



**MINUTES
FACILITIES COMMITTEE**

Wednesday, June 15, 2022 at 5:00 P.M.

Virtual and In-Person at Administrative Office, 1st Floor Community Room, 138 S. Brandon Rd., Fallbrook

In accordance with California Government Code Section 54953 teleconferencing was used for this meeting. Board members, staff and members of the public were able to participate by webinar and members of the public were also able to participate by telephone.

1. Call to Order/Roll Call

Committee Chair Barbara Mroz called meeting to order at 5:08 p.m.

In attendance: Committee Members Barbara Mroz. CEO Rachel Mason, Executive Assistant Linda Bannerman, Wellness Center Administrator Theresa Geracitano, Administrative Officer Judith Oswald, Property Manager Roy Moosa. (Note: Director Stephanie Ortiz Absent.)

2. Public Comments - Announcement

None.

3. Discussion Items

a. Taylor Design

CEO Rachel Mason, Phase 1 Community Room Center and Grounds.

CEO Rachel Mason provided overview of preliminary slides from Taylor Design. The slides focus on the layout and functionality of the Community Rooms and Grounds of the property at the Community Health & Wellness Center. Committee Chair Mroz provided input and felt that Taylor Designs understands our needs. Property Manager Roy Moosa shared ideas and provided input as well.

b. Hiring/Adding Construction Manager for Community Health & Wellness Center Project

CEO Rachel Mason discussed starting the process of bringing on a construction manager while we are in design mode. The construction manager would provide us expertise and guidance even at design phase as they would assure that designs are executable. This would be a good time to begin the process and work with legal counsel to put together an RFP for a construction management contract.

Recommendation: The Facilities Committee recommended a discussion for exploring an RFP for Construction Management for the July Board of Directors' meeting.

4. Update from Property Manager

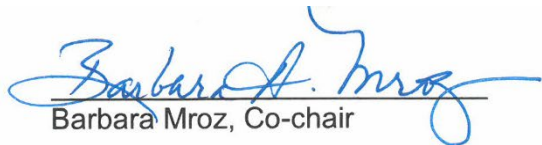
Property Manager Roy Moosa provided information on the work with the lights around the education building at the Wellness Center.

5. Board comments and future agenda items

None.

6. Adjournment

There being no further business, the meeting was adjourned at 6:06 p.m.


Barbara Mroz, Co-chair


Board Secretary/Clerk