

Fallbrook Regional HEALTH DISTRICT

138 S. Brandon St. • Fallbrook CA 92028 • 760-731-9187

BOARD OF DIRECTORS REGULAR BOARD MEETING

WEDNESDAY
APRIL 8, 2020

6:00 PM

AT

**VIRTUAL MEETING LOCATIONS:
WEBINAR & TELECONFERENCE**



**AGENDA
REGULAR BOARD MEETING
Wednesday, April 8, 2020, 6:00 p.m.**

In accordance with the current State of Emergency and the Governor’s Executive Order N-25-20, of March 12, 2020 and N-33-20 of March 19, 2020, teleconferencing will be used for this meeting. Board members, staff and members of the public will be able to participate by webinar by using the following link: <https://zoom.us/j/153694996> Participants will need to download the Zoom app on their mobile device. Members of the public will also be able to participate by telephone using the following dial in information: Dial in #: (310) 372-7549 Passcode 660448.

A. CALL MEETING TO ORDER / ROLL CALL / ESTABLISH A QUORUM / PLEDGE OF ALLEGIANCE

B. ADDITIONS TO AGENDA

Pursuant to the Brown Act, additions to the Agenda as posted are exceptional, and expressly limited to three specific situations, as set forth in Government Code 54954.2(b): (1) an “emergency” as determined by majority vote of the board; (2) a 2/3 vote of the board finding that an item requires immediate action – and the need for this action arose in time after the agenda was posted or (3) the item was continued from an earlier meeting (no more than 5 days earlier), at which time the item was validly posted on the agenda of the earlier meeting.

C. PUBLIC COMMENTS

Opportunity for board members and citizens to speak on items of interest within subject matter jurisdiction of the District. Please note that, for comments made on items not appearing on the current agenda, the Board may take no action as to the comment at the current meeting (Gov’t Code 54954.3[a]), and the Board is allowed only a brief response to the speaker’s comment. For the record, please state your name. “Request to speak” cards should be filled out in advance and presented to the Board Chair or the recording secretary. The Board has a policy limiting any speaker to not more than five minutes

D. PRESENTATION REPORT

D1. Community Health Contract Recipient Presentation Report– Michelle’s Place, Cancer Resource Center.....	2
--	---

E. CONSENT ITEMS

E1. Approval of January 2020 Financial Statements	4
E2. Minutes of February 5, 2020 Finance Committee Meeting	23
E3. Minutes of February 10, 2020 Strategic Planning Committee Meeting	26
E4. Minutes of February 12, 2020 Regular Board Meeting	28
E5. Minutes of February 21, 2020 Facilities Committee Meeting	34
E6. Minutes of February 22, 2020 Board Special Meeting/Workshop	37
E7. Minutes of March 2, 2020 Strategic Planning Committee Meeting	41
E8. Minutes of March 4, 2020 Finance Committee Meeting	43
E9. Approval of February 2020 Financial Statements.....	45
E10. Minutes of March 18, 2020 Strategic Planning Committee Meeting	73
E11. Minutes of March 20, 2020 Facilities Committee Meeting	76
E12. Minutes of March 27, 2020 Gov’t and Public Engagement Committee Meeting	79

F. REPORTS

F1. Finance Committee – Directors Jeffries and Mroz	
F2. Gov’t and Public Engagement Committee – Directors Schwartz-Frates and Mroz	83
F3. Facilities Committee – Directors Leach and Mroz	
F4. Strategic Planning Committee – Directors Salmon and Jeffries	
F5. Executive Director – Rachel Mason	89
F6. General Counsel – Jeffrey Scott	91

G. DISCUSSION ITEMS

- G1. Consideration of CHC Grant Budget FY 2020-2021
Recommendation from the Strategic Planning Committee and the Finance Committee:
That the board consider approving a baseline budget amount of \$1,193,243 in the CHC Grant Budget FY 2020-2021.
- G2. Consideration of \$5,000 to support the Village News for a community-wide special edition relating to COVID-19 updates.

H. ACTION ITEMS

- H1. Consideration of Additional Financial Support to the MedPlus Urgent Care Clinic during the State of Emergency
- H2. Consideration of FRHD coordination of support to essential nonprofit service partners to assist with COVID-19 efforts

II. BOARD MEMBER COMMENTS & ITEMS FOR SUBSEQUENT MEETINGS

- I1. Other Director/Staff discussion items
- I1a. Item(s) for future board agendas
- I1b. Announcements of upcoming events:
- **POSTPONED Public Health Champion Awards – April 10**, County Administrative Center, Rm. 310, 1600 Pacific Highway, San Diego
 - **POSTPONED Community Collaborative for Health & Wellness Committee (CCH&W) meeting – 3rd Wednesday, April 15**, 10:30am-noon
 - **Strategic Planning Committee meeting – April 15**, 1:00pm, Virtual Meeting
 - **Facilities Committee meeting – April 17**, 10:30am, Virtual Meeting
 - **Finance Committee meeting – 1st Wednesday, May 6**, 4:30pm, Virtual Meeting
 - **POSTPONED Woman of Wellness – 1st Thursday, May 7**, 6:00 – 7:30pm,
 - **Memorial Day, May 25 – District Holiday**
- I2. **Next Regular Board meeting – 2nd Wednesday, May 13**, 6:00pm, Virtual Meeting

L. ADJOURNMENT

NOTE: I certify that on Friday, April 3, 2020 I posted a copy of the foregoing agenda and reposted on Monday, April 6, 2020 a revised version with G2 added, near the regular meeting place of the Board of Directors of Fallbrook Regional Health District, said time being at least 72 hours in advance of the meeting. The American with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of District business. If you need assistance to participate in this meeting, please contact the District office 24 hours prior to the meeting at 760-731-9187.

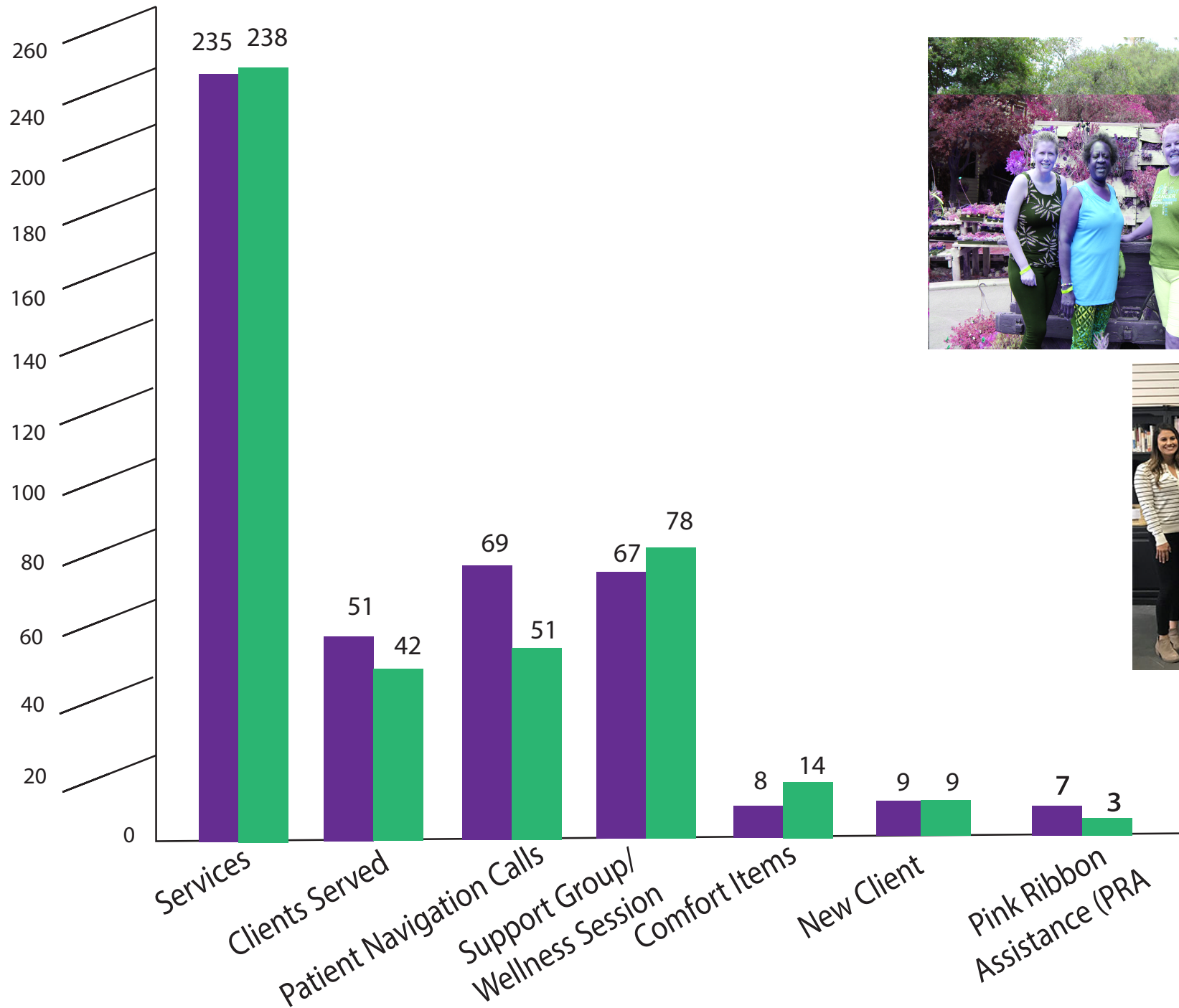


Board Secretary/Clerk

PRESENTATION

Michelle's Place Services

Fallbrook, Bonsall, & Rainbow



■ JULY 2019- MARCH 2020

■ JULY 2018- MARCH 2019

CONSENT ITEMS

January 2020
Financial Statements

**FALLBROOK REGIONAL HEALTH DISTRICT
BALANCE SHEET COMPARISON**

Comparison of January 2020 to December 2019

	Jan 31, 20	Dec 31, 19	\$ Change
ASSETS			
Current Assets			
Checking/Savings			
102.3 · Cash in Bank-P.W. Oper. Acct.	752,692	687,204	65,488
102.6 · Cash in Bank -LAIF	1,312,735	1,305,136	7,599
102.9 · CalTRUST Investment Account	7,119,131	7,079,176	39,955
102.91 · Petty Cash	369	440	(71)
Total Checking/Savings	9,184,927	9,071,956	112,971
Other Current Assets			
104 · Prepaid Insurance	11,803	14,001	(2,197)
107 · Tax apportion receivable	46,888	235,935	(189,046)
110 · Reimbursmnt Rec'ble - Comm Inv	(31,327)	(31,327)	
Total Other Current Assets	27,364	218,608	(191,244)
Total Current Assets	9,212,291	9,290,564	(78,273)
Fixed Assets			
121 · Equipment	65,649	65,649	
121.2 · Equipment Depreciation	(42,494)	(41,403)	(1,091)
122.0 · Assets			
122.01 · E. Alvarado Street	137,054	137,054	
122.012 · E. Alvarado Street Improvements	84,523	14,798	69,725
122.013 · E Alvarado St Land	154,186	154,186	
122.02 · S. Brandon Road	161,578	161,578	
122.022 · S. Brandon Road Improvements	75,849	39,571	36,278
122.023 · Brandon Road Land	129,662	129,662	
122.03 · E. Mission Road	1,440,790	1,440,790	
122.032 · E. Mission Road Improvements	60,921	43,057	17,863
122.033 · E Mission Rd Land	360,629	360,629	
122.039 · Accum Depr - E. Mission Improv.	(2,204)	(2,034)	(170)
122.07 · Accum Depr - ALL BUILDINGS	(43,097)	(43,047)	(50)
Total 122.0 · Assets	2,559,891	2,436,245	123,646
Total Fixed Assets	2,583,046	2,460,490	122,556
TOTAL ASSETS	11,795,337	11,751,054	44,283
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
140 · Accounts Payable	39,490	30,480	9,010
Total Accounts Payable	39,490	30,480	9,010
Other Current Liabilities			
204 · Accrued Vacation & Sick Leave	12,874	12,874	
213 · Simple Plan Payable	1,163	550	613
215 · District Wellness Initiatives			
215.23 · Health Fair	610	610	
215.39 · PSA Screening	703	703	
215.43 · Mahjong	1,007	1,007	
215.46 · FHD Promotional Float	100	100	
215.50 · Woman of Wellness (WOW)	(100)	(100)	
Total 215 · District Wellness Initiatives	2,321	2,321	

**FALLBROOK REGIONAL HEALTH DISTRICT
BALANCE SHEET COMPARISON**

Comparison of January 2020 to December 2019

	Jan 31, 20	Dec 31, 19	\$ Change
220 · Refundable Deposit Payable	5,250	5,250	
Total Other Current Liabilities	21,607	20,995	613
Total Current Liabilities	61,097	51,475	9,622
Total Liabilities	61,097	51,475	9,622
Equity			
300 · Unrestricted Operations Fund	2,147,896	1,702,889	445,007
302.2 · Community Investment Fund	9,522,578	9,522,578	
3900 · Retained Earnings		398,645	(398,645)
Net Income	63,765	75,466	(11,701)
Total Equity	11,734,240	11,699,579	34,661
TOTAL LIABILITIES & EQUITY	11,795,337	11,751,054	44,283

FALLBROOK REGIONAL HEALTH DISTRICT
Income Statement
For the Month Ended January 31, 2020 & Fiscal Year to Date

	Jan 20	Jul '19 - J...
Ordinary Income/Expense		
Income		
400. · District		
402 · Property tax revenue	46,888	1,119,504
403 · Interest / Dividends	19,490	103,445
406 · Unearned Inc (Loss) - Cal Trust	28,064	35,000
Total 400. · District	94,443	1,257,949
450. · Properties		
450.02 · Cost of Elder Str Property Sale	(3,007)	(158,225)
Total 450. · Properties	(3,007)	(158,225)
460 · Lease Income		
460.01 · Med+ Urgent Care (formerly A+)	2,800	19,600
460.03 · Rock Rose School	3,500	24,500
Total 460 · Lease Income	6,300	44,100
Total Income	97,735	1,143,824
Gross Profit	97,735	1,143,824
Expense		
500 · Admin. Expenses & Overhead		
500.10 · Salaries	12,346	149,857
500.12 · Payroll Taxes	1,019	14,195
500.14 · W/C Insurance	146	795
500.15 · Employee Health & Welfare	3,181	20,498
500.16 · Board Stipends		12,200
500.17 · Education & Conferences	698	10,976
500.18 · Dues & Subscriptions	483	7,489
500.19 · Insurance - General	2,052	14,361
500.20 · Independent Accounting Services	1,000	7,550
500.21 · Annual Independent Audit		9,200
500.23 · General Counsel	7,193	29,558
500.25 · Office Expense		
01 · Communications	426	2,854
02 · I.T. and Website services	627	4,072
03 · Refreshments	34	34
04 · Office Expenses	674	6,047
05 · LAFCO Admin fees		1,210
06 · Independent Contract Services	4,225	37,417
Total 500.25 · Office Expense	5,986	51,633

FALLBROOK REGIONAL HEALTH DISTRICT
Income Statement
For the Month Ended January 31, 2020 & Fiscal Year to Date

	Jan 20	Jul '19 - J...
500.27 · Depreciation	1,310	7,826
500.29 · Dist Promotions & Publications	200	9,903
500.30 · Simple IRA Expense	306	3,781
500.32 · Consultant Fees	225	4,349
500.33 · Copier Lease	802	5,615
500.36 · Accrued Vacation & Sick Leave		(1,053)
500.40 · Video/AV Equipment		12,070
Total 500 · Admin. Expenses & Overhead	36,945	370,805
550 · Mgmt./Maint. - Alvarado Street		
550.10 · Maintenance Services & Repairs		580
550.22 · Property Manager		300
550.29 · Dist. Promotions & Publications		123
550.32 · Consultant Fees		1,461
Total 550 · Mgmt./Maint. - Alvarado Street		2,464
570 · Mgmt./Maint. - E. Mission Road		
570.02 · Gas & Electric	388	2,338
570.03 · Water	(193)	(1,957)
570.04 · Waste Management		213
570.06 · Landscape - Grounds Environment	1,400	4,900
570.07 · Custodial Services	400	1,200
570.10 · Maintenance Services & Repairs	412	3,644
570.11 · Contractor Expense		330
570.12 · Fire Alarm System		1,186
570.22 · Property Manager	450	3,356
570.25 · Office Expense		
25.01 · Communications		420
25.04 · Office Expenses		72
25.06 · Independent Contract Services		204
Total 570.25 · Office Expense		695
570.32 · Consultant Fees		3,815
Total 570 · Mgmt./Maint. - E. Mission Road	2,856	19,721
590 · Mgmt./Maint. - S. Brandon Road		
590.01 · Property Manager	225	1,556
590.02 · Gas & Electric	749	5,218
590.03 · Water	212	1,557
590.04 · Waste Management		233
590.06 · Landscape - Grounds Environment	800	2,800
590.07 · Custodial Services	720	5,580
590.08 · Elevator	201	1,347
590.09 · Vehicle Expenses		1,536
590.10 · Maintenance Services & Repairs	967	6,922
590.11 · Medical Records Store & Service	1,878	19,873
590.12 · Fire Alarm System		640
Total 590 · Mgmt./Maint. - S. Brandon Road	5,751	47,261

FALLBROOK REGIONAL HEALTH DISTRICT
Income Statement
For the Month Ended January 31, 2020 & Fiscal Year to Date

	Jan 20	Jul '19 - J...
600 · Community Health Contracts		
600.998 · CyberGrants	10,915	10,915
600.02 · Fbk Citizens Crime Prevention		5,650
600.03 · Be Well Therapy, Inc.		11,857
600.04 · Boys & Girls Club		29,240
600.05 · Community Health Systems, Inc.		60,000
600.07 · Fbk Senior Citizens Srvc Club		62,500
600.08 · Fallbrook Smiles Project		45,090
600.11 · Palomar Family Counseling Srvc		33,712
600.17 · Foundation for Senior Care		143,681
600.18 · Fallbrook Food Pantry		65,000
600.33 · REINS Therapeutic Prgm		49,433
600.37 · Trauma Intervention Prgm of SD		5,000
600.46 · Mental Health Systems, Inc.		5,069
600.51 · North County C.E.R.T. Inc.		2,610
600.53 · Jeremiah's Ranch		(3,872)
600.58 · Michelle's Place		16,081
600.60 · D'Vine Path, Inc.		3,820
600.61 · San Diego North County Lions	(1,393)	3,607
600.62 · Neighborhood Healthcare		7,500
Total 600 · Community Health Contracts	9,522	556,891
800 · District Direct Care Services		
800.02 · Med+ Urgent Care	8,000	66,000
800.03 · North County Fire JPA EMSO		17,227
Total 800 · District Direct Care Services	8,000	83,227
Total Expense	63,074	1,080,370
Net Ordinary Income	34,661	63,454
Other Income/Expense		
Other Expense		
900 · Community Invest Fd Reimbursmnt	46,362	(311)
Total Other Expense	46,362	(311)
Net Other Income	(46,362)	311
Net Income	(11,701)	63,765

FALLBROOK REGIONAL HEALTH DISTRICT
Profit & Loss YTD Actual vs Budget

July 2019 through January 2020

	Jul '19 - J...	Budget	\$ Over Bu...	% of Budg...
Ordinary Income/Expense				
Income				
400 · District				
402 · Property tax revenue	1,119,504	1,296,000	(176,496)	86%
403 · Interest / Dividends	103,445	117,500	(14,055)	88%
406 · Unearned Inc (Loss) - Cal Trust	35,000	20,000	15,000	175%
Total 400 · District	1,257,949	1,433,500	(175,551)	88%
450 · Properties				
450.02 · Cost of Elder Str Property Sale	(158,225)	0	(158,225)	100%
Total 450 · Properties	(158,225)	0	(158,225)	100%
460 · Lease Income				
460.01 · Med+ Urgent Care (formerly A+)	19,600	19,600	0	100%
460.03 · Rock Rose School	24,500	21,000	3,500	117%
Total 460 · Lease Income	44,100	40,600	3,500	109%
Total Income	1,143,824	1,474,100	(330,276)	78%
Gross Profit	1,143,824	1,474,100	(330,276)	78%
Expense				
500 · Admin. Expenses & Overhead				
500.10 · Salaries	149,857	149,357	501	100%
500.12 · Payroll Taxes	14,195	12,250	1,945	116%
500.14 · W/C Insurance	795	1,021	(225)	78%
500.15 · Employee Health & Welfare	20,498	18,667	1,832	110%
500.16 · Board Stipends	12,200	17,500	(5,300)	70%
500.17 · Education & Conferences	10,976	7,000	3,976	157%
500.18 · Dues & Subscriptions	7,489	15,450	(7,961)	48%
500.19 · Insurance - General	14,361	14,362	(1)	100%
500.20 · Independent Accounting Services	7,550	4,667	2,883	162%
500.21 · Annual Independent Audit	9,200	9,000	200	102%
500.23 · General Counsel	29,558	29,167	391	101%
500.25 · Office Expense				
01 · Communications	2,854	3,617	(762)	79%
02 · I.T. and Website services	4,072	3,500	572	116%
03 · Refreshments	34	875	(841)	4%
04 · Office Expenses	6,047	7,000	(953)	86%
05 · LAFCO Admin fees	1,210	1,367	(157)	89%
06 · Independent Contract Services	37,417	35,000	2,417	107%
Total 500.25 · Office Expense	51,633	51,359	275	101%
500.27 · Depreciation	7,826	5,717	2,110	137%
500.29 · Dist Promotions & Publications	9,903	7,000	2,903	141%
500.30 · Simple IRA Expense	3,781			
500.32 · Consultant Fees	4,349	8,750	(4,401)	50%
500.33 · Copier Lease	5,615	5,483	132	102%
500.36 · Accrued Vacation & Sick Leave	(1,053)	4,083	(5,136)	(26)%
500.40 · Video/AV Equipment	12,070	10,000	2,070	121%
Total 500 · Admin. Expenses & Overhead	370,805	370,831	(26)	100%

FALLBROOK REGIONAL HEALTH DISTRICT
Profit & Loss YTD Actual vs Budget

July 2019 through January 2020

	Jul '19 - J...	Budget	\$ Over Bu...	% of Budg...
550 · Mgmt./Maint. - Alvarado Street				
550.10 · Maintenance Services & Repairs	580			
550.22 · Property Manager	300			
550.29 · Dist. Promotions & Publications	123			
550.32 · Consultant Fees	1,461			
Total 550 · Mgmt./Maint. - Alvarado Street	2,464			
570 · Mgmt./Maint. - E. Mission Road				
570.02 · Gas & Electric	2,338	4,375	(2,037)	53%
570.03 · Water	(1,957)	1,458	(3,415)	(134)%
570.04 · Waste Management	213	225	(12)	95%
570.06 · Landscape - Grounds Environment	4,900	7,000	(2,100)	70%
570.07 · Custodial Services	1,200	2,730	(1,530)	44%
570.08 · Architect Expense	0	5,000	(5,000)	0%
570.09 · Land Use - Permitting	0	5,000	(5,000)	0%
570.10 · Maintenance Services & Repairs	3,644	8,750	(5,106)	42%
570.11 · Contractor Expense	330	0	330	100%
570.12 · Fire Alarm System	1,186	1,750	(564)	68%
570.22 · Property Manager	3,356			
570.23 · General Counsel	0	35,000	(35,000)	0%
570.25 · Office Expense				
25.01 · Communications	420			
25.02 · I.T. & Website Services	0	875	(875)	0%
25.04 · Office Expenses	72	5,250	(5,178)	1%
25.06 · Independent Contract Services	204	2,917	(2,713)	7%
Total 570.25 · Office Expense	695	9,042	(8,347)	8%
570.29 · Dist. Promotions & Publications	0	7,000	(7,000)	0%
570.32 · Consultant Fees	3,815	17,500	(13,685)	22%
Total 570 · Mgmt./Maint. - E. Mission Road	19,721	104,830	(85,109)	19%
590 · Mgmt./Maint. - S. Brandon Road				
590.01 · Property Manager	1,556	8,750	(7,194)	18%
590.02 · Gas & Electric	5,218	5,833	(615)	89%
590.03 · Water	1,557	1,750	(193)	89%
590.04 · Waste Management	233	225	8	103%
590.06 · Landscape - Grounds Environment	2,800	6,417	(3,617)	44%
590.07 · Custodial Services	5,580	4,667	913	120%
590.08 · Elevator	1,347	1,458	(112)	92%
590.09 · Vehicle Expenses	1,536	600	936	256%
590.10 · Maintenance Services & Repairs	6,922	2,917	4,005	237%
590.11 · Medical Records Store & Service	19,873	12,833	7,040	155%
590.12 · Fire Alarm System	640	583	57	110%
590.13 · Renovations / Improvements				
.13.01 · Architect Expense	0	5,833	(5,833)	0%
Total 590.13 · Renovations / Improvements	0	5,833	(5,833)	0%
Total 590 · Mgmt./Maint. - S. Brandon Road	47,261	51,867	(4,605)	91%

**FALLBROOK REGIONAL HEALTH DISTRICT
Profit & Loss YTD Actual vs Budget**

July 2019 through January 2020

	Jul '19 - J...	Budget	\$ Over Bu...	% of Budg...
600 · Community Health Contracts				
600.998 · CyberGrants	10,915			
600.02 · Fbk Citizens Crime Prevention	5,650	5,650	0	100%
600.03 · Be Well Therapy, Inc.	11,857	11,857	0	100%
600.04 · Boys & Girls Club	29,240	29,240	0	100%
600.05 · Community Health Systems, Inc.	60,000	60,000	0	100%
600.07 · Fbk Senior Citizens Srvc Club	62,500	62,500	0	100%
600.08 · Fallbrook Smiles Project	45,090	45,090	0	100%
600.11 · Palomar Family Counseling Srvc	33,712	33,712	0	100%
600.17 · Foundation for Senior Care	143,681	143,681	0	100%
600.18 · Fallbrook Food Pantry	65,000	65,000	0	100%
600.33 · REINS Therapeutic Prgm	49,433	49,433	0	100%
600.37 · Trauma Intervention Prgm of SD	5,000	5,000	0	100%
600.46 · Mental Health Systems, Inc.	5,069	5,069	0	100%
600.51 · North County C.E.R.T. Inc.	2,610	2,610	0	100%
600.53 · Jeremiah's Ranch	(3,872)	0	(3,872)	100%
600.57 · NC Fire Protection District	0	52,500	(52,500)	0%
600.58 · Michelle's Place	16,081	16,081	0	100%
600.60 · D'Vine Path, Inc.	3,820	3,820	0	100%
600.61 · San Diego North County Lions	3,607	5,000	(1,393)	72%
600.62 · Neighborhood Healthcare	7,500	7,500	0	100%
Total 600 · Community Health Contracts	556,891	603,741	(46,850)	92%
800 · District Direct Care Services				
800.02 · Med+ Urgent Care	66,000	56,000	10,000	118%
800.03 · North County Fire JPA EMSO	17,227	35,556	(18,328)	48%
800.04 · NC Fire JPA Public Comm.	0	13,333	(13,333)	0%
Total 800 · District Direct Care Services	83,227	104,889	(21,662)	79%
Total Expense	1,080,370	1,236,158	(155,788)	87%
Net Ordinary Income	63,454	237,942	(174,487)	27%
Other Income/Expense				
Other Expense				
900 · Community Invest Fd Reimbursmnt	(311)			
Total Other Expense	(311)			
Net Other Income	311			
Net Income	63,765	237,942	(174,176)	27%

FALLBROOK REGIONAL HEALTH DISTRICT
Profit & Loss - Approved Annual Budget Overview
 July 2019 through June 2020

	Jul 19	Aug 19	Sep 19	Oct 19	Nov 19	Dec 19	Jan 20	Feb 20	Mar 20	Apr 20	May 20	Jun 20	TOTAL Jul '19 - Ju...
Ordinary Income/Expense													
Income													
400 · District													
402 · Property tax revenue	26,000	15,000	68,000	152,000	635,000	350,000	50,000	50,000	430,000	200,000	40,000	30,000	2,046,000
403 · Interest / Dividends	17,500	17,500	16,500	16,500	16,500	16,500	16,500	16,500	16,500	16,500	16,500	16,500	200,000
406 · Unearned Inc (Loss) - Cal Trust	2,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	35,000
Total 400 · District	45,500	35,500	87,500	171,500	654,500	369,500	69,500	69,500	449,500	219,500	59,500	49,500	2,281,000
460 · Lease Income													
460.01 · Med+ Urgent Care (formerly A+)	2,800	2,800	2,800	2,800	2,800	2,800	2,800	2,800	2,800	2,800	2,800	2,800	33,600
460.03 · Rock Rose School	3,500	3,500	3,500	3,500	3,500	3,500	0	0	0	0	0	0	21,000
Total 460 · Lease Income	6,300	6,300	6,300	6,300	6,300	6,300	2,800	2,800	2,800	2,800	2,800	2,800	54,600
Total Income	51,800	41,800	93,800	177,800	660,800	375,800	72,300	72,300	452,300	222,300	62,300	52,300	2,335,600
Gross Profit	51,800	41,800	93,800	177,800	660,800	375,800	72,300	72,300	452,300	222,300	62,300	52,300	2,335,600
Expense													
500 · Admin. Expenses & Overhead													
500.10 · Salaries	21,337	21,337	21,337	21,337	21,337	21,337	21,337	21,337	21,337	21,337	21,337	21,337	256,040
500.12 · Payroll Taxes	1,750	1,750	1,750	1,750	1,750	1,750	1,750	1,750	1,750	1,750	1,750	1,750	21,000
500.14 · W/C Insurance	146	146	146	146	146	146	146	146	146	146	146	146	1,750
500.15 · Employee Health & Welfare	2,667	2,667	2,667	2,667	2,667	2,667	2,667	2,667	2,667	2,667	2,667	2,667	32,000
500.16 · Board Stipends	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	30,000
500.17 · Education & Conferences	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	12,000
500.18 · Dues & Subscriptions	8,811	199	100	6,000	110	50	180	100	300	300	300	150	16,600
500.19 · Insurance - General	2,052	2,052	2,052	2,052	2,052	2,052	2,052	2,052	2,052	2,052	2,052	2,052	24,620
500.20 · Independent Accounting Services	667	667	667	667	667	667	667	667	667	667	667	667	8,000
500.21 · Annual Independent Audit	0	9,000	0	0	0	0	0	0	0	0	0	0	9,000
500.23 · General Counsel	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	50,000
500.25 · Office Expense													
01 · Communications	517	517	517	517	517	517	517	517	517	517	517	517	6,200
02 · I.T. and Website services	500	500	500	500	500	500	500	500	500	500	500	500	6,000
03 · Refreshments	125	125	125	125	125	125	125	125	125	125	125	125	1,500
04 · Office Expenses	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	12,000
05 · LAFCO Admin fees	1,367	0	0	0	0	0	0	0	0	0	0	0	1,367
06 · Independent Contract Services	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	60,000
Total 500.25 · Office Expense	8,509	7,142	7,142	7,142	7,142	7,142	7,142	7,142	7,142	7,142	7,142	7,142	87,067
500.27 · Depreciation	817	817	817	817	817	817	817	817	817	817	817	817	9,800
500.29 · Dist Promotions & Publications	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	12,000
500.32 · Consultant Fees	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	15,000
500.33 · Copier Lease	783	783	783	783	783	783	783	783	783	783	783	783	9,400
500.36 · Accrued Vacation & Sick Leave	583	583	583	583	583	583	583	583	583	583	583	583	7,000
500.40 · Video/AV Equipment	0	0	0	10,000	0	0	0	0	0	0	0	0	10,000
Total 500 · Admin. Expenses & Overhead	58,038	57,058	47,959	63,859	47,969	47,909	48,039	47,959	48,159	48,159	48,159	48,009	611,277

FALLBROOK REGIONAL HEALTH DISTRICT
Profit & Loss - Approved Annual Budget Overview
 July 2019 through June 2020

	Jul 19	Aug 19	Sep 19	Oct 19	Nov 19	Dec 19	Jan 20	Feb 20	Mar 20	Apr 20	May 20	Jun 20	TOTAL Jul '19 - Ju...
570 · Mgmt./Maint. - E. Mission Road													
570.02 · Gas & Electric	625	625	625	625	625	625	625	625	625	625	625	625	7,500
570.03 · Water	208	208	208	208	208	208	208	208	208	208	208	208	2,500
570.04 · Waste Management	0	75	0	75	0	75	0	75	0	75	0	75	450
570.06 · Landscape - Grounds Environment	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	12,000
570.07 · Custodial Services	390	390	390	390	390	390	390	390	390	390	390	390	4,680
570.08 · Architect Expense	0	0	0	0	0	5,000	0	4,000	0	4,000	0	0	13,000
570.09 · Land Use - Permitting	0	0	0	0	0	5,000	0	4,000	0	4,000	0	0	13,000
570.10 · Maintenance Services & Repairs	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	15,000
570.12 · Fire Alarm System	250	250	250	250	250	250	250	250	250	250	250	250	3,000
570.23 · General Counsel	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	60,000
570.25 · Office Expense													
25.02 · I.T. & Website Services	125	125	125	125	125	125	125	125	125	125	125	125	1,500
25.04 · Office Expenses	750	750	750	750	750	750	750	750	750	750	750	750	9,000
25.06 · Independent Contract Services	417	417	417	417	417	417	417	417	417	417	417	417	5,000
Total 570.25 · Office Expense	1,292	1,292	1,292	1,292	1,292	1,292	1,292	1,292	1,292	1,292	1,292	1,292	15,500
570.29 · Dist. Promotions & Publications	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	12,000
570.32 · Consultant Fees	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	30,000
Total 570 · Mgmt./Maint. - E. Mission Road	13,515	13,590	13,515	13,590	13,515	23,590	13,515	21,590	13,515	21,590	13,515	13,590	188,630
590 · Mgmt./Maint. - S. Brandon Road													
590.01 · Property Manager	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	15,000
590.02 · Gas & Electric	833	833	833	833	833	833	833	833	833	833	833	833	10,000
590.03 · Water	250	250	250	250	250	250	250	250	250	250	250	250	3,000
590.04 · Waste Management	0	75	0	75	0	75	0	75	0	75	0	75	450
590.06 · Landscape - Grounds Environment	917	917	917	917	917	917	917	917	917	917	917	917	11,000
590.07 · Custodial Services	667	667	667	667	667	667	667	667	667	667	667	667	8,000
590.08 · Elevator	208	208	208	208	208	208	208	208	208	208	208	208	2,500
590.09 · Vehicle Expenses	0	222	0	0	378	0	0	0	0	0	0	0	600
590.10 · Maintenance Services & Repairs	417	417	417	417	417	417	417	417	417	417	417	417	5,000
590.11 · Medical Records Store & Service	1,833	1,833	1,833	1,833	1,833	1,833	1,833	1,833	1,833	1,833	1,833	1,833	22,000
590.12 · Fire Alarm System	83	83	83	83	83	83	83	83	83	83	83	83	1,000
590.13 · Renovations / Improvements													
.13.01. · Architect Expense	833	833	833	833	833	833	833	833	833	833	833	833	10,000
Total 590.13 · Renovations / Improvements	833	833	833	833	833	833	833	833	833	833	833	833	10,000
Total 590 · Mgmt./Maint. - S. Brandon Road	7,292	7,589	7,292	7,367	7,670	7,367	7,292	7,367	7,292	7,367	7,292	7,367	88,550
600 · Community Health Contracts													
600.02 · Fbk Citizens Crime Prevention	2,825	0	0	0	2,825	0	0	2,825	0	0	2,825	0	11,300
600.03 · Be Well Therapy, Inc.	5,929	0	0	0	5,929	0	0	5,929	0	0	5,929	0	23,714
600.04 · Boys & Girls Club	19,240	0	0	0	10,000	0	0	10,000	0	0	10,000	0	49,240
600.05 · Community Health Systems, Inc.	30,000	0	0	0	30,000	0	0	30,000	0	0	30,000	0	120,000
600.07 · Fbk Senior Citizens Srvc Club	31,250	0	0	0	31,250	0	0	31,250	0	0	31,250	0	125,000
600.08 · Fallbrook Smiles Project	22,545	0	0	0	22,545	0	0	22,545	0	0	22,545	0	90,180
600.11 · Palomar Family Counseling Srvc	16,856	0	0	0	16,856	0	0	16,856	0	0	16,856	0	67,423
600.17 · Foundation for Senior Care	71,840	0	0	0	71,840	0	0	71,840	0	0	71,840	0	287,362
600.18 · Fallbrook Food Pantry	32,500	0	0	0	32,500	0	0	32,500	0	0	32,500	0	130,000
600.33 · REINS Therapeutic Prgm	24,716	0	0	0	24,716	0	0	24,716	0	0	24,716	0	98,865
600.37 · Trauma Intervention Prgm of SD	2,500	0	0	0	2,500	0	0	2,500	0	0	2,500	0	10,000
600.46 · Mental Health Systems, Inc.	2,534	0	0	0	2,534	0	0	2,534	0	0	2,534	0	10,137
600.51 · North County C.E.R.T. Inc.	1,305	0	0	0	1,305	0	0	1,305	0	0	1,305	0	5,220

FALLBROOK REGIONAL HEALTH DISTRICT
Profit & Loss - Approved Annual Budget Overview
 July 2019 through June 2020

	Jul 19	Aug 19	Sep 19	Oct 19	Nov 19	Dec 19	Jan 20	Feb 20	Mar 20	Apr 20	May 20	Jun 20	TOTAL Jul '19 - Ju...
600.57 · NC Fire Protection District	26,250	0	0	0	26,250	0	0	26,250	0	0	26,250	0	105,000
600.58 · Michelle's Place	8,041	0	0	0	8,041	0	0	8,041	0	0	8,041	0	32,162
600.60 · D'Vine Path, Inc.	1,910	0	0	0	1,910	0	0	1,910	0	0	1,910	0	7,640
600.61 · San Diego North County Lions	5,000	0	0	0	0	0	0	0	0	0	0	0	5,000
600.62 · Neighborhood Healthcare	3,750	0	0	0	3,750	0	0	3,750	0	0	3,750	0	15,000
Total 600 · Community Health Contracts	308,991	0	0	0	294,751	0	0	294,751	0	0	294,751	0	1,193,243
800 · District Direct Care Services													
800.02 · Med+ Urgent Care	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	96,000
800.03 · North County Fire JPA EMSO	0	0	0	8,889	8,889	8,889	8,889	8,889	8,889	8,889	8,889	8,889	80,000
800.04 · NC Fire JPA Public Comm.	0	0	0	3,333	3,333	3,333	3,333	3,333	3,333	3,333	3,333	3,333	30,000
Total 800 · District Direct Care Services	8,000	8,000	8,000	20,222	20,222	20,222	20,222	20,222	20,222	20,222	20,222	20,222	206,000
Total Expense	395,835	86,237	76,766	105,038	384,127	99,088	89,068	391,889	89,188	97,338	383,939	89,188	2,287,700
Net Ordinary Income	(344,035)	(44,437)	17,034	72,762	276,673	276,712	(16,768)	(319,589)	363,112	124,962	(321,639)	(36,888)	47,900
Net Income	(344,035)	(44,437)	17,034	72,762	276,673	276,712	(16,768)	(319,589)	363,112	124,962	(321,639)	(36,888)	47,900

California State Treasurer
Fiona Ma, CPA



Local Agency Investment Fund
 P.O. Box 942809
 Sacramento, CA 94209-0001
 (916) 653-3001

February 05, 2020

[LAIF Home](#)
[PMIA Average Monthly Yields](#)

FALLBROOK REGIONAL HEALTH DISTRICT

ADMINISTRATOR
 P.O. BOX 2587
 FALLBROOK, CA 92088

Tran Type Definitions

Account Number:

January 2020 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Authorized Caller	Amount
1/15/2020	1/14/2020	QRD	1628171	SYSTEM	7,599.32

Account Summary

Total Deposit:	7,599.32	Beginning Balance:	1,305,135.91
Total Withdrawal:	0.00	Ending Balance:	1,312,735.23



CalTRUST
 c/o Ultimus Fund Solutions
 PO Box 541150
 Omaha, NE 68154-9150
 www.caltrust.org
 Email: CalTRUSTSupport@ultimusfundsolutions.com
 Fax: 402-963-9094
 Phone: 833-CALTRUST (225-8787)

Investment Account Summary

01/01/2020 through 01/31/2020

SUMMARY OF INVESTMENTS

Fund	Account Number	Total Shares Owned	Net Asset Value per Share on Jan 31 (\$)	Value on Jan 31 (\$)	Average Cost Amount (\$)	Cumulative Unrealized Gain/(Loss) (\$)
FALLBROOK REGIONAL HEALTH DISTRICT						
CalTRUST Medium Term Fund		702,776.979	10.13	7,119,130.80	7,048,014.27	71,116.53
Portfolios Total value as of 01/31/2020				7,119,130.80		

DETAIL OF TRANSACTION ACTIVITY

Activity Description	Activity Date	Amount (\$)	Amount in Shares	Balance in Shares	Price per Share (\$)	Balance (\$)	Average Cost Amt (\$)	Realized Gain/(Loss) (\$)
CalTRUST Medium Term Fund		FALLBROOK REGIONAL HEALTH DISTRICT			Account Number: 1			
Beginning Balance	01/01/2020			701,603.167	10.09	7,079,175.96		
Accrual Income Div Reinvestment	01/31/2020	11,890.72	1,173.812	702,776.979	10.13	7,119,130.80	0.00	0.00
Unrealized Gain/(Loss)						28,064.12		
Closing Balance as of	Jan 31			702,776.979	10.13	7,119,130.80		

FALLBROOK REGIONAL HEALTH DISTRICT
Property Tax Revenue - Fiscal Year to Date
 July 2019 through January 2020

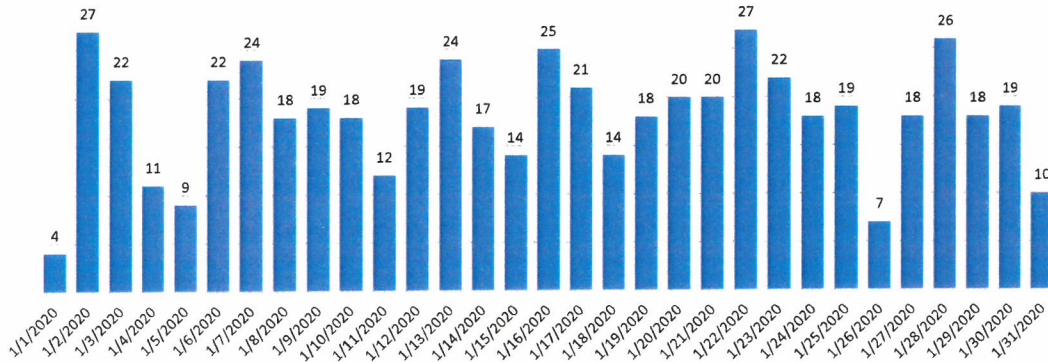
Type	Date	Name	Amount	Balance
400. · District				
402 · Property tax revenue				
Gener...	07/31/19		30,918.85	30,918.85
Gener...	08/31/19		13,012.42	43,931.27
Gener...	09/30/19		27,118.51	71,049.78
Gener...	10/31/19		74,890.12	145,939.90
Gener...	11/30/19		690,741.30	836,681.20
Gener...	12/31/19		235,934.69	1,072,615.89
Gener...	01/31/20		46,888.34	1,119,504.23
Total 402 · Property tax revenue			1,119,504.23	1,119,504.23
Total 400. · District			1,119,504.23	1,119,504.23
TOTAL			1,119,504.23	1,119,504.23

FALLBROOK REGIONAL HEALTH DISTRICT
Check Detail Report - January 2020

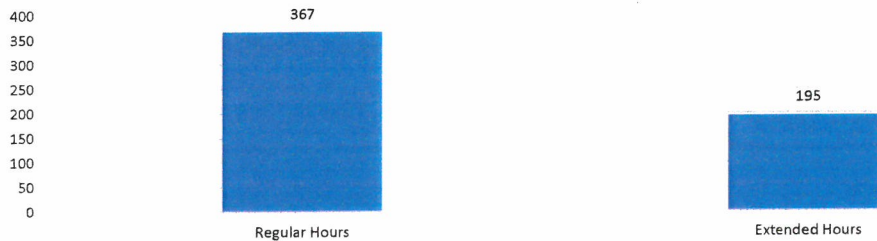
Date	Num	Name	Memo	Amount
01/02/2020	EFT	Microsoft Office	Microsoft Office monthly subscription fee	-49.50
01/08/2020	11046	Mireya Banuelos	Reimbursement-mileage	-14.73
01/08/2020	11047	AT&T - phone lines	12/14/19 inv.	-262.98
01/08/2020	11048	Aztec Cleaning & Maintenance	Inv. 250944, 250945	-280.00
01/08/2020	11049	Culligan of Escondido	Inv. 1078766	-50.00
01/08/2020	11050	L & M Enterprises, Inc.	Adobe Acrobat reimbursement	-67.96
01/08/2020	11051	Magellan, A.D.	Inv. 1615; Progress invoice for December 2019	-8,250.00
01/08/2020	11052	Scott & Jackson Esq.	Professional services December 2019	-4,060.00
01/08/2020	11053	Springston Design, LLC	Inv. 3911; January 2020 IT services	-190.00
01/08/2020	11054	Woodward, Susan	December 2019 accounting services	-1,000.00
01/17/2020	11055	Howard Salmon	Reimbursement: Expenses ACHD-October 2019	-370.16
01/17/2020	11056	AT&T U-Verse - computer	12/27/19 inv.	-68.55
01/17/2020	11057	Aztec Cleaning & Maintenance	Inv. 250946, 250947, 250948, 250949	-560.00
01/17/2020	11058	Excel Air Corporation	Inv. 2431-1; demo and remove 5 roof top units on Alvarado Str	-2,840.00
01/17/2020	11059	Fallbrook Printing Corporation	Inv. 22264; business cards Rosalee and Mroz	-112.06
01/17/2020	11060	Glennie's Office Products, Inc.	12/31/19 stmt.	-134.46
01/17/2020	11061	Iron Mountain SX-302	Inv. CDWG549	-1,892.96
01/17/2020	11062	Pitney Bowes - Lease	Inv. 3103635758	-77.32
01/17/2020	11063	Purchase Power (Pitney Bowes)	1/2/20 inv.	-201.00
01/17/2020	11064	Ramirez Landscaping & Tree Servi	Inv. 3361, 3445A 3610	-3,790.00
01/17/2020	11065	Specialized Elevator Services	January Elevator Maintenance; Inv. 6484	-200.55
01/17/2020	11066	Streamline	Website monthly fee - January 2020 - Inv. 103199	-200.00
01/17/2020	11067	Termin-8 Pest Control	138 S. Brandon Extermination Services; Inv. 117874	-125.00
01/17/2020	11068	Whalen, J. & Associates	Inv. 10000020; E. Mission Road zoning/permit	-1,283.16
01/17/2020	11069	Excel Air Corporation	Inv. 2545-1; sealing/repair/electrical work on Alvarado Street r	-4,348.00
01/17/2020	EFT	ADP, LLC	1/17/20 PR Processing Charges	-121.26
01/24/2020	11070	24 Hour Fire Protection, Inc.	Inv. 79M 799854; E. Mission Rd. Fire Extinguisher Service/Cer	-275.10
01/24/2020	11071	AT&T - phone lines	1/14/20 inv.	-251.82
01/24/2020	11072	AT&T U-Verse - computer	1/8/20 inv.	-96.84
01/24/2020	11073	Aztec Cleaning & Maintenance	Inv. 240967, 240968	-280.00
01/24/2020	11074	CalPERS	ID: 15927203	-2,661.33
01/24/2020	11075	Fallbrook Printing Corporation	Inv. 22300; business cards Knox	-70.04
01/24/2020	11076	Hester, Cory	Brandon Rd. - replace photo cells in exterior lights	-339.00
01/24/2020	11077	Holmes, Rob	December 2019-January 2020 stmt. - Sidewalk Project	-2,248.87
01/24/2020	11078	Key, Darren	Labor at Brandon Rd. to finish sink room	-1,166.22
01/24/2020	11079	Low Voltage	Inv. 36182; Brandon Rd. fire alarm/sprinkler inspection and mc	-503.00
01/24/2020	11080	Scott Harvey	Sidewalk project done re: Elder Street building sale; Inv. 998	-460.90
01/24/2020	11081	Sun Realty	1/20/20 inv.	-1,036.50
01/24/2020	11082	Village News	Inv. 001238	-200.00
01/24/2020	11084	COSTCO	Annual Membership Renewal - 2020	-92.76
01/29/2020	11085	Rachel Mason-Runnells	Reimbursement-ACHD air/reg.; dental (Nov-Feb); Rotary; Plan	-1,081.00
01/29/2020	11086	A GOOD ROOFER	New Roofs on Alvarado and Brandon Rd.	-97,798.50
01/29/2020	11087	Aztec Cleaning & Maintenance	Inv. 240965, 240966	-280.00
01/29/2020	11088	CyberGrants	Inv. 6445	-10,915.00
01/29/2020	11089	FPUD - Brandon Rd.	1/23/20 inv.	-154.77
01/29/2020	11090	FPUD - Brandon Rd.	1/23/20 inv.	-56.78
01/29/2020	11091	FPUD - Wellness Center	1/23/20 inv.	-56.78
01/29/2020	11092	Konica Minolta Leasing - qds	Inv. 34745311	-810.14
01/29/2020	11093	Rotary Club of Fallbrook	Rachel Mason Member Dues Jan & Feb 2020; Inv. 1885	-215.00
01/29/2020	11094	SDG&E - East Mission Road	1/24/20 inv.	-387.74
01/29/2020	11095	SDG&E FHD - 6994	1/23/20 inv.	-748.73
01/31/2020	11083	A+ Urgent Care, Inc.	January 2020 subsidy per 7/2019-6/2020 MOU	-8,000.00
01/31/2020	11116	L & M Enterprises, Inc.	January bookkeeping	-4,225.00
				-164,961.47
				-164,961.47

MedPlus Urgent Care Patient Counts & Details January 2020

Total Patients Seen: 562 (52.5% Using Medi-Cal HMO coverage*)

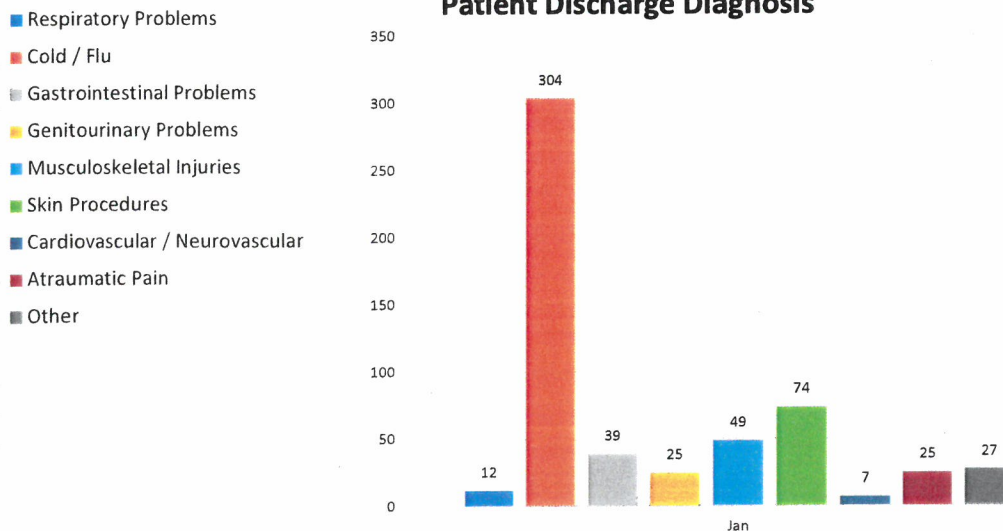


Regular Hours vs Extended Hours (Patients Seen)



Extended hours include: Monday - Friday after 5:00pm, Saturday & Sunday hours, Holiday hours
Regular hours: Monday - Friday 9:00am - 5:00pm

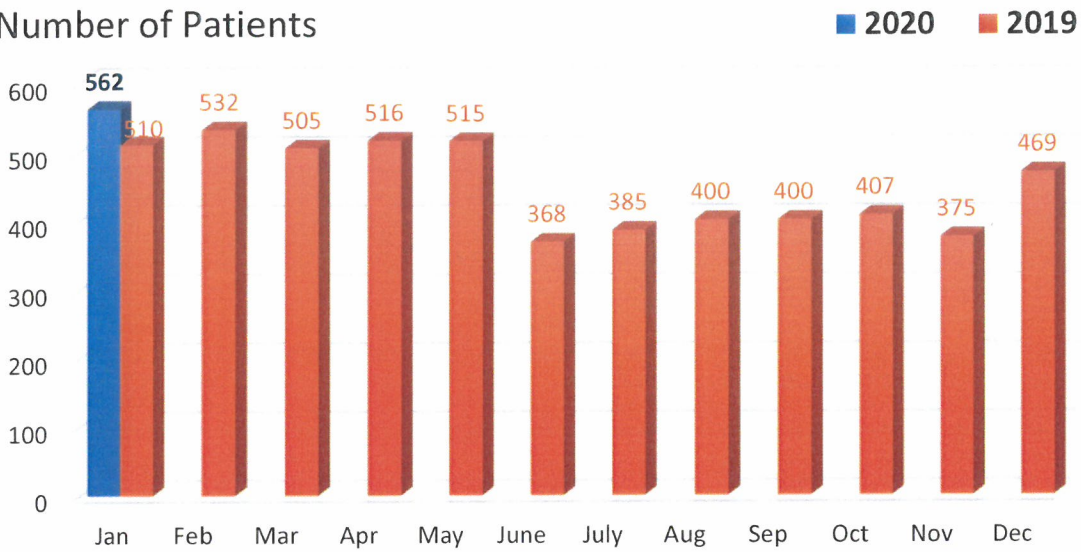
Patient Discharge Diagnosis



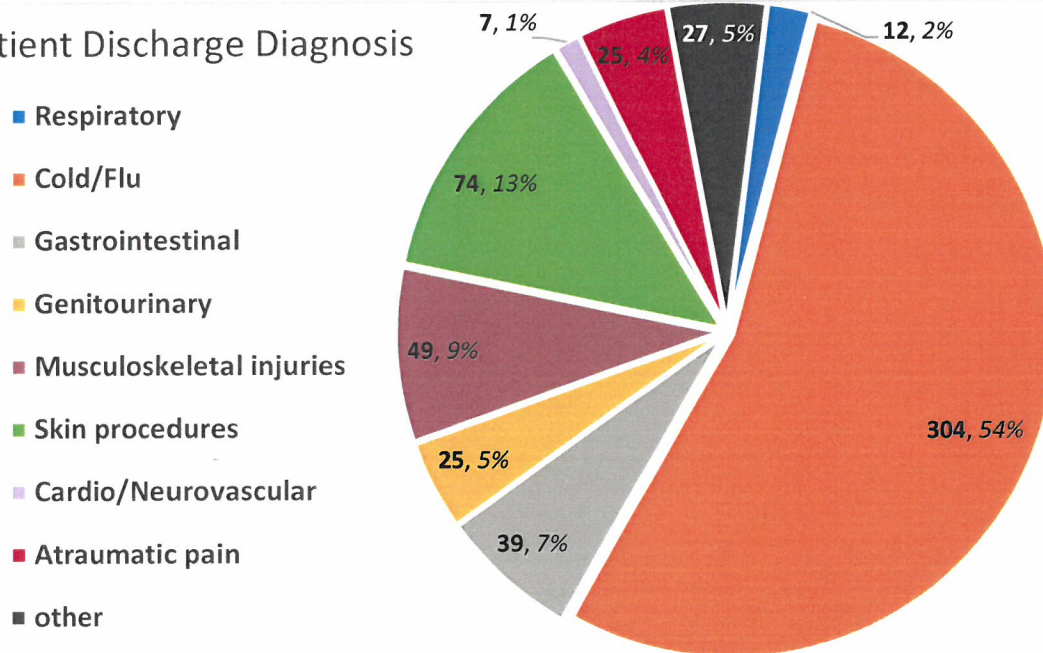
Note* Medi-Cal HMO values consist of Molina, Community Health Group, Rady's Children's Hospital San Diego & Vantage Medical Group

Med+ Urgent Care Utilization Review - Year to date (2020)

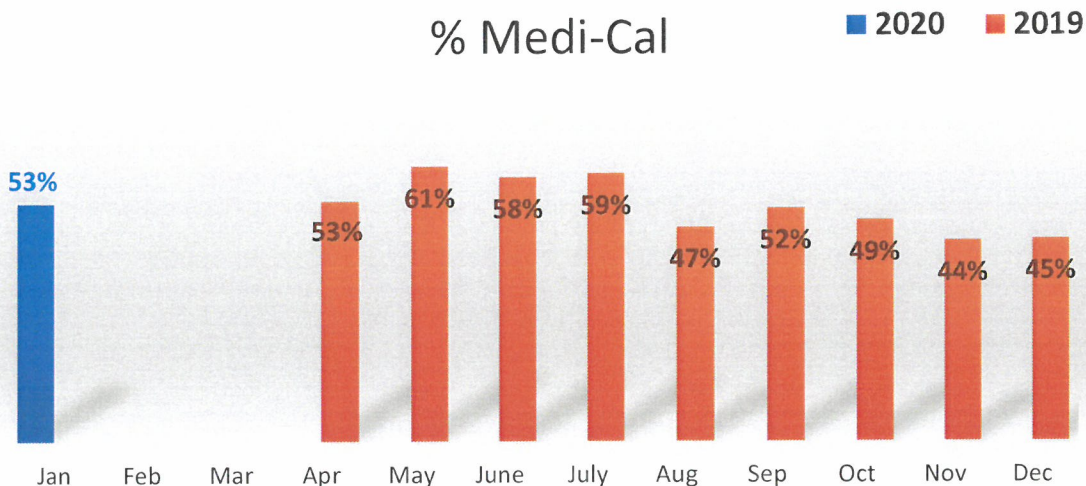
Number of Patients



Patient Discharge Diagnosis



% Medi-Cal



Fallbrook Regional HEALTH DISTRICT

MINUTES FINANCE COMMITTEE

**Wednesday, February 5, 2020 at 6:00 P.M.
Community Room, 138 S. Brandon Rd., Fallbrook CA 92028**

1. Call to Order/Roll Call

Chair Jeffries called the meeting to order at 6:02 p.m.

In attendance:

Committee Members: Jennifer Jeffries & Barbara Mroz

Executive Director: Rachel Mason; Administrative Assistant: Linda Bannerman

Accountant: Susan Woodward and Bookkeeper: Wendy Lyon

2. Public Comments

None

3. Review of Financial Statements for December 2019

- 1) Balance Sheet Comparison of December to November
- 2) Income Statement for the Month Ended December 30, 2019 & Fiscal Year to Date
- 3) Profit & Loss Actual vs Budget - July 2019 to December 2019
- 4) Profit & Loss Approved Annual Budget Overview July 2019 – June 2020
- 5) Local Agency Investment Fund (LAIF) Statement – December
- 6) CalTrust Statement – December
- 7) Property Tax Revenue – Fiscal Year to Date
- 8) Check Detail as of December
- 9) Med+ Urgent Care Utilization Data Report
- 10) Checkbook Report – October to December

Chair Jeffries reviewed the financial statements through December 2019. (See attached) She reviewed the data from MedPlus Urgent Care, reiterating the desire of the District to support extended care hours, and provide care through a variety of Medi-Cal programs whose enrollees may not receive care elsewhere.

Regarding the Checkbook Report, October to December, Chair Jeffries said this report provides detailed information regarding how much was spent, and what it was for. Each quarter, those funds expended for the 1636 East Mission Road property and programs providing services for health & wellness (Prostate Cancer Screening, Woman of Wellness, etc.) are reimbursed from the Community Investment Account to the Operating Account. In addition, the total reimbursement is rounded up or down to an even figure each quarter, and accounting will adjust at the appropriate time.

Recommendation: The Finance Committee recommended to the Board of Directors to approve a transfer from the Community Investment Account to the Operating Account in the amount of \$16,000.

4. Board Member Comments and Future Agenda Items

None

5. Adjournment

There being no further business, the meeting was adjourned at 6:15 p.m.

Jennifer Jeffries, Finance Committee Chair

Board Secretary/Clerk



**MINUTES
STRATEGIC PLANNING COMMITTEE**

**Monday, February 10, 2020 at 1:00 P.M.
Community Room, 138 S. Brandon Rd., Fallbrook CA 92028**

1. Call to Order/Roll Call

Committee Chair Howard Salmon called the meeting to order at 1:11 p.m.

In attendance: Committee Members: Howard Salmon, Chair and Jennifer Jeffries, Co-chair
Executive Director: Rachel Mason and Staff Members: Linda Bannerman and Mireya Banuelos

2. Public Comments

None

3. Discussion Items

a. Review of Contract with Catalyst for Pre-Phase 1 SOW for Wellness Center

Discussion ensued regarding the first draft of a contract for Phase 1, the number of hours necessary to accomplish the task, and a Steering Committee to oversee the project. There was also discussion regarding the understanding that social determinants serve as a foundation for the project.

Recommendation: Approve the contract with Catalyst for the Pre-Phase 1 SOW.

4. Board Member Comments and Future Agenda Items

None

5. Adjournment

There being no further business, the meeting adjourned at 1:46 p.m.

Howard Salmon, Committee Chair

Board Secretary/Clerk



**MINUTES
REGULAR BOARD MEETING**

Wednesday, February 12, 2020, 6:00 p.m.

Administrative Office, 1st Floor Community Room, 138 S. Brandon Rd., Fallbrook

A. CALL MEETING TO ORDER / ROLL CALL / ESTABLISH A QUORUM / PLEDGE OF ALLEGIANCE

Chairman Howard Salmon called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

In attendance: Directors Salmon, Mroz, Jeffries and Schwartz-Frates. Absent: Director Bill Leach.

Also attending: Legal Counsel Jeffrey Scott; Executive Director Rachel Mason; Staff members Linda Bannerman, Mireya Banuelos, Pamela Knox, Wendy Lyon and Accountant Susan Woodward.

B. ADDITIONS TO AGENDA

None

C. PUBLIC COMMENTS

None

D. PRESENTATIONS

D1. Introduction of New Social Media Specialist Jennifer Koester – Presenter Kevin Mahr, North County Fire Protection District (NCFPD) Operations & EMS Division Chief NCFPD Operations and EMS Division Chief Kevin Mahr introduced Social Media Specialist Jennifer Koester. He explained that her position is one of those shared under the Joint Powers Agreement between FRHD and NCFPD. She said she has a master's degree in communication and looks forward to working with both Districts.

E. CONSENT ITEMS

- E1. Approval of December 2019 Financial Statements
- E2. Minutes of January 2, 2020 Finance Committee Meeting
- E3. Minutes of January 8, 2020 Regular Board Meeting
- E4. Minutes of January 15, 2020 Strategic Planning Committee Meeting
- E5. Minutes of January 17, 2020 Facilities Committee Meeting

Action: It was moved by Director Schwartz-Frates, seconded by Director Jeffries to approve the Consent Items as presented.

Motion carried: By roll call vote, Directors Mroz, Jeffries, Salmon and Schwartz-Frates – Aye. Director Leach absent. (4-1 absent)

F. REPORTS

F1. Finance Committee – Directors Jeffries and Mroz
Committee Chair Jennifer Jeffries provided the summary of the financial statements through December 2019. (See attached report)

She reviewed the MedPlus Urgent Care report noting the number of patients being served during extended hours and the number of Medi-cal patients served. This testifies that our two main objectives in supporting urgent care are being met.

Chair Jeffries said the checkbook report is provided on a quarterly basis and is used to determine the amount of money to be transferred from the Community Investment Fund to the Operating Account to reimburse for monies spent at the E. Mission Road property and for community programs.

Recommendation: The Finance Committee recommended the board approve the transfer of \$16,000.00 from the Community Investment Fund to reimburse the Operating account.

Action: It was moved by Director Jeffries, seconded by Director Mroz to transfer \$16,000 from the Community Investment Fund to the Operating Account.

Motion carried: 4-1 (Director Leach absent)

- F2. Gov't and Public Engagement Committee – Directors Schwartz-Frates and Mroz
Committee Chair Schwartz-Frates

Committee Chair Kate Schwartz-Frates began her report with the District Events/Community Engagement Efforts report. (See attached) Staff member Mireya Banuelos had attended the Live Well North County Community Leadership Team meeting and reported that Live Well is going mobile with an RV. Discussions are ongoing regarding specific services to be provided. Chair Schwartz-Frates had provided new laws for 2020 from ACHD which were included in the meeting packet for review. Governor Newsom announced that Brad Gilbert, M.D. is the new Director of the Department of Health Care Services.

- F3. Facilities Committee – Directors Leach and Mroz

Facilities co-chair Barbara Mroz provided the report in the absence of Director Leach. The Committee had met on January 17, 2020 and made two recommendations. One being that, following legal review, the full board consider proposals from Rincon Consultants, Inc. for studies recommended for our major use permit. The second that a discussion regarding the E. Alvarado Street property be placed on the regular or workshop meeting agenda in February. The first recommendation is an action items on this agenda. Lastly, Property Manager Roy Moosa provided a facilities update noting the requested landscaping at the E. Mission Road property has been completed. The dead Pine trees have been removed from the S. Brandon Road property.

- F4. Strategic Planning Committee – Directors Salmon and Jeffries

Committee Chair Howard Salmon said there have been two Main items of focus for this Committee. 1) Planning for the upcoming workshop and, 2) Consulting services for the E. Mission Road property.

- F5. Executive Director – Rachel Mason

Rachel Mason reviewed her report which included ongoing maintenance and upgrades for the FRHD Admin Office, noting the Chrome Notebooks have been updated by IT and distributed, two grant workshops were held with 48 attendees including 11 new organizations and the board workshop is scheduled here for February 22nd. (See attached report)

- F6. General Counsel – Jeffrey Scott

Jeffrey Scott had provided his report in the packet. (See attached)

G. INFORMATIONAL/POSSIBLE ACTION ITEMS

- G1. San Diego Local Agency Formation Commission (LAFCO) – Notice of Proposal Preliminary Staff Report “Fallbrook PUD Latent Powers Activation – Park and Recreation et al.”

Counsel Scott indicated that LAFCO had sent a communication regarding this request they had received from Fallbrook Public Utility District (FPUD). Since Jennifer Jeffries had previously updated the Board regarding this matter, Chairman Salmon asked her to review the purpose for this request. Several organizations had developed this plan with

FPUD in an effort to obtain funding for maintenance of medians and the landscaping within, and other projects that would help maintain our “village charm” which had been previously accomplished by non-profit organizations and volunteers. LAFCO is the deciding body on whether FPUD Latent Powers Activation will be allowed. There was consensus that the District should remain neutral on this matter.

H. ACTION ITEMS

- H1. Approval of Updated Bylaws
Jeff Scott reviewed the updated bylaws and explained the changes, e.g., our election process is now based on zones.
Action: It was moved by Director Jeffries, seconded by Director Schwartz/Frates to approve the updated bylaws as presented.
Motion carried: 4-0 (Director Leach absent)
- H2. Approval of Technical Studies Proposal: Air Quality, Noise and Traffic for FRHD MUP Modification Project – Rincon Consultants, Inc.
Recommendation from the Facilities Committee: That the Board approve the Technical Studies Proposal by Rincon Consultants, Inc.
Rachel Mason said these studies are required by the County of San Diego. She said legal counsel has reviewed the proposal and the Facilities Committee recommended approval.
Action: It was moved by Director Jeffries, seconded by Director Schwartz-Frates, to accept the proposal from Rincon Consultants, Inc., Air Quality, Noise and Traffic Technical Studies as required for the Major Use Permit.
Motion carried: 4-0 (Director Leach absent)
- H3. Approval of Professional Services Contract for Major Use Permit for 1636 East Mission Road Property – Rincon Consultants, Inc.
Recommendation from the Facilities Committee: That the Board approve the Professional Services Contract with Rincon Consultants, Inc
In conjunction with the proposal for specific studies is the Professional Services Contract for the major Use Permit.
Action: It was moved by Director Mroz, seconded by Director Jeffries to approve the Professional Services contract with Rincon Consultants, Inc.
Motion carried: 4-0 (Director Leach absent)
- H4. Call for Nominations – Seat B – Southern Network for California Special Districts Association Board of Directors Vacancy for the remainder of the 2021-2022 term
Discussion ensued regarding whether any member of our Board of Directors had interest in running for Seat B of the Southern Network for California Special Districts Association Board of Directors. No Director expressed interest.
Action: None
- H5. Call for Nominations – Seat C – Southern Network for California Special Districts Association Board of Directors Vacancy for the remainder of the 2021-2023 term
It was noted that the incumbent for Seat C is running for re-election.
Action: It was moved by Director Mroz, seconded by Director Schwartz-Frates to support the incumbent, Arlene Schafer, to Seat C in the Southern Network for California Special District Association Board of Directors.
Motion carried: 4-0 (Director Leach absent)
- H6. Consideration of Professional Services Agreement with Catalyst for Pre-Phase 1 SOW for the Wellness Center
Discussion ensued. Counsel Scott said this agreement with Catalyst includes an Exhibit A in which the Scope of Work for Pre-Phase 1 is spelled out in hours and dollars. It allows for future Scopes of Work to be considered by the Board of Directors. Further discussion ensued regarding a Steering Committee meeting weekly with representatives from Catalyst. Chairman Salmon said he would appoint Directors Leach and Mroz to the Steering Committee if they would accept the appointment.

Action: It was moved by Director Jeffries, seconded by Director Schwartz-Frates to approve the Professional Services Agreement with Catalyst for Pre-Phase 1 Scope of Work, with the caveat that the estimated hours and dollars are not exceeded.

Motion carried: 4-0 (Director Leach absent)

11. BOARD MEMBER COMMENTS & ITEMS FOR SUBSEQUENT MEETINGS

11. Other Director/Staff discussion items

11a. Item(s) for future board agendas

Director Jeffries suggested that the Social Determinants of Health be considered as a guide and included for discussion at the upcoming Board Workshop. In addition, she encouraged inclusion of a SWOT analysis and distributed a worksheet that could be brought to the workshop.

Chairman Salmon said he would bring some Visioning exercises to be included in the workshop.

11b. Announcements of upcoming events:

- **Strategic Planning Committee meeting – February 10**, 1:00pm, FRHD Administrative Office, Community Room, 138 S. Brandon Rd., Fallbrook
- **Presidents' Day (District Holiday) – February 17**
- **Community Collaborative for Health & Wellness Committee (CCH&W) meeting – 3rd Wednesday, February 19**, 10:30am-noon, FRHD Administrative Office, Community Room (downstairs) 138 S. Brandon Rd., Fallbrook
- **Facilities Committee meeting – February 21**, 10:30am, FRHD Administrative Office, Community Room, 138 S. Brandon Rd., Fallbrook
- **Board Workshop – February 22**, 10:00am-3:00pm, FRHD Administrative Office, Community Room, 138 S. Brandon Rd., Fallbrook
- **Finance Committee meeting – 1st Wednesday, March 4**, 4:30pm, FRHD Administrative Office, Board Conference Room, 138 S. Brandon Rd., Fallbrook
- **Woman of Wellness – 1st Thursday, March 4**, 6:00 – 7:30pm, Fallbrook Library
- **Strategic Planning Committee meeting – March 18**, 5:00pm, FRHD Administrative Office, Community Room, 138 S. Brandon Rd., Fallbrook
- **Gov't and Public Engagement Committee meeting – March 27**, 10:00am, FRHD Administrative Office, Board Conference Room, 138 S. Brandon Rd., Fallbrook

12. Next Regular Board meeting – 2nd Wednesday, March 11, 6:00pm, FRHD Administrative Office, Community Room (downstairs) 138 S. Brandon Rd., Fallbrook

Action: It was moved by Director Jeffries, seconded by Director Schwartz-Frates to adjourn to Closed Session at 7:08 p.m.

Motion carried: 4-0 (Director Leach absent)

J. CLOSED SESSION

- ### **J1. CONFERENCE WITH REAL PROPERTY NEGOTIATOR PURSUANT TO GOVERNMENT CODE SECTION 54956.8: Property: Located at 617 East Alvarado Street Fallbrook, California 92028**
- Parties: District and Dr. Graydon Skeoch
Under Negotiation: Price and Terms

K. REPORT AFTER CLOSED SESSION

The Board returned to Open Session at 7:29 p.m. Counsel Scott reported that the Board in closed session discussed the price and terms of the potential sale of the Urgent Care Clinic property on Alvarado Street. The Board directed Counsel and the Executive Director to take appropriate action relating to the price and terms relating to the potential sale.

L. ADJOURNMENT

There being no further business, the meeting was adjourned at 7:30 p.m.

Howard Salmon, Chairman

Board Secretary/Clerk



**MINUTES
FACILITIES COMMITTEE**

**Friday, February 21, 2020 at 10:30 A.M.
Community Room, 138 S. Brandon Rd., Fallbrook CA 92028**

1. Call to Order/Roll Call

Chairman Bill Leach called the meeting to order at 10:32 a.m.

In attendance: Committee Members: Bill Leach and Barbara Mroz; Executive Director: Rachel Mason; Staff Member: Linda Bannerman

2. Public Comments

None

3. Discussion Items

a. Major Use Permit

- i. Site Visit 2/25/20 at 9:00am at the 1636 E. Mission location with SD County for Major Use Permit (MUP)

Rachel Mason reported that the above site visit will include a representative(s) from J. Whalen, Bill Leach and herself. Results from the traffic and noise study are pending.

b. Painting Proposal for 138 S. Brandon Rd. Property from Vivify Painting

Rachel Mason said two separate proposals for painting projects were included in the packet. The first was for exterior painting at a cost of \$9,600. Some stucco patching is required and there are areas of rust. The second was for painting the interior downstairs only, excluding the conference room (just painted) and restrooms and staff room (already painted). The mullions around the windows will need to be scraped before painting which adds to the cost and results in a cost of \$9,550. The building has not been painted since it was built. Discussion ensued. It was determined only the mullions at the front entrance would need to be included in the project. New carpeting in the conference room would be installed after the painting is completed. There was also discussion regarding obtaining bids for new window blinds.

Recommendation: The Facilities Committee agreed to authorize the Executive Director to move forward with both proposals since each is within the approval range for the committee. Rachel agreed to provide the committee members with the revised bid for the interior painting that excludes all but those mullions at the front entrance.

4. Property Manager Update

Regarding the E. Mission Road property, fascia boards at the front entrance to the former sanctuary will be painted.

The HVAC for the former sanctuary/community room building needs some level of maintenance for current use. Eventually, it will likely be replaced when HVAC is considered for other buildings. Solar power in the future will likely be discussed.

5. Adjournment

There being no further business, the meeting was adjourned at 11:09 a.m.

Bill Leach, Committee Chair

Board Secretary/Clerk

Fallbrook Regional HEALTH DISTRICT

MINUTES

WORKSHOP/SPECIAL BOARD MEETING

Saturday, February 22, 2020, 10:00 a.m.

Administrative Office, 1st Floor Community Room, 138 S. Brandon Rd., Fallbrook

A. CALL MEETING TO ORDER / ROLL CALL / ESTABLISH A QUORUM / PLEDGE OF ALLEGIANCE

Chairman Howard Salmon called the meeting to order at 10:08 a.m. and there was a roll call vote to establish a quorum.

In attendance: Directors Howard Salmon, Jennifer Jeffries, Barbara Mroz and Bill Leach. Legal Counsel Jeffrey Scott; Executive Director Rachel Mason and staff members Linda Bannerman, Mireya Banuelos, Pamela Knox, Wendy Lyon and Tracy Rosalee

Absent: Director Schwartz-Frates.

B. ADDITIONS TO AGENDA

None

C. BOARD MEMBER AND PUBLIC COMMENTS

None

D. DISCUSSION/ACTION ITEMS

D1. SWOT Analysis

Director Jeffries reviewed the SWOT Analysis process and those present divided into 2-3 member groups to suggest Strengths, Weaknesses, Opportunity and Threats. The results were as follows:

Strengths (Internal factors we have control over)

- Strong board & staff
- Real estate properties
- Financial strength
- JPA with NCFPD
- Urgent care
- Contract processes
- Community engagement
- Data

Weaknesses (Internal factors we have control over)

- Ill-defined vision and plan
- Public image
- Lack of engagement
- Repetition of processes
- Past missteps
- Policies & procedures, record retention
- Lack of cultural diversity
- Change from care/service to prevention
- Understanding of District purpose
- Shift from Blue Zone to new vision

Opportunities (External factors we do not have control over)

- Palomar & Tri-City financial challenges/existence of our special district role
- Impact health disparities
- Improve public image
- Collaboration with nearest district hospitals
- LAFCO
- SD County services relationship
- Temecula Valley Hospital
- Palomar College classes now in Fallbrook

Threats (External factors we do not have control over)

- Legislative changes
- LAFCO
- Potential loss of tax revenues
- FRHD reputation
- Possible county impact on development of E. Mission property
- Transportation to/from E. Mission property
- Distance from downtown to E. Mission property
- Election process

D2. Redrafting of Vision Statement

Chairman Howard Salmon led a discussion regarding the role of the Board of Directors, and it was noted that responsibilities include the following:

- Developing a vision for the District
- Governance
- Setting policy
- Monitoring finances
- Monitoring programs and services
- Setting strategic agenda
- Hiring an executive director

Chairman Salmon said he views the first and last items on the above list to be the most important. He said the executive director has been hired and development of the Vision is next. He differentiated the Mission of the District as its purpose, and the Vision as how we get there. The current Mission "Promoting health for the people of the District" is a statement of our purpose. He then led a discussion/exercise in the visioning process. Three groups were formed to provide a draft Vision. All three groups had similar ideas including the following:

1. Using social determinants of health as a guiding principle
2. Providing an array of programs and services addressing health disparities and overall healthy lifestyles with methods to measure successful outcomes
3. Meeting health needs of diverse groups, and youth to seniors
4. Addressing transportation needs
5. Using a collaborative effort to include all our communities

The Executive Director was tasked with developing several versions of a Vision for FRHD and bringing them to the Board of Directors for further consideration.

D3. Long-Range Planning Discussion of District Resources

Legal counsel reviewed for the Board the potential sale of the E. Alvarado property currently housing the MedPlus Urgent Care to its owner Graydon Skeoch, M.D. Regarding the two other properties on Brandon Road and E. Mission Road, there was consensus that both continue to have value for current and future District endeavors.

E. PRESENTATION

Brown Act Review – Jeff Scott, Legal Counsel

Mr. Scott provided the Board and staff with an update relating to the Brown Act including examples of how the Act could be a trap for the unwary if not followed. Examples included proper agenda notices, serial meetings, meeting procedures, public expression, and Board contacts with potential Grantees.

F. ADJOURNMENT

There being no further business, the meeting was adjourned at 2:40 p.m.

Howard Salmon, Chairman

Board Secretary/Clerk



**MINUTES
STRATEGIC PLANNING COMMITTEE**

**Monday, March 2, 2020 at 10:30 A.M.
Community Room, 138 S. Brandon Rd., Fallbrook CA 92028**

1. Call to Order/Roll Call

Committee Chair Howard Salmon called the meeting to order at 10:33 a.m.

In attendance: Committee Members: Howard Salmon and Jennifer Jeffries
Executive Director: Rachel Mason and Staff Member Linda Bannerman

2. Public Comments

None

3. Discussion Items

a. FRHD response and action plan to address potential risks posed by Coronavirus 19 (COVID-19).

Discussion ensued regarding the types and sources of information that can be redistributed on the District website. Director Jeffries referred to a template provided by CSUSM on their website that could be used to provide information to the public. She also suggested that Fallbrook School of the Arts students, 4th grade and up, could create a public announcement or an art piece regarding the COVID-19 that could be provided via social media. FRHD could then “publish” the selected pieces.

Rachel Mason will contact SD County Public Health & Human Services to assist in disseminating current County recommendations and information. Director Salmon suggested sending something to the Village News. Director Jeffries said the schools are being provided updates. Mary Murphy, Chief Medical Officer of North County Fire Protection District will be included in our updates.

4. Board Member Comments and Future Agenda Items

None

5. Adjournment

There being no further business, the meeting was adjourned at 10:59 a.m.

Howard Salmon, Chair

Board Secretary/Clerk



**MINUTES
FINANCE COMMITTEE**

**Wednesday, March 4, 2020 at 4:30 P.M.
Community Room, 138 S. Brandon Rd., Fallbrook CA 92028**

1. Call to Order/Roll Call

Committee Chair Jennifer Jeffries called the meeting to order at 4:30 p.m.

In attendance: Committee Members: Jennifer Jeffries & Barbara Mroz
Executive Director: Rachel Mason; Administrative Assistant: Linda Bannerman
Accountant: Susan Woodward and Bookkeeper: Wendy Lyon

2. Public Comments

None

3. Review of Financial Statements for January 2020

- 1) Balance Sheet Comparison of January to December
- 2) Income Statement for the Month Ended January 31, 2020 & Fiscal Year to Date
- 3) Profit & Loss Actual vs Budget – July 2019 to January 2020
- 4) Profit & Loss Approved Annual Budget Overview July 2019 – June 2020
- 5) Local Agency Investment Fund (LAIF) Statement – January
- 6) CalTrust Statement – January
- 7) Property Tax Revenue – fiscal year to date
- 8) Check Detail as of January
- 9) Med+ Urgent Care Utilization Data Report

Chair Jeffries reviewed the financial statements through the month of January 2020. She noted the costs for the sidewalk project are all accounted for and impacted the financial statements. In addition, she reviewed the MedPlus Urgent Care data. (See attached report.)

4. Board Member Comments and Future Agenda Items

There was discussion regarding the District sharing with the public on the website the latest updates regarding the corona virus.

Chair Jeffries said she intends to attend the CalTrust Summit on March 25th in Placentia.

Rachel Mason said prior to developing the budget for the next fiscal year, the current budget is being reviewed with the intent of removing any items that are no longer current and appropriate.

5. Adjournment

There being no further business, the meeting was adjourned at 4:54 p.m.

Jennifer Jeffries, Chair

Board Secretary/Clerk

February 2020
Financial Statements

Memo re: Corrected February 2020 Financial Statements

Each quarter, the reimbursable expenses are totaled. That amount, rounded up or down to the nearest \$1,000 is requested from the LAIF account.

There are 3 parts to the journal entry in order to properly book the transaction.

1. The reimbursable receivable (account 110) is booked, along with recording the "income" amount in account 900 – Community Invest Fund Reimbursement
2. When the funds are received, the receivable is reduced as part of the cash receipts entry.
3. The 3rd part is reducing the 302.2 Community Investment Fund, and also recording the disbursement from LAIF.

Reconciliation:

The amount remaining in the 110 – reimbursable receivable account is the nominal difference between the actual expenses and the rounded transferred amount.

The amount in the account 900 – Community Invest Fund Reimbursement is the total of the expenses. The individual disbursements of the reimbursed expenses are included in the Expenses. The "income" amount of the reimbursement is actually a "contra-expense" – reducing expenses rather than reporting income

The amount in the LAIF account is agreed to the LAIF statement.

What has been corrected:

The journal entry #1 to report the "contra-expense" account 900 and the receivable 110 was not booked. The result was a substantial negative in the receivable, and the expenses remained overstated on the income statement.

The cash account, the LAIF account and the Community Investment Funds were properly reported on the original financial statements

Sworduaid
4-3-2020

**FALLBROOK REGIONAL HEALTH DISTRICT
BALANCE SHEET COMPARISON**

Comparison of February 2020 to January 2020

	Feb 29, 20	Jan 31, 20	\$ Change
ASSETS			
Current Assets			
Checking/Savings			
102.3 · Cash in Bank-P.W. Oper. Acct.	449,890	752,692	(302,802)
102.6 · Cash in Bank -LAIF	1,296,735	1,312,735	(16,000)
102.9 · CalTRUST Investment Account	7,171,738	7,119,131	52,607
102.91 · Petty Cash	316	369	(53)
Total Checking/Savings	8,918,679	9,184,927	(266,248)
Other Current Assets			
104 · Prepaid Insurance	9,606	11,803	(2,197)
107 · Tax apportion receivable		46,940	(46,940)
110 · Reimbursmnt Rec'ble - Comm Inv	173	(31,327)	31,500
Total Other Current Assets	9,778	27,416	(17,638)
Total Current Assets	8,928,457	9,212,343	(283,886)
Fixed Assets			
121 · Equipment	65,649	65,649	
121.2 · Equipment Depreciation	(43,533)	(42,494)	(1,039)
122.0 · Assets			
122.01 · E. Alvarado Street	137,054	137,054	
122.012 · E. Alvarado Street Improvements	94,441	84,523	9,918
122.013 · E Alvarado St Land	154,186	154,186	
122.02 · S. Brandon Road	161,578	161,578	
122.022 · S. Brandon Road Improvements	88,178	75,849	12,329
122.023 · Brandon Road Land	129,662	129,662	
122.03 · E. Mission Road	1,440,790	1,440,790	
122.032 · E. Mission Road Improvements	72,183	60,921	11,262
122.033 · E Mission Rd Land	360,629	360,629	
122.039 · Accum Depr - E. Mission Improv.	(2,373)	(2,204)	(170)
122.07 · Accum Depr - ALL BUILDINGS	(43,147)	(43,097)	(50)
Total 122.0 · Assets	2,593,181	2,559,891	33,290
Total Fixed Assets	2,615,297	2,583,046	32,251
TOTAL ASSETS	11,543,754	11,795,389	(251,635)
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
140 · Accounts Payable	55,076	39,490	15,586
Total Accounts Payable	55,076	39,490	15,586
Other Current Liabilities			
204 · Accrued Vacation & Sick Leave	12,874	12,874	
213 · Simple Plan Payable	1,063	1,163	(100)
215 · District Wellness Initiatives			
215.23 · Health Fair	610	610	
215.39 · PSA Screening	703	703	
215.43 · Mahjong	1,007	1,007	
215.46 · FHD Promotional Float	100	100	
215.50 · Woman of Wellness (WOW)	(100)	(100)	
Total 215 · District Wellness Initiatives	2,321	2,321	

**FALLBROOK REGIONAL HEALTH DISTRICT
BALANCE SHEET COMPARISON**

Comparison of February 2020 to January 2020

	Feb 29, 20	Jan 31, 20	\$ Change
ASSETS			
Current Assets			
Checking/Savings			
102.3 · Cash in Bank-P.W. Oper. Acct.	449,890	752,692	(302,802)
102.6 · Cash in Bank -LAIF	1,296,735	1,312,735	(16,000)
102.9 · CalTRUST Investment Account	7,171,738	7,119,131	52,607
102.91 · Petty Cash	316	369	(53)
Total Checking/Savings	8,918,679	9,184,927	(266,248)
Other Current Assets			
104 · Prepaid Insurance	9,606	11,803	(2,197)
107 · Tax apportion receivable		46,940	(46,940)
110 · Reimbursmnt Rec'ble - Comm Inv	(47,327)	(31,327)	(16,000)
Total Other Current Assets	(37,722)	27,416	(65,138)
Total Current Assets	8,880,957	9,212,343	(331,386)
Fixed Assets			
121 · Equipment	65,649	65,649	
121.2 · Equipment Depreciation	(43,533)	(42,494)	(1,039)
122.0 · Assets			
122.01 · E. Alvarado Street	137,054	137,054	
122.012 · E. Alvarado Street Improvements	94,441	84,523	9,918
122.013 - E Alvarado St Land	154,186	154,186	
122.02 · S. Brandon Road	161,578	161,578	
122.022 · S. Brandon Road Improvements	88,178	75,849	12,329
122.023 - Brandon Road Land	129,662	129,662	
122.03 · E. Mission Road	1,440,790	1,440,790	
122.032 · E. Mission Road Improvements	72,183	60,921	11,262
122.033 - E Mission Rd Land	360,629	360,629	
122.039 · Accum Depr - E. Mission Improv.	(2,373)	(2,204)	(170)
122.07 · Accum Depr - ALL BUIL DINGS	(43,147)	(43,097)	(50)
Total 122.0 · Assets	2,593,181	2,559,891	33,290
Total Fixed Assets	2,615,297	2,583,046	32,251
TOTAL ASSETS	11,496,254	11,795,389	(299,135)
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
140 · Accounts Payable	55,076	39,490	15,586
Total Accounts Payable	55,076	39,490	15,586
Other Current Liabilities			
204 · Accrued Vacation & Sick Leave	12,874	12,874	
213 · Simple Plan Payable	1,063	1,163	(100)
215 · District Wellness Initiatives			
215.23 · Health Fair	610	610	
215.39 · PSA Screening	703	703	
215.43 · Mahjong	1,007	1,007	
215.46 · FHD Promotional Float	100	100	
215.50 · Woman of Wellness (WOW)	(100)	(100)	
Total 215 · District Wellness Initiatives	2,321	2,321	

FALLBROOK REGIONAL HEALTH DISTRICT
BALANCE SHEET COMPARISON
Comparison of February 2020 to January 2020

	Feb 29, 20	Jan 31, 20	\$ Change
220 · Refundable Deposit Payable	5,250	5,250	
Total Other Current Liabilities	21,507	21,607	(100)
Total Current Liabilities	76,584	61,097	15,486
Total Liabilities	76,584	61,097	15,486
Equity			
300 · Unrestricted Operations Fund	2,147,896	2,147,896	
302.2 · Community Investment Fund	9,506,578	9,522,578	(16,000)
Net Income	(187,304)	63,817	(251,121)
Total Equity	11,467,171	11,734,292	(267,121)
TOTAL LIABILITIES & EQUITY	11,543,754	11,795,389	(251,635)

FALLBROOK REGIONAL HEALTH DISTRICT
BALANCE SHEET COMPARISON

Comparison of February 2020 to January 2020

	Feb 29, 20	Jan 31, 20	\$ Change
220 · Refundable Deposit Payable	5,250	5,250	
Total Other Current Liabilities	21,507	21,607	(100)
Total Current Liabilities	76,584	61,097	15,486
Total Liabilities	76,584	61,097	15,486
Equity			
300 · Unrestricted Operations Fund	2,147,896	2,147,896	
302.2 · Community Investment Fund	9,506,456	9,522,578	(16,122)
Net Income	(234,681)	63,817	(298,499)
Total Equity	11,419,671	11,734,292	(314,621)
TOTAL LIABILITIES & EQUITY	11,496,254	11,795,389	(299,135)

FALLBROOK REGIONAL HEALTH DISTRICT
Income Statement
For the Month Ended February 29, 2020 & Fiscal Year to Date

	<u>Feb 20</u>	<u>Jul '19 - F...</u>
Ordinary Income/Expense		
Income		
400. · District		
402 · Property tax revenue		1,119,556
403 · Interest / Dividends	10,441	113,886
406 · Unearned Inc (Loss) - Cal Trust	42,167	77,167
Total 400. · District	52,607	1,310,609
450. · Properties		
450.02 · Cost of Elder Str Property Sale	950	(157,275)
Total 450. · Properties	950	(157,275)
460 · Lease Income		
460.01 · Med+ Urgent Care (formerly A+)	2,800	22,400
460.03 · Rock Rose School	3,500	28,000
Total 460 · Lease Income	6,300	50,400
Total Income	59,857	1,203,733
Gross Profit	59,857	1,203,733
Expense		
500 · Admin. Expenses & Overhead		
500.10 · Salaries	26,831	176,688
500.12 · Payroll Taxes	2,326	16,522
500.14 · W/C Insurance	146	941
500.15 · Employee Health & Welfare	4,718	25,217
500.16 · Board Stipends	1,995	14,195
500.17 · Education & Conferences	89	11,065
500.18 · Dues & Subscriptions		7,489
500.19 · Insurance - General	2,052	16,412
500.20 · Independent Accounting Services	1,000	8,550
500.21 · Annual Independent Audit		9,200
500.23 · General Counsel	4,428	33,985
500.25 · Office Expense		
01 · Communications	330	3,184
02 · I.T. and Website services	1,254	5,325
03 · Refreshments	10	44
04 · Office Expenses	1,720	7,767
05 · LAFCO Admin fees		1,210
06 · Independent Contract Services		37,417
Total 500.25 · Office Expense	3,313	54,947

FALLBROOK REGIONAL HEALTH DISTRICT
Income Statement
For the Month Ended February 29, 2020 & Fiscal Year to Date

	<u>Feb 20</u>	<u>Jul '19 - F...</u>
Ordinary Income/Expense		
Income		
400 · District		
402 · Property tax revenue		1,119,556
403 · Interest / Dividends	10,441	113,886
406 · Unearned Inc (Loss) - Cal Trust	<u>42,167</u>	<u>77,167</u>
Total 400 · District	52,607	1,310,609
450 · Properties		
450.02 · Cost of Elder Str Property Sale	<u>950</u>	<u>(157,275)</u>
Total 450 · Properties	950	(157,275)
460 · Lease Income		
460.01 · Med+ Urgent Care (formerly A+)	2,800	22,400
460.03 · Rock Rose School	<u>3,500</u>	<u>28,000</u>
Total 460 · Lease Income	<u>6,300</u>	<u>50,400</u>
Total Income	<u>59,857</u>	<u>1,203,733</u>
Gross Profit	59,857	1,203,733
Expense		
500 · Admin . Expenses & Overhead		
500.10 · Salaries	26,831	176,688
500.12 · Payroll Taxes	2,326	16,522
500.14 · W/C Insurance	146	941
500.15 · Employee Health & Welfare	4,718	25,217
500.16 · Board Stipends	1,995	14,195
500.17 · Education & Conferences	89	11,065
500.18 · Dues & Subscriptions		7,489
500.19 · Insurance - General	2,052	16,412
500.20 · Independent Accounting Services	1,000	8,550
500.21 · Annual Independent Audit		9,200
500.23 · General Counsel	4,428	33,985
500.25 · Office Expense		
01 · Communications	330	3,184
02 · I.T. and Website services	1,254	5,325
03 · Refreshments	10	44
04 · Office Expenses	1,720	7,767
05 · LAFCO Admin fees		1,210
06 · Independent Contract Services		<u>37,417</u>
Total 500.25 · Office Expense	3,313	54,947

FALLBROOK REGIONAL HEALTH DISTRICT
Income Statement
For the Month Ended February 29, 2020 & Fiscal Year to Date

	Feb 20	Jul '19 - F...
500.27 · Depreciation	1,258	9,085
500.29 · Dist Promotions & Publications	135	10,038
500.30 · Simple IRA Expense	1,063	4,844
500.32 · Consultant Fees		4,349
500.33 · Copier Lease	802	6,417
500.36 · Accrued Vacation & Sick Leave		(1,053)
500.40 · Video/AV Equipment		12,070
Total 500 · Admin. Expenses & Overhead	50,156	420,961
550 · Mgmt./Maint. - Alvarado Street		
550.10 · Maintenance Services & Repairs	148	728
550.22 · Property Manager		300
550.23 · General Counsel	3,605	3,605
550.29 · Dist. Promotions & Publications		123
550.32 · Consultant Fees		1,461
Total 550 · Mgmt./Maint. - Alvarado Street	3,753	6,217
570 · Mgmt./Maint. - E. Mission Road		
570.02 · Gas & Electric	569	2,907
570.03 · Water	(223)	(2,179)
570.04 · Waste Management	72	285
570.06 · Landscape - Grounds Environment	700	5,600
570.07 · Custodial Services	300	1,500
570.09 · Land Use - Permitting	2,729	2,729
570.10 · Maintenance Services & Repairs		3,644
570.11 · Contractor Expense		330
570.12 · Fire Alarm System		1,186
570.22 · Property Manager		3,356
570.23 · General Counsel	1,470	1,470
570.25 · Office Expense		
25.01 · Communications	88	507
25.04 · Office Expenses	4	76
25.06 · Independent Contract Services		204
Total 570.25 · Office Expense	92	787
570.32 · Consultant Fees		3,815
Total 570 · Mgmt./Maint. - E. Mission Road	5,709	25,430
590 · Mgmt./Maint. - S. Brandon Road		
590.01 · Property Manager		1,556
590.02 · Gas & Electric	613	5,831
590.03 · Water	233	1,789
590.04 · Waste Management	79	311
590.06 · Landscape - Grounds Environment	750	3,550
590.07 · Custodial Services	720	6,300
590.08 · Elevator	201	1,547
590.09 · Vehicle Expenses	488	2,024
590.10 · Maintenance Services & Repairs	125	7,047

FALLBROOK REGIONAL HEALTH DISTRICT
Income Statement
For the Month Ended February 29, 2020 & Fiscal Year to Date

	Feb 20	Jul '19 - F...
500.27 · Depreciat ion	1,258	9,085
500.29 · Dist Promo tions & Publica tions	135	10,038
500.30 · Simple IRA Expen se	1,063	4,844
500.32 · Consult ant Fees		4,349
500.33 · Copier Lease	802	6,417
500.36 · Accrued Vacation & Sick Leave		(1,053)
500.40 · Video/AV Equipment		12,070
Total 500 · Admin. Expenses & Overhead	50,156	420,961
550 · Mgmt./Maint. - Alvarado Street		
550.10 · Maintenance Services & Repairs	148	728
550.22 · Property Manager		300
550.23 · General Counsel	3,605	3,605
550.29 · Dist . Promo tions & Publica tions		123
550.32 · Consult ant Fees		1,461
Total 550 · Mgmt./Maint. - Alvarad o Street	3,753	6,217
570 · Mgmt./Maint. - E. Missio n Road		
570.02 · Gas & Electric	569	2,907
570.03 · Water	(223)	(2,179)
570.04 · Waste Management	72	285
570.06 · Landsc ape - Grounds Enviro nment	700	5,600
570.07 · Custodial Services	300	1,500
570.09 · Land Use - Permit ting	2,729	2,729
570.10 · Maintenance Services & Repairs		3,644
570.11 · Contractor Expense		330
570.12 · Fire Alarm System		1,186
570.22 · Property Manager		3,356
570.23 · General Counsel	1,470	1,470
570.25 · Office Expense		
25.01 · Comm unication s	88	507
25.04 · Office Expenses	4	76
25.06 · Independent Contract Services		204
Total 570.25 · Office Expense	92	787
570.32 · Consult ant Fees		3,815
Total 570 · Mgmt./Maint. - E. Missio n Road	5,709	25,430
590 · Mgmt./Maint. - S. Brandon Road		
590.01 · Property Manager		1,556
590.02 · Gas & Electric	613	5,831
590.03 · Water	233	1,789
590.04 · Waste Management	79	311
590.06 · Landsc ape - Grounds Enviro nment	750	3,550
590.07 · Custodial Services	720	6,300
590.08 · Elevator	201	1,547
590.09 · Vehicle Expenses	488	2,024
590.10 · Maintenance Services & Repairs	125	7,047

FALLBROOK REGIONAL HEALTH DISTRICT
Income Statement
For the Month Ended February 29, 2020 & Fiscal Year to Date

	Feb 20	Jul '19 - F...
590.11 · Medical Records Store & Service	1,924	21,798
590.12 · Fire Alarm System		640
Total 590 · Mgmt./Maint. - S. Brandon Road	5,132	52,393
600 · Community Health Contracts		
600.998 · CyberGrants		10,915
600.02 · Fbk Citizens Crime Prevention	2,825	8,475
600.03 · Be Well Therapy, Inc.	5,929	17,786
600.04 · Boys & Girls Club	10,000	39,240
600.05 · Community Health Systems, Inc.	30,000	90,000
600.07 · Fbk Senior Citizens Srvc Club	31,250	93,750
600.08 · Fallbrook Smiles Project	22,545	67,635
600.11 · Palomar Family Counseling Srvc	16,856	50,567
600.17 · Foundation for Senior Care	71,840	215,521
600.18 · Fallbrook Food Pantry	32,500	97,500
600.33 · REINS Therapeutic Prgm	24,716	74,149
600.37 · Trauma Intervention Prgm of SD	2,500	7,500
600.46 · Mental Health Systems, Inc.	2,534	7,603
600.51 · North County C.E.R.T. Inc.	1,305	3,915
600.53 · Jeremiah's Ranch		(3,872)
600.58 · Michelle's Place	8,041	24,122
600.60 · D'Vine Path, Inc.	1,910	5,730
600.61 · San Diego North County Lions		3,607
600.62 · Neighborhood Healthcare	3,750	11,250
Total 600 · Community Health Contracts	268,501	825,392
800 · District Direct Care Services		
800.02 · Med+ Urgent Care	8,000	74,000
800.03 · North County Fire JPA EMSO	17,227	34,454
Total 800 · District Direct Care Services	25,227	108,454
Total Expense	358,478	1,438,848
Net Ordinary Income	(298,621)	(235,115)
Other Income/Expense		
Other Expense		
900 · Community Invest Fd Reimbursmnt	(47,500)	(47,811)
Total Other Expense	(47,500)	(47,811)
Net Other Income	47,500	47,811
Net Income	(251,121)	(187,304)

FALLBROOK REGIONAL HEALTH DISTRICT
Income Statement
For the Month Ended February 29, 2020 & Fiscal Year to Date

	Feb 20	Jul '19 - F...
590.11 · Medical Records Store & Service	1,924	21,798
590.12 · Fire Alarm System		640
Total 590 · Mgmt./Maint. - S. Brandon Road	5,132	52,393
600 · Community Health Contracts		
600.998 · CyberGrants		10,915
600.02 · Fbk Citizens Crime Prevention	2,825	8,475
600.03 · Be Well Therapy, Inc.	5,929	17,786
600.04 · Boys & Girls Club	10,000	39,240
600.05 · Community Health Systems, Inc.	30,000	90,000
600.07 · Fbk Senior Citizens Srvc Club	31,250	93,750
600.08 · Fallbrook Smiles Project	22,545	67,635
600.11 · Palomar Family Counseling Srvc	16,856	50,567
600.17 · Foundation for Senior Care	71,840	215,521
600.18 · Fallbrook Food Pantry	32,500	97,500
600.33 · REINS Therapeutic Prgm	24,716	74,149
600.37 · Trauma Intervention Prgm of SD	2,500	7,500
600.46 · Mental Health Systems, Inc.	2,534	7,603
600.51 · North County C.E.R.T. Inc.	1,305	3,915
600.53 · Jeremiah's Ranch		(3,872)
600.58 · Michelle's Place	8,041	24,122
600.60 · D'Vine Path, Inc.	1,910	5,730
600.61 · San Diego North County Lions		3,607
600.62 · Neighborhood Healthcare	3,750	11,250
Total 600 · Community Health Contracts	268,501	825,392
800 · District Direct Care Services		
800.02 · Med+ Urgent Care	8,000	74,000
800.03 · North County Fire JPA EMSO	17,227	34,454
Total 800 · District Direct Care Services	25,227	108,454
Total Expense	358,478	1,438,848
Net Ordinary Income	(298,621)	(235,115)
Other Income/Expense		
Other Expense		
900 · Community Invest Fd Reimbursmnt	(122)	(433)
Total Other Expense	(122)	(433)
Net Other Income	122	433
Net Income	(298,499)	(234,681)

FALLBROOK REGIONAL HEALTH DISTRICT
Profit & Loss YTD Actual vs Budget
 July 2019 through February 2020

	Jul '19 - F...	Budget	\$ Over Bu...	% of Budg...
Ordinary Income/Expense				
Income				
400. · District				
402 · Property tax revenue	1,119,556	1,346,000	(226,444)	83%
403 · Interest / Dividends	113,886	134,000	(20,114)	85%
406 · Unearned Inc (Loss) - Cal Trust	77,167	23,000	54,167	336%
Total 400. · District	1,310,609	1,503,000	(192,391)	87%
450. · Properties				
450.02 · Cost of Elder Str Property Sale	(157,275)	0	(157,275)	100%
Total 450. · Properties	(157,275)	0	(157,275)	100%
460 · Lease Income				
460.01 · Med+ Urgent Care (formerly A+)	22,400	22,400	0	100%
460.03 · Rock Rose School	28,000	21,000	7,000	133%
Total 460 · Lease Income	50,400	43,400	7,000	116%
Total Income	1,203,733	1,546,400	(342,667)	78%
Gross Profit	1,203,733	1,546,400	(342,667)	78%
Expense				
500 · Admin. Expenses & Overhead				
500.10 · Salaries	176,688	170,693	5,995	104%
500.12 · Payroll Taxes	16,522	14,000	2,522	118%
500.14 · W/C Insurance	941	1,167	(225)	81%
500.15 · Employee Health & Welfare	25,217	21,333	3,883	118%
500.16 · Board Stipends	14,195	20,000	(5,805)	71%
500.17 · Education & Conferences	11,065	8,000	3,065	138%
500.18 · Dues & Subscriptions	7,489	15,550	(8,061)	48%
500.19 · Insurance - General	16,412	16,413	(1)	100%
500.20 · Independent Accounting Services	8,550	5,333	3,217	160%
500.21 · Annual Independent Audit	9,200	9,000	200	102%
500.23 · General Counsel	33,985	33,333	652	102%
500.25 · Office Expense				
01 · Communications	3,184	4,133	(950)	77%
02 · I.T. and Website services	5,325	4,000	1,325	133%
03 · Refreshments	44	1,000	(956)	4%
04 · Office Expenses	7,767	8,000	(234)	97%
05 · LAFCO Admin fees	1,210	1,367	(157)	89%
06 · Independent Contract Services	37,417	40,000	(2,583)	94%
Total 500.25 · Office Expense	54,947	58,500	(3,553)	94%
500.27 · Depreciation	9,085	6,533	2,551	139%
500.29 · Dist Promotions & Publications	10,038	8,000	2,038	125%
500.30 · Simple IRA Expense	4,844			
500.32 · Consultant Fees	4,349	10,000	(5,651)	43%
500.33 · Copier Lease	6,417	6,267	150	102%
500.36 · Accrued Vacation & Sick Leave	(1,053)	4,667	(5,720)	(23)%
500.40 · Video/AV Equipment	12,070	10,000	2,070	121%
Total 500 · Admin. Expenses & Overhead	420,961	418,790	2,171	101%

FALLBROOK REGIONAL HEALTH DISTRICT
Profit & Loss YTD Actual vs Budget

July 2019 through February 2020

	Jul '19 - F...	Budg et	\$ Over Bu ...	% of Bud g...
Ordinary Income/Expense				
Income				
400. · District				
402 · Property tax revenue	1,119,556	1,346,000	(226,444)	83%
403 · Interest / Dividends	113,886	134,000	(20,114)	85%
406 · Unearned Inc (Loss) - Cal Trust	77,167	23,000	54,167	336%
Total 400. · District	1,310,609	1,503,000	(192,391)	87%
450. · Properties				
450.02 · Cost of Elder Str Property Sale	(157,275)	0	(157,275)	100%
Total 450. · Properties	(157,275)	0	(157,275)	100%
460 · Lease Income				
460.01 · Med+ Urgent Care (formerl y A+)	22,400	22,400	0	100%
460.03 · Rock Rose School	28,000	21,000	7,000	133%
Total 460 · Lease Income	50,400	43,400	7,000	116%
Total Income	1,203,733	1,546,400	(342,667)	78%
Gross Profit	1,203,733	1,546,400	(342,667)	78%
Expense				
500 · Admin . Expenses & Overhead				
500.10 · Salaries	176,688	170,693	5,995	104%
500.12 · Payroll Taxes	16,522	14,000	2,522	118%
500.14 · W/C Insurance	941	1,167	(225)	81%
500.15 · Employee Health & Welfare	25,217	21,333	3,883	118%
500.16 · Board Stipends	14,195	20,000	(5,805)	71%
500.17 · Education & Con feren ces	11,065	8,000	3,065	138%
500.18 · Dues & Subsc ription s	7,489	15,550	(8,061)	48%
500.19 · Insurance - General	16,412	16,413	(1)	100%
500.20 · Independent Acco unting Services	8,550	5,333	3,217	160%
500.21 · Annual Independent Audit	9,200	9,000	200	102%
500.23 · General Counsel	33,985	33,333	652	102%
500.25 · Office Expense				
01 · Commun ications	3,184	4,133	(950)	77%
02 · I.T. and Website services	5,325	4,000	1,325	133%
03 · Refreshments	44	1,000	(956)	4%
04 · Office Expenses	7,767	8,000	(234)	97%
05 · LAFCO Admin fees	1,210	1,367	(157)	89%
06 · Independent Cont ract Services	37,417	40,000	(2,583)	94%
Total 500.25 · Office Expense	54,947	58,500	(3,553)	94%
500.27 · Depreciat ion	9,085	6,533	2,551	139%
500.29 · Dist Promotion s & Pu blic ations	10,038	8,000	2,038	125%
500.30 · Simple IRA Expense	4,844			
500.32 · Consult ant Fees	4,349	10,000	(5,651)	43%
500.33 · Copier Lease	6,417	6,267	150	102%
500.36 · Accru ed Vacation & Sick Leave	(1,053)	4,667	(5,720)	(23)%
500.40 · Video/AV Equip ment	12,070	10,000	2,070	121%
Total 500 · Admin . Expenses & Overhead	420,961	418,790	2,171	101%

FALLBROOK REGIONAL HEALTH DISTRICT
Profit & Loss YTD Actual vs Budget

July 2019 through February 2020

	Jul '19 - F...	Budget	\$ Over Bu...	% of Budg...
550 · Mgmt./Maint. - Alvarado Street				
550.10 · Maintenance Services & Repairs	728			
550.22 · Property Manager	300			
550.23 · General Counsel	3,605			
550.29 · Dist. Promotions & Publications	123			
550.32 · Consultant Fees	1,461			
Total 550 · Mgmt./Maint. - Alvarado Street	6,217			
570 · Mgmt./Maint. - E. Mission Road				
570.02 · Gas & Electric	2,907	5,000	(2,093)	58%
570.03 · Water	(2,179)	1,667	(3,846)	(131)%
570.04 · Waste Management	285	300	(15)	95%
570.06 · Landscape - Grounds Environment	5,600	8,000	(2,400)	70%
570.07 · Custodial Services	1,500	3,120	(1,620)	48%
570.08 · Architect Expense	0	9,000	(9,000)	0%
570.09 · Land Use - Permitting	2,729	9,000	(6,271)	30%
570.10 · Maintenance Services & Repairs	3,644	10,000	(6,356)	36%
570.11 · Contractor Expense	330	0	330	100%
570.12 · Fire Alarm System	1,186	2,000	(814)	59%
570.22 · Property Manager	3,356			
570.23 · General Counsel	1,470	40,000	(38,530)	4%
570.25 · Office Expense				
25.01 · Communications	507			
25.02 · I.T. & Website Services	0	1,000	(1,000)	0%
25.04 · Office Expenses	76	6,000	(5,924)	1%
25.06 · Independent Contract Services	204	3,333	(3,130)	6%
Total 570.25 · Office Expense	787	10,333	(9,547)	8%
570.29 · Dist. Promotions & Publications	0	8,000	(8,000)	0%
570.32 · Consultant Fees	3,815	20,000	(16,185)	19%
Total 570 · Mgmt./Maint. - E. Mission Road	25,430	126,420	(100,990)	20%
590 · Mgmt./Maint. - S. Brandon Road				
590.01 · Property Manager	1,556	10,000	(8,444)	16%
590.02 · Gas & Electric	5,831	6,667	(836)	87%
590.03 · Water	1,789	2,000	(211)	89%
590.04 · Waste Management	311	300	11	104%
590.06 · Landscape - Grounds Environment	3,550	7,333	(3,783)	48%
590.07 · Custodial Services	6,300	5,333	967	118%
590.08 · Elevator	1,547	1,667	(120)	93%
590.09 · Vehicle Expenses	2,024	600	1,424	337%
590.10 · Maintenance Services & Repairs	7,047	3,333	3,714	211%
590.11 · Medical Records Store & Service	21,798	14,667	7,131	149%
590.12 · Fire Alarm System	640	667	(27)	96%
590.13 · Renovations / Improvements				
.13.01. · Architect Expense	0	6,667	(6,667)	0%
Total 590.13 · Renovations / Improvements	0	6,667	(6,667)	0%
Total 590 · Mgmt./Maint. - S. Brandon Road	52,393	59,233	(6,840)	88%

FALLBROOK REGIONAL HEALTH DISTRICT
Profit & Loss YTD Actual vs Budget

July 2019 through February 2020

	Jul '19 - F...	Budget	\$ Over Bu ...	% of Bud g...
550 · Mgmt./Maint. - Alvarado Street				
550.10 · Maintenance Services & Repairs	728			
550.22 · Property Manager	300			
550.23 · General Counsel	3,605			
550.29 · Dist. Promotions & Publications	123			
550.32 · Consultant Fees	1,461			
Total 550 · Mgmt./Maint. - Alvarado Street	6,217			
570 · Mgmt./Maint. - E. Mission Road				
570.02 · Gas & Electric	2,907	5,000	(2,093)	58%
570.03 · Water	(2,179)	1,667	(3,846)	(131)%
570.04 · Waste Management	285	300	(15)	95%
570.06 · Landscape - Grounds Environment	5,600	8,000	(2,400)	70%
570.07 · Custodial Services	1,500	3,120	(1,620)	48%
570.08 · Architect Expense	0	9,000	(9,000)	0%
570.09 · Land Use - Permitting	2,729	9,000	(6,271)	30%
570.10 · Maintenance Services & Repairs	3,644	10,000	(6,356)	36%
570.11 · Contractor Expense	330	0	330	100%
570.12 · Fire Alarm System	1,186	2,000	(814)	59%
570.22 · Property Manager	3,356			
570.23 · General Counsel	1,470	40,000	(38,530)	4%
570.25 · Office Expense				
25.01 · Communications	507			
25.02 · I.T. & Website Services	0	1,000	(1,000)	0%
25.04 · Office Expenses	76	6,000	(5,924)	1%
25.06 · Independent Contract Services	204	3,333	(3,130)	6%
Total 570.25 · Office Expense	787	10,333	(9,547)	8%
570.29 · Dist. Promotions & Publications	0	8,000	(8,000)	0%
570.32 · Consultant Fees	3,815	20,000	(16,185)	19%
Total 570 · Mgmt./Maint. - E. Mission Road	25,430	126,420	(100,990)	20%
590 · Mgmt./Maint. - S. Brandon Road				
590.01 · Property Manager	1,556	10,000	(8,444)	16%
590.02 · Gas & Electric	5,831	6,667	(836)	87%
590.03 · Water	1,789	2,000	(211)	89%
590.04 · Waste Management	311	300	11	104%
590.06 · Landscape - Grounds Environment	3,550	7,333	(3,783)	48%
590.07 · Custodial Services	6,300	5,333	967	118%
590.08 · Elevator	1,547	1,667	(120)	93%
590.09 · Vehicle Expenses	2,024	600	1,424	337%
590.10 · Maintenance Services & Repairs	7,047	3,333	3,714	211%
590.11 · Medical Records Store & Service	21,798	14,667	7,131	149%
590.12 · Fire Alarm System	640	667	(27)	96%
590.13 · Renovations / Improvements				
.13.01. · Architect Expense	0	6,667	(6,667)	0%
Total 590.13 · Renovations / Improvements	0	6,667	(6,667)	0%
Total 590 · Mgmt./Maint. - S. Brandon Road	52,393	59,233	(6,840)	88%

FALLBROOK REGIONAL HEALTH DISTRICT
Profit & Loss YTD Actual vs Budget
 July 2019 through February 2020

	Jul '19 - F...	Budget	\$ Over Bu...	% of Budg...
600 · Community Health Contracts				
600.998 · CyberGrants	10,915			
600.02 · Fbk Citizens Crime Prevention	8,475	8,475	0	100%
600.03 · Be Well Therapy, Inc.	17,786	17,786	0	100%
600.04 · Boys & Girls Club	39,240	39,240	0	100%
600.05 · Community Health Systems, Inc.	90,000	90,000	0	100%
600.07 · Fbk Senior Citizens Srvc Club	93,750	93,750	0	100%
600.08 · Fallbrook Smiles Project	67,635	67,635	0	100%
600.11 · Palomar Family Counseling Srvc	50,567	50,567	0	100%
600.17 · Foundation for Senior Care	215,521	215,521	0	100%
600.18 · Fallbrook Food Pantry	97,500	97,500	0	100%
600.33 · REINS Therapeutic Prgm	74,149	74,149	0	100%
600.37 · Trauma Intervention Prgm of SD	7,500	7,500	0	100%
600.46 · Mental Health Systems, Inc.	7,603	7,603	0	100%
600.51 · North County C.E.R.T. Inc.	3,915	3,915	0	100%
600.53 · Jeremiah's Ranch	(3,872)	0	(3,872)	100%
600.57 · NC Fire Protection District	0	78,750	(78,750)	0%
600.58 · Michelle's Place	24,122	24,122	0	100%
600.60 · D'Vine Path, Inc.	5,730	5,730	0	100%
600.61 · San Diego North County Lions	3,607	5,000	(1,393)	72%
600.62 · Neighborhood Healthcare	11,250	11,250	0	100%
Total 600 · Community Health Contracts	825,392	898,492	(73,100)	92%
800 · District Direct Care Services				
800.02 · Med+ Urgent Care	74,000	64,000	10,000	116%
800.03 · North County Fire JPA EMSO	34,454	44,444	(9,990)	78%
800.04 · NC Fire JPA Public Comm.	0	16,667	(16,667)	0%
Total 800 · District Direct Care Services	108,454	125,111	(16,657)	87%
Total Expense	1,438,848	1,628,047	(189,199)	88%
Net Ordinary Income	(235,115)	(81,647)	(153,468)	288%
Other Income/Expense				
Other Expense				
900 · Community Invest Fd Reimbursmnt	(47,811)			
Total Other Expense	(47,811)			
Net Other Income	47,811			
Net Income	(187,304)	(81,647)	(105,657)	229%

FALLBROOK REGIONAL HEALTH DISTRICT
Profit & Loss YTD Actual vs Budget

July 2019 through February 2020

	Jul '19 - F...	Budget	\$ Over Bu ...	% of Bud g...
600 · Community Health Contracts				
600.998 · CyberGrants	10,915			
600.02 · Fbk Citizens Crime Prevention	8,475	8,475	0	100%
600.03 · Be Well Therapy, Inc.	17,786	17,786	0	100%
600.04 · Boys & Girls Club	39,240	39,240	0	100%
600.05 · Community Health Systems, Inc.	90,000	90,000	0	100%
600.07 · Fbk Senior Citizens Srv c Club	93,750	93,750	0	100%
600.08 · Fallbrook Smiles Project	67,635	67,635	0	100%
600.11 · Palomar Family Counseling Srv c	50,567	50,567	0	100%
600.17 · Foundation for Senior Care	215,521	215,521	0	100%
600.18 · Fallbrook Food Pantry	97,500	97,500	0	100%
600.33 · REINS Therapeutic Prgm	74,149	74,149	0	100%
600.37 · Trauma Intervention Prgm of SD	7,500	7,500	0	100%
600.46 · Mental Health Systems, Inc.	7,603	7,603	0	100%
600.51 · North County C.E.R.T. Inc.	3,915	3,915	0	100%
600.53 · Jeremiah's Ranch	(3,872)	0	(3,872)	100%
600.57 · NC Fire Protection District	0	78,750	(78,750)	0%
600.58 · Michelle's Place	24,122	24,122	0	100%
600.60 · D'Vine Path, Inc.	5,730	5,730	0	100%
600.61 · San Diego North County Lions	3,607	5,000	(1,393)	72%
600.62 · Neighborhood Healthcare	11,250	11,250	0	100%
Total 600 · Community Health Contracts	825,392	898,492	(73,100)	92%
800 · District Direct Care Services				
800.02 · Med+ Urgent Care	74,000	64,000	10,000	116%
800.03 · North County Fire JPA EMSO	34,454	44,444	(9,990)	78%
800.04 · NC Fire JPA Public Comm.	0	16,667	(16,667)	0%
Total 800 · District Direct Care Services	108,454	125,111	(16,657)	87%
Total Expense	1,438,848	1,628,047	(189,199)	88%
Net Ordinary Income	(235,115)	(81,647)	(153,468)	288%
Other Income/Expense				
Other Expense				
900 · Community Invest Fd Reimbursemnt	(433)			
Total Other Expense	(433)			
Net Other Income	433			
Net Income	(234,681)	(81,647)	(153,034)	287%

FALLBROOK REGIONAL HEALTH DISTRICT
Profit & Loss - Approved Annual Budget Overview

July 2019 through June 2020

	Jul 19	Aug 19	Sep 19	Oct 19	Nov 19	Dec 19	Jan 20	Feb 20	Mar 20	Apr 20	May 20	Jun 20	TOTAL Jul '19 - ...
Ordinary Income/Expense													
Income													
400 · District													
402 · Property tax revenue	26,000	15,000	68,000	152,000	635,000	350,000	50,000	50,000	430,000	200,000	40,000	30,000	2,046,000
403 · Interest / Dividends	17,500	17,500	16,500	16,500	16,500	16,500	16,500	16,500	16,500	16,500	16,500	16,500	200,000
406 · Unearned Inc (Loss) - ...	2,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	35,000
Total 400 · District	45,500	35,500	87,500	171,500	654,500	369,500	69,500	69,500	449,500	219,500	59,500	49,500	2,281,000
460 · Lease Income													
460.01 · Med+ Urgent Care ...	2,800	2,800	2,800	2,800	2,800	2,800	2,800	2,800	2,800	2,800	2,800	2,800	33,600
460.03 · Rock Rose School	3,500	3,500	3,500	3,500	3,500	3,500	0	0	0	0	0	0	21,000
Total 460 · Lease Income	6,300	6,300	6,300	6,300	6,300	6,300	2,800	2,800	2,800	2,800	2,800	2,800	54,600
Total Income	51,800	41,800	93,800	177,800	660,800	375,800	72,300	72,300	452,300	222,300	62,300	52,300	2,335,600
Gross Profit	51,800	41,800	93,800	177,800	660,800	375,800	72,300	72,300	452,300	222,300	62,300	52,300	2,335,600
Expense													
500 · Admin. Expenses & Ov...													
500.10 · Salaries	21,337	21,337	21,337	21,337	21,337	21,337	21,337	21,337	21,337	21,337	21,337	21,337	256,040
500.12 · Payroll Taxes	1,750	1,750	1,750	1,750	1,750	1,750	1,750	1,750	1,750	1,750	1,750	1,750	21,000
500.14 · W/C Insurance	146	146	146	146	146	146	146	146	146	146	146	146	1,750
500.15 · Employee Health ...	2,667	2,667	2,667	2,667	2,667	2,667	2,667	2,667	2,667	2,667	2,667	2,667	32,000
500.16 · Board Stipends	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	30,000
500.17 · Education & Confe...	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	12,000
500.18 · Dues & Subscripti...	8,811	199	100	6,000	110	50	180	100	300	300	300	150	16,600
500.19 · Insurance - General	2,052	2,052	2,052	2,052	2,052	2,052	2,052	2,052	2,052	2,052	2,052	2,052	24,620
500.20 · Independent Acco...	667	667	667	667	667	667	667	667	667	667	667	667	8,000
500.21 · Annual Independe...	0	9,000	0	0	0	0	0	0	0	0	0	0	9,000
500.23 · General Counsel	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	50,000
500.25 · Office Expense													
01 · Communications	517	517	517	517	517	517	517	517	517	517	517	517	6,200
02 · I.T. and Website ser...	500	500	500	500	500	500	500	500	500	500	500	500	6,000
03 · Refreshments	125	125	125	125	125	125	125	125	125	125	125	125	1,500
04 · Office Expenses	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	12,000
05 · LAFCO Admin fees	1,367	0	0	0	0	0	0	0	0	0	0	0	1,367
06 · Independent Contra...	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	60,000
Total 500.25 · Office Expen...	8,509	7,142	7,142	7,142	7,142	7,142	7,142	7,142	7,142	7,142	7,142	7,142	87,067

FALLBROOK REGIONAL HEALTH DISTRICT
Profit & Loss - Approved Annual Budget Overview
 July 2019 through June 2020

	Jul 19	Aug 19	Sep 19	Oct 19	Nov 19	Dec 19	Jan 20	Feb 20	Mar 20	Apr 20	May 20	Jun 20	TOTAL Jul '19 - ...
500.27 · Depreciation	817	817	817	817	817	817	817	817	817	817	817	817	9,800
500.29 · Dist Promotions &...	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	12,000
500.32 · Consultant Fees	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	15,000
500.33 · Copier Lease	783	783	783	783	783	783	783	783	783	783	783	783	9,400
500.36 · Accrued Vacation ...	583	583	583	583	583	583	583	583	583	583	583	583	7,000
500.40 · Video/AV Equipme...	0	0	0	10,000	0	0	0	0	0	0	0	0	10,000
Total 500 · Admin. Expenses ...	58,038	57,058	47,959	63,859	47,969	47,909	48,039	47,959	48,159	48,159	48,159	48,009	611,277
570 · Mgmt./Maint. - E. Missi...													
570.02 · Gas & Electric	625	625	625	625	625	625	625	625	625	625	625	625	7,500
570.03 · Water	208	208	208	208	208	208	208	208	208	208	208	208	2,500
570.04 · Waste Management	0	75	0	75	0	75	0	75	0	75	0	75	450
570.06 · Landscape - Grou...	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	12,000
570.07 · Custodial Services	390	390	390	390	390	390	390	390	390	390	390	390	4,680
570.08 · Architect Expense	0	0	0	0	0	5,000	0	4,000	0	4,000	0	0	13,000
570.09 · Land Use - Permitt...	0	0	0	0	0	5,000	0	4,000	0	4,000	0	0	13,000
570.10 · Maintenance Servi...	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	15,000
570.12 · Fire Alarm System	250	250	250	250	250	250	250	250	250	250	250	250	3,000
570.23 · General Counsel	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	60,000
570.25 · Office Expense													
25.02 · I.T. & Website Se...	125	125	125	125	125	125	125	125	125	125	125	125	1,500
25.04 · Office Expenses	750	750	750	750	750	750	750	750	750	750	750	750	9,000
25.06 · Independent Con...	417	417	417	417	417	417	417	417	417	417	417	417	5,000
Total 570.25 · Office Expen...	1,292	1,292	1,292	1,292	1,292	1,292	1,292	1,292	1,292	1,292	1,292	1,292	15,500
570.29 · Dist. Promotions ...	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	12,000
570.32 · Consultant Fees	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	30,000
Total 570 · Mgmt./Maint. - E. ...	13,515	13,590	13,515	13,590	13,515	23,590	13,515	21,590	13,515	21,590	13,515	13,590	188,630
590 · Mgmt./Maint. - S. Brand...													
590.01 · Property Manager	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	15,000
590.02 · Gas & Electric	833	833	833	833	833	833	833	833	833	833	833	833	10,000
590.03 · Water	250	250	250	250	250	250	250	250	250	250	250	250	3,000
590.04 · Waste Management	0	75	0	75	0	75	0	75	0	75	0	75	450
590.06 · Landscape - Grou...	917	917	917	917	917	917	917	917	917	917	917	917	11,000
590.07 · Custodial Services	667	667	667	667	667	667	667	667	667	667	667	667	8,000
590.08 · Elevator	208	208	208	208	208	208	208	208	208	208	208	208	2,500
590.09 · Vehicle Expenses	0	222	0	0	378	0	0	0	0	0	0	0	600
590.10 · Maintenance Servi...	417	417	417	417	417	417	417	417	417	417	417	417	5,000
590.11 · Medical Records S...	1,833	1,833	1,833	1,833	1,833	1,833	1,833	1,833	1,833	1,833	1,833	1,833	22,000
590.12 · Fire Alarm System	83	83	83	83	83	83	83	83	83	83	83	83	1,000

California State Treasurer
Fiona Ma, CPA



Local Agency Investment Fund
 P.O. Box 942809
 Sacramento, CA 94209-0001
 (916) 653-3001

March 02, 2020

[LAIF Home](#)
[PMIA Average Monthly Yields](#)

FALLBROOK REGIONAL HEALTH DISTRICT

ADMINISTRATOR
 P.O. BOX 2587
 FALLBROOK, CA 92088

[Tran Type Definitions](#)

Account Number: :

February 2020 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Authorized Caller	Amount
2/24/2020	2/21/2020	RW	1632583	WENDY LYON	-16,000.00

Account Summary

Total Deposit:	0.00	Beginning Balance:	1,312,735.23
Total Withdrawal:	-16,000.00	Ending Balance:	1,296,735.23



CalTRUST
 c/o Ultimus Fund Solutions
 PO Box 541150
 Omaha, NE 68154-9150
 www.caltrust.org
 Email: CalTRUSTSupport@ultimusfundsolutions.com
 Fax: 402-963-9094
 Phone: 833-CALTRUST (225-8787)

Investment Account Summary

02/01/2020 through 02/29/2020

SUMMARY OF INVESTMENTS

Fund	Account Number	Total Shares Owned	Net Asset Value per Share on Feb 29 (\$)	Value on Feb 29 (\$)	Average Cost Amount (\$)	Cumulative Unrealized Gain/(Loss) (\$)
FALLBROOK REGIONAL HEALTH DISTRICT						
CalTRUST Medium Term Fund		703,801.581	10.19	7,171,738.11	7,058,454.96	113,283.15
Portfolios Total value as of 02/29/2020				7,171,738.11		

DETAIL OF TRANSACTION ACTIVITY

Activity Description	Activity Date	Amount (\$)	Amount in Shares	Balance in Shares	Price per Share (\$)	Balance (\$)	Average Cost Amt (\$)	Realized Gain/(Loss) (\$)	
CalTRUST Medium Term Fund		FALLBROOK REGIONAL HEALTH DISTRICT						Account Number:	
Beginning Balance	02/01/2020			702,776.979	10.13	7,119,130.80			
Accrual Income Div Reinvestment	02/28/2020	10,440.69	1,024.602	703,801.581	10.19	7,171,738.11	0.00	0.00	
Unrealized Gain/(Loss)						42,166.62			
Closing Balance as of	Feb 29			703,801.581	10.19	7,171,738.11			

FALLBROOK REGIONAL HEALTH DISTRICT
Property Tax Revenue - Fiscal Year to Date
 July 2019 through February 2020

Type	Date	Name	Amount	Balance
400. · District				
402 · Property tax revenue				
Gener...	07/31/19		30,918.85	30,918.85
Gener...	08/31/19		13,012.42	43,931.27
Gener...	09/30/19		27,118.51	71,049.78
Gener...	10/31/19		74,890.12	145,939.90
Gener...	11/30/19		690,741.30	836,681.20
Gener...	12/31/19		235,934.69	1,072,615.89
Gener...	01/31/20		46,940.34	1,119,556.23
Total 402 · Property tax revenue			1,119,556.23	1,119,556.23
Total 400. · District			1,119,556.23	1,119,556.23
TOTAL			1,119,556.23	1,119,556.23

FALLBROOK REGIONAL HEALTH DISTRICT
Check Detail Report - February 2020

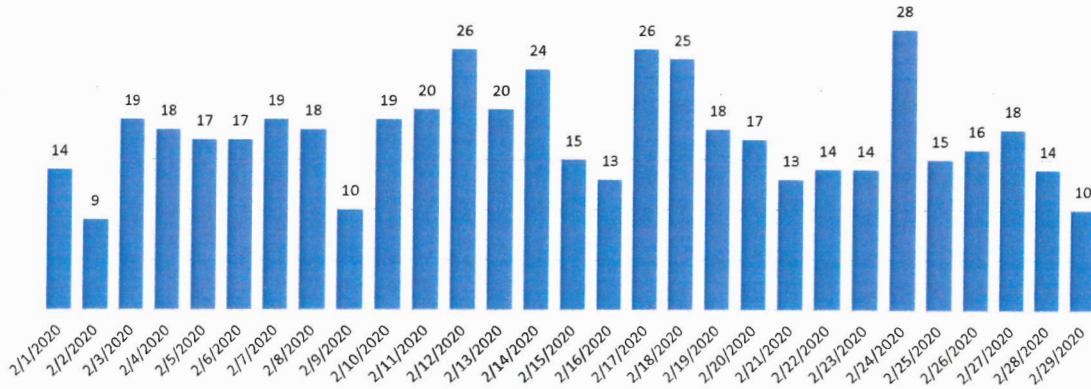
Date	Num	Name	Memo	Amount
02/01/2020	EFT	Microsoft Office	Microsoft Office monthly subscription fee	-\$49.50
02/03/2020	11117	Rachel Mason-Runnells	Reimbursement-Mileage Nov 2019-Jan 2020	-\$198.80
02/04/2020	EFT	GoDaddy.com	Annual services/emails renewal	-\$703.94
02/05/2020	EFT	GoDaddy.com	Annual domain name renewal	-\$42.34
02/05/2020	11118	Aztec Cleaning & Maintenance	Office cleaning; inv. 448001	-\$180.00
02/05/2020	11119	Culligan of Escondido	244004	-\$50.00
02/05/2020	11120	Jim's Sign Shop	Inv. 0738; "Please Use Front Entrance" signs (-\$210.11
02/05/2020	11121	Key, Darren	Ceiling tile replacement at Brandon Rd.	-\$742.75
02/05/2020	11122	L & M Enterprises, Inc.	Reimbursement: Adobe & Vast Conference	-\$76.81
02/05/2020	11123	Springston Design, LLC	February IT Services	-\$190.00
02/05/2020	11124	Woodward, Susan	January Accounting Services	-\$1,000.00
02/05/2020	EFT	ADP, LLC	ADP Fees: 2/5/20 PR	-\$113.14
02/07/2020	11125	Langdon Floorcovering	Inv. 20007 and 20009 deposits	-\$600.00
02/10/2020	11096	Be Well Therapy	CHC 338 - Pmt. 3 of 4	-\$5,928.50
02/10/2020	11097	Boys & Girls Club - Triple Play	CHC 340 - PMT. 3 of 4	-\$10,000.00
02/10/2020	11098	Community Health Systems	CHC 341 - PMT. 3 OF 4	-\$30,000.00
02/10/2020	11099	D'vine Path, Inc.	CHC 342 - PMT. 3 OF 4	-\$1,910.00
02/10/2020	11100	Fallbrook Citizens - FCCPC	CHC 344 - PMT. 3 OF 4	-\$2,825.00
02/10/2020	11101	Fallbrook Food Pantry	CHC 345 - PMT. 3 OF 4	-\$32,500.00
02/10/2020	11102	Foundation for Senior Care	CHC 346 - PMT. 3 OF 4	-\$15,572.00
02/10/2020	11113	Foundation for Senior Care	CHC 347 - PMT. 3 OF 4	-\$10,438.74
02/10/2020	11114	Foundation for Senior Care	CHC 348 - PMT. 3 OF 4	-\$23,644.87
02/10/2020	11115	Foundation for Senior Care	CHC 349 - PMT. 3 OF 4	-\$22,184.87
02/10/2020	11103	Fallbrook Senior Citizens Service Club	CHC 350 - PMT. 3 OF 4	-\$31,250.00
02/10/2020	11104	Fallbrook Smiles Project	CHC 351 - PMT. 3 OF 4	-\$22,545.00
02/10/2020	11105	Mental Health Systems-NICPP	CHC 352 - PMT. 3 OF 4	-\$2,534.25
02/10/2020	11106	Michelle's Place	CHC 353 - PMT. 3 OF 4	-\$8,040.50
02/10/2020	11107	Neighborhood Healthcare	CHC 354 - PMT. 3 OF 4	-\$3,750.00
02/10/2020	11108	North County C.E.R.T.	CHC 355 - PMT. 3 OF 4	-\$1,305.00
02/10/2020	11109	Palomar Family Counseling Service	CHC 356 - PMT. 3 OF 4	-\$16,855.75
02/10/2020	11110	Reins	CHC 357 - PMT. 3 OF 4	-\$15,000.00
02/10/2020	11111	Reins	CHC 358 - PMT. 3 OF 4	-\$9,716.25
02/10/2020	11112	Trauma Intervention Programs	CHC 359 - PMT. 3 OF 4	-\$2,500.00
02/12/2020	11126	AT&T U-Verse - computer	1/27/20 inv.	-\$77.80
02/12/2020	11127	Aztec Cleaning & Maintenance	Inv. 448002 and 448003	-\$280.00
02/12/2020	11128	Fallbrook Printing Corporation	Inv. 22334; business cards Lyon	-\$70.04
02/12/2020	11129	Fallbrook Waste - E. Mission Rd.	2/1/20 inv.	-\$72.00
02/12/2020	11130	Fallbrook Waste - Brandon Rd.	2/1/20 inv.	-\$78.50
02/12/2020	11131	Iron Mountain	Inv. CJKZ352	-\$1,878.46
02/12/2020	11132	Magellan, A.D.	Inv. 1638; Progress invoice for January 2020	-\$8,250.00
02/12/2020	11133	Ramirez Landscaping & Tree Service	Inv. 4520, 4521, and 2/3/20 est.	-\$9,430.00
02/12/2020	11134	Schwab, Charles & Co., Inc.	Payroll Contributions	-\$1,025.00
02/12/2020	11135	Scott & Jackson Esq.	Professional services January 2020	-\$7,490.00
02/12/2020	11136	Specialized Elevator Services	February Elevator Maintenance; Inv. 8343	-\$200.55
02/12/2020	11137	Streamline	Website monthly fee - February 2020 - Inv. 10:	-\$200.00
02/12/2020	11138	Termin-8 Pest Control	138 S. Brandon Extermination Services; Inv. 1	-\$125.00
02/19/2020	11139	Schwab, Charles & Co., Inc.	Payroll Contribution	-\$100.00
02/19/2020	11140	AT&T - E. Mission Rd.	2/8/20 inv.	-\$87.59

FALLBROOK REGIONAL HEALTH DISTRICT
Check Detail Report - February 2020

02/19/2020	11141	CSDA, SD Chapter	2/20/20 mtg. reservation	-\$30.00
02/19/2020	11142	Master Flow Heating & Air Conditioning	Inv. 3330; Brandon Rd.	-\$1,925.00
02/19/2020	11143	Whalen, J. & Associates	Inv. 10000051; E. Mission Road zoning/permit	-\$169.97
02/19/2020	11144	Langdon Floorcovering	Inv. 20007 and 20009 Materials	-\$3,395.00
02/20/2020	EFT	ADP, LLC	ADP Fees: 2/20/20 PR	-\$99.64
02/21/2020	11145	A Good Roofer	Inv. M19511-2	-\$4,370.00
02/21/2020	11146	Aztec Cleaning & Maintenance	Inv. 448005 and 448006	-\$280.00
02/21/2020	11147	A Good Roofer	Inv. M19511-3	-\$11,096.50
02/21/2020	11148	ULINE	Inv. 117080638	-\$132.04
02/21/2020	11149	Mireya Banuelos	Reimbursement-Mileage 1/2-2/26/20	-\$50.40
02/21/2020	11150	Mireya Banuelos	Reimbursement-3 shirts for FRHD logo	-\$64.71
02/26/2020	11151	Linda Bannerman	Reimbursement for Dental Plan premium 9/1/2	-\$232.22
02/28/2020	11152	Schwab, Charles & Co., Inc.	Payroll Contributions	-\$550.00
02/28/2020	11153	AT&T - phone lines	2/14/20 inv.	-\$252.14
02/28/2020	11154	Aztec Cleaning & Maintenance	Inv. 448006 and 448007	-\$280.00
02/28/2020	11155	CalPERS	ID: 15957527	-\$4,485.98
02/28/2020	11156	Fallbrook Rooter & Drain Service	Inv. 19896; service call, fill valve, and supply lii	-\$147.63
02/28/2020	11157	FPUD - Brandon Rd.	2/20/20 inv.	-\$174.22
02/28/2020	11158	FPUD - Brandon Rd.	2/20/20 inv.	-\$58.42
02/28/2020	11159	FPUD - E. Mission Rd.	2/20/20 inv.	-\$58.42
02/28/2020	11160	Konica Minolta Leasing - qds	Inv. 34943758	-\$810.14
02/28/2020	11161	Rincon Consultants, Inc.	Retainer for Project No. 19-08947	-\$2,500.00
02/28/2020	11162	SDG&E	2/24/20 inv.	-\$612.71
02/29/2020	11163	A+ Urgent Care, Inc.	February 2020 subsidy per 7/2019-6/2020 MO	-\$8,000.00
02/29/2020	11164	SDG&E - East Mission Rd.	2/25/20 inv.	-\$569.36
				-\$342,367.56

MedPlus Urgent Care Patient Counts & Details February 2020

Total Patients Seen: 506 (52.8% Using Medi-Cal HMO coverage*)

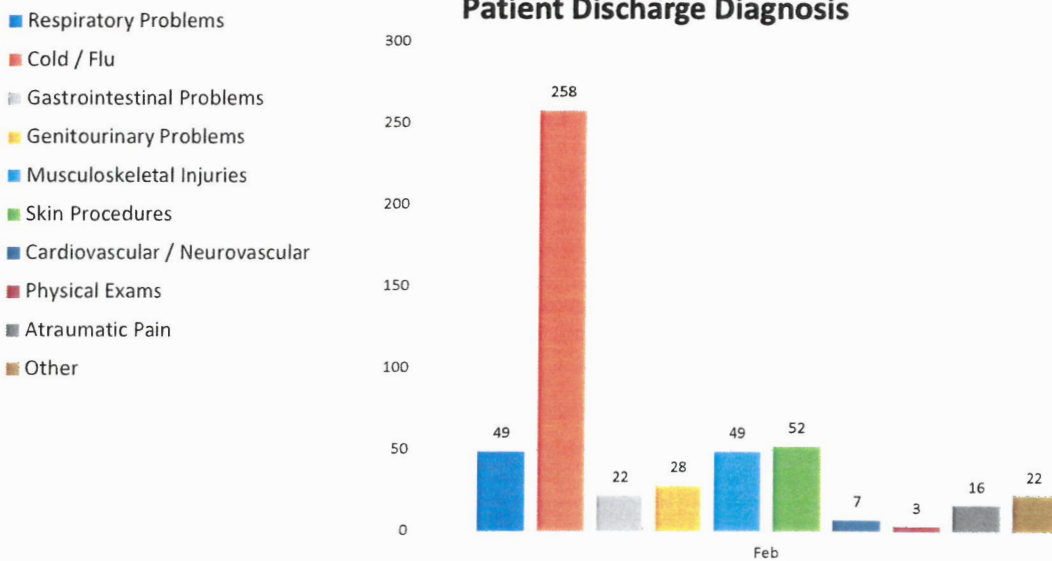


Regular Hours vs Extended Hours (Patients Seen)



Extended hours include: Monday - Friday after 5:00pm, Saturday & Sunday hours, Holiday hours
Regular hours: Monday - Friday 9:00am - 5:00pm

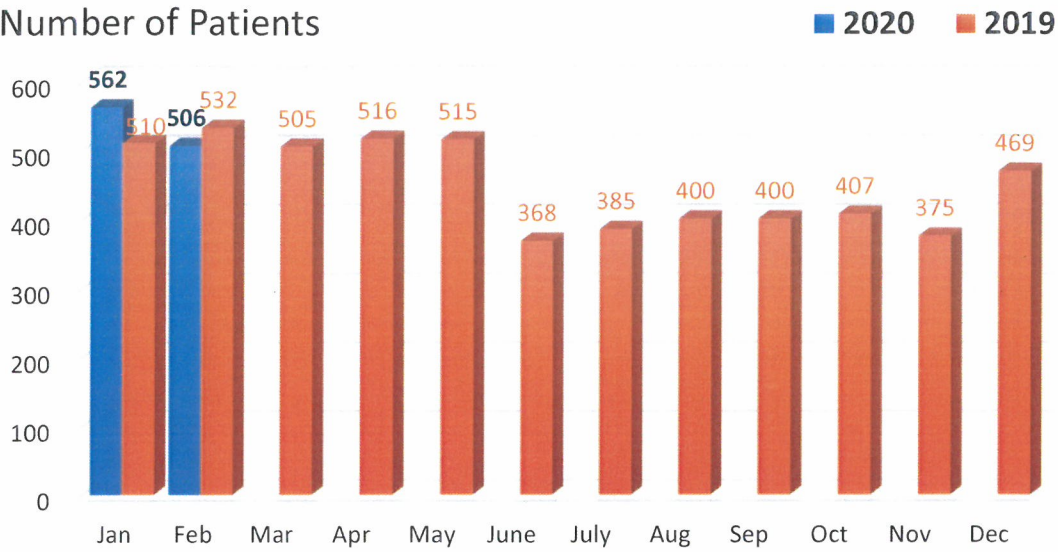
Patient Discharge Diagnosis



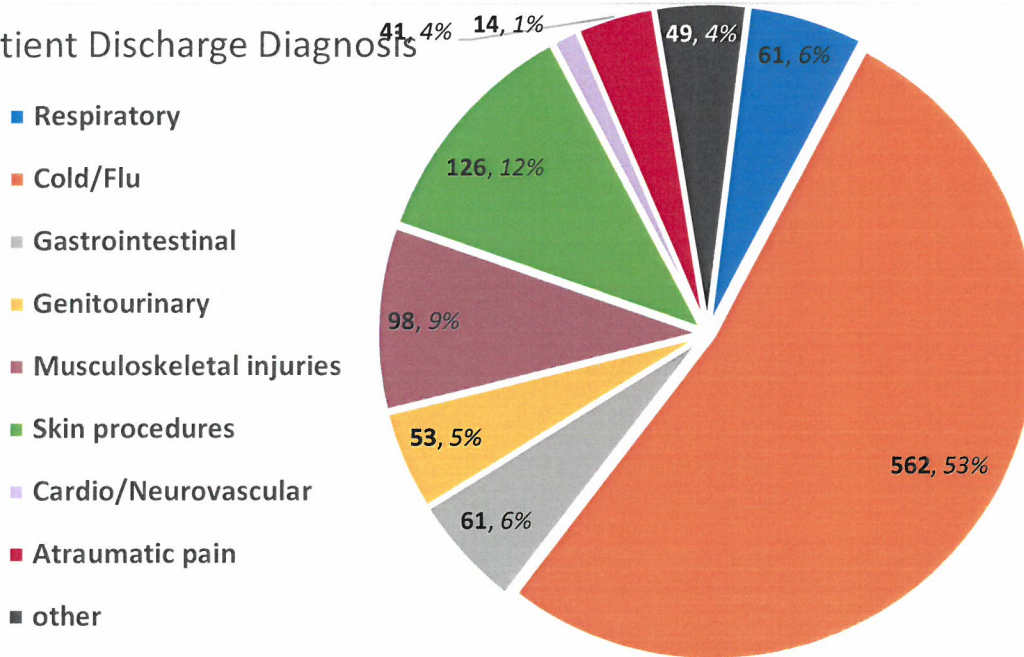
Note* Medi-Cal HMO values consist of Molina, Community Health Group, Rady's Children's Hospital San Diego & Vantage Medical Group

Med+ Urgent Care Utilization Review - Year to date (2020)

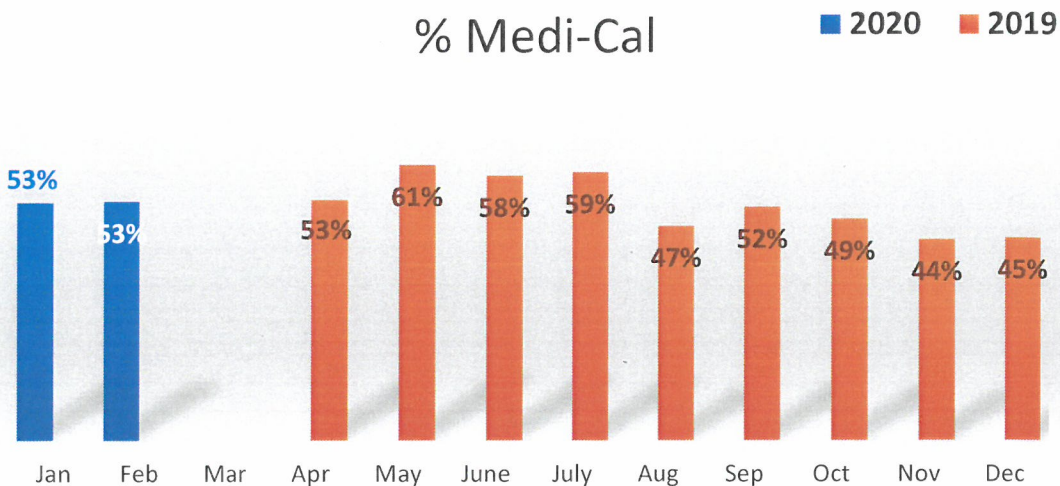
Number of Patients



Patient Discharge Diagnosis



% Medi-Cal





**MINUTES
STRATEGIC PLANNING COMMITTEE**

**Wednesday, March 18, 2020 at 5:00 P.M.
Virtual Meeting Locations: Webinar & Teleconference**

1. Call to Order/Roll Call

Committee Chair Salmon called the meeting to order at 5:00 p.m.

In attendance: Committee Members: Howard Salmon, Chair and Jennifer Jeffries, Co-chair
Executive Director: Rachel Mason

Staff Members: Linda Bannerman, Mireya Banuelos and from the

Public Present: Julie Reeder and Armando Telles

2. Public Comments

Armando Telles requested that there be discussion at an upcoming board meeting regarding the status of Fallbrook Regional Health District as relates to LAFCO and its upcoming municipal service review.

Julie Reeder said a special edition of the Village News is being planned for next week covering COVID-19. She said the paper would be mailed to every home which is costly. The paper is seeking advertisements to support the cost of mailing the paper to residents. Rachel Mason said this could be further discussed under Discussion Item D.

3. Discussion Items

a. Review Community Health Contract Grant Scoring Guide

Chair Salmon said he had reviewed this guide and asked Rachel to comment. She said the guide is consistent with what she has seen working with grants. Director Jeffries said this guide has a logical flow and can be used in determining need and allotting dollars.

Discussion ensued. Cybergrants is the company being used to process grants this year.

Recommendation: The Strategic Planning Committee recommended this item be placed on the agenda as an action item and recommended its approval.

b. Consideration of CHC Grant Budget

An initial discussion was started regarding the CHC Grant Budget. Chair Salmon questioned property values and when they are assessed. Discussion ensued. Director Jeffries suggested that this committee, along with the Finance Committee, consider projecting all known costs over the next few years in relation to spending or saving monies received from the sale of the hospital building.

Recommendation: The Executive Director was asked to place this item for discussion at the next Finance Committee meeting.

- c. Consideration of Extending CHC Grant Deadline Due to COVID-19 Related Staffing Challenges Among Potential Applicants.

Discussion ensued regarding extending the deadline for receipt of applications during this time of social distancing due to the COVID-19 virus. The suggestion was to extend the deadline to April 10th. There was consensus and the Executive Director will notify applicants of the extension.

- d. Status/Update on COVID-19 Situation

Chair Salmon said a meeting was held regarding the COVID-19 social distancing and it was determined the office will close to the public beginning Monday, March 23. Most staff will work remotely, and two staff members will be here on limited hours to network with local non-profits to assist the Food Pantry and Foundation for Senior Care in collecting produce for distribution in the community.

Discussion ensued regarding the request made by Julie Reeder to assist in sponsoring a special edition of the Village News within the weekly paper. Director Jeffries asked about accuracy of information in the special edition due to constant changes and updates. Would there be any editorials or personal opinions included? Also, would it be possible for the COVID-19 update portion to be distributed in Spanish. Armando Telles was pleased with the publication being offered in Spanish but expressed concerns regarding the accuracy of the Spanish edition, and whether the District would be advocating for the Village News by providing monetary support. Further discussion ensued. Director Jeffries and Rachel Mason will be allowed to review the publication before distribution. Director Kate Schwartz-Frates is in touch with a Spanish speaking group to help arrange for review of the Spanish publication. Director Jeffries suggested the District could provide \$5,000 in support for this special edition during a time when people are seeking accurate COVID-19 information.

Recommendation: The Strategic Planning Committee authorized the Executive Director to execute a check for \$5,000 to the Village News, that the full board can ratify at its next meeting, for support of a special edition to be distributed community-wide with the latest updates regarding COVID-19

- 4. Board Member Comments and Future Agenda Items

None

- 5. Adjournment

There being no further business, the meeting was adjourned at 6:09 p.m.

Howard Salmon, Chair

Board Secretary/Clerk



**MINUTES
FACILITIES COMMITTEE**

**Friday, March 20, 2020 at 10:00 A.M.
Virtual Meeting Locations: Webinar & Teleconference**

In accordance with the current State of Emergency and the Governor's Executive Order N-25-20, of March 12, 2020, teleconferencing may be used by directors and appropriate staff members during this meeting.

In lieu of attending the meeting in person, members of the public are strongly encouraged to participate by webinar by using the following link: <https://zoom.us/j/171414369> Participants will need to download the Zoom app on their mobile device.

Members of the public will also be able to participate by telephone, using the following dial in information: Dial in #: (310) 372-7549 Passcode 660448

Those unable to call in are encouraged to submit a Request to Speak in writing to rmason@fallbrookhealth.org. Please include the topic.

1. Call to Order/Roll Call

Chair Bill Leach called the meeting to order at 10:08 a.m. and roll was called.

In attendance: Committee Members: Bill Leach and Barbara Mroz

Executive Director: Rachel Mason

Staff Members: Linda Bannerman and Property Manager: Roy Moosa

2. Public Comments

None

3. Discussion Items

a. Blinds Proposal for 138 S. Brandon Rd. Property from 3 Day Blinds

The proposal submitted by 3 Day Blinds was reviewed. Executive Director Rachel Mason reviewed the rooms in the building covered by the proposal. Discussion ensued. Director Mroz noted that start of the installation will depend on the status of everyone during the COVID-19 pandemic. Director Leach commented positively on the warranty provided.

Recommendation: The Facilities Committee authorized the Executive Director to proceed with the purchase of the blinds since the dollar amount falls within the approval guidelines of the Facilities Committee.

4. Update from Property Manager

Roy Moosa provided the following report:

- Drainage issues for the most part have been resolved at the E. Mission Rd. property. Some minor matters can be easily resolved. Rachel Mason will follow up with the roofing company regarding some rain gutter reattachment on the “school” building.
- The doors on the south side of what had been the church need attention. Following discussion, it was determined to wait until renovation plans are known.
- Eaves have been repaired and painted.

5. Board comments and future agenda items

Director Mroz thanked staff for their added efforts, both to keep the public informed and to accommodate teleconferencing during this time of social distancing due to the COVID-19 pandemic.

Future Facilities Committee meetings will again be scheduled at 10:30 a.m.

6. Adjournment

There being no further business, the meeting was adjourned at 10:24 a.m.

Bill Leach, Chair

Board Secretary/Clerk



**MINUTES
GOVERNMENT/PUBLIC ENGAGEMENT COMMITTEE**

**Friday, March 27, 2020 at 10:00 A.M.
Virtual Meeting Locations: Webinar & Teleconference**

In accordance with the current State of Emergency and the Governor’s Executive Order N-25-20, of March 12, 2020, teleconferencing may be used by directors and appropriate staff members during this meeting.

In lieu of attending the meeting in person, members of the public are strongly encouraged to participate by webinar by using the following link: <https://zoom.us/j/426553002>. Participants will need to download the Zoom app on their mobile device.

Members of the public will also be able to participate by telephone, using the following dial in information: Dial in #: (310) 372-7549 Passcode 660448

Those unable to call in are encouraged to submit a Request to Speak in writing to rmason@fallbrookhealth.org. Please include the topic. If you attend the meeting via Zoom, chat will not be available until the Public Comments portion of the meeting.

1. Call to Order/Roll Call

Chair Kate Schwartz-Frates called the meeting to order at 10:30 a.m. and roll was called.
In attendance: Committee Members: Kate Schwartz-Frates and Barbara Mroz
Executive Director: Rachel Mason and Staff Member: Linda Bannerman

2. Public Comments

None

3. Discussion Items

a. COVID-19 Situation Updates

Chair Schwartz-Frates noted that the Village News had included in their recent weekly publication an extensive list of resources people can access during the COVID-19 pandemic. The publication was mailed to residents. Rachel Mason noted Fallbrook Regional Health District worked with the Village News to provide information and helped to underwrite the publication. It will also be printed in Spanish and distributed at multiple sites. FRHD is providing daily updates regarding COVID-19 on its website and Director Schwartz-Frates encouraged residents to use the links provided for updates and resources. These resources and updates are provided at the following levels:

- i. Federal
- ii. State
- iii. County
- iv. Local

Director Schwartz-Frates encouraged everyone to follow the guidelines for social distancing and other recommendations to assist in “flattening the curve” of this pandemic.

b. Legislative Updates

No updates as the legislature is not in session due to the pandemic.

- c. San Diego County & Live Well Updates
She said S.D. County Live Well updates provide aid with those quarantined and resources to help manage anxiety and other mental health issues.
- d. FRHD and Community Event Updates
District sponsored events have been postponed and/or cancelled. The District sponsored San Diego Blood Bank blood drive on March 31, will take place at the District office as the need continues. Prospective donors should go the San Diego's Blood Bank's website to determine if they are qualified to give blood. Social distancing will be observed. The Avocado Festival scheduled for April 19th has been cancelled.
- e. Education and Training Opportunities
See the March/April Community Engagement Plan. Board members should regularly check ACHD's website for district approved trainings.

- 4. Board Comments and Future Agenda Items
Board members complimented staff for their efforts in maintaining the COVID-19 updates and resources on the FRHD website. Also, for the following:
 - Collecting produce at the District for the Fallbrook Food Pantry to distribute
 - Assisting the Foundation for Senior Care (soliciting volunteers)
 - Working with the Village News

- 5. Adjournment
There being no further business, the meeting was adjourned at 10:27 a.m.

Kate Schwartz-Frates, Chair

Board Secretary/Clerk

REPORTS

REPORTS

Government/Public Engagement Committee

GOVERNMENT & PUBLIC ENGAGEMENT COMMITTEE APRIL 2020 REPORT

- a. [COVID-19 Information & Updates](#)
 - i. [Federal](#)
 - 1. [The National Law Review CARES Act Summary](#)
 - ii. [State](#)
 - 1. CA Governor Newsom launches the [CA Health Corps](#) to expand CA's healthcare workforce and recruit healthcare professionals
 - 2. Hurst+Brooks+Espinosa "This Week in Sacramento" March 25, 2020 Report (Attached)
 - iii. [County](#)
 - 1. [April 4, 2020 County Public Health Order](#)
 - 2. [San Diego County Suicide Prevention Council COVID-19 Resource Guide](#)
 - iv. Local
 - 1. Health District+ Fallbrook Food Pantry+ Foundation for Senior Care collaborate to provide food security to the community.
 - 2. School districts closed for onsite classes remainder of school year- distance learning implemented.
 - 3. [Fallbrook](#) & [Bonsall](#) Chamber of Commerce
 - v. Legislative
 - 1. Hurst+Brooks+Espinosa "This Week in Sacramento" March 25, 2020 Report (Attached)
- b. San Diego County & Live Well Updates
 - i. [Live Well @Home 30-Day Challenge](#)
- c. FRHD and Community Event Updates (See Community Engagement Report Attached)
- d. Education and Training Opportunities

This Week in Sacramento

INFORMATION & INSIGHTS FROM HURST BROOKS ESPINOSA ■ SPECIAL UPDATE: MARCH 25, 2020

Governor Announces Deal with Banks to Defer Foreclosures, Mortgage Payments

In an afternoon address, Governor Gavin Newsom [announced](#) that four of the nation's largest banks – Wells Fargo, U.S. Bank, Citi, and JP Morgan – have agreed to a 90-day grace period for mortgage payments. Bank of America had initially agreed to only a 30-day grace period, but it was reported this afternoon that BofA would join in the 90-day deferral period. Two hundred of California's state-chartered banks and credit unions will also provide forbearance on mortgage payments and foreclosures. The Governor indicated that there is no income requirement for assistance, but borrowers must provide documentation that they are impacted by the COVID-19 pandemic.

Worth Noting: LAO Posts New Update on Federal Relief Related to Nutrition Programs

In today's [post](#), the Legislative Analyst's Office (LAO) discusses nutrition-related provisions contained in [H.R. 6201](#), the Families First Coronavirus Response Act, signed by the President last week. The federal relief act, which is intended to mitigate broad economic and public health consequences of COVID-19, includes provisions related to accessing nutrition assistance. The LAO's post summarizes the nutrition-related provisions of the law, describes any associated state actions, and highlights steps the state may need to take to ensure program flexibility as well as to facilitate individuals' access to the new funding.

The Governor also shared that his Administration is continuing to work with the banks on items like ATM fees and overdraft charges.

Newsom Anticipates \$10 Billion from New Federal Relief Measure

Governor Newsom also shared in his address today that his "back of the envelope" calculations indicate that California could see about \$10 billion in block grants from the recently announced federal relief package, with about \$5.5 billion to the state and the remainder to counties and cities. The estimate he provided is only for the block grant portion of the package and does not include additional relief for specific activities and departments. The Governor seemed pleased with the outcome and opened his press briefing by thanking House Speaker Nancy Pelosi and Senate Minority Leader Chuck Schumer for negotiating a package that would help Californians.

More Budget News

Governor Newsom has directed the expenditure of about \$1.3 billion from the Special Fund for Economic Uncertainty (the state's regular reserve fund) for purchase of equipment and supplies and support for the COVID response.

Governor Researching Additional Tenant Protections

When asked by the press about a statewide moratorium on evictions, Governor Newsom indicated that he is “very concerned” about what is or is not happening at the local level. He reiterated that if additional protections aren’t approved locally, the state reserves the right to establish statewide tenant protections, pending additional research by his legal team. More than 30 members of the Legislature have signed on to a letter to the Governor requesting a statewide moratorium on evictions that you can see on Twitter [here](#).

DHCS Issues Clarification on Essential Workforce

In response to questions, the Department of Health Care Services (DHCS) sent out clarification today on “essential workforce.” The [document](#) highlights:

- 1) Healthcare and public health sector, including behavioral health, is important and part of the essential workforce.
- 2) “Essential Critical Infrastructure Workers” are essential clinical, professional, and support staff providing COVID-19 testing, medical behavioral and substance use staff treating patients, the nurses providing care and advice, infection control personnel, pharmacists and more.
- 3) Essential workforce members are deemed necessary to maintain the continuity of operations in the healthcare and public health sector. As such, they are not subject to the State’s public health directives to stay at home.
- 4) DHCS workers are also part of the essential workforce.
- 5) DHCS is encouraging health care partners to take protective measures and use telehealth whenever appropriate.
- 6) DHCS also encourages triage and prioritization, including delaying or canceling routine/non-urgent care to make capacity for those needing urgent help.

Please feel free to contact any one of us at Hurst Brooks Espinosa with questions ...

JEAN HURST
916-272-0010 | jkh@hbeadvocacy.com

KELLY BROOKS
916-272-0011 | kbl@hbeadvocacy.com

ELIZABETH ESPINOSA
916-272-0012 | ehe@hbeadvocacy.com

COMMUNITY ENGAGEMENT APRIL 2020

DISTRICT EVENTS/COMMUNITY ENGAGEMENT EFFORTS:

Woman of Wellness—April 2nd **CANCELLED**

Community Collaborative for Health & Wellness—March 18th **CANCELLED**
April 15th **CANCELLED**

San Diego Blood Drive—March 31st

11:00am-4:00pm, FRHD Administrative Office, Parking Lot
36 successful donations.

Avocado Festival—April 19th **CANCELLED**

WEBSITE:

[COVID-19 Information & Updates](#)

Website is updated every morning.

- **Daily COVID-19 AM Briefing**
 - Fallbrook Region Updates
 - County Updates
 - State Updates
 - National and World-wide Updates
- **Resources**
 - Fallbrook Region Resources
 - County Resources
 - State Resources
 - National Resources
 - Online Resources

SOCIAL MEDIA

Social Media Plan (Until Further Notice)

- Look at previously scheduled posts and see if any appropriate changes need to be made.
- Share Health District Events (Blood Drive on March 31st) and Health District COVID-19 Relief Effort: Processing Fresh Produce Donations
- Share Local, County, and State Updates Daily
- Share [COVID-19 Info. & Updates](#) page daily-which includes the “Health District COVID-19 AM Briefing” at the top of the page

INSIGHTS: March 06-April 02

New Page Likes: 122 ▲510% Post Reach: 9,444 ▲31%

Post Engagements: 3,501▲73%

REPORTS

Executive Director – Rachel Mason

EXECUTIVE DIRECTOR'S REPORT - APRIL

Community Health Contracts - Grants:

The deadline for the grants was extended until April 10th to accommodate our service providers who are coping with increased needs for services and or decreased staffing due to the COVID-19 situation.

- Please note in response to a community member's inquiry, our website now has all the Grantee's Impact Reports available for viewing.

Other:

The staff are doing great work from their remote offices:

- Pam and Linda are working on cleaning up and preparing our Policies & Procedures manual. We will come out of this with an updated, current compliance, and newly organized set of P&P's for the Board to review.
 - Pam is working on minutes and medical requests as needed, on a very limited basis from the office.
- Donations of produce to the Food Pantry: Tracy and I have been supporting the Food Pantry and the Foundation for Senior Care efforts to get locally grown produce cleaned and over to the pantry. This has been a HUGE process, that thankfully Tracy has taken charge and really been effective in organizing. Tracy has been able to educate many of these donors about the Health District's role in the community and our efforts in educating the public about our impact.

Community Presentations:

The 3/31 Blood Drive was a huge success, special thanks to our social media efforts (Jen and Mireya) and to Pam for getting this organized.

Facilities:

Admin: New Carpet and paint for the lower level of the building is finished; unfortunately, no one gets to see it until the crazy COVID-19 situation ends. Installation of blinds on most of the upper office windows and the downstairs hallway is pending the installers being able to come back to work.

*We are investigating bids for a building security alarm system. Many local businesses are getting burgled and we are seeing increased "activity" at locally known criminal spots near our bldg.

REPORTS

General Counsel – Jeffrey Scott

LAW OFFICES
JEFFREY G. SCOTT

16935 WEST BERNARDO DRIVE, SUITE 170
SAN DIEGO, CA 92127

(858) 675-9896
FAX (858) 675-9897

JEFFREY G. SCOTT

Of Counsel
JAMES R. DODSON

Date: April 3, 2020

To: Board of Directors
Rachel Mason, Executive Director
Fallbrook Regional Health District

From: Jeffrey G. Scott, General Counsel

Re: **Brown Act, AB 2019, and possible Emergency Authority for the Executive Director During the State of Emergency**

The nation and state are facing an unprecedented State of Emergency. On March 4, 2020, Governor Newsome declared a State of Emergency for California. On March 19, 2020, the Governor ordered Californians to stay home except for very limited circumstances. The emergency declaration changes the legal and operational landscape in which governments, private organizations, and the public operate.

Brown Act Suspension

On March 12, 2020, the Governor issued Executive Order N-25-20. As part of that order, the Governor declared that, notwithstanding the provisions of the Brown Act, during the pendency of this emergency, all requirements which expressly or impliedly require the physical presence of board members, staff, or the public at board meetings are hereby waived. The order authorizes public agencies to hold public meetings via teleconferencing and to make public meetings accessible telephonically or otherwise electronically to all members of the public. Public agencies, however, are still required to provide notice of their meetings, post an agenda in the usual manner, and all votes of the public body must be taken by roll call. Most importantly, public agencies are asked to use their sound discretion and reasonable efforts in adhering to the Brown Act. It is understood and anticipated that during the period of the emergency, accidental Brown Act violations may occur.

AB 2019 Concerns

AB 2019 became effective last year and added section 32139 to the Health & Safety Code, which prohibits individual meetings between grant applicants and a District board or staff member outside of the District's established grant awards process. While the spirit of the prohibition should be honored whenever possible, given the emergency situation, there may be exigency situations where staff members will have to provide more hands-on assistance to applicants than would be normal. There may also be situations where staff members will have to reach out to potential applicants through social media and other means to ensure organizations are aware of the types of assistance that the District may be able to offer. Moreover, given the unprecedented emergency situation, the board may have to consider expedited funding without going through the more formal grant processes.

Emergency Authority of the Executive Director

During a webinar conducted by the California Special District Association March 19, 2020, it was pointed out that special district boards may want to consider granting their agency's CEO's and Executive Director's emergency authority, which does not require board approval to ensure that critical decisions are timely and proactively made which may include granting increased spending authority. The District currently has no policy on authorizing the Executive Director spending authority without board approval. Depending upon how long this state of emergency lasts, it may be appropriate to consider providing some reasonable emergency authority that could be exercised by the Executive Director in conjunction with consultation with the President and Vice-President. The action could then be ratified at a subsequent meeting. While the spending limitation varies depending upon the district, the authority for special districts is typically in the range of \$15,000 to \$25,000. It is important to keep in mind that under the Brown Act, the President can call a special meeting on 24-hours' notice, so consideration of any significant District funding can be considered very quickly. As elected public officials with fiduciary responsibilities, it is important that decisions relating to significant expenditures of public funds are made in a prudent and informed manner.

I will be available during the meeting, if the Board members have any questions.

REPORTS
Communication Only



DONATIONS NEEDED

NON-PERISHABLES AND TOILETRIES:

FALLBROOK FOOD PANTRY
140 N. BRANDON RD. - (760) 728-7608

MON - FRI
8:30AM TO 12PM

FRESH PRODUCE DONATIONS:

FALLBROOK REGIONAL HEALTH DISTRICT
138 S. BRANDON RD. - (760) 731-9187
Please call ahead to ensure someone is there.

MON - WED
9:30AM TO 2PM

**If you are a senior sheltered in place, or know
of one needing groceries, please call the
Foundation for Senior Care: 760-723-7570**

**These organizations are working together to
ensure that our most
at-risk populations receive the food and
supplies they need, while minimizing
contact with the public.**





Thursday, March 5, 2020
Fallbrook Library
124 S. Mission Road
6:00 p.m.—Social & Refreshments

Featured Presentation:

***“San Diego Blood Bank -
Saving Lives Today, Improving Life Tomorrow”***

Dr. Tressler oversees the Public Cord Blood Bank and Cell Therapy research program. His scientific focus is in stem cell biology, oncology and anti-aging research and he has served as a scientific advisor to various companies.

Presenter:

Rob Tressler, PhD
VP of Laboratories—S.D. Blood Bank

Free Event including Refreshments

**Please plan to attend, bring a friend and
please bring a non-perishable food donation for the Food Pantry.
Questions? Contact Pam Knox at pknox@fallbrookhealth.org
Or call 760-731-9187**

Presented by
Fallbrook Regional
HEALTH  **DISTRICT**

Proud to be a partner of:



Bryan
Blood Recipient



The Gift
that Keeps
on Giving

Avila
Blood Recipient



Selina
Blood Recipient



BLOOD DRIVE

Fallbrook Regional Health District

Tuesday, March 31, 2020
11:00 am to 4:00 pm

Parking Lot
138 S. Brandon Road, Fallbrook 92028

For more information, please contact Pamela Knox at
(760) 731-9187 | pknox@fallbrookhealth.org

Make an appointment today
sandiegobloodbank.org/donate | (619)400-8251

Photo ID required. Arrive hydrated
Receive points when you donate to redeem for gift cards and more!

DISCUSSION ITEMS

G1.

Consideration of CHC Grant Budget FY 2020-2021

Recommendation from the

Strategic Planning Committee and the Finance Committee:

That the board consider approving a baseline budget amount of \$1,193,243 in the CHC Grant Budget FY 2020-2021.

ACTION ITEMS

H1.

Consideration of Additional Financial Support to the MedPlus Urgent Care Clinic during the State of Emergency

H2.

Consideration of FRHD coordination of support to essential nonprofit service partners to assist with COVID-19 efforts