



MINUTES

FACILITIES COMMITTEE MEETING

Wednesday, February 21, 2024, at 10:00 A.M.

Administrative Office, 1st Floor Community Room

138 S. Brandon Rd., Fallbrook CA 92028

In accordance with California Government Code Section 54953 teleconferencing was used for this meeting. Board members, staff and members of the public were able to participate in the webinar.

1. CALL MEETING TO ORDER/ROLL CALL

In attendance- Director Jeffries and Director Mroz, CEO Rachel Mason, Administrative Officer Judith Oswald, Executive Assistant Raquel Williams, Property Manager Roy Moosa.

2. PUBLIC COMMENTS - ANNOUNCEMENT

None

3. DISCUSSION ITEMS

Ongoing/Completed Projects at the Community Health & Wellness Center

a) Building B- Education Rooms 3-6 Conversion

CEO Mason gave an update on the contractor, and we are waiting for communication from the vendor.

Building A- Community Room 1 HVAC systems- HVAC Systems are up and running additional work is needed for choir loft after the paint is chosen date for completion should be in March. A crane will be needed to remove the broken HVAC systems and logistics are in progress. CEO Mason is pleased with the HVAC vendor who is also local.

b) FirstNet/AT&T Public Safety Communications Tower- Director Jeffries and Director Mroz have chosen to not proceed with the Communications tower. Director Jeffries is concerned with optics within the community and feels we should listen to the Fallbrook planning committee.

c) ADA accessible ramps

- Bldg. A to Bldg. B
- Parking Lot to lower field

CEO Mason reached out to KARN engineering to confirm that the SiteLogiQ project will not affect the new concrete that will be installed for the ramps. Estimates for the concrete are needed if over \$25,000.00 an RFP will be required. No permits will be needed, it is considered a minor improvement.

d) RFP Architectural Services - CEO Mason shared with the committee that an architect will be needed to complete the design of building A for the demonstration kitchen and restrooms. Director Mroz recommends that all the buildings be inspected for their structural integrity. Mr. Moosa says it's a good idea to get them checked out for termites since it's been over 5 years since the last termite inspection. CEO Mason will have Fowler Pest Control come see building A.

e) SiteLogiQ update – CEO Mason shared with the committee that the kickoff meeting occurred last week with the project manager, and he happens to be a Fallbrook resident. Biweekly check-in meetings will take place and the initial timeline will be to start in July. Plans to close the center during the major construction times for safety reasons and the team is planning accordingly.

4. BOARD MEMBER COMMENTS AND FUTURE AGENDA ITEMS-

None

5. ADJOURNMENT –

There being no further business the meeting was adjourned at 10:35 am.

A handwritten signature in blue ink, appearing to read "August Wilkins". The signature is fluid and cursive, with a horizontal line drawn underneath it.

Executive Assistant/Board Clerk