



MINUTES

FACILITIES COMMITTEE MEETING

Wednesday, March 11, 2026, at 5:00 pm

Administrative Office, 1st Floor Community Room
138 S. Brandon Rd., Fallbrook CA 92028

In accordance with California Government Code Section 54953 teleconferencing was used for this meeting. Board members, staff and members of the public were able to participate by webinar.

Committee Members: Chair Howard Salmon and Director Anabel Canseco

1. CALL MEETING TO ORDER/ROLL CALL-

In attendance- Chair Howard Salmon, Director Anabel Canseco, Chief Executive Officer Rachel Mason, Chief Administrative Officer Judith Oswald, Chief Programs Officer Theresa Geracitano, Executive Assistant/Board Clerk Raquel Williams, Property Manager Roy Moosa

2. PUBLIC COMMENTS – ANNOUNCEMENT – None

3. DISCUSSION ITEMS-

Ongoing/Completed Projects at the Community Health & Wellness Center

- a.) **Building A: Room 2 - Encinitas Design Group Updates | Demonstration Kitchen Project** – CEO Rachel Mason shared that the County of San Diego has received all the documentation for the Major use permit. We are awaiting the final approval of the encroachment permit, and this will allow for the demonstration kitchen project to move forward.
- b.) **Building B: Education Room 6 and Interior Restrooms Renovation-** RFP Review- CEO Rachel Mason informed the committee that this project, thanks to Legal Counsel and Uniform Public Construction Cost Accounting (UPCCA), will not exceed the \$200,000.00 mark an informal bidding process is in process and bids are expected to be in by April 1, 2026. Photos of exterior restroom remodel were displayed for reference.
- c.) **Partnership with Mission Resource Conservation District & FRHD for Educational Pollinator Garden-** This project is in planning stages MRCD and Landscape One will be bringing forth plans. More information is coming.



- d.) **Ribbon Cutting Ceremony for ADA Ramps-** CEO Rachel Mason informed the committee that we have planned a ribbon cutting for this event on April 3, 2026, and for future completed renovations at the CH&WC. Directors Salmon and Canseco are planning to attend.

3. BOARD MEMBER COMMENTS AND FUTURE AGENDA ITEMS-

Arborists were consulted at the CH&WC they created an inventory of all the trees on the property there are approximately 220 trees and many of them need to be trimmed and cleaned up. The priority is for the trees closest to the buildings to be addressed first.

4. ADJOURNMENT –

There being no further business, the meeting was adjourned at 5:24 pm.

Raquel A Williams

Executive Assistant/Board Clerk