



**MINUTES
STRATEGIC PLANNING COMMITTEE**

Wednesday, April 21, 2021 at 5:00 P.M.

In accordance with the current State of Emergency and the Governor's Executive Order N-25-20, of March 12, 2020 and N-33-20 of March 19, 2020, teleconferencing was used for this meeting. Board members, staff and members of the public were able to participate by webinar and members of the public were also able to participate by telephone.

1. Call to Order/Roll Call

Committee Chair Jeffries called the meeting to order at 5:02 p.m.

In attendance: Committee Members Jennifer Jeffries and Howard Salmon

CEO: Rachel Mason and staff members: Linda Bannerman and Mireya Banuelos

Public Comments

None

2. Discussion Items

a. Strategic Plan

Committee Chair Jeffries said a draft template was developed and proposed for the FRHD Strategic Plan. It includes the following statement:

It is the intention of the FRHD to develop a three-year cycle of goals, objectives, and success indicators in order to focus time, attention and resources on high priority, high results efforts that are aligned with the vision, mission and values of the District.

Foundation statements follow with an Annual Strategic Plan Timeline. A three-year plan for Goals, Objectives, and Success Indicators are to be developed for the Wellness Center and FRHD Organization and Operations, as well as the Facility Multi-Year Maintenance Plan, and Board Development. Lastly there is a Protocol for Annual review/Renewal of the Strategic Plan.

Discussion ensued regarding whether the annual report would be done on the fiscal or calendar year. It was determined the annual report should be based on the fiscal year, and the CEO volunteered to develop the calendar based on the fiscal year, with the annual report presented in September. There was further discussion regarding the timing of budget development, public hearings on the budget, board self-assessment, et cetera. The draft template will be revised as per the discussion prior to being brought to the full board. It will then be taken for consideration by the full Board of Directors in May.

Recommendation: The Strategic Planning Committee recommended the FRHD Strategic Plan Template be placed on the agenda for consideration at the May regular meeting of the Board of Directors.

3. Board Member Comments and Future Agenda Items

Items to consider at the May Strategic Planning meeting include the following:

CHC Grant recommendations

Review of Quarterly CHS Contract Reports

Consideration of Catalyst recommendations

Refinement of the FRHD Strategic Plan Template

4. Adjournment

There being no further business, the meeting was adjourned at 5:37 p.m.


Jennifer Jeffries, Committee Chair


Board Secretary/Clerk