



**MINUTES
FALLBROOK HEALTHCARE DISTRICT
REGULAR BOARD MEETING**

Wednesday, October 12, 2016, 6:00 p.m.
Fallbrook Public Utilities District, 990 E. Mission Rd., Fallbrook

A. CALL MEETING TO ORDER – PLEDGE OF ALLEGIANCE

The meeting was called to order by President Gordon Tinker at 6:00 p.m.
Board members present: Gordon Tinker, Barbara Mroz, Howard Salmon, Dr. Frank Winton and Stephen Abbott. (It was noted the agenda had been in error as Director Salmon was present).
Others present: General Counsel Blaise Jackson.

President Tinker led the Pledge of Allegiance.
He said Executive Director Bobbi Palmer was attending important meetings with legislators regarding the status of special districts and unable to attend this meeting.

B. ADDITIONS TO AGENDA

There were no additions to the agenda.

C. BOARD MEMBER AND PUBLIC COMMENTS

There were no requests for comments.

D. CONSENT ITEMS

D1. Minutes of September 14, 2016 Regular Board Meeting

D2. Approval of August 2016 Financial Statements

Discussion: There was no request by any Director to pull an item for discussion.

Action: Director Salmon moved and Director Abbott seconded to approve the consent items as presented. Motion carried (5-0).

E. REPORTS

- E1. Finance Committee – Director Salmon and Mroz
Finance Committee Chair Salmon said the Finance Committee met on October 7th. He reviewed the financial report noting property tax revenues are lower this time of year. Expenses were above budget due to continuing to support A+ Urgent Care and Community Health Contracts. He reviewed LAIF and Cal Trust balances. (See attached financial documents for details)
- E2. Community Healthcare Programs Committee – Directors Mroz and Abbott
Committee Chair Mroz provided a synopsis of the Woman of Wellness (WOW) presentation on October 6th. The Fallbrook Union High School coach team was recognized at WOW by Senator Joel Anderson as the September Health Champions. Acupuncturist Randall Wegener will be the guest speaker at the Nov. 3rd WOW event. FHD, Fallbrook Family Health Center and the public health nurses will provide screenings and free vaccines at the upcoming Harvest Faire on October 16th.
- E3. Gov't and Community Relations Committee – Directors Tinker and Salmon
Director Salmon commented that the Little Hoover Commission continues to scrutinize Special Districts and the Association of Healthcare Districts (ACHD) has asked Bobbi Palmer to serve on a committee to address the Commission regarding Healthcare Districts and their value to the communities they serve.
- E4. Facilities Committee – Director Tinker and Winton
No report
- E5. Long Range Planning Committee – Directors Salmon and Winton
No report

- E6. Executive Director – Bobbi Palmer
In the absence of the executive director, Director Mroz provided her report. Regarding Community Health, she reviewed statistics regarding prostate cancer and reported that seven organizations and Dr. Philip Brodak participated in providing a free prostate cancer screening event in September. Seventy-five men participated with 84% normal results and 16% abnormal. Director Mroz reported that the executive director attended multiple community events and meetings, two legislative advocacy meetings and outlined upcoming collaborative events.
- E7. General Counsel – Blaise Jackson
Legal Counsel Blaise Jackson reported that oral argument has been set by the California Supreme Court regarding the applicability of the Public Records Act to e-mails of public officials sent/maintained on their personal devices in the case of the *City of San Jose vs. Superior Court*. He said FHD might want to consider developing a policy to be brought to the Board for approval. In addition, he recommended that all members of the Board use their fallbrookhealth.org e-mail addresses for board related communications.

Lastly, Mr. Jackson said he was asked to develop an Executive Compensation Policy which will be brought to the Board for approval at an upcoming regular meeting.

F. DISCUSSION/ACTION ITEMS

- F1. Review of RFP Urgent Care Services
Discussion: President Tinker said Legal Counsel had sent a request for additional information to Fallbrook Urgent Care and A+ Urgent Care last week. Dr. Coen of Fallbrook Urgent Care responded to the request and Dr. Skeoch of A+ Urgent Care said he had not seen the original request, which was re-sent to A+, and its response is pending. President Tinker said since additional information is required; there would be no action on this item at this meeting. Further discussion ensued regarding support for either or both of these entities. There is no current support agreement in place for extended hours Urgent Care.
- F2. Review of Community Engagement Services/CIM Contract Terminated
Discussion: President Tinker said Erica Holloway had been hired under an agreement with Cornerstone Integrated Marketing (CIM), and Ms. Holloway had since left CIM, and resumed work with Galvanized Strategies. The CIM contract was therefore terminated. Executive Director Palmer directed counsel to prepare a new contract for Ms. Holloway with Galvanized Strategies.

Action: On motion duly made by Director Mroz, seconded by Director Winton, the Board approved offering a new contract for Community Engagement Services to Erica Holloway of Galvanized Strategies. Motion carried 5-0.
- F3. Status of RFP and Review of Commercial Real Estate Brokerage/Land Use Consulting Services
President Tinker said the Board had considered bringing dialysis services to Fallbrook. Having a local real estate broker could possibly assist the Board in locating potential properties for that purpose, recognizing there could be a need for rezoning. An RFP had been issued with one response from Roy Moosa of Sun Realty. His proposal provided a rate of \$150 per hour and the draft agreement included in the packet restricts the hourly rate to specific assignments by the Executive Director. President Tinker suggested tabling this matter as further conversations are needed with dialysis providers.

Action: On motion duly made by Director Tinker, seconded by Director Mroz, consideration of an agreement for services with a commercial real estate brokerage/land use consulting firm was tabled. Motion carried 5-0.

- F4. Review of RFP Medical Equipment Liquidator Company due October 24th
Legal Counsel said two responses to this RFP have been received.

G. ITEMS FOR SUBSEQUENT MEETINGS

- G1. Other Director/Staff discussion items
G1a. Item(s) for future board agendas
There were no items for future board agendas.
G1b. Announcements of upcoming events:
• NCFPD– October 16, 2016, 10am – 2pm, Downtown Fallbrook
• Harvest Faire Sunday – October 16, 2016, 10am – 4pm, Downtown Fallbrook
• Community Collaborative for Health & Wellness Committee (CCHW) meeting – Monday, October 17, 2016, 9:00-10:30am, Fallbrook Public Utility District Board Room
• Healthy Halloween – Monday, October 31, 2016, 5:30pm – 8:00pm, Fallbrook Community Center
• Woman of Wellness – Thursday, November 3, 2016, 6pm, Fallbrook Library
G2. Next Regular Board meeting – Wednesday, November 9, 2016, Fallbrook Public Utility District Board Room. There will be a Board Workshop on Saturday, October 29, 2016 beginning at 8:00 a.m. in the Conference Room at the FHD offices.

H. CLOSED SESSION

- H1. CONFERENCE WITH REAL ESTATE NEGOTIATOR REGARDING SALE OF REAL PROPERTY PER GOVT CODE 54956.8 -Conference shall include Price and Terms.
District Negotiator: Travis Ives
APN #s 105-811-01 and 103-246-51. (Former Hospital Property – 624 Elder Street/138 Brandon Road)”

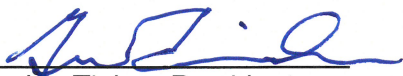
The Board adjourned to Closed Session at 6:35 p.m.

I. RETURN TO OPEN SESSION

The Board reconvened into Open Session at 7:23 p.m. No action was taken.

J. ADJOURNMENT

On motion duly made and carried, the meeting was adjourned at 7:23 p.m.



Gordon Tinker, President



Stephen Abbott, Secretary