



**MINUTES
STRATEGIC PLANNING COMMITTEE**

Wednesday, April 15, 2020 at 1:00 P.M.

In accordance with the current State of Emergency and the Governor's Executive Order N-25-20, of March 12, 2020 and N-33-20 of March 19, 2020, teleconferencing was used for this meeting. Board members, staff and members of the public were able to participate by webinar and members of the public were also able to participate by telephone.

1. Call to Order/Roll Call

Committee Chair Howard Salmon called the meeting to order at 1:02 p.m.

In attendance: Committee Members: Howard Salmon and Jennifer Jeffries

Executive Director: Rachel Mason

Staff Members: Linda Bannerman and Mireya Banuelos

2. Public Comments

None

3. Discussion Items

a. Status/Update on COVID-19 Situation

Executive Director Rachel Mason asked Mireya Banuelos to provide the status on COVID-19 as she has been updating the FRHD website daily regarding resources and local, County, State and Federal mandates. Mireya reported that Los Angeles County has the "stay-at-home" mandate in effect to May 15, and San Diego County has it in effect through April 30th.

Director Jeffries said the Spanish language COVID-19 Village News publication, which had been published previously in English, has been distributed to ten locations in the community. Mireya Banuelos provided it to additional locations. In addition, Director Jeffries said the County delivered to Fallbrook a portable toilet and hand washing station for the homeless population in our community. The homeless advocacy group has been working with Supervisor Jim Desmond to meet the needs of the homeless.

Chair Salmon asked for an update regarding recent action by the Board of Directors to support several local non-profits in their efforts to provide health related services during the pandemic. Rachel Mason responded noting checks had been distributed to five organizations including Fallbrook Food Pantry, Michelle's Place, Foundation for Senior Care, the Senior Center, and the Boys & Girls Club. She said everyone is very grateful to the District for the prompt support. Depending on the need, the District agreed to extend support through June.

- b. Design a Timeline and Process for Board Conversations and Decisions Relative to a Framework for Use of District Funds using Exhibit A.

Director Jeffries had created and provided an additional handout to be used in lieu of Exhibit A. (See attachment) This document "Strategic Plan Development for Use of FRHD Resources" was reviewed and discussed. Following discussion, it was agreed that the Executive Director would make the suggested changes to the document and provide it to the committee members for review and approval.

Recommendation: The Strategic Planning Committee recommended that once recommended changes are made and approved, the document "Strategic Plan Development for Use of FRHD Resources" be provided to the Board of Directors at the regular meeting in May as a guide for designing a timeline and process for board conversations and decisions relative to a framework for use of District funds.

4. Board Member Comments and Future Agenda Items

There were no further comments.

5. Adjournment

There being no further business, the meeting was adjourned at 1:41 p.m.


Howard Salmon, Chairman


Board Secretary/Clerk