staff to develop a list of organizational and operational goals and a three-year plan, which would then be considered by the Strategic Planning Committee to develop success indicators. In turn, the full Board would then consider all the above and the success indicators at a potential August workshop.

ii. District and Wellness Center Organizational and Operational Success Indicators

See above.

b. Wellness Center Administrator Job Description

The CEO said she developed a draft job description and noted it will remain fluid as the job is developed and refined. The draft was reviewed and approved. The position will be advertised as of July 1st.

c. ACHD – Diversity, Equity and Inclusion Grant

Rachel Mason said ACHD has partnered with the Wellness Foundation for a pilot program for up to six Districts. ACHD will bring private consultation to the District with a specific

goal of bringing Board, staff and key stakeholders their program covering diversity, equity and inclusion. Looking forward to our upcoming wellness center, this program should assist us in assuring that our policies and procedures are not biased, and that we are culturally inclusive.

It was suggested these types of programs are now abundant and some might not be up to par and compatible with our District. Therefore, if our District is selected as a participant, an interview process might be in order.

4. Board Member Comments and Future Agenda Items

Director Jeffries noted that Mary Murphy of North County Fire Protection District (NCFPD) was present at the last Board meeting, but she had neglected to thank her for all her efforts during the pandemic. Since Mary Murphy, as well as the new person assuming the social media co-funded position, will be attending future FRHD Board meetings, there will be an opportunity to do so. There was discussion regarding the social media position shared with NCFPD regarding the person holding that position being stationed at FRHD, as well as NCFPD, on a mutually agreed upon schedule. CEO Mason indicated the conversation regarding that topic are underway.

5. Adjournment

There being no further business, the meeting was adjourned at 5:35 p.m.

Jennifer Jeffries, Committee Chair

Board Secretary/Clerk



MINUTES

AD HOC WELLNESS CENTER STEERING COMMITTEE

June 18, 2021 at 10:30 a.m.

In accordance with the current State of Emergency and the Governor's Executive Order N-25-20, of March 12, 2020 and N-33-20 of March 19, 2020, teleconferencing was used for this meeting. Board members, staff and members of the public were able to participate by webinar and members of the public were also able to participate by telephone.

Call to Order/Roll Call

Committee Chair Kate Schwartz called the meeting to order at 10:40 a.m.

In attendance: Committee member Kate Schwartz, CEO Rachel Mason and representatives from Catalyst Debbie Jacobs and Martha "Dee" Stephens.

- Wrapping Things Up
Catalyst representative Debbie Jacobs said this is the final steering committee meeting for the purpose of developing a plan for the upcoming health and wellness center. She said next week there will be a special board meeting to consider this information which focuses on the financial aspect of the programs.
- Quick Review of How We Got Here
 - Priority Health and Social Needs
 - Considerations for Inclusion
 - Approved Programs
 - High Level Summary of Space Needs

The above information was again briefly reviewed to show the efforts and determinations to date.
- Conceptual Site/Building Use
Several photos and slides were provided to demonstrate potential concepts and use of the buildings. Flexibility in the use of the buildings is essential and six key types of space are needed: outdoor, education, exercise, small private rooms, large social space, and a demo kitchen. Color-coded slides representing conceptual site program options for Just Do programs and Program Design-Plan programs were also provided. Discussion ensued.

- **Financial Review**
A detailed spreadsheet had been provided by Sharon Conklin of Catalyst with a three-year business model for all programs, and the summary was reviewed by Dee Stephens. Each program and the associated costs for the program were provided. Potential revenue was not included. Many assumptions were included and can be modified. Discussion ensued. It was noted that as decisions are finalized, the spreadsheet can be adjusted and extrapolated into the summary. CEO Rachel Mason said she has a comfort level with the spreadsheet, with the understanding it can be modified as needed.
- **Program Action Plans and Measures of Success**
An Action Plan for “Just Do” programs was provided, outlining considerations, and listing the programs in this category. The next set of slides outline Action Plans for each of the planned programs as to whether the District owns the program or it is a partnership. Each includes potential Measures of Success (process and outcome measures). Discussion ensued. Each of the planned programs will need to have further discussions in detail and have input from Board committees as appropriate.
- **Next Steps**
At the next Special Board meeting in June, Catalyst will deliver a Final Business Plan Report. Chairperson Kate Schwartz thanked the Catalyst representatives for their expertise and efforts in providing this information for our Board’s consideration.

Adjournment

There being no further business, the meeting was adjourned at 12:03 p.m.

Kate Schwartz, Committee Chair

Board Secretary/Clerk



**MINUTES
FACILITIES COMMITTEE**

Thursday, June 24, 2021 at 10:30 A.M.

In accordance with the current State of Emergency and the Governor's Executive Order N-25-20, of March 12, 2020 and N-33-20 of March 19, 2020, teleconferencing was used for this meeting. Board members, staff and members of the public were able to participate by webinar and members of the public were also able to participate by telephone.

1. Call to Order/Roll Call

Committee Chair Barbara Mroz called the meeting to order at 10:31 a.m.

In attendance: Committee Member: Barbara Mroz

CEO: Rachel Mason, Staff Member Linda Bannerman and Property Manager Roy Moosa

2. Public Comments

None

3. Discussion Items

a. Update on Rock Rose School Lease at 1636 E. Mission Rd. Property

Rock Rose school sent a letter to the District proposing a date of July 31st for vacating the premises. An inspection will be performed prior to returning their security deposit.

b. Update on HVAC Project for 138 S. Brandon Rd. Property

The HVAC final bid documents for the Brandon Road property is on our website, with a pre-bid walk scheduled for July 8th and a pre-bid opening on July 20th.

4. Update from Property Manager

Roy Moosa reported the small trash receptacles were replaced with a dumpster at the Mission Road property.

Rachel Mason said starting January 2022, food recycling will require a different type of bin.

Rachel Mason reported she asked Mission Conservation Resource District for help with an efficient waterscape plan. After that, a new landscaping company can be considered.

A new pressure regulator has been installed at the Brandon Road property to correct a low toilet flushing problem.

Discussion ensued regarding the need to consider carpet cleaning for the year-old carpet in the building on Brandon Street.

5. Board comments and future agenda items

Director Mroz asked about permanent signage for the Brandon Road property. CEO Rachel Mason asked Roy to discuss with the planning group the use of a small sign at the street, and another on the building.

Regarding the Major Use Permit, J. Whalen indicated the traffic and noise studies were approved and we are awaiting notice from the County as to when it will be on the agenda for approval by the County Board of Supervisors

Following the Special Board meeting tomorrow, the “Just Do” list for programs at the Community Health & Wellness Center on E. Mission Road will be placed on the July Facilities Committee agenda for possible recommendations to the full board at the August regular meeting of the Board.

6. Adjournment

There being no further business, the meeting was adjourned at 10:54 a.m.

Barbara Mroz, Committee Chair

Board Secretary/Clerk

Fallbrook Regional HEALTH DISTRICT

MINUTES SPECIAL BOARD MEETING Friday, June 25, 2021, 10:00 a.m.

In accordance with the current State of Emergency and the Governor’s Executive Order N-25-20, of March 12, 2020 and N-33-20 of March 19, 2020, teleconferencing was used for this meeting. Board members, staff and members of the public were able to participate by webinar and members of the public were also able to participate by telephone.

A. CALL MEETING TO ORDER / ROLL CALL / ESTABLISH A QUORUM / PLEDGE OF ALLEGIANCE

Board Chair Howard Salmon called the meeting to order at 10:01 a.m.

In attendance: Directors Kate Schwartz, Stephanie Ortiz, Jennifer Jeffries, Barbara Mroz and Howard Salmon. CEO Rachel Mason and staff members Linda Bannerman and Mireya Banuelos. Catalyst representatives Debbie Jacobs and Sharon Conklin. Multiple members of the public were also in attendance.

B. APPROVAL OF THE AGENDA

Action: It was moved by Director Jeffries, seconded by Director Mroz to approve the agenda as presented.

Motion carried by the following roll call vote (5-0)

Director Jeffries	Aye
Director Mroz	Aye
Director Ortiz	Aye
Director Schwartz	Aye
Director Salmon	Aye

C. PUBLIC COMMENTS

None

D. DISCUSSION/POSSIBLE ACTION ITEMS

C1. Catalyst Presentation of Financial Feasibility of Programming Options for Wellness Center at 1636 E. Mission Rd. Property

Debbie Jacobs said this will be the final meeting Catalyst will have with the District to review the financial feasibility of programs and the action plan moving forward with the development of the Community Health & Wellness Center on the District property at 1636 E. Mission Road. She reviewed the steps taken to date with the community needs prioritized and grouped by rank. Considerations for inclusion of evidence-based programs was reviewed. She explained the programs are categorized as “Just Do” and “Planned Programs” requiring additional effort. She said flexibility of space use is essential. Conceptual building use options were represented in photos taken during a site visit with Joe Lowe of Taylor Designs. Two color-coded drawings were provided to represent conceptual site program options for both the “Just Do” and “Design-Plan” programs.

Sharon Conklin talked about the three-year business model for the programs being considered with projected program costs. She said it incorporates both the programs and the overall operational model. It is built for the District to own the programs to start and does not include any partnerships. Each program has its own budget for flexibility. Only programming costs are included, not remodeling. The assumptions may need to be adjusted. To start, all of the program costs are 100% paid for by the District and the goal is to have all of the programs free to the residents of the Districts. The excel spreadsheet provided by Catalyst which represents the business model is designed to be modified in any way needed as the District makes determinations about programs and partnerships. CEO Rachel Mason said she is comfortable using this format.

Debbie Jacobs discussed the Action Plan for “Just Do” programs. A facilities condition assessment prior to moving forward to implementation is necessary. Also, consideration of which programs could be initiated most easily and cost-effectively and continue to be utilized during construction. Looking for opportunities to generate revenue is also important. Lastly, for these evidence-based programs, measures of success including process and outcomes metrics, is essential. The final business plan will be provided to the District by Catalyst. Discussion ensued.

Dr. Kanwar Kaleka of the Fallbrook Family Health Center said he is pleased to see what FRHD is planning for the Community Health & Wellness Center and hopes the two organizations can collaborate to provide services for the residents.

Board members expressed appreciation to the Catalyst representatives for their expertise and efforts. CEO Rachel Mason said it is her intention to meet with District grantees to facilitate collaboration efforts.

Director Schwartz said next steps for the District can include additional programs as we develop our business plans.

Director Jeffries, in her role as Treasurer, thanked Catalyst for the cost feasibility information. In addition, she read a communication from the Chair of the Fallbrook Land Conservancy offering to lead a collaboration on the planning, installation, and maintenance of a native plant & pollinator garden along the walking path.

Director Ortiz said she is excited about the safe walking paths for families. It was noted that transportation will be key to use of this planned facility.

Chairman Salmon said the board committees will be working to make recommendations as the District develops its plan, and the Board will continue to seek community input in the process.

E. ADJOURNMENT

There being no further business, the meeting was adjourned 11:14 a.m.

Howard Salmon, Chairman

Board Secretary/Clerk

REPORTS/POSSIBLE ACTION

REPORTS/POSSIBLE ACTION
Finance Committee

Fallbrook Regional Health District
BALANCE SHEET COMPARISON
Comparison of May 2021 to April 2021

	May 31, 21	Apr 30, 21	\$ Change
ASSETS			
Current Assets			
Checking/Savings			
102.3 · Cash in Bank - Pacific Western	940,898.89	1,030,916.38	-90,017.49
102.6 · Cash in Bank - LAIF	1,975,730.44	1,996,730.44	-21,000.00
102.9 · Cash in Bank - CalTRUST	5,807,020.07	5,799,727.31	7,292.76
102.10 · Petty Cash	205.12	205.12	0.00
Total Checking/Savings	8,723,854.52	8,827,579.25	-103,724.73
Other Current Assets			
104 · Prepaid Insurance	2,418.33	5,133.19	-2,714.86
107 · Tax Apportionment Receivable	26,847.71	254,605.23	-227,757.52
110 · Reimbursement Rec'ble - CIF	-27.34	-94.97	67.63
Total Other Current Assets	29,238.70	259,643.45	-230,404.75
Total Current Assets	8,753,093.22	9,087,222.70	-334,129.48
Fixed Assets			
121 · Equipment	64,986.31	64,986.31	0.00
121.2 · Equipment Depreciation	-37,175.38	-36,327.53	-847.85
122.0 · Assets			
122.01 · S. Brandon Road	161,578.00	161,578.00	0.00
122.011 · S. Brandon Road Improvements	150,481.84	145,041.84	5,440.00
122.012 · S. Brandon Road Land	129,662.00	129,662.00	0.00
122.02 · E. Mission Road	1,441,539.86	1,441,539.86	0.00
122.021 · E. Mission Road Improvements	267,538.34	267,538.34	0.00
122.022 · E. Mission Road Land	360,629.00	360,629.00	0.00
122.04 · Accum Depr - All Buildings	-137,786.63	-133,603.11	-4,183.52
Total 122.0 · Assets	2,373,642.41	2,372,385.93	1,256.48
Total Fixed Assets	2,401,453.34	2,401,044.71	408.63
Other Assets			
130 · Note Receivable - East Alvarado	487,500.00	487,500.00	0.00
Total Other Assets	487,500.00	487,500.00	0.00
TOTAL ASSETS	<u>11,642,046.56</u>	<u>11,975,767.41</u>	<u>-333,720.85</u>
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
140 · Accounts Payable	33,379.50	12,731.44	20,648.06
Total Accounts Payable	33,379.50	12,731.44	20,648.06
Credit Cards			
150.4 · CSDA - Visa	0.00	175.99	-175.99
Total Credit Cards	0.00	175.99	-175.99
Other Current Liabilities			
203 - Accrued Payroll	14,772.01	14,718.12	53.89
204 · Accrued Vacation & Sick Leave	22,141.43	22,141.43	0.00
211 · Payroll Taxes Payable	4,732.41	4,628.09	104.32
213 · Simple Plan Payable	766.90	766.90	0.00
220 · Refundable Deposit Payable	5,250.00	5,250.00	0.00
Total Other Current Liabilities	47,662.75	47,504.54	158.21
Total Current Liabilities	81,042.25	60,411.97	20,630.28
Total Liabilities	81,042.25	60,411.97	20,630.28

Fallbrook Regional Health District
BALANCE SHEET COMPARISON
 Comparison of May 2021 to April 2021

	<u>May 31, 21</u>	<u>Apr 30, 21</u>	<u>\$ Change</u>
Equity			
302.2 · Community Investment Funds	9,235,578.12	9,256,578.12	-21,000.00
300 · Unrestricted Operations Fund	2,386,975.78	2,386,975.78	0.00
Net Income	-61,549.59	271,801.54	-333,351.13
Total Equity	<u>11,561,004.31</u>	<u>11,915,355.44</u>	<u>-354,351.13</u>
TOTAL LIABILITIES & EQUITY	<u>11,642,046.56</u>	<u>11,975,767.41</u>	<u>-333,720.85</u>

Fallbrook Regional Health District
INCOME STATEMENT
For the Month Ended May 31, 2021 & Fiscal Year to Date

	May 21	Jul '20 - Ma...
Ordinary Income/Expense		
Income		
400 · District Income		
402 · Property Tax Revenue	26,900.71	1,999,769.12
403 · Interest / Dividends	1,640.01	52,034.51
Total 400 · District Income	28,540.72	2,051,803.63
460 · Lease Income		
460.03 · Lease Income	3,500.00	38,500.00
Total 460 · Lease Income	3,500.00	38,500.00
Total Income	32,040.72	2,090,303.63
Expense		
Administrative Expenses		
500.01 · Communications	612.93	10,160.56
500.02 · IT Services	380.00	3,420.00
500.03 · Refreshments	0.00	575.00
500.04 · Office Expenses	895.00	10,943.54
500.05 · Utilities	882.12	13,100.50
500.06 · Independent Contract Services	4,491.00	15,177.51
500.07 · Maintenance Services & Repairs	2,060.55	23,429.21
500.08 · Vehicle Expenses	0.00	981.50
500.10 · Salaries	30,358.30	338,215.75
500.12 · Payroll Taxes	2,530.29	31,183.61
500.14 · W/C Insurance	148.33	1,661.29
500.15 · Employee Health & Welfare	4,707.80	45,645.91
500.16 · Board Stipends	2,520.00	20,580.00
500.17 · Education & Conferences	0.00	975.00
500.18 · Dues & Subscriptions	1,128.11	24,581.54
500.19 · Insurance - General	2,294.03	24,044.23
500.20 · Independent Accounting Services	1,000.00	11,000.00
500.21 · Annual Independent Audit	0.00	10,000.00
500.22 · Medical Records Store & Service	2,036.72	22,748.84
500.23 · General Counsel	4,224.80	42,889.30
500.29 · Dist Promotions & Publications	98.00	25,701.04
500.30 · Simple IRA Expense	766.90	8,101.50
500.33 · Copier Lease	858.76	9,096.93
500.36 · Accrued Vacation & Sick Leave	0.00	2,607.38
Total Administrative Expenses	61,993.64	696,820.14
570 · Health & Wellness Center		
570.01 · Communications	29.99	1,034.60
570.02 · IT Services	0.00	380.00
570.04 · Office Expenses	0.00	1,228.67
570.05 · Utilities	1,119.85	10,413.48
570.06 · Independent Contract Services	0.00	3,425.25
570.07 · Maintenance Services & Repairs	1,296.50	14,972.24
570.19 · Insurance - General	272.50	2,997.56
570.23 · General Counsel	227.50	227.50
570.29 · Dist Promotions & Publications	0.00	1,789.10
Total 570 · Health & Wellness Center	2,946.34	36,468.40

**Fallbrook Regional Health District
INCOME STATEMENT**

For the Month Ended May 31, 2021 & Fiscal Year to Date

	May 21	Jul '20 - Ma...
600 · Community Health Contracts		
600.01 · Be Well Therapy	5,111.00	20,444.00
600.02 · Boys & Girls Clubs of North Cty	11,250.00	60,000.00
600.03 · Champions for Health	5,871.00	23,484.00
600.04 · D'Vine Path	4,380.00	17,520.00
600.05 · Fallbrook Food Pantry	38,825.00	155,300.00
600.06 · Fallbrook Land Conservancy	6,223.64	24,894.50
600.07 · Fallbrook Senior Citizens Serv	43,813.88	175,255.46
600.08 · Fallbrook Smiles Project	11,685.00	46,740.00
600.09 · Fallbrook Union High School	6,250.00	25,000.00
600.10 · Foundation for Senior Care	94,108.71	376,434.54
600.11 · Hospice of the Valleys	5,813.50	23,254.00
600.12 · Michelle's Place Cancer Res Ctr	10,087.50	40,350.00
600.13 · Neighborhood Healthcare	3,750.00	15,000.00
600.14 · Palomar Family Counseling Svc	25,958.15	103,832.60
600.15 · REINS	29,250.00	117,000.00
600.16 · SSNAAPE	1,250.00	5,000.00
600.17 · Trauma Intervention Prog of SD	2,500.00	10,000.00
600.51 · NC Fire JPA (EMSO)	17,972.31	69,654.00
600.52 · NC Fire JPA (Public Comms)	0.00	17,456.98
	324,099.69	1,326,620.08
Total 600 · Community Health Contracts		
800 · District Direct Care Services		
800.01 · Health Services and Clinics	72.44	3,011.48
	72.44	3,011.48
Total 800 · District Direct Care Services		
Total Expense	389,112.11	2,062,920.10
Net Ordinary Income	-357,071.39	27,383.53
Other Income/Expense		
Other Income		
406 · Unearned Gain/Loss - CalTRUST	5,652.75	-17,524.13
810 · Interest Income - Alvarado Str.	2,031.25	18,281.25
	7,684.00	757.12
Total Other Income		
Other Expense		
825 · Depreciation		
500.27 · Depreciation - Brandon Rd.	5,031.37	56,966.42
	5,031.37	56,966.42
Total 825 · Depreciation		
830 · Community Investment Funds Used		
830.01 · Consultants	0.00	256,135.00
	0.00	256,135.00
Total 830 · Community Investment Funds Used		
900 · Community Investment Fund Reimb	-21,067.63	-223,411.18
	-16,036.26	89,690.24
Total Other Expense		
Net Other Income	23,720.26	-88,933.12
Net Income	-333,351.13	-61,549.59

Fallbrook Regional Health District
PROFIT & LOSS YTD ACTUAL vs. BUDGET
 July 2020 through May 2021

	Jul '20 - May...	Budget	\$ Over Budget	% of Bu...
Ordinary Income/Expense				
Income				
400 · District Income				
402 · Property Tax Revenue	1,999,769.12	1,901,818.25	97,950.87	105.2%
403 · Interest / Dividends	52,034.51	171,300.86	(119,266.35)	30.4%
Total 400 · District Income	2,051,803.63	2,073,119.11	(21,315.48)	99.0%
460 · Lease Income				
460.03 · Lease Income	38,500.00	38,500.00	0.00	100.0%
Total 460 · Lease Income	38,500.00	38,500.00	0.00	100.0%
Total Income	2,090,303.63	2,111,619.11	(21,315.48)	99.0%
Expense				
Administrative Expenses				
500.01 · Communications	10,160.56	7,737.19	2,423.37	131.3%
500.02 · IT Services	3,420.00	2,090.00	1,330.00	163.6%
500.03 · Refreshments	575.00	3,250.00	(2,675.00)	17.7%
500.04 · Office Expenses	10,943.54	10,429.04	514.50	104.9%
500.05 · Utilities	13,100.50	9,462.00	3,638.50	138.5%
500.06 · Independent Contract Services	15,177.51	7,100.00	8,077.51	213.8%
500.07 · Maintenance Services & Repairs	23,429.21	12,305.00	11,124.21	190.4%
500.08 · Vehicle Expenses	981.50	1,500.00	(518.50)	65.4%
500.10 · Salaries	338,215.75	317,110.25	21,105.50	106.7%
500.12 · Payroll Taxes	31,183.61	28,539.92	2,643.69	109.3%
500.14 · W/C Insurance	1,661.29	1,585.55	75.74	104.8%
500.15 · Employee Health & Welfare	45,645.91	46,636.03	(990.12)	97.9%
500.16 · Board Stipends	20,580.00	28,875.00	(8,295.00)	71.3%
500.17 · Education & Conferences	975.00	9,270.00	(8,295.00)	10.5%
500.18 · Dues & Subscriptions	24,581.54	29,880.58	(5,299.04)	82.3%
500.19 · Insurance - General	24,044.23	25,234.37	(1,190.14)	95.3%
500.20 · Independent Accounting Services	11,000.00	11,000.00	0.00	100.0%
500.21 · Annual Independent Audit	10,000.00	9,000.00	1,000.00	111.1%
500.22 · Medical Records Store & Service	22,748.84	20,231.31	2,517.53	112.4%
500.23 · General Counsel	42,889.30	42,056.44	832.86	102.0%
500.29 · Dist Promotions & Publications	25,701.04	10,650.00	15,051.04	241.3%
500.30 · Simple IRA Expense	8,101.50	21,318.00	(13,216.50)	38.0%
500.33 · Copier Lease	9,096.93	8,823.54	273.39	103.1%
500.36 · Accrued Vacation & Sick Leave	2,607.38	0.00	2,607.38	100.0%
500.40 · Office Equipment	0.00	1,000.00	(1,000.00)	0.0%
500.50 · General Election	0.00	18,000.00	(18,000.00)	0.0%
Total Administrative Expenses	696,820.14	683,084.22	13,735.92	102.0%
570 · Health & Wellness Center				
570.01 · Communications	1,034.60	558.03	476.57	185.4%
570.02 · IT Services	380.00	1,379.92	(999.92)	27.5%
570.03 · Refreshments	0.00	180.00	(180.00)	0.0%
570.04 · Office Expenses	1,228.67	1,391.78	(163.11)	88.3%
570.05 · Utilities	10,413.48	7,840.00	2,573.48	132.8%
570.06 · Independent Contract Services	3,425.25	3,356.01	69.24	102.1%
570.07 · Maintenance Services & Repairs	14,972.24	13,000.00	1,972.24	115.2%
570.10 · Salaries	0.00	12,000.00	(12,000.00)	0.0%
570.12 · Payroll Taxes	0.00	1,080.00	(1,080.00)	0.0%
570.14 · W/C Insurance	0.00	121.05	(121.05)	0.0%
570.15 · Employee Health & Welfare	0.00	3,000.00	(3,000.00)	0.0%
570.19 · Insurance - General	2,997.56	2,997.56	0.00	100.0%
570.23 · General Counsel	227.50	2,102.82	(1,875.32)	10.8%
570.29 · Dist Promotions & Publications	1,789.10	3,000.00	(1,210.90)	59.6%
570.33 · Copier Lease	0.00	2,406.42	(2,406.42)	0.0%
Total 570 · Health & Wellness Center	36,468.40	54,413.59	(17,945.19)	67.0%

Fallbrook Regional Health District
PROFIT & LOSS YTD ACTUAL vs. BUDGET
July 2020 through May 2021

	Jul '20 - May...	Budget	\$ Over Budget	% of Bu...
600 · Community Health Contracts				
600.01 · Be Well Therapy	20,444.00	20,444.00	0.00	100.0%
600.02 · Boys & Girls Clubs of North Cty	60,000.00	60,000.00	0.00	100.0%
600.03 · Champions for Health	23,484.00	23,484.00	0.00	100.0%
600.04 · D'Vine Path	17,520.00	17,520.00	0.00	100.0%
600.05 · Fallbrook Food Pantry	155,300.00	155,300.00	0.00	100.0%
600.06 · Fallbrook Land Conservancy	24,894.50	24,894.50	0.00	100.0%
600.07 · Fallbrook Senior Citizens Serv	175,255.46	175,255.46	0.00	100.0%
600.08 · Fallbrook Smiles Project	46,740.00	46,740.00	0.00	100.0%
600.09 · Fallbrook Union High School	25,000.00	25,000.00	0.00	100.0%
600.10 · Foundation for Senior Care	376,434.54	376,434.54	0.00	100.0%
600.11 · Hospice of the Valleys	23,254.00	23,254.00	0.00	100.0%
600.12 · Michelle's Place Cancer Res Ctr	40,350.00	40,350.00	0.00	100.0%
600.13 · Neighborhood Healthcare	15,000.00	15,000.00	0.00	100.0%
600.14 · Palomar Family Counseling Svc	103,832.60	103,832.60	0.00	100.0%
600.15 · REINS	117,000.00	117,000.00	0.00	100.0%
600.16 · SSNAAPE	5,000.00	5,000.00	0.00	100.0%
600.17 · Trauma Intervention Prog of SD	10,000.00	10,000.00	0.00	100.0%
600.50 · NC Fire JPA (Ambulance)	0.00	73,333.37	(73,333.37)	0.0%
600.51 · NC Fire JPA (EMSO)	69,654.00	73,333.37	(3,679.37)	95.0%
600.52 · NC Fire JPA (Public Comms)	17,456.98	16,041.63	1,415.35	108.8%
Total 600 · Community Health Contracts	1,326,620.08	1,402,217.47	(75,597.39)	94.6%
800 · District Direct Care Services				
800.01 · Health Services and Clinics	3,011.48	1,800.00	1,211.48	167.3%
800.02 · Urgent Care	0.00	88,000.00	(88,000.00)	0.0%
800.03 · Women of Wellness	0.00	450.00	(450.00)	0.0%
Total 800 · District Direct Care Services	3,011.48	90,250.00	(87,238.52)	3.3%
Total Expense	2,062,920.10	2,229,965.28	(167,045.18)	92.5%
Net Ordinary Income	27,383.53	(118,346.17)	145,729.70	(23.1)%
Other Income/Expense				
Other Income				
406 · Unearned Gain/Loss - CalTRUST	(17,524.13)	0.00	(17,524.13)	100.0%
810 · Interest Income - Alvarado Str.	18,281.25	0.00	18,281.25	100.0%
Total Other Income	757.12	0.00	757.12	100.0%
Other Expense				
825 · Depreciation				
500.27 · Depreciation - Brandon Rd.	56,966.42	13,750.00	43,216.42	414.3%
Total 825 · Depreciation	56,966.42	13,750.00	43,216.42	414.3%
830 · Community Investment Funds Used				
830.01 · Consultants	256,135.00	0.00	256,135.00	100.0%
Total 830 · Community Investment Funds U...	256,135.00	0.00	256,135.00	100.0%
900 · Community Investment Fund Reimb	(223,411.18)			
Total Other Expense	89,690.24	13,750.00	75,940.24	652.3%
Net Other Income	(88,933.12)	(13,750.00)	(75,183.12)	646.8%
Net Income	(61,549.59)	(132,096.17)	70,546.58	46.6%

Fallbrook Regional Health District
APPROVED ANNUAL BUDGET OVERVIEW
 July 2020 through June 2021

	Jul 20	Aug 20	Sep 20	Oct 20	Nov 20	Dec 20	Jan 21	Feb 21	Mar 21	Apr 21	May 21	Jun 21	TOTAL Jul '20 - Ju...
Ordinary Income/Expense													
Income													
400 · District Income													
402 · Property Tax Revenue	30,000.00	13,000.00	27,000.00	75,000.00	707,918.25	230,000.00	43,000.00	25,900.00	400,000.00	315,000.00	35,000.00	10,000.00	1,911,818.25
403 · Interest / Dividends	13,144.66	12,175.60	11,868.43	14,743.64	12,448.64	35,480.50	20,826.60	11,264.03	12,117.90	20,374.44	6,856.42	17,751.07	189,051.93
Total 400 · District Income	43,144.66	25,175.60	38,868.43	89,743.64	720,366.89	265,480.50	63,826.60	37,164.03	412,117.90	335,374.44	41,856.42	27,751.07	2,100,870.18
460 · Lease Income													
460.03 · Lease Income	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	42,000.00
460 · Lease Income - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total 460 · Lease Income	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	42,000.00
Total Income	46,644.66	28,675.60	42,368.43	93,243.64	723,866.89	268,980.50	67,326.60	40,664.03	415,617.90	338,874.44	45,356.42	31,251.07	2,142,870.18
Expense													
Administrative Expenses													
500.01 · Communications	710.00	710.00	616.85	677.81	630.84	641.92	689.06	828.10	743.91	888.76	599.94	570.30	8,307.49
500.02 · IT Services	190.00	190.00	190.00	190.00	190.00	190.00	190.00	190.00	190.00	190.00	190.00	190.00	2,280.00
500.03 · Refreshments	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	3,750.00
500.04 · Office Expenses	1,342.45	1,161.91	802.14	1,150.20	405.20	810.73	587.96	1,074.05	708.57	1,704.16	681.67	830.61	11,259.65
500.05 · Utilities	762.00	834.00	762.00	834.00	762.00	834.00	762.00	834.00	762.00	1,554.00	762.00	834.00	10,296.00
500.06 · Independent Contract Services	1,100.00	1,100.00	1,100.00	1,100.00	1,100.00	1,100.00	100.00	100.00	100.00	100.00	100.00	100.00	7,200.00
500.07 · Maintenance Services & Repairs	1,440.00	935.00	935.00	1,440.00	935.00	935.00	1,440.00	935.00	935.00	1,440.00	935.00	935.00	13,240.00
500.08 · Vehicle Expenses	600.00	300.00	50.00	100.00	50.00	50.00	100.00	50.00	50.00	100.00	50.00	50.00	1,550.00
500.10 · Salaries	28,828.25	28,828.20	28,828.20	28,828.20	28,828.20	28,828.20	28,828.20	28,828.20	28,828.20	28,828.20	28,828.20	28,828.20	345,938.45
500.12 · Payroll Taxes	2,594.52	2,594.54	2,594.54	2,594.54	2,594.54	2,594.54	2,594.54	2,594.54	2,594.54	2,594.54	2,594.54	2,594.54	31,134.46
500.14 · W/C Insurance	144.15	144.14	144.14	144.14	144.14	144.14	144.14	144.14	144.14	144.14	144.14	144.14	1,729.69
500.15 · Employee Health & Welfare	4,239.63	4,239.64	4,239.64	4,239.64	4,239.64	4,239.64	4,239.64	4,239.64	4,239.64	4,239.64	4,239.64	4,239.64	50,875.67
500.16 · Board Stipends	2,625.00	2,625.00	2,625.00	2,625.00	2,625.00	2,625.00	2,625.00	2,625.00	2,625.00	2,625.00	2,625.00	2,625.00	31,500.00
500.17 · Education & Conferences	530.00	0.00	1,500.00	30.00	1,500.00	650.00	30.00	1,500.00	0.00	3,530.00	0.00	0.00	9,270.00
500.18 · Dues & Subscriptions	9,804.46	1,486.02	317.48	6,508.46	532.46	702.46	532.46	8,021.40	647.46	795.46	532.46	317.46	30,198.04
500.19 · Insurance - General	2,294.07	2,294.03	2,294.03	2,294.03	2,294.03	2,294.03	2,294.03	2,294.03	2,294.03	2,294.03	2,294.03	2,294.03	27,528.40
500.20 · Independent Accounting Services	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	12,000.00
500.21 · Annual Independent Audit	0.00	8,500.00	500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,000.00
500.22 · Medical Records Store & Service	1,839.21	1,839.21	1,839.21	1,839.21	1,839.21	1,839.21	1,839.21	1,839.21	1,839.21	1,839.21	1,839.21	1,839.21	22,070.52
500.23 · General Counsel	3,823.34	3,823.31	3,823.31	3,823.31	3,823.31	3,823.31	3,823.31	3,823.31	3,823.31	3,823.31	3,823.31	3,823.31	45,879.75
500.29 · Dist Promotions & Publications	275.00	5,200.00	1,550.00	1,075.00	200.00	1,200.00	275.00	200.00	200.00	275.00	200.00	200.00	10,850.00
500.30 · Simple IRA Expense	1,938.00	1,938.00	1,938.00	1,938.00	1,938.00	1,938.00	1,938.00	1,938.00	1,938.00	1,938.00	1,938.00	1,938.00	23,256.00
500.33 · Copier Lease	802.14	802.14	802.14	802.14	802.14	802.14	802.14	802.14	802.14	802.14	802.14	802.14	9,625.68
500.40 · Office Equipment	0.00	0.00	0.00	0.00	0.00	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00
500.50 · General Election	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	18,000.00	0.00	0.00	0.00	18,000.00
Total Administrative Expenses	66,932.22	70,595.14	58,501.68	63,283.68	56,483.71	58,742.32	55,334.69	64,360.76	72,965.15	61,205.59	54,679.28	54,655.58	737,739.80
570 · Health & Wellness Center													
570.01 · Communications	50.73	50.73	50.73	50.73	50.73	50.73	50.73	50.73	50.73	50.73	50.73	50.73	608.76
570.02 · IT Services	0.00	0.00	0.00	0.00	1,000.00	63.32	63.32	63.32	63.32	63.32	63.32	63.32	1,443.24
570.03 · Refreshments	0.00	0.00	0.00	0.00	0.00	30.00	30.00	30.00	30.00	30.00	30.00	30.00	210.00
570.04 · Office Expenses	0.00	0.00	0.00	0.00	0.00	202.68	146.99	268.51	177.14	426.04	170.42	207.66	1,599.44
570.05 · Utilities	685.00	656.00	685.00	656.00	685.00	656.00	685.00	656.00	685.00	1,106.00	685.00	656.00	8,496.00
570.06 · Independent Contract Services	479.43	479.43	479.43	479.43	479.43	159.81	159.81	159.81	159.81	159.81	159.81	159.81	3,515.82
570.07 · Maintenance Services & Repairs	1,100.00	1,100.00	1,100.00	1,100.00	1,100.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	14,250.00
570.10 · Salaries	0.00	0.00	0.00	0.00	0.00	0.00	2,400.00	2,400.00	2,400.00	2,400.00	2,400.00	2,400.00	14,400.00
570.12 · Payroll Taxes	0.00	0.00	0.00	0.00	0.00	0.00	216.00	216.00	216.00	216.00	216.00	216.00	1,296.00
570.14 · W/C Insurance	0.00	0.00	0.00	0.00	0.00	0.00	24.21	24.21	24.21	24.21	24.21	24.21	145.26
570.15 · Employee Health & Welfare	0.00	0.00	0.00	0.00	0.00	0.00	600.00	600.00	600.00	600.00	600.00	600.00	3,600.00
570.18 · Dues & Subscriptions	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
570.19 · Insurance - General	272.56	272.50	272.50	272.50	272.50	272.50	272.50	272.50	272.50	272.50	272.50	272.50	3,270.06
570.23 · General Counsel	191.12	191.17	191.17	191.17	191.17	191.17	191.17	191.17	191.17	191.17	191.17	191.17	2,293.99
570.29 · Dist Promotions & Publications	0.00	0.00	0.00	750.00	250.00	250.00	250.00	250.00	250.00	750.00	250.00	250.00	3,250.00
570.30 · Simple IRA Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
570.33 · Copier Lease	0.00	0.00	0.00	0.00	0.00	401.07	401.07	401.07	401.07	401.07	401.07	401.07	2,807.49

**Fallbrook Regional Health District
APPROVED ANNUAL BUDGET OVERVIEW**

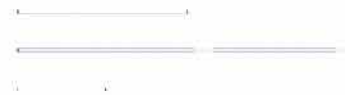
July 2020 through June 2021

	Jul 20	Aug 20	Sep 20	Oct 20	Nov 20	Dec 20	Jan 21	Feb 21	Mar 21	Apr 21	May 21	Jun 21	TOTAL Jul '20 - Ju...
570.40 · Office Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total 570 · Health & Wellness Center	2,778.84	2,749.83	2,778.83	3,499.83	4,028.83	3,527.28	6,740.80	6,833.32	6,770.95	7,940.85	6,764.23	6,772.47	61,186.06
600 · Community Health Contracts													
600.01 · Be Well Therapy	5,111.00	0.00	0.00	0.00	5,111.00	0.00	0.00	5,111.00	0.00	0.00	5,111.00	0.00	20,444.00
600.02 · Boys & Girls Clubs of North Cty	26,250.00	0.00	0.00	0.00	11,250.00	0.00	0.00	11,250.00	0.00	0.00	11,250.00	0.00	60,000.00
600.03 · Champions for Health	5,871.00	0.00	0.00	0.00	5,871.00	0.00	0.00	5,871.00	0.00	0.00	5,871.00	0.00	23,484.00
600.04 · D'Vine Path	4,380.00	0.00	0.00	0.00	4,380.00	0.00	0.00	4,380.00	0.00	0.00	4,380.00	0.00	17,520.00
600.05 · Fallbrook Food Pantry	38,825.00	0.00	0.00	0.00	38,825.00	0.00	0.00	38,825.00	0.00	0.00	38,825.00	0.00	155,300.00
600.06 · Fallbrook Land Conservancy	6,223.63	0.00	0.00	0.00	6,223.63	0.00	0.00	6,223.63	0.00	0.00	6,223.61	0.00	24,894.50
600.07 · Fallbrook Senior Citizens Serv	43,813.87	0.00	0.00	0.00	43,813.87	0.00	0.00	43,813.87	0.00	0.00	43,813.85	0.00	175,255.46
600.08 · Fallbrook Smiles Project	11,685.00	0.00	0.00	0.00	11,685.00	0.00	0.00	11,685.00	0.00	0.00	11,685.00	0.00	46,740.00
600.09 · Fallbrook Union High School	6,250.00	0.00	0.00	0.00	6,250.00	0.00	0.00	6,250.00	0.00	0.00	6,250.00	0.00	25,000.00
600.10 · Foundation for Senior Care	94,108.64	0.00	0.00	0.00	94,108.64	0.00	0.00	94,108.64	0.00	0.00	94,108.62	0.00	376,434.54
600.11 · Hospice of the Valleys	5,813.50	0.00	0.00	0.00	5,813.50	0.00	0.00	5,813.50	0.00	0.00	5,813.50	0.00	23,254.00
600.12 · Michelle's Place Cancer Res Ctr	10,087.50	0.00	0.00	0.00	10,087.50	0.00	0.00	10,087.50	0.00	0.00	10,087.50	0.00	40,350.00
600.13 · Neighborhood Healthcare	3,750.00	0.00	0.00	0.00	3,750.00	0.00	0.00	3,750.00	0.00	0.00	3,750.00	0.00	15,000.00
600.14 · Palomar Family Counseling Svc	25,958.15	0.00	0.00	0.00	25,958.15	0.00	0.00	25,958.15	0.00	0.00	25,958.15	0.00	103,832.60
600.15 · REINS	29,250.00	0.00	0.00	0.00	29,250.00	0.00	0.00	29,250.00	0.00	0.00	29,250.00	0.00	117,000.00
600.16 · SSNAAPE	1,250.00	0.00	0.00	0.00	1,250.00	0.00	0.00	1,250.00	0.00	0.00	1,250.00	0.00	5,000.00
600.17 · Trauma Intervention Prog of SD	2,500.00	0.00	0.00	0.00	2,500.00	0.00	0.00	2,500.00	0.00	0.00	2,500.00	0.00	10,000.00
600.50 · NC Fire JPA (Ambulance)	6,666.67	6,666.67	6,666.67	6,666.67	6,666.67	6,666.67	6,666.67	6,666.67	6,666.67	6,666.67	6,666.67	6,666.63	80,000.00
600.51 · NC Fire JPA (EMSO)	6,666.67	6,666.67	6,666.67	6,666.67	6,666.67	6,666.67	6,666.67	6,666.67	6,666.67	6,666.67	6,666.67	6,666.63	80,000.00
600.52 · NC Fire JPA (Public Comms)	1,458.33	1,458.33	1,458.33	1,458.33	1,458.33	1,458.33	1,458.33	1,458.33	1,458.33	1,458.33	1,458.33	1,458.37	17,500.00
Total 600 · Community Health Contracts	335,918.96	14,791.67	14,791.67	14,791.67	320,918.96	14,791.67	14,791.67	320,918.96	14,791.67	14,791.67	320,918.90	14,791.63	1,417,009.10
800 · District Direct Care Services													
800.01 · Health Services and Clinics	50.00	50.00	50.00	850.00	50.00	50.00	50.00	50.00	50.00	50.00	500.00	50.00	1,850.00
800.02 · Urgent Care	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00	96,000.00
800.03 · Women of Wellness	0.00	50.00	50.00	50.00	50.00	0.00	50.00	50.00	50.00	50.00	50.00	50.00	500.00
Total 800 · District Direct Care Services	8,050.00	8,100.00	8,100.00	8,900.00	8,100.00	8,050.00	8,100.00	8,100.00	8,100.00	8,100.00	8,550.00	8,100.00	98,350.00
Total Expense	413,680.02	96,236.64	84,172.18	90,475.18	389,531.50	85,111.27	84,967.16	400,213.04	102,627.77	92,038.11	390,912.41	84,319.68	2,314,284.96
Net Ordinary Income	-367,035.36	-67,561.04	-41,803.75	2,768.46	334,335.39	183,869.23	-17,640.56	-359,549.01	312,990.13	246,836.33	-345,555.99	-53,068.61	-171,414.78
Other Income/Expense													
Other Income													
406 · Unearned Gain/Loss - CalTRUST	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
810 · Interest Income - Alvarado Str.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other Expense													
825 · Depreciation													
500.27 · Depreciation - Brandon Rd.	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	15,000.00
570.27 · Depreciation - Mission Rd.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total 825 · Depreciation	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	15,000.00
830 · Community Investment Funds Used													
830.01 · Consultants	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total 830 · Community Investment Funds U...	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Expense	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	15,000.00
Net Other Income	-1,250.00	-1,250.00	-1,250.00	-1,250.00	-1,250.00	-1,250.00	-1,250.00	-1,250.00	-1,250.00	-1,250.00	-1,250.00	-1,250.00	-15,000.00
Net Income	-368,285.36	-68,811.04	-43,053.75	1,518.46	333,085.39	182,619.23	-18,890.56	-360,799.01	311,740.13	245,586.33	-346,805.99	-54,318.61	-186,414.78

California State Treasurer
Fiona Ma, CPA



Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001



FALLBROOK REGIONAL HEALTH DISTRICT

DISTRICT ADMINISTRATOR
138 SOUTH BRANDON ROAD
FALLBROOK, CA 92028

[Tran Type Definitions](#)

Account Number: XXXXXXXXXX

May 2021 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
5/17/2021	5/14/2021	RW	1675125	N/A	WENDY LYON	-21,000.00

Account Summary

Total Deposit:	0.00	Beginning Balance:	1,996,730.44
Total Withdrawal:	-21,000.00	Ending Balance:	1,975,730.44



CalTRUST
 c/o Ultimus Fund Solutions
 PO Box 541150
 Omaha, NE 68154-9150
 www.caltrust.org
 Email: CalTRUSTSupport@ultimusfundsolutions.com
 Fax: 402-963-9094
 Phone: 833-CALTRUST (225-8787)

Investment Account Summary

05/01/2021 through 05/31/2021

SUMMARY OF INVESTMENTS

Fund	Account Number	Total Shares Owned	Net Asset Value per Share on May 31 (\$)	Value on May 31 (\$)	Average Cost Amount (\$)	Cumulative Unrealized Gain/(Loss) (\$)
FALLBROOK REGIONAL HEALTH DISTRICT						
CalTRUST Medium Term Fund	[REDACTED]	565,435.255	10.27	5,807,020.07	5,672,512.81	134,507.26
Portfolios Total value as of 05/31/2021				5,807,020.07		

DETAIL OF TRANSACTION ACTIVITY

Activity Description	Activity Date	Amount (\$)	Amount in Shares	Balance in Shares	Price per Share (\$)	Balance (\$)	Average Cost Amt (\$)	Realized Gain/(Loss) (\$)
		FALLBROOK REGIONAL HEALTH DISTRICT					Account Number: [REDACTED]	
Beginning Balance	05/01/2021			565,275.566	10.26	5,799,727.31		
Accrual Income Div Reinvestment	05/28/2021	1,640.01	159.689	565,435.255	10.27	5,807,020.07	0.00	0.00
Unrealized Gain/(Loss)						5,652.75		
Closing Balance as of	May 31			565,435.255	10.27	5,807,020.07		

Please note that this information should not be construed as tax advice and it is recommended that you consult with a tax professional regarding your account.



2021 CalTRUST Closures

Please note that the CalTRUST Funds will be closed for trading on the following days:

Date	Holiday
January 1, 2021	New Year's Day
January 18, 2021	Martin Luther King Jr Day
February 15, 2021	Presidents' Day
April 2, 2021	Good Friday
May 31, 2021	Memorial Day
July 5, 2021	Independence Day
September 6, 2021	Labor Day
October 11, 2021	Columbus Day
November 11, 2021	Veterans Day
November 25, 2021	Thanksgiving Day
December 24, 2021	Christmas Day
January 3, 2022	New Year's Day

Fallbrook Regional Health District
REPORT 7 - PROPERTY TAX REVENUE
 July 2020 through June 2021

Type	Date	Name	Amount	Balance
400 · District Income				
402 · Property Tax Revenue				
General Journal	07/31/2020		28,757.66	28,757.66
General Journal	08/31/2020		31,177.60	59,935.26
General Journal	09/30/2020		44,421.29	104,356.55
General Journal	10/31/2020		116,065.90	220,422.45
General Journal	11/30/2020		614,617.77	835,040.22
General Journal	12/31/2020		295,672.05	1,130,712.27
General Journal	01/31/2021		74,902.50	1,205,614.77
General Journal	02/28/2021		64,301.33	1,269,916.10
General Journal	03/31/2021		448,294.08	1,718,210.18
General Journal	04/30/2021		254,658.23	1,972,868.41
General Journal	05/31/2021		26,900.71	1,999,769.12
Total 402 · Property Tax Revenue			1,999,769.12	1,999,769.12
Total 400 · District Income			1,999,769.12	1,999,769.12
TOTAL			1,999,769.12	1,999,769.12

Fallbrook Regional Health District CHECK DETAIL REPORT

May 2021

Date	Num	Name	Memo	Amount
05/03/2021	11943	Be Well Therapy	CHC 360 - PMT 4 OF 4	\$ (5,111.00)
05/03/2021	11944	Boys & Girls Club of North County	CHC 362 - PMT 4 OF 4	\$ (11,250.00)
05/03/2021	11945	Champions for Health	CHC 363 - PMT 4 OF 4	\$ (1,746.00)
05/03/2021	11946	Champions for Health	CHC 364 - PMT 4 OF 4	\$ (4,125.00)
05/03/2021	11947	D'Vine Path	CHC 365 - PMT 4 OF 4	\$ (4,380.00)
05/03/2021	11948	Fallbrook Food Pantry	CHC 366 - PMT 4 OF 4	\$ (30,000.00)
05/03/2021	11949	Fallbrook Food Pantry	CHC 367 - PMT 4 OF 4	\$ (8,825.00)
05/03/2021	11950	Fallbrook Land Conservancy	CHC 368 - PMT 4 OF 4	\$ (2,758.89)
05/03/2021	11951	Fallbrook Land Conservancy	CHC 369 - PMT 4 OF 4	\$ (3,464.75)
05/03/2021	11952	Fallbrook Senior Citizens Service Club	CHC 370 - PMT 4 OF 4	\$ (12,742.75)
05/03/2021	11953	Fallbrook Senior Citizens Service Club	CHC 371 - PMT 4 OF 4	\$ (31,071.13)
05/03/2021	11954	Fallbrook Smiles Project	CHC 372 - PMT 4 OF 4	\$ (11,685.00)
05/03/2021	11955	Foundation for Senior Care	CHC 374 - PMT 4 OF 4	\$ (13,457.02)
05/03/2021	11956	Foundation for Senior Care	CHC 375 - PMT 4 OF 4	\$ (17,627.09)
05/03/2021	11957	Foundation for Senior Care	CHC 376 - PMT 4 OF 4	\$ (24,662.64)
05/03/2021	11958	Foundation for Senior Care	CHC 377 - PMT 4 OF 4	\$ (25,320.17)
05/03/2021	11959	Foundation for Senior Care	CHC 378 - PMT 4 OF 4	\$ (13,041.79)
05/03/2021	11960	Hospice of the Valleys	CHC 379 - PMT 4 OF 4	\$ (5,813.50)
05/03/2021	11961	Michelle's Place Cancer Resource Center	CHC 380 - PMT 4 OF 4	\$ (10,087.50)
05/03/2021	11962	Neighborhood Healthcare	CHC 381 - PMT 4 OF 4	\$ (3,750.00)
05/03/2021	11963	Palomar Family Counseling Service Inc.	CHC 384 - PMT 4 OF 4	\$ (9,312.95)
05/03/2021	11964	Palomar Family Counseling Service Inc.	CHC 383 - PMT 4 OF 4	\$ (16,645.20)
05/03/2021	11965	REINS Therapeutic Horsemanship Program	CHC 384 - PMT 4 OF 4	\$ (9,375.00)
05/03/2021	11966	REINS Therapeutic Horsemanship Program	CHC 385 - PMT 4 OF 4	\$ (19,875.00)
05/03/2021	11967	SSNAAPE	CHC 386 - PMT 4 OF 4	\$ (1,250.00)
05/03/2021	11968	Trauma Intervention Programs of SD	CHC 387 - PMT 4 OF 4	\$ (2,500.00)
05/03/2021	11969	Fallbrook Union High School District	CHC 373 - PMT 4 OF 4	\$ (6,250.00)
05/03/2021		Deposit	Med+ May 2021 interest payment	\$ 2,031.25
05/03/2021		Deposit	Rock Rose May 2021 rent	\$ 3,500.00
05/05/2021		Payroll Clearing	May 5, 2021 payroll	\$ (14,718.12)
05/05/2021		Payroll Taxes	Federal - May 5, 2021 pay period	\$ (3,932.68)
05/05/2021		Payroll Taxes	State - May 5, 2021 pay period	\$ (695.41)
05/05/2021	EFT	ADP, LLC	5/5/21 PR processing fee	\$ (116.51)
05/07/2021	11970	AppleOne Employment Services	Inv. 01-5892667	\$ (1,010.25)
05/07/2021	11971	AT&T - phone lines	4/26/21 inv.	\$ (164.88)
05/07/2021	11972	Aztec Cleaning & Maintenance	Inv. 199790 & 199791	\$ (280.00)
05/07/2021	11973	Culligan of Escondido	Inv. 1082490	\$ (52.50)
05/07/2021	11974	Fish Window Cleaning	5/3/21 inv. - Brandon Rd.	\$ (550.00)
05/07/2021	11975	Springston Design LLC	Inv. 4262	\$ (380.00)
05/07/2021	11976	Streamline	Inv. CA0D951F-0006	\$ (200.00)
05/07/2021	11977	Uline	Inv. 133366437	\$ (388.23)

Fallbrook Regional Health District CHECK DETAIL REPORT

May 2021

05/07/2021	11978	Susan Woodward	April accounting services	\$ (1,000.00)
05/10/2021	11979	Pamela Knox	Reimbursement: Medicare Jan - Apr 2021	\$ (594.00)
05/14/2021	11980	24 Hour Elevator Inc.	Inv. 99107 & 00785	\$ (1,171.30)
05/14/2021	11981	AppleOne Employment Services	Inv. 01-5900550	\$ (1,010.25)
05/14/2021	11982	AT&T U-Verse	4/27/21 inv.	\$ (89.24)
05/14/2021	11983	Aztec Cleaning & Maintenance	Inv. 199792 & 199793	\$ (280.00)
05/14/2021	11984	CSDA Visa - UMPQUA Bank	4/30/21 stmt.	\$ (1,350.36)
05/14/2021	11985	First Impulse	Inv. 10902	\$ (255.00)
05/14/2021	11986	Fowler Pest Control, Inc.	Inv. 251085	\$ (85.00)
05/14/2021	11987	Iron Mountain	Inv. DNND016	\$ (2,126.46)
05/14/2021	11988	Darren Key	Labor charge for painting at Mission Rd.	\$ (95.00)
05/14/2021	11989	SDRMA	Inv. 35392	\$ (404.76)
05/14/2021	11990	SHRM	Membership dues	\$ (219.00)
05/14/2021	11991	Spectrum Business-TWC	Inv. 0512555050221	\$ (137.96)
05/14/2021		Deposit	Reimbursable CIF funds October 2020 - March 2021	\$ 21,000.00
05/20/2021		Payroll Clearing	May 20, 2021 payroll	\$ (11,341.17)
05/20/2021		Payroll Taxes	Federal - May 20, 2021 pay period	\$ (3,380.20)
05/20/2021		Payroll Taxes	State - May 20, 2021 pay period	\$ (617.07)
05/21/2021	EFT	ADP, LLC	5/20/21 PR processing fee	\$ (99.64)
05/21/2021	11992	AppleOne Employment Services	Inv. 01-5907180 & 01-5915173	\$ (2,020.50)
05/21/2021	11993	Aztec Cleaning & Maintenance	Inv. 199792 & 199793	\$ (280.00)
05/21/2021	11994	Edward Jones	May 2021 contributions	\$ (280.00)
05/21/2021	11995	Charles Schwab & Co., Inc.	May 2021 contributions	\$ (1,253.80)
05/21/2021	11996	Sun Realty	5/12/21 inv.	\$ (646.50)
05/28/2021	11997	AppleOne Employment Services	Inv. 01-5922195	\$ (1,010.25)
05/28/2021	11998	Aztec Cleaning & Maintenance	Inv. 199794 & 199795	\$ (280.00)
05/28/2021	11999	CalPERS	ID 1559595490	\$ (3,757.87)
05/28/2021	12000	FPUD	5/20/21 inv. - Brandon Rd.	\$ (198.73)
05/28/2021	12001	FPUD	5/20/21 inv. - Mission Rd.	\$ (61.93)
05/28/2021	12002	FPUD	5/20/21 inv. - Mission Rd.	\$ (463.07)
05/28/2021	12003	FPUD	5/20/21 inv. - Brandon Rd.	\$ (61.93)
05/28/2021	12004	Konica Minolta	Inv. 37782367	\$ (866.76)
05/28/2021	12005	Ramirez Landscape & Tree Service	Inv. 7101 & 7102	\$ (950.00)
05/28/2021	12006	Jeffrey G. Scott, Esquire	4/30/21 stmt.	\$ (4,060.00)
05/28/2021	12007	SDG&E	5/26/21 inv. - Mission Rd.	\$ (594.85)
05/28/2021	12008	SDG&E	5/26/21 inv. - Brandon Rd.	\$ (621.46)
05/28/2021	12009	Spectrum Business-TWC	Inv. 0522588051921 & 0522968051921	\$ (149.95)
05/28/2021	12010	Village News	Inv. 43543; Vaccine interest list ads (3)	\$ (777.00)
05/31/2021		Deposit	April property tax received; 5/12/21 actual post date	\$ 254,658.23
				<u>\$ (90,017.49)</u>
				<u><u>\$ (90,017.49)</u></u>

REPORTS/POSSIBLE ACTION
Government/Public Engagement Committee

GOVERNMENT & PUBLIC ENGAGEMENT COMMITTEE
JULY 2021 REPORT

Government

a. Legislative Updates

1. National

- a. **Preventable Deaths** To reach unvaccinated Americans, President Biden said the government would [set up clinics at workplaces](#) and urge employers to offer paid time off.

Still, only 54 percent of adults in rural areas have received at least one vaccine shot, according to [the most recent Kaiser Family Foundation poll](#), compared with 72 percent of urban residents. Kaiser found that vaccination rates were also below average for Americans under 50; Black Americans; Republicans; and people without a college degree.

“It is the unvaccinated people who are dying,” Dr. Thomas Dobbs, Mississippi’s state health officer, said, [according to the television station WLBT](#). “The unvaccinated people who are going to the hospital. The unvaccinated people who are getting diagnosed, for the most part.” (NYT, July 7, Morning Report)

CDC:

2. State

- a. **AB 339**: Local government: open and public meetings. On July 5, 2021 the following history action was applied: "Read second time and amended. Re-referred to Com. on J
- b. **AB1130**: Active Bill in Committee Process – majority vote required. Establishes the Office of Health Care Affordability (office) within the Office of Statewide Health Planning and Development (OSHPD) and requires the office to analyze the health care market for cost trends and drivers of spending, create a state strategy for controlling the cost of health care and ensuring affordability for consumers and purchasers, and enforce cost targets. Establishes, within the office, the Health Care Affordability Advisory Board (board) and sets forth the composition and duties of the board.
- c. **AB 128**: California state legislators passed [AB 128 \(Ting\), the Budget Bill in Chief](#), which represented their version of the state budget: a sweeping \$264 billion proposal that included a number of the Newsom administration’s policy priorities along with a number of items of significant disagreement between the Legislature and Administration. AB 128, which was enrolled on June 14 in time to meet the Legislature’s constitutionally mandated deadline to send a balanced budget to the Governor by June 15, was more of a placeholder and did not reflect a deal with the Administration.

For a full report on AB 128, the state budget passed:

<https://www.csdanet.com/blogs/kristin-withrow1/2021/06/21/overview-of-state-budget-passed-by-legislature>

SB 129 represents more of a framework than final agreement in many areas, yet CSDA is pleased to report the package retains the \$100 million COVID-19 relief fund for independent special districts that can demonstrate fiscal impacts due to the COVID-19 public health emergency. For the full report: https://www.csdanet.org/blogs/vanessa-gonzales/2021/06/29/budget-sent-to-governors-desk-includes-100-million?utm_source=informz&utm_medium=email&utm_campaign=electronic%20newsletter&zs=l2fcN1&zl=MJgL6

- d. **COVID-19 Relief for Special Districts** – Unfortunately, ACHD's request for COVID-19 relief funding specifically for healthcare districts was not included in the Legislature's final budget bills, a one-time general fund allocation of \$100 million for special district relief was included.

Despite ACHD's strong advocacy, the language connected to this funding excludes districts that already received other state or federal funding. While some minor clarifications are anticipated, we do not anticipate many healthcare districts will be eligible for these funds. ACHD will plan to sponsor another healthcare districts budget proposal next year.

While the state is experiencing a "re-opening", the Governor announced [Executive Order N-29-20](#), providing flexibilities with Brown Act compliance, will remain in place. Further, his office committed to giving local governments ample notice and time to adjust following the termination of the Executive Order.

- e. **Telehealth** – Along with a number of health related proposals, [AB 133](#) (Committee on Budget), includes an agreement on telehealth as negotiated by Assemblymember Aguiar-Curry, stakeholders and the Administration. The compromise language maintains current telehealth flexibilities, including payment parity for audio-only visits, through December 31, 2022, and requires the Department of Health Care Services to convene an advisory group to determine Medi-Cal telehealth policy beginning January 1, 2023. (Currently in Sen Budget and Fiscal Review Comm, scheduled for next hearing July 14, 2021).

While this agreement is critical in the short term, it fails to include important provisions contained in [AB 32](#) (Aguiar-Curry), including the explicit inclusion of healthcare districts on the advisory group. Assemblymember Aguiar-Curry continues to be committed to moving [AB 32](#), likely as a two year bill.

- f. **The CSDA Annual Conference** will be Aug. 30 to Sept. 2, 2021 in Monterey, CA. www.csdanet.org/annualconference.
- g. **ACHD Annual Conference** – 69th Annual Meeting: *Recover, Refocus and Adapt*, in-person at the Resort at Squaw Creek in Olympic Valley, CA from September 22nd through the 24th. www.achd.org.

b. Legislative Conferences

- 1. **CSDA Annual Conference** will be Aug. 30 to Sept. 2, 2021 in Monterey, CA. www.csdanet.org/annualconference.

2. **ACHD Annual Conference** – 69th Annual Meeting: *Recover, Refocus and Adapt*, in-person at the Resort at Squaw Creek in Olympic Valley, CA from September 22nd through the 24th. www.achd.org.

c. **San Diego County & Live Well Updates**

1. **Vaccination Progress** – More than 140,000 San Diegans who have received their first dose of the Pfizer or Moderna COVID-19 vaccine are overdue for their second dose, the County Health and Human Services Agency reports. The recommended spacing of doses is three weeks for the Pfizer vaccine and four weeks for the Moderna vaccine.

A single dose of either vaccine is significantly less effective at protecting people from getting sick, especially against the new variants of the virus, and county health officials encourage those overdue to get vaccinated as soon as possible. Completing the full two-dose series of the vaccine is recommended, regardless of how long ago a person received their first shot.

- Doses administered: Over 4.1 million.
- Received at least one shot: More than 2.2 million or 78.8% of San Diegans 12 and older.
- Fully vaccinated: Close to 1.9 million or 67.6%.
- The goal: vaccinate 75% of San Diego County residents 12 and older or 2,101,936 people, with at least one dose.

<https://www.countynewscenter.com/140000-san-diegans-past-due-for-second-covid-19-shot/>

2. **COVID-19 Cases** – Almost all COVID-19 cases, hospitalizations and deaths being reported in the region are occurring in San Diegans who are not fully vaccinated.

New data from the County Health and Human Services Agency shows that since Jan. 1, 2021, COVID-19 has been primarily occurring in San Diegans who are unvaccinated or partially vaccinated. They represent:

- 99.8% of deaths
- 99.88% of hospitalizations
- 99.1% of cases

“The data shows what we’ve known all along. The COVID-19 vaccines are very effective at preventing serious illness and deaths,” said Seema Shah, M.D., medical director of HHS’s Epidemiology and Immunization Services branch. “If you have not gotten vaccinated or are missing a second shot of your COVID-19 vaccine, get it now be safe and limit the spread of this virus.”

Since January 1st, a total of 1,219 COVID-19 deaths have been reported in the region and only three were San Diegans who had been fully vaccinated. Of the 5,159 hospitalizations that have occurred during the same period, only 10 were in people who were fully immunized. Furthermore, over 106,000 COVID-19 cases have been reported since the beginning of this year and only about 1,000 were in San Diegans who were fully vaccinated.

<https://www.countynewscenter.com/unvaccinated-san-diegans-account-for-nearly-all-covid-19-cases-hospitalizations-deaths/>

3. **San Diegans Urged to Talk to Their Doctor** – The County of San Diego Health and Human Services Agency is urging unvaccinated San Diegans who are hesitant or have questions about the vaccine to talk with their doctor and get vaccinated as soon as possible. <https://www.countynewscenter.com/topics/health/>
4. **San Diego County Board of Supervisors** unanimously voted Tuesday to approve a \$7.2 billion fiscal year 2021-22 spending plan for San Diego County. Including additional requests by supervisors or department leaders since it was first unveiled in May, the budget includes roughly \$2.7 billion for health and human services, \$2.2 billion for public safety, \$1.5 billion for general government and \$600 million for environmental programs. Along with the traditional county services, the county budgeted money for programs aimed at reducing homelessness, increasing economic opportunity, environmental protection, governmental transparency and reforming the justice system.

Of note for our region:

- \$25 million to address the affordable housing crisis
- \$12.4 million for Mobile Crisis Response Teams
- \$2.4 million toward establishment of a Department of Homeless Solutions and Equitable Communities with 207 full-time employees, many of whom will be transferred from other departments
- \$3.8 million to hire social workers to support development of school-age foster children

https://timesofsandiego.com/politics/2021/06/29/_trashed-5/

Public Engagement Plan

2021-2022 Quarter 1: July, August, September

1. Events

- a. Community Events
 - i. OC-CalFire COVID-19 Clinic (vax & test)
 - 1. Friday, July 9th & 30th, 9am-5pm at 1636 E. Mission Rd.
 - 2. August: TBD
 - 3. September: TBD

2. Meetings

- a. Health District
 - i. CHC Grant Program
 - 1. July Payment Meetings
 - a. Champions for Health: Tues, July 6th, 11am
 - b. Fallbrook Senior Center: Thu, July 8th, 11:15am
 - c. Foundation for Senior Care: Thu, July 8th, 1pm
 - d. Boys & Girls Club: date TBD
 - ii. Community Collaborative for Health & Wellness
 - 1. July: Dark
 - 2. Wed., August 18th, 10:30am-11:30am at 1636 E. Mission Rd., & via Zoom
 - 3. Wed., Sept 15th, 10:30am-11:30am at 1636 E. Mission Rd., & via Zoom
 - iii. Woman of Wellness
 - 1. July: Dark
 - 2. August: Date TBD
 - 3. Sept: Date TBD
- b. Community Meetings
 - i. VOCES de Fallbrook
 - 1. July: organization meeting and/or community event
 - 2. August: organization meeting and/or community event
 - 3. September: organization meeting and/or community event
 - ii. Farmworker Care Coalition
 - 1. Friday, July 16th, 9am-11am, via Zoom
 - 2. Friday, Aug 20th, 9am-11am, via Zoom
 - 3. Friday, Sept 17th, 9am-11am, via Zoom
 - iii. Fallbrook Revitalization-Child Services
 - 1. July: no meeting
 - 2. Tuesday, August 3rd, 9:30am-10:30am, 111 S. Main Ave.
 - 3. Tuesday, Sept 7th, 9:30am-10:30am, 111 S. Main Ave.

3. Business

- a. Bonsall & Fallbrook Chamber of Commerce Events
 - i. August
 - 1. [Virtual First Monday Coffee](#): Mon August 2nd, 9am on Zoom
 - ii. September
 - 1. [SunUpper at Mimi's Spoiled Avocado Boutique](#): Thur Sept 8th, 9am at 116 N. Main Ave.

4. Social Media

a. Facebook @FallbrookHealthDistrict (20-25 posts/month)

- i. Banners (Highlight a NHO, Upcoming Event, or our Current Efforts)
 - 1. July: Ultraviolet Safety Awareness Month
 - 2. August: TBD
 - 3. September: TBD
- ii. Community Events
 - 1. Local
 - 2. Outside SOI
- iii. Grantees
 - 1. Acknowledgment Posts/ Site Visits/ Events
 - a. July
 - i. Champions for Health Site Visit
 - ii. Grantee Post
 - iii. Grantee Post
 - iv. Boys & Girls Club Site Visit
 - b. August
 - i. Fallbrook Senior Center Site Visit (from July)
 - ii. Grantee Post
 - iii. Grantee Post
 - iv. Grantee Post
 - c. September
 - i. Foundation for Senior Care Site Visit (from July)
 - ii. Grantee Post
 - iii. Grantee Post
 - iv. Grantee Post
- iv. COVID-19 Information & Updates
 - 1. OC-CalFire COVID-19 Clinic (vax & test): Friday, July 9th & 30th, 9am-5pm at 1636 E. Mission Rd.
 - 2. [SD County](#)
 - 3. CA State Department of Health
 - 4. [Centers for Disease Control and Prevention](#)
- v. [National Health Observances](#)
 - 1. July
 - a. Healthy Vision Month
 - b. Sarcoma Awareness Month
 - c. UV Safety Awareness Month
 - 2. August
 - a. Psoriasis Action Month
 - b. Sun Safety Month
 - 3. September
 - a. National Childhood Obesity Awareness Month
 - b. National Cholesterol Education Month
 - c. Ovarian Cancer Awareness Month
 - d. Prostate Cancer Awareness Month
- vi. [Social Determinants of Health](#)
 - 1. July: *What are the Social Determinants of Health?*
 - 2. August: Economic Stability
 - 3. September: Connecting Economic Stability to a grantee/CBO

- b. Instagram @fallbrookhealth (2-3posts/month)
- c. LinkedIn (1-2 posts/month)

5. Website

a. Carousel

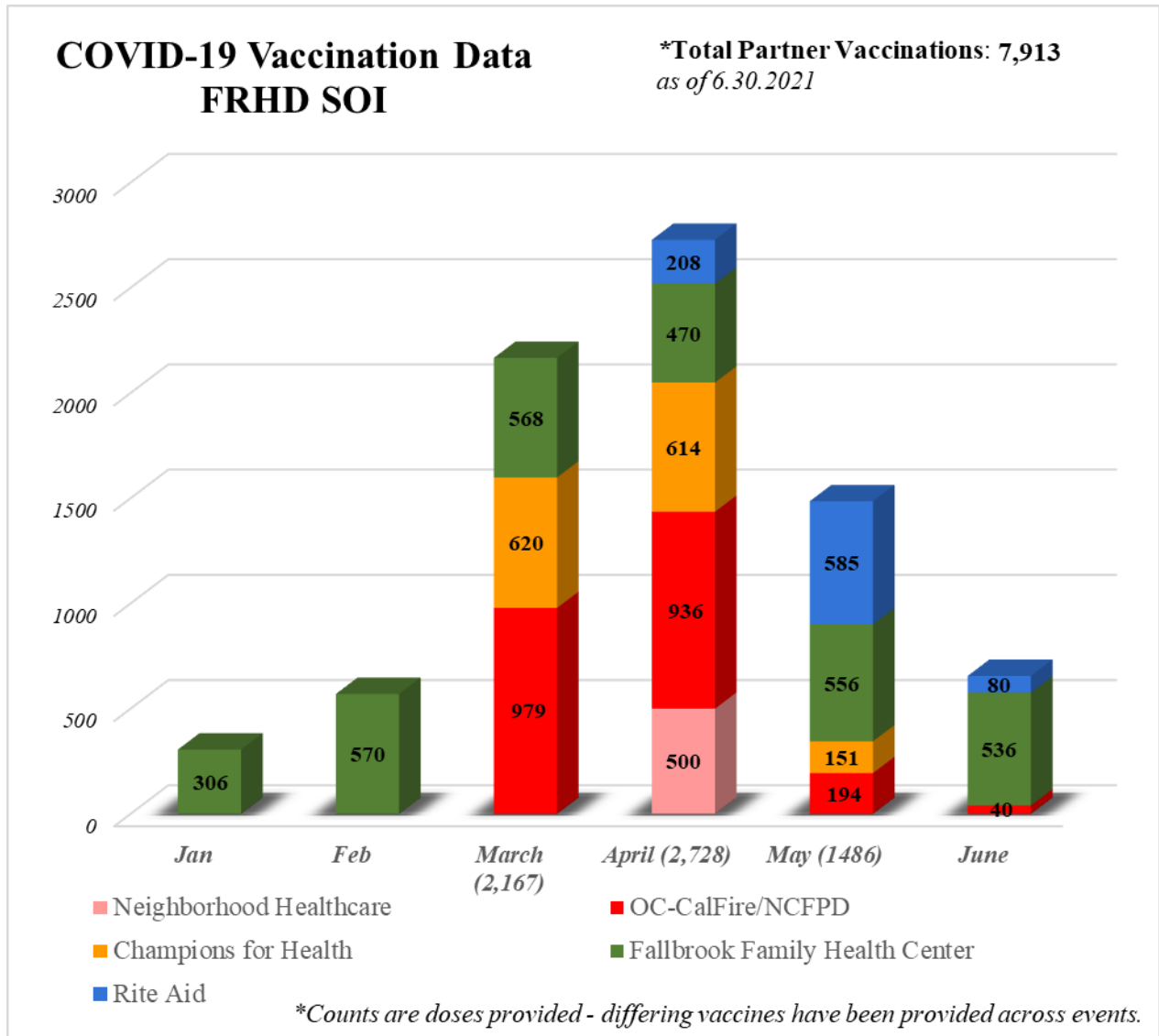
- i. Health Updates
 - 1. July: Janssen & Variants
 - 2. August: TBD
 - 3. September: TBD
- ii. [National Health Observances](#)
 - 1. July: Healthy Vision Month
 - 2. August: Sun Safety Month
 - 3. September
- iii. [Social Determinants of Health](#)
 - 1. July: *What are the Social Determinants of Health?*
 - 2. August: Economic
 - 3. September: Connecting Economic Stability to a grantee/CBO

REPORTS/POSSIBLE ACTION
Chief Executive Officer – Rachel Mason

CHIEF EXECUTIVE OFFICER’S REPORT - JULY

COVID-19 Updates:

- Testing & Vaccination events are still being held at the Community Health & Wellness Center. The data below reflects our immediate partnerships.
 - We have three in July: 7/9 & 7/30 at the Community Health & Wellness Center, and 7/16 at the Vallecitos Elem. School in Rainbow.



Community Health & Wellness Center:

- Next step is hiring the Center Administrator. I have five potential candidates that I have already begun interviewing.

- I have begun meeting with potential program partners and am having conversations with our current grantees about how we can better serve the community through the center.
- We are setting time aside at the Aug. Board Meeting to discuss some of the design features that the Board feel need to be incorporated in the facilities and grounds.
- Support groups and community meetings are being brought back as COVID restrictions are being relaxed.
- Rock Rose will be vacating the premises at the end of the month.

Staff & Operations:

- We have identified a new candidate for the Social Media Specialist/Communications position – shared with NC Fire. The candidate is currently going through the NC Fire hiring protocol, but assuming she passes those requirements we will have her in place by early August. The candidate is bilingual, local and has a strong connection to the community.
- REMINDER – I'll be on vacation from 7.15 until 7.20, with limited call access. Please contact Linda in my absence.

ACHD:

- Howard and I will be attending the ACHD Annual meeting in September. I believe Stephanie has expressed an interest as well, so any other Board members who plan to go should let Linda or I know soon.

LAFCO:

- Municipal Service Review Study is still listed as scheduled for fiscal year 2020-2021. All four Healthcare Districts are scheduled within this timeframe. No other information is available at this time.

Multi-Year Maintenance Budget - Fallbrook Regional Health District Office Building,
 138 South Brandon Road, Fallbrook, California 92028

Item	21.22	22.23	23.24	Total Cost
3.1.2 SITE ACCESS, PARKING, PAVEMENT				
Asphalt Pavement, Mill and Overlay	\$18,233			\$18,233
Asphalt Pavement, Seal coat, Restripe, and Crack seal	\$3,218			\$3,218
Asphalt curbing, Repair	\$2,000			\$2,000
3.1.3 SIDEWALKS, CURBING, SITE STEPS, AND RAMPS				
Concrete walkway, trip hazard repair	\$500			\$500
3.1.4 LANDSCAPING, FENCING, SIGNAGE, SITE LIGHTING				
Install landscaping on slopes and in planters	\$5,000			\$5,000
Irrigation system, Replace	\$5,500			\$5,500
3.1.6 UTILITIES				
Galvanized pipe, Replace Service Line				\$0
3.2.1 FOUNDATIONS				
Professional Engineer Evaluation, Water Intrusion	\$4,000			\$4,000
Sump pump installation, Elevator Pit		\$3,500		\$3,500
3.2.3 CLADDING				
Exterior walls. Paint (Spray, per SF)			\$6,793	\$6,793
3.2.6 DOORS AND WINDOWS				
Storefront systems (windows), Maintenance Allowance				\$0
Storefront systems (entry doors), Replace				\$0
3.3.1 PLUMBING SYSTEMS AND DOMESTIC HOT WATER				
Water heater replacement				\$0
3.3.2 HEATING, COOLING, AND VENTILATION				
Split System (4-ton), Replace	\$16,800			\$16,800
Packaged rooftop unit. Replace (4 tons)	\$26,700			\$26,700
3.3.4 VERTICAL TRANSPORTATION				
Elevator, inspection by the state	\$500			\$500
Elevator cab interior. Refinish (Stainless steel walls)				\$0
Elevator, Modernize				\$0
3.4.3 TENANT UNIT FINISHES				
Unit Walls, Repaint				\$0
Unit Carpet, Replace				\$0
6.1 ACCESSIBILITY SURVEY				
Include van stall signage (vertical only)	\$50			\$50
Total (Uninflated)	\$82,501	\$3,500	\$6,793	\$92,794

REPORTS/POSSIBLE ACTION

Community Health Contracts

3rd Quarter Reports

Go to our website: FallbrookHealth.org to view the reports

REPORTS/POSSIBLE ACTION
General Counsel – Jeffrey Scott

LAW OFFICES
JEFFREY G. SCOTT

16935 WEST BERNARDO DRIVE, SUITE 170
SAN DIEGO, CA 92127

JEFFREY G. SCOTT

(858) 675-9896
FAX (858) 675-9897

Of Counsel
JAMES R. DODSON

Date: July 9, 2021

To: Board of Directors
Rachel Mason, CEO
Fallbrook Regional Health District

From: Jeffrey G. Scott, General Counsel

Re: **Legislative Report and Bills of Interest**

We are now in the second half of this year's legislative session. Between bills being held on the Suspense File in the Appropriations Committees or not passing off the floor, a number of higher profile bills have stalled out for this year. This is not uncommon in the first year of the two-year session as those bills still have a chance to move again in 2022. In addition to bills stalling, the Houses decided to limit Legislators to only being able to move 12 bills to the opposite house.

The policy committees are beginning and have until July 14th to hear all bills. The Legislature will take their summer recess from July 16th to August 16th. Once they return, the Appropriations Committees will hear bills until August 27th and then the final push will begin for bills to pass prior to session ending on September 10th.

The Legislature did pass a budget last week which some people have referred to as a "sham budget." The Legislature had not come to an agreement with the Governor so there continues to be more negotiation. The budget the Legislature passed, based on higher revenue projections, included nearly \$200 billion in expenditures while growing reserve accounts to more than \$25 billion. The Governor and Legislature do not appear to be too far off on negotiations so a deal is expected relatively soon. The Legislature included \$4 billion dollars to create a new, modern, and innovative behavioral health system for youth, including \$250 million for the Mental Health Student Services Act to fund school and county mental health partnerships to support the mental health and emotional needs of children and youth as they return to schools and everyday life.

The following are bills of interest:

- AB 1464 (Arambula)/Budget Trailer Language – CHA has been taking a multi-prong approach to addressing the seismic topic. They had AB 1464 ready to move if they wanted to go down the traditional legislative path. They have also been working to include the topic in the budget negotiations to be included in a trailer bill. AB 1464 did not move forward so CHA is focused on the budget process. It is my understanding the seismic negotiations include:
 - o Changing the 2030 standards from requiring all facilities on the hospital campus to be “fully functional” to only having that requirement be applied to facilities for emergency services and some critical care services,
 - o Extending date from 2030 to 2037 for compliance, and
 - o Creating exemptions for certain hospitals that would be able to meet those new standards.

The negotiations are still ongoing between CHA, the Administration, Legislature, and unions.

- AB 1130 (Wood) – This bill would establish the Office of Health Care Affordability (“Office”). This is an ambitious bill which attempts to collect data from payers and providers on costs of health care to better understand the rising costs and how to address and contain them. The Office would establish health care cost targets for various sectors and regions of health care with the payers and providers being responsible for meeting the targets. If the health care targets are not met, hospitals along with other providers and payers would be subject to administrative penalties. This bill also includes language, like AB 1132, which looks at healthcare market consolidations and other merger activity. It does not go as far as AB 1132 giving the Attorney General more authority but does require disclosure of details related to any market consolidation activities and the impact on the health care market.

This bill has passed the Assembly and is in the Senate Health Committee. There have also been discussions to include this language in the Budget.
- AB 650 (Muratsuchi) – This bill would require healthcare providers including but not limited to hospitals, medical groups, and clinics to pay health care workers a “hazard pay” retention bonus ranging from \$2,500 to \$1,000 per quarter in 2022. Health care workers is defined as any worker who provides direct patient care and services directly supporting patient care, including, but not limited, to physicians, pharmacists, clinicians, nurses, aides, technicians, janitorial and housekeeping staff, food services workers.

This has been an extremely controversial bill that is being strongly opposed due to the significant financial impact it will have on hospitals and medical groups.

This bill did not pass off the Assembly Floor so it becomes a two-year bill. There have been attempts to include this in the Budget but that does not appear to have much traction.

- AB 835 (Nazarian) - This bill would require the Department of Public Health to develop protocols for emergency departments to provide “opt-out” HIV testing. This is a reintroduction of legislation from last year that came after a pilot program looked at this issue. The report that came out pointed to several challenges that were found including the lack of funding for this program as well as the specific requirements around the HIV consent process.

This bill passed the Assembly and is going to be heard in the Senate Health Committee on July 7th.

- AB 1131 (Wood) – This bill would require all hospitals to make patient information available through a network of health information exchanges (HIE). This bill is still exceedingly high level in its requirements but in speaking with the author’s office, who is also the Chair of the Assembly Health Committee, he intends to push health care providers to do more to provide patient information into HIEs to provide better access to patient data. He frequently speaks about the emergency department and the need to have access to patient data to provide better care and avoid duplicative efforts.

This bill did not pass the Appropriations Committee and was made into a two-year bill so it will not move forward this year.

- SB 642 (Kamlager) - This bill prohibits a health facility from requiring a physician, as a condition of obtaining clinical privileges, to agree to comply with policies that are not ratified by the medical staff that directly or indirectly restrict the ability of the physician to provide a particular medical treatment, or from requiring a physician to obtain permission from a nonphysician to perform a medical treatment for which consent has been obtained from the patient, unless the health facility lacks the equipment to provide the service, or a full review of the evidence by members of the medical staff determines that the care is not medically appropriate.

This bill has been a big fight between the California Medical Association and the California Hospital Association over who controls what procedures and treatment occur in health facilities. This bill did not pass the Appropriations Committee and was made into a two-year bill so it will not move forward this year.

- SB 605 (Eggman) – This bill would require manufacturers of medical equipment to make available, on fair and reasonable terms, documentations, parts, and tools including updates for software.

This bill was held on the Assembly Appropriations Committee Suspense File.

- AB 1132 (Wood) – This bill is like SB 977 (Monning) from last year that would give the Attorney General authority to approve purchases, mergers, acquisitions, and affiliations between various health care entities as well as between other entities such as private equity groups. The bill also includes limitations on what can be included in a contract between health care providers and payers. This is intended to address the growing market consolidation occurring in health care particularly with hospitals.

This bill is not going to be heard in the Assembly Health Committee this year. The author, who is also the Chair of the Assembly Health Committee, specifically chose not to have his bill heard to serve as example for other Members as he decides which other bills not to hear in his Health Committee.

- AB 1400 (Kalra) – I had thought this would be one of the big bills for this year. It was never referred to the Assembly Health Committee, so it is now a two-year bill. AB 1400 is the single payer bill being sponsored by the California Nurses Association (CNA). The system is referred to as Cal CARE. The bill is like SB 562 (Lara) from 2017 which passed the Senate but never received a hearing in the Assembly. Here are some details:
 - o Does not include any details on how it will be paid. Requires state to pursue waivers with federal government to obtain monies used for Medicare and Medicaid.
 - o Provides “no cost” health coverage for all residents whose “primary abode” is in the state regardless of immigration status.
 - o All medical treatments are covered based on medical necessity as determined by a physician.
 - No prior authorization required.
 - No referrals for specialty care are required.
 - o The Cal CARE board is given broad authority to implement many aspects of the program.
 - o No health plan or health insurance company may offer coverage for benefits provided by Cal CARE.
- There are several bills related to the Brown Act which are making changes to reflect the public accessing more meetings remotely.

DISCUSSION/POSSIBLE ACTION

DISCUSSION/POSSIBLE ACTION

Consideration of Continued Zoom Access and Interpretation Services for District Regular Board Meetings

Spanish Translation Services and Software QUOTE COMPARISON CHART

Service	Translation Precision	Tomedes	ALTA	AML Global
Hourly Cost	\$80	\$70	\$180	\$95
Minimum Time Required	2 hours	30 min.	2 hours + \$3.75 per add. min.	2 hours, then 30 minute increments, including breaks and downtime
Interpreters Required	2 interpreters over 1 hour		2 interpreters over 2 hours	
Cancellation Policy		2 days \$0, 1 day 50%, day of 100%	If less than 48 hours, \$225 per interpreter	
Availability		Scheduled	M-F 8a-8p EST	24/7
Service	Zoom Upgrade from Pro Plan to Business Plan			
10 Licenses / \$199.00 ea. (Minimum of 10 Licenses) Current plan cost is \$599.60	\$ 1,999.00			

DISCUSSION/POSSIBLE ACTION

Consideration of NCFPD JPA Positions

GRANT AGREEMENT

This Agreement is entered into by the **Fallbrook Regional Health District** ("DISTRICT"), a California health care district organized and operating pursuant to Health and Safety Code section 32000 et seq., and North County Fire Protection District ("RECIPIENT"), and is effective upon execution by the parties.

1. Grant

As a result of the significant impacts and accumulated effects of the hospital closure, and the change in the way NCFPD now delivers Emergency Medical Services, NCFPD has approached FRHD for ongoing financial support in order to assure high quality EMS services to residents. Such that, NCFPD maintains a fleet of six ambulances, each with a lifespan of six years. Assuring three frontline ambulances and three reserve ambulances being available at all times requires the purchase of one new ambulance each year. Thus, financial assistance from FRHD is necessary to ensure NCFPD can continue and enhance the quality of service to our community that they want and deserve.

Amount: NCFPD would like the FRHD to participate in a 50% cost share for the replacement of one ambulance each fiscal year; for the term of the current Joint Powers Agreement. Total cost of an ambulance is approximately \$210,000.00, divided by 2 = \$105,000.00 FRHD cost share portion per year. This cost can vary slightly, in either direction, based on manufacture pricing and any equipment needs at the time of purchase. It is always the intent of NCFPD to be as fiscally responsible as possible with all apparatus replacement.

2. Term of Agreement

The term of this agreement is from July 1, 2019 through June 30, 2024, subject however, to earlier termination as provided herein.

3. Legal Responsibility/Liability

In authorizing execution of this agreement, the governing body of RECIPIENT accepts legal responsibility to ensure that the funds provided by DISTRICT are allocated for the purpose or purposes for which the grant was intended, as outlined in RECIPIENT'S Request for Proposal/Grant Application. RECIPIENT agrees to be knowledgeable of the requirements of this agreement and responsible for compliance with its terms. In no event shall DISTRICT be legally responsible or liable for RECIPIENT's performance or failure to perform under the terms of the grant or this agreement.

4. **Reduction of Awarded Funds**

DISTRICT may reduce, suspend, or terminate the payment or amount of the grant if the RECIPIENT is not meeting the objectives of the grant as determined in the sole discretion of DISTRICT. RECIPIENT understands and agrees that RECIPIENT's failure to comply with its obligations under this Agreement, including, without limitation paragraphs 11, 16, and 18 herein, may result in RECIPIENT's disqualification from participation in subsequent grant cycles with the DISTRICT. RECIPIENT hereby expressly waives any and all claims against DISTRICT for damages arising from the termination, suspension, or reduction of the funds provided by DISTRICT.

5. **Other Funding Sources**

RECIPIENT shall make available, as requested by DISTRICT, information regarding other funding sources for the programs or services provided by RECIPIENT.

6. **Amended Program Work Plan**

RECIPIENT shall submit to the DISTRICT with the signed grant agreement, an amended work plan if original grant request is not fully funded.

7. **Fund Use Description**

RECIPIENT shall have available for prospective participants or others a description detailing the nature of the program or service(s) that are being funded by DISTRICT. This written program description may be a separate document or incorporated in the overall program materials developed by the RECIPIENT. Upon request, RECIPIENT shall provide a copy of the program or service(s) description to DISTRICT.

8. **Independent Contractor Status**

The relationship between DISTRICT and RECIPIENT, and the agents, employees, and subcontractors of RECIPIENT, in the performance of this agreement shall be one of independent contractors, and no agent, employee, or subcontractor of RECIPIENT shall be deemed an officer, employee, or agent of DISTRICT.

9. **Use of Funds for Lobbying or Political Purposes**

RECIPIENT is prohibited from using funds provided by DISTRICT for any political campaign or to support attempts to influence legislation by any governmental body.

10. **Federal, State, Local Laws, Regulations, and Organizational Documents**

RECIPIENT shall comply with all federal, state, and local laws and regulations, including but not limited to labor laws, occupational and general safety laws, and licensing laws. All licenses, permits, notices, and certificates as are required to be maintained by RECIPIENT shall be in effect throughout the term of this agreement. RECIPIENT shall notify DISTRICT immediately if any required licenses or permits are canceled, suspended, or otherwise ineffective.

11. **Monitoring/Evaluation**

RECIPIENT shall cooperate in efforts undertaken by DISTRICT to evaluate the effectiveness and use of the grant funds. RECIPIENT shall participate in and comply with all on-site evaluation and grant monitoring procedures, including interviews with RECIPIENT's staff. RECIPIENT, at the request of the DISTRICT, shall also provide a written and/or oral status report to DISTRICT in a format provided and schedule defined by DISTRICT.

Report and Payment Schedule is appended hereto as "Exhibit 1".

12. **Changes or Modifications to the Use of DISTRICT Grant Funds**

RECIPIENT shall submit to DISTRICT, in writing, any requests for revisions prior to implementation of any proposed changes in the use of DISTRICT grant funds. The DISTRICT must receive such requests at least thirty (30) days prior to the date that requested changes are to be implemented.

13. **Conflict of Interest/Self Dealing**

RECIPIENT and RECIPIENT's officers and employees shall not have a financial interest or acquire any financial interest, direct or indirect, in any business entity or source of income that could be financially affected by, or otherwise conflict in any manner or degree with, the performance of services required under this agreement.

14. **Authorization and License to Use Commercial Image In Promotional Materials**

RECIPIENT understands that DISTRICT may wish to utilize RECIPIENT'S name and logo, along with any photographic or video images of RECIPIENT'S premises, operations and activities in promotional materials designed to publicize the DISTRICT'S mission and service to the community served by the DISTRICT. RECIPIENT hereby grants the DISTRICT permission and license to utilize RECIPIENT'S name, logo, commercial image, along with any photographs, videotape footage, or other graphic illustrations of RECIPIENT'S premises, operations, and activities, as further consideration for receipt of the Grant Funds.

15. Indemnify and Hold Harmless

RECIPIENT agrees to indemnify, defend, and hold harmless DISTRICT and its officers, agents, employees, and servants from any and all claims and losses accruing or resulting to any and all employees, contractors, subcontractors, laborers, and any other person, firm, or corporation furnishing or supplying work, services, materials, or supplies in connection with the performance of this agreement and from any and all claims and losses accruing or resulting to any person, firm, or corporation who may be injured or damaged by RECIPIENT in the performance of this agreement.

16. Budget and Payment Schedule

Unless RECIPIENT and DISTRICT agree upon alternative arrangements, grant funds shall be allocated quarterly upon District's receipt of an invoice with appropriate back-up documentation. In the event that RECIPIENT fails to provide appropriate invoice and back-up documentation in a timely manner, RECIPIENT may be subject to discontinuance of funding or, in instance of full payment at onset of grant year, return of balance of funds to DISTRICT.

17. Fiscal/Accounting Principles

RECIPIENT shall maintain an accounting system that accurately reflects and documents all fiscal transactions for which grant funds are used.

18. Documentation of Revenues and Expenses

RECIPIENT shall maintain full and complete documentation of all revenue and expenses (including subcontracted, overhead, and indirect expenses) associated with use of the grant funds covered by this agreement. During the term of this agreement and thereafter, DISTRICT or its authorized representative(s) shall have the right to review all RECIPIENT financial records including records related to the use of the grant funds.

19. Reports and Record Retention

All records of RECIPIENT pertaining to the use of grant funds shall be maintained at RECIPIENT's main local office for at least five (5) years following the year in which funds were granted.

20. Governing Law

This agreement shall be governed by and construed in accordance with the laws of the State of California.

21. Assignment or Transfer

RECIPIENT may not assign or transfer any interest in this agreement or entitlement to grant funds without the written consent of District.

22. **Entire Agreement, Amendment**

This agreement contains the entire understanding and agreement of the parties with respect to the subject matter hereof and supersedes all prior and contemporaneous agreements not contained herein. This agreement may only be amended or modified by a writing signed by both parties.

23. **Notices**

Any notice required or permitted thereunder may be given by a party to the other party at the address set forth in the signature block of this agreement. Either party may change its address for purposes of notice by complying with the requirements of this section.

- Continued on next page -

24. **Signatories**

The persons executing this agreement on behalf of the RECIPIENT have been designated by the governing body or fiscal agent of the RECIPIENT as the official signatory of this agreement and all related documents. At least one of these persons is a member of the RECIPIENT's governing board.

(1) Stephen Abbott
Fire Chief/CEO

(2) Fred Luevano
Board President

330 S. Main Avenue
Fallbrook, CA 92028


330 S. Main Avenue
Fallbrook, CA 92028

760-731-9187

760-723-2005



Signature



Signature

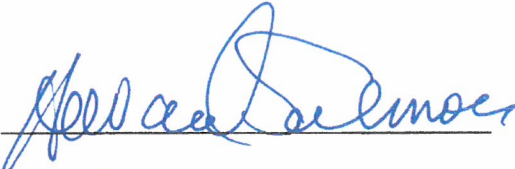
9-25-19

Date

9/24/19

Date

25. **Authorized Signatory for the Fallbrook Regional Health District:**



9/11/19

Date

HOWARD SALMON, CHAIR
Fallbrook Regional Health District
138 S. Brandon Road
Fallbrook, CA 92028
- or -
P.O. Box 2587
Fallbrook, CA 92088
Telephone: 760-731-9187

EXHIBIT 1

REPORT AND PAYMENT SCHEDULE

FRHD WILL PROVIDE FUNDS WITHIN 30 DAYS OF NOTICE OF NCFPD'S INTENT TO PURCHASE AN AMBULANCE.

FALLBROOK REGIONAL HEALTH DISTRICT

Agreement #: 2019-1

EXHIBIT 2

PAPER AND DIGITIZED COPY OF GRANT APPLICATION IS MAINTAINED IN
FRHD FILES WITH COPY OF FULLY EXECUTED AGREEMENT.

GRANT AGREEMENT

This Agreement is entered into by the **Fallbrook Regional Health District** ("DISTRICT"), a California health care district organized and operating pursuant to Health and Safety Code section 32000 et seq., and North County Fire Protection District ("RECIPIENT"), and is effective upon execution by the parties.

1. Grant

The Senior Medical Services Officer (SMSO) is integral to the quality assurance for training and the overall operations of the District's emergency medical service. Current services delivered by .50 FTE SMSO Position: a) basic quality assurance for EMS services; b) articulation with receiving facilities; c) basic continuing education for paramedics. However, service expansion delivered by fulltime SMSO Position, in addition to those listed above: d) expand "Door-Through-Door" senior program; e) initiate Mobile Integrated Health Program (MIP); f) develop Tele Health capacity; g) pursue AED program; h) promote Stop the Bleed campaign/Community CPR and First Aid training; j) integration of Lyft program; and k) provide for alternate destination transportation. Expanding the SMSO half time position to a fulltime position has the potential to increase services from 3 to 10 for our communities.

Amount: NCFPD would like the FRHD to participate in a 50% cost sharing collaboration with FRHD for 50% of a full-time Emergency Medical Services Officer each fiscal year.

- Total salary and benefits for full-time SMSO is \$160,000.00, divided by 2 = \$80,000.00 FRHD cost share portion per year.
- The SMSO is not an employee of the FRHD, any and all employee rights and responsibilities are the responsibility of NCFPD.

2. Term of Agreement

The term of this agreement is from July 1, 2019 through June 30, 2024, subject however, to earlier termination as provided herein.

3. Legal Responsibility/Liability

In authorizing execution of this agreement, the governing body of RECIPIENT accepts legal responsibility to ensure that the funds provided by DISTRICT are allocated for the purpose or purposes for which the grant was intended, as outlined in RECIPIENT'S Request for Proposal/Grant Application. RECIPIENT agrees to be knowledgeable of the requirements of this agreement and responsible for compliance with its terms. In no event shall DISTRICT be legally responsible or

liable for RECIPIENT's performance or failure to perform under the terms of the grant or this agreement.

4. **Reduction of Awarded Funds**

DISTRICT may reduce, suspend, or terminate the payment or amount of the grant if the RECIPIENT is not meeting the objectives of the grant as determined in the sole discretion of DISTRICT. RECIPIENT understands and agrees that RECIPIENT's failure to comply with its obligations under this Agreement, including, without limitation paragraphs 11, 16, and 18 herein, may result in RECIPIENT's disqualification from participation in subsequent grant cycles with the DISTRICT. RECIPIENT hereby expressly waives any and all claims against DISTRICT for damages arising from the termination, suspension, or reduction of the funds provided by DISTRICT.

5. **Other Funding Sources**

RECIPIENT shall make available, as requested by DISTRICT, information regarding other funding sources for the programs or services provided by RECIPIENT.

6. **Amended Program Work Plan**

RECIPIENT shall submit to the DISTRICT with the signed grant agreement, an amended work plan if original grant request is not fully funded.

7. **Fund Use Description**

RECIPIENT shall have available for prospective participants or others a description detailing the nature of the program or service(s) that are being funded by DISTRICT.

This written program description may be a separate document or incorporated in the overall program materials developed by the RECIPIENT. Upon request, RECIPIENT shall provide a copy of the program or service(s) description to DISTRICT.

8. **Independent Contractor Status**

The relationship between DISTRICT and RECIPIENT, and the agents, employees, and subcontractors of RECIPIENT, in the performance of this agreement shall be one of independent contractors, and no agent, employee, or subcontractor of RECIPIENT shall be deemed an officer, employee, or agent of DISTRICT.

9. **Use of Funds for Lobbying or Political Purposes**

RECIPIENT is prohibited from using funds provided by DISTRICT for any political campaign or to support attempts to influence legislation by any governmental body.

10. **Federal, State, Local Laws, Regulations, and Organizational Documents**

RECIPIENT shall comply with all federal, state, and local laws and regulations, including but not limited to labor laws, occupational and general safety laws, and licensing laws. All licenses, permits, notices, and certificates as are required to be maintained by RECIPIENT shall be in effect throughout the term of this agreement. RECIPIENT shall notify DISTRICT immediately if any required licenses or permits are canceled, suspended, or otherwise ineffective.

11. **Monitoring/Evaluation**

RECIPIENT shall cooperate in efforts undertaken by DISTRICT to evaluate the effectiveness and use of the grant funds. RECIPIENT shall participate in and comply with all on-site evaluation and grant monitoring procedures, including interviews with RECIPIENT's staff. RECIPIENT, at the request of the DISTRICT, shall also provide a written and/or oral status report to DISTRICT in a format provided and schedule defined by DISTRICT.

Report and Payment Schedule is appended hereto as "Exhibit 1".

12. **Changes or Modifications to the Use of DISTRICT Grant Funds**

RECIPIENT shall submit to DISTRICT, in writing, any requests for revisions prior to implementation of any proposed changes in the use of DISTRICT grant funds. The DISTRICT must receive such requests at least thirty (30) days prior to the date that requested changes are to be implemented.

13. **Conflict of Interest/Self Dealing**

RECIPIENT and RECIPIENT's officers and employees shall not have a financial interest or acquire any financial interest, direct or indirect, in any business entity or source of income that could be financially affected by, or otherwise conflict in any manner or degree with, the performance of services required under this agreement.

14. **Authorization and License to Use Commerical Image In Promotional Materials**

RECIPIENT understands that DISTRICT may wish to utilize RECIPIENT'S name and logo, along with any photographic or video images of RECIPIENT'S premises, operations and activities in promotional materials designed to publicize the DISTRICT'S mission and service to the community served by the DISTRICT. RECIPIENT hereby grants the DISTRICT permission and license to utilize RECIPIENT'S name, logo, commercial image, along with any photographs, videotape footage, or other graphic illustrations of RECIPIENT'S premises, operations, and activities, as further consideration for receipt of the Grant Funds.

15. **Indemnify and Hold Harmless**

RECIPIENT agrees to indemnify, defend, and hold harmless DISTRICT and its officers, agents, employees, and servants from any and all claims and losses accruing or resulting to any and all employees, contractors, subcontractors, laborers, and any other person, firm, or corporation furnishing or supplying work, services, materials, or supplies in connection with the performance of this agreement and from any and all claims and losses accruing or resulting to any person, firm, or corporation who may be injured or damaged by RECIPIENT in the performance of this agreement.

16. **Budget and Payment Schedule**

Unless RECIPIENT and DISTRICT agree upon alternative arrangements, grant funds shall be allocated quarterly upon District's receipt of an invoice with appropriate back-up documentation. In the event that RECIPIENT fails to provide appropriate invoice and back-up documentation in a timely manner, RECIPIENT may be subject to discontinuance of funding or, in instance of full payment at onset of grant year, return of balance of funds to DISTRICT.

17. **Fiscal/Accounting Principles**

RECIPIENT shall maintain an accounting system that accurately reflects and documents all fiscal transactions for which grant funds are used.

18. **Documentation of Revenues and Expenses**

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19. **Reports and Record Retention**

All records of RECIPIENT pertaining to the use of grant funds shall be maintained at RECIPIENT's main local office for at least five (5) years following the year in which funds were granted.

20. **Governing Law**

This agreement shall be governed by and construed in accordance with the laws of the State of California.

21. **Assignment or Transfer**

RECIPIENT may not assign or transfer any interest in this agreement or entitlement to grant funds without the written consent of District.

22. **Entire Agreement, Amendment**

This agreement contains the entire understanding and agreement of the parties with respect to the subject matter hereof and supersedes all prior and contemporaneous agreements not contained herein. This agreement may only be amended or modified by a writing signed by both parties.

23. **Notices**

Any notice required or permitted thereunder may be given by a party to the other party at the address set forth in the signature block of this agreement. Either party may change its address for purposes of notice by complying with the requirements of this section.

- Continued on next page -

24. **Signatories**

The persons executing this agreement on behalf of the RECIPIENT have been designated by the governing body or fiscal agent of the RECIPIENT as the official signatory of this agreement and all related documents. At least one of these persons is a member of the RECIPIENT's governing board.

(1) Stephen Abbott
Fire Chief/CEO


(2) Fred Luevano
Board President

330 S. Main Avenue
Fallbrook, CA 92028

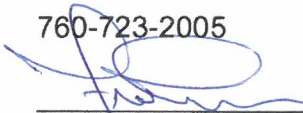
330 S. Main Avenue
Fallbrook, CA 92028

760-731-9187

760-723-2005



Signature



Signature

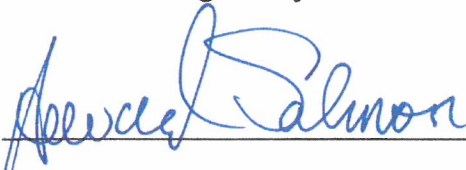
9-25-19

Date

9/24/19

Date

25. **Authorized Signatory for the Fallbrook Regional Health District:**



9/11/19

Date

HOWARD SALMON, CHAIR
Fallbrook Regional Health District
138 S. Brandon Road
Fallbrook, CA 92028
- or -
P.O. Box 2587
Fallbrook, CA 92088
Telephone: 760-731-9187

EXHIBIT 1

REPORT AND PAYMENT SCHEDULE

RECOGNITION OF THE FRHD'S SUPPORT OF THE SMSO WOULD BE MADE IN NCFPD'S MEDIA CAMPAIGNS, SELECTED TRAININGS PROVIDED BY THE SMSO AT NO LESS THAN FOUR PRE-DETERMINED FRHD SPONSORED EVENTS, AND PRESENCE OF THE SMSO AT JOINT COMMUNITY PRESENTATIONS AS MUTUALLY AGREED UPON.

FRHD will provide funds on a quarterly basis.

EXHIBIT 2

PAPER AND DIGITIZED COPY OF GRANT APPLICATION IS MAINTAINED IN
FRHD FILES WITH COPY OF FULLY EXECUTED AGREEMENT.

GRANT AGREEMENT

This Agreement is entered into by the **Fallbrook Regional Health District** ("DISTRICT"), a California health care district organized and operating pursuant to Health and Safety Code section 32000 et seq., and North County Fire Protection District ("RECIPIENT"), and is effective upon execution by the parties.

1. Grant

To provide a general description of the duties and responsibilities, qualifications and physical requirements for the classification of Customer Service/Social Media Specialist for the North County Fire Protection District (NCFPD) and Fallbrook Regional Health District (FRHD). Performs social media, customer service and clerical duties necessary for the daily operation of North County Fire and Fallbrook Regional Health District's administrative headquarters and assists with administrative duties, as assigned by supervising staff. Serves as a communication specialist for the Districts, creating, observing and responding to social media conversations within the community across a variety of platforms including Facebook, Twitter, Instagram, YouTube and others using relevant and appropriate media formats such as text, video and images. Generates, edits and publishes daily content that builds meaningful connections and encourages community members to take action; optimizes pages within each platform to increase the visibility of the Districts' social content; promotes programs and events through the use of promotional materials, elicits community and organizational support for assigned programs and projects, researches, analyzes and evaluates new service delivery methods and techniques; monitors and updates website(s) as needed.

Amount: NCFPD would like the FRHD to participate in a 50% cost sharing collaboration with FRHD for 50% of a full-time Customer Service/Social Media Specialist each fiscal year.

- Total salary and benefits for full-time Customer Service/Social Media Specialist is \$60,000.00, divided by 2 = \$30,000.00 FRHD cost share portion per year.
- The Customer Service/Social Media Specialist is not an employee of the FRHD, any and all employee rights and responsibilities are the responsibility of NCFPD.

Job Description is appended hereto as "Exhibit 1".

2. Term of Agreement

The term of this agreement is from July 1, 2019 through June 30, 2024, subject however, to earlier termination as provided herein.

3. Legal Responsibility/Liability

In authorizing execution of this agreement, the governing body of RECIPIENT accepts legal responsibility to ensure that the funds provided by DISTRICT are allocated for the purpose or purposes for which the grant was intended, as outlined in RECIPIENT'S Request for Proposal/Grant Application. RECIPIENT agrees to be knowledgeable of the requirements of this agreement and responsible for compliance with its terms. In no event shall DISTRICT be legally responsible or liable for RECIPIENT's performance or failure to perform under the terms of the grant or this agreement.

4. **Reduction of Awarded Funds**

DISTRICT may reduce, suspend, or terminate the payment or amount of the grant if the RECIPIENT is not meeting the objectives of the grant as determined in the sole discretion of DISTRICT. RECIPIENT understands and agrees that RECIPIENT's failure to comply with its obligations under this Agreement, including, without limitation paragraphs 11, 16, and 18 herein, may result in RECIPIENT's disqualification from participation in subsequent grant cycles with the DISTRICT. RECIPIENT hereby expressly waives any and all claims against DISTRICT for damages arising from the termination, suspension, or reduction of the funds provided by DISTRICT.

5. **Other Funding Sources**

RECIPIENT shall make available, as requested by DISTRICT, information regarding other funding sources for the programs or services provided by RECIPIENT.

6. **Amended Program Work Plan**

RECIPIENT shall submit to the DISTRICT with the signed grant agreement, an amended work plan if original grant request is not fully funded.

7. **Fund Use Description**

RECIPIENT shall have available for prospective participants or others a description detailing the nature of the program or service(s) that are being funded by DISTRICT. This written program description may be a separate document or incorporated in the overall program materials developed by the RECIPIENT. Upon request, RECIPIENT shall provide a copy of the program or service(s) description to DISTRICT.

8. **Independent Contractor Status**

The relationship between DISTRICT and RECIPIENT, and the agents, employees, and subcontractors of RECIPIENT, in the performance of this agreement shall be one of independent contractors, and no agent, employee, or subcontractor of RECIPIENT shall be deemed an officer, employee, or agent of DISTRICT.

9. **Use of Funds for Lobbying or Political Purposes**

RECIPIENT is prohibited from using funds provided by DISTRICT for any political campaign or to support attempts to influence legislation by any governmental body.

10. **Federal, State, Local Laws, Regulations, and Organizational Documents**

RECIPIENT shall comply with all federal, state, and local laws and regulations, including but not limited to labor laws, occupational and general safety laws, and licensing laws. All licenses, permits, notices, and certificates as are required to be maintained by RECIPIENT shall be in effect throughout the term of this agreement. RECIPIENT shall notify DISTRICT immediately if any required licenses or permits are canceled, suspended, or otherwise ineffective.

11. **Monitoring/Evaluation**

RECIPIENT shall cooperate in efforts undertaken by DISTRICT to evaluate the effectiveness and use of the grant funds. RECIPIENT shall participate in and comply with all on-site evaluation and grant monitoring procedures, including interviews with RECIPIENT's staff. RECIPIENT, at the request of the DISTRICT, shall also provide a written and/or oral status report to DISTRICT in a format provided and schedule defined by DISTRICT.

12. **Changes or Modifications to the Use of DISTRICT Grant Funds**

RECIPIENT shall submit to DISTRICT, in writing, any requests for revisions prior to implementation of any proposed changes in the use of DISTRICT grant funds. The DISTRICT must receive such requests at least thirty (30) days prior to the date that requested changes are to be implemented.

13. **Conflict of Interest/Self Dealing**

RECIPIENT and RECIPIENT's officers and employees shall not have a financial interest or acquire any financial interest, direct or indirect, in any business entity or source of income that could be financially affected by, or otherwise conflict in any manner or degree with, the performance of services required under this agreement.

14. **Authorization and License to Use Commercial Image In Promotional Materials**

RECIPIENT understands that DISTRICT may wish to utilize RECIPIENT'S name and logo, along with any photographic or video images of RECIPIENT'S premises, operations and activities in promotional materials designed to publicize the DISTRICT'S mission and service to the community served by the DISTRICT. RECIPIENT hereby grants the DISTRICT permission and license to utilize RECIPIENT'S name, logo, commercial image, along with any photographs,

videotape footage, or other graphic illustrations of RECIPIENT'S premises, operations, and activities, as further consideration for receipt of the Grant Funds.

15. **Indemnify and Hold Harmless**

RECIPIENT agrees to indemnify, defend, and hold harmless DISTRICT and its officers, agents, employees, and servants from any and all claims and losses accruing or resulting to any and all employees, contractors, subcontractors, laborers, and any other person, firm, or corporation furnishing or supplying work, services, materials, or supplies in connection with the performance of this agreement and from any and all claims and losses accruing or resulting to any person, firm, or corporation who may be injured or damaged by RECIPIENT in the performance of this agreement.

16. **Budget and Payment Schedule**

Unless RECIPIENT and DISTRICT agree upon alternative arrangements, grant funds shall be allocated quarterly upon District's receipt of an invoice with appropriate back-up documentation. In the event that RECIPIENT fails to provide appropriate invoice and back-up documentation in a timely manner, RECIPIENT may be subject to discontinuance of funding or, in instance of full payment at onset of grant year, return of balance of funds to DISTRICT.

17. **Fiscal/Accounting Principles**

RECIPIENT shall maintain an accounting system that accurately reflects and documents all fiscal transactions for which grant funds are used.

18. **Documentation of Revenues and Expenses**

RECIPIENT shall maintain full and complete documentation of all revenue and expenses (including subcontracted, overhead, and indirect expenses) associated with use of the grant funds covered by this agreement. During the term of this agreement and thereafter, DISTRICT or its authorized representative(s) shall have the right to review all RECIPIENT financial records including records related to the use of the grant funds.

19. **Reports and Record Retention**

All records of RECIPIENT pertaining to the use of grant funds shall be maintained at RECIPIENT's main local office for at least five (5) years following the year in which funds were granted.

20. **Governing Law**

This agreement shall be governed by and construed in accordance with the laws of the State of California.

21. **Assignment or Transfer**

RECIPIENT may not assign or transfer any interest in this agreement or entitlement to grant funds without the written consent of District.

22. **Entire Agreement, Amendment**

This agreement contains the entire understanding and agreement of the parties with respect to the subject matter hereof and supersedes all prior and contemporaneous agreements not contained herein. This agreement may only be amended or modified by a writing signed by both parties.

23. **Notices**

Any notice required or permitted thereunder may be given by a party to the other party at the address set forth in the signature block of this agreement. Either party may change its address for purposes of notice by complying with the requirements of this section.

- Continued on next page -

24. **Signatories**

The persons executing this agreement on behalf of the RECIPIENT have been designated by the governing body or fiscal agent of the RECIPIENT as the official signatory of this agreement and all related documents. At least one of these persons is a member of the RECIPIENT's governing board.

(1) Stephen Abbott
Fire Chief/CEO

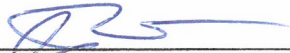
(2) Fred Luevano
Board President

330 S. Main Avenue
Fallbrook, CA 92028

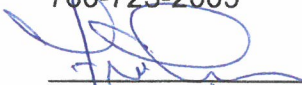
330 S. Main Avenue
Fallbrook, CA 92028

760-731-9187

760-723-2005



Signature



Signature

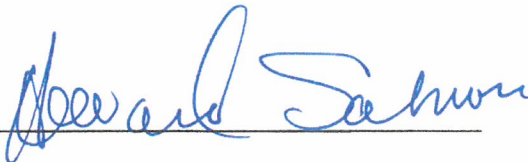
9-25-19

Date

9/24/19

Date

25. **Authorized Signatory for the Fallbrook Regional Health District:**



9/11/19

Date

HOWARD SALMON, CHAIR
Fallbrook Regional Health District
138 S. Brandon Road
Fallbrook, CA 92028
- or -
P.O. Box 2587
Fallbrook, CA 92088
Telephone: 760-731-9187

EXHIBIT 1**PURPOSE:**

To provide a general description of the duties and responsibilities, qualifications and physical requirements for the classification of Customer Service/Social Media Specialist for the North County Fire Protection District (NCFPD) and Fallbrook Regional Health District (FRHD).

POLICY:

Members classified in the position of Customer Service/Social Media Specialist are intended to meet the general personal and professional qualifications, perform the stated duties and responsibilities and other duties as assigned.

INTENT:

The intent of this Policy is to provide an overview of the general attributes and abilities necessary to perform the classification of Customer Service/Social Media Specialist, which is a 50/50 cost-shared position between the NCFPD and FRHD. It is also the intent of this Policy to provide an overview of the typical duties and responsibilities of the position. This Policy is not intended to delineate every facet of the classification. Other duties and responsibilities may be assigned as appropriate to fulfill the mission of the Districts.

This position is employed by NCFPD however will also receive direction from their duly authorized FRHD supervisor. It will be the responsibility of these two assigned District supervisors to coordinate work assignments for this position.

GENERAL ATTRIBUTES:

This assignment is a full-time work classification. The Customer Service/Social Media Specialist classification is considered a "Non-Exempt" employee as defined by FLSA and is overtime eligible. Specifics of compensation and benefits are described in the Memorandum of Understanding between the Non-Safety bargaining group and the District. The position is a Miscellaneous position as defined by PERS. Under the supervision of a Division Chief, the essential duties and responsibilities are:

Performs social media, customer service and clerical duties necessary for the daily operation of North County Fire and Fallbrook Regional Health District's administrative headquarters and assists with administrative duties, as assigned by supervising staff.

TYPICAL DUTIES AND RESPONSIBILITIES: *The following duties are typical for this classification. Incumbents may not perform all of the listed duties and/or may be required to perform additional or different duties from those set forth below to address business needs and changing business practice.*

Serves as a customer service representative for all public inquires; answers telephone and determines nature of the calls, answers questions and resolves issues or routes calls to appropriate individuals to handle inquiries and complaints, takes and delivers

messages; greets the public in a pleasant and professional manner, explains departmental policies and procedures to the public, assists with special projects as assigned and performs related duties as assigned.

Serves as a communication specialist for the Districts, creating, observing and responding to social media conversations within the community across a variety of platforms including Facebook, Twitter, Instagram, YouTube and others using relevant and appropriate media formats such as text, video and images. Generates, edits and publishes daily content that builds meaningful connections and encourages community members to take action; optimizes pages within each platform to increase the visibility of the Districts' social content; promotes programs and events through the use of promotional materials, elicits community and organizational support for assigned programs and projects, researches, analyzes and evaluates new service delivery methods and techniques; monitors and updates website(s) as needed.

Prepares and tracks a variety of electronic and paper files, records, reports and related documents; maintains file integrity and confidentiality by monitoring and assuring compliance to policies and procedures.

Provides information and assistance to constituents, visitors and others; explains nature of programs, policies, procedures and services; responds to requests for information within the span of authority; maintains absolute confidentiality of work-related issues, records and information.

In coordination with the District's HIPAA Security Officer, provides intake of legal records, request for production of incident and health-related records.

EXPERIENCE/KNOWLEDGE/ABILITIES:

KNOWLEDGE OF: Principles of record keeping and records management; business English usage, spelling, grammar and punctuation; personal computer hardware and software, including Microsoft Office Suite (at an intermediate or advanced level); principles and practices of effective customer service, advanced social media writing skills including the art and science of headline writing, writing engaging introductions, structuring text for easy reading online subtitles, aptitude for analyzing appropriate social data/metrics for continuous improvement.

ABILITY TO: In addition to the aforementioned, organize and assist with office support functions, promote programs and events, research analyze and evaluate new service delivery methods and techniques, a willingness to support both Districts; and other duties as assigned.

EXPERIENCE: One year of office support experience, preferably in government operations is required; as well as experience with social media marketing in a professional setting.

EDUCATION: A high school diploma or GED equivalent is required. An Associate of Arts/Science or in applicable subject matter or a related field is desirable, but not required.

LICENSES AND CERTIFICATIONS: Must have and maintain a valid Class "C" California Driver's License. Must be insurable and maintain this status with the District's all-risk insurance carrier.

PHYSICAL DEMANDS:

Employee is required to meet applicable "[Support Staff](#)" physical requirements.

ENVIRONMENTAL:

Work is performed in a standard office environment. Work environment is both formal and informal, team and autonomously oriented, having both routine and variable tasks, with variable pace and moderate pressure at times. Some tasks may be fast paced.

COMMUNICATIONS:

VISION: (May be correctable) to drive a vehicle.

HEARING: Of alarms and warning devices; to understand conversations.

SPEAKING: To give instructions, present classes; communicate with staff and representatives of other agencies.

WRITING: To complete records, reports, meeting notes and documentation.

READING: Reports, records and computer screens.

REFERENCES:

None.

RELATED POLICIES/FORMS:

POLICIES:

[Support Staff](#).

FORMS:

None.

EXHIBIT 2

PAPER AND DIGITIZED COPY OF GRANT APPLICATION IS MAINTAINED IN
FRHD FILES WITH COPY OF FULLY EXECUTED AGREEMENT.



NORTH COUNTY FIRE PROTECTION DISTRICT

POLICY AND PROCEDURE MANUAL

ADMINISTRATION
RULES AND REGULATIONS
JOB DESCRIPTIONS

SECTION 225.39
SEPTEMBER 24, 2019
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CUSTOMER SERVICE /SOCIAL MEDIA SPECIALIST

1.0. **PURPOSE:**

- 1.1. To provide a general description of the duties and responsibilities, qualifications and physical requirements for the classification of Customer Service/Social Media Specialist for the North County Fire Protection District (NCFPD) and Fallbrook Regional Health District (FRHD).

2.0. **POLICY:**

- 2.1. Members classified in the position of Customer Service/Social Media Specialist are intended to meet the general personal and professional qualifications, perform the stated duties and responsibilities and other duties as assigned.

3.0. **INTENT:**

- 3.1. The intent of this Policy is to provide an overview of the general attributes and abilities necessary to perform the classification of Customer Service/Social Media Specialist, which is a 50/50 cost-shared position between the NCFPD and FRHD. It is also the intent of this Policy to provide an overview of the typical duties and responsibilities of the position. This Policy is not intended to delineate every facet of the classification. Other duties and responsibilities may be assigned as appropriate to fulfill the mission of the Districts.
- 3.2. This position is employed by NCFPD however will also receive direction from their duly authorized FRHD supervisor. It will be the responsibility of these two assigned District supervisors to coordinate work assignments for this position.

4.0. **GENERAL ATTRIBUTES:**

- 4.1. This assignment is a full-time work classification. The Customer Service/Social Media Specialist classification is considered a "Non-Exempt" employee as defined by FLSA and is overtime eligible. Specifics of compensation and benefits are described in the Memorandum of Understanding between the Non-Safety bargaining group and the District. The position is a Miscellaneous position as defined by PERS. Under the supervision of a Division Chief, the essential duties and responsibilities are:
 - 4.1.1. Performs social media, customer service and clerical duties necessary for the daily operation of North County Fire and Fallbrook Regional Health District's administrative headquarters and assists with administrative duties, as assigned by supervising staff.



NORTH COUNTY FIRE PROTECTION DISTRICT

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CUSTOMER SERVICE /SOCIAL MEDIA SPECIALIST

- 5.0. **TYPICAL DUTIES AND RESPONSIBILITIES:** *The following duties are typical for this classification. Incumbents may not perform all of the listed duties and/or may be required to perform additional or different duties from those set forth below to address business needs and changing business practice.*
- 5.1. Serves as a customer service representative for all public inquires; answers telephone and determines nature of the calls, answers questions and resolves issues or routes calls to appropriate individuals to handle inquiries and complaints, takes and delivers messages; greets the public in a pleasant and professional manner, explains departmental policies and procedures to the public, assists with special projects as assigned and performs related duties as assigned.
- 5.2. Serves as a communication specialist for the Districts, creating, observing and responding to social media conversations within the community across a variety of platforms including Facebook, Twitter, Instagram, YouTube and others using relevant and appropriate media formats such as text, video and images. Generates, edits and publishes daily content that builds meaningful connections and encourages community members to take action; optimizes pages within each platform to increase the visibility of the Districts' social content; promotes programs and events through the use of promotional materials, elicits community and organizational support for assigned programs and projects, researches, analyzes and evaluates new service delivery methods and techniques; monitors and updates website(s) as needed.
- 5.3. Prepares and tracks a variety of electronic and paper files, records, reports and related documents; maintains file integrity and confidentiality by monitoring and assuring compliance to policies and procedures.
- 5.4. Provides information and assistance to constituents, visitors and others; explains nature of programs, policies, procedures and services; responds to requests for information within the span of authority; maintains absolute confidentiality of work-related issues, records and information.
- 5.5. In coordination with the District's HIPAA Security Officer, provides intake of legal records, request for production of incident and health-related records.
- 6.0. **EXPERIENCE/KNOWLEDGE/ABILITIES:**
- 6.1. **KNOWLEDGE OF:** Principles of record keeping and records management; business English usage, spelling, grammar and punctuation; personal computer hardware and software, including Microsoft Office Suite (at an intermediate or



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CUSTOMER SERVICE /SOCIAL MEDIA SPECIALIST

advanced level); principles and practices of effective customer service, advanced social media writing skills including the art and science of headline writing, writing engaging introductions, structuring text for easy reading online subtitles, aptitude for analyzing appropriate social data/metrics for continuous improvement.

- 6.2. **ABILITY TO:** In addition to the aforementioned, organize and assist with office support functions, promote programs and events, research analyze and evaluate new service delivery methods and techniques, a willingness to support both Districts; and other duties as assigned.
- 6.3. **EXPERIENCE:** One year of office support experience, preferably in government operations is required; as well as experience with social media marketing in a professional setting.
- 6.4. **EDUCATION:** A high school diploma or GED equivalent is required. An Associate of Arts/Science or in applicable subject matter or a related field is desirable, but not required.
- 6.5. **LICENSES AND CERTIFICATIONS:** Must have and maintain a valid Class "C" California Driver's License. Must be insurable and maintain this status with the District's all-risk insurance carrier.
- 7.0. **PHYSICAL DEMANDS:**
 - 7.1. Employee is required to meet applicable "[Support Staff](#)" physical requirements.
- 8.0. **ENVIRONMENTAL:**
 - 8.1. Work is performed in a standard office environment. Work environment is both formal and informal, team and autonomously oriented, having both routine and variable tasks, with variable pace and moderate pressure at times. Some tasks may be fast paced.
- 9.0. **COMMUNICATIONS:**
 - 9.1. **VISION:** (May be correctable) to drive a vehicle.
 - 9.2. **HEARING:** Of alarms and warning devices; to understand conversations.
 - 9.3. **SPEAKING:** To give instructions, present classes; communicate with staff and representatives of other agencies.



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CUSTOMER SERVICE /SOCIAL MEDIA SPECIALIST

9.4. WRITING: To complete records, reports, meeting notes and documentation.

9.5. READING: Reports, records and computer screens.

10.0. REFERENCES:

10.1. None.

11.0. RELATED POLICIES/FORMS:

11.1. POLICIES:

11.1.1. [Support Staff](#).

11.2. FORMS:

11.2.1. None.

**JOINT POWERS AGREEMENT
BETWEEN FALLBROOK REGIONAL HEALTH DISTRICT
AND NORTH COUNTY FIRE PROTECTION DISTRICT**

THIS JOINT POWERS AGREEMENT ("Agreement") is entered into and executed as of September 24, 2019, by and between FALLBROOK REGIONAL HEALTH DISTRICT ("FRHD"), a California local healthcare district organized and operating under Health and Safety Code section 32000 et seq., and NORTH COUNTY FIRE PROTECTION DISTRICT ("NCFPD"), a California special district organized and operating under Health and Safety Code section 13800 et seq., pursuant to the Joint Exercise of Powers Act (Gov. Code, § 6500 et seq.).

RECITALS

- A. FRHD and NCFPD have each determined that they can best fulfill their respective missions of providing community health care service and emergency medical services by collaborating on operation and management by working together to exercise certain powers.
- B. FRHD and NCFPD have determined that working together to provide health care services and emergency care services to the communities served by FRHD and NCFPD will provide substantial benefits to each party and to the communities that they each serve.
- C. In order to implement the foregoing benefits, the parties now wish to memorialize their agreements and understandings in the manner set forth herein.

THEREFORE, in consideration of their mutual promises and undertakings set forth herein, the parties agree as follows:

AGREEMENT

ARTICLE 1. PURPOSE AND POWERS.

1.1 **PURPOSE.** This Agreement is made pursuant to the provisions of Article 1, Chapter 5, Division 7, Title 1, of the Government Code, commencing with section 6500, relating to the joint powers common to public agencies. The parties possess the powers under the Local Health Care District Law pursuant to Health and Safety Code Section 32000 et seq., and the Fire Protection District Law pursuant to Health and Safety Code Section 13800 et seq. The purpose of this Agreement is to exercise certain of such powers as agreed to be exercised jointly by the parties (the "Programs"). All Programs and all activities under this Agreement will be in accordance with the laws applicable to California agencies. The Programs will specifically include, but not be limited to:

1.1.1 **COMMUNITY PROGRAMS AND SERVICES.** The parties will explore mechanisms to engage in and to carry out, to the extent permitted by law, collaborative programs and services to enhance and expand availability of health care and emergency health services to the communities served by the agencies. These may include, but are not limited to, like and kind exchange and cost sharing arrangements.

1.1.2 **CONTRACTING.** The parties will explore mechanisms to engage in, and to carry out, to the extent permitted by law, joint contract negotiation with third parties to provide health care and emergency medical services.

1.2 **BENEFIT OF COMMUNITY.** The parties have the power to do any agreed upon activity that would be beneficial to the communities served by either party as authorized by law, including but not limited to the Local Health Care District Law.

ARTICLE 2. ADMINISTRATION

2.1 PARTY REPRESENTATIVES. The Executive Director of FRHD and the Fire Chief/CEO of NCFPD (or such other person as may be designated by such party) will act as the parties' representatives ("Representatives") in planning, developing and implementing the Programs. The Representatives shall not take any action that requires either party's approval without first receiving such approval from the respective party's Board.

ARTICLE 3. PROGRAM SELECTION AND BUDGETS

3.1 PROGRAM SELECTION. The Representatives shall work together to develop necessary Programs. No Program shall become operational unless it has been approved by both parties. Each Program shall include a plan for continuation or termination of the Program if this Agreement is terminated.

3.2 PROGRAM BUDGET. When the Representatives approve a Program, they shall also establish a budget for such Program. The budget should include the initial and ongoing costs of the Program and each party's responsibilities, both financial and resources. This approved Program and related budget shall be forwarded to the parties for approval, if applicable, at least thirty (30) days prior to the commencement of the start of the Program, unless otherwise agreed by the parties in writing.

3.3 ACTION OF PARTIES. Within sixty (60) days of receipt of the Representative-approved Program and related budget, each party shall approve, disapprove, or recommend revision of the Program and related budget.

ARTICLE 4. TERM AND TERMINATION

4.1 EFFECTIVE DATE. This agreement shall be effective as of September 24, 2019.

4.2 TERM. This Agreement shall continue in full force and effect for an initial term of five (5) years. At the conclusion of the initial term, unless either party has provided at least six (6) months' notice of its intent to not to renew this Agreement, this Agreement shall automatically renew for an additional three (3) year term. Unless either party has provided at least six (6) months' notice of its intent to not to renew this Agreement, this Agreement shall continue in full force and effect indefinitely at the conclusion of the second term, until either party causes termination of this Agreement by providing at least six (6) months' written notice of its intent to terminate the Agreement to the other party.

4.3 PARTIES' RIGHTS AND DUTIES ON EXPIRATION OR TERMINATION. Should this Agreement expire at the end of its initial or any subsequent term, or if it is terminated for any reason, the parties shall continue to work together until all obligations incurred prior to the earlier of expiration or delivery of notice of termination have been fully performed. No further obligations will be incurred under this Agreement.

ARTICLE 5. MISCELLANEOUS

5.1 MARKETING. Neither party will use the other party's name for purposes of marketing or advertising without the prior written consent of the other party.

5.2 ENTIRE AGREEMENT. This Agreement contains the entire agreement of the parties with respect to its subject matter and shall be binding upon and inure benefit of the parties, their successors and assigns.

5.3 ADDITIONAL PARTIES. Nothing herein shall preclude the addition of other governmental entities as parties to this Agreement, so long as all of the parties agree to such

addition. If an entity is added as a party, it shall be bound by the terms and conditions of this Agreement.

5.4 NOTICES. Notices required by law or by this Agreement, shall be deemed sufficient if given, in writing and deposited in the United States Mail, postage prepaid, to the following:

To NCFPD: North County Fire Protection District
330 S. Main St.
Fallbrook, CA 92028
Attention: Stephen Abbott, Fire Chief/CEO

To FRHD: Fallbrook Regional Health District
138 S. Brandon Road
Fallbrook, California 92028
Attn: Rachel Mason, Executive Director

5.5 SEVERABILITY. If any one or more of the terms, provisions, promises, covenants or conditions of this Agreement shall be to any extent judged invalid, unenforceable, void or voidable for any reason whatsoever by a court of competent jurisdiction, each and all of the remaining terms, provisions, promises, or conditions of this Agreement shall not be affected thereby and shall be valid and enforceable to the fullest extent allowed by law.

5.6 AGREEMENT NOT PARTNERSHIP OR JOINT VENTURE; NO THIRD-PARTY BENEFICIARIES. Nothing in this Agreement shall be deemed to establish relationships between the parties other than those expressly described and set forth. The agreements contained herein are made solely for the benefit of the parties and shall not be construed as benefiting any person who is not a party to this Agreement.

5.7 WAIVER OF TERMS; EFFECT. The time specified in this Agreement for performance of any act by the parties, may be extended or waived, for good cause by either party. Any such extension or waiver shall affect only the time period to which it is directed, and it shall not be deemed applicable to subsequent deadlines relating to the subject matter of the extension or waiver, nor shall it be deemed to apply to any other time constraints or requirements contained in this Agreement.

5.8 TITLES AND HEADINGS NOT PART. Titles and headings contained herein are not a part of the agreement of the parties. They are included only for descriptive purposes and shall not be deemed as incorporated into this Agreement for any other purposes.

5.9 AMENDMENT; METHOD PRESCRIBED. This Agreement may be amended at any time, by written agreement of the parties.

5.10 AUTHORITY TO ENTER INTO AGREEMENT. Each party represents that it has the full power and authority to enter to this Agreement and to carry out the powers contemplated by it. Each party further represents that it has taken all action necessary to authorize the execution, delivery and performance of the Agreement. Each person signing below warrants that he/she has full power and authority to bind the party under which her/his signature appears.

5.11 INDEMNIFICATION. Each party shall indemnify, defend and hold harmless the other party, any affiliate of the other party, and the other party's respective directors, officers, employees or agents, from and against any and all claims, causes of action, liabilities, losses, damages, penalties, assessments, judgments, awards or costs, including reasonable attorneys' fees and costs (not including the cost of in-house counsel), arising out of, resulting from, or relating to (i) the grossly negligent or illegal acts or omissions of the indemnifying party, or (ii) wages, salaries, employee benefits, income taxes, FICA, FUTA, SDI and all other payroll, employment or other taxes, withholdings and charges payable by a party or any affiliate of a

party to, or on behalf of, the other party. This Section 5.11 shall survive the expiration or termination of this Agreement.

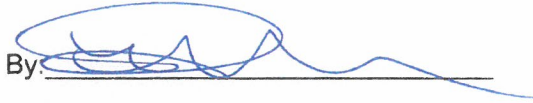
IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed and attested by their proper officers as of the date first above written.

FRHD:

NCFPD:

FALLBROOK REGIONAL HEALTH DISTRICT

NORTH COUNTY FIRE PROTECTION DISTRICT

By: 

By: 

Print Name: Rachel Mason

Print Name: Stephen J. Abbott

Title: Executive Director

Title: Fire Chief/CEO

Date: 9.12.19

Date: 9-25-19

DISCUSSION/POSSIBLE ACTION

Consideration of CSDA
Board of Directors Election Ballot – Term 2022-2024;
Seat A - Southern Network



Home How It Works Logout **Linda Bannerman**

CSDA Board of Directors Election Ballot - Term 2022-2024; Seat A - Southern Network

Please vote for your choice

Choose **one** of the following candidates:

- Jo MacKenzie*
- Jan Bissell
- Kelly Gregg
- Rickey Manbahal
- Jo-Anne Martin
- Paulina Martinez-Perez
- Rachel Mason
- David E. Raley
- John Skerbelis

*Incumbent

Jo MacKenzie* [\[view details\]](#)

Jan Bissell [\[view details\]](#)

Kelly Gregg [\[view details\]](#)

Rickey Manbahal [\[view details\]](#)

Jo-Anne Martin [\[view details\]](#)

Paulina Martinez-Perez [\[view details\]](#)

Rachel Mason [\[view details\]](#)

David E. Raley [\[view details\]](#)

John Skerbelis [\[view details\]](#)



2021 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: Jo MacKenzie

District/Company: Vista Irrigation District, *CSDA District of Distinction, Platinum Level*

Title: Director

Elected/Appointed/Staff: Elected

Length of Service with District: 29 years

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

- CSDA Board of Directors, President 2011, Vice President 2010, Treasurer 2008-2009
- CSDA Legislative Advocate of the Year 2010
- Graduate of CSDA Governance Academy
- CSDA Finance Corporation Board of Directors, 2007-present; President 2012, 2013, 2015- present
- Special District Leadership Foundation Board of Directors, Treasurer 2014-present
- Fiscal and Audit Committees; Membership Committee 2011- present; Chair 2020-2021
- Legislative Committee 2004-present; Chair, 2006-2010 and 2012
- CSDA San Diego Chapter, Board of Directors, 1993-present; President 1998-2000
- Attend all Annual Conferences and Legislative Days

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

- ACWA: Past Board Director; Local Government, Chair 2014-2015 and Membership Committee
- ACWA Region 10 Board of Directors, Vice Chair, Alternate Chair, Director 1997-2010
- The California Association of Local Agency Formation Commissions (CALAFCO), Board Member and Legislative Committee member, 2017 - present
- Special District Official of the Year by PublicCEO 2011

3. List local government involvement (such as LAFCO, Association of Governments, etc.):

- San Diego LAFCO, 1994-present, Commissioner 7 years, Chair 2018-2019; Alternate 5 years; Special District Advisory Committee 14 years, Chair 2005 -2009
- City of San Marcos Planning and Traffic Commissions
- Personally initiated the City of San Marcos Budget Review Committee in 1980, Chair 1996-2006

4. List civic organization involvement:

- San Marcos Chamber of Commerce, Lifetime Ambassador
- Graduate Leadership 2000, Cal State San Marcos
- Community Development Associates, Treasurer
- Soroptimist International

****Candidate Statement-**Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. **Any statements received in the CSDA office after March 29, 2021 will not be included with the ballot mailing.**



RE-ELECT JO MACKENZIE

PROVEN EXPERIENCE LEADING SPECIAL DISTRICTS

- Dedicated
 - Fiscally Responsible
 - Committed to Special Districts

It has been a privilege to serve on the CSDA Board of Directors representing the Southern Network. I am honored that three years ago you elected me to serve your district. I am asking for your vote again in this election.

I am committed to continue building on the present foundation of CSDA's educational programs, state and federal legislative advocacy, and public outreach. As you know, this year ALL webinars are free to our members. The Special District Leadership Foundation Board has eliminated budget limits for scholarships. This allows all districts to apply for scholarships to attend workshops and conferences in 2021. I serve on both boards and I'm proud that the collaboration between the two boards allows all special districts to take advantage of CSDA's programs.

Serving on the Board of Directors and CSDA committees takes dedication and commitment, and especially a commitment of time. I have a proven record of leadership as both a Board member, a committee member and a chair. I was the PublicCEO Special District Official of the Year 2011 and CSDA Legislative Advocate of the Year 2010.

My proven leadership and public service experience, commitment to fiscal responsibility, and my comprehensive LAFCO and special district knowledge make me the most qualified candidate to represent the Southern Network.

With a passion for and proven experience in leading special districts, I would be honored to continue serving on the CSDA Board of Directors as your Southern Network Director.

✓ **Your district's vote will be greatly appreciated!**

Last day to vote: July 16, 2021



2021 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: Jan Bissell

District/Company: Valley-Wide Recreation and Park District

Title: Vice President

Elected/Appointed/Staff: Elected

Length of Service with District: 14 years (1999 - 2010, 2018 - to present day)

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

Attendee of CSDA Conference

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

California Parks and Recreation Society (CPRS), California Association of Recreation Park Districts (CARPD), California Interscholastic Federation (CIF).

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

Valley-Wide Recreation and Park District (VWRPD)

4. List civic organization involvement:

First Baptist School Board, USA Pickleball Association (USAPA), Friends of Valley-Wide Foundation (FOVWF), Local Pony Baseball and Softball Associations.

****Candidate Statement** – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. **Any statements received in the CSDA office after March 29, 2021 will not be included with the ballot.**



JAN BISSELL

FOR

CSDA BOARD OF DIRECTORS, SEAT A SOUTHERN NETWORK

Hello, my name is Jan Bissell and I am the Vice President of the Valley-Wide Recreation and Park District Board of Directors. I am proud to say that for over 45 years, I have been involved with Valley-Wide Recreation as a volunteer in many capacities from coaching, officiating, organizing fundraisers and being an ambassador of Recreation in the community. My background is in business, but I also had the opportunity to serve as a Recreation Supervisor for 5 years and I was fortunate that both jobs kept me in direct contact with my community.

Last year, I had the honor of being recognized as an Outstanding Board Member for the California Association of Recreation and Park Districts. It is an honor I share with my fellow Board members as it is a reflection of our collective work to ensure the growth and sustainability of our District. With over 80 Parks and community centers and more than 250,000 residents to serve, my focus is on making sure the core of our services continue to reflect and fill the needs of our community.

- **Valley-Wide Recreation and Park District Board Member for 15 years (current)**
- **CIF and Recreation coach and sports official for 40+ years**
- **Outstanding Board Member CARPD 2020**
- **First Baptist Church Board of Trustees for 8 years**
- **First Baptist School Board Member for 4 years**
- **Member of the CIF Board for 25 years**

I am a husband, father, grandfather and a fearless advocate for our community. It is my hope that with your support, I can also be a fearless advocate for your special District.

On Behalf of our Board of Directors and entire Valley-Wide Recreation staff, I respectfully request your District's vote for the nomination to the Board of Directors of the California Special District Association (CSDA).



2021 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: Kelly J Gregg

District/Company: Hesperia Recreation and Park District

Title: Director

Elected/Appointed/Staff: Elected

Length of Service with District: 9 years

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

Have attended several CSDA conferences and workshops.

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

N/A

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

Current chair for City of Hesperia Safety committee.

4. List civic organization involvement:

Member of Elks lodge #2646. Have assisted in many community events.

****Candidate Statement** – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. **Any statements received in the CSDA office after March 29, 2021 will not be included with the ballot.**

Kelly J Gregg, Director
Hesperia Recreation and Park District

I have been a lifelong resident of Hesperia since 1971. I served as the voice of the community, and taxpayers on the HRPD Governing Board from 2010-2014 and 2016-current.

- Serves as Director of the Hesperia Recreation and Park District and on several committees: Finance (chair), Tri-Agency (chair), Personnel (v-chair).
- Served as President of the Hesperia Recreation and Park District and on several committees: Budget (chair), Safety and Security (chair), Foundation, and Golf Course.
- Serves on Hesperia City Council Safety Committee (chair).
- Fiscal responsibility and transparency are two main platform goals that take priority when making decisions for any agency or civic organization.

Kelly J Gregg is available to you at (760)985.1193 or by email directorgregg@hesperiaparks.com

Please Vote: Kelly J Gregg for CSDA Director Southern Network



2021 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: Shamindra "Rickey" Manbahal, MPA

District/Company: West Valley Water District

Title: Interim General Manager, Chief Financial & Administrative Officer

Elected/Appointed/Staff: WVWD Board & Public Affairs Manager Naseem Farooqi

Length of Service with District: 1.7 years

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

Participated in several training Transparency Certificate of Excellence, Leadership Academy and General Manager Training, attended conferences and is registered for 2021 conference.

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

ACWA, GFOA, CMTA, CSMFO, League of California Cities

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

GFOA and LAFCO

4. List civic organization involvement:

Various Chamber of Commerce activities, Various non-profit participation
Jewish Vocational Service, High Road Training Program

****Candidate Statement** – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. **Any statements received in the CSDA office after March 29, 2021 will not be included with the ballot.**

CANDIDATE STATEMENT

When Mr. Manbahal was hired, WVWD was in a state of financial and administrative turmoil. Under his leadership, WVWD enacted ten major reforms to resolve financial issues, address the numerous negative findings in a previous California State Controller's office audit and deliver greater accountability and savings for ratepayers, resulting in WVWD's receiving of the Special District Leadership Foundation Transparency Certificate of Excellence. As a result of his efforts, including the implementation of the Cal-Card purchasing card program to minimize fraud, WVWD's most recent state audit found no material deficiencies with WVWD's internal controls, management and records.

Even in the face of a decline in revenue due to COVID-19, Manbahal's strong leadership produced a responsible fiscal year 2020-2021 budget that generated \$416,000 in cost savings without raising rates for ratepayers. Recently, Manbahal led WVWD's effort to apply for and secure a U.S. Environmental and Protection Agency loan for capital improvements worth nearly \$25 million.

Before his tenure at WVWD, Manbahal served as director of finance, assistant financial services director and interim finance director for localities throughout California. Prior to that, Manbahal worked as an internal auditor for the County of Los Angeles. Manbahal earned his Master's degree in Public Administration from California State University Northridge and a bachelor's degree in accounting. He also serves as a part-time lecturer at UCLA Extension, leading intensive courses in auditing, accounting and business management.

Given his extensive experience in turning around municipal finances and management, we have no doubt Mr. Manbahal will be a valuable addition to CSDA leadership. Without any reservation, we strongly urge you to consider Mr. Manbahal for the position of CSDA Board of Director Seat A — Southern Network in the coming election. If you have any questions or concerns, please contact Mr. Manbahal directly at smanbahal@wvwd.org or (909) 820-3706.

*Rickey S. Manbahal, MPA
Interim General Manager
Chief Financial & Administrative Officer*



**California Special
Districts Association**
Districts Stronger Together

2021 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: Jo-Anne Martin

District/Company: Placentia Library District

Title: Board President

Elected/Appointed/Staff: Elected

Length of Service with District: _____

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

I routinely attend the CSDA annual conference, as well as the Legislative Days. I have completed
multiple CSDA webinars and training sessions. I also completed CSDA's Board Secretary Workshop.

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

I am a member of the League of Women Voters and the California/Nevada League
of Credit Unions.

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

None.

4. List civic organization involvement:

I currently serve as an Associate Director on Financial Partners Credit Union's Board of Directors, as the Secretary for Alta Vista's Women's Golf Association, an Elder of the Placentia Presbyterian Church and as a literacy volunteer for the Placentia Library District. I am also a past chair and board member of the Homeless Intervention Shelter.

****Candidate Statement** – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. **Any statements received in the CSDA office after March 29, 2021 will not be included with the ballot.**



March 15, 2021

President Jo-Anne Martin's background is in aerospace defense, operations and business. She has a bachelor's degree in biopsychology from Vassar College, and a master's degree in Systems Management from the State University of New York at Binghamton.

Jo-Anne Martin served in the US Air Force for 21 years as an Air Battle Manager. During this time she commanded 2 Air Force units, served as a Mission Crew Commander in both the US and NATO Airborne Warning and Control System (AWACS) and was the Pacific Regional Air Defense Commander. President Martin commanded an AWACS crew during the first Gulf War, accumulating over 200 combat flying hours and was awarded an Air Medal for her accomplishments. She is the first female graduate of the USAF Fighter Weapons (Top Gun) School. Her last assignment was at the Pentagon where she directed Congressional, budget and program integration for a \$28 billion portfolio of communications and computer programs. She routinely briefed Congressional staffers, Air Force senior leadership and media.

After retiring from the Air Force, Jo-Anne Martin spent 10 years in the aerospace defense industry. She was a Director of Business Development for The Boeing Company with extensive international as well as domestic responsibilities. Her international experiences span Asia, the Middle East and Europe with multiple tours in South Korea.

President Martin is very active in the local community serving as Associate Director on the Financial Partner's Credit Union Board of Directors, Secretary for Alta Vista's Women's Golf Association, an Elder of the Placentia Presbyterian Church, and as a literacy volunteer at the Placentia Library District. President Martin also regularly volunteers at Charity's Closet and is a past chair and board member of the Homeless Intervention Shelter.

BOARD OF TRUSTEES

Jo-Anne Martin
President

Gayle Carline
Secretary

Sherri Dahl
Trustee

Hilaire Shioura
Trustee

Al Shkoler
Trustee

Jeanette Contreras, M.L.S.
Library Director

PLACENTIA LIBRARY DISTRICT

411 E. Chapman Ave.
Placentia, CA 92870
Phone: 714-528-1925
administration@placentialibrary.org
www.placentialibrary.org



Jo-Anne Martin
President
Placentia Library District
Board of Trustees



2021 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: Paulina Martinez-Perez

District/Company: South Bay Irrigation District

Title: Director- Division 2

Elected/Appointed/Staff: Elected

Length of Service with District: 4 year term- 2020-2024

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

Workshops: Getting Oriented: The Critical Nature of Communications in the Public Age

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

Currently the delegate to ACWA representing South Bay Irrigation District, and an alternate representing Sweetwater Authority.

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

N/A

4. List civic organization involvement:

Public school teacher at a heavily civically involved TK-12 systemt that promotes

social justice and civic engagement with all students. Have also participated in fellowshi

****Candidate Statement –** Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. **Any statements received in the CSDA office after March 29, 2021 will not be included with the ballot.**



SOUTH BAY IRRIGATION DISTRICT
505 GARRETT AVENUE, POST OFFICE BOX 2328
CHULA VISTA, CALIFORNIA 91912-2328
(619) 420-1413 FAX (619) 425-7469
www.sbid.us

BOARD OF DIRECTORS
STEVE CASTANEDA
DIVISION 1
PAULINA MARTINEZ-PEREZ
DIVISION 2
JOSE PRECIADO
DIVISION 3
HECTOR MARTINEZ
DIVISION 4
JOSIE CALDERON-SCOTT
DIVISION 5

Candidate Statement:

I am pleased to share with you my interest in being part of the Board of Directors representing the Southern Network. The Board of Directors for the California Special Districts Association has six major beliefs and I believe I would be an excellent addition that would support the board in being a leading and passionate voice for all special districts.

In order to raise awareness and understanding of what special districts are, the CSDA established the "Districts Make The Difference" campaign. This campaign focuses on creating more visibility and outreach to the public. With its new logos, videos, student contents, etc. the CSDA is demonstrating a newfound commitment to revolutionize, and modernize its efforts. Electing me as the representative of the Southern Network would align with CSDA's most recent push in revitalizing and revamping its efforts to outreach the public.

Undoubtedly, the members of the current Board of Directors are committed to strengthening and supporting the special districts that make up California. However, the strength of a fresh perspective cannot be overstated. As a newly elected Director the South Bay Irrigation District, and the youngest member ever elected, I have been able to bring a new perspective to our governing board. As part of the Board of Directors I would focus on being a member that promotes the ability to look at what can be done, and not only at what has been done.

Professionally, I am a graduate of the University of California, Los Angeles (UCLA) with a major in Political Science and minored in Society and Genetics as well as Biological Anthropology. I also possess a master's degree from Johns Hopkins University and I am currently a public high school biology teacher.

Please feel free to reach me directly at pmp.sbid@gmail.com or 619.361.1647.

Thank you for your time.

Respectfully,

A handwritten signature in black ink, appearing to read "Paulina Martinez-Perez".

Paulina Martinez-Perez



**California Special
Districts Association**
Districts Stronger Together

2021 BOARD OF DIRECTORS NOMINATION FORM

Name of Candidate: Rachel Mason

District: Fallbrook Regional Health District

Mailing Address: 138 S. Brandon Rd., Fallbrook, CA 92028

Network: Southern Network (see map)

Telephone: Office:760.731.9187 or Cell: 909.838.8071
(PLEASE BE SURE THE PHONE NUMBER IS ONE WHERE WE CAN REACH THE CANDIDATE)

Fax: 760.731.9131

E-mail: rmason@fallbrookhealth.org

Nominated by (optional): Jennifer Jeffries, FRHD Board Treasurer

Return this form and a Board resolution/minute action supporting the candidate and Candidate Information Sheet by mail or email to:

CSDA
Attn: Amber Phelen
1112 I Street, Suite 200
Sacramento, CA 95814
(877) 924-2732

amberp@csda.net

DEADLINE FOR RECEIVING NOMINATIONS – March 29, 2021

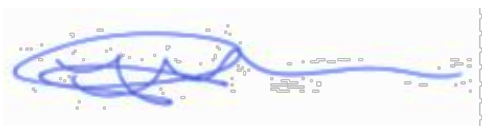
March 11, 2021

California Special Districts Association

RE: 2021 Board of Directors Election Candidate Statement

To Whom it May Concern,

I respectfully submit this nomination form for consideration to represent the Southern Network of CSDA. My tenure with the Fallbrook Regional Health District has been short in duration, yet I feel that these last two years have been the most rewarding of my professional career. My initial professional life was in the nonprofit industry, so when I switched to a Governmental role, I found a new vocabulary, new rules of operations, and a new ability to provide deep service to my community. Upon entry to this position, I was immediately directed by the Board of Directors, the District's legal counsel and our long-time staffers to engage with CSDA for trainings, education and support. I have been impressed with the education and advocacy provided to members from CSDA and have benefitted from these resources. I believe that while I may be still be considered new to this industry, my broad professional experience and collaboration building abilities could benefit CSDA, my home District and our shared communities.



Rachel A. Mason, M.A., M.S.
Chief Executive Officer
Fallbrook Regional Health District



**California Special
Districts Association**
Districts Stronger Together

2021 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: David E. Raley

District/Company: San Bernardino Valley Water Conservation District

Title: Director

Elected/Appointed/Staff: Elected

Length of Service with District: 11 years

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

I have taken Governance Training through CSDA.

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

Our District is currently a member of ACWA.

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

Please see attached statement.

4. List civic organization involvement:

Please see attached statement.

****Candidate Statement** – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. **Any statements received in the CSDA office after March 29, 2021 will not be included with the ballot.**

Director, SBV Water Conservation District/ Retired Credit Union CEO, Retired Colonel

I have demonstrated my leadership and organizational commitment in rising from Aviation Cadet to a Colonel in the US Air Force. I demonstrated the same skills when I was elected to the Conservation District Board against a 16 year talented and effective Board Member.

My leadership skills and financial expertise have ensured cost effective protection of critical ground water resources in the San Bernardino Valley Water Conservation District.

I am a Vietnam Pilot Combat Veteran and a retired USAF Colonel after enlisting as an Aviation Cadet with a Trade High School Diploma.

As your Representative I will use these same skills and commitment to maintain and enhance the operation of the CSDA Board of Directors, Seat A, Southern Network Representative

I have continued to insist the District had effective fiscal controls to build and maintain a permanent strong financial position that ensures the viability of the District and its important endeavors.

“Helping Nature Store Our Water” is our Water District’s motto. I have actively promoted and supported projects to enhance water capture and to ensure all the available State Project water is stored in the Bunker Hill Basin.

I have provided significant contributions to our District’s effort to protect endangered species, public access to trails so all can enjoy the community’s upper Santa Ana River resources and local aggregate supplies in support of the local economy.

Qualifications: Master's Degree in Business Administration from Arizona State University, President/CEO, Norton (Alta Vista) Credit Union, President, Crafton Hills College Foundation, Redlands Police Civilian Patrol, 3 years as Chairman of the Volunteer Governing Committee, City of Redlands Technical and Professional Volunteer of the Year and President of the San Bernardino Valley Conservation Trust.

I ask for your vote.

Thank you.

909.798.9248



2021 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: John Skerbelis

District/Company: Rubidoux Community Services District

Title: Director

Elected/Appointed/Staff: Elected

Length of Service with District: 8 years

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

None

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

None

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

Riverside County Solid Waste Advisory Committee

Rubidoux Community Services District - Board of Directors

4. List civic organization involvement:

Past involvement with Riverside County Dept of Environmental Health on Community clean ups

****Candidate Statement** – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. **Any statements received in the CSDA office after March 29, 2021 will not be included with the ballot.**

CANDIDATE STATEMENT

JOHN SKERBELIS

Unique to Rubidoux Community Services District (“Rubidoux”) is its history as the state of California’s first community services district, formed in 1952. Rubidoux was within an unincorporated area of western Riverside County and now provides approximately 35,000 people with water, sewer, fire protection, trash, weed abatement, and street light services. These services in part helped enable the area to develop and grow, eventually leading into the incorporation of the area as the City of Jurupa Valley on July 1, 2011. Rubidoux continues to provide services consistent with its formation in 1952 and as a CSDA Member appreciates the support CSDA provides in many ways.

John Skerbelis is a Director on Rubidoux’s Board of Directors and currently the Board President. He is seeking election to CSDA’s Board of Directors and is asking for support from fellow CSDA Southern Network Members.

Examples of Director Skerbelis’ local community service experience include -

- Elected to Board of Directors of Rubidoux in 2007 and past Board President twice
- Member of Riverside County Solid Waste Management Advisory Council – 7 years
- Recognized by Riverside County Board of Supervisors for outstanding performance related to the illegal dumping task force (AB 1822 and AB 1924)
- Worked for Riverside County Department of Environmental Health - 8 years
- Local business owner
- Coordinated with Congressman Calvert and Takano to secure FEMA funds for Rubidoux

With his experience and diversity of public service, Director Skerbelis would be a meaningful member of CSDA’s Board of Directors. When submitting your vote in the upcoming vote for CSDA Board of Director Seat A – Southern Network, it is requested you consider John Skerbelis for your vote. Thank you.

DISCUSSION/POSSIBLE ACTION

Consideration of Amendment
to the CEO's Employment Contract

**2021 AMENDMENT TO EXECUTIVE DIRECTOR
EMPLOYMENT AGREEMENT**

The Chief Executive Employment Agreement dated May 20, 2019, as amended, between Fallbrook Regional Health District (“District”) and Rachel Mason (“Employee”) is hereby amended for 2021 as follows:

1. The term of this Agreement in Section 2 is extended until June 30, 2023.
2. Employee’s annual base salary in Section 3 in the amount of \$132,000 shall be increased 7.75 % effective July 1, 2020, to \$142,230.
3. The terms and conditions of the May 20, 2019, Executive Director Employment Agreement and are restated and shall remain in full force and effect.
4. The effective date of this Amendment is July 1, 2021.

“Employee”:

“District”:

By _____
Rachel Mason
Chief Executive Officer

By _____
Howard Salmon
Chair, Board of Directors