

# Fallbrook Regional HEALTH DISTRICT

138 S. Brandon St. • Fallbrook CA 92028 • 760-731-9187

## BOARD OF DIRECTORS REGULAR BOARD MEETING

WEDNESDAY  
AUGUST 12, 2020

6:00 PM

AT

**VIRTUAL MEETING LOCATION:  
TELECONFERENCE**



**AGENDA**  
**REGULAR BOARD MEETING**  
 Wednesday, August 12, 2020, 6:00 p.m.

In accordance with the current State of Emergency and the Governor’s Executive Order N-25-20, of March 12, 2020 and N-33-20 of March 19, 2020, teleconferencing will be used for this meeting. Board members, staff and members of the public will be able to participate by webinar by using the following link:

<https://us02web.zoom.us/j/83999364665?pwd=RWI4N0hPd3I5c2MxZ1pLVkFZRFprZz09>. Please use the information below if you do not join via the link above: Meeting ID: 839 9936 4665 Password: 7T3ZWL . Participants will need to download the Zoom app on their mobile device. Members of the public will also be able to participate by telephone using the following dial in information: Dial in #: (310) 372-7549 Passcode 660448.

- A. CALL MEETING TO ORDER / ROLL CALL / ESTABLISH A QUORUM / PLEDGE OF ALLEGIANCE**
  
- B. APPROVAL OF THE AGENDA**
  
- C. PUBLIC COMMENTS**  
 Opportunity for board members and citizens to speak on items of interest within subject matter jurisdiction of the District. Please note that, for comments made on items not appearing on the current agenda, the Board may take no action as to the comment at the current meeting (Gov’t Code 54954.3[a]), and the Board is allowed only a brief response to the speaker’s comment. For the record, please state your name. “Request to speak” cards should be filled out in advance and presented to the Board Chair or the recording secretary. The Board has a policy limiting any speaker to not more than five minutes
  
- D. PRESENTATIONS**
  - D1. JPA - NCFPD Update – Kevin Mahr, Operations Division Chief and Jen Koester, Social Media Specialist/Customer Service..... 1
  
- E. CONSENT ITEMS**
  - E1. Approval of June 2020 Financial Statements ..... 5
  - E2. Minutes of July 1, 2020 Finance Committee Meeting ..... 34
  - E3. Minutes of July 8, 2020 Special Board Meeting..... 37
  - E4. Minutes of July 8, 2020 Regular Board Meeting ..... 39
  - E5. Minutes of July 15, 2020 Strategic Planning Committee Meeting ..... 44
  - E6. Minutes of July 24, 2020 Special Board Meeting..... 47
  
- F. REPORTS/POSSIBLE ACTION**
  - F1. Finance Committee – Directors Jeffries and Mroz  
Recommendation: That the board approve the transfer of \$192,000 from the LAIF (Community Investment Fund) account to the Operating account to reimburse the Operating account.  
Recommendation from Finance Committee: That the board approve the transfer of \$232,000 from the LAIF (Community Investment Fund) account to the Operating account to cover expenses of the Catalyst contract
  - F2. Gov’t and Public Engagement Committee – Directors Schwartz-Frates and Mroz ..... 51
  - F3. Facilities Committee – Directors Leach and Mroz
  - F4. Strategic Planning Committee – Directors Salmon and Jeffries
  - F5. Chief Executive Officer – Rachel Mason ..... 64
  - F6. General Counsel – Jeffrey Scott ..... 67

**G. DISCUSSION/POSSIBLE ACTION ITEMS**

- G1. Consideration of Biennial Review and Readoption of Conflict of Interest Code ..... 74
- G2. Consideration of Use of FRHD Financial Resources, including projected costs of East Mission Road planning process, investment of the Urgent Care building proceeds and source of funds for construction of East Mission property.” ..... 91

**H. BOARD MEMBER COMMENTS & ITEMS FOR SUBSEQUENT MEETINGS**

- H1. Other Director/Staff discussion items
  - H1a. Item(s) for future board agendas
  - H1b. Announcements of upcoming events:
    - **COVID-19 Testing – Tuesday, August 18<sup>th</sup> and 25<sup>th</sup> 9:00am-2:00pm**, FRHD Wellness Center, 1636 E. Mission Rd., Fallbrook
    - **Community Collaborative for Health & Wellness Committee (CCH&W)** meeting – 3<sup>rd</sup> Wednesday, **August 19**, 10:30am-noon, Virtual Meeting (See fallbrookhealth.org/calendar)
    - **Strategic Planning Committee** meeting – 3<sup>rd</sup> Wednesday, **August 19**, 5:00pm, Virtual Meeting
    - **Facilities Committee** meeting – 3<sup>rd</sup> Friday **August 21**, 10:30am, Virtual Meeting
    - **Gov’t and Public Engagement Committee** meeting – 4<sup>th</sup> Friday **August 28**, 10:00am, Virtual Meeting
    - **Finance Committee** meeting – 1<sup>st</sup> Wednesday, **September 2**, 4:30 Virtual Meeting
    - **POSTPONED Woman of Wellness** – September 3
    - **Labor Day, September 7– District Holiday**
    - **ACHD’s 68<sup>th</sup> Annual Meeting** – September 23-25, Virtual Meeting. Early Bird Registration Deadline: 8/21.
    - **CSDA’s Special District Leadership Academy** – September 27-30, South Lake Tahoe. Early Bird Registration Deadline: 8/28.
- H2. Next Regular Board meeting – Wednesday, September 9, 2020, 6:00pm, Virtual Meeting

**I. ADJOURNMENT**

**NOTE:** I certify that on Friday, August 7, 2020 I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of Fallbrook Regional Health District, said time being at least 72 hours in advance of the meeting. The American with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of District business. If you need assistance to participate in this meeting, please contact the District office 24 hours prior to the meeting at 760-731-9187.

  
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Board Secretary/Clerk

# **PRESENTATION**



**NORTH COUNTY FIRE  
PROTECTION DISTRICT  
OPERATIONS DIVISION STAFF REPORT**

**TO:** NCFPD AND FRHD BOARD OF DIRECTORS  
**FROM:** DIVISION CHIEF MAHR  
**DATE:** AUGUST 12, 2020  
**SUBJECT:** NCFPD 2020 GRANT PERFORMANCE

## **DISCUSSION AGENDA**

### **BACKGROUND:**

During FY19/20 North County Fire Protection District (NCFPD and the Fallbrook Regional Health District (FRHD) signed an updated multi-year Joint Powers Agreement (JPA) which allowed both Districts to expand our collaboration to include the sharing of personnel and resources. Through this agreement three separate FRHD grants were provided to NCFPD: a) 50% cost share for a Social Media and Customer Service Specialist, b) 50% cost share of a Medical Services Officer, and c) 50% cost share of the purchase of future ambulances.

### **DISCUSSION:**

Shortly after the JPA and grant agreements were signed, NCFPD and FRHD held a joint recruitment and hired Social Media and Customer Service Specialist Jennifer Koester. Since this time, Jennifer has successfully increased both Districts' social media presence which has dramatically enhanced our ability to provide ongoing and meaningful outreach to the communities we serve. Specifically, NCFPD has had seen a 360% increase in our Instagram followers and a 12% increase in our Facebook likes. In addition to the outreach Jennifer is performing, she has also been effective in helping NCFPD better evaluate the results of our outreach through analytics we did not previously monitor. Jennifer's physical presence at NCFPD has also provided consistent phone and front counter customer service.

In addition, NCFPD conducted a recruitment and hired Medical Services Officer Mary Murphy. Since Mary's hiring, she has been actively engaged in the community providing joint representation for NCFPD and FRHD while conducting public education focused on health, wellness, and bystander hands-only cardiopulmonary resuscitation (CPR). More specifically, Mary has worked with the Fallbrook Elementary School District nurses to conduct children's weight screening and blood sugar checks. She participated jointly with FRHD staff during this year's San Diego County's "Love Your Heart" campaign, providing blood pressure checks to members of the community. During this short time, Mary has held three community hands-only CPR events where approximately 375 residents have been trained how to perform community-based hands-only CPR. Prior to COVID-19 Pandemic, Mary was engaged in discussions with FRHD, NCFPD and MedPlus Urgent

## **NCFPD 2020 GRANT PERFORMANCE**

**JUNE 23, 2020**

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Care leadership on the rollout of a community-based Lyft service for non-emergency medical transportation. During the COVID-19 pandemic, Mary has been instrumental in ensuring the health and wellbeing of NCFPD personnel and has worked in collaboration with FRHD to provide excess face covering for distribution to the public by FRHD. Most recently, Mary has been an essential link between FRHD, NCFPD, CALFIRE, and the County of San Diego Health and Human Services Agency in establishing a successful COVID-19 testing site within our community. Through this collaboration and the excellent outreach by both agencies, the Fallbrook testing site resulted in the largest single day testing in the County, with over 345 tests in a single day. To date, the Fallbrook testing site has tested over 1,000 residents. NCFPD is committed to continue supporting these testing efforts as long as necessary. It is my opinion, that the ongoing collaboration between NCFPD and FRHD is having a positive impact on how the communities we serve are being affected by this pandemic.

After evaluating the NCFPD ambulance fleet it was determined that NCFPD would send out our oldest existing ambulance for remounting and refurbishing. This process involves the complete refurbishing of the patient compartment, or the "box," which is then remounted onto a new 2020 Ford Chassis. Through this we have also incorporated the FRHD logo on to all three of our front-line ambulances. NCFPD has taken delivery of the ambulance and the project funding was completed under budget and within the FY19/20.

### **FISCAL ANALYSIS:**

Opting to do an ambulance remount rather than a completely new purchase resulted in a cost saving of approximately \$26,000.00 from the \$210,000.00 that was budgeted, or \$13,000.00 for each District.

The shared cost for the other two grants is within the budget amounts set forth in each Districts FY19/20 budget.

### **SUMMARY:**

The excellent collaboration between FRHD and NCFPD is undoubtedly having a positive impact on the services we provide to our communities. With the expansion of our ability to provide quality community outreach, the enhanced delivery of excellent public education, and the continuing assurance that NCFPD retains a reliable fleet of ambulances, our ability to meet our District's Mission, Vision and Values has been greatly advanced.

## **CONSENT ITEMS**

**FALLBROOK REGIONAL HEALTH DISTRICT**  
**BALANCE SHEET COMPARISON**  
Comparison of June 2020 to May 2020

	Jun 30, 20	May 31, 20	\$ Change
<b>ASSETS</b>			
<b>Current Assets</b>			
<b>Checking/Savings</b>			
102.3 · Cash in Bank-P.W. Oper. Acct.	429,169	580,137	(150,967)
102.6 · Cash in Bank -LAIF	2,455,309	1,255,309	1,200,000
102.9 · CalTRUST Investment Account	6,088,260	7,273,064	(1,184,803)
102.91 · Petty Cash	310	96	214
<b>Total Checking/Savings</b>	<b>8,973,048</b>	<b>9,108,605</b>	<b>(135,557)</b>
<b>Other Current Assets</b>			
104 · Prepaid Insurance	1,780	3,013	(1,233)
107 · Tax apportion receivable	18,347		18,347
110 · Reimbursmnt Rec'ble - Comm Inv		(439)	439
<b>Total Other Current Assets</b>	<b>20,127</b>	<b>2,575</b>	<b>17,552</b>
<b>Total Current Assets</b>	<b>8,993,175</b>	<b>9,111,180</b>	<b>(118,005)</b>
<b>Fixed Assets</b>			
121 · Equipment	49,765	65,649	(15,884)
121.2 · Equipment Depreciation	(26,263)	(46,649)	20,386
<b>122.0 · Assets</b>			
122.02 · S. Brandon Road	161,578	161,578	
122.022 · S. Brandon Road Improvements	120,284	106,753	13,531
122.023 · Brandon Road Land	129,662	129,662	
122.03 · E. Mission Road	1,441,540	1,440,790	750
122.032 · E. Mission Road Improvements	265,098	241,595	23,504
122.033 · E Mission Rd Land	360,629	360,629	
122.039 · Accum Depr - E. Mission Improv.		(2,882)	2,882
122.07 · Accum Depr - ALL BUILDINGS	(91,732)	(33,873)	(57,859)
<b>Total 122.0 · Assets</b>	<b>2,387,059</b>	<b>2,404,251</b>	<b>(17,192)</b>
<b>Total Fixed Assets</b>	<b>2,410,560</b>	<b>2,423,250</b>	<b>(12,690)</b>
<b>Other Assets</b>			
130 · Note Receivable - Alvarado Prop	487,500	487,500	
<b>Total Other Assets</b>	<b>487,500</b>	<b>487,500</b>	
<b>TOTAL ASSETS</b>	<b>11,891,236</b>	<b>12,021,931</b>	<b>(130,695)</b>
<b>LIABILITIES &amp; EQUITY</b>			
<b>Liabilities</b>			
<b>Current Liabilities</b>			
<b>Accounts Payable</b>			
140 · Accounts Payable	27,896	42,548	(14,652)
<b>Total Accounts Payable</b>	<b>27,896</b>	<b>42,548</b>	<b>(14,652)</b>
<b>Other Current Liabilities</b>			
204 · Accrued Vacation & Sick Leave	20,624	17,702	2,922
<b>215 · District Wellness Initiatives</b>			
215.23 · Health Fair		610	(610)
215.39 · PSA Screening		703	(703)
215.43 · Mahjong		1,007	(1,007)
215.46 · FHD Promotional Float		100	(100)
215.50 · Woman of Wellness ( WOW)		(100)	100
215.51 · Blood Drive		(518)	518



**FALLBROOK REGIONAL HEALTH DISTRICT  
BALANCE SHEET COMPARISON  
Comparison of June 2020 to May 2020**

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	Jun 30, 20	May 31, 20	\$ Change
Total 215 · District Wellness Initiatives		1,803	(1,803)
220 · Refundable Deposit Payable	5,250	5,250	
Total Other Current Liabilities	25,874	24,754	1,120
Total Current Liabilities	53,770	67,303	(13,532)
Total Liabilities	53,770	67,303	(13,532)
Equity			
300 · Unrestricted Operations Fund	2,149,699	2,147,896	1,803
302.2 · Community Investment Fund	9,459,017	9,458,578	439
Net Income	228,750	348,153	(119,404)
Total Equity	11,837,465	11,954,628	(117,163)
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>11,891,236</b>	<b>12,021,931</b>	<b>(130,695)</b>

**FALLBROOK REGIONAL HEALTH DISTRICT**  
**Income Statement**  
For the Month Ended June 30, 2020 & Fiscal Year to Date

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	Jun 20	Jul '19 - J...
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
<b>400 · District</b>		
402 · Property tax revenue	30,128	1,898,524
403 · Interest / Dividends	8,129	159,380
406 · Unearned Inc (Loss) - Cal Trust	7,068	154,768
<b>Total 400 · District</b>	45,325	2,212,672
<b>450 · Properties</b>		
450.02 · Cost of Elder Str Property Sale		(157,328)
<b>Total 450 · Properties</b>		(157,328)
<b>460 · Lease Income</b>		
460.01 · Med+ Urgent Care (formerly A+)		25,200
460.03 · Rock Rose School	3,500	42,000
<b>Total 460 · Lease Income</b>	3,500	67,200
<b>Total Income</b>	48,825	2,122,545
<b>Gross Profit</b>	48,825	2,122,545
<b>Expense</b>		
<b>500 · Admin. Expenses &amp; Overhead</b>		
500.10 · Salaries	28,866	293,820
500.12 · Payroll Taxes	2,312	26,114
500.14 · W/C Insurance	962	2,115
500.15 · Employee Health & Welfare	3,789	40,231
500.16 · Board Stipends	1,260	21,020
500.17 · Education & Conferences		11,757
500.18 · Dues & Subscriptions	119	18,853
500.19 · Insurance - General	2,052	24,619
500.20 · Independent Accounting Services	1,000	12,550
500.21 · Annual Independent Audit		9,200
500.23 · General Counsel	12,180	65,870
<b>500.25 · Office Expense</b>		
01 · Communications	348	5,135
02 · I.T. and Website services	788	8,371
03 · Refreshments		70
04 · Office Expenses	1,078	12,241
05 · LAFCO Admin fees		1,210
06 · Independent Contract Services		37,417
<b>Total 500.25 · Office Expense</b>	2,213	64,444

**FALLBROOK REGIONAL HEALTH DISTRICT**  
**Income Statement**  
**For the Month Ended June 30, 2020 & Fiscal Year to Date**

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	Jun 20	Jul '19 - J...
500.27 · Depreciation	46,994	59,853
500.29 · Dist Promotions & Publications	4,395	20,679
500.30 · Simple IRA Expense	713	7,144
500.32 · Consultant Fees	32,500	36,961
500.33 · Copier Lease	829	9,679
500.36 · Accrued Vacation & Sick Leave	2,922	6,697
500.40 · Video/AV Equipment		12,070
<b>Total 500 · Admin. Expenses &amp; Overhead</b>	<b>143,106</b>	<b>743,677</b>
<b>550 · Mgmt./Maint. - Alvarado Street</b>		
550.10 · Maintenance Services & Repairs		728
550.22 · Property Manager		300
550.23 · General Counsel		3,605
550.25 · Office Expense		
.04 · Office Expenses	55	55
<b>Total 550.25 · Office Expense</b>	<b>55</b>	<b>55</b>
550.29 · Dist. Promotions & Publications		123
550.32 · Consultant Fees		1,461
<b>Total 550 · Mgmt./Maint. - Alvarado Street</b>	<b>55</b>	<b>6,272</b>
<b>570 · Mgmt./Maint. - E. Mission Road</b>		
570.02 · Gas & Electric	262	4,001
570.03 · Water	(322)	(3,117)
570.04 · Waste Management	72	429
570.06 · Landscape - Grounds Environment	700	6,667
570.07 · Custodial Services	100	1,900
570.09 · Land Use - Permitting		3,414
570.10 · Maintenance Services & Repairs	20	4,623
570.11 · Contractor Expense		330
570.12 · Fire Alarm System		1,186
570.22 · Property Manager		5,588
570.23 · General Counsel		1,470
570.25 · Office Expense		
25.01 · Communications	87	866
25.04 · Office Expenses		109
25.06 · Independent Contract Services		204
<b>Total 570.25 · Office Expense</b>	<b>87</b>	<b>1,178</b>
570.32 · Consultant Fees		3,815
<b>Total 570 · Mgmt./Maint. - E. Mission Road</b>	<b>919</b>	<b>31,483</b>

**FALLBROOK REGIONAL HEALTH DISTRICT**  
**Income Statement**  
**For the Month Ended June 30, 2020 & Fiscal Year to Date**

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	<u>Jun 20</u>	<u>Jul '19 - J...</u>
<b>590 · Mgmt./Maint. - S. Brandon Road</b>		
590.01 · Property Manager		1,988
590.02 · Gas & Electric	1,251	8,669
590.03 · Water	201	2,704
590.04 · Waste Management	79	468
590.06 · Landscape - Grounds Environment	(75)	5,635
590.07 · Custodial Services	900	9,720
590.08 · Elevator	201	2,349
590.09 · Vehicle Expenses		2,275
590.10 · Maintenance Services & Repairs	125	10,582
590.11 · Medical Records Store & Service		27,126
590.12 · Fire Alarm System		640
<b>Total 590 · Mgmt./Maint. - S. Brandon Road</b>	<u>2,681</u>	<u>72,156</u>
<b>600 · Community Health Contracts</b>		
600.02 · Fbk Citizens Crime Prevention		8,475
600.03 · Be Well Therapy, Inc.		23,714
600.04 · Boys & Girls Club	3,558	59,914
600.05 · Community Health Systems, Inc.		120,000
600.07 · Fbk Senior Citizens Srvc Club	3,149	134,446
600.08 · Fallbrook Smiles Project	(19,854)	70,326
600.11 · Palomar Family Counseling Srvc		67,423
600.17 · Foundation for Senior Care		306,260
600.18 · Fallbrook Food Pantry	6,250	148,750
600.33 · REINS Therapeutic Prgm		98,865
600.37 · Trauma Intervention Prgm of SD		10,000
600.46 · Mental Health Systems, Inc.		10,137
600.51 · North County C.E.R.T. Inc.		5,220
600.53 · Jeremiah's Ranch		(3,872)
600.57 · NC Fire Protection District	10,831	91,793
600.58 · Michelle's Place		47,630
600.60 · D'Vine Path, Inc.		7,640
600.61 · San Diego North County Lions		3,607
600.62 · Neighborhood Healthcare		15,000
<b>Total 600 · Community Health Contracts</b>	<u>3,934</u>	<u>1,225,328</u>
<b>800 · District Direct Care Services</b>		
800.02 · Med+ Urgent Care	10,000	110,000
800.03 · North County Fire JPA EMSO		51,682
800.04 · NC Fire JPA Public Comm.	5,732	11,464
<b>Total 800 · District Direct Care Services</b>	<u>15,732</u>	<u>173,145</u>
<b>Total Expense</b>	<u>166,427</u>	<u>2,252,061</u>
<b>Net Ordinary Income</b>	<u>(117,603)</u>	<u>(129,516)</u>

**FALLBROOK REGIONAL HEALTH DISTRICT**  
**Income Statement**  
**For the Month Ended June 30, 2020 & Fiscal Year to Date**

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	<b>Jun 20</b>	<b>Jul '19 - J...</b>
<b>Other Income/Expense</b>		
<b>Other Income</b>		
705 · Gain on Sale of Assets		
705.1 · Interest Income - Alvarado Str.	1,625	3,250
705 · Gain on Sale of Assets - Other	(3,426)	265,816
<b>Total 705 · Gain on Sale of Assets</b>	<b>(1,801)</b>	<b>269,066</b>
<b>Total Other Income</b>	<b>(1,801)</b>	<b>269,066</b>
<b>Other Expense</b>		
900 · Community Invest Fd Reimbursmnt		(95,200)
911 · E. Mission Rd. Development		6,000
<b>Total Other Expense</b>		<b>(89,200)</b>
<b>Net Other Income</b>	<b>(1,801)</b>	<b>358,266</b>
<b>Net Income</b>	<b>(119,404)</b>	<b>228,750</b>

**FALLBROOK REGIONAL HEALTH DISTRICT**  
**Profit & Loss YTD Actual vs Budget**

July 2019 through June 2020

	Jul '19 - J...	Budget	\$ Over Bu...	% of Budg...
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
400. · District				
402 · Property tax revenue	1,898,524	2,046,000	(147,476)	93%
403 · Interest / Dividends	159,380	200,000	(40,620)	80%
406 · Unearned Inc (Loss) - Cal Trust	154,768	35,000	119,768	442%
<b>Total 400. · District</b>	<b>2,212,672</b>	<b>2,281,000</b>	<b>(68,328)</b>	<b>97%</b>
450. · Properties				
450.02 · Cost of Elder Str Property Sale	(157,328)	0	(157,328)	100%
<b>Total 450. · Properties</b>	<b>(157,328)</b>	<b>0</b>	<b>(157,328)</b>	<b>100%</b>
460 · Lease Income				
460.01 · Med+ Urgent Care (formerly A+)	25,200	33,600	(8,400)	75%
460.03 · Rock Rose School	42,000	21,000	21,000	200%
<b>Total 460 · Lease Income</b>	<b>67,200</b>	<b>54,600</b>	<b>12,600</b>	<b>123%</b>
<b>Total Income</b>	<b>2,122,545</b>	<b>2,335,600</b>	<b>(213,055)</b>	<b>91%</b>
<b>Gross Profit</b>	<b>2,122,545</b>	<b>2,335,600</b>	<b>(213,055)</b>	<b>91%</b>
<b>Expense</b>				
500 · Admin. Expenses & Overhead				
500.10 · Salaries	293,820	256,040	37,780	115%
500.12 · Payroll Taxes	26,114	21,000	5,114	124%
500.14 · W/C Insurance	2,115	1,750	365	121%
500.15 · Employee Health & Welfare	40,231	32,000	8,231	126%
500.16 · Board Stipends	21,020	30,000	(8,980)	70%
500.17 · Education & Conferences	11,757	12,000	(243)	98%
500.18 · Dues & Subscriptions	18,853	16,600	2,253	114%
500.19 · Insurance - General	24,619	24,620	(1)	100%
500.20 · Independent Accounting Services	12,550	8,000	4,550	157%
500.21 · Annual Independent Audit	9,200	9,000	200	102%
500.23 · General Counsel	65,870	50,000	15,870	132%
500.25 · Office Expense				
01 · Communications	5,135	6,200	(1,065)	83%
02 · I.T. and Website services	8,371	6,000	2,371	140%
03 · Refreshments	70	1,500	(1,430)	5%
04 · Office Expenses	12,241	12,000	241	102%
05 · LAFCO Admin fees	1,210	1,367	(157)	89%
06 · Independent Contract Services	37,417	60,000	(22,583)	62%
<b>Total 500.25 · Office Expense</b>	<b>64,444</b>	<b>87,067</b>	<b>(22,623)</b>	<b>74%</b>
500.27 · Depreciation	59,853	9,800	50,053	611%
500.29 · Dist Promotions & Publications	20,679	12,000	8,679	172%
500.30 · Simple IRA Expense	7,144			
500.32 · Consultant Fees	36,961	15,000	21,961	246%
500.33 · Copier Lease	9,679	9,400	279	103%
500.36 · Accrued Vacation & Sick Leave	6,697	7,000	(303)	96%
500.40 · Video/AV Equipment	12,070	10,000	2,070	121%
<b>Total 500 · Admin. Expenses &amp; Overhead</b>	<b>743,677</b>	<b>611,277</b>	<b>132,400</b>	<b>122%</b>
550 · Mgmt./Maint. - Alvarado Street				
550.10 · Maintenance Services & Repairs	728			
550.22 · Property Manager	300			
550.23 · General Counsel	3,605			

**FALLBROOK REGIONAL HEALTH DISTRICT**  
**Profit & Loss YTD Actual vs Budget**

July 2019 through June 2020

	Jul '19 - J...	Budget	\$ Over Bu...	% of Budg...
550.25 · Office Expense				
.04 · Office Expenses	55			
<b>Total 550.25 · Office Expense</b>	<b>55</b>			
550.29 · Dist. Promotions & Publications	123			
550.32 · Consultant Fees	1,461			
<b>Total 550 · Mgmt./Maint. - Alvarado Street</b>	<b>6,272</b>			
<b>570 · Mgmt./Maint. - E. Mission Road</b>				
570.02 · Gas & Electric	4,001	7,500	(3,499)	53%
570.03 · Water	(3,117)	2,500	(5,617)	(125)%
570.04 · Waste Management	429	450	(21)	95%
570.06 · Landscape - Grounds Environment	6,667	12,000	(5,333)	56%
570.07 · Custodial Services	1,900	4,680	(2,780)	41%
570.08 · Architect Expense	0	13,000	(13,000)	0%
570.09 · Land Use - Permitting	3,414	13,000	(9,586)	26%
570.10 · Maintenance Services & Repairs	4,623	15,000	(10,377)	31%
570.11 · Contractor Expense	330	0	330	100%
570.12 · Fire Alarm System	1,186	3,000	(1,814)	40%
570.22 · Property Manager	5,588			
570.23 · General Counsel	1,470	60,000	(58,530)	2%
570.25 · Office Expense				
25.01 · Communications	866			
25.02 · I.T. & Website Services	0	1,500	(1,500)	0%
25.04 · Office Expenses	109	9,000	(8,891)	1%
25.06 · Independent Contract Services	204	5,000	(4,797)	4%
<b>Total 570.25 · Office Expense</b>	<b>1,178</b>	<b>15,500</b>	<b>(14,322)</b>	<b>8%</b>
570.29 · Dist. Promotions & Publications	0	12,000	(12,000)	0%
570.32 · Consultant Fees	3,815	30,000	(26,185)	13%
<b>Total 570 · Mgmt./Maint. - E. Mission Road</b>	<b>31,483</b>	<b>188,630</b>	<b>(157,147)</b>	<b>17%</b>
<b>590 · Mgmt./Maint. - S. Brandon Road</b>				
590.01 · Property Manager	1,988	15,000	(13,013)	13%
590.02 · Gas & Electric	8,669	10,000	(1,331)	87%
590.03 · Water	2,704	3,000	(296)	90%
590.04 · Waste Management	468	450	18	104%
590.06 · Landscape - Grounds Environment	5,635	11,000	(5,365)	51%
590.07 · Custodial Services	9,720	8,000	1,720	122%
590.08 · Elevator	2,349	2,500	(151)	94%
590.09 · Vehicle Expenses	2,275	600	1,675	379%
590.10 · Maintenance Services & Repairs	10,582	5,000	5,582	212%
590.11 · Medical Records Store & Service	27,126	22,000	5,126	123%
590.12 · Fire Alarm System	640	1,000	(360)	64%
590.13 · Renovations / Improvements				
.13.01. · Architect Expense	0	10,000	(10,000)	0%
<b>Total 590.13 · Renovations / Improvements</b>	<b>0</b>	<b>10,000</b>	<b>(10,000)</b>	<b>0%</b>
<b>Total 590 · Mgmt./Maint. - S. Brandon Road</b>	<b>72,156</b>	<b>88,550</b>	<b>(16,394)</b>	<b>81%</b>

**FALLBROOK REGIONAL HEALTH DISTRICT**  
**Profit & Loss YTD Actual vs Budget**

July 2019 through June 2020

	Jul '19 - J...	Budget	\$ Over Bu...	% of Budg...
<b>600 · Community Health Contracts</b>				
600.02 · Fbk Citizens Crime Prevention	8,475	11,300	(2,825)	75%
600.03 · Be Well Therapy, Inc.	23,714	23,714	0	100%
600.04 · Boys & Girls Club	59,914	49,240	10,674	122%
600.05 · Community Health Systems, Inc.	120,000	120,000	0	100%
600.07 · Fbk Senior Citizens Srvc Club	134,446	125,000	9,446	108%
600.08 · Fallbrook Smiles Project	70,326	90,180	(19,854)	78%
600.11 · Palomar Family Counseling Srvc	67,423	67,423	0	100%
600.17 · Foundation for Senior Care	306,260	287,362	18,898	107%
600.18 · Fallbrook Food Pantry	148,750	130,000	18,750	114%
600.33 · REINS Therapeutic Prgm	98,865	98,865	0	100%
600.37 · Trauma Intervention Prgm of SD	10,000	10,000	0	100%
600.46 · Mental Health Systems, Inc.	10,137	10,137	0	100%
600.51 · North County C.E.R.T. Inc.	5,220	5,220	0	100%
600.53 · Jeremiah's Ranch	(3,872)	0	(3,872)	100%
600.57 · NC Fire Protection District	91,793	105,000	(13,207)	87%
600.58 · Michelle's Place	47,630	32,162	15,468	148%
600.60 · D'Vine Path, Inc.	7,640	7,640	0	100%
600.61 · San Diego North County Lions	3,607	5,000	(1,393)	72%
600.62 · Neighborhood Healthcare	15,000	15,000	0	100%
<b>Total 600 · Community Health Contracts</b>	<b>1,225,328</b>	<b>1,193,243</b>	<b>32,085</b>	<b>103%</b>
<b>800 · District Direct Care Services</b>				
800.02 · Med+ Urgent Care	110,000	96,000	14,000	115%
800.03 · North County Fire JPA EMSO	51,682	80,000	(28,318)	65%
800.04 · NC Fire JPA Public Comm.	11,464	30,000	(18,536)	38%
<b>Total 800 · District Direct Care Services</b>	<b>173,145</b>	<b>206,000</b>	<b>(32,855)</b>	<b>84%</b>
<b>Total Expense</b>	<b>2,252,061</b>	<b>2,287,700</b>	<b>(35,639)</b>	<b>98%</b>
<b>Net Ordinary Income</b>	<b>(129,516)</b>	<b>47,900</b>	<b>(177,416)</b>	<b>(270)%</b>
<b>Other Income/Expense</b>				
<b>Other Income</b>				
705 · Gain on Sale of Assets				
705.1 · Interest Income - Alvarado Str.	3,250			
705 · Gain on Sale of Assets - Other	265,816			
<b>Total 705 · Gain on Sale of Assets</b>	<b>269,066</b>			
<b>Total Other Income</b>	<b>269,066</b>			
<b>Other Expense</b>				
900 · Community Invest Fd Reimbursmnt	(95,200)			
911 · E. Mission Rd. Development	6,000			
<b>Total Other Expense</b>	<b>(89,200)</b>			
<b>Net Other Income</b>	<b>358,266</b>			
<b>Net Income</b>	<b>228,750</b>	<b>47,900</b>	<b>180,849</b>	<b>478%</b>





**FALLBROOK REGIONAL HEALTH DISTRICT**  
**Profit & Loss - Approved Annual Budget Overview**

July 2019 through June 2020

	Jul 19	Aug 19	Sep 19	Oct 19	Nov 19	Dec 19	Jan 20	Feb 20	Mar 20	Apr 20	May 20	Jun 20	TOTAL Jul '19 - Jun 20
600.62 · Neighborhood Healthcare	3,750	0	0	0	3,750	0	0	3,750	0	0	3,750	0	15,000
<b>Total 600 · Community Health Contracts</b>	<b>308,991</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>294,751</b>	<b>0</b>	<b>0</b>	<b>294,751</b>	<b>0</b>	<b>0</b>	<b>294,751</b>	<b>0</b>	<b>1,193,243</b>
800 · District Direct Care Services													
800.02 · Med+ Urgent Care	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	96,000
800.03 · North County Fire JPA EMSO	0	0	0	8,889	8,889	8,889	8,889	8,889	8,889	8,889	8,889	8,889	80,000
800.04 · NC Fire JPA Public Comm.	0	0	0	3,333	3,333	3,333	3,333	3,333	3,333	3,333	3,333	3,333	30,000
<b>Total 800 · District Direct Care Services</b>	<b>8,000</b>	<b>8,000</b>	<b>8,000</b>	<b>20,222</b>	<b>20,222</b>	<b>20,222</b>	<b>20,222</b>	<b>20,222</b>	<b>20,222</b>	<b>20,222</b>	<b>20,222</b>	<b>20,222</b>	<b>206,000</b>
<b>Total Expense</b>	<b>395,835</b>	<b>86,237</b>	<b>76,766</b>	<b>105,038</b>	<b>384,127</b>	<b>99,088</b>	<b>89,068</b>	<b>391,889</b>	<b>89,188</b>	<b>97,338</b>	<b>383,939</b>	<b>89,188</b>	<b>2,287,700</b>
<b>Net Ordinary Income</b>	<b>(344,035)</b>	<b>(44,437)</b>	<b>17,034</b>	<b>72,762</b>	<b>276,673</b>	<b>276,712</b>	<b>(16,768)</b>	<b>(319,589)</b>	<b>363,112</b>	<b>124,962</b>	<b>(321,639)</b>	<b>(36,888)</b>	<b>47,900</b>
<b>Net Income</b>	<b>(344,035)</b>	<b>(44,437)</b>	<b>17,034</b>	<b>72,762</b>	<b>276,673</b>	<b>276,712</b>	<b>(16,768)</b>	<b>(319,589)</b>	<b>363,112</b>	<b>124,962</b>	<b>(321,639)</b>	<b>(36,888)</b>	<b>47,900</b>

California State Treasurer  
**Fiona Ma, CPA**



Local Agency Investment Fund  
 P.O. Box 942809  
 Sacramento, CA 94209-0001  
 (916) 653-3001

July 20, 2020 July 01,  
 2020

[LAIF Home](#)  
[PMIA Average Monthly Yields](#)

FALLBROOK REGIONAL HEALTH DISTRICT

ADMINISTRATOR  
 P.O. BOX 2587  
 FALLBROOK, CA 92088

[Tran Type Definitions](#)

Account Number: XXXXXXXXXX

June 2020 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
6/30/2020	6/26/2020	RD	1644373	N/A	WENDY LYON	1,200,000.00

**Account Summary**

Total Deposit:	1,200,000.00	Beginning Balance:	1,255,309.15
Total Withdrawal:	0.00	Ending Balance:	2,455,309.15



CaITRUST  
 c/o Ultimus Fund Solutions  
 PO Box 541150  
 Omaha, NE 68154-9150  
 www.caltrust.org  
 Email: CaITRUSTSupport@ultimusfundsolutions.com  
 Fax: 402-963-9094  
 Phone: 833-CALTRUST (225-8787)

## Investment Account Summary

06/01/2020 through 06/30/2020

### SUMMARY OF INVESTMENTS

Fund	Account Number	Total Shares Owned	Net Asset Value per Share on Jun 30 (\$)	Value on Jun 30 (\$)	Average Cost Amount (\$)	Cumulative Unrealized Gain/(Loss) (\$)
FALLBROOK REGIONAL HEALTH DISTRICT	20100008010					
CaITRUST Medium Term Fund	20100008010	591,093.227	10.30	6,088,260.24	5,928,839.42	159,420.82
Portfolios Total value as of 06/30/2020				6,088,260.24		

### DETAIL OF TRANSACTION ACTIVITY

Activity Description	Activity Date	Amount (\$)	Amount in Shares	Balance in Shares	Price per Share (\$)	Balance (\$)	Average Cost Amt (\$)	Realized Gain/(Loss) (\$)
		<b>FALLBROOK REGIONAL HEALTH DISTRICT</b>					Account Number: [REDACTED]	
Beginning Balance	06/01/2020			706,808.897	10.29	7,273,063.55		
Redemption	06/25/2020	1,200,000.00	116,504.854	590,304.043	10.30	6,080,131.64	1,168,536.04	31,463.96
Accrual Income Div Reinvestment	06/30/2020	8,128.60	789.184	591,093.227	10.30	6,088,260.24	0.00	0.00
Unrealized Gain/(Loss)						7,068.09		
Closing Balance as of	Jun 30			591,093.227	10.30	6,088,260.24		

Please note that this information should not be construed as tax advice and it is recommended that you consult with a tax professional regarding your account.



CalTRUST  
 c/o Ultimus Fund Solutions  
 PO Box 541150  
 Omaha, NE 68154-9150  
 www.caltrust.org  
 Email: CalTRUSTSupport@ultimusfundsolutions.com  
 Fax: 402-963-9094  
 Phone: 833-CALTRUST (225-8787)

## MESSAGE FROM CALTRUST

### CalTRUST 2020 Holiday Schedule

Date	Holiday
January 1, 2020	New Year's Day
January 20, 2020	Martin Luther King, Jr. Day
February 17, 2020	Presidents' Day
April 10, 2020	Good Friday
May 25, 2020	Memorial Day
July 4, 2020	Independence Day
September 7, 2020	Labor Day
October 12, 2020	Columbus Day*
November 11, 2020	Veterans Day*
November 26, 20120	Thanksgiving Day
December 25, 2020	Christmas Day
January 1, 2021	New Years Day

\* On this date, the New York Stock Exchange is open, but due to the holiday U.S. Banks will be closed.

**FALLBROOK REGIONAL HEALTH DISTRICT**  
**Property Tax Revenue - Fiscal Year to Date**  
 July 2019 through June 2020

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Type	Date	Name	Amount	Balance
<b>400. · District</b>				
<b>402 · Property tax revenue</b>				
Gener...	07/31/19		30,918.85	30,918.85
Gener...	08/31/19		13,012.42	43,931.27
Gener...	09/30/19		27,118.51	71,049.78
Gener...	10/31/19		74,890.12	145,939.90
Gener...	11/30/19		690,741.30	836,681.20
Gener...	12/31/19		235,934.69	1,072,615.89
Gener...	01/31/20		46,940.34	1,119,556.23
Gener...	03/31/20		396,770.21	1,516,326.44
Gener...	04/30/20		315,567.64	1,831,894.08
Gener...	05/26/20		36,502.19	1,868,396.27
Gener...	06/22/20		11,780.74	1,880,177.01
Gener...	06/30/20		18,347.07	1,898,524.08
Total 402 · Property tax revenue			<u>1,898,524.08</u>	<u>1,898,524.08</u>
Total 400. · District			<u>1,898,524.08</u>	<u>1,898,524.08</u>
<b>TOTAL</b>			<b><u>1,898,524.08</u></b>	<b><u>1,898,524.08</u></b>

FALLBROOK REGIONAL HEALTH DISTRICT  
Check Detail Report - June 2020

Date	Num	Name	Memo	Amount
06/01/2020	11335	A+ Urgent Care, Inc.	COVID-19 funding per 4/8/20 Board mtg; montl	\$ (2,000.00)
06/01/2020	11337	Chisholm, John	E. Mission Rd.: adjust temp on water heaters	\$ (20.00)
06/01/2020	11338	Culligan of Escondido	Inv. 2079830	\$ (50.00)
06/01/2020	11339	Fallbrook Printing Corporation	Inv. 22555; business cards Banuelos	\$ (70.04)
06/01/2020	11340	NC Fire Protection District	Inv. 20-006; EMSO salary & benefits 2/22-5/22,	\$ (17,227.23)
06/01/2020	11341	Rotary Club of Fallbrook	Inv. 11966; Rachel Mason Dues May/June 202	\$ (115.00)
06/01/2020	11342	SDG&E - East Mission Road	5/26/20 inv.	\$ (194.07)
06/01/2020	11343	Sun Realty	4/29-5/26/20 Property Management	\$ (1,306.50)
06/01/2020	11344	ULINE	Inv. 120246893 & 120368645	\$ (992.76)
06/01/2020	11345	Woodward, Susan	May 2020 accounting services	\$ (1,000.00)
06/02/2020	EFT	Microsoft Office	Microsoft Office monthly subscription fee	\$ (49.50)
06/03/2020	11346	3 Day Blinds LLC	S. Brandon Rd. blinds	\$ (8,928.89)
06/03/2020	11347	Aztec Cleaning & Maintenance	Office cleaning; inv. 311158	\$ (180.00)
06/03/2020	11348	Fallbrook Waste - E. Mission Rd.	6/1/20 inv.	\$ (72.00)
06/03/2020	11349	Fallbrook Waste - S. Brandon Rd.	6/1/20 inv.	\$ (78.50)
06/03/2020	11350	Key, Darren	Labor/materials to assemble outdoor table & se	\$ (196.50)
06/03/2020	11351	San Diego Fence Company	Inv. 20-2402; Brandon Rd. security fencing	\$ (2,471.00)
06/03/2020	11352	Springston Design, LLC	Inv. 4031; monthly IT services contract	\$ (190.00)
06/05/2020	11353	Petty Cash	Replenish Petty Cash	\$ (250.00)
06/05/2020	11354	Bannerman Security	Inv. 1935; WiFi camera and video recorder	\$ (1,935.00)
06/05/2020	11355	Fallbrook Printing Corporation	Inv. 22566; business cards Banuelos	\$ (52.53)
06/05/2020	11356	Glennie's Office Products, Inc.	5/31/20 stmt.	\$ (276.17)
06/05/2020	11357	Mike's Flowers	FRHD 70th Birthday Promo	\$ (445.00)
06/05/2020	11358	U.S. Postal Service	6 month rental for Fallbrook post office box	\$ (127.00)
06/08/2020	11359	Boys & Girls Club	COVID-19 Funding per Board Approval 5/13/20	\$ (3,558.00)
06/08/2020	11360	Fallbrook Food Pantry	COVID-19 Funding per Board Approval 5/13/20	\$ (6,250.00)
06/08/2020	11361	Fallbrook Senior Citizens Srv. Club	COVID-19 Funding per Board Approval 5/13/20	\$ (3,148.65)
06/12/2020	11362	AT&T U-Verse - computer	5/27/20 inv.	\$ (68.55)
06/12/2020	11363	Aztec Cleaning & Maintenance	Office cleaning; inv. 448045	\$ (180.00)
06/12/2020	11364	County of San Diego-P & D	Major Use Permit Processing Fees	\$ (4,500.00)
06/12/2020	11365	Iron Mountain	Inv. CRNY882	\$ (1,762.46)
06/12/2020	11366	Ramirez Landscaping & Tree Serv.	Inv. 3516, 3428, & 4522a	\$ (3,100.00)
06/12/2020	11367	Streamline	Website monthly fee - June 2020 - Inv. 105501	\$ (200.00)
06/19/2020	11368	Schwab, Charles & Co., Inc.	June 2020 contributions	\$ (1,225.00)
06/19/2020	11369	Edward Jones	June 2020 contributions	\$ (200.00)
06/22/2020	11370	24 Hour Elevator, Inc.	Inv. 83002	\$ (200.55)
06/22/2020	11371	AT&T - E. Mission Rd.	6/8/20 inv.	\$ (87.20)
06/22/2020	11372	Aztec Cleaning & Maintenance	Office cleaning; inv. 448044	\$ (180.00)
06/22/2020	11382	BETA Health Insurance	2020-21 FY W/C Renewal	\$ (1,780.00)
06/22/2020	11373	CalPERS	ID: 1559595490	\$ (3,573.65)
06/22/2020	11374	National Demographics Corp.	Inv. 2020-18	\$ (32,500.00)
06/22/2020	11375	NC Fire Protection District	Inv. 20-008; salary & benefits 3/6-6/4/20	\$ (5,731.90)
06/22/2020	11376	Rincon Consultants, Inc.	Inv. 22583; Project No. 19-08947	\$ (15,119.60)
06/22/2020	11377	Springston Design, LLC	Inv. 4042; battery backup	\$ (280.14)
06/22/2020	11378	Termin-8 Pest Control	Inv. 119091	\$ (125.00)
06/22/2020	11379	UMPQUA Bank-CSDA VISA	5/3/20 stmt.	\$ (908.74)
06/22/2020	11380	Whalen, J. & Associates	Inv. 10000182	\$ (2,117.79)
06/24/2020	11386	Wendy Lyon {accounting}	Reimbursements-mileage	\$ (78.73)
06/26/2020	11384	Rachel Mason-Runnells	Reimbursement-COVID-19 support items	\$ (3,206.46)

FALLBROOK REGIONAL HEALTH DISTRICT  
Check Detail Report - June 2020

06/26/2020	11385	First American Title Insurance	Updated Title Report - 1636 E. Mission Road	\$	(750.00)
06/30/2020	11381	A+ Urgent Care, Inc.	June 2020 Subsidy per 7/2019-6/20/20 MOU	\$	(8,000.00)
06/30/2020	11387	AT&T - phone lines	6/14/20 inv.	\$	(257.12)
06/30/2020	11388	Aztec Cleaning & Maintenance	Inv. 448014, 448019 & 448021	\$	(460.00)
06/30/2020	11389	Chisholm, John	E. Mission Rd.: repair sprinkler system	\$	(20.00)
06/30/2020	11390	Fallbrook Printing Corporation	Inv. 22616; business cards - Leach	\$	(70.04)
06/30/2020	11391	FedEx	Inv. 704320275	\$	(25.98)
06/30/2020	11392	FPUD - S. Brandon Rd.	6/23/20 inv.	\$	(142.51)
06/30/2020	11393	FPUD - S. Brandon Rd.	6/23/20 inv. (2nd meter)	\$	(58.42)
06/30/2020	11394	FPUD - E. Mission Rd.	6/23/20 inv. (2nd meter)	\$	(58.42)
06/30/2020	11395	Konica Minolta Leasing - qds	Inv. 35717936	\$	(836.98)
06/30/2020	11396	NC Fire Protection District	Inv. 20-009; Power Load Gurney Ret. System	\$	(10,831.22)
06/30/2020	11397	Pitney Bowes - Lease	Inv. 3104040629	\$	(77.32)
06/30/2020	11398	Rosalee, Tracy Ann	Reimbursement: mileage for June 2020	\$	(42.34)
06/30/2020	11399	SDG&E - E. Mission Rd.	6/23/20 inv.	\$	(287.27)
06/30/2020	11400	SDG&E - S. Brandon Rd.	6/23/20 inv.	\$	(585.89)
06/30/2020	11429	Linda Bannerman	Reimbursement-dental ins. 6/1-8/31/20	\$	(215.22)
06/30/2020	11430	AT&T U-Verse - computer	6/27/20 inv.	\$	(68.55)
06/30/2020	11431	Culligan of Escondido	Inv 1080063	\$	(50.00)
06/30/2020	11432	UMPQUA Bank-CSDA VISA	6/30/20 stmt.	\$	(1,488.92)
06/30/2020	11441	Ramirez Landscaping & Tree Serv.	Inv. 3429 & 4523	\$	(1,100.00)
06/30/2020	11442	Whalen, J. & Associates	Inv. 10000152 & 1000212	\$	(1,740.21)
06/30/2020	11443	Woodward, Susan	June 2020 accounting services	\$	(1,000.00)
					<u>\$ (156,476.52)</u>

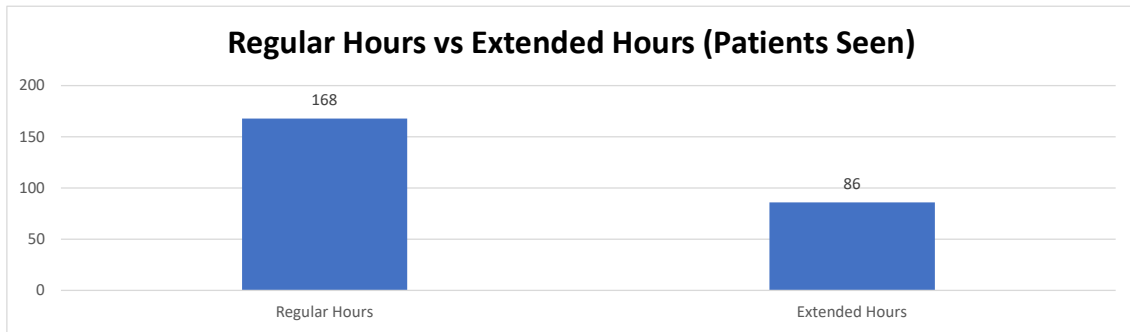
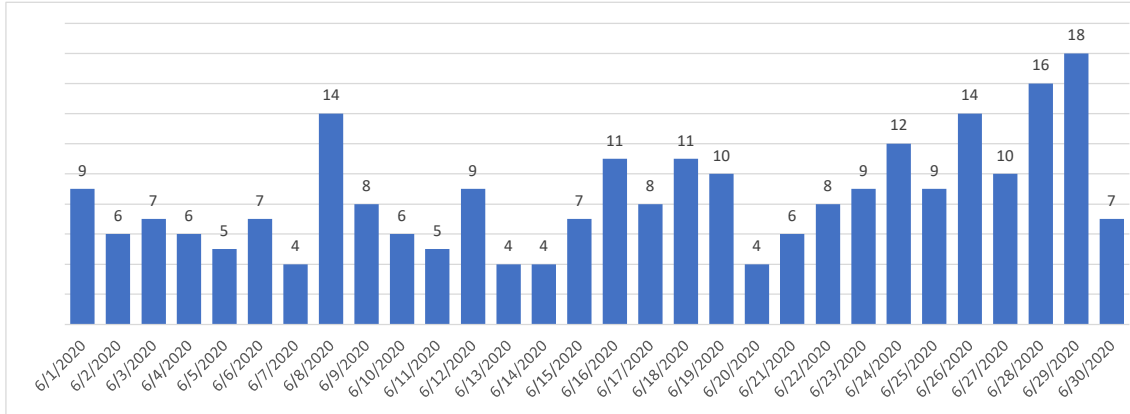


# MedPlus Urgent Care Patient Counts & Details

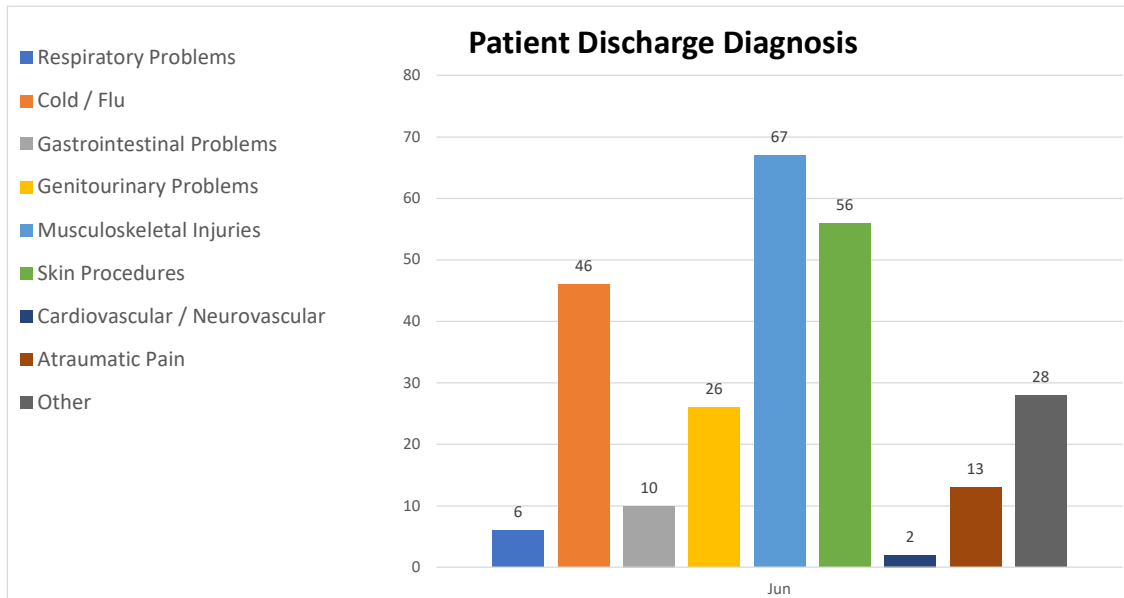
## June 2020

Telemed Patients Seen: 5

Total Patients Seen: 254 (48.8% Using Medi-Cal HMO coverage\*)

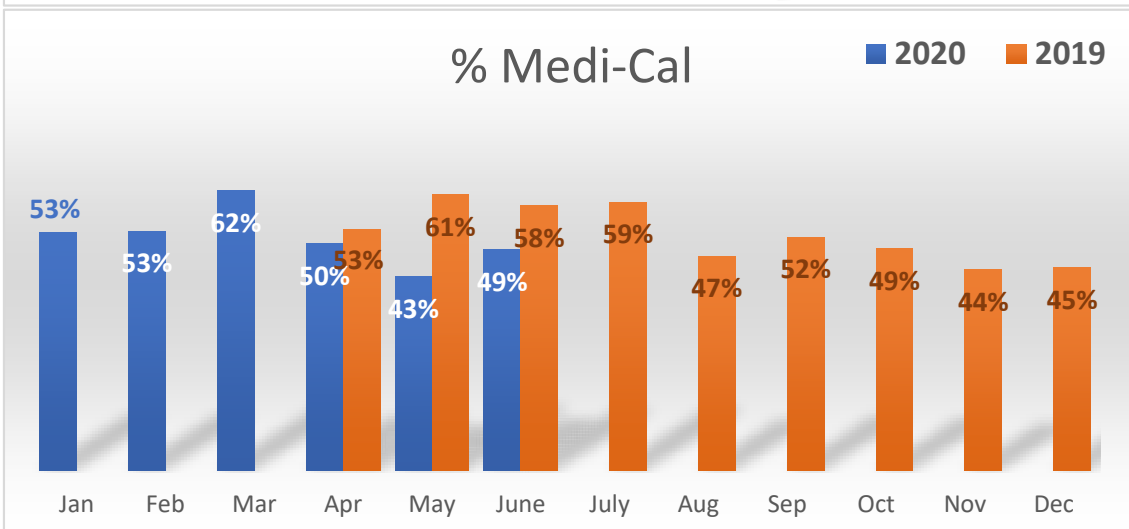
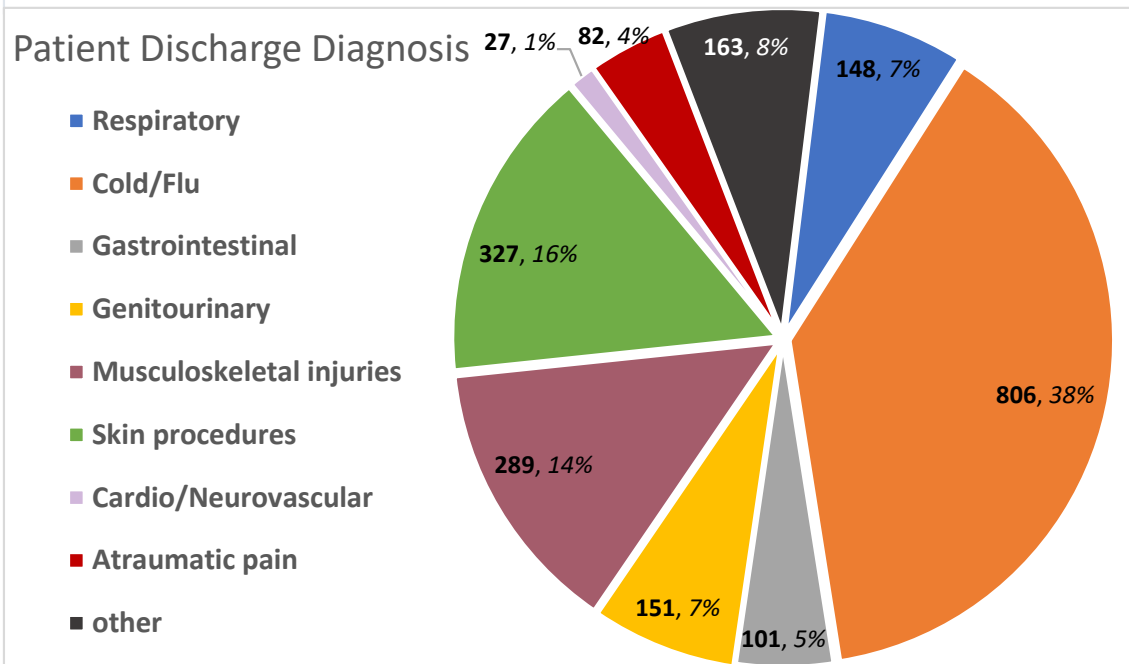
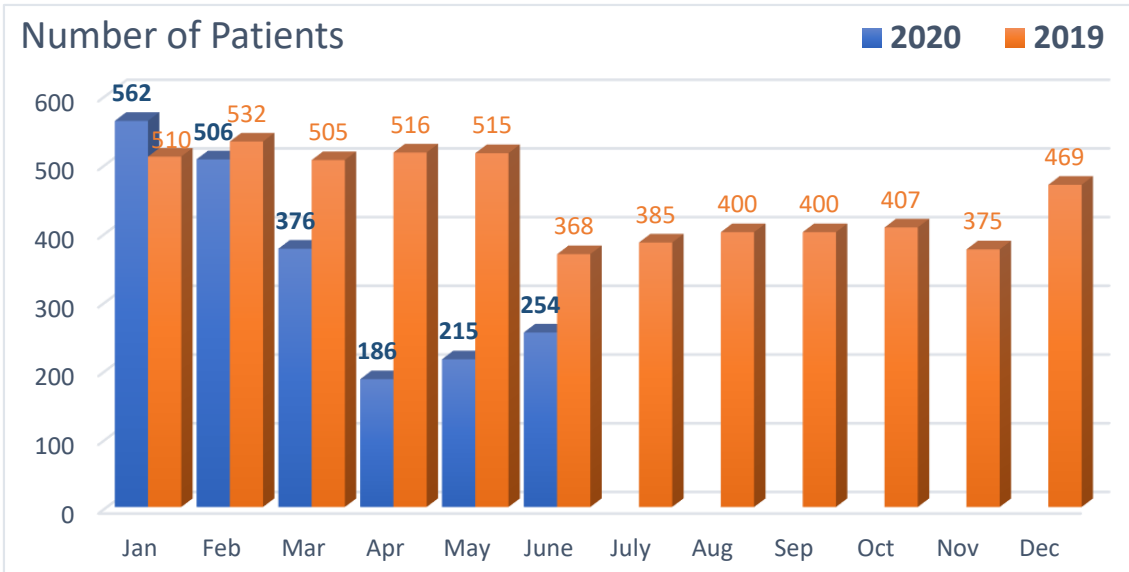


Extended hours include: Monday - Friday after 5:00pm, Saturday & Sunday hours, Holiday hours  
 Regular hours: Monday - Friday 9:00am - 5:00pm



Note\* Medi-Cal HMO values consist of Molina, Community Health Group, Rady's Children's Hospital San Diego & Vantage Medical Group

## Med+ Urgent Care Utilization Review - Year to date (2020)



<b>CHECKBOOK REPORT APRIL-JUNE 2020</b>
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**COMMUNITY INVESTMENT FUND APRIL-JUNE 2020:**

BEGINNING BALANCE:	\$ 9,453,980.76
FUNDS SPENT:	\$ 192,084.35
ENDING BALANCE:	\$ 9,261,896.41

(See attached report for itemized detail)

<b><i>QUARTERLY TOTAL DUE FOR REIMBURSEMENT JULY-SEPT 2019:</i></b>	<b>\$ 31,688.94</b>
<b><i>QUARTERLY TOTAL DUE FOR REIMBURSEMENT OCT-DEC 2019:</i></b>	<b>\$ 16,122.08</b>
<b><i>QUARTERLY TOTAL DUE FOR REIMBURSEMENT JAN-MAR 2020:</i></b>	<b>\$ 47,388.81</b>
<b><i>QUARTERLY TOTAL DUE FOR REIMBURSEMENT APR-JUNE 2020:</i></b>	<b>\$ 192,084.35</b>

**TOTAL COMMUNITY INVESTMENT FUNDS SPENT SINCE FISCAL YEAR BEGAN 7/1/19: \$ 287,284.18**

**OPERATIONS FUND APR-JUNE 2020:**

BEGINNING BALANCE:	\$ 346,230.31
DEPOSITS:	\$ 2,204,739.22
BILL PMTS./PAYROLL EXP./COMM. HEALTH CONTRACTS	\$ 2,121,800.33
ENDING BALANCE:	\$ 429,169.20

(See attached report for itemized detail)

JULY-SEPT 2019	\$ (541,687.98)
OCT-DEC 2019	\$ (726,845.50)
JAN-MAR 2020	\$ (551,146.69)
APR-JUNE 2020	\$ (921,800.30)

**TOTAL OPERATIONS FUNDS SPENT JULY 2019-JUNE 2020: \$ (2,741,480.47)**

**FALLBROOK REGIONAL HEALTH DISTRICT  
USES OF COMMUNITY INVESTMENT FUNDS  
4/1/20 - 6/30/20**

**COMMUNITY INVESTMENT FUND BEGINNING BALANCE 4/1/20: \$ 9,453,980.76**

	<b>Date</b>	<b>Name</b>	<b>Memo</b>	<b>Amount</b>
<b>570 · Mgmt./Maint. - E. Mission Road</b>				
<b>Gas &amp; Electric</b>				
	04/24/2020	SDG&E	4/24/20 invoice	\$ 264.17
	05/26/2020	SDG&E	5/26/20 invoice	\$ 194.07
	06/23/2020	SDG&E	6/23/20 invoice	\$ 287.27
<b>Water</b>				
	04/23/2020	FPUD	4/23/20 inv.	\$ 58.42
	04/23/2020	FPUD	4/23/20 inv. - credit applied	\$ (243.42)
	05/20/2020	FPUD	5/20/20 inv.	\$ 58.42
	05/20/2020	FPUD	5/20/20 inv. - credit applied	\$ (235.87)
	06/23/2020	FPUD	6/23/20 inv.	\$ 58.42
	06/23/2020	FPUD	6/23/20 inv. - credit applied	\$ (380.61)
<b>Waste Management</b>				
	04/01/2020	Fallbrook Waste	April 2020 - May 2020	\$ 72.00
	06/01/2020	Fallbrook Waste	June 2020 - July 2020	\$ 72.00
<b>Landscape - Grounds Environment</b>				
	04/30/2020	Ramirez Landscaping	Inv. 3437a	\$ 700.00
	05/07/2020	SDRMA	Fallen tree claim	\$ (3,733.36)
	05/24/2020	Ramirez Landscaping	Inv. 3516; fallen tree removal	\$ 2,000.00
	05/31/2020	Ramirez Landscaping	Inv. 3428	\$ 700.00
	06/30/2020	Ramirez Landscaping	Inv. 3429	\$ 700.00
<b>Custodial Services</b>				
	06/23/2020	Aztec Cleaning	Inv. 448014	\$ 100.00
<b>Land Use - Permitting</b>				
	04/01/2020	Whalen, J. & Associates	Inv. 100000111	\$ 1,784.64
	04/16/2020	Rincon Consultants, Inc.	Inv. 20800	\$ 4,288.03
	05/15/2020	Rincon Consultants, Inc.	Inv. 21522	\$ 4,106.50
	06/01/2020	Whalen, J. & Associates	Inv. 10000152	\$ 168.75
	06/08/2020	Whalen, J. & Associates	Inv. 10000182	\$ 2,117.79
	06/10/2020	County of SD - Pl. & Dev.	MUP Processing Fees	\$ 4,500.00
	06/19/2020	Rincon Consultants, Inc.	Inv. 22583	\$ 15,119.60
	06/19/2020	FedEx	Inv. 7-043-20275	\$ 25.98
	06/30/2020	Whalen, J. & Associates	Inv. 10000212	\$ 1,571.46
<b>Maintenance Services &amp; Repairs</b>				
	04/13/2020	Chisholm, John	Painting eves on comm. bldg.	\$ 80.00
	04/23/2020	Chisholm, John	Repair rain gutters and sign removal	\$ 40.00
	04/29/2020	Sun Realty	Labor & materials for repairs	\$ 120.60
	05/26/2020	Sun Realty	Labor - repairs	\$ 31.50
	05/29/2020	Chisholm, John	Adjust temp on water heaters	\$ 20.00
	06/26/2020	Chisholm, John	Repair sprinkler system	\$ 20.00
<b>Property Manager</b>				
	04/29/2020	Sun Realty	Property mgmt.	\$ 975.00
	05/26/2020	Sun Realty	Property mgmt.	\$ 1,031.25
<b>Office Expenses</b>				
<b>Communications</b>				
	04/08/2020	AT&T	4/8/20 inv.	\$ 96.45
	05/08/2020	AT&T	5/8/20 inv.	\$ 87.20
	06/08/2020	AT&T	6/8/20 inv.	\$ 87.20
<b>Office Expense</b>				
	05/21/2020	ULINE	Inv. 120246893	\$ 32.89
<b>122.032 - E. Mission Road Improvements</b>				
	4/14/2020	A Good Roofer	Inv. M19512; roof on classrm. Bldg.	\$ 155,108.00

**JAN-MAR 2020 TOTAL: \$ 192,084.35**

**COMMUNITY INVESTMENT FUND ENDING BALANCE 3/31/20: \$ 9,261,896.41**

**FALLBROOK REGIONAL HEALTH DISTRICT  
OPERATIONS ACCOUNT 4/1/20 - 6/30/20**

<b>Date</b>	<b>Name</b>	<b>Memo</b>	<b>Debit</b>	<b>Credit</b>	<b>Balance</b>
					<b>346,230.31</b>
04/01/2020	Deposit	Rock Rose School - April 2020 rent	3,500.00		349,730.31
04/01/2020	Deposit	Postage for mailing medical records	8.25		349,738.56
04/01/2020	Deposit	Med+ downpayment on Alvarado Street Bldg.	158,000.00		507,738.56
04/01/2020	Aztec Cleaning & Maintenance	Office cleaning; inv. 448012		180.00	507,558.56
04/01/2020	Chisholm, John	E. Mission Rd.: painting and drain cleared		160.00	507,398.56
04/01/2020	Fallbrook Chamber of Commerce	Inv. 2020-0561: Annual Membership Fee		100.00	507,298.56
04/01/2020	Pitney Bowes - Lease	Inv. 3103857447		77.32	507,221.24
04/01/2020	Rotary Club of Fallbrook	Inv. 1924: Annual Membership Dues		115.00	507,106.24
04/01/2020	SDG&E	3/25/20 inv.		373.03	506,733.21
04/01/2020	Springston Design, LLC	Inv. 3981		190.00	506,543.21
04/02/2020	Microsoft Office	Microsoft Office monthly subscription fee		49.50	506,493.71
04/03/2020	State Payroll Tax	Payroll Tax CA-April 3, 2020 pay period		661.95	505,831.76
04/03/2020	Federal Payroll Tax	IRS Tax Payment-April 3, 2020		3,724.14	502,107.62
04/03/2020	Rachel Mason-Runnells	Salary: Mason-Runnells		3,819.39	498,288.23
04/03/2020	Linda Bannerman	Salary: Bannerman		1,697.15	496,591.08
04/03/2020	Mireya Banuelos	Salary: Banuelos		1,542.63	495,048.45
04/03/2020	Jennifer Jeffries	Stipend: Jeffries		290.91	494,757.54
04/03/2020	Pamela Knox	Salary: Knox		1,474.17	493,283.37
04/03/2020	William Leach	Stipend: Leach		96.97	493,186.40
04/03/2020	Wendy Lyon	Salary: Lyon		2,466.04	490,720.36
04/03/2020	Barbara Mroz	Stipend: Mroz		387.87	490,332.49
04/03/2020	Rosalee, Tracy Ann	Salary: Rosalee		1,226.49	489,106.00
04/03/2020	Howard Salmon	Stipend: Salmon		387.87	488,718.13
04/03/2020	Kate Schwartz-Frates	Stipend: Schwartz-Frates		95.92	488,622.21
04/03/2020	ADP, LLC	ADP Fees: 4/3/2020 PR		116.51	488,505.70
04/08/2020	Deposit	Balance of 2019-20 dividend from BETA	226.00		488,731.70
04/10/2020	Foundation for Senior Care	COVID-19 Funding		9,449.00	479,282.70
04/10/2020	Boys & Girls Club	COVID-19 Funding		3,558.00	475,724.70
04/10/2020	Fallbrook Food Pantry	COVID-19 Funding		6,250.00	469,474.70
04/10/2020	Michelle's Place	COVID-19 Funding		7,734.00	461,740.70
04/10/2020	Fallbrook Senior Citizens Serv.	COVID-19 Funding		3,148.65	458,592.05
04/10/2020	AT&T U-Verse	3/27/20 inv.		68.55	458,523.50
04/10/2020	Aztec Cleaning & Maintenance	Office cleaning; inv. 448017		180.00	458,343.50
04/10/2020	Culligan of Escondido	Inv. 1079402		50.00	458,293.50
04/10/2020	Fallbrook Directory	4/1/20 stmt.		191.66	458,101.84
04/10/2020	Fallbrook Waste	4/1/20 inv. - E. Mission Rd.		72.00	458,029.84
04/10/2020	Fallbrook Waste	4/1/20 inv. - S. Brandon Rd.		78.50	457,951.34
04/10/2020	Iron Mountain	Inv. CMT558		1,796.10	456,155.24
04/10/2020	Key, Darren	Labor to install paper towel holders, etc.		70.00	456,085.24
04/10/2020	Ramirez Landscaping	Inv. 3427 and 4521a		1,100.00	454,985.24
04/10/2020	Specialized Elevator Services	April Elevator Maintenance; Inv. 10784		200.55	454,784.69
04/10/2020	Village News	Inv. 39607		259.00	454,525.69
04/10/2020	Whalen, J. & Associates	Inv. 10000111; E. Mission Road zoning/permit		1,784.64	452,741.05
04/10/2020	Woodward, Susan	March accounting services		1,000.00	451,741.05

**FALLBROOK REGIONAL HEALTH DISTRICT  
OPERATIONS ACCOUNT 4/1/20 - 6/30/20**

Date	Name	Memo	Debit	Credit	Balance
04/10/2020	Master FloW	Inv. 3341 and 3343		750.00	450,991.05
04/10/2020	UMPQUA Bank	3/31/20 stmt.		1,662.43	449,328.62
04/14/2020	Deposit	Refund from County of SD-Auditor & Controller	29.06		449,357.68
04/15/2020	Howard Salmon	Reimbursement: Expenses ACHD-February 2020		691.47	448,666.21
04/15/2020	A Good Roofer	Inv. M19512; new roof on Mission Rd. classroom bldg.		155,108.00	293,558.21
04/15/2020	Aztec Cleaning & Maintenance	Office cleaning; inv. 448050		180.00	293,378.21
04/15/2020	Chisholm, John	E. Mission Rd.: painting eaves on community center bldg.		80.00	293,298.21
04/15/2020	Edward Jones	April contributions		200.00	293,098.21
04/15/2020	Low Voltage	Inv. 37134; Brandon Rd. fire alarm monitoring, etc.		503.00	292,595.21
04/15/2020	Schwab, Charles & Co., Inc.	April contributions		1,225.00	291,370.21
04/15/2020	Streamline	Website monthly fee - April 2020 - Inv. 104570		200.00	291,170.21
04/15/2020	Village News	Inv. INV-2156		5,000.00	286,170.21
04/16/2020	Scott & Jackson Esq.	Professional Services March 2020		9,362.50	276,807.71
04/16/2020	Deluxe Check Printing	Checks reordered		334.39	276,473.32
04/20/2020	State Payroll Tax	Payroll tax CA-April 20, 2020 pay period		640.13	275,833.19
04/20/2020	Federal Payroll Tax	IRS Tax Payment-April 20, 2020		3,422.81	272,410.38
04/20/2020	Rachel Mason-Runnells	Salary: Mason-Runnells		3,819.37	268,591.01
04/20/2020	Linda Bannerman	Salary: Bannerman		1,610.51	266,980.50
04/20/2020	Mireya Banuelos	Salary: Banuelos		1,466.43	265,514.07
04/20/2020	Pamela Knox	Salary: Knox		1,394.59	264,119.48
04/20/2020	Wendy Lyon	Salary: Lyon		2,517.50	261,601.98
04/20/2020	Rosalee, Tracy Ann	Salary: Rosalee		1,202.57	260,399.41
04/24/2020	Pamela Knox	Reimbursement - Dental		215.22	260,184.19
04/24/2020	AT&T	4/8/20 inv.		96.45	260,087.74
04/24/2020	Aztec Cleaning & Maintenance	Office cleaning; inv. 448013		180.00	259,907.74
04/24/2020	Bannerman Security	Alarm system/Motion Detectors		1,580.00	258,327.74
04/24/2020	CalPERS	ID: 16015645		3,573.65	254,754.09
04/24/2020	Chisholm, John	E. Mission Rd.: repair rain gutters and sign removal		40.00	254,714.09
04/24/2020	FreemanWhite - Catalyst	Inv. 14729; Consultant Fees Phase 1		6,000.00	248,714.09
04/24/2020	Konica Minolta Leasing	Inv. 35332522		810.14	247,903.95
04/24/2020	Rincon Consultants, Inc.	Inv. 20800; Project No. 19-08947		4,288.03	243,615.92
04/24/2020	SDG&E	4/23/20 inv.		509.20	243,106.72
04/24/2020	Termin-8 Pest Control	138 S. Brandon Extermination Services; Inv. 118589		125.00	242,981.72
04/24/2020	Village News	Inv. 39863		259.00	242,722.72
04/29/2020	Aztec Cleaning & Maintenance	Office cleaning; inv. 448049		180.00	242,542.72
04/29/2020	Bannerman Security	Inv. 1752; security & video monitoring		720.00	241,822.72
04/29/2020	FPUD	4/23/20 inv. - S. Brandon Rd.		174.22	241,648.50
04/29/2020	FPUD	4/23/20 inv. - S. Brandon Rd.		58.42	241,590.08
04/29/2020	FPUD	4/23/20 inv. - E. Mission Rd.		58.42	241,531.66
04/29/2020	Magellan, A.D.	Inv. 1654; Progress invoice for February 2020		4,125.00	237,406.66
04/29/2020	SDG&E	4/24/20 inv.		264.17	237,142.49
04/29/2020	AT&T	4/14/20 inv.		258.04	236,884.45
04/29/2020	Sun Realty	3/18-4/21/20 Property Management		1,170.60	235,713.85
04/30/2020	Deposit	March property tax received (4/7/20 actual post c	396,770.21		632,484.06
04/30/2020	Med+ Urgent Care, Inc.	April 2020 subsidy per 7/2019-6/2020 MOU		8,000.00	624,484.06

**FALLBROOK REGIONAL HEALTH DISTRICT  
OPERATIONS ACCOUNT 4/1/20 - 6/30/20**

Date	Name	Memo	Debit	Credit	Balance
04/30/2020	Deposit	April property tax received (4/28/20 actual post c	315,567.64		940,051.70
05/01/2020	Be Well Therapy	CHC 338 - Pmt. 4 of 4		5,928.50	934,123.20
05/01/2020	Boys & Girls Club - Triple Play	Void: CHC 340 - PMT. 4 of 4 - mail stolen	0.00		934,123.20
05/01/2020	Community Health Systems	CHC 341 - PMT. 4 OF 4		30,000.00	904,123.20
05/01/2020	D'vine Path, Inc.	CHC 342 - PMT. 4 OF 4		1,910.00	902,213.20
05/01/2020	Fallbrook Citizens - FCCPC	Void: CHC 344 - PMT. 4 OF 4 - 5/20/20 - No ser	0.00		902,213.20
05/01/2020	Fallbrook Food Pantry	CHC 345 - PMT. 4 OF 4		32,500.00	869,713.20
05/01/2020	Foundation for Senior Care	CHC 346 - PMT. 4 OF 4		15,571.99	854,141.21
05/01/2020	Foundation for Senior Care	CHC 347 - PMT. 4 OF 4		10,438.73	843,702.48
05/01/2020	Foundation for Senior Care	CHC 348 - PMT. 4 OF 4		23,644.87	820,057.61
05/01/2020	Foundation for Senior Care	CHC 349 - PMT. 4 OF 4		22,184.86	797,872.75
05/01/2020	Fallbrook Senior Citizens Serv.	CHC 350 - PMT. 4 OF 4		31,250.00	766,622.75
05/01/2020	Fallbrook Smiles Project	Void: CHC 351 - PMT. 4 OF 4 - lost in the mail	0.00		766,622.75
05/01/2020	Mental Health Systems-NICPP	CHC 352 - PMT. 4 OF 4		2,534.25	764,088.50
05/01/2020	Michelle's Place	CHC 353 - PMT. 4 OF 4		8,040.50	756,048.00
05/01/2020	Neighborhood Healthcare	CHC 354 - PMT. 4 OF 4		3,750.00	752,298.00
05/01/2020	North County C.E.R.T.	CHC 355 - PMT. 4 OF 4		1,305.00	750,993.00
05/01/2020	Palomar Family Counseling	CHC 356 - PMT. 4 OF 4		16,855.75	734,137.25
05/01/2020	REINS	CHC 357 - PMT. 4 OF 4		15,000.00	719,137.25
05/01/2020	REINS	CHC 358 - PMT. 4 OF 4		9,716.25	709,421.00
05/01/2020	Trauma Intervention Programs	CHC 359 - PMT. 4 OF 4		2,500.00	706,921.00
05/01/2020	Med+ Urgent Care, Inc.	COVID-19 funding per 4/8/20 Board meeting; month 1 of 2		2,000.00	704,921.00
05/01/2020	Med+ Urgent Care, Inc.	May 2020 lease payment	3,500.00		708,421.00
05/01/2020	Deposit	Med+ May 2020 interest payment	1,625.00		710,046.00
05/02/2020	Microsoft Office	Microsoft Office monthly subscription fee		49.50	709,996.50
05/05/2020	State Payroll Tax	Payroll Tax CA-May 5, 2020 pay period		576.88	709,419.62
05/05/2020	Federal Payroll Tax	IRS Tax Payment-May 5, 2020		3,545.95	705,873.67
05/05/2020	Linda Bannerman	Salary: Bannerman		1,537.10	704,336.57
05/05/2020	Mireya Banuelos	Salary: Banuelos		1,455.01	702,881.56
05/05/2020	Jennifer Jeffries	Salary: Jeffries		484.83	702,396.73
05/05/2020	Pamela Knox	Salary: Knox		1,346.82	701,049.91
05/05/2020	William Leach	Stipend: Leach		290.90	700,759.01
05/05/2020	Wendy Lyon	Stipend: Lyon		2,080.67	698,678.34
05/05/2020	Rachel Mason-Runnells	Salary: Mason-Runnells		3,819.40	694,858.94
05/05/2020	Barbara Mroz	Stipend: Mroz		387.87	694,471.07
05/05/2020	Rosalee, Tracy Ann	Salary: Rosalee		1,129.81	693,341.26
05/05/2020	Howard Salmon	Stipend: Salmon		290.90	693,050.36
05/05/2020	Kate Schwartz-Frates	Stipend: Schwartz-Frates		191.83	692,858.53
05/07/2020	Deposit	SDRMA - fallen tree claim	3,733.36		696,591.89
05/08/2020	AT&T U-Verse	4/27/20 inv.		68.55	696,523.34
05/08/2020	Aztec Cleaning & Maintenance	Inv. 448047 and 448048		360.00	696,163.34
05/08/2020	Culligan of Escondido	Inv. 1079619		50.00	696,113.34
05/08/2020	Glennie's Office Products, Inc.	4/30/20 stmt.		303.66	695,809.68
05/08/2020	NC Fire Protection District	50% of 2021 Ford Ambulance Remount Project		80,961.50	614,848.18
05/08/2020	Ramirez Landscaping	Inv. 3437a and 4529		1,100.00	613,748.18

**FALLBROOK REGIONAL HEALTH DISTRICT  
OPERATIONS ACCOUNT 4/1/20 - 6/30/20**

<b>Date</b>	<b>Name</b>	<b>Memo</b>	<b>Debit</b>	<b>Credit</b>	<b>Balance</b>
05/08/2020	Springston Design, LLC	Inv. 3999; May 2020 IT Services		190.00	613,558.18
05/08/2020	Woodward, Susan	April 2020 Accounting Services		1,000.00	612,558.18
05/11/2020	Streamline	Website monthly fee - May 2020 - Inv. 105033		200.00	612,358.18
05/11/2020	Vivify Painting	Brandon Rd. exterior painting; Inv. 42959-2		9,600.00	602,758.18
05/11/2020	Rachel Mason-Runnells	Reimbursement-Staff expenses		227.16	602,531.02
05/11/2020	Boys & Girls Club - Triple Play	CHC 340 - PMT. 4 of 4 - Replaces check No. 11266		10,000.00	592,531.02
05/15/2020	Foundation for Senior Care	COVID-19 Funding per Board approval 5/13/20		9,449.00	583,082.02
05/15/2020	Boys & Girls Club	COVID-19 Funding per Board approval 5/13/20		3,558.00	579,524.02
05/15/2020	Fallbrook Food Pantry	COVID-19 Funding per Board approval 5/13/20		6,250.00	573,274.02
05/15/2020	Fallbrook Senior Citizens Serv.	COVID-19 Funding per Board approval 5/13/20		3,148.65	570,125.37
05/15/2020	Aztec Cleaning & Maintenance	Office cleaning; inv. 448046		180.00	569,945.37
05/15/2020	Fallbrook Local Locksmith	Inv. 2456; 3 keys		12.93	569,932.44
05/15/2020	Iron Mountain	Inv. CPMM305		1,769.63	568,162.81
05/15/2020	Specialized Elevator Services	May Elevator Maintenance; Inv. 12307		200.55	567,962.26
05/15/2020	Termin-8 Pest Control	138 S. Brandon Extermination Services; Inv. 118834		125.00	567,837.26
05/15/2020	UMPQUA Bank	4/30/20 stmt.		268.99	567,568.27
05/18/2020	Deposit	Comm. Inv. Funds to Operating Account	48,000.00		615,568.27
05/18/2020	Schwab, Charles & Co., Inc.	May 2020 contributions		1,225.00	614,343.27
05/18/2020	Edward Jones	May 2020 contributions		200.00	614,143.27
05/18/2020	Fallbrook Smiles Project	CHC 351 - PMT. 4 OF 4 Repl. for No. 11276		22,545.00	591,598.27
05/18/2020	Rincon Consultants, Inc.	Inv. 21522; Project No. 19-08947		4,106.50	587,491.77
05/20/2020	Linda Bannerman	Salary: Bannerman		1,586.06	585,905.71
05/20/2020	Mireya Banuelos	Salary: Banuelos		1,416.90	584,488.81
05/20/2020	Pamela Knox	Salary: Knox		1,358.77	583,130.04
05/20/2020	Wendy Lyon	Salary: Lyon		2,476.36	580,653.68
05/20/2020	Rachel Mason-Runnells	Salary: Mason-Runnells		3,819.39	576,834.29
05/20/2020	Rosalee, Tracy Ann	Salary: Rosalee		1,129.82	575,704.47
05/20/2020	State Payroll Tax	Payroll tax CA-May 20, 2020 pay period		620.15	575,084.32
05/20/2020	Federal Payroll Tax	IRS Tax Payment-May 20, 2020		3,343.30	571,741.02
05/20/2020	Deposit	Payment for medical records Maria D.	7.75		571,748.77
05/22/2020	AT&T	5/8/20 inv.		87.20	571,661.57
05/22/2020	Aztec Cleaning & Maintenance	Office cleaning; inv. 311156		180.00	571,481.57
05/22/2020	CalPERS	ID: 1559595490		3,573.65	567,907.92
05/22/2020	Fish Window Cleaning	Inv. 2887-15760		550.00	567,357.92
05/22/2020	Jim's Sign Shop	Est. 4457A; Anniversary banner/sign removal		618.60	566,739.32
05/22/2020	Yogurt Palace	Inv. 1021; District 70th Birthday Promotion		210.00	566,529.32
05/22/2020	Michelle's Place	COVID-19 Funding per Board approval 5/13/20		7,734.00	558,795.32
05/22/2020	Scott & Jackson Esq.	Professional Services April 2020		5,215.00	553,580.32
05/22/2020	Deposit	Wire fee credit	35.00		553,615.32
05/27/2020	AT&T	5/14/20 inv.		257.12	553,358.20
05/27/2020	Aztec Cleaning & Maintenance	Office cleaning; inv. 311157		180.00	553,178.20
05/27/2020	FPUD	5/20/20 inv. - S. Brandon Rd.		174.22	553,003.98
05/27/2020	FPUD	5/20/20 inv. - S. Brandon Rd.		58.42	552,945.56
05/27/2020	FPUD	5/20/20 inv. - E. Mission Rd.		58.42	552,887.14
05/27/2020	SDG&E	5/22/20 inv.		415.70	552,471.44



**FALLBROOK REGIONAL HEALTH DISTRICT  
OPERATIONS ACCOUNT 4/1/20 - 6/30/20**

<b>Date</b>	<b>Name</b>	<b>Memo</b>	<b>Debit</b>	<b>Credit</b>	<b>Balance</b>
05/27/2020	Konica Minolta Leasing	Inv. 35527370		836.98	551,634.46
05/31/2020	Med+ Urgent Care, Inc.	May 2020 subsidy per 7/2019-6/20/20 MOU		8,000.00	543,634.46
05/31/2020	Deposit	May 2020 property tax received	36,502.19		580,136.65
06/01/2020	Med+ Urgent Care, Inc.	COVID-19 funding per 4/8/20 Board mtg; month 2 of 2		2,000.00	578,136.65
06/01/2020	Chisholm, John	E. Mission Rd.: adjust temp on water heaters		20.00	578,116.65
06/01/2020	Culligan of Escondido	Inv. 1079830		50.00	578,066.65
06/01/2020	Fallbrook Printing Corporation	Inv. 22555; business cards Banuelos		70.04	577,996.61
06/01/2020	NC Fire Protection District	Inv. 20-006; EMSO salary & benefits 2/22-5/22/20		17,227.23	560,769.38
06/01/2020	Rotary Club of Fallbrook	Inv. 11966; Rachel Mason Dues May/June 2020		115.00	560,654.38
06/01/2020	SDG&E	5/26/20 inv.		194.07	560,460.31
06/01/2020	Sun Realty	4/29-5/26/20 Property Management		1,306.50	559,153.81
06/01/2020	ULINE	Inv. 120246893 and 120368645		992.76	558,161.05
06/01/2020	Woodward, Susan	May 2020 accounting services		1,000.00	557,161.05
06/01/2020	Deposit	Rock Rose School - June 2020 rent	3,500.00		560,661.05
06/01/2020	Deposit	Med+ interest payment June 2020	1,625.00		562,286.05
06/02/2020	Microsoft Office	Microsoft Office monthly subscription fee		49.50	562,236.55
06/03/2020	3 Day Blinds LLC	S. Brandon Rd. blinds		8,928.89	553,307.66
06/03/2020	Aztec Cleaning & Maintenance	Office cleaning; inv. 311158		180.00	553,127.66
06/03/2020	Fallbrook Waste	6/1/20 inv. - E. Mission Rd.		72.00	553,055.66
06/03/2020	Fallbrook Waste	6/1/20 inv. - S. Brandon Rd.		78.50	552,977.16
06/03/2020	Key, Darren	Labor/materials to assemble outdoor table & seats		196.50	552,780.66
06/03/2020	San Diego Fence Company	Inv. 20-2402; Brandon Rd. security fencing		2,471.00	550,309.66
06/03/2020	Springston Design, LLC	Inv. 4031; monthly IT services contract		190.00	550,119.66
06/05/2020	Petty Cash	Replenish Petty Cash		250.00	549,869.66
06/05/2020	Bannerman Security	Inv. 1935; WiFi camera and video recorder		1,935.00	547,934.66
06/05/2020	Fallbrook Printing Corporation	Inv. 22566; business cards Banuelos		52.53	547,882.13
06/05/2020	Glennie's Office Products, Inc.	5/31/20 stmt.		276.17	547,605.96
06/05/2020	Mike's Flowers	FRHD 70th Birthday Promo		445.00	547,160.96
06/05/2020	U.S. Postal Service	6 month rental for Fallbrook post office box		127.00	547,033.96
06/05/2020	State Payroll Tax	Payroll Tax CA-June 5, 2020 pay period		529.14	546,504.82
06/05/2020	Federal Payroll Tax	IRS Tax Payment-June 5, 2020		3,307.81	543,197.01
06/05/2020	Rachel Mason-Runnells	Salary: Mason-Runnells		3,819.39	539,377.62
06/05/2020	Linda Bannerman	Salary: Bannerman		1,443.26	537,934.36
06/05/2020	Mireya Banuelos	Salary: Banuelos		1,272.12	536,662.24
06/05/2020	Jennifer Jeffries	Stipend: Jeffries		290.91	536,371.33
06/05/2020	Pamela Knox	Salary: Knox		1,294.78	535,076.55
06/05/2020	William Leach	Stipend: Leach		193.93	534,882.62
06/05/2020	Wendy Lyon	Salary: Lyon		2,080.67	532,801.95
06/05/2020	Barbara Mroz	Stipend: Mroz		290.90	532,511.05
06/05/2020	Rosalee, Tracy Ann	Salary: Rosalee		1,041.45	531,469.60
06/05/2020	Howard Salmon	Stipend: Salmon		193.94	531,275.66
06/05/2020	Kate Schwartz-Frates	Stipend: Schwartz-Frates		191.84	531,083.82
06/08/2020	Boys & Girls Club	COVID-19 Funding per Board approval 5/13/20		3,558.00	527,525.82
06/08/2020	Fallbrook Food Pantry	COVID-19 Funding per Board approval 5/13/20		6,250.00	521,275.82
06/08/2020	Fallbrook Senior Citizens Serv.	COVID-19 Funding per Board approval 5/13/20		3,148.65	518,127.17

**FALLBROOK REGIONAL HEALTH DISTRICT  
OPERATIONS ACCOUNT 4/1/20 - 6/30/20**

<b>Date</b>	<b>Name</b>	<b>Memo</b>	<b>Debit</b>	<b>Credit</b>	<b>Balance</b>
06/12/2020	AT&T U-Verse - computer	5/27/20 inv.		68.55	518,058.62
06/12/2020	Aztec Cleaning & Maintenance	Office cleaning; inv. 448045		180.00	517,878.62
06/12/2020	County of SD-Planning & Devel.	Trust Acct. Processing Fees		4,500.00	513,378.62
06/12/2020	Iron Mountain	Inv. CRNY882		1,762.46	511,616.16
06/12/2020	Ramirez Landscaping	Inv. 3516, 3422, and 4522a		3,100.00	508,516.16
06/12/2020	Streamline	Website monthly fee - June 2020 - Inv. 105501		200.00	508,316.16
06/19/2020	Schwab, Charles & Co., Inc.	June contributions		1,225.00	507,091.16
06/19/2020	Edward Jones	June contributions		200.00	506,891.16
06/19/2020	Federal Payroll Tax	IRS Tax Payment-June 19, 2020		3,348.59	503,542.57
06/19/2020	State Payroll Tax	Payroll tax CA-June 19, 2020 pay period		617.29	502,925.28
06/19/2020	Linda Bannerman	Salary: Bannerman		1,553.43	501,371.85
06/19/2020	Mireya Banuelos	Salary: Banuelos		1,346.40	500,025.45
06/19/2020	Pamela Knox	Salary: Knox		1,402.56	498,622.89
06/19/2020	Wendy Lyon	Salary: Lyon		2,476.35	496,146.54
06/19/2020	Rachel Mason-Runnells	Salary: Mason-Runnells		3,819.39	492,327.15
06/19/2020	Rosalee, Tracy Ann	Salary: Rosalee		1,211.54	491,115.61
06/22/2020	24 Hour Elevator, Inc.	Inv. 83002		200.55	490,915.06
06/22/2020	AT&T	6/8/20 inv. - E. Mission Rd.		87.20	490,827.86
06/22/2020	Aztec Cleaning & Maintenance	Office cleaning; inv. 448044		180.00	490,647.86
06/22/2020	BETA Health Insurance	2020-21 FY W/C Renewal		1,780.00	488,867.86
06/22/2020	CalPERS	ID: 1559595490		3,573.65	485,294.21
06/22/2020	National Demographics Corp.	Inv. 2020-18		32,500.00	452,794.21
06/22/2020	NC Fire Protection District	Inv. 20-008; Social Media salary & benefits 3/6-6/4/20		5,731.90	447,062.31
06/22/2020	Rincon Consultants, Inc.	Inv. 22583; Project No. 19-08947		15,119.60	431,942.71
06/22/2020	Springston Design, LLC	Inv. 4042; battery backup		280.14	431,662.57
06/22/2020	Termin-8 Pest Control	Inv. 119091		125.00	431,537.57
06/22/2020	UMPQUA Bank	5/31/20 stmt.		908.74	430,628.83
06/22/2020	Whalen, J. & Associates	Inv. 10000182		2,117.79	428,511.04
06/24/2020	Wendy Lyon	Reimbursement: mileage		78.73	428,432.31
06/26/2020	Rachel Mason-Runnells	Reimbursement-COVID-19 promotional items		3,206.46	425,225.85
06/26/2020	First American Title Insurance	Updated Title Report on 1636 E. Mission Road		750.00	424,475.85
06/30/2020	Med+ Urgent Care, Inc.	June 2020 Subsidy per 7/2019-6/20/20 MOU		8,000.00	416,475.85
06/30/2020	Deposit	June property tax received (6/23/20 actual post c	11,780.74		428,256.59
06/30/2020	Deposit	Transfer from CalTRUST per investment policy	1,200,000.00		1,628,256.59
06/30/2020	AT&T	6/4/20 inv.		257.12	1,627,999.47
06/30/2020	Aztec Cleaning & Maintenance	Inv. 448014, 448019, and 448021		460.00	1,627,539.47
06/30/2020	Chisholm, John	E. Mission Rd.: repair sprinkler system		20.00	1,627,519.47
06/30/2020	Fallbrook Printing Corporation	Inv. 22616; business cards Leach		70.04	1,627,449.43
06/30/2020	FedEx	Inv. 704320275		25.98	1,627,423.45
06/30/2020	FPUD	6/23/20 inv. - S. Brandon Rd.		142.51	1,627,280.94
06/30/2020	FPUD	6/23/20 inv. - S. Brandon Rd.		58.42	1,627,222.52
06/30/2020	FPUD	6/23/20 inv. - E. Mission Rd.		58.42	1,627,164.10
06/30/2020	Konica Minolta Leasing	Inv. 35717936		836.98	1,626,327.12
06/30/2020	NC Fire Protection District	Inv. 20-009; Power Load Gurney Retention System		10,831.22	1,615,495.90
06/30/2020	Pitney Bowes - Lease	Inv. 3104040629		77.32	1,615,418.58

**FALLBROOK REGIONAL HEALTH DISTRICT  
OPERATIONS ACCOUNT 4/1/20 - 6/30/20**

<b>Date</b>	<b>Name</b>	<b>Memo</b>	<b>Debit</b>	<b>Credit</b>	<b>Balance</b>
06/30/2020	Rosalee, Tracy Ann	Reimbursement: mileage for June 2020		42.34	1,615,376.24
06/30/2020	SDG&E	6/23/20 inv. - E. Mission Rd.		287.27	1,615,088.97
06/30/2020	SDG&E	6/23/20 inv. - S. Brandon Rd.		585.89	1,614,503.08
06/30/2020	Linda Bannerman	Reimbursement-dental insurance 6/1-8/31/20		215.22	1,614,287.86
06/30/2020	AT&T U-Verse	6/27/20 inv.		68.55	1,614,219.31
06/30/2020	Culligan of Escondido	Inv. 1080063		50.00	1,614,169.31
06/30/2020	UMPQUA Bank	6/30/20 stmt.		1,488.92	1,612,680.39
06/30/2020	Ramirez Landscaping	Inv. 3429 and 4523		1,100.00	1,611,580.39
06/30/2020	Whalen, J. & Associates	Inv. 10000152 and 10000212		1,740.21	1,609,840.18
06/30/2020	Woodward, Susan	June 2020 accounting services		1,000.00	1,608,840.18
06/30/2020	Deposit	Deposit	19,854.02		1,628,694.20
06/30/2020	Deposit	Deposit	475.00		1,629,169.20
06/30/2020	Transfer to LAIF	CalTRUST funds to LAIF per investment policy		1,200,000.00	429,169.20
			2,204,739.22	2,121,800.33	429,169.20





**MINUTES  
FINANCE COMMITTEE**

**Wednesday, July 1, 2020 at 4:30 P.M.**

In accordance with the current State of Emergency and the Governor's Executive Order N-25-20, of March 12, 2020 and N-33-20 of March 19, 2020, teleconferencing was used for this meeting. Board members, staff and members of the public were able to participate by webinar and members of the public were also able to participate by telephone.

1. Call to Order/Roll Call

Committee Chair Jennifer Jeffries called the meeting to order at 4:30 p.m.

In attendance: Committee Members Jennifer Jeffries & Barbara Mroz; Executive Director Rachel Mason; Administrative Assistant Linda Bannerman; Accountant Susan Woodward and Bookkeeper Wendy Lyon

2. Public Comments

None

3. Review of Financial Statements for May 2020

- 1) Balance Sheet Comparison of May to April
- 2) Income Statement for the Month Ended May & Fiscal Year to Date
- 3) Profit & Loss Actual vs Budget July to May
- 4) Profit & Loss Approved Annual Budget Overview July 2019 – June 2020
- 5) Local Agency Investment Fund (LAIF) Statement – May
- 6) CalTrust Statement – May
- 7) Property Tax Revenue – fiscal year to date
- 8) Check Detail as of May
- 9) Med+ Urgent Care Utilization Data Report

Chair Jeffries reviewed each of the above reports through May. (See attached report for details.) Items of note include a decrease in the total net income through May due to distributions to Community Health Contract recipients totaling \$295,815. Based on the approved budget, the District is over budget in net income by \$263,365. The balance in the District's investment funds through May were as follows: LAIF account - \$1,255,309, and the CalTrust balance was \$7,273,063.55. Year-to-date through May, the District received \$1,868,396 in property taxes. Regarding MedPlus Urgent Care, the number of patients remains low due to the pandemic. 42.7 percent of the 215 patients treated were covered by Medi-Cal HMO insurance.

4. Discussion Items

a. San Diego County Investment Pool

Chair Jeffries said in ongoing efforts to assure the investment funds are serving the District well, this item was placed on the agenda for consideration. She suggested consideration be tabled at this time until the next fiscal year as conversations are currently taking place with LAIF and CalTrust. By consensus, it was agreed to table this agenda item.

Executive Director Rachel Mason provided an update regarding the District's next financial audit. She said it is recommended to periodically change auditing firms. The finance team has obtained four proposals and it is anticipated the audit will be timely. In addition, the chart of accounts for the District is being updated for the new fiscal year.

5. Board Member Comments and Future Agenda Items

None

6. Adjournment

There being no further business, the meeting was adjourned at 4:48 p.m.

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Jennifer Jeffries, Committee Chair

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Board Secretary/Clerk

DRAFT



# Fallbrook Regional HEALTH DISTRICT

## MINUTES SPECIAL BOARD MEETING

Wednesday, July 8, 2020, 5:00 p.m.

In accordance with the current State of Emergency and the Governor's Executive Order N-25-20, of March 12, 2020 and N-33-20 of March 19, 2020, teleconferencing was used for this meeting. Board members, staff and members of the public were able to participate by webinar and members of the public were also able to participate by telephone.

**A. CALL MEETING TO ORDER / ROLL CALL / ESTABLISH A QUORUM / PLEDGE OF ALLEGIANCE**

Chairman Howard Salmon called the meeting to order at 5:00 p.m. and led the Pledge of Allegiance.

In attendance: Directors Salmon, Mroz, Jeffries and Swartz-Frates were present along with Legal Counsel Jeffrey Scott. Director Leech was absent.

**B. PUBLIC COMMENTS**

None

**C. CLOSED SESSION**

C1. Personnel Matters Pursuant to Government Code Section 54957 – Executive Director Evaluation.

**D. RETURN TO OPEN SESSION**

Counsel Scott reported that the Board in closed session reviewed and discussed the evaluations of the Executive Director.

**E. ADJOURNMENT**

There being no further business, the meeting adjourned at 6:45 p.m.

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Howard Salmon, Chairman

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Bill Leach, Secretary





# Fallbrook Regional HEALTH DISTRICT

## MINUTES REGULAR BOARD MEETING Wednesday, July 8, 2020, 6:00 p.m.

In accordance with the current State of Emergency and the Governor's Executive Order N-25-20, of March 12, 2020 and N-33-20 of March 19, 2020, teleconferencing was used for this meeting. Board members, staff and members of the public were able to participate by webinar and members of the public were also able to participate by telephone.

### A. CALL MEETING TO ORDER / ROLL CALL / ESTABLISH A QUORUM / PLEDGE OF ALLEGIANCE

Chairman Howard Salmon called the meeting to order at 6:03 p.m. and led the Pledge of Allegiance.

In attendance: Directors Howard Salmon, Barbara Mroz, Bill Leach, Jennifer Jeffries, and Kate Schwartz-Frates. Legal Counsel Jeffrey Scott, Executive Director Rachel Mason, Accountant Sue Woodward and staff members Linda Bannerman, Mireya Banuelos, Wendy Lyon, and Pamela Knox.

### B. APPROVAL OF THE AGENDA

**Action:** It was moved by Director Mroz, seconded by Director Leach to approve the agenda.  
**Motion carried:** By unanimous roll call vote. 5-0

### C. PUBLIC COMMENTS

None

### D. PRESENTATIONS

D1. CalTrust Advisors

CalTrust representatives Laura Labanieh and Tom Musmanno had been invited to join the FRHD Board of Directors meeting to provide guidance regarding the District's investment funds. The Finance Committee sought their advice to assure that funds are available for use without being subject to market volatility as the District moves forward to develop the property on East Mission Road. They recommended moving investments to a short-term fund when the anticipated need for the monies is approximately six months away, and into a money market account one to two months prior.

Counsel Jeff Scott said the Board can defer to the Executive Director and the Finance Committee to monitor the funds and report back to the entire Board when action is required.

### E. CONSENT ITEMS

- E1. Approval of May 2020 Financial Statements
- E2. Minutes of June 1, 2020 Strategic Planning Committee Meeting
- E3. Minutes of June 3, 2020 Finance Committee Meeting
- E4. Minutes of June 5, 2020 Special Board Meeting
- E5. Minutes of June 5, 2020 Finance Committee Meeting
- E6. Minutes of June 10, 2020 Special Board Meeting

- E7. Minutes of June 10, 2020 Regular Board Meeting
  - E8. Minutes of June 17, 2020 Strategic Planning Committee Meeting
  - E9. Minutes of June 24, 2020 Special Board Meeting
  - E10. Minutes of June 26, 2020 Facilities Committee Meeting
- There was no request to pull a consent item for further discussion.  
**Action:** It was moved by Director Jeffries, seconded by Director Schwartz-Frates to approve the Consent Items as presented.  
**Motion carried:** By unanimous roll call vote. 5-0

## F. REPORTS/POSSIBLE ACTION

- F1. Finance Committee – Directors Jeffries and Mroz  
 Committee Chair Jennifer Jeffries reviewed the financial reports for the month of May. (See attached report for details.) Items of note include a decrease in the total net income through May due to distributions to Community Health Contract recipients totaling \$295,815. Based on the approved budget, the District is over budget in net income by \$263,365. The balance in the District's investment funds through May were as follows: LAIF account - \$1,255,309, and the CalTrust balance was \$7,273,063.55. Fiscal year-to-date through May, the District received \$1,868,396 in property taxes. Regarding MedPlus Urgent Care, the number of patients remains low due to the pandemic. 42.7 percent of the 215 patients treated were covered by Medi-Cal HMO insurance. Due to the pandemic, the census was down, and telehealth services were low in May.
- F2. Gov't and Public Engagement Committee – Directors Schwartz-Frates and Mroz  
 Chair Kate Schwartz-Frates said COVID-19 testing is a major topic and she noted that the District has been providing the site on East Mission Road for North County Fire Protection District and CalFire to perform the tests. Results are provided by San Diego County. Nearly 750 people have been tested at our site during the three days offered to date. She reviewed the District's website and information regarding the pandemic at the local, County, State and Federal levels. The District is providing safe reopening kits to local businesses as well. Community Health Coordinator Mireya Banuelos provided the Social Media update including the following: New page likes – 100+. Post Reach: 12,129 up 132% and Post Engagements: 5,716 up 341%. Chair Schwartz-Frates reviewed the *This Week in Sacramento* publication. (See attachments for details.)
- F3. Facilities Committee – Directors Leach and Mroz  
 Chair Leach was unable to attend the Committee meeting. It was reported that security gates and cameras were installed at the office on South Brandon Road. The Facilities Committee approved the bid for new carpeting on the 2<sup>nd</sup> floor of the building since the total was within the parameters of approval by the Facilities Committee. In addition, the Committee recommended Board approval of the bid for painting the 2<sup>nd</sup> floor of the District office and it is an item for consideration on the agenda. Lastly, Property Manager Roy Moosa facilitated obtaining bids for the landscaping needs for the East Mission Road and South Brandon Road properties.
- F4. Strategic Planning Committee – Directors Salmon and Jeffries  
 Chair Howard Salmon said the Committee met on June 17<sup>th</sup> to discuss the Catalyst proposal and a Steering Committee for this project. Directors Leach and Mroz agreed to serve on the committee along with Executive Director Rachel Mason and Community Health Coordinator Mireya Banuelos. The Steering Committee will meet as needed, but no less than once a month. Rachel Mason provided an update regarding COVID-19 and the District's efforts to facilitate testing in Fallbrook. The East Mission Road property was offered as a site and working in conjunction with North County Fire Protection District and CalFire testing was done on June 15<sup>th</sup> and June 30<sup>th</sup>, with additional dates for testing on July 14<sup>th</sup> and 28<sup>th</sup>.

Ms. Mason said she is working with the County to set up additional testing in Rainbow and De Luz targeting nursery workers. Director Jeffries note there has been a significant increase in COVID19 cases in Fallbrook (we had been the lowest in San Diego County). The District is providing business re-opening kits to be available to local businesses from June 29<sup>th</sup> – July 6<sup>th</sup>.

F5. Executive Director – Rachel Mason

Rachel Mason said she and Chairman of the Board, Howard Salmon, reviewed the results of the Board's self-assessment and will refer areas of concern for discussion and action to the appropriate Board committees.

Regarding COVID-19 testing, two dates of testing were completed with nearly 500 people tested. Two additional testing dates are scheduled for July 14 and 28<sup>th</sup>. Efforts are in process to facilitate testing in De Luz and Rainbow targeting nursery workers.

Upgrades to the District office on South Brandon Road will be completed mid-August. A property condition assessment is the final action needed to assure significant maintenance expenses could be considered in the next budget.

Ms. Mason met with 18 of the 23 organizations that applied for grant funding in the last cycle to provide feedback regarding scoring used, recommendations for better scores and anticipated changes to this process in the upcoming year. (See attached report.)

F6. General Counsel – Jeffrey Scott

Counsel Scott directed attention to his report which included the 2020 Election Calendar. This year's election is different in that it will be by zone, rather than at-large. Zones 2 and 4 will have seats up for election in November. (See attached Election Calendar.)

**G. DISCUSSION/POSSIBLE ACTION ITEMS**

- G1. Consideration of Painting Bid for Brandon Road Property 2nd Story – Vivify Painting  
*Recommendation from the Facilities Committee:* That the board approve the painting bid for the South Brandon Road property's 2nd story with Vivify Painting (Not to exceed \$10,950.00)

Rachel Mason said Vivify Painting had completed the first floor of the building and submitted a bid for the 2<sup>nd</sup> floor. The total does not fall within the guidelines for committee approval and requires full board approval.

**Action:** It was moved by Director Leach, seconded by Director Mroz to accept the bid from Vivify Painting, not to exceed \$10,950.00.

**Motion carried:** By unanimous roll call vote. 5-0

- G2. Consideration of Amendment to the Executive Director's Employment Agreement  
Counsel Scott said following the annual review of the Executive Director, he was directed to prepare an amendment to the Employment Agreement, effective July 8, 2020. It includes a change of title from Executive Director to Chief Executive Officer and a six percent increase to the base annual salary from \$125,000 to \$132,000. The terms and conditions of the May 20, 2019 Executive Director Employment Agreement are restated and shall remain in full force and effect.

**Action:** It was moved by Director Schwartz-Frates, seconded by Director Jeffries to approve the 2020 Amendment To Executive Director Employment Agreement as presented.

**Motion carried:** By unanimous roll call vote. 5-0

- G3. Consideration of Catalyst Proposal (Not to exceed \$232,300)  
Chairman Salmon said the Phase II proposal from Catalyst had been received, with a total expense not to exceed \$232,300. It was noted the Steering Committee for this project consists of two Board members so there is ongoing oversight.

**Action:** It was moved by Director Jeffries, seconded by Director Schwartz-Frates, to approve the proposal as presented.

**Motion carried:** By unanimous roll call vote. 5-0

**H. BOARD MEMBER COMMENTS & ITEMS FOR SUBSEQUENT MEETINGS**

H1. Other Director/Staff discussion items

H1a. Item(s) for future board agendas

None

H1b. Announcements of upcoming events:

- **COVID-19 Testing – Tuesday, July 14 and Tuesday, July 28 at FRHD Wellness Center, 1636 E. Mission Rd., Fallbrook**
- **Community Collaborative for Health & Wellness Committee (CCH&W) meeting – 3<sup>rd</sup> Wednesday, July 15, 10:30am-noon, Virtual Meeting (See fallbrookhealth.org/calendar)**
- **Strategic Planning Committee meeting – July 15, 5:00pm, Virtual Meeting**
- **Facilities Committee meeting – July 17, 10:30am, Virtual Meeting**
- **Finance Committee meeting – 1st Wednesday, August 5, 4:30pm, Virtual Meeting**
- **POSTPONED Woman of Wellness – 1<sup>st</sup> Thursday, August 6**
- **Community Collaborative for Health & Wellness Committee (CCH&W) meeting – 3<sup>rd</sup> Wednesday, August 19, 10:30am-noon, Virtual Meeting (See fallbrookhealth.org/calendar)**
- **Strategic Planning Committee meeting – Wednesday, August 19, 5:00pm, Virtual Meeting**
- **Government/Public Engagement Committee meeting – Friday, August 28, 10:30am, Virtual Meeting**

H2. **Next Regular Board meeting – Wednesday, August 12, 2020, 6:00pm, Virtual Meeting**

**I. ADJOURNMENT**

There being no further business, the meeting was adjourned at 7:15 p.m.

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Howard Salmon, Chairman

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Board Secretary/Clerk





**MINUTES  
STRATEGIC PLANNING COMMITTEE**

**Wednesday, July 15, 2020 at 5:00 P.M.**

In accordance with the current State of Emergency and the Governor’s Executive Order N-25-20, of March 12, 2020 and N-33-20 of March 19, 2020, teleconferencing was used for this meeting. Board members, staff and members of the public were able to participate by webinar and members of the public were also able to participate by telephone.

1. Call to Order/Roll Call

Chairman Howard Salmon called the meeting to order at 5:05 p.m.

In Attendance: Committee Members: Howard Salmon and Jennifer Jeffries

Chief Executive Officer Rachel Mason; Staff Members Linda Bannerman and Mireya Banuelos

2. Public Comments

None

3. Discussion Items

a. DRAFT – Vision Statement:

“Promote services and programs that work to measurably improve the Social Determinants of Health - Economic Stability, Education, Social and Community Context, Health and Health Care, Neighborhood and Built Environment, which lead to a great health span for all residents of the District.”

Discussion ensued. Wording changes were recommended and reworked.

There was further discussion regarding whether the District can affect all or only a portion of the Social Determinants of Health. There was consensus to include Education, Social and Community Context, and Health and Health Care; leaving off Economic Stability, and Neighborhood and Built Environment.

**Recommendation:** the following Vision Statement for full Board consideration.

Offer and support services and programs that promote the Social Determinants of Health – Education, Social and Community Context, Health and Health Care, leading to a healthy lifespan for all residents of the District. This will be placed on the agenda for the Special Meeting of July 24, 2020.

b. FRHD Consideration of Financial Resources Over Time

Discussion ensued regarding the Strategic Plan Development for Use of FRHD Financial Resources. Director Jeffries said she would appreciate input from the entire Board

regarding #4 – Questions that need answering before a strategic, multi-year budget can be developed. It was agreed to place this item on the agenda for the Special Meeting on Friday, July 24, 2020. (See Attached)

c. Status/Update on COVID-19 Situation

CEO Rachel Mason reported that despite mixed messages regarding making appointments for COVID-19 tests and the amount of supplies available, nearly 750 people have been tested at our site on East Mission Road. It is our understanding that moving forward, appointments will be limited to those people with direct exposures and/or exhibiting symptoms.

Discussion ensued regarding the reopening kits the District made available to local businesses. With the constant change in status for businesses (reopening, then closing, then reopening depending on the pandemic stats) the District will continue to communicate there are still kits available. Further discussion ensued to assure Bonsall businesses are aware of the availability, perhaps working with the Bonsall Chamber of Commerce.

4. Board Member Comments and Future Agenda Items

Director Jeffries said a signature move by the Strategic Planning Committee had been working through our Joint Powers Agreement (JPA) with North County Fire Protection District (NCFPD) for shared positions of Senior Medical Officer and Social Media Specialist. She suggested an update might be appropriate at a future Board meeting. Discussion ensued and it was determined that NCFPD will provide a presentation at the regular meeting of the Board in August.

5. Adjournment

There being no further business, the meeting was adjourned at 5:48 p.m.

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Howard Salmon, Chairman

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Board Secretary/Clerk





# Fallbrook Regional HEALTH DISTRICT

## MINUTES SPECIAL BOARD MEETING

Friday, July 24, 2020, 10:30 a.m.

In accordance with the current State of Emergency and the Governor's Executive Order N-25-20, of March 12, 2020 and N-33-20 of March 19, 2020, teleconferencing was used for this meeting. Board members, staff and members of the public were able to participate by webinar and members of the public were also able to participate by telephone.

### A. CALL MEETING TO ORDER / ROLL CALL / ESTABLISH A QUORUM / PLEDGE OF ALLEGIANCE

Chairman Howard Salmon called the meeting to order at 10:34 a.m.

In attendance: Directors Howard Salmon, Barbara Mroz, Bill Leach, Jennifer Jeffries, and Kate Schwartz-Frates. CEO Rachel Mason, Legal Counsel Jeffrey Scott, and staff Linda Bannerman and Pamela Knox.

### B. APPROVAL OF THE AGENDA

Motion was made by Director Mroz, seconded by Director Jeffries and unanimously carried to approve the agenda as presented.

### C. PUBLIC COMMENTS

None

### D. DISCUSSION/POSSIBLE ACTION ITEMS

#### D1. Consideration of Draft Vision Statement

"Offer and support services and programs that promote the Social Determinants of Health – Education, Social and Community Context, Health and Health Care – leading to a healthy life span for all residents of the District.

Discussion ensued regarding the proposed Vision statement. Concern was expressed as to whether it was too vague and should be more specific. There was consensus to use this as an interim guide with the understanding that it will be further discussed and approved at a future meeting of the Board of Directors.

#### D2. Discussion of District priorities and CEO goals and objectives

Chief Executive Officer (CEO) Mason presented her understanding of the goals for the District and the Chief Executive Officer. She said she considered discussions during the various committee meetings and the budget process in developing these goals. There was also input from Directors Salmon and Leach. (See attached). Discussion ensued.

**Action:** On motion duly made by Director Jeffries, seconded by Director Schwartz-Frates to accept the goals for this fiscal year as proposed by the CEO and augmented by Directors Salmon and Leach.

**Motion carried:** by unanimous roll call vote. (5-0)

Carol Huss, a member of the public made several comments and the CEO invited her to meet with her for further discussion.

**Action:** It was moved by Director Leach, seconded by Director Schwartz-Frates to adjourn to Closed Session at 11: 28 a.m.

**Motion carried:** by unanimous roll call vote. (5-0)

**E. CLOSED SESSION**

E1. Conference with Legal Counsel – Consideration of Potential Litigation pursuant to Government Code Section 54956.9(d)(2) – (one case)

**F. REPORT AFTER CLOSED SESSION**

The Board reconvened into Open Session and reported that in closed session, legal counsel was directed to take appropriate action concerning the potential litigation matter.

**G. ADJOURNMENT**

There being no further business, the meeting adjourned at 12:03 p.m.

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Howard Salmon, Chairman

---

Board Secretary/Clerk

## **REPORTS/POSSIBLE ACTION**

**REPORTS/POSSIBLE ACTION**  
Government/Public Engagement Committee

**GOVERNMENT & PUBLIC ENGAGEMENT COMMITTEE  
AUGUST 2020 REPORT**

- a. [COVID-19 Information & Updates](#) *(See Community Engagement Report Attached)*
  - i. Federal
  - ii. State
  - iii. County
  - iv. Local
- b. Legislative
  - i. [Hurst+Brooks+Espinosa](#) “This Week in Sacramento” · July 31, 2020 *(Attached)*
- c. San Diego County & Live Well Updates
  - i. [County News Center](#)
  - ii. [Live Well @Home](#): Free resource to help community residents find tips and strategies to stay healthy in both mind and body while staying at home.
- d. FRHD and Community Event Updates *(See Community Engagement Report Attached)*



HURST+BROOKS+ESPINOSA

# This Week in Sacramento

INFORMATION & INSIGHTS FROM HURST BROOKS ESPINOSA ■ SPECIAL UPDATE: JULY 31, 2020

## Results of LPS Audit Released

This week, the State Auditor released its [report](#) on the Lanterman-Petris-Short Act (LPS), which focused on the implementation of the LPS Act in the City and County of San Francisco, as well as Los Angeles and Shasta Counties. The audit also examined how the LPS Act functions within those counties' broader mental health systems. Prior to the pandemic, this report was anticipated to spur legislative action. However, the Legislature's truncated schedule and more narrowed focus on COVID-related bills means that a policy discussion on LPS-related issues will likely not occur until 2021.

The report findings include the following:

- **Criteria in the LPS Act is sufficient.** Some organizations expressed concerns that the criteria in the LPS Act for involuntary treatment are inadequately defined and that counties have inconsistently applied those criteria, preventing some individuals from receiving necessary involuntary treatment. However, based on the auditor's review of 60 short-term involuntary holds and 60 conservatorship cases in the three counties, they found that the LPS Act's criteria appropriately enabled the designated professionals and courts to place people who needed involuntary treatment on LPS Act holds or conservatorships. Further, the designated professionals in the three counties generally interpreted and applied LPS Act criteria similarly when making decisions about involuntary treatment. Expanding the LPS Act's criteria to add more situations in which individuals would be subject to involuntary holds and conservatorships could widen their use and potentially infringe upon people's liberties, and the auditors found no evidence to justify such a change.
- **Inadequate care exists for individuals with serious mental illness.** The auditor found significant issues related to care that they believe warrants action. For example, when the auditor looked at the availability of treatment options for individuals on conservatorships, they found that people who were on the waitlist for specialized care in state hospital facilities had been waiting an average of one year to receive that care because of a shortage of available treatment beds. While they waited, some of the individuals received other care that did not fully meet their needs and did not fully protect them or others around them. Similarly, at the county level, Los Angeles and Shasta reported that they have a shortage of available treatment beds for a variety of types

### Looking Ahead: Assembly Budget Subcommittee No. 5 Set to Hear DJJ Proposal on August 6

As has been previously reported, language to carry out the Governor's proposal to stop intake into the state's Division of Juvenile Justice (DJJ) in 2021 and prospectively transfer the responsibility for the entirety of the juvenile justice system to counties is not yet in print. The Legislature expressed a desire to seek additional public input on the proposed realignment prior to the houses' departure for their summer break.

The Assembly Budget Subcommittee No. 5 has scheduled an information hearing for next Thursday that will feature the proposed realignment proposal.

of care. However, only Los Angeles showed a robust understanding of its current capacity and need for additional treatment beds. Neither Shasta nor San Francisco has taken the steps necessary to ensure that they fully recognize their needs for additional resources.

Additionally, in Los Angeles and San Francisco individuals exiting involuntary holds have not been enrolled consistently in subsequent care that could help them live safely in their communities. Further, Los Angeles and San Francisco did not always identify individuals who had been on multiple short-term holds or ensure that these individuals received the ongoing care they needed. One reason for this gap in care is that counties do not have access to confidential state-managed data about the specific individuals who have been placed on holds in the past.

- **Assisted Outpatient Treatment is underutilized.** The Auditor notes that fewer than a third of California’s counties have adopted assisted outpatient treatment (AOT), even though it is an effective treatment option that could help prevent individuals from cycling through involuntary holds and conservatorships.

Both Los Angeles and San Francisco disputed some of the auditor’s findings. Shasta did not submit comments on the report. Additionally, the report includes the following recommendations for state law changes:

- Adjust reporting requirements for LPS Act holds to ensure that counties can access existing state-managed data about the specific individuals placed on holds.
- Require the Department of State Hospitals to report the costs of increasing state hospital facility capacity to care for individuals treated under the LPS Act.
- Require counties to adopt AOT. Further, the Legislature should explicitly allow for medication requirements as a part of court-ordered assisted outpatient treatment and change the eligibility requirements for assisted outpatient treatment programs so that they do not exclude individuals who have recently left conservatorships.
- Assign the Mental Health Services Act Oversight Commission primary responsibility for developing, implementing, and overseeing a comprehensive framework for reporting mental health spending across all major fund sources, as well as program-specific and statewide mental health outcomes.
- Direct counties to spend MHSA funds for the purpose of connecting individuals leaving LPS Act holds or conservatorships to community-based services.

## **Governor Newsom Extends Assessment Appeals Deadline**

Today, Governor Gavin Newsom signed Executive Order [N-72-20](#), extending the deadline for any assessment appeal that was filed on or before March 4, 2020 to January 31, 2021. This action creates some space for county assessment appeals boards facing appeals cases that were nearing the two-year deadline without the ability to conduct appeals hearings in person.

## **California Supreme Court Rules in Alameda County Pension Case**

This week, the California Supreme Court ruled 7-0 that the so-called “California Rule,” the precedent that retirement benefits promised to a worker at the outset of a job can only be reduced if they are replaced with something of equal value, does not apply when an employer attempts to prevent abuse of the pension system. In this case, the Alameda County Deputy Sheriffs Association sued the County of Alameda when the county excluded certain forms of bonus pay and overtime when



calculating pension payments to current employees. So-called “pension spiking,” artificially boosting retirement benefits by using sick leave or running up overtime just before retirement, has long been a complaint of pension critics. In an opinion drafted by Chief Justice Tani Cantil-Sakauye, the court found that “closing loopholes and preventing abuse of the pension system” was consistent with state law that otherwise makes it exceedingly difficult to renege on promised pension benefits for future work. The opinion can be found [here](#).

## Update on “Hot” Bills

### **[SB 1159 \(Hill\): Workers’ Compensation: COVID-19: critical workers](#)**

SB 1159, by Senator Jerry Hill, would codify Governor Newsom’s Executive Order relating to workers’ compensation presumptions related to COVID-19 and would establish two distinct types of workers’ compensation presumptions for COVID-19 infections that would be effective only after the expiration of Executive Order N-62-20.

The bill establishes a rebuttable presumption for COVID-19 for some classifications of police, fire, and health care workers. The presumption maintains many of the provisions that were included in the Executive Order, including a 30-day decision-making window, a requirement to test positive, and more. These provisions would take effect 7/6/2020 and sunset on 7/1/2024.

Additionally, SB 1159 contains a rebuttable presumption for COVID-19 for all employees and places of employment that are not covered by the section of the bill described above. These provisions include a presumption when there was a cluster of positive tests at any “specific place of employment”. The size of the cluster needed to trigger the presumption changes based on the size of the specific place of employment. For employers with fewer than five employees, no presumption is applicable. For employers with 6-100 employees, a presumption is triggered when five employees test positive for COVID-19 at the specific place of employment within any 14-day period. For employers with over 100 employees, the presumption turns on when 5 percent of the employees test positive for COVID-19 at the specific place of employment within any 14-day period. These provisions take effect 7/6/2020 and sunset on 7/1/2024.

SB 1159 is scheduled for hearing in Assembly Insurance Committee on August 11.

### **[SB 275 \(Pan\) – Health Care and Essential Workers Protection Act: Personal Protective Equipment](#)**

This week Assembly Labor and Employment Committee passed Senator Pan’s SB 275, which creates several requirements on the state and providers related to personal protective equipment (PPE) purchasing and stockpiling.

Many health care organizations remain “oppose unless amended” and are seeking additional amendments to make the bill workable for different sectors, including changing the implementation date until after the current pandemic, providing the California Department of Public Health with the oversight and enforcement authority (rather than the Department of Industrial Relations and CalOSHA), reducing the 90-day stockpile requirement, further refinements to the fine provisions. Senator Pan expressed openness to continuing to work with opponents and acknowledged that even if his bill was in place facilities would still be facing PPE shortages.

Additionally, Senator Pan noted that Assembly Member Rodriguez has a similar bill (AB 2537) being sponsored by the California Nurses Association. Based on the comments in the committee and other conversations, it appears that there may be an effort to add some of the provisions from AB 2537

into SB 275 so that there is one vehicle to address PPE. It is unclear at this time which provisions would be incorporated into SB 275 and what the timeline is for additional amendments.

SB 275 will be heard next in Assembly Appropriations Committee.

**AB 1611 (Chiu): Emergency Hospital Costs**

AB 1611 is Assembly Member Chiu’s effort to curb the practice known as “surprise billing.” Negotiations on this measure had continued from last year. However, Senate Health Committee will not hear AB 1611 on August 1. Sponsors were not able to come an agreement on amendments to allow the bill to move forward this year.

**Please feel free to contact any one of us at Hurst Brooks Espinosa with questions ...**

JEAN HURST  
916-272-0010 | [jkh@hbeadvocacy.com](mailto:jkh@hbeadvocacy.com)

KELLY BROOKS  
916-272-0011 | [kbl@hbeadvocacy.com](mailto:kbl@hbeadvocacy.com)

ELIZABETH ESPINOSA  
916-272-0012 | [ehe@hbeadvocacy.com](mailto:ehe@hbeadvocacy.com)

## COMMUNITY ENGAGEMENT REPORT AUGUST 2020

### DISTRICT EVENTS/COMMUNITY ENGAGEMENT EFFORTS

#### **Farmworker CARE Coalition—3rd Friday every month | 9:00am-11:00am**

*Chaired by North County Health Services and Vista Community Clinic Staff Members. 40+ agencies working to serve the farmworker and migrant community in North County. FRHD Goal: partner with the Coalition to better serve our farmworker and migrant community in our District.*

#### **Fallbrook Regional Health District- Farmworker CARE Coalition Collaboration Meeting—July 21<sup>st</sup> | 3:00pm-4:00pm**

*The Farmworker CARE Coalition (Coalition) provides bags of food, supplies, and educational materials to farmworkers in the De Luz Community. The Coalition is looking into provide COVID-19 Mobile testing. FRHD is looking to partner with this coalition to assist in the promotion of mobile testing and provide other donations to the residents of the De Luz Community.*

#### **Community Collaborative for Health & Wellness—August 19<sup>th</sup> | 10:30am-12:00pm**

*Meeting via zoom. Agenda will be available [here](#) a week before meeting.*

#### **Woman of Wellness (WOW)—monthly newsletter**

*WOW meetings have not taken place due to the COVID-19 pandemic, we began a monthly newsletter in July, sent out on July 16th. The plan is to send it via Constant Contact mid-month. Last month's newsletter included photos from WOW meetings and celebrating the District's 70th Anniversary, along with a recognition of Social Wellness Month. Quotes, Announcements, and a "Did You Know?" section will be featured each month. In August, a synopsis of one of our new grantees: SSNAAPE, will be included with a health article. Our intent is to keep in touch, provide updates about the District, provide something educational, and incorporate some fun too.*

#### **Drive-Up COVID-19 Testing in Fallbrook—July 28<sup>th</sup> & August 4<sup>th</sup>, 18<sup>th</sup>, 25<sup>th</sup> | 9:00am-2:00pm**

*Offered by North County Fire Protection District, Cal Fire/San Diego County Fire in cooperation with San Diego County HHSA, hosted at our 1636 E. Mission Rd. property. Call 2-1-1 to make an appointment or the Health District at (760) 731-9187 for any questions and/or assistance.*

*Tests Administered by date:*

*July 14<sup>th</sup>: 271*

*July 28<sup>th</sup>:184*

*August 4<sup>th</sup>: 95*

### WEBSITE:

#### **COVID-19 Information & Updates**

- [COVID-19 AM Briefing](#)
  - Fallbrook/Bonsall Region
  - County
  - State
  - National & Worldwide
- [COVID-19 Resources](#)

#### **Safe Re-Opening Kits for Local Businesses**

*1 touchless thermometer, 25 surgical masks, and 3 face shield. More information [here](#).*

**Need a Facemask? We've Got You Covered.**

District Residents, call us at [\(760\) 731-9187](tel:7607319187) to pick up yours!

**SOCIAL MEDIA**

**August Plan**

- Promote August 4<sup>th</sup>, 18<sup>th</sup>, & 25<sup>th</sup> COVID-19 Testing Dates
- Share County Updates as announced
- Share the “Health District COVID-19 AM Briefing”
- Promote Quarter 1 Community Health Contract Grant Meetings/Site Visits
- Health Promotion messaging tailored around youth, families-posted on our Social Media and shared online by our Grantees
  - National Health Observances Messaging: National Immunization Month, Summer Sun Safety Month, and National Health Center, Aug 9<sup>th</sup>-Aug 15<sup>th</sup>. (see appendix A, B, & C on pg. 3-5)
  - Social Determinants of Health Messaging: Health and Healthcare

**Insights: July 10- August 6**

*Organic Page Data:*

Page Views: 164 ▼59%    Post Reach: 4,597 ▼65%    Post Engagements: 1,071 ▼85%

APPENDIX A



## August is National Immunization Month

Immunizations prevent 2 million to 3 million deaths each year.



Despite this success, more than 1.5 million people worldwide die from vaccine-preventable diseases every year.

FRHD encourages you talk to your doctor, nurse, or other healthcare professional to ensure you and your family are up to date on recommended vaccines.



#ivax2protect



APPENDIX B

August is  
Summer Sun Safety Month!



UV rays are strongest between 10AM and 4PM. It is best to avoid sun exposure during these times.



Use a water-resistant, broad spectrum sunscreen of at least 30 SPF. Reapply every 2 hours, at the least, to maintain protection.



If you are unsure of how strong the UV rays are, use the shadow test. If your shadow is shorter than you are, the UV rays are at their strongest.

APPENDIX C

# National Health Center Week

August 9th - August 15th

## How Health Centers Benefit the Communities They Serve:

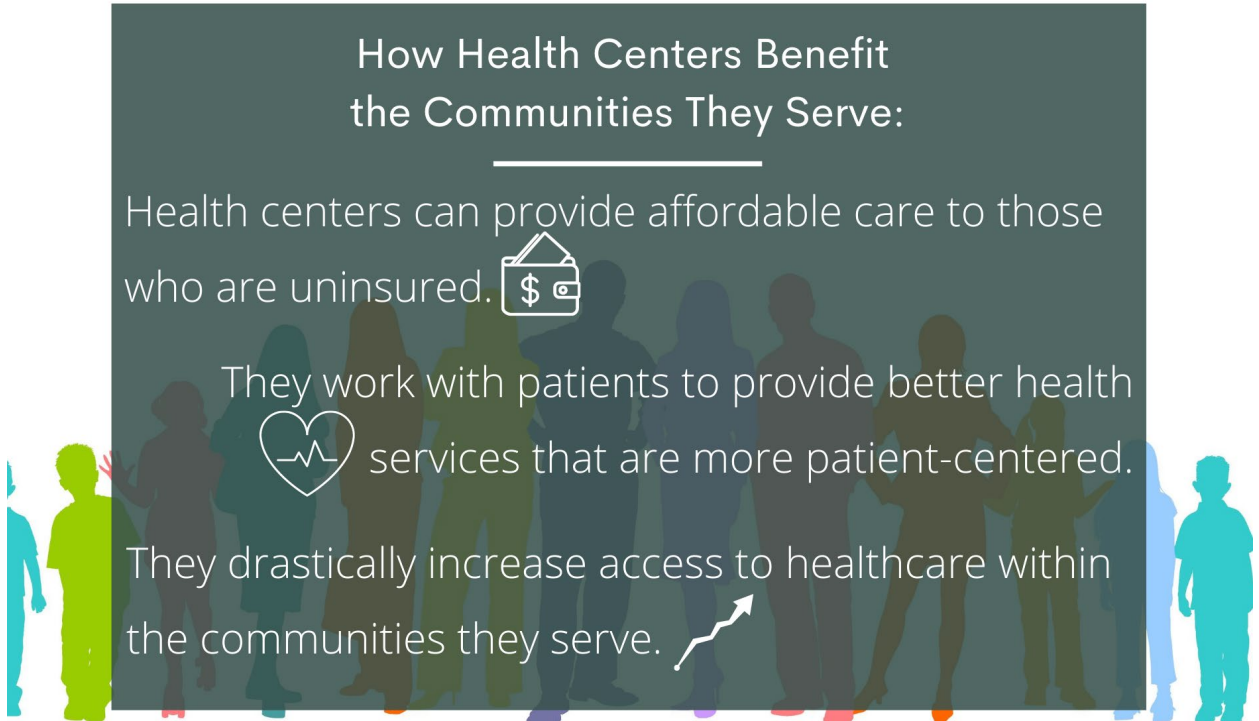
Health centers can provide affordable care to those who are uninsured.



They work with patients to provide better health services that are more patient-centered.



They drastically increase access to healthcare within the communities they serve.

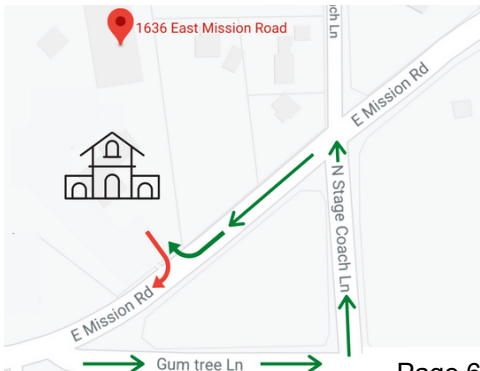


# AUGUST COVID-19 TESTING DATES



OFFERED BY  
NORTH COUNTY FIRE PROTECTION DISTRICT, FALLBROOK REGIONAL HEALTH DISTRICT,  
AND CAL FIRE/SAN DIEGO COUNTY FIRE  
IN COOPERATION WITH SAN DIEGO COUNTY HHS A

**AUGUST 4<sup>th</sup>, 18<sup>th</sup>, & 25<sup>th</sup> | 9:00AM - 2:00PM**



To enter from E. Mission/West of Stage Coach, please use Gum Tree to N. Stage Coach and turn Left onto E. Mission. Exiting the property is a right turn only.

 **1636 E. Mission Rd.  
Fallbrook, CA**

Schedule an appointment online  
at: [211sandiego.org](https://211sandiego.org)

Registration opens 4-6 days  
before testing.

Drive-ups are welcome.

 **(760) 731-9187**

For more information, visit [www.coronavirus-sd.com](https://www.coronavirus-sd.com)

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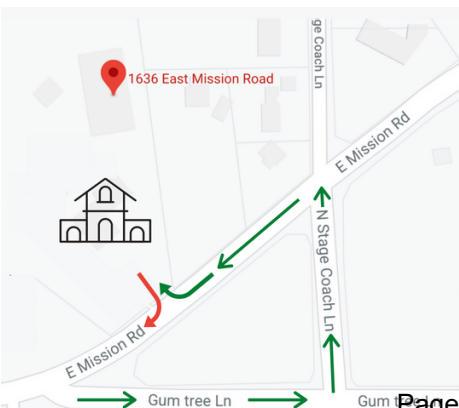


# AGOSTO COVID-19 FECHAS DE PRUEBA



OFRECIDAS POR  
NORTH COUNTY FIRE PROTECTION DISTRICT, FALLBROOK REGIONAL HEALTH DISTRICT, Y CAL  
FIRE/SAN DIEGO COUNTY FIRE  
EN COOPERACIÓN CON EL CONDADO DE SAN DIEGO SAN DIEGO COUNTY HHS

**4, 18 y 25 de AGOSTO | 9:00AM - 2:00PM**



**1636 E. Mission Rd.**  
**Fallbrook, CA**

Tiene la opción de programar una cita  
en línea: [211sandiego.org](https://211sandiego.org)

El registro abre de 4 a 6 días antes de la prueba.  
No se requiere cita.

**(760) 731-9187**

Para más información, visite [www.coronavirus-sd.com](https://www.coronavirus-sd.com)

Para entrar desde E. Mission/West de Stage Coach, por favor use Gum  
Tree, gire a la izquierda a N. Stage Coach y gire a la izquierda en E. Mission.  
Por favor gire solo a la derecha para salir de la propiedad.

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**REPORTS/POSSIBLE ACTION**  
Chief Executive Officer – Rachel Mason

## **CHIEF EXECUTIVE OFFICER'S REPORT - AUGUST**

### **COVID-19 Updates:**

- Testing: We completed five COVID-19 testing dates at the Wellness Center 6/15 (120 served); 6/30 (355 served); 7/14 (271); 7/28 (184) and 8/4 (95). To date we continue to be one of the largest testing sites that Cal Fire has seen and the efforts from NC Fire and FRHD to get the word out was validated. The County's reservation system still doesn't allow people to reserve a spot until 4-6 days prior to the date. We will notify the community when the portal opens via our website and social media. The next two scheduled dates are 8/18 and 8/25.
- I have been in communication with the County's Latino community liaison regarding testing for our migrant communities in Rainbow and De Luz. We are working to identify community partners and resources to get testing sites in place within the next two months.

### **Facilities:**

- The final upgrades to the South Brandon Road building are nearly complete. The next step will be obtaining a property condition assessment that will identify those areas and systems that will require significant maintenance expenses (HVAC, paving/seal the parking lot, water seepage into the elevator shaft).

### **CHC Grants:**

- I've been in communication with the SDSU School of Public Health, and their health promotion class will be working with some of our grantees in creating stronger measurement and reporting tools. Data from this collaboration should help assist the District in seeing where gaps in service exist and or how we can better report the impact of the grant funding back to the community.

## **REPORTS/POSSIBLE ACTION**

Community Health Contracts

4<sup>TH</sup> Quarter Reports

Go to our website [FallbrookHealth.org](http://FallbrookHealth.org) to view the reports

**REPORTS/POSSIBLE ACTION**  
General Counsel – Jeffrey Scott

LAW OFFICES  
**JEFFREY G. SCOTT**

16935 WEST BERNARDO DRIVE, SUITE 170  
SAN DIEGO, CA 92127

JEFFREY G. SCOTT

(858) 675-9896  
FAX (858) 675-9897

*Of Counsel*  
JAMES R. DODSON

Date: August 7, 2020

To: Board of Directors – Fallbrook Regional Health District  
Rachel Mason, Executive Director

From: Jeffrey G. Scott, General Counsel

Re: **Update on Important Legal Case and Seismic Legislation**

---

Last month, the Court of Appeal for the First Appellate District, Division Four, issued an opinion that could have significant ramifications for the ability of healthcare districts to pass general obligation bonds in the future to construct hospital improvements and other healthcare related facilities.

In the case of *City and County of San Francisco v. All Persons Interested in the Matter of Proposition C* (2020) 51 Cal.App.5th, the court held that local tax proposals that are placed on the ballot via the initiative process require a majority vote to pass.

Currently, general obligation bond measures, which are used to fund construction projects and improvements for healthcare districts, are typically placed on the ballot by action of the board of directors of the district and, under the law, require a 2/3 approval by the voters to pass. This threshold has become more and more difficult in recent years to obtain approval. The San Francisco case involved a measure to collect additional business taxes for homeless and mental health services. In the case, the court made a clear distinction between special tax initiatives, which are placed on the ballot by voter initiatives, and special tax measures, which are placed on the ballot by a county board of supervisors, city councils, and board of directors of special districts. The court noted that: “The California Constitution speaks of the initiative and referendum, **not as a right granted the people, but as a power reserved by them.**” The court also noted that “...constitutional provisions circumscribing the power of local governments to impose special taxes **do not apply to voter initiatives...**” and the “...super majority voting requirements are procedural limitations on the lawmaking authority of a legislative body

that do not apply to the initiative power absent evidence of a clear indication of intent to impose such a restriction...”

This case will likely be appealed, and it remains to be seen whether it will be taken up by the Supreme Court. However, the opinion is well written and based on sound legal precedents.

There is one remaining question related to whether the initiative process applies to California healthcare districts. This will require further research and I will advise the Board at a later date.

**SB 758 (Portantino)**

This bill would extend the deadline for acute care hospitals to be fully operational after an earthquake by seven years from January 1, 2030, to January 1, 2017. It also requires the Department of Public Health to set-up an advisory committee to make recommendations on strengthening the response of the healthcare delivery system in the event of a disaster, including but not limited to, an earthquake or pandemic.

The bill passed the Assembly Health Committee on August 5, 2020, 12-0 and has been referred to the Assembly Appropriations Committee for hearing.

**REPORTS/POSSIBLE ACTION**  
Communication Only





June 28, 2020

Fallbrook Regional Health District  
Attn: Rachel Mason  
Executive Director  
138 South Brandon Road  
Fallbrook, CA 92028

Dear Ms. Mason,

Once again you and Pam have come to the aid of the Angel Society with an additional donation of face shields plus masks and a thermometer. These items, especially the thermometer, lend an added level of safety and peace of mind to our customers and volunteers. Where would our community be without your awesome and community minded organization?

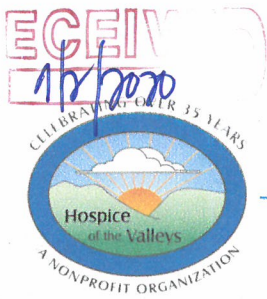
While our organization does provide much needed funds to many other non-profits, we are overwhelmed to see the amounts provided by FRHD. The community would suffer greatly without your efforts.

Sincerely,

Nancy Knox  
Corresponding Secretary

The Angel Society of Fallbrook is a California 501 (c) (3) non profit corporation.

Tax ID number: 95-3258567



Ph: (951) 200-7800

25240 Hancock Avenue, Suite 120 • Murrieta, CA 92562-5991 Fax: (951) 973-7760

Hospice of the Valleys

July 1, 2020

Dearest Fallbrook Regional Health District Board of Directors,

On behalf of all of us at Hospice of the Valleys, I would like to thank you for your generous grant of \$23,253.32. We are incredibly honored and grateful for this opportunity to expand our services in the Fallbrook area!

Your giving spirit means so much to us and reflects our joint belief that nobody should die alone or in pain, and that everyone has the right to be surrounded by love as they complete their life. Because of you, we are able to pay for services and provisions that are not covered by insurance, such as medication delivery, incontinence supplies, and durable medical equipment; as well as for the first time, offer our bereavement and caregiver support groups for the residents of Fallbrook, De Luz, Rainbow, and Bonsall. Your generosity allows us to continue helping people in this community who need compassionate and loving care.

Your grant will truly make a difference in the lives of our patients, their families, and the Fallbrook community. We appreciate your kindness.

With gratitude,

Leslee Cochrane, M.D.  
Executive Medical Director  
Hospice of the Valleys  
25240 Hancock Ave. Suite 120  
Murrieta, CA 92562  
Tax ID # 95-3846314

## **DISCUSSION/POSSIBLE ACTION**

## **DISCUSSION/POSSIBLE ACTION**

G1.

Consideration of Biennial Review  
and Readoption of Conflict of Interest Code

LAW OFFICES  
**JEFFREY G. SCOTT**

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SAN DIEGO, CA 92127

\_\_\_\_\_  
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FAX (858) 675-9897

JEFFREY G. SCOTT

*Of Counsel*  
JAMES R. DODSON

Date: August 6, 2020

To: Board of Directors – Fallbrook Regional Health District  
Rachel Mason, Executive Director

From: Jeffrey G. Scott, General Counsel

Re: **Biennial Conflict of Interest Code Update 2020**

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State law and FPPC regulations require that in every even number year the District's Conflict of Interest Code needs to be reviewed and updated as necessary. The District adheres to the State model Conflict of Interest Code as provided in Title 2 of the California Code of Regulations.

This year's code has been reviewed by the undersigned and attached in redline and clean versions are the changes from the 2018 code. The main change is that the gift ceiling amount has increase from \$470 to \$500. Approval of the Board to the updated code is requested.

**CONFLICT OF INTEREST CODE  
OF  
FALLBROOK REGIONAL HEALTH DISTRICT**

1. Standard Code of FPPC

The Political Reform Act of 1974 (Gov. Code, § 81000 et seq.) requires each state and local government agency to adopt and promulgate a conflict of interest code. Fallbrook Regional Health District has adopted such a code that should be revised and updated. The Fair Political Practices Commission (FPPC) has adopted a regulation (2 Cal. Code of Regs., § 18730), which contains the terms of a standard conflict of interest code that can be incorporated by reference as a district's code. After public notice and hearing, ~~the standard code~~~~the regulation~~ may be amended by the FPPC to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. The regulation and the attached Appendix, designating positions and establishing disclosure categories, shall constitute the conflict of interest code of Fallbrook Regional Health District.

2. Adoption of Standard Code of FPPC

The terms of Title 2, California Code of Regulations, section 18730 and any future amendments to it duly adopted by the FPPC are hereby incorporated by reference. A copy of Section 18730 currently in effect (June, 201~~86~~) is appended to this Code for reference purposes. This regulation and the Appendix attached hereto designating officials and employees and establishing disclosure categories shall constitute the Conflict of Interest Code of the Fallbrook Regional Health District. This Conflict of Interest Code shall take effect when approved by the Fallbrook Regional Health District Board of Directors and San Diego County Board of Supervisors and shall thereupon supersede all prior codes adopted by the Fallbrook Regional Health District.

3. Filing of Statements of Economic Interests

Pursuant to the standard conflict of interest code, the members of the Board of Directors and the designated employees set forth in the appendix shall file statements of economic interests with the Secretary of the Fallbrook Regional Health District which shall make the statements available for public inspection and reproduction (Government Code Section 81008). All original statements will be retained at the District office. ~~Upon receipt of the statements of the members of the Board of Directors, the District Administrator shall make and retain copies and forward the originals of these statements to the Clerk of the San Diego County Board of Supervisors. Statements for all other designated employees shall be retained by the Fallbrook Regional Health District.~~

## APPENDIX A

### General Provisions

4. Designated employees listed in Column 1 must disclose investments in business entities and source of income which manufacture, distribute, sell or supply the goods or services listed in Column II. ~~Active Current~~ Board Members are not listed as they are mandatory reporters under Government Code Section 87200, as they manage public investments.

5. Investments in any business entity or sources of income which are entities or persons engaged in the following health care facilities, services, equipment, instruments, materials, supplies or businesses listed in the categories.

I. <u>Designated Employees</u>	II <u>Disclosure Categories</u>
Candidates Running for the Office of Board of Directors	ALL
General Counsel	ALL
Chief Executive Officer	ALL
<del>Bookkeeper</del>	<del>ALL</del>
Consultants	*

\*Consultants shall disclose all sources of income, interests in real property and investments, and business positions in business entities.

The General Counsel of the District may determine in writing that a particular consultant, although a “designated position,” is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description of the consultant’s duties and, based upon that description, a statement of the extent of disclosure requirements. Such determination shall be a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

## **CATEGORIES**

1. Real property
2. Medical laboratories
3. Ambulance
4. Insurance
5. Financial audit
6. Maintenance or janitorial
7. Collection agencies
8. Temporary health agencies or services
9. Healthcare organizations



**Regulations of the Fair Political Practices Commission, (Model Code)  
Title 2, Division 6, California Code of Regulations**

**§ 18730 Provisions of Conflict of Interest Codes**

a) Incorporation by reference of the terms of this regulation along with the designation of employees and the formulation of disclosure categories in the Appendix referred to below constitute the adoption and promulgation of a conflict of interest code within the meaning of Section 87300 or the amendment of a conflict of interest code within the meaning of Section 87306 if the terms of this regulation are substituted for terms of a conflict of interest code already in effect. A code so amended or adopted and promulgated requires the reporting of reportable items in a manner substantially equivalent to the requirements of article 2 of chapter 7 of the Political Reform Act, Sections 81000, et seq. The requirements of a conflict of interest code are in addition to other requirements of the Political Reform Act, such as the general prohibition against conflicts of interest contained in Section 87100, and to other state or local laws pertaining to conflicts of interest.

b) The terms of a conflict of interest code amended or adopted and promulgated pursuant to this regulation are as follows:

(1) Section 1. Definitions.

The definitions contained in the Political Reform Act of 1974 (Act), regulations of the Fair Political Practices Commission (Regulations 18110, et seq.), and any amendments to the Act or regulations, are incorporated by reference into this conflict of interest code.

(2) Section 2. Designated Employees.

The persons holding positions listed in the Appendix are designated employees. It has been determined that these persons make or participate in the making of decisions which may foreseeably have a material effect on economic interests.

(3) Section 3. Disclosure Categories.

This code does not establish any disclosure obligation for those designated employees who are also specified in Section 87200 if they are designated in this code in that same capacity or if the geographical jurisdiction of this agency is the same as or is wholly included within the jurisdiction in which those persons must report

their economic interests pursuant to article 2 of chapter 7 of the Political Reform Act, Sections 87200, et seq.

In addition, this code does not establish any disclosure obligation for any designated employees who are designated in a conflict of interest code for another agency, if all of the following apply:

(A) The geographical jurisdiction of this agency is the same as or is wholly included within the jurisdiction of the other agency;

(B) The disclosure assigned in the code of the other agency is the same as that required under article 2 of chapter 7 of the Political Reform Act, Section 87200; and

(C) The filing officer is the same for both agencies.<sup>(1)</sup>

Such persons are covered by this code for disqualification purposes only. With respect to all other designated employees, the disclosure categories set forth in the Appendix specify which kinds of economic interests are reportable. Such a designated employee shall disclose in his or her statement of economic interests those economic interests he or she has which are of the kind described in the disclosure categories to which he or she is assigned in the Appendix. It has been determined that the economic interests set forth in a designated employee's disclosure categories are the kinds of economic interests which he or she foreseeably can affect materially through the conduct of his or her office.

(4) Section 4. Statements of Economic Interests: Place of Filing.

The code reviewing body shall instruct all designated employees within its code to file statements of economic interests with the agency or with the code reviewing body, as provided by the code reviewing body in the agency's conflict of interest code.<sup>(2)</sup>

(5) Section 5. Statements of Economic Interests: Time of Filing.

(A) Initial Statements. All designated employees employed by the agency on the effective date of this code, as originally adopted, promulgated and approved by the code reviewing body, shall file statements within 30 days after the effective date of this code. Thereafter, each person already in a position when it is designated by an amendment to this code shall file an initial statement within 30 days after the effective date of the amendment.

(B) Assuming Office Statements. All persons assuming designated positions after the effective date of this code shall file statements within 30 days after assuming the designated positions, or if subject to State Senate confirmation, 30 days after being nominated or appointed.

(C) Annual Statements. All designated employees shall file statements no later than April 1. If a person reports for military service as defined in the Servicemember's Civil Relief Act, the deadline for the annual statement of economic interests is 30 days following his or her return to office, provided the person, or someone authorized to represent the person's interests, notifies the filing officer in writing prior to the applicable filing deadline that he or she is subject to that federal statute and is unable to meet the applicable deadline, and provides the filing officer verification of his or her military status.

(D) Leaving Office Statements. All persons who leave designated positions shall file statements within 30 days after leaving office.

(5.5) Section 5.5. Statements for Persons Who Resign Prior to Assuming Office.

Any person who resigns within 12 months of initial appointment, or within 30 days of the date of notice provided by the filing officer to file an assuming office statement, is not deemed to have assumed office or left office, provided he or she did not make or participate in the making of, or use his or her position to influence any decision and did not receive or become entitled to receive any form of payment as a result of his or her appointment. Such persons shall not file either an assuming or leaving office statement.

(A) Any person who resigns a position within 30 days of the date of a notice from the filing officer shall do both of the following:

- (1) File a written resignation with the appointing power; and
- (2) File a written statement with the filing officer declaring under penalty of perjury that during the period between appointment and resignation he or she did not make, participate in the making, or use the position to influence any decision of the agency or receive, or become entitled to receive, any form of payment by virtue of being appointed to the position.

(6) Section 6. Contents of and Period Covered by Statements of Economic Interests.

(A) Contents of Initial Statements. Initial statements shall disclose any reportable investments, interests in real property and business positions held on the effective date of the code and income received during the 12 months prior to the effective date of the code.

(B) Contents of Assuming Office Statements. Assuming office statements shall disclose any reportable investments, interests in real property and business positions held on the date of assuming office or, if subject to State Senate confirmation or appointment, on the date of nomination, and income received during the 12 months prior to the date of assuming office or the date of being appointed or nominated, respectively.

(C) Contents of Annual Statements. Annual statements shall disclose any reportable investments, interests in real property, income and business positions held or received during the previous calendar year provided, however, that the period covered by an employee's first annual statement shall begin on the effective date of the code or the date of assuming office whichever is later, or for a board or commission member subject to Section 87302.6, the day after the closing date of the most recent statement filed by the member pursuant to Regulation 18754.

(D) Contents of Leaving Office Statements. Leaving office statements shall disclose reportable investments, interests in real property, income and business positions held or received during the period between the closing date of the last statement filed and the date of leaving office.

(7) Section 7. Manner of Reporting.

Statements of economic interests shall be made on forms prescribed by the Fair Political Practices Commission and supplied by the agency, and shall contain the following information:

(A) Investment and Real Property Disclosure. When an investment or an interest in real property<sup>(3)</sup> is required to be reported,<sup>(4)</sup> the statement shall contain the following:

- (1) A statement of the nature of the investment or interest;
- (2) The name of the business entity in which each investment is held, and a general description of the business activity in which the business entity is engaged;
- (3) The address or other precise location of the real property;
- (4) A statement whether the fair market value of the investment or interest in real property equals or exceeds \$2,000, exceeds \$10,000, exceeds \$100,000, or exceeds \$1,000,000.

(B) Personal Income Disclosure. When personal income is required to be reported,<sup>(5)</sup> the statement shall contain:

- (1) The name and address of each source of income aggregating \$ 500 or more in value, or \$ 50 or more in value if the income was a gift, and a general description of the business activity, if any, of each source;
- (2) A statement whether the aggregate value of income from each source, or in the case of a loan, the highest amount owed to each source, was \$ 1,000 or less, greater than \$ 1,000, greater than \$ 10,000, or greater than \$ 100,000;
- (3) A description of the consideration, if any, for which the income was received;
- (4) In the case of a gift, the name, address and business activity of the donor and any intermediary through which the gift was made; a description of the gift; the amount or value of the gift; and the date on which the gift was received;
- (5) In the case of a loan, the annual interest rate and the security, if any, given for the loan and the term of the loan.

(C) Business Entity Income Disclosure. When income of a business entity, including income of a sole proprietorship, is required to be reported,<sup>(6)</sup> the statement shall contain:

- (1) The name, address, and a general description of the business activity of the business entity;
- (2) The name of every person from whom the business entity received payments if the filer's pro rata share of gross receipts from such person was equal to or greater than \$10,000.

(D) Business Position Disclosure. When business positions are required to be reported, a designated employee shall list the name and address of each business entity in which he or she is a director, officer, partner, trustee, employee, or in which he or she holds any position of management, a description of the business activity in which the business entity is engaged, and the designated employee's position with the business entity.

(E) Acquisition or Disposal During Reporting Period. In the case of an annual or leaving office statement, if an investment or an interest in real property was partially or wholly acquired or disposed of during the period covered by the statement, the statement shall contain the date of acquisition or disposal.

(8) Section 8. Prohibition on Receipt of Honoraria.

(A) No member of a state board or commission, and no designated employee of a state or local government agency, shall accept any honorarium from any source, if the member or employee would be required to report the receipt of income or gifts from that source on his or her statement of economic interests.

(B) This section shall not apply to any part-time member of the governing board of any public institution of higher education, unless the member is also an elected official.

(C) Subdivisions (a), (b), and (c) of Section 89501 shall apply to the prohibitions in this section.

(D) This section shall not limit or prohibit payments, advances, or reimbursements for travel and related lodging and subsistence authorized by Section 89506.

(8.1) Section 8.1. Prohibition on Receipt of Gifts in Excess of ~~\$500470~~.

(A) No member of a state board or commission, and no designated employee of a state or local government agency, shall accept gifts with a total value of more than ~~\$500470~~ in a calendar year from any single source, if the member or employee would be required to report the receipt of income or gifts from that source on his or her statement of economic interests.

(B) This section shall not apply to any part-time member of the governing board of any public institution of higher education, unless the member is also an elected official.

(C) Subdivisions (e), (f), and (g) of Section 89503 shall apply to the prohibitions in this section.

(8.2) Section 8.2. Loans to Public Officials.

(A) No elected officer of a state or local government agency shall, from the date of his or her election to office through the date that he or she

vacates office, receive a personal loan from any officer, employee, member, or consultant of the state or local government agency in which the elected officer holds office or over which the elected officer's agency has direction and control.

(B) No public official who is exempt from the state civil service system pursuant to subdivisions (c), (d), (e), (f), and (g) of Section 4 of Article VII of the Constitution shall, while he or she holds office, receive a personal loan from any officer, employee, member, or consultant of the state or local government agency in which the public official holds office or over which the public official's agency has direction and control. This subdivision shall not apply to loans made to a public official whose duties are solely secretarial, clerical, or manual.

(C) No elected officer of a state or local government agency shall, from the date of his or her election to office through the date that he or she vacates office, receive a personal loan from any person who has a contract with the state or local government agency to which that elected officer has been elected or over which that elected officer's agency has direction and control. This subdivision shall not apply to loans made by banks or other financial institutions or to any indebtedness created as part of a retail installment or credit card transaction, if the loan is made or the indebtedness created in the lender's regular course of business on terms available to members of the public without regard to the elected officer's official status.

(D) No public official who is exempt from the state civil service system pursuant to subdivisions (c), (d), (e), (f), and (g) of Section 4 of Article VII of the Constitution shall, while he or she holds office, receive a personal loan from any person who has a contract with the state or local government agency to which that elected officer has been elected or over which that elected officer's agency has direction and control. This subdivision shall not apply to loans made by banks or other financial institutions or to any indebtedness created as part of a retail installment or credit card transaction, if the loan is made or the indebtedness created in the lender's regular course of business on terms available to members of the public without regard to the elected officer's official status. This subdivision shall not apply to loans made to a public official whose duties are solely secretarial, clerical, or manual.

(E) This section shall not apply to the following:

(1) Loans made to the campaign committee of an elected officer or candidate for elective office.

(2) Loans made by a public official's spouse, child, parent, grandparent, grandchild, brother, sister, parent-in-law, brother-in-law, sister-in-law, nephew, niece, aunt, uncle, or first cousin, or the spouse of any such persons, provided that the person making the loan is not acting as an agent or intermediary for any person not otherwise exempted under this section.

(3) Loans from a person which, in the aggregate, do not exceed \$500 at any given time.

(4) Loans made, or offered in writing, before January 1, 1998.

(8.3) Section 8.3. Loan Terms.

(A) Except as set forth in subdivision (B), no elected officer of a state or local government agency shall, from the date of his or her election to office through the date he or she vacates office, receive a personal loan of \$500 or more, except when the loan is in writing and clearly states the terms of the loan, including the parties to the loan agreement, date of the loan, amount of the loan, term of the loan, date or dates when payments shall be due on the loan and the amount of the payments, and the rate of interest paid on the loan.

(B) This section shall not apply to the following types of loans:

(1) Loans made to the campaign committee of the elected officer.

(2) Loans made to the elected officer by his or her spouse, child, parent, grandparent, grandchild, brother, sister, parent-in-law, brother-in-law, sister-in-law, nephew, niece, aunt, uncle, or first cousin, or the spouse of any such person, provided that the person making the loan is not acting as an agent or intermediary for any person not otherwise exempted under this section.

(3) Loans made, or offered in writing, before January 1, 1998.

(C) Nothing in this section shall exempt any person from any other provision of Title 9 of the Government Code.

(8.4) Section 8.4. Personal Loans.

(A) Except as set forth in subdivision (B), a personal loan received by any designated employee shall become a gift to the designated employee for the purposes of this section in the following circumstances:

(1) If the loan has a defined date or dates for repayment, when the statute of limitations for filing an action for default has expired.



- (2) If the loan has no defined date or dates for repayment, when one year has elapsed from the later of the following:
  - a. The date the loan was made.
  - b. The date the last payment of \$100 or more was made on the loan.
  - c. The date upon which the debtor has made payments on the loan aggregating to less than \$250 during the previous 12 months.

(B) This section shall not apply to the following types of loans:

(1) A loan made to the campaign committee of an elected officer or a candidate for elective office.

(2) A loan that would otherwise not be a gift as defined in this title.

(3) A loan that would otherwise be a gift as set forth under subdivision (A), but on which the creditor has taken reasonable action to collect the balance due.

(4) A loan that would otherwise be a gift as set forth under subdivision (A), but on which the creditor, based on reasonable business considerations, has not undertaken collection action. Except in a criminal action, a creditor who claims that a loan is not a gift on the basis of this paragraph has the burden of proving that the decision for not taking collection action was based on reasonable business considerations.

(5) A loan made to a debtor who has filed for bankruptcy and the loan is ultimately discharged in bankruptcy.

(C) Nothing in this section shall exempt any person from any other provisions of Title 9 of the Government Code.

(9) Section 9. Disqualification.

No designated employee shall make, participate in making, or in any way attempt to use his or her official position to influence the making of any governmental decision which he or she knows or has reason to know will have a reasonably foreseeable material financial effect, distinguishable from its effect on the public generally, on the official or a member of his or her immediate family or on:

(A) Any business entity in which the designated employee has a direct or indirect investment worth \$2,000 or more;

(B) Any real property in which the designated employee has a direct or indirect interest worth \$2,000 or more;

(C) Any source of income, other than gifts and other than loans by a commercial lending institution in the regular course of business on terms available to the public without regard to official status, aggregating \$500 or more

in value provided to, received by or promised to the designated employee within 12 months prior to the time when the decision is made;

(D) Any business entity in which the designated employee is a director, officer, partner, trustee, employee, or holds any position of management; or

(E) Any donor of, or any intermediary or agent for a donor of, a gift or gifts aggregating \$~~500-470~~ or more provided to, received by, or promised to the designated employee within 12 months prior to the time when the decision is made.

(9.3) Section 9.3. Legally Required Participation.

No designated employee shall be prevented from making or participating in the making of any decision to the extent his or her participation is legally required for the decision to be made. The fact that the vote of a designated employee who is on a voting body is needed to break a tie does not make his or her participation legally required for purposes of this section.

(9.5) Section 9.5. Disqualification of State Officers and Employees.

In addition to the general disqualification provisions of section 9, no state administrative official shall make, participate in making, or use his or her official position to influence any governmental decision directly relating to any contract where the state administrative official knows or has reason to know that any party to the contract is a person with whom the state administrative official, or any member of his or her immediate family has, within 12 months prior to the time when the official action is to be taken:

(A) Engaged in a business transaction or transactions on terms not available to members of the public, regarding any investment or interest in real property; or

(B) Engaged in a business transaction or transactions on terms not available to members of the public regarding the rendering of goods or services totaling in value \$1,000 or more.

(10) Section 10. Disclosure of Disqualifying Interest.

When a designated employee determines that he or she should not make a governmental decision because he or she has a disqualifying interest in it, the determination not to act may be accompanied by disclosure of the disqualifying interest.

(11) Section 11. Assistance of the Commission and Counsel.

Any designated employee who is unsure of his or her duties under this code may request assistance from the Fair Political Practices Commission pursuant to Section 83114 and Regulations 18329 and 18329.5 or from the attorney for his or her agency, provided that nothing in this section requires the attorney for the agency to issue any formal or informal opinion.

(12) Section 12. Violations.

This code has the force and effect of law. Designated employees violating any provision of this code are subject to the administrative, criminal and civil sanctions provided in the Political Reform Act, Sections 81000-91014. In addition, a decision in relation to which a violation of the disqualification provisions of this code or of Section 87100 or 87450 has occurred may be set aside as void pursuant to Section 91003.

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**ENDNOTES:**

<sup>(1)</sup> Designated employees who are required to file statements of economic interests under any other agency's conflict of interest code, or under article 2 for a different jurisdiction, may expand their statement of economic interests to cover reportable interests in both jurisdictions, and file copies of this expanded statement with both entities in lieu of filing separate and distinct statements, provided that each copy of such expanded statement filed in place of an original is signed and verified by the designated employee as if it were an original. See Section 81004.

<sup>(2)</sup> See Section 81010 and Regulation 18115 for the duties of filing officers and persons in agencies who make and retain copies of statements and forward the originals to the filing officer.

<sup>(3)</sup> For the purpose of disclosure only (not disqualification), an interest in real property does not include the principal residence of the filer.

<sup>(4)</sup> Investments and interests in real property which have a fair market value of less than \$2,000 are not investments and interests in real property within the meaning of the Political Reform Act. However, investments or interests in real property of an individual include those held by the individual's spouse and dependent children as well as a pro rata share of any investment or interest in real property of any business entity or trust in which the individual, spouse and dependent children own, in the aggregate, a direct, indirect or beneficial interest of 10 percent or greater.

<sup>(5)</sup> A designated employee's income includes his or her community property interest in the income of his or her spouse but does not include salary or reimbursement for expenses received from a state, local or federal government agency.

<sup>(6)</sup> Income of a business entity is reportable if the direct, indirect or beneficial interest of the filer and the filer's spouse in the business entity aggregates a 10 percent or greater interest. In addition, the disclosure of persons who are clients or customers of a business entity is required only if the clients or customers are within one of the disclosure categories of the filer.

## **DISCUSSION/POSSIBLE ACTION**

G2.

Consideration of Use of FRHD Financial Resources, including projected costs of East Mission Road planning process, investment of the Urgent Care building proceeds and source of funds for construction of East Mission property

1. District resources available for allocation:

Source	Projected Amount	Notes
Property Tax Revenue	\$2 million per year	Ongoing
LAIF Account	\$1,296,73	Interest generation/finite resource
CalTRUST	\$7,171,728	Interest generation/finite resource
Urgent Care Building Sale	\$650,000	Finite resource

2. Categories of expenditures

Category	2020-21 Allocation	Notes
Health District Operational Costs (salaries, et.al.)	\$611,000	Increase for receptionist services was added after the adoption of the budget.
Health and Wellness Center Planning, Construction and Furnishings		
Health and Wellness Center Operational Costs (salaries, custodial, landscaping, et.al.)		
Community Investment Fund		
FRHD funded programs/services		
Community Contract Partners	\$ 1,239,509	
NCFD JPA	\$ 177,500	
Urgent Care	\$ 96,000	
Multiyear annual and deferred facility maintenance/repair/asset improvement plan		
Reserve for economic uncertainties		

3. Assumptions:

- a. Property tax revenue could be affected by the COVID 19 disruption. Budget reflects a 2.5% reduction for 2021-22 budget planning.
- b. LAIF and CalTrust will take a hit in 2020-21 and 2021-22. Amount TBD.
- c. Funding for the operational costs of the East Mission Property and program delivery will impact the balance of the District investment accounts assuming the District chooses to continue funding community contract partners, NCFPD JPA's and Urgent Care services.
- d. Consideration will be given to revenue stream opportunities in the planning of the East Mission property.
- e. Employee compensation will continue to increase due to annual COLA salary increases and added positions in response to staffing the East Mission property.
- f. The principle in the investment funds will dwindle with the planning, construction and furnishing costs of the East Mission property. The district will have to make some choices about the remaining principle and the ongoing tax revenue to set levels of funding in a reasonable/proportional manner for community partners, JPA's, Urgent Care services, and no-charge offerings at the East Mission facility.

4. Questions that need answering before a strategic, multi-year budget can be developed:

Question	Where it should be pondered and recommendation forwarded to the Board	Projected Board meeting for recommendation
What is the projected cost of East Mission Road planning process?	Board	July 2020
Should the proceeds of the Urgent Care building purchase remain liquid in an interest earning account such as a CD to fund near term East Mission Road property development processes or placed in an investment fund?	Finance	July 2020
Should LAIF or CalTRUST be the source of liquid equity to fund the construction of the East Mission property?	Finance	August 2020

<b>Question</b>	<b>Where it should be pondered and recommendation forwarded to the Board</b>	<b>Projected Board meeting for recommendation</b>
What level of funding should be set aside for a multiyear annual and deferred facility maintenance/ repair/asset improvement plan?	Facilities	October 2020
What is the appropriate level for a reserve for economic uncertainties?	Strategic Planning Finance	December 2020
What is the projected cost of construction and furnishing the East Mission Road property?	Facilities Strategic Planning	January 2021
What level of on-going funding should be allocated to community contract partners?	Strategic planning	January 2021
What are the projected operational costs of the East Mission project?	Strategic Planning Finance Facilities	January 2021
What are the projected costs of program offerings at the East Mission facility?	Strategic Planning Finance	January 2021
Other?		