



**MINUTES  
FACILITIES COMMITTEE**

**Friday, May 15, 2020 at 10:30 A.M.**

**In accordance with the current State of Emergency and the Governor's Executive Order N-25-20, of March 12, 2020 and N-33-20 of March 19, 2020, teleconferencing was used for this meeting. Board members, staff and members of the public were able to participate by webinar and members of the public were also able to participate by telephone.**

1. Call to Order/Roll Call

Committee Chair Bill Leach called the meeting to order at 10:30 a.m.

In attendance: Committee Members: Bill Leach and Barbara Mroz; Executive Director Rachel Mason; Staff Member Linda Bannerman and Property Manager Roy Moosa

2. Public Comments

None

3. Discussion Items

a. Update on Major Use Permit

Executive Director (ED) Rachel Mason said the traffic study and noise study remain in process and were delayed by the rain and the pandemic. Depending on the results of the studies, the Major Use Permit will be placed on the docket for the County to approve. Director Mroz said it would be ideal to have the presentation of CHC grant awards at the East Mission Road property, depending on when public gatherings are again permitted.

b. Update on Lease with Rock Rose School

ED Rachel Mason said the school closed in April due to the pandemic. Their lease with the District remains on a month-to-month basis. Director Leach asked the Executive Director to have a discussion with the school's leaders regarding their plans. Their new school requires County approval as well and has been delayed due to the pandemic.

c. Update on Food Collection Efforts at East Mission Road Property

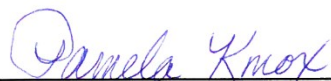
The Food Pantry said they can now handle the produce donations directly. May 13<sup>th</sup> was the last day FRHD was needed to accept produce drop-off donations for them. FRHD processed more than 20 thousand pounds of produce donated for the Food Pantry.

- d. Update on Damage from Two Fallen Trees and Other Precarious Trees at Mission Road Property.  
SDRMA, the District's insurance carrier, has been consulted regarding fallen trees. Ramirez Landscaping, our local landscaper, will cut the fallen trees into firewood size pieces. We can then offer it to the community by donation, the Boy Scouts can help load the wood, and we can donate the proceeds to a local non-profit/foundation. Property Manager Roy Moosa said he has requested bids from Ramirez and another landscaper for removal of the unstable trees on the East Mission Road property. He also requested a bid for maintenance of the property. Lastly, he is consulting with a company to trim the palm trees on the property as they have not been trimmed for a long while and present a fire hazard. Rachel Mason said the cost of removing the falling trees will be covered by our insurance.
  - e. Update of Possible Use of East Mission Road Property as Community Resource During COVID-19 Situation.  
Rachel Mason said she reached out to North County Fire Protection District to offer the East Mission Road property as a community resource during pandemic. At the present time, they identified no need. If the situation changes, they would appreciate being able to revisit the offer. In addition, the County was notified of our property for possible use. She has not yet received a response.
4. Update from Property Manager  
Mr. Moosa said his first priority is tree removal as needed. He is seeking bids for maintenance from at least three landscapers for maintenance of all our properties. The maintenance required will be specifically identified to assure the property always looks good. Another priority is to assure sprinklers are maintained and in good working order.
  5. Board comments and future agenda items  
Director Mroz asked the District to check with the San Diego Blood Bank regarding the need for blood, and perhaps scheduling another blood drive at the East Mission Road property. Chair Leach commended staff for their added efforts during this time. The next committee meeting will take place June 19<sup>th</sup>.
  6. Adjournment  
There being no further business, the meeting was adjourned at 11:13 a.m.



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Bill Leach, Chair



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Board Secretary/Clerk