



**MINUTES**  
**FACILITIES COMMITTEE MEETING**

**Wednesday, April 8, 2026, at 5:00 pm**

**Administrative Office, 1<sup>st</sup> Floor Community Room  
138 S. Brandon Rd., Fallbrook CA 92028**

In accordance with California Government Code Section 54953 teleconferencing was used for this meeting. Board members, staff and members of the public were able to participate by webinar.

**Committee Members: Chair Howard Salmon and Director Anabel Canseco**

**CALL MEETING TO ORDER/ROLL CALL** - In attendance- Chair Howard Salmon, Director Anabel Canseco, Chief Executive Officer Rachel Mason, Chief Programs Officer Theresa Geracitano, Executive Assistant/Board Clerk Raquel Williams, Property Manager Roy Moosa

**PUBLIC COMMENTS – ANNOUNCEMENT – None**

**3. DISCUSSION ITEMS-**

Ongoing/Completed Projects at the Community Health & Wellness Center

- a.) Building A: Room 2 - Encinitas Design Group Updates | Demonstration Kitchen Project – CEO Rachel Mason gave an update on the permitting from the County of San Diego; the encroachment permit is not needed after all. We are in a holding pattern with the County of San Diego for the official plan check. June is when we are expecting to proceed with this project. The kitchen has been estimated to cost \$3,000,000.00, Mr. Roy Moosa asked if the appliances are also included in the estimate. CEO Rachel Mason says that the appliances were included in that initial estimate.
- b.) Building B: Education Room 6 and Interior Restrooms Renovation- Proposal Review- MPMC, Inc. dba Classic Handyman Services submitted the proposal for room 6 and the single restrooms. \$198,934.00
- c.) Partnership with Mission Resource Conservation District & FRHD for Educational Pollinator Garden- MRCD & Landscape One a prevailing wage employer is working together to bring forth an estimate; they provided an initial plan with drawings and list of the plants. MRCD will also be utilizing grant funds for this partnership. Another prevailing wage contractor, West Coast Arborists, will be



hired to commence on the initial 48 tree and shrub clean up. Estimated cost is \$22,000.00.

**4. BOARD MEMBER COMMENTS AND FUTURE AGENDA ITEMS-** CEO Rachel Mason shared with the committee the ongoing issues with the elevator in the administration building. Every time it rains the elevator pit gets flooded, it is the way the building was designed. The district was fined again, two years in a row. The state does not allow for exterior pumping remediations and the cost to repair a subterranean elevator pit will be exorbitant. Options for the elevator are being discussed.

**5. ADJOURNMENT –**

There being no further business, the meeting was adjourned at 5:35 pm.

*Raquel A Williams*

Executive Assistant/Board Clerk