

# Fallbrook Regional HEALTH DISTRICT

## AGENDA FINANCE COMMITTEE

Wednesday, September 4, 2019 at 5:30 P.M.  
Board Conference Room, 138 S. Brandon Rd., Fallbrook CA 92028

Committee Members: Jennifer Jeffries & Barbara Mroz  
Executive Director: Rachel Mason  
Administrative Assistant: Linda Bannerman  
Accountant: Kathy Bogle  
Bookkeeper: Wendy Lyon

1. Call to Order/Roll Call
2. Public Comments
3. Review of Financial Statements for July 2019
  - 1) Balance Sheet Comparison of July to June
  - 2) Income Statement for the Month Ended July 31, 2019 & Fiscal Year to Date
  - 3) Profit & Loss Actual vs Budget July 2019
  - 4) Profit & Loss Approved Annual Budget Overview July 2019 – June 2020
  - 5) Local Agency Investment Fund (LAIF) Statement – July
  - 6) CalTrust Statement – July
  - 7) Property Tax Revenue – fiscal year to date
  - 8) Check Detail – July
4. Discussion Items
  - a. Review Resolution 429 – Adopting Meeting Compensation Guidelines and a Policy of Six (6) Meetings per Month
  - b. Review Meeting Compensation Policy 3010
  - c. Review Ordinance No. \_\_\_\_ – Increasing Compensation of Directors
5. Adjournment

I certify that on September 4, 2019, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of Fallbrook Regional Health District.

The American with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of District business. If you need assistance to participate in this meeting, please contact the District office 24 hours prior to the meeting at 760-731-9187.

  
Board Secretary/Clerk

**FALLBROOK REGIONAL HEALTH DISTRICT**

**BALANCE SHEET COMPARISON**

Comparison of July 2019 to June 2019

	Jul 31, 19	Jun 30, 19	\$ Change
<b>ASSETS</b>			
<b>Current Assets</b>			
<b>Checking/Savings</b>			
102.3 · Cash in Bank-P.W. Oper. Acct.	627,239	956,418	(329,179)
102.6 · Cash in Bank -LAIF	1,374,776	1,365,850	8,925
102.9 · CalTRUST Investment Account	6,989,929	6,996,645	(6,717)
102.91 · Petty Cash	178	84	94
<b>Total Checking/Savings</b>	8,992,122	9,318,997	(326,876)
<b>Other Current Assets</b>			
104 · Prepaid Insurance	24,368	26,566	(2,197)
107 · Tax apportion receivable	30,919	21,137	9,782
110 · Reimbursmnt Rec'ble - Comm Inv	136,957	136,957	
114 · Interest Receivable		8,925	(8,925)
<b>Total Other Current Assets</b>	192,243	193,585	(1,341)
<b>Total Current Assets</b>	9,184,365	9,512,582	(328,217)
<b>Fixed Assets</b>			
121 · Equipment	59,623	59,623	
121.2 · Equipment Depreciation	(37,338)	(36,592)	(745)
122.0 · ASSETS			
122.01 · ALVARADO STREET	291,240	291,240	
122.02 · BRANDON ROAD - ADMIN BLDG	291,240	291,240	
122.022 · BRANDON IMPROVEMENTS	356		356
122.03 · E MISSION ROAD	1,801,419	1,801,419	
122.032 · E MISSION IMPROVEMENTS	28,461	21,140	7,321
122.039 · ACCUM DEPR - MISSION IMROVEMNTS	(1,187)	(1,017)	(170)
<b>Total 122.0 · ASSETS</b>	2,411,529	2,404,022	7,508
<b>Total Fixed Assets</b>	2,433,815	2,427,053	6,762
<b>TOTAL ASSETS</b>	11,618,180	11,939,635	(321,455)
<b>LIABILITIES &amp; EQUITY</b>			
<b>Liabilities</b>			
<b>Current Liabilities</b>			
<b>Accounts Payable</b>			
140 · Accounts Payable	26,187	13,995	12,191
<b>Total Accounts Payable</b>	26,187	13,995	12,191
<b>Other Current Liabilities</b>			
204 · Accrued Vacation & Sick Leave	13,927	13,927	
213 · Simple Plan Payable	900		900
215 · District Wellness Initiatives			
215.23 · Health Fair	1,500	1,500	
215.39 · PSA Screening	1,912	1,912	
215.43 · Mahjong	1,007	1,007	
215.46 · FHD Promotional Float	100	100	
215.50 · Woman of Wellness ( WOW)	100	240	(140)
<b>Total 215 · District Wellness Initiatives</b>	4,619	4,759	(140)
220 · Refundable Deposit Payable	5,250		5,250
<b>Total Other Current Liabilities</b>	24,697	18,687	6,010

**FALLBROOK REGIONAL HEALTH DISTRICT**  
**BALANCE SHEET COMPARISON**  
Comparison of July 2019 to June 2019

	Jul 31, 19	Jun 30, 19	\$ Change
Total Current Liabilities	50,883	32,682	18,201
Total Liabilities	50,883	32,682	18,201
Equity			
300 · Unrestricted Operations Fund	1,702,889	1,702,889	
302.2 · Community Investment Fund	9,691,578	9,691,578	
3900 · Retained Earnings	512,485		512,485
Net Income	(339,656)	512,485	(852,142)
Total Equity	11,567,296	11,906,953	(339,656)
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>11,618,180</b>	<b>11,939,635</b>	<b>(321,455)</b>

**FALLBROOK REGIONAL HEALTH DISTRICT**  
**Income Statement**  
**For the Month Ended July 31, 2019 & Fiscal Year to Date**

	Jul 19	Jul 19
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
400. · District		
402 · Property tax revenue	30,919	30,919
403 · Interest / Dividends	14,107	14,107
406 · Unearned Inc (Loss) - Cal Trust	(20,823)	(20,823)
<b>Total 400. · District</b>	<b>24,202</b>	<b>24,202</b>
450. · Properties		
450.02 · Cost of Elder Str Property Sale	(2,078)	(2,078)
<b>Total 450. · Properties</b>	<b>(2,078)</b>	<b>(2,078)</b>
460 · Lease Income		
460.01 · Med+ Urgent Care (formerly A+)	2,800	2,800
460.03 · Rock Rose School	3,500	3,500
<b>Total 460 · Lease Income</b>	<b>6,300</b>	<b>6,300</b>
<b>Total Income</b>	<b>28,425</b>	<b>28,425</b>
<b>Gross Profit</b>	<b>28,425</b>	<b>28,425</b>
<b>Expense</b>		
500 · Admin. Expenses & Overhead		
500.10 · Salaries	24,852	24,852
500.12 · Payroll Taxes	3,349	3,349
500.14 · W/C Insurance	146	146
500.15 · Employee Health & Welfare	2,869	2,869
500.16 · Board Stipends	1,900	1,900
500.17 · Education & Conferences	1,662	1,662
500.18 · Dues & Subscriptions	8,111	8,111
500.19 · Insurance - General	2,052	2,052
500.20 · Independent Accounting Services	850	850
500.23 · General Counsel	1,348	1,348
500.25 · Office Expense		
01 · Communications	472	472
02 · I.T. and Website services	317	317
04 · Office Expenses	675	675
06 · Independent Contract Services	5,552	5,552
<b>Total 500.25 · Office Expense</b>	<b>7,016</b>	<b>7,016</b>
500.27 · Depreciation	915	915
500.29 · Dist Promotions & Publications	541	541
500.30 · Simple IRA Expense	1,350	1,350
500.32 · Consultant Fees	1,241	1,241
500.33 · Copier Lease	802	802
<b>Total 500 · Admin. Expenses &amp; Overhead</b>	<b>59,002</b>	<b>59,002</b>
550 · Mgmt./Maint. - Alvarado Street		
550.10 · Maintenance Services & Repairs	125	125
550.13 · Renovations & Improvements		



**FALLBROOK REGIONAL HEALTH DISTRICT**  
**Income Statement**  
For the Month Ended July 31, 2019 & Fiscal Year to Date

	Jul 19	Jul 19
13.01 · Architect Expense	356	356
Total 550.13 · Renovations & Improvemen...	356	356
550.32 · Consultant Fees	604	604
Total 550 · Mgmt./Maint. - Alvarado Street	1,085	1,085
570 · Mgmt./Maint. - E. Mission Road		
570.02 · Gas & Electric	25	25
570.03 · Water	54	54
570.06 · Landscape - Grounds Environment	700	700
570.08 · Architect Expense	356	356
570.10 · Maintenance Services & Repairs	2,070	2,070
570.22 · Property Manager	675	675
570.32 · Consultant Fees	1,138	1,138
Total 570 · Mgmt./Maint. - E. Mission Road	5,018	5,018
590 · Mgmt./Maint. - S. Brandon Road		
590.01 · Property Manager	225	225
590.02 · Gas & Electric	726	726
590.03 · Water	219	219
590.06 · Landscape - Grounds Environment	400	400
590.07 · Custodial Services	900	900
590.08 · Elevator	191	191
590.10 · Maintenance Services & Repairs	1,551	1,551
590.11 · Medical Records Store & Service	6,022	6,022
Total 590 · Mgmt./Maint. - S. Brandon Road	10,235	10,235
600 · Community Health Contracts		
600.02 · Fbk Citizens Crime Prevention	2,825	2,825
600.03 · Be Well Therapy, Inc.	5,929	5,929
600.04 · Boys & Girls Club	19,240	19,240
600.05 · Community Health Systems, Inc.	30,000	30,000
600.07 · Fbk Senior Citizens Srvc Club	31,250	31,250
600.08 · Fallbrook Smiles Project	22,545	22,545
600.11 · Palomar Family Counseling Srvc	16,856	16,856
600.17 · Foundation for Senior Care	71,840	71,840
600.18 · Fallbrook Food Pantry	32,500	32,500
600.33 · REINS Therapeutic Prgm	24,716	24,716
600.37 · Trauma Intervention Prgm of SD	2,500	2,500
600.46 · Mental Health Systems, Inc.	2,534	2,534
600.51 · North County C.E.R.T. Inc.	1,305	1,305
600.58 · Michelle's Place	8,041	8,041
600.60 · D'Vine Path, Inc.	1,910	1,910
600.61 · San Diego North County Lions	5,000	5,000
600.62 · Neighborhood Healthcare	3,750	3,750
Total 600 · Community Health Contracts	282,741	282,741
800 · District Direct Care Services		
800.02 · Med+ Urgent Care	10,000	10,000

**FALLBROOK REGIONAL HEALTH DISTRICT**  
**Income Statement**  
**For the Month Ended July 31, 2019 & Fiscal Year to Date**

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	<u>Jul 19</u>	<u>Jul 19</u>
Total 800 · District Direct Care Services	10,000	10,000
Total Expense	368,081	368,081
Net Ordinary Income	(339,656)	(339,656)
Net Income	<u>(339,656)</u>	<u>(339,656)</u>

**FALLBROOK REGIONAL HEALTH DISTRICT**  
**Profit & Loss YTD Actual vs Budget**

July 2019

	Jul 19	Budget	\$ Over Bu...
Ordinary Income/Expense			
Income			
400 · District			
402 · Property tax revenue	30,919	26,000	4,919
403 · Interest / Dividends	14,107	17,500	(3,393)
406 · Unearned Inc (Loss) - Cal Trust	(20,823)	2,000	(22,823)
<b>Total 400 · District</b>	<b>24,202</b>	<b>45,500</b>	<b>(21,298)</b>
450 · Properties			
450.02 · Cost of Elder Str Property Sale	(2,078)	0	(2,078)
<b>Total 450 · Properties</b>	<b>(2,078)</b>	<b>0</b>	<b>(2,078)</b>
460 · Lease Income			
460.01 · Med+ Urgent Care (formerly A+)	2,800	2,800	0
460.03 · Rock Rose School	3,500	3,500	0
<b>Total 460 · Lease Income</b>	<b>6,300</b>	<b>6,300</b>	<b>0</b>
<b>Total Income</b>	<b>28,425</b>	<b>51,800</b>	<b>(23,375)</b>
<b>Gross Profit</b>	<b>28,425</b>	<b>51,800</b>	<b>(23,375)</b>
Expense			
500 · Admin. Expenses & Overhead			
500.10 · Salaries	24,852	21,337	3,515
500.12 · Payroll Taxes	3,349	1,750	1,599
500.14 · W/C Insurance	146	146	0
500.15 · Employee Health & Welfare	2,869	2,667	202
500.16 · Board Stipends	1,900	2,500	(600)
500.17 · Education & Conferences	1,662	1,000	662
500.18 · Dues & Subscriptions	8,111	8,811	(700)
500.19 · Insurance - General	2,052	2,052	(0)
500.20 · Independent Accounting Services	850	667	183
500.23 · General Counsel	1,348	4,167	(2,819)
500.25 · Office Expense			
01 · Communications	472	517	(45)
02 · I.T. and Website services	317	500	(183)
03 · Refreshments	0	125	(125)
04 · Office Expenses	675	1,000	(325)
05 · LAFCO Admin fees	0	1,367	(1,367)
06 · Independent Contract Services	5,552	5,000	552
<b>Total 500.25 · Office Expense</b>	<b>7,016</b>	<b>8,509</b>	<b>(1,493)</b>
500.27 · Depreciation	915	817	98
500.29 · Dist Promotions & Publications	541	1,000	(459)
500.30 · Simple IRA Expense	1,350		
500.32 · Consultant Fees	1,241	1,250	(9)
500.33 · Copier Lease	802	783	19
500.36 · Accrued Vacation & Sick Leave	0	583	(583)
<b>Total 500 · Admin. Expenses &amp; Overhead</b>	<b>59,002</b>	<b>58,038</b>	<b>965</b>
550 · Mgmt./Maint. - Alvarado Street			
550.10 · Maintenance Services & Repairs	125		
550.13 · Renovations & Improvements			
13.01 · Architect Expense	356		

**FALLBROOK REGIONAL HEALTH DISTRICT**  
**Profit & Loss YTD Actual vs Budget**

July 2019

	Jul 19	Budget	\$ Over Bu...
Total 550.13 · Renovations & Improvements	356		
550.32 · Consultant Fees	604		
<b>Total 550 · Mgmt./Maint. - Alvarado Street</b>	<b>1,085</b>		
<b>570 · Mgmt./Maint. - E. Mission Road</b>			
570.02 · Gas & Electric	25	625	(600)
570.03 · Water	54	208	(154)
570.04 · Waste Management	0	38	(38)
570.06 · Landscape - Grounds Environment	700	1,000	(300)
570.07 · Custodial Services	0	390	(390)
570.08 · Architect Expense	356	1,167	(810)
570.09 · Land Use - Permitting	0	1,167	(1,167)
570.10 · Maintenance Services & Repairs	2,070	1,250	820
570.12 · Fire Alarm System	0	250	(250)
570.22 · Property Manager	675		
570.23 · General Counsel	0	5,000	(5,000)
570.25 · Office Expense			
25.02 · I.T. & Website Services	0	125	(125)
25.06 · Independent Contract Services	0	417	(417)
570.25 · Office Expense - Other	0	750	(750)
<b>Total 570.25 · Office Expense</b>	<b>0</b>	<b>1,292</b>	<b>(1,292)</b>
570.29 · Dist. Promotions & Publications	0	1,000	(1,000)
570.32 · Consultant Fees	1,138	2,500	(1,363)
<b>Total 570 · Mgmt./Maint. - E. Mission Road</b>	<b>5,018</b>	<b>15,886</b>	<b>(10,868)</b>
<b>590 · Mgmt./Maint. - S. Brandon Road</b>			
590.01 · Property Manager	225	1,250	(1,025)
590.02 · Gas & Electric	726	833	(107)
590.03 · Water	219	250	(31)
590.04 · Waste Management	0	38	(38)
590.06 · Landscape - Grounds Environment	400	917	(517)
590.07 · Custodial Services	900	667	233
590.08 · Elevator	191	208	(17)
590.10 · Maintenance Services & Repairs	1,551	417	1,134
590.11 · Medical Records Store & Service	6,022	1,833	4,189
590.12 · Fire Alarm System	0	83	(83)
590.13 · Renovations / Improvements			
.13.01 · Architect Expense	0	833	(833)
<b>Total 590.13 · Renovations / Improvements</b>	<b>0</b>	<b>833</b>	<b>(833)</b>
<b>Total 590 · Mgmt./Maint. - S. Brandon Road</b>	<b>10,235</b>	<b>7,329</b>	<b>2,905</b>
<b>600 · Community Health Contracts</b>			
600.02 · Fbk Citizens Crime Prevention	2,825	2,825	0
600.03 · Be Well Therapy, Inc.	5,929	5,929	0
600.04 · Boys & Girls Club	19,240	19,240	0
600.05 · Community Health Systems, Inc.	30,000	30,000	0
600.07 · Fbk Senior Citizens Srvc Club	31,250	31,250	0
600.08 · Fallbrook Smiles Project	22,545	22,545	0
600.11 · Palomar Family Counseling Srvc	16,856	16,856	0
600.17 · Foundation for Senior Care	71,840	71,840	0
600.18 · Fallbrook Food Pantry	32,500	32,500	0
600.33 · REINS Therapeutic Prgm	24,716	24,716	0
600.37 · Trauma Intervention Prgm of SD	2,500	2,500	0

**FALLBROOK REGIONAL HEALTH DISTRICT**  
**Profit & Loss YTD Actual vs Budget**

July 2019

	Jul 19	Budget	\$ Over Bu...
600.46 · Mental Health Systems, Inc.	2,534	2,534	0
600.51 · North County C.E.R.T. Inc.	1,305	1,305	0
600.57 · NC Fire Protection District	0	26,250	(26,250)
600.58 · Michelle's Place	8,041	8,041	0
600.60 · D'Vine Path, Inc.	1,910	1,910	0
600.61 · San Diego North County Lions	5,000	5,000	0
600.62 · Neighborhood Healthcare	3,750	3,750	0
<b>Total 600 · Community Health Contracts</b>	<b>282,741</b>	<b>308,991</b>	<b>(26,250)</b>
<b>800 · District Direct Care Services</b>			
800.02 · Med+ Urgent Care	10,000	8,000	2,000
<b>Total 800 · District Direct Care Services</b>	<b>10,000</b>	<b>8,000</b>	<b>2,000</b>
<b>Total Expense</b>	<b>368,081</b>	<b>398,244</b>	<b>(30,162)</b>
<b>Net Ordinary Income</b>	<b>(339,656)</b>	<b>(346,444)</b>	<b>6,787</b>
<b>Net Income</b>	<b>(339,656)</b>	<b>(346,444)</b>	<b>6,787</b>

**FALLBROOK REGIONAL HEALTH DISTRICT**  
**Profit & Loss - Approved Annual Budget Overview**  
 July 2019 through June 2020

	Jul 19	Aug 19	Sep 19	Oct 19	Nov 19	Dec 19	Jan 20	Feb 20	Mar 20	Apr 20	May 20	Jun 20	TOTAL Jul '19 - Jun 20
<b>Ordinary Income/Expense</b>													
<b>Income</b>													
<b>400 · District</b>													
402 · Property tax revenue	26,000	15,000	68,000	152,000	635,000	350,000	50,000	50,000	430,000	200,000	40,000	30,000	2,046,000
403 · Interest / Dividends	17,500	17,500	16,500	16,500	16,500	16,500	16,500	16,500	16,500	16,500	16,500	16,500	200,000
406 · Unearned Inc (Loss) - Cal Trust	2,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	35,000
<b>Total 400 · District</b>	<b>45,500</b>	<b>35,500</b>	<b>87,500</b>	<b>171,500</b>	<b>654,500</b>	<b>369,500</b>	<b>69,500</b>	<b>69,500</b>	<b>449,500</b>	<b>219,500</b>	<b>59,500</b>	<b>49,500</b>	<b>2,281,000</b>
<b>460 · Lease Income</b>													
460.01 · Med+ Urgent Care (formerly A+)	2,800	2,800	2,800	2,800	2,800	2,800	2,800	2,800	2,800	2,800	2,800	2,800	33,600
460.03 · Rock Rose School	3,500	3,500	3,500	3,500	3,500	3,500	0	0	0	0	0	0	21,000
<b>Total 460 · Lease Income</b>	<b>6,300</b>	<b>6,300</b>	<b>6,300</b>	<b>6,300</b>	<b>6,300</b>	<b>6,300</b>	<b>2,800</b>	<b>2,800</b>	<b>2,800</b>	<b>2,800</b>	<b>2,800</b>	<b>2,800</b>	<b>54,600</b>
<b>Total Income</b>	<b>51,800</b>	<b>41,800</b>	<b>93,800</b>	<b>177,800</b>	<b>660,800</b>	<b>375,800</b>	<b>72,300</b>	<b>72,300</b>	<b>452,300</b>	<b>222,300</b>	<b>62,300</b>	<b>52,300</b>	<b>2,335,600</b>
<b>Gross Profit</b>	<b>51,800</b>	<b>41,800</b>	<b>93,800</b>	<b>177,800</b>	<b>660,800</b>	<b>375,800</b>	<b>72,300</b>	<b>72,300</b>	<b>452,300</b>	<b>222,300</b>	<b>62,300</b>	<b>52,300</b>	<b>2,335,600</b>
<b>Expense</b>													
<b>500 · Admin. Expenses &amp; Overhead</b>													
500.10 · Salaries	21,337	21,337	21,337	21,337	21,337	21,337	21,337	21,337	21,337	21,337	21,337	21,337	256,040
500.12 · Payroll Taxes	1,750	1,750	1,750	1,750	1,750	1,750	1,750	1,750	1,750	1,750	1,750	1,750	21,000
500.14 · W/C Insurance	146	146	146	146	146	146	146	146	146	146	146	146	1,750
500.15 · Employee Health & Welfare	2,667	2,667	2,667	2,667	2,667	2,667	2,667	2,667	2,667	2,667	2,667	2,667	32,000
500.16 · Board Stipends	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	30,000
500.17 · Education & Conferences	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	12,000
500.18 · Dues & Subscriptions	8,811	199	100	6,000	110	50	180	100	300	300	300	150	16,600
500.19 · Insurance - General	2,052	2,052	2,052	2,052	2,052	2,052	2,052	2,052	2,052	2,052	2,052	2,052	24,620
500.20 · Independent Accounting Services	667	667	667	667	667	667	667	667	667	667	667	667	8,000
500.21 · Annual Independent Audit	0	9,000	0	0	0	0	0	0	0	0	0	0	9,000
500.23 · General Counsel	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	50,000
500.25 · Office Expense													
01 · Communications	517	517	517	517	517	517	517	517	517	517	517	517	6,200
02 · I.T. and Website services	500	500	500	500	500	500	500	500	500	500	500	500	6,000
03 · Refreshments	125	125	125	125	125	125	125	125	125	125	125	125	1,500
04 · Office Expenses	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	12,000
05 · LAFCO Admin fees	1,367	0	0	0	0	0	0	0	0	0	0	0	1,367
06 · Independent Contract Services	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	60,000
<b>Total 500.25 · Office Expense</b>	<b>8,509</b>	<b>7,142</b>	<b>7,142</b>	<b>7,142</b>	<b>7,142</b>	<b>7,142</b>	<b>7,142</b>	<b>7,142</b>	<b>7,142</b>	<b>7,142</b>	<b>7,142</b>	<b>7,142</b>	<b>87,067</b>
500.27 · Depreciation	817	817	817	817	817	817	817	817	817	817	817	817	9,800
500.29 · Dist Promotions & Publications	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	12,000
500.32 · Consultant Fees	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	15,000
500.33 · Copier Lease	783	783	783	783	783	783	783	783	783	783	783	783	9,400
500.36 · Accrued Vacation & Sick Leave	583	583	583	583	583	583	583	583	583	583	583	583	7,000
500.40 · Video/AV Equipment	0	0	0	10,000	0	0	0	0	0	0	0	0	10,000
<b>Total 500 · Admin. Expenses &amp; Overhead</b>	<b>58,038</b>	<b>57,058</b>	<b>47,959</b>	<b>63,859</b>	<b>47,969</b>	<b>47,909</b>	<b>48,039</b>	<b>47,959</b>	<b>48,159</b>	<b>48,159</b>	<b>48,159</b>	<b>48,009</b>	<b>611,277</b>
<b>570 · Mgmt./Maint. - E. Mission Road</b>													
570.02 · Gas & Electric	625	625	625	625	625	625	625	625	625	625	625	625	7,500
570.03 · Water	208	208	208	208	208	208	208	208	208	208	208	208	2,500
570.04 · Waste Management	0	75	0	75	0	75	0	75	0	75	0	75	450
570.06 · Landscape - Grounds Environment	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	12,000
570.07 · Custodial Services	390	390	390	390	390	390	390	390	390	390	390	390	4,680
570.08 · Architect Expense	0	0	0	0	0	5,000	0	4,000	0	4,000	0	0	13,000
570.09 · Land Use - Permitting	0	0	0	0	0	5,000	0	4,000	0	4,000	0	0	13,000
570.10 · Maintenance Services & Repairs	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	15,000
570.12 · Fire Alarm System	250	250	250	250	250	250	250	250	250	250	250	250	3,000
570.23 · General Counsel	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	60,000
570.25 · Office Expense													
25.02 · I.T. & Website Services	125	125	125	125	125	125	125	125	125	125	125	125	1,500
25.04 · Office Expenses	750	750	750	750	750	750	750	750	750	750	750	750	9,000
25.06 · Independent Contract Services	417	417	417	417	417	417	417	417	417	417	417	417	5,000
<b>Total 570.25 · Office Expense</b>	<b>1,292</b>	<b>1,292</b>	<b>1,292</b>	<b>1,292</b>	<b>1,292</b>	<b>1,292</b>	<b>1,292</b>	<b>1,292</b>	<b>1,292</b>	<b>1,292</b>	<b>1,292</b>	<b>1,292</b>	<b>15,500</b>

**FALLBROOK REGIONAL HEALTH DISTRICT**  
**Profit & Loss - Approved Annual Budget Overview**  
 July 2019 through June 2020

	Jul 19	Aug 19	Sep 19	Oct 19	Nov 19	Dec 19	Jan 20	Feb 20	Mar 20	Apr 20	May 20	Jun 20	TOTAL Jul '19 - Jun 20
570.29 · Dist. Promotions & Publications	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	12,000
570.32 · Consultant Fees	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	30,000
<b>Total 570 · Mgmt./Maint. - E. Mission Road</b>	<b>13,515</b>	<b>13,590</b>	<b>13,515</b>	<b>13,590</b>	<b>13,515</b>	<b>23,590</b>	<b>13,515</b>	<b>21,590</b>	<b>13,515</b>	<b>21,590</b>	<b>13,515</b>	<b>13,590</b>	<b>188,630</b>
<b>590 · Mgmt./Maint. - S. Brandon Road</b>													
590.01 · Property Manager	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	15,000
590.02 · Gas & Electric	833	833	833	833	833	833	833	833	833	833	833	833	10,000
590.03 · Water	250	250	250	250	250	250	250	250	250	250	250	250	3,000
590.04 · Waste Management	0	75	0	75	0	75	0	75	0	75	0	75	450
590.06 · Landscape - Grounds Environment	917	917	917	917	917	917	917	917	917	917	917	917	11,000
590.07 · Custodial Services	667	667	667	667	667	667	667	667	667	667	667	667	8,000
590.08 · Elevator	208	208	208	208	208	208	208	208	208	208	208	208	2,500
590.09 · Vehicle Expenses	0	222	0	0	378	0	0	0	0	0	0	0	600
590.10 · Maintenance Services & Repairs	417	417	417	417	417	417	417	417	417	417	417	417	5,000
590.11 · Medical Records Store & Service	1,833	1,833	1,833	1,833	1,833	1,833	1,833	1,833	1,833	1,833	1,833	1,833	22,000
590.12 · Fire Alarm System	83	83	83	83	83	83	83	83	83	83	83	83	1,000
590.13 · Renovations / Improvements													
.13.01 · Architect Expense	833	833	833	833	833	833	833	833	833	833	833	833	10,000
<b>Total 590.13 · Renovations / Improvements</b>	<b>833</b>	<b>833</b>	<b>833</b>	<b>833</b>	<b>833</b>	<b>833</b>	<b>833</b>	<b>833</b>	<b>833</b>	<b>833</b>	<b>833</b>	<b>833</b>	<b>10,000</b>
<b>Total 590 · Mgmt./Maint. - S. Brandon Road</b>	<b>7,292</b>	<b>7,589</b>	<b>7,292</b>	<b>7,367</b>	<b>7,670</b>	<b>7,367</b>	<b>7,292</b>	<b>7,367</b>	<b>7,292</b>	<b>7,367</b>	<b>7,292</b>	<b>7,367</b>	<b>88,550</b>
<b>600 · Community Health Contracts</b>													
600.02 · Fbk Citizens Crime Prevention	2,825	0	0	0	2,825	0	0	2,825	0	0	2,825	0	11,300
600.03 · Be Well Therapy, Inc.	5,929	0	0	0	5,929	0	0	5,929	0	0	5,929	0	23,714
600.04 · Boys & Girls Club	19,240	0	0	0	10,000	0	0	10,000	0	0	10,000	0	49,240
600.05 · Community Health Systems, Inc.	30,000	0	0	0	30,000	0	0	30,000	0	0	30,000	0	120,000
600.07 · Fbk Senior Citizens Srvc Club	31,250	0	0	0	31,250	0	0	31,250	0	0	31,250	0	125,000
600.08 · Fallbrook Smiles Project	22,545	0	0	0	22,545	0	0	22,545	0	0	22,545	0	90,180
600.11 · Palomar Family Counseling Srvc	16,856	0	0	0	16,856	0	0	16,856	0	0	16,856	0	67,423
600.17 · Foundation for Senior Care	71,840	0	0	0	71,840	0	0	71,840	0	0	71,840	0	287,362
600.18 · Fallbrook Food Pantry	32,500	0	0	0	32,500	0	0	32,500	0	0	32,500	0	130,000
600.33 · REINS Therapeutic Prgm	24,716	0	0	0	24,716	0	0	24,716	0	0	24,716	0	98,865
600.37 · Trauma Intervention Prgm of SD	2,500	0	0	0	2,500	0	0	2,500	0	0	2,500	0	10,000
600.46 · Mental Health Systems, Inc.	2,534	0	0	0	2,534	0	0	2,534	0	0	2,534	0	10,137
600.51 · North County C.E.R.T. Inc.	1,305	0	0	0	1,305	0	0	1,305	0	0	1,305	0	5,220
600.57 · NC Fire Protection District	26,250	0	0	0	26,250	0	0	26,250	0	0	26,250	0	105,000
600.58 · Michelle's Place	8,041	0	0	0	8,041	0	0	8,041	0	0	8,041	0	32,162
600.60 · D'Vine Path, Inc.	1,910	0	0	0	1,910	0	0	1,910	0	0	1,910	0	7,640
600.61 · San Diego North County Lions	5,000	0	0	0	0	0	0	0	0	0	0	0	5,000
600.62 · Neighborhood Healthcare	3,750	0	0	0	3,750	0	0	3,750	0	0	3,750	0	15,000
<b>Total 600 · Community Health Contracts</b>	<b>308,991</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>294,751</b>	<b>0</b>	<b>0</b>	<b>294,751</b>	<b>0</b>	<b>0</b>	<b>294,751</b>	<b>0</b>	<b>1,193,243</b>
<b>800 · District Direct Care Services</b>													
800.02 · Med+ Urgent Care	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	96,000
800.03 · North County Fire JPA EMSO/Amb.	0	0	0	8,889	8,889	8,889	8,889	8,889	8,889	8,889	8,889	8,889	80,000
800.04 · NC Fire JPA Public Comm.	0	0	0	3,333	3,333	3,333	3,333	3,333	3,333	3,333	3,333	3,333	30,000
<b>Total 800 · District Direct Care Services</b>	<b>8,000</b>	<b>8,000</b>	<b>8,000</b>	<b>20,222</b>	<b>20,222</b>	<b>20,222</b>	<b>20,222</b>	<b>20,222</b>	<b>20,222</b>	<b>20,222</b>	<b>20,222</b>	<b>20,222</b>	<b>206,000</b>
<b>Total Expense</b>	<b>395,835</b>	<b>86,237</b>	<b>76,766</b>	<b>105,038</b>	<b>384,127</b>	<b>99,088</b>	<b>89,068</b>	<b>391,889</b>	<b>89,188</b>	<b>97,338</b>	<b>383,939</b>	<b>89,188</b>	<b>2,287,700</b>
<b>Net Ordinary Income</b>	<b>(344,035)</b>	<b>(44,437)</b>	<b>17,034</b>	<b>72,762</b>	<b>276,673</b>	<b>276,712</b>	<b>(16,768)</b>	<b>(319,589)</b>	<b>363,112</b>	<b>124,962</b>	<b>(321,639)</b>	<b>(36,888)</b>	<b>47,900</b>
<b>Net Income</b>	<b>(344,035)</b>	<b>(44,437)</b>	<b>17,034</b>	<b>72,762</b>	<b>276,673</b>	<b>276,712</b>	<b>(16,768)</b>	<b>(319,589)</b>	<b>363,112</b>	<b>124,962</b>	<b>(321,639)</b>	<b>(36,888)</b>	<b>47,900</b>

Local Agency Investment Fund  
 P.O. Box 942809  
 Sacramento, CA 94209-0001  
 (916) 653-3001

[www.treasurer.ca.gov/pmia-laif/laif.asp](http://www.treasurer.ca.gov/pmia-laif/laif.asp)  
 August 07, 2019

FALLBROOK REGIONAL HEALTH DISTRICT

ADMINISTRATOR  
 P.O. BOX 2587  
 FALLBROOK, CA 92088

PMIA Average Monthly Yields

Account Number:

Tran Type Definitions

July 2019 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Authorized Caller	Amount
7/15/2019	7/12/2019	QRD	1611270	SYSTEM	8,925.37

**Account Summary**

Total Deposit:	8,925.37	Beginning Balance:	1,365,850.41
Total Withdrawal:	0.00	Ending Balance:	1,374,775.78





CalTRUST  
 c/o Gemini Fund Services LLC  
 PO Box 541150  
 Omaha, NE 68154-9150  
 www.caltrust.org  
 Email: CalTRUSTSupport@thegeminicompanies.com  
 Fax: 402-963-9094  
 Phone: 833-CALTRUST (225-8787)

## Investment Account Summary

07/01/2019 through 07/31/2019

### SUMMARY OF INVESTMENTS

Fund	Account Number	Total Shares Owned	Net Asset Value per Share on Jul 31 (\$)	Value on Jul 31 (\$)	Average Cost Amount (\$)	Cumulative Unrealized Gain/(Loss) (\$)
<b>FALLBROOK REGIONAL HEALTH DISTRICT</b>						
CalTRUST Medium Term Fund		695,515.293	10.05	6,989,928.69	6,974,635.57	15,293.12
<b>Portfolios Total value as of 07/31/2019</b>				<b>6,989,928.69</b>		

### DETAIL OF TRANSACTION ACTIVITY

Activity Description	Activity Date	Amount (\$)	Amount in Shares	Balance in Shares	Price per Share (\$)	Balance (\$)	Average Cost Amt (\$)	Realized Gain/(Loss) (\$)
		<b>FALLBROOK REGIONAL HEALTH DISTRICT</b>			<b>Account Number:</b>			
CalTRUST Medium Term Fund								
Beginning Balance	07/01/2019			694,111.631	10.08	6,996,645.24		
Accrual Income Div Reinvestment	07/31/2019	14,106.80	1,403.662	695,515.293	10.05	6,989,928.69	0.00	0.00
Unrealized Gain/(Loss)						(20,823.35)		
Closing Balance as of	Jul 31			695,515.293	10.05	6,989,928.69		

**FALLBROOK REGIONAL HEALTH DISTRICT**  
**Property Tax Revenue - Fiscal Year to Date**  
 July 2019

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<u>Type</u>	<u>Date</u>	<u>Name</u>	<u>Amount</u>	<u>Balance</u>
<b>400. · District</b>				
<b>402 · Property tax revenue</b>				
Gener...	07/31/19		30,918.85	30,918.85
Total 402 · Property tax revenue			30,918.85	30,918.85
Total 400. · District			30,918.85	30,918.85
<b>TOTAL</b>			<b>30,918.85</b>	<b>30,918.85</b>

FALLBROOK REGIONAL HEALTH DISTRICT  
Check Detail Report - July 2019

Type	Date	Num	Name	Memo	Amount
102.3 - Cash in Bank-P.W. Oper. Acct.					
Che...	07/01/19	10659	A+ Urgent Care, Inc.	June 2019 subsidy per 4/...	-10,000.00
Bill ...	07/01/19	10657	Aztec Fire & Safety, L...	Fire sprinkler system repa...	-3,049.44
Bill ...	07/01/19	10660	Aztec Fire & Safety, L...	Valve replacement repair ...	-285.00
Bill ...	07/01/19	10661	L & M Enterprises, Inc.	June bookkeeping	-4,975.00
Bill ...	07/01/19	10662	SDG&E - East Missio...	5182 613 597 1	-288.19
Bill ...	07/01/19	10663	SDG&E FHD - 6994	40605976994	-486.78
Che...	07/02/19		Microsoft Office	Microsoft Office monthly s...	-49.50
Che...	07/03/19	10686	Cash	Replenish Petty Cash	-250.00
Che...	07/03/19	10687	Linda Bannerman	Reimbursement for Denta...	-215.52
Bill ...	07/03/19	10688	Aztec Cleaning & Mai...	Office cleaning - Inv. 250...	-180.00
Bill ...	07/03/19	10689	Glennie's Office Prod...	6493	-20.75
Bill ...	07/03/19	10690	Kathleen Bogle		-1,600.00
Bill ...	07/03/19	10691	Key, Darren	Labor to remodel staff bre...	-195.00
Bill ...	07/03/19	10692	L & M Enterprises, Inc.	Reimbursement: Adobe ...	-67.96
Bill ...	07/03/19	10693	Pitney Bowes - Lease	0018137865	-77.32
Bill ...	07/03/19	10694	Scott & Jackson Esq.	Professional services Jun...	-10,690.00
Che...	07/08/19	10664	Be Well Therapy	CHC 338 - Pmt. 1 of 4	-5,928.50
Che...	07/08/19	10665	Boys & Girls Club	CHC 339 - PMT 1 OF 1	-9,240.00
Che...	07/08/19	10666	Boys & Girls Club - T...	CHC 340 - PMT. 1 of 4	-10,000.00
Che...	07/08/19	10667	Community Health Sy...	CHC 341 - PMT. 1 OF 4	-30,000.00
Che...	07/08/19	10668	D'vine Path, Inc.	CHC 342 - PMT. 1 OF 4	-1,910.00
Che...	07/08/19	10669	San Diego North Cou...	CHC 343 - PMT. 1 OF 1	-5,000.00
Che...	07/08/19	10670	Fallbrook Citizens - F...	CHC 344 - PMT. 1 OF 4	-2,825.00
Che...	07/08/19	10671	Fallbrook Food Pantry	CHC 345 - PMT. 1 OF 4	-32,500.00
Che...	07/08/19	10672	Foundation for Senior...	CHC 346 - PMT. 1 OF 4	-15,572.00
Che...	07/08/19	10673	Foundation for Senior...	CHC 347 - PMT. 1 OF 4	-10,438.74
Che...	07/08/19	10674	Foundation for Senior...	CHC 348 - PMT. 1 OF 4	-23,644.87
Che...	07/08/19	10675	Foundation for Senior...	CHC 349 - PMT. 1 OF 4	-22,184.87
Che...	07/08/19	10676	Fallbrook Senior Citiz...	CHC 350 - PMT. 1 OF 4	-31,250.00
Che...	07/08/19	10677	Fallbrook Smiles Proj...	CHC 351 - PMT. 1 OF 4	-22,545.00
Che...	07/08/19	10678	Mental Health Syste...	CHC 352 - PMT. 1 OF 4	-2,534.25
Che...	07/08/19	10679	Michelle's Place	CHC 353 - PMT. 1 OF 4	-8,040.50
Che...	07/08/19	10680	Neighborhood Health...	CHC 354 - PMT. 1 OF 4	-3,750.00
Che...	07/08/19	10681	NORTH COUNTY C....	CHC 355 - PMT. 1 OF 4	-1,305.00
Che...	07/08/19	10682	Palomar Family Coun...	CHC 356 - PMT. 1 OF 4	-16,855.75
Che...	07/08/19	10683	Reins	CHC 357 - PMT. 1 OF 4	-15,000.00
Che...	07/08/19	10684	Reins	CHC 358 - PMT. 1 OF 4	-9,716.25
Che...	07/08/19	10685	Trauma Intervention ...	CHC 359 - PMT. 1 OF 4	-2,500.00
Che...	07/10/19	10695	Pamela Knox	Reimburse - Dental, July -...	-215.22
Che...	07/12/19	10696	Pamela Knox	REIMBURSEMENTS: W...	-61.38
Bill ...	07/12/19	10697	AA Beekeeper	Invoice 3724; Mission Ro...	-800.00
Bill ...	07/12/19	10698	AT&T U-Verse - com...	146524365	-64.70
Bill ...	07/12/19	10699	Aztec Cleaning & Mai...	Office cleaning - Inv. 250...	-180.00
Bill ...	07/12/19	10700	CSDA-State	1589	-10.00
Bill ...	07/12/19	10701	Holmes, Rob	June 2019 stmt. - Sidewal...	-1,375.00
Bill ...	07/12/19	10702	Iron Mountain SX-302	SX302/Fallbrook Hosp.	-2,273.03
Bill ...	07/12/19	10703	Quest Diagnostics	Inv. 9182707410; Client 9...	-8.00
Bill ...	07/12/19	10704	Streamline	Website monthly fee - Jul...	-200.00
Bill ...	07/12/19	10705	Termin-8 Pest Control		-250.00
Bill ...	07/12/19	10706	TRL Systems, Inc.	FAL004	-2,240.00
Bill ...	07/15/19	10707	Ahrend Studios	Inv. 016522; staff website...	-134.69
Bill ...	07/15/19	10708	Ascent Elevator Servi...	Inv. 33398; maintenance	-191.00
Bill ...	07/15/19	10709	AT&T U-Verse - com...	146524365	-54.27
Bill ...	07/15/19	10710	Aztec Cleaning & Mai...	Office cleaning - Inv. 250...	-180.00
Bill ...	07/15/19	10711	CalPERS	1559595490	-2,298.59

Type	Date	Num	Name	Memo	Amount
Bill ...	07/15/19	10712	Payne, Jonathan	Inv. 383890; Mission Roa...	-150.00
Che...	07/19/19	10713	Rachel Mason-Runn...	Reimbursement-paint & s...	-165.21
Che...	07/19/19	10714	Rachel Mason-Runn...	Reimbursement-dental in...	-139.84
Che...	07/19/19	10715	Rachel Mason-Runn...	Reimbursement-CSDA Le...	-1,567.04
Che...	07/19/19	10716	Mireya Banuelos	Reimbursement-Fallbrook...	-44.30
Bill ...	07/22/19	10717	Touchbase	344664	-62.11
Bill ...	07/24/19	10718	AT&T - phone lines	7607318344-481 5	-225.92
Bill ...	07/24/19	10719	Aztec Cleaning & Mai...	Office cleaning - Inv. 250...	-180.00
Bill ...	07/24/19	10720	Konica Minolta Leasi...	061-0116888-000	-810.14
Bill ...	07/24/19	10722	Ramirez Landscapin...		-1,100.00
Bill ...	07/24/19	10721	Sun Realty		-1,660.06
Bill ...	07/29/19	10723	County of SD-Treasu...	219-6240037	-95.00
Bill ...	07/29/19	10724	FPUD - 7720-001	7720-001	-165.28
Bill ...	07/29/19	10725	FPUD - 7721-000	7721-000	-54.10
Bill ...	07/29/19	10726	FPUD - Wellness Ce...	7720-002	-54.10
Bill ...	07/29/19	10727	SDG&E - East Missio...	VOID: 5182 613 597 1 - P...	-320.33
Bill ...	07/29/19	10728	SDG&E FHD - 6994	40605976994	-726.08
Che...	07/30/19		Deluxe Check Printing	CHECKS REORDERED	-306.38
Total 102.3 · Cash in Bank-P.W. Oper. Acct.					-333,532.96
<b>TOTAL</b>					<b>-333,532.96</b>



## **DISCUSSION ITEMS**

LAW OFFICES  
**JEFFREY G. SCOTT**

16935 WEST BERNARDO DRIVE, SUITE 170  
SAN DIEGO, CA 92127

JEFFREY G. SCOTT

(858) 675-9896  
FAX (858) 675-9897

*Of Counsel*  
JAMES R. DODSON

Date: September 4, 2019

To: Finance Committee  
Rachel Mason, Executive Director

From: Jeff Scott, General Counsel

Re: Consideration of Resolution increasing the number of Compensable Meetings;  
Revised Meeting Compensation Guidelines; and Ordinance increasing Director  
Compensation

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AB 2329 (Obernolte) was passed last year and amends Health & Safety Code section 32103. The new law allows for an increase in the number per month of compensable meetings for board members from five (5) to six (6). It also requires that the board on an annual basis adopt a written policy which substantiates the increase in meetings. In addition, the new law incorporates provisions in the Water Code that allows for an increase of 5% per year in the compensation amount provided notice of the public hearing at which the increase will be considered is published.

Attached for Finance Committee consideration is a draft Resolution and revised Meeting Compensation Guidelines (redline and clean versions), which incorporate the necessary findings for the increase in 5 to 6 meetings. In addition, the Guidelines have been clarified to conform with the legal requirements that compensable "meetings" and "occasions" must constitute the performance of official duties. Pursuant to Government Code section 53232.1 and 53237.1, mandatory ethics and harassment training every 2 years are the only eligible training/educational activities eligible for compensation.

Also attached for Finance Committee consideration is a draft Ordinance which incorporates the notice and hearing provisions of Water Code Section 20200 and which will allow for a \$5.00 increase (5%) beginning January 1, 2020.



RESOLUTION NO. \_\_\_\_\_

**RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE FALLBROOK REGIONAL HEALTH DISTRICT  
ADOPTING MEETING COMPENSATION GUIDELINES  
AND A POLICY OF SIX (6) MEETINGS PER MONTH**

WHEREAS, Health & Safety Code section 32103 authorizes the payment to members of the Board of Directors (“Board”) of \$100 per meeting, not to exceed six (6) meetings per month, and allows payment of actual and necessary traveling and incidental expenses incurred in the performance of official business of the Fallbrook Regional Health District (“District”) as approved by the Board; and

WHEREAS, Health & Safety Code section 32103 provides that if Board members are compensated for more than five meetings per month, the Board must annually adopt a written policy describing, based on a finding supported by substantial evidence, why more than five meetings are necessary for the effective operations of the District; and

WHEREAS, Government Code section 53232.1 outlines the meetings in which Board members may receive compensation and requires that such meeting must constitute the performance of official duties; and

WHEREAS, the Board desires by this Resolution to adopt meeting compensation guidelines, a policy of six (6) meetings per month, and the guidelines for reimbursable expenses in accordance with Health & Safety Code section 32103 and Government Code section 53232.1

THEREFORE, BE IT RESOLVED by the Board of Directors as follows:

Section 1: The attached modifications to Policy #3010 Meeting Compensation Guidelines is incorporated into the District’s Policies and Procedures Manual.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of Fallbrook Regional Health District on October 8, 2019, by the following roll call vote:

AYES: \_\_\_\_\_  
NOES: \_\_\_\_\_  
ABSENT: \_\_\_\_\_  
ABSTAIN: \_\_\_\_\_

\_\_\_\_\_  
Howard Salmon, Chairman

ATTEST:

\_\_\_\_\_  
Bill Leach, Secretary, Board of Directors

**FALLBROOK REGIONAL HEALTH DISTRICT  
POLICY MANUAL**

Meeting Compensation Guidelines

The Local Healthcare District Law authorizes the payment to Board members of \$100 per meeting, not to exceed six (6) meetings per month, provided that if the District compensates its Board member for more than five (5) meetings per month, the Board must annually adopt a written policy based on findings supported by substantial evidence why more than five (5) meetings are necessary for the effective operation of the District. In accordance with Health & Safety Code section 32103, the Board finds that the following facts substantiates the increase from five (5) to six (6) compensable meetings and constitutes meetings and occasions in performance of official duties for which a Board member may receive payment.

1. The Fallbrook Regional Health District (FRHD) has a service area of approximately 110 square miles is in Northern San Diego County and serves a population of almost 60,000 residents.
2. The Board of Directors is responsible for insuring that the unmet health care needs of the District residents are addressed, including providing approximately \$1 million annually to support community healthcare programs and services.
3. In addition to regularly monthly Board meetings, the Board holds Special Meetings to focus on more specific community needs and projects. During fiscal year 2018/2019 the Board held over 30 Board meetings.
4. Board members also serve on standing committees ranging from the Finance, Strategic Planning, Wellness, and Facilities committees.
5. In addition to Board and committee meetings, Board members, on behalf of the District, attend meetings, and educational conference workshops of organizations in which the District is a member including the Association of California Healthcare District and the California Special District Association.
6. In addition to attendance at mandatory ethics and harassment training, Board members also conduct inspection meetings of District Grantee's and attend meetings of non-political community groups that extend specific invitation to attend and which Board members actively participate in the programs and meetings.

Board member may receive payment for attendance at the following:

~~Compensation to individual Directors for Fallbrook Regional Health District (FRHD) shall be paid for a~~Attendance at Regular Board meetings, Special Board meetings, Standing Committee meetings and Board sanctioned meetings when attending as a representative of the FRHD and for trainings/educational activities which are required by law of members of a board of directors of a local agency in compliance with state mandated ~~s inclusive of, but not limited to,~~ ethics training (Government Code 53232.1 Assembly Bill 1234) and harassment training (Government Code 53237.1). ~~In addition, educational seminars or webinars for Board members which are presented by the Association of California Healthcare Districts ("ACHD"), the California Special Districts' Association ("CSDA"), or the Special Districts' Risk Management Authority ("SDRMA"), shall be deemed approved by the Board and eligible for compensation without need for approval in advance.~~



Sanctioned meetings also included defined as:

- Events sponsored by other local, county, or state government agencies at which FRHD is expected and/or invited to be represented and officially participate in, on behalf of FRHD;
- Meetings and/or events of agencies of which FRHD is a member or subscribing participant and where FRHD is expected and/or invited to be represented. For example: Association of California Healthcare Districts (ADHD); California Special Districts Association (CSDA); San Diego Chapter of CSDA;

and include occasions that constitute the performance of official duties, such as:

- FRHD sponsored special events such as Annual Health Fair, Community Collaborative Events (example: Organ Donor Program, Community Collaborative Breakfast, Grant Workshop);
- Activities promotional of special events of FRHD such as information booths, parades, distribution of information and/or materials for events;
- Conducting review and/or inspections of Executive Director coordinated site visits of grant program applicants and/or recipients.

Each representative attendance to be compensated at the rate of \$100.00 per meeting, with limit of six (6) five meetings a month, as provided defined in Health and Safety Code Section 32103. Request for compensation for attendance at sanctioned meeting(s) must be presented on Request for Compensation (Form 2040B) in accord with SOP Administration Policy 2040.

Each member of the Board shall be allowed his or her actual necessary and reasonable traveling and incidental expenses in the performance of official business of the District. Travel expense (Form 2030A) or Request for Reimbursement (Form 2040A) forms must be completed and submitted to the Administrator for payment to be generated.

A Director, at his or her discretion, may decline acceptance of compensation for Regular Board meetings, Special Board meetings and/or Standing Committee meetings and may decline to present Request for Compensation (Form 2040B) for sanctioned meetings.

Any questions regarding interpretation of these guidelines should be addressed to the FRHD's General Counsel.

**FALLBROOK REGIONAL HEALTH DISTRICT  
POLICY MANUAL**

Meeting Compensation Guidelines

The Local Healthcare District Law authorizes the payment to Board members of \$100 per meeting, not to exceed six (6) meetings per month, provided that if the District compensates its Board member for more than five (5) meetings per month, the Board must annually adopt a written policy based on findings supported by substantial evidence why more than five (5) meetings are necessary for the effective operation of the District. In accordance with Health & Safety Code section 32103, the Board finds that the following facts substantiates the increase from five (5) to six (6) compensable meetings and constitutes meetings and occasions in performance of official duties for which a Board member may receive payment.

1. The Fallbrook Regional Health District (FRHD) has a service area of approximately 110 square miles is in Northern San Diego County and serves a population of almost 60,000 residents.
2. The Board of Directors is responsible for insuring that the unmet health care needs of the District residents are addressed, including providing approximately \$1 million annually to support community healthcare programs and services.
3. In addition to regularly monthly Board meetings, the Board holds Special Meetings to focus on more specific community needs and projects. During fiscal year 2018/2019 the Board held over 30 Board meetings.
4. Board members also serve on at least 2 standing committees ranging from the Finance, Strategic Planning, Wellness, and Facilities Committee.
5. In addition to Board and committee meetings, Board members, on behalf of the District, attend meetings, and educational conference workshops of organizations in which the District is a member including the Association of California Healthcare District and the California Special District Association.
6. In addition to attendance at mandatory ethics and harassment training, Board members also conduct inspection meetings of District Grantee's and attend meetings of non-political community groups that extend specific invitation to attend and which Board members actively participate in the programs and meetings.

Board member may receive payment for attendance at the following:

Attendance at Regular Board meetings, Special Board meetings, Standing Committee meetings and Board sanctioned meetings when attending as a representative of the FRHD and for trainings/educational activities which are required by law of members of a board of directors of a local agency in compliance with state mandated ethics training (Government Code 53232.1) and harassment training (Government Code 53237.1).

Sanctioned meetings also include:

- Events sponsored by other local, county, or state government agencies at which FRHD is expected and/or invited to be represented and officially participate in, on behalf of FRHD;
- Meetings and/or events of agencies of which FRHD is a member or subscribing participant and where

FRHD is expected and/or invited to be represented. For example: Association of California Healthcare Districts (ADHD); California Special Districts Association (CSDA); San Diego Chapter of CSDA;

and include occasions that constitute the performance of official duties, such as:

- FRHD sponsored special events such as Annual Health Fair, Community Collaborative Events (example: Organ Donor Program, Community Collaborative Breakfast, Grant Workshop);
- Activities promotional of special events of FRHD such as information booths, parades, distribution of information and/or materials for events;
- Conducting review and/or inspections of Executive Director coordinated site visits of grant program applicants and/or recipients.

Each representative attendance to be compensated at the rate of \$100.00 per meeting, with limit of six (6) meetings a month, as provided in Health and Safety Code Section 32103. Request for compensation for attendance at sanctioned meeting(s) must be presented on Request for Compensation (Form 2040B) in accord with SOP Administration Policy 2040.

Each member of the Board shall be allowed his or her actual necessary and reasonable traveling and incidental expenses in the performance of official business of the District. Travel expense (Form 2030A) or Request for Reimbursement (Form 2040A) forms must be completed and submitted to the Administrator for payment to be generated.

A Director, at his or her discretion, may decline acceptance of compensation for Regular Board meetings, Special Board meetings and/or Standing Committee meetings and may decline to present Request for Compensation (Form 2040B) for sanctioned meetings.

Any questions regarding interpretation of these guidelines should be addressed to the FRHD's General Counsel.

ORDINANCE NO. \_\_\_\_\_

**ORDINANCE OF THE BOARD OF DIRECTORS  
OF THE FALLBROOK REGIONAL HEALTH DISTRICT  
INCREASING COMPENSATION OF DIRECTORS**

BE IT ORDAINED BY THE BOARD OF DIRECTORS OF THE FALLBROOK REGIONAL HEALTH DISTRICT (“District”) as follows:

Section 1. Health & Safety Code Section 32103(b) provides that the Board of Directors may, by ordinance adopted pursuant to Water Code Section 20200, increase the amount of compensation that may be received by Board members in an amount not to exceed five percent (5%), for each calendar year following the operative date of the last adjustment.

Section 2. Water Code Section 20203 requires that the ordinance increasing compensation must be considered after a public hearing and notice of the hearing shall be published in a newspaper of general circulation pursuant Government Code Section 6066.

Section 3. Notice of the public hearing was published once a week for two successive weeks with at least five days intervening between the respective publication dates with the period of notice commencing on the first day of publication and terminating at the end of the fourteenth day all in accordance with Government Code Section 6066.

Section 4. After the public hearing, the Board determined that each director shall receive compensation of \$105 for attending compensable board meetings in accordance with Policy #3010 of the Meeting Compensation Guidelines in the District Policies and Procedural Manual.

Section 5. This Ordinance shall become effective on January 1, 2020, and shall be published once a week for two (2) successive weeks in accordance with Government Code Section 6066 in a newspaper of general circulation within the District.

PASSED, APPROVED, AND ADOPTED by the Board of Directors of the Fallbrook Regional Health District at a regular meeting held on October 8, 2019, by the following roll call vote:

AYES: \_\_\_\_\_  
NOES: \_\_\_\_\_  
ABSENT: \_\_\_\_\_  
ABSTAIN: \_\_\_\_\_

\_\_\_\_\_  
Howard Salmon, Chairman

ATTEST:

\_\_\_\_\_  
Bill Leach, Secretary, Board of Directors