



**MINUTES  
FACILITIES COMMITTEE**

**Thursday, October 28, 2021 at 10:30 A.M.**

In accordance with the current State of Emergency and the Governor's Executive Order N-25-20, of March 12, 2020 and N-33-20 of March 19, 2020, teleconferencing was used for this meeting. Board members, staff and members of the public were able to participate by webinar and members of the public were also able to participate by telephone.

1. Call to Order/Roll Call

Committee Chair Barbara Mroz called meeting to order at 10:32 a.m.

In attendance: Committee Members Barbara Mroz and Howard Salmon

CEO Rachel Mason, Wellness Center Administrator Theresa Geracitano, Administrative Officer Judith Oswald (Note: Property Manager Roy Moosa was absent)

2. Public Comments

None

3. Discussion Items

a. Update Major Use Permit – Community Health & Wellness Center

CEO Rachel Mason reported that the County Board of Supervisors has it on their agenda for vote on October 29, 2021 at 9:00am. CEO Rachel Mason will attend the meeting virtually and J. Whalen and Associates will also be in attendance.

b. Update – HVAC

CEO Rachel Mason reported that work on HVAC units is to begin October 29, 2021, and work will continue through November 5<sup>th</sup>. There may be the need to turn power off to do crane work therefore some staff to work at Community Health & Wellness Center on November 1<sup>st</sup>.

4. Community Health & Wellness Center Update

Wellness Center Administrator Theresa Geracitano reported basic but necessary improvements have been under way: Paint in some room; pest control in all buildings; gopher treatment; removal of playground equipment; carpet cleaning of the house in preparation for the Diabetes Education program.

5. Update from Property Manager

CEO Rachel Mason covered items sent to her by Property Manager Roy Moosa.

At Administration Building: Adjusting light timers & sensors

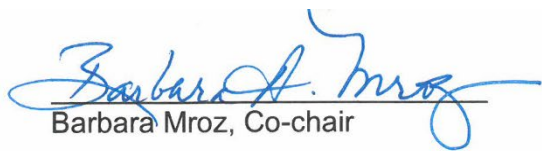
At Community Health & Wellness Center: Irrigation system reviewed; gutters to be cleaned up; addressing tree branch issues; removal of old shed.

6. Board comments and future agenda items


None

7. Adjournment

There being no further business, the meeting was adjourned at 10:48 a.m.



Barbara Mroz, Co-chair



Board Secretary/Clerk