



MINUTES
FACILITIES COMMITTEE
Wednesday, February 15, 2023, at 2:00 P.M.

In accordance with California Government Code Section 54953 teleconferencing will be used for this meeting. Board members, staff and members of the public will be able to participate by webinar and by phone.

1. CALL MEETING TO ORDER/ROLL CALL

Committee Members: Chair Jennifer Jeffries and Director Barbara Mroz
Staff: CEO Rachel Mason, Executive Assistant Raquel Williams, Community Health & Wellness Center Administrator Theresa Geracitano, Administrative Officer Judith Oswald

2. PUBLIC COMMENTS – ANNOUNCEMENT
NONE

3. DISCUSSION ITEMS

Update for projects in process at the Community Health & Wellness Center Education Bldg. for Classrooms 1 and 4 HVAC installed on Feb. 20 sinks and cabinets have been removed additional work needed to get done in the wall space. Storage lockers for different room users. Flooring samples have been delivered. Paint and flooring could potentially be completed by the end of March. Local Handyman will be doing the painting. Education Bldg. retrofit windows and new blinds. To retrofit 22 windows the estimate is \$20,788.00 from a local vendor North County Window and Door. Most likely use 3-day blinds for the blinds. Director Jeffries and Mroz agree to approve the window retrofitting. Education Bldg. exterior painting and gutters metal buildings require special paint estimates are coming soon. House of Wellness based on feedback the carpet is needing to be replaced with industrial flooring. Bedrooms are being prepared for new flooring as well. Kitchen new dishwasher, refrigerator, kitchen setup (dishware, cooking utensils, etc.) Replace old, carpeted areas with vinyl planking. Update interior paint and exterior whole house paint. Director Jeffries recommends that screened gutters be installed.

Draft backyard landscape plan to bring to ADA compliant. Directors Jeffries and Mroz agree to take advantage of our outdoor spaces and spread out the ADA parking spots.

Begin preparation of Parking Lot and sidewalk paving project. RFP will be done for this portion of the project.

Directors Jeffries and Mroz agree that this is a priority.

Property Manager Roy Moosa highly recommends that we justify and take pictures of all the improvements to show the public before and after.

4. BOARD COMMENTS AND FUTURE AGENDA ITEMS-

Director Mroz wants to bring this to the Board to move forward with the list. Before and after pictures will be taken by Theresa and Judith.

5. ADJOURNMENT

There being no further business, the meeting was adjourned at 2:26 pm.

A handwritten signature in blue ink that reads "Raquel Williams". The signature is written in a cursive style and is positioned above a horizontal line.

Executive Assistant/Board Clerk