

**MINUTES
STRATEGIC PLANNING COMMITTEE**

**Wednesday, December 27, 2019 at 11:00 A.M.
Community Room, 138 S. Brandon Rd., Fallbrook CA 92028**

1. Call to Order/Roll Call

Committee Chair Howard Salmon called the meeting to order at 11:02 a.m.

In attendance: Committee Members: Howard Salmon, Chair and Jennifer Jeffries, Co-chair
Executive Director: Rachel Mason and staff members Pam Knox and Mireya Banuelos

2. Public Comments

None

3. Discussion Items

a. Review Current Long-Range Plan Status

Discussion ensued regarding a long-range plan which does not currently exist. Strategic Planning could consider a long-range plan once the property on East Mission is developed.

b. Develop January Board Workshop Agenda

Discussion ensued regarding the upcoming workshop. A date has not yet been determined. The workshop will take place on a Saturday. Further discussion ensued regarding the agenda for the workshop and whether it is necessary to have Catalyst/Taylor Design representatives attend to provide additional information. Executive Director (ED) Rachel Mason said their proposal had been comprehensive and provided the cost for Phase 1. Following further discussion, the following recommendation was made.

Recommendation: The Strategic Planning Committee recommended that the Phase 1 proposal from Catalyst/Taylor Design be placed on the agenda as an action item for the regular meeting of January 8, 2020 and further recommended its approval. Additional phases of the proposal will be considered later.

Further discussion ensued regarding items for the workshop, including review of the Mission, Vision and Values. A review of District real estate holdings and formalizing a plan for future use, and review of the Brown Act might be included.


c. Review of 2020-2021 Community Health Contract Application Amendments and Criteria
ED Rachel Mason provided copies of first draft changes to the Community Health Contract Application. Discussion ensued. Committee members will review further and provide additional feedback. The expectation is going live March 1st. Two workshops will be

scheduled (recipients attending at least one will be mandatory). Discussion ensued regarding how direct and indirect costs are determined and handled in the grant process. Rachel Mason said she will have this placed on the agenda for the January 8th regular meeting for discussion so that all of the members of the Board will be informed and provide feedback.

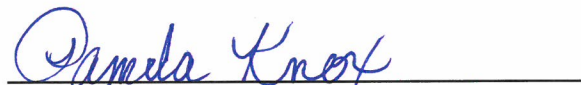
- d. Review of Catalyst/Taylor Design proposal components and suggested phase objectives
This item was discussed under item b and a recommendation was made.

4. Adjournment

There being no further business, the meeting was adjourned at 11:48 a.m.



Howard Salmon, Committee Chair



Board Secretary/Clerk