

**REGULAR BOARD MEETING**

Wednesday, August 9, 2017, 6:00 p.m.

Fallbrook Public Utilities District, 990 E. Mission Rd., Fallbrook

**MINUTES**

**A. CALL MEETING TO ORDER – PLEDGE OF ALLEGIANCE**

President Gordon Tinker called the meeting to order at 6:04 p.m. and led the Pledge of Allegiance.

Present: Directors Abbott, Leach, Mroz and Tinker.

Absent: Director Salmon.

Also present: Executive Director Bobbi Palmer, Legal Counsel Blaise Jackson and Accountant Kathy Bogle.

**B. ADDITIONS TO AGENDA**

None

**C. BOARD MEMBER AND PUBLIC COMMENTS**

None

**D. CONSENT ITEMS**

D1. Approval of June 2017 Financial Statements

D2. Minutes of July 5, 2017 Finance Committee Meeting

D3. Minutes of July 12, 2017 Regular Board Meeting

D4. Minutes of July 28, 2017 Special Board Meeting

**Action:** It was moved by Director Abbott, seconded by Director Leach to approve the Consent Items as presented. Motion carried 4-0 – Director Salmon absent.

**E. REPORTS**

E1. Finance Committee – Committee of the Whole, Chair: Director Mroz  
Committee Chair Barbara Mroz reported the Finance Committee met on August 2<sup>nd</sup>. The financial reports for June 2017 were reviewed and found to be in good order, with minimal variances. The LAIF Account had a balance of \$1,448,487; The Cal Trust Account had a balance of \$4,247,245. Property Tax Revenue fiscal year-to-date was nearly \$1.8 million. The Committee reviewed the final draft of the proposed 2017-2018 budget and recommended approval by the full board.

E2. Gov't/Public Relation/Community Relations Committee – Directors Salmon and Tinker  
Director Tinker reported that the committee met and decided to add Erica Holloway as a member of the committee. There was discussion regarding community outreach during the sale of the old hospital building – what worked and didn't work. Additional community outreach efforts will be a focus moving forward. He noted that Crestwood Behavioral Health will have an advisory council for its Fallbrook Healing Center. The Committee will meet again in October.

E3. Facilities/Strategic Planning Committee – Directors Abbott and Salmon  
None.

- E4. Executive Director – Bobbi Palmer  
 Bobbie Palmer thanked the Board of Directors and the community for all of their efforts while she was on vacation.  
 She introduced Eli, a high school student intern, who is working for a couple of months at the FRHD office. He is helping to establish a Youth Council. She said FRHD has memorandums of understanding (MOUs) with multiple organizations. Regarding Community Health, California State University (CSUSM) RN students were in Fallbrook this summer and five of them worked on a project which included a needs assessment on behavioral health. She read from their 20 page report regarding their efforts and results. There will be 27 RN students in the fall semester who will be working on similar projects. In August, Woman of Wellness sponsored a mini-wellness fair at the library. It was very successful with more than 50 participants and 14 wellness providers from the Fallbrook Wellness Directory. The Association of California Healthcare Districts is focusing on a First Fitness, Healthy Eating, and Healthy Community initiative. She said ACHD has 79 Districts. Forty-seven percent of the Districts have a hospital and fifty-three percent do not. Healthcare Districts are now focused on preventing the preventable and wellness programs (Exercise is Medicine, Food is Medicine). Director Bill Leach and Administrative Assistant Linda Bannerman attended the ACHD Wellness Summit for 2017 and provided a Bright Spots presentation on FRHD health initiatives.  
 Regarding Legislative matters, the Little Hoover Commission had reviewed special districts looking for their role and relevance. At one point, some legislators had suggested dissolving special districts over time. The final conclusion was that special districts do have a role and relevance in their communities.
- E5. General Counsel – Blaise Jackson  
 Legal Counsel said his comments would be confined to items F1 and F2 on the agenda.

## F. DISCUSSION/ACTION ITEMS

- F1. County Requirement for Street Improvements  
 President Tinker said during the escrow process to sell the old hospital building, the District was made aware of 1989 Lien issued by the County of San Diego for street improvements. He said this is a responsibility of the District and in order to deal with this matter he proposed that the District establish an escrow account in an amount satisfactory to the County of San Diego, and approve a Request for Proposal (RFP) for design and construction for the required street improvements.  
 There was discussion regarding whether the District is eligible for Design Build. Discussions continue with the County.  
**Action:** It was moved by Director Abbott, seconded by Director Leach to approve the establishment of an Escrow Account, and approve an RFP for design and construction for the required street improvements with the caveat that legal counsel assures compliance with any rules and regulations.
- F2. Second Amendment to Purchase & Sale Agreement  
 Legal Counsel said since the County is still processing the matter of the lien for street improvements and there is a lot line adjustment in process, Crestwood has requested that the escrow closure date be extended to August 31, 2017.  
**Action:** It was moved by Director Abbott, seconded by Director Leach to approve the Second Amendment to the Purchase & Sale Agreement with Crestwood Behavioral Health, Inc. extending the close of escrow date to August 31, 2017. Motion carried 4-0.

1 Absent.

- F3. Consideration of Approval of 2017-2018 Budget  
Finance Committee Chairperson Barbara Mroz said the Finance Committee had reviewed the final draft budget and recommended that it be brought to the Board for approval.  
**Action:** It was moved by Director Mroz, seconded by Director Abbott to approve the final draft budget as presented. Motion carried 4-0  
Roll Call Vote: Director Leach-Aye; Director Abbott-Aye; Director Mroz-Aye and Director Tinker-Aye

**G. ITEMS FOR SUBSEQUENT MEETINGS**

- G1. Other Director/Staff discussion items
- G1a. Draft of the Fiscal Policy to be taken to Finance Committee, and then the Board in September.
- G1b. Announcements of upcoming events:
- Community Collaborative for Health & Wellness Committee (CCH&W) meeting – Monday, August 21, 2017, 9:00-10:30am, Fallbrook Public Utility District Board Room
  - NCCCHI meeting – 1<sup>st</sup> Wednesday, September 6, 2:00-3:00pm
  - Woman of Wellness – Thursday, September 7, 2017, 6pm – Fallbrook Library
  - ACHD 65th Annual Meeting – September 12-14, 2017, San Diego
  - CSDA Annual Conference, September 25-28, Monterey, CA
- G2. Next Regular Board meeting – Wednesday, September 13, 2017, Fallbrook Public Utility District Board Room

**H. ADJOURNMENT**

There being no further business, the meeting was adjourned at 6:34 p.m.



Gordon Tinker, President



Stephen Abbott, Secretary