

Fallbrook Regional HEALTH DISTRICT

138 S. Brandon St. • Fallbrook CA 92028 • 760-731-9187

BOARD OF DIRECTORS REGULAR BOARD MEETING

WEDNESDAY
JUNE 13, 2018

6:00 PM

AT

**FPUD
FALLBROOK PUBLIC UTILITY DISTRICT
990 EAST MISSION ROAD
FALLBROOK, CA 92028**

AGENDA
FALLBROOK REGIONAL HEALTH DISTRICT
REGULAR BOARD MEETING
Wednesday, June 13, 2018, 6:00 p.m.
Fallbrook Public Utilities District, 990 E. Mission Rd., Fallbrook

A. CALL MEETING TO ORDER – PLEDGE OF ALLEGIANCE

B. ADDITIONS TO AGENDA

Pursuant to the Brown Act, additions to the Agenda as posted are exceptional, and expressly limited to three specific situations, as set forth in Government Code 54954.2(b): (1) an "emergency" as determined by majority vote of the board; (2) a 2/3 vote of the board finding that an item requires immediate action – and the need for this action arose in time after the agenda was posted or (3) the item was continued from an earlier meeting (no more than 5 days earlier), at which time the item was validly posted on the agenda of the earlier meeting.

C. BOARD MEMBER AND PUBLIC COMMENTS

Opportunity for board members and citizens to speak on items of interest within subject matter jurisdiction of the District. For the record, please state your name. "Request to speak" cards should be filled out in advance and presented to the Board President or the recording secretary. The Board has a policy limiting any speaker to not more than five minutes

D. CONSENT ITEMS

- D1. Approval of April 2018 Financial Statements
- D2. Addendum to Minutes of April 11, 2018 Regular Board Meeting
- D3. Minutes of May 2, 2018 Finance Committee Meeting
- D4. Minutes of May 9, 2018 Regular Board Meeting

E. REPORTS

- E1. Finance Committee – Committee of the Whole, Chair: Director Mroz
- E2. Gov't/Public Relation/Community Relations Committee – Directors Salmon and Tinker
- E3. Facilities/Strategic Planning Committee – Directors Abbott and Salmon
- E4. Chief Executive Officer – Bobbi Palmer MBA MSW
- E5. General Counsel – Blaise Jackson

F. DISCUSSION/ACTION ITEMS

- F1. Review of Applicants and Determination of Community Health Contract Applications 2018-2019 Funding
- F2. Recommendation to extend A-Plus Urgent Care Extended Hours Contract Services at a cost of \$10,000.00 per month until December 31, 2018
- F3. Policies and Procedures Manual

G. ITEMS FOR SUBSEQUENT MEETINGS

- G1. Other Director/Staff discussion items
 - G1a. Item(s) for future board agendas
 - July Finance Committee falls on District holiday, Independence Day, July 4.
 - G1b. Announcements of upcoming events:
 - **Finance Committee** meeting – 1st Wednesday, July 4, 5:00pm Fallbrook Regional Health District Board Room, 138 S. Brandon Rd.
 - **NCCCHI** meeting – 1st Wednesday, July 4, 2:00-3:00pm
 - **Woman of Wellness** – Thursday, July 5, 6pm, Fallbrook Library

- **ACHD 2018 Wellness Summit** – July 26, Sacramento.
- **ACHD 66th Annual Meeting** – September 12th-14th Pismo Beach.
- **2018 CSDA Annual Conference & Exhibitor Showcase** – Monday, September 24th-27th Indian Wells.

G2. Next Regular Board meeting – Wednesday, July 11, 2018, Fallbrook Public Utility District Board Room

H. ADJOURNMENT

NOTE: This agenda posted at the Fallbrook Regional Health District Administration Office on Friday, June 8, 2018. The American with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of District business. If you need assistance to participate in this meeting, please contact the District office 24 hours prior to the meeting at 760-731-9187.



Board Secretary/Clerk

CONSENT ITEMS



AGENDA

**FALLBROOK REGIONAL HEALTH DISTRICT
FINANCE COMMITTEE OF THE WHOLE**

Wednesday, June 6, 2018 at 5:00 P.M.

Community Meeting Room, 138 South Brandon Road, Fallbrook CA 92028

Committee Members: Finance Committee of the Whole, Barbara Mroz, Chair, & Bill Leach, Co-chair

Staff Members: Chief Executive Officer Bobbi Palmer & Administrative Assistant Linda Bannerman

Accountant: Kathy Bogle

Bookkeeper: Wendy Lyon

1. Call to Order/Roll Call
2. Public Comments
3. Review of Financial Statements for April 2018
 - 1) Balance Sheet Comparison of April 2018 to December 2017
 - 2) Income Statement for the Month Ended April 30, 2018 & Fiscal Year to Date
 - 3) Profit & Loss Actual vs Budget – July through April 2018
 - 4) Profit & Loss Budget Overview July 2017 through June 2018
 - 5) Local Agency Investment Fund (LAIF) Statement – April 2018
 - 6) CalTRUST Statement – April 2018
 - 7) Property Tax Revenue – Fiscal Year to Date
 - 8) Check Detail Report – April 2018
 - 9) Budget for Community Health Contract Applications Fiscal Year 2017-2018
 - 10) Draft Budget for Fiscal Year 2018-2019
4. Adjournment

I certify that on June 1, 2018, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of Fallbrook Regional Health District, said time being at least 72 hours in advance of the meeting of the Finance Committee.

A handwritten signature in blue ink, appearing to read "Linda Bannerman", is written over a horizontal line.

Board Secretary/Clerk

**FALLBROOK REGIONAL HEALTH DISTRICT
BALANCE SHEET COMPARISON**

Comparison of April 2018 to March 2017

	Apr 30, 18	Mar 31, 18	\$ Change
ASSETS			
Current Assets			
Checking/Savings			
102.2 · Cash in Bank - Operating	1,187,468.87	866,706.25	320,762.62
102.6 · Cash in Bank -LAIF	1,465,604.92	1,460,172.20	5,432.72
102.9 · Cal Trust Investment Account	6,698,929.27	8,505,526.25	(1,806,596.98)
102.91 · Petty Cash	250.00	0.00	250.00
Total Checking/Savings	9,352,253.06	10,832,404.70	(1,480,151.64)
Other Current Assets			
104 · Prepaid Insurance	2,652.61	3,875.37	(1,222.76)
107 · Tax apportion receivable	201,977.56	406,107.92	(204,130.36)
Total Other Current Assets	204,630.17	409,983.29	(205,353.12)
Total Current Assets	9,556,883.23	11,242,387.99	(1,685,504.76)
Fixed Assets			
121 · Equipment	45,436.74	33,877.10	11,559.64
121.2 · Equipment Depreciation	(20,950.56)	(20,524.34)	(426.22)
122.0 · ASSETS HELD FOR RESALE			
122.01 · ALVARADO STREET	291,240.00	291,240.00	0.00
122.02 · S. BRANDON ROAD - ADMIN BLDG	291,240.00	291,240.00	0.00
122.03 · E. MISSION ROAD	1,801,418.86	40,000.00	1,761,418.86
Total 122.0 · ASSETS HELD FOR RESALE	2,383,898.86	622,480.00	1,761,418.86
Total Fixed Assets	2,408,385.04	635,832.76	1,772,552.28
TOTAL ASSETS	11,965,268.27	11,878,220.75	87,047.52
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
140 · Accounts Payable	15,898.33	21,182.13	(5,283.80)
Total Accounts Payable	15,898.33	21,182.13	(5,283.80)
Credit Cards			
150. · American Express			
150.2 - American Express 42005	616.00	2,055.15	(1,439.15)
150.1 · American Express 41007	1,375.25	1,375.25	0.00
Total 150. · American Express	1,991.25	3,430.40	(1,439.15)
Total Credit Cards	1,991.25	3,430.40	(1,439.15)
Other Current Liabilities			
204 · Accrued Vacation & Sick Leave	30,901.38	30,901.38	0.00
215 · District Wellness Initiatives	23,694.68	23,694.68	0.00
Total Other Current Liabilities	54,596.06	54,596.06	0.00
Total Current Liabilities	72,485.64	79,208.59	(6,722.95)
Total Liabilities	72,485.64	79,208.59	(6,722.95)
Equity			
300 · Unrestricted Operations Fund	1,904,473.14	1,904,473.14	0.00
302.2 · Community Investment Fund	9,843,462.82	9,843,462.82	0.00

FALLBROOK REGIONAL HEALTH DISTRICT
BALANCE SHEET COMPARISON
Comparison of April 2018 to March 2017

	Apr 30, 18	Mar 31, 18	\$ Change
Net Income	144,846.67	51,076.20	93,770.47
Total Equity	11,892,782.63	11,799,012.16	93,770.47
TOTAL LIABILITIES & EQUITY	<u>11,965,268.27</u>	<u>11,878,220.75</u>	<u>87,047.52</u>

FALLBROOK REGIONAL HEALTH DISTRICT
Income Statement
For the Month Ended April 30, 2018 & Fiscal Year to Date

	<u>Apr 18</u>	<u>Jul '17 - Apr ...</u>
Ordinary Income/Expense		
Income		
400. · District		
402 · Property tax revenue	201,978	1,820,751
403 · Interest / Dividends	17,311	103,970
406 · Unearned Inc (Loss) - Cal Trust	<u>(15,329)</u>	<u>(104,890)</u>
Total 400. · District	203,960	1,819,830
450. · Properties		
450.001 · Elder Str. Building Sale		4,500,000
450.01 · Elder Str. Property Cost Basis		<u>(4,427,825)</u>
450.02 · Cost of Elder Str Property Sale		<u>(245,351)</u>
Total 450. · Properties		(173,176)
460 · Lease Income		
460.01 · A+ Urgent Care	<u>4,800</u>	<u>48,000</u>
Total 460 · Lease Income	4,800	48,000
Total Income	208,760	1,694,654
Gross Profit	208,760	1,694,654
Expense		
500 · Admin. Expenses & Overhead		
500.10 · Salaries	24,262	223,742
500.12 · Payroll Taxes	1,955	18,340
500.14 · W/C Insurance	152	1,520
500.15 · Employee Health & Welfare	1,685	11,221
500.16 · Board Stipends	1,300	16,900
500.17 · Education & Conferences	1,391	12,963
500.18 · Dues & Subscriptions	207	13,733
500.19 · Insurance - General	1,071	21,409
500.20 · Independent Accounting Services	850	8,500
500.21 · Annual Independent Audit		8,834
500.23 · General Counsel	5,285	89,010
500.25 · Office Expense		
01 · Communications	345	2,945
02 · I.T. and Website services	2,042	9,325
03 · Refreshments	195	1,996
04 · Office Expenses	1,860	7,983
05 · Admin fees		1,085
06 · Independent Contract Services	<u>5,805</u>	<u>37,541</u>
Total 500.25 · Office Expense	10,247	60,875
500.27 · Depreciation	426	1,225
500.29 · Dist Promotions & Publications	1,627	30,204
500.32 · Consultant Fees	4,187	91,627
500.33 · Copier Lease		7,785
500.36 · Accrued Vacation & Sick Leave		<u>10,214</u>
Total 500 · Admin. Expenses & Overhead	54,645	628,102

FALLBROOK REGIONAL HEALTH DISTRICT
Income Statement
For the Month Ended April 30, 2018 & Fiscal Year to Date

	Apr 18	Jul '17 - Apr ...
530 · Blue Zone Designation		
.18 · Promotions & Publications	1,928	2,720
.21 · Consultants	25,000	25,000
.24 · Office Expense		
24.04 · Office Expenses	15	15
Total .24 · Office Expense	15	15
Total 530 · Blue Zone Designation	26,943	27,735
550 · Mgmt./Maint. - Alvarado Street		
550.02 · Gas & Electric	15	15
550.10 · Maintenance Services & Repairs	60	60
550.14 · Appraisal Services		2,800
Total 550 · Mgmt./Maint. - Alvarado Street	75	2,875
570 · Mgmt./Maint. - E. Mission Road		
570.10 · Maintenance Services & Repairs	4,620	4,620
570.14 · Appraisal Services		5,650
570.25 · Office Expense		
25.04 · Office Expenses	400	400
25.06 · Independent Contract Services	6,494	9,268
Total 570.25 · Office Expense	6,894	9,668
570.29 · Dist. Promotions & Publications	3,400	4,250
570.32 · Consultant Fees	1,200	1,200
Total 570 · Mgmt./Maint. - E. Mission Road	16,114	25,388
590 · Mgmt./Maint. - S. Brandon Road		
590.02 · Gas & Electric	544	15,621
590.03 · Water	336	7,966
590.04 · Waste Management	74	642
590.05 · Security		9,570
590.06 · Landscape - Grounds Environment	400	9,250
590.07 · Custodial Services	360	3,510
590.08 · Elevator	182	2,479
590.09 · Vehicle Expenses		88
590.10 · Maintenance Services & Repairs	2,202	5,461
590.11 · Medical Records Store & Service	2,615	23,673
590.12 · Fire Alarm System		495
590.13 · Renovations / Improvements	500	8,142
Total 590 · Mgmt./Maint. - S. Brandon Road	7,212	86,898
600 · Community Health Contracts		
600.02 · Fbk Citizens Crime Prevention		7,500
600.04 · Boys & Girls Club		40,000
600.07 · Fbk Senior Citizens Srvc Club		68,850
600.08 · Fallbrook Smiles Project		53,625
600.11 · Palomar Family Counseling Srvc		59,250
600.14 · Fbk Family Health Center		75,000
600.17 · Foundation for Senior Care		156,835
600.18 · Fallbrook Food Pantry		54,000

Report 2

FALLBROOK REGIONAL HEALTH DISTRICT
Income Statement
For the Month Ended April 30, 2018 & Fiscal Year to Date

	Apr 18	Jul '17 - Apr ...
600.19 · Live Oak Park Coalition		15,000
600.33 · REINS Therapeutic Prgm		48,750
600.37 · Trauma Intervention Prgm of SD		6,750
600.46 · Mental Health Systems, Inc.		6,937
600.48 · UCSD Eye Mobile for Children		5,500
600.53 · Jeremiah's Ranch		11,063
600.54 · Healthy Adventures Foundation		6,750
600.57 · NC Fire Protection District		25,000
600.58 · Michelle's Place		18,000
600.59 · Palomar Health Foundation		(5,000)
600.999 · Foundant Technologies		15,000
Total 600 · Community Health Contracts		668,810
800 · District Direct Care Services		
800.02 · A+ Urgent Care	10,000	110,000
Total 800 · District Direct Care Services	10,000	110,000
Total Expense	114,990	1,549,807
Net Ordinary Income	93,770	144,847
Net Income	93,770	144,847

FALLBROOK REGIONAL HEALTH DISTRICT
Profit & Loss Actual vs Budget

July through April 2018

	Jul '17 - Apr...	Budget	\$ Over Bu...
Ordinary Income/Expense			
Income			
400. · District			
402 · Property tax revenue	1,820,751	1,764,093	56,657
403 · Interest / Dividends	103,970	50,000	53,970
406 · Unearned Inc (Loss) - Cal Trust	(104,890)	0	(104,890)
Total 400. · District	1,819,830	1,814,093	5,737
450. · Properties			
450.001 · Elder Str. Building Sale	4,500,000	0	4,500,000
450.01 · Elder Str. Property Cost Basis	(4,427,825)	0	(4,427,825)
450.02 · Cost of Elder Str Property Sale	(245,351)	0	(245,351)
Total 450. · Properties	(173,176)	0	(173,176)
460 · Lease Income			
460.01 · A+ Urgent Care	48,000	48,000	0
Total 460 · Lease Income	48,000	48,000	0
Total Income	1,694,654	1,862,093	(167,439)
Gross Profit	1,694,654	1,862,093	(167,439)
Expense			
500 · Admin. Expenses & Overhead			
500.10 · Salaries	223,742	215,556	8,186
500.12 · Payroll Taxes	18,340	16,481	1,860
500.14 · W/C Insurance	1,520	1,521	(1)
500.15 · Employee Health & Welfare	11,221	10,417	805
500.16 · Board Stipends	16,900	15,000	1,900
500.17 · Education & Conferences	12,963	14,583	(1,620)
500.18 · Dues & Subscriptions	13,733	15,500	(1,768)
500.19 · Insurance - General	21,409	21,409	0
500.20 · Independent Accounting Services	8,500	8,500	0
500.21 · Annual Independent Audit	8,834	8,600	234
500.23 · General Counsel	89,010	75,000	14,010
500.25 · Office Expense			
01 · Communications	2,945	3,333	(388)
02 · I.T. and Website services	9,325	5,000	4,325
03 · Refreshments	1,996	5,417	(3,421)
04 · Office Expenses	7,983	10,833	(2,850)
05 · Admin fees	1,085	0	1,085
06 · Independent Contract Services	37,541	50,000	(12,459)
Total 500.25 · Office Expense	60,875	74,583	(13,709)
500.27 · Depreciation	1,225	1,000	225
500.29 · Dist Promotions & Publications	30,204	18,333	11,870
500.32 · Consultant Fees	91,627	110,625	(18,999)
500.33 · Copier Lease	7,785	8,333	(548)
500.36 · Accrued Vacation & Sick Leave	10,214	0	10,214
500.45 · Community Garden	0	8,000	(8,000)
Total 500 · Admin. Expenses & Overhead	628,102	623,441	4,661
530 · Blue Zone Designation			
.18 · Promotions & Publications	2,720		
.21 · Consultants	25,000		
.24 · Office Expense			

FALLBROOK REGIONAL HEALTH DISTRICT
Profit & Loss Actual vs Budget

July through April 2018

	Jul '17 - Apr...	Budget	\$ Over Bu...
24.04 · Office Expenses	15		
Total .24 · Office Expense	15		
Total 530 · Blue Zone Designation	27,735	0	27,735
550 · Mgmt./Maint. - Alvarado Street			
550.02 · Gas & Electric	15		
550.10 · Maintenance Services & Repairs	60		
550.14 · Appraisal Services	2,800		
Total 550 · Mgmt./Maint. - Alvarado Street	2,875		
570 · Mgmt./Maint. - E. Mission Road			
570.10 · Maintenance Services & Repairs	4,620		
570.14 · Appraisal Services	5,650		
570.25 · Office Expense			
25.04 · Office Expenses	400		
25.06 · Independent Contract Services	9,268		
Total 570.25 · Office Expense	9,668		
570.29 · Dist. Promotions & Publications	4,250		
570.32 · Consultant Fees	1,200		
Total 570 · Mgmt./Maint. - E. Mission Road	25,388		
590 · Mgmt./Maint. - S. Brandon Road			
590.02 · Gas & Electric	15,621	6,250	9,371
590.03 · Water	7,966	5,000	2,966
590.04 · Waste Management	642	356	286
590.05 · Security	9,570	14,168	(4,598)
590.06 · Landscape - Grounds Environment	9,250	10,000	(750)
590.07 · Custodial Services	3,510	5,834	(2,324)
590.08 · Elevator	2,479	1,668	811
590.09 · Vehicle Expenses	88	250	(162)
590.10 · Maintenance Services & Repairs	5,461	3,000	2,461
590.11 · Medical Records Store & Service	23,673	34,167	(10,493)
590.12 · Fire Alarm System	495	1,833	(1,338)
590.13 · Renovations / Improvements	8,142	50,000	(41,858)
Total 590 · Mgmt./Maint. - S. Brandon Road	86,898	132,526	(45,628)
600 · Community Health Contracts			
600.02 · Fbk Citizens Crime Prevention	7,500	7,500	0
600.04 · Boys & Girls Club	40,000	40,000	0
600.07 · Fbk Senior Citizens Srvc Club	68,850	68,850	0
600.08 · Fallbrook Smiles Project	53,625	53,625	0
600.11 · Palomar Family Counseling Srvc	59,250	59,250	0
600.14 · Fbk Family Health Center	75,000	75,000	0
600.17 · Foundation for Senior Care	156,835	156,835	0
600.18 · Fallbrook Food Pantry	54,000	54,000	0
600.19 · Live Oak Park Coalition	15,000	30,000	(15,000)
600.33 · REINS Therapeutic Prgm	48,750	48,750	0
600.37 · Trauma Intervention Prgm of SD	6,750	6,750	0
600.46 · Mental Health Systems, Inc.	6,937	6,937	0
600.48 · UCSD Eye Mobile for Children	5,500	5,500	0
600.53 · Jeremiah's Ranch	11,063	11,063	0
600.54 · Healthy Adventures Foundation	6,750	6,750	0
600.57 · NC Fire Protection District	25,000	25,000	0

FALLBROOK REGIONAL HEALTH DISTRICT
Profit & Loss Actual vs Budget

July through April 2018

	Jul '17 - Apr...	Budget	\$ Over Bu...
600.58 · Michelle's Place	18,000	18,000	0
600.59 · Palomar Health Foundation	(5,000)	0	(5,000)
600.999 · Foundant Technologies	15,000	0	15,000
Total 600 · Community Health Contracts	668,810	673,810	(5,000)
800 · District Direct Care Services			
800.02 · A+ Urgent Care	110,000	0	110,000
Total 800 · District Direct Care Services	110,000	0	110,000
Total Expense	1,549,807	1,429,776	120,031
Net Ordinary Income	144,847	432,317	(287,470)
Net Income	144,847	432,317	(287,470)

FALLBROOK REGIONAL HEALTH DISTRICT
Profit & Loss Budget Overview 2017 - 2018
 July 2017 through June 2018

	Jul 17	Aug 17	Sep 17	Oct 17	Nov 17	Dec 17	Jan 18	Feb 18	Mar 18	Apr 18	May 18	Jun 18	TOTAL Jul '17 - Jun 18
Ordinary Income/Expense													
Income													
400 · District													
402 · Property tax revenue	15,065	29,617	9,576	25,343	50,132	600,620	297,496	63,789	458,124	214,331	14,470	21,437	1,800,000
403 · Interest / Dividends	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	60,000
Total 400 · District	20,065	34,617	14,576	30,343	55,132	605,620	302,496	68,789	463,124	219,331	19,470	26,437	1,860,000
460 · Lease Income													
460.01 · A+ Urgent Care	4,800	4,800	4,800	4,800	4,800	4,800	4,800	4,800	4,800	4,800	4,800	4,800	57,600
Total 460 · Lease Income	4,800	4,800	4,800	4,800	4,800	4,800	4,800	4,800	4,800	4,800	4,800	4,800	57,600
Total Income	24,865	39,417	19,376	35,143	59,932	610,420	307,296	73,589	467,924	224,131	24,270	31,237	1,917,600
Gross Profit	24,865	39,417	19,376	35,143	59,932	610,420	307,296	73,589	467,924	224,131	24,270	31,237	1,917,600
Expense													
500 · Admin. Expenses & Overhead													
500.10 · Salaries	19,408	20,665	19,928	22,222	22,222	22,222	22,222	22,222	22,222	22,222	22,222	22,222	260,000
500.12 · Payroll Taxes	1,327	1,455	1,381	1,760	1,760	1,760	1,760	1,760	1,760	1,760	1,760	1,760	20,000
500.14 · W/C Insurance	152	152	152	152	152	152	152	152	152	152	152	152	1,825
500.15 · Employee Health & Welfare	1,042	1,042	1,042	1,042	1,042	1,042	1,042	1,042	1,042	1,042	1,042	1,042	12,500
500.16 · Board Stipends	1,300	1,700	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	18,000
500.17 · Education & Conferences	1,458	1,458	1,458	1,458	1,458	1,458	1,458	1,458	1,458	1,458	1,458	1,458	17,500
500.18 · Dues & Subscriptions	8,471	667	0	0	5,272	110	880	0	0	100	0	0	15,500
500.19 · Insurance - General	3,746	3,746	3,746	3,746	1,071	1,071	1,071	1,071	1,071	1,071	1,071	1,071	23,550
500.20 · Independent Accounting Services	850	850	850	850	850	850	850	850	850	850	850	850	10,200
500.21 · Annual Independent Audit	0	8,600	0	0	0	0	0	0	0	0	0	0	8,600
500.23 · General Counsel	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	90,000
500.25 · Office Expense													
01 · Communications	333	333	333	333	333	333	333	333	333	333	333	333	4,000
02 · I.T. and Website services	500	500	500	500	500	500	500	500	500	500	500	500	6,000
03 · Refreshments	542	542	542	542	542	542	542	542	542	542	542	542	6,500
04 · Office Expenses	1,083	1,083	1,083	1,083	1,083	1,083	1,083	1,083	1,083	1,083	1,083	1,083	13,000
06 · Independent Contract Services	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	60,000
Total 500.25 · Office Expense	7,458	7,458	7,458	7,458	7,458	7,458	7,458	7,458	7,458	7,458	7,458	7,458	89,500
500.27 · Depreciation	100	100	100	100	100	100	100	100	100	100	100	100	1,200
500.29 · Dist Promotions & Publications	1,833	1,833	1,833	1,833	1,833	1,833	1,833	1,833	1,833	1,833	1,833	1,833	22,000
500.32 · Consultant Fees	11,063	11,063	11,063	11,063	11,063	11,063	11,063	11,063	11,063	11,063	11,063	11,063	132,750
500.33 · Copier Lease	833	833	833	833	833	833	833	833	833	833	833	833	10,000
500.36 · Accrued Vacation & Sick Leave	0	0	0	0	0	0	0	0	0	0	0	20,700	20,700
500.45 · Community Garden	0	0	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	10,000
Total 500 · Admin. Expenses & Overhead	66,542	69,123	59,845	62,517	65,114	59,952	60,722	59,842	59,842	59,942	59,842	80,542	763,825
590 · Mgmt./Maint. - S. Brandon Road													
590.02 · Gas & Electric	625	625	625	625	625	625	625	625	625	625	625	625	7,500
590.03 · Water	500	500	500	500	500	500	500	500	500	500	500	500	6,000
590.04 · Waste Management	71	0	71	0	71	0	71	0	72	0	70	0	425
590.05 · Security	1,424	1,416	1,416	1,416	1,416	1,416	1,416	1,416	1,416	1,416	1,416	1,416	17,000
590.06 · Landscape - Grounds Environment	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	12,000
590.07 · Custodial Services	587	583	583	583	583	583	583	583	583	583	583	583	7,000
590.08 · Elevator	174	166	166	166	166	166	166	166	166	166	166	166	2,000
590.09 · Vehicle Expenses	25	25	25	25	25	25	25	25	25	25	25	25	300
590.10 · Maintenance Services & Repairs	300	300	300	300	300	300	300	300	300	300	300	300	3,600
590.11 · Medical Records Store & Service	3,417	3,417	3,417	3,417	3,417	3,417	3,417	3,417	3,417	3,417	3,417	3,417	41,000
590.12 · Fire Alarm System	183	183	183	183	183	183	183	183	183	183	183	183	2,200
590.13 · Renovations / Improvements	0	0	0	12,500	12,500	12,500	12,500	0	0	0	0	0	50,000
Total 590 · Mgmt./Maint. - S. Brandon Road	8,306	8,215	8,286	20,715	20,786	20,715	20,786	8,215	8,286	8,215	8,284	8,215	149,025

FALLBROOK REGIONAL HEALTH DISTRICT
Profit & Loss Budget Overview 2017 - 2018
 July 2017 through June 2018

	Jul 17	Aug 17	Sep 17	Oct 17	Nov 17	Dec 17	Jan 18	Feb 18	Mar 18	Apr 18	May 18	Jun 18	TOTAL Jul '17 - Jun 18
600 · Community Health Contracts													
600.02 · Fbk Citizens Crime Prevention	2,500	0	0	0	2,500	0	0	2,500	0	0	2,500	0	10,000
600.04 · Boys & Girls Club	20,000	0	0	0	10,000	0	0	10,000	0	0	10,000	0	50,000
600.07 · Fbk Senior Citizens Srvc Club	31,350	0	0	0	18,750	0	0	18,750	0	0	18,750	0	87,600
600.08 · Fallbrook Smiles Project	17,875	0	0	0	17,875	0	0	17,875	0	0	17,875	0	71,500
600.11 · Palomar Family Counseling Srvc	19,750	0	0	0	19,750	0	0	19,750	0	0	19,750	0	79,000
600.14 · Fbk Family Health Center	25,000	0	0	0	25,000	0	0	25,000	0	0	25,000	0	100,000
600.17 · Foundation for Senior Care	52,279	0	0	0	52,278	0	0	52,278	0	0	52,278	0	209,113
600.18 · Fallbrook Food Pantry	18,000	0	0	0	18,000	0	0	18,000	0	0	18,000	0	72,000
600.19 · Live Oak Park Coalition	10,000	0	0	0	10,000	0	0	10,000	0	0	10,000	0	40,000
600.33 · REINS Therapeutic Prgm	16,250	0	0	0	16,250	0	0	16,250	0	0	16,250	0	65,000
600.37 · Trauma Intervention Prgm of SD	2,250	0	0	0	2,250	0	0	2,250	0	0	2,250	0	9,000
600.46 · Mental Health Systems, Inc.	2,312	0	0	0	2,312	0	0	2,312	0	0	2,312	0	9,249
600.48 · UCSD Eye Mobile for Children	0	0	0	0	2,500	0	0	3,000	0	0	3,000	0	8,500
600.53 · Jeremiah's Ranch	3,688	0	0	0	3,688	0	0	3,688	0	0	3,688	0	14,750
600.54 · Healthy Adventures Foundation	2,250	0	0	0	2,250	0	0	2,250	0	0	2,250	0	9,000
600.57 · NC Fire Protection District	0	0	0	0	0	0	0	25,000	0	0	0	0	25,000
600.58 · Michelle's Place	6,000	0	0	0	6,000	0	0	6,000	0	0	6,000	0	24,000
Total 600 · Community Health Contracts	229,504	0	0	0	209,403	0	0	234,903	0	0	209,903	0	883,712
Total Expense	304,352	77,338	68,131	83,232	295,303	80,667	81,508	302,960	68,128	68,157	278,029	88,757	1,796,562
Net Ordinary Income	(279,488)	(37,921)	(48,755)	(48,089)	(235,370)	529,753	225,788	(229,371)	399,796	155,974	(253,759)	(57,520)	121,038
Net Income	(279,488)	(37,921)	(48,755)	(48,089)	(235,370)	529,753	225,788	(229,371)	399,796	155,974	(253,759)	(57,520)	121,038

Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

www.treasurer.ca.gov/pmia-laif/laif.asp
May 11, 2018

FALLBROOK HEALTHCARE DISTRICT

ADMINISTRATOR
P.O. BOX 2587
FALLBROOK, CA 92088

PMIA Average Monthly Yields

Account Number:

Tran Type Definitions

April 2018 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Authorized Caller	Amount
4/13/2018	4/12/2018	QRD	1568166	SYSTEM	5,432.72

Account Summary

Total Deposit:	5,432.72	Beginning Balance:	1,460,172.20
Total Withdrawal:	0.00	Ending Balance:	1,465,604.92



CalTRUST
 c/o Gemini Fund Services LLC
 PO Box 541150
 Omaha, NE 68154-9150
 www.caltrust.org
 Email: CalTRUSTSupport@thegeminicompanies.com
 Fax: 402-963-9094
 Phone: 833-CALTRUST (225-8787)

Investment Account Summary

04/01/2018 through 04/30/2018

SUMMARY OF INVESTMENTS

Fund	Account Number	Total Shares Owned	Net Asset Value per Share on Apr 30 (\$)	Value on Apr 30 (\$)	Average Cost Amount (\$)	Cumulative Unrealized Gain/(Loss) (\$)
FALLBROOK REGIONAL HEALTH DISTRICT						
CalTRUST Medium Term Fund		676,659.522	9.90	6,698,929.27	6,786,980.79	(88,051.52)
Portfolios Total value as of 04/30/2018				6,698,929.27		

DETAIL OF TRANSACTION ACTIVITY

Activity Description	Activity Date	Amount (\$)	Amount in Shares	Balance in Shares	Price per Share (\$)	Balance (\$)	Average Cost Amt (\$)	Realized Gain/(Loss) (\$)
		FALLBROOK REGIONAL HEALTH DISTRICT					Account Number	
Beginning Balance	04/01/2018			857,411.920	9.92	8,505,526.25		
Redemption	04/17/2018	1,803,146.86	181,952.256	675,459.664	9.91	6,693,805.27	1,825,046.26	(21,899.40)
Accrual Income Div Reinvestment	04/30/2018	11,878.59	1,199.858	676,659.522	9.90	6,698,929.27	0.00	0.00
Unrealized Gain/(Loss)						(15,328.71)		
Closing Balance as of	Apr 30			676,659.522	9.90	6,698,929.27		

Please note that this information should not be construed as tax advice and it is recommended that you consult with a tax professional regarding your account.

FALLBROOK REGIONAL HEALTH DISTRICT
Property Tax Revenue - Fiscal Year to Date
 July 2017 through June 2018

Type	Date	Name	Amount	Balance
400. · District				
402 · Property tax revenue				
Gener...	07/31/17	County of SD...	29,432.21	29,432.21
Gener...	08/31/17	County of SD...	14,327.35	43,759.56
Gener...	09/30/17	County of SD...	22,989.72	66,749.28
Gener...	10/31/17	County of SD...	89,729.00	156,478.28
Gener...	11/30/17	County of SD...	605,700.68	762,178.96
Gener...	12/29/17	County of SD...	402,852.64	1,165,031.60
Gener...	01/31/18	County of SD...	47,633.56	1,212,665.16
Gener...	03/31/18	County of SD...	406,107.92	1,618,773.08
Gener...	04/30/18	County of SD...	19,509.14	1,638,282.22
Gener...	04/30/18	County of SD...	182,468.42	1,820,750.64
Total 402 · Property tax revenue			1,820,750.64	1,820,750.64
Total 400. · District			1,820,750.64	1,820,750.64
TOTAL			1,820,750.64	1,820,750.64

FALLBROOK REGIONAL HEALTH DISTRICT
Check Detail Report - March 2018

Type	Date	Num	Name	Memo	Amount
102.2	Cash in Bank		Operating		
Bill ...	04/02/18	9661	Apple One Staffing	00102494-0000	-1,118.96
Bill ...	04/02/18	9662	Aztec Cleaning & Mai...		-360.00
Bill ...	04/02/18	9663	Fallbrook Chamber o...	Annual Non-Profit Membe...	-100.00
Bill ...	04/02/18	9664	Fallbrook Waste - FH...	20-T1 441078	-73.50
Bill ...	04/02/18	9665	Galvanized strategies...	Retainer - Community en...	-4,000.00
Bill ...	04/02/18	9666	Knockout Pest Contr...	Termite service at 1636 E...	-4,620.00
Bill ...	04/02/18	9667	Reins	5/5/18 Fundraiser "Horse...	-75.00
Bill ...	04/04/18	9668	Holloway Computers	Invoice 6748 - Set up and...	-2,000.00
Bill ...	04/04/18	9669	Mike Ready	Handyman services 4/3-4...	-60.00
Bill ...	04/04/18	9670	American Express - ...	0-41007	-7,449.94
Bill ...	04/04/18	9671	Sharecare, Inc.	50% of Site Visit Fee	-25,000.00
Bill ...	04/09/18	9672	AT&T U-Verse - com...	146524365	-70.00
Bill ...	04/09/18	9673	Glennie's Office Prod...	6493	-126.31
Bill ...	04/09/18	9674	Scott & Jackson Esq.	Professional services 201...	-8,960.00
Bill ...	04/09/18	9675	The Artery	Blue Zone Proclamation	-227.80
Bill ...	04/09/18	9676	Ascent Elevator Servi...	Elevator service - Inv. 303...	-182.00
Bill ...	04/09/18	9677	Iron Mountain-153	CHSRM	-1,179.27
Bill ...	04/09/18	9678	Iron Mountain SX-302	SX302/Fallbrook Hosp.	-982.39
Bill ...	04/09/18	9679	Konica Minolta Leasi...	061-0116888-000	-21.53
Bill ...	04/09/18	9680	Palomar Mountain Pr...	45919	-38.48
Bill ...	04/09/18	9681	Purchase Power (Pit...	8000909009769550	-100.00
Bill ...	04/09/18	9682	Ramirez Landscapin...	Landscape maintenance ...	-400.00
Bill ...	04/09/18	9683	Sun Realty	Mission Avenue property ...	-1,200.00
Bill ...	04/09/18	9684	Termin-8 Pest Control		-250.00
Bill ...	04/10/18	9685	Aztec Cleaning & Mai...	Office cleaning - Inv. 033...	-180.00
Bill ...	04/10/18	9686	Riedel Lock & Security	FRHD exit device replace...	-601.86
Che...	04/10/18	9687	Mireya Banuelos	Reimbursement-mileage	-15.40
Che...	04/11/18	9688	Howard Salmon	Reimbursement: Expense...	-477.67
Che...	04/12/18	9689	Howard Salmon	VOID: Reimbursement: E...	0.00
Che...	04/17/18	9690	Linda Bannerman	Reimbursement for Denta...	-215.22
Che...	04/17/18	9691	Pamela Knox	Reimburse - Medicare Ap...	-143.28
Che...	04/17/18	9703	William Leach	Reimbursement: Expense...	-176.11
Bill ...	04/18/18	9692	Apple One Staffing	00102494-0000	-1,103.20
Bill ...	04/18/18	9693	Aztec Fire & Safety, I...	Title 19 Annual Service In...	-685.00
Bill ...	04/18/18	9694	Bonsall Chamber of ...	2018 Sourcebook Ad	-325.00
Bill ...	04/18/18	9695	Citrus Plaza Self Stor...	Storage Unit #322 rental f...	-214.00
Bill ...	04/18/18	9696	Ed Shobe Plumbing	Labor Charge to Fix Ladie...	-100.00
Bill ...	04/18/18	9697	First Impulse	Final invoice for remainde...	-3,459.64
Bill ...	04/18/18	9698	Kathleen Bogle	March accounting services	-1,150.00
Bill ...	04/18/18	9699	Murphy's Printing	Annual Report 2017 - 25 ...	-164.32
Bill ...	04/18/18	9700	St. Stephen Lutheran...	Purchase of 127 congreg...	-8,500.00
Che...	04/18/18	9704	Mireya Banuelos	Reimbursment-ACHD eve...	-161.04
Che...	04/19/18	9701	L & M Enterprises, Inc.	Reimbursment-get well flo...	-87.28
Bill ...	04/19/18	9702	Aztec Fire & Safety, I...	Correct deficiencies verifi...	-565.46
Che...	04/20/18	9705	L & M Enterprises, Inc.	Reimbursement-mileage t...	-41.58
Che...	04/21/18	9706	Linda Bannerman	Reimbursement for office ...	-135.93
Che...	04/25/18	9707	Cash	Petty Cash Replenished	-250.00
Bill ...	04/25/18	9708	Apple One Staffing	00102494-0000	-1,103.20
Bill ...	04/25/18	9709	AT&T - phone lines	7607318344-481 5	-215.27
Bill ...	04/25/18	9710	Touchbase	344664	-56.53
Bill ...	04/25/18	9711	Village News	1641	-3,400.00
Bill ...	04/30/18	9712	Ahrend Studios	Blue Zone Presentation Pi...	-300.00
Bill ...	04/30/18	9713	Apple One Staffing	00102494-0000	-2,034.20
Bill ...	04/30/18	9714	Aztec Cleaning & Mai...	Office cleaning - Inv. 033...	-180.00
Bill ...	04/30/18	9715	CalPERS	1559595490	-1,360.13

Type	Date	Num	Name	Memo	Amount
Bill ...	04/30/18	9716	FPUD - FHD 1 0077...	007721-000	-51.04
Bill ...	04/30/18	9717	FPUD - FHD 2 0077...	007720-001	-284.74
Bill ...	04/30/18	9718	L & M Enterprises, Inc.	Bookkeeping 3/29-4/30/18	-5,805.00
Bill ...	04/30/18	9719	SDG&E FHD - 6994	40605976994	-543.86
Bill ...	04/30/18	9720	Village News	1641	-1,700.00
Che...	04/30/18	9721	A+ Urgent Care, Inc.	April subsidy payment (4 ...	-10,000.00
Total 102.2 · Cash in Bank - Operating					-104,381.14
TOTAL					<u>-104,381.14</u>

	2018-2019 PROGRAM NAME	ORGANIZATION NAME	\$ Requested 2018-2019	\$ Previously Requested 2017-2018
1	Be Well Therapy Yoga for Cancer Recovery	Be Well Therapy Inc.	12000	
2	Triple Play	Boys & Girls Clubs of North County	40000	35000
3	Summer Water Safety Program	Boys & Girls Clubs of North County	10000	8800
4	Integrated Women's Health Services	Community Health Systems, Inc.	150000	100000
5	GANAS Mentoring Program	Fallbrook Citizens Crime Prevention Committee (FCCPC)	12000	10000
6	Preventing Hunger in the Greater Fallbrook Area	Fallbrook Food Pantry	144000	72000
7	Senior Care Advocacy Program	Fallbrook Healthcare Foundation dba Foundation for Senior Care	91685	59838.25
8	Senior Transportation Services (Care Van & Expanded Rides)	Fallbrook Healthcare Foundation dba Foundation for Senior Care	80284	68733
9	Door-Through-Door, Hospital to Home (without going back again!) program	Fallbrook Healthcare Foundation dba Foundation for Senior Care	70884.43	50918.7
10	Respite Support at the Adult Day Care program – Fallbrook Adult Day Care	Fallbrook Healthcare Foundation dba Foundation for Senior Care	33105	29583.4
11	Expanding Community Wellness Walking Resources	Fallbrook Land Conservancy	10040	
12	Fallbrook Senior Center Home-Delivered Meals Program for Home-Bound Seniors	Fallbrook Senior Center Service Club, Inc.	100000	75000
13	Fallbrook Smiles Project (FSP)	Fallbrook Smiles Project	71505	71500
14	Fallbrook High School Wellness Center	Fallbrook Union High School District	40000	
15	Fallbrook Community Wellness	Healthy Adventures Foundation	19770	9000
16	Jeremiah's Ranch Support Group	Jeremiah's Ranch	14600	14750
17	Fallbrook Youth Advocacy Coalition (FYAC)	Mental Health Systems	10678	9249
18	Breast Health Assistance	Michelle's Place, Breast Cancer Resource Center	26775	24000

19	Healthy Bodies, Healthy Minds (HBHM)	Palomar Family Counseling Service, Inc.	153941	79000
20	Early Childhood Success	Palomar Family Counseling Service, Inc.	181680	
21	Behavioral Health & Wellness Therapy Program	REINS Therapeutic Horsemanship Program	90000	65000
22	Eyemobile for Children @ UC San Diego /Shiley Eye Institute	UCSD EyeMobile for Children	75000	8500
Total Amount Requested=			1437947.43	790872.35

Fallbrook Regional HEALTH DISTRICT

ADDENDUM TO REGULAR BOARD MEETING MINUTES

April 11, 2018

Present: Directors Barbara Mroz, Gordon Tinker, Stephen Abbott, Howard Salmon
and William Leach.

Also present: Chief Executive Officer Bobbi Palmer and Legal Counsel Blaise
Jackson

Gordon Tinker, President

Stephen Abbott, Secretary



MINUTES

FINANCE COMMITTEE

Wednesday, May 2, 2018 at 5:00 P.M.

Board Conference Room, 138 South Brandon Road, Fallbrook CA 92028

Committee Members Present: Finance Committee of the Whole: Barbara Mroz, Chair; Stephen Abbott and Howard Salmon.

Staff Members: Chief Executive Officer Bobbi Palmer; Accountant Kathy Bogle and Bookkeeper Wendy Lyon.

1. Call to Order/Roll Call
Chair Barbara Mroz called the meeting to order at 5:18 p.m.
2. Public Comments
None
3. Review of Financial Statements for March 2018
 - 1) Balance Sheet Comparison of March 2018 to February 2018
 - 2) Income Statement for the Month Ended March 31, 2018 & Fiscal Year to Date
 - 3) Profit & Loss Actual vs Budget – July through March 2018
 - 4) Profit & Loss Budget Overview July 2017 through June 2018
The above listed financial statements through March of 2018 were reviewed and discussed. It was noted that categories have been added for our new property on East Mission Road. Separate cost centers have been set up for each property owned by the District. A new software program, Foundant, has been added as well. This is the program managing our new Community Health Contracts.
 - 5) Local Agency Investment Fund (LAIF) Statement – March 2018
The balance in the LAIF account as of the end of March was \$1,460,172.
 - 6) CalTRUST Statement – March 2018
The balance in the CalTRUST account as of the end of March was \$8,505,526.
 - 7) Property Tax Revenue – Fiscal Year to Date
Property Tax Revenue year-to-date totaled (through March) \$1,618,773. There was a brief discussion about the new housing development on I15 and the projected increase in property tax revenue (offsetting the loss from the annexation to Tri-City Hospital District of the “toe” of land recommended by LAFCO).
 - 8) Check Detail Report – March 2018

This report provided for review each month.

4. Adjournment

There being no further business, the meeting was adjourned at 5:38 p.m.

Barbara Mroz, Chairperson

Fallbrook Regional HEALTH DISTRICT

MINUTES REGULAR BOARD MEETING Wednesday, May 9, 2018, 6:00 p.m.

Fallbrook Public Utilities District, 990 E. Mission Rd., Fallbrook

Present: Directors Barbara Mroz, Gordon Tinker and William Leach.

Director Howard Salmon joined the meeting remotely by teleconference pursuant to government Code Section 54953 from the following location: 3585 South 3500 West, Driggs, Idaho 83422.

Absent: Director Stephen Abbott

Also present: Chief Executive Officer Bobbi Palmer and Legal Counsel Blaise Jackson

A. CALL MEETING TO ORDER – PLEDGE OF ALLEGIANCE

President Tinker called the meeting to order at 6:02 p.m. and led the Pledge of Allegiance.

B. ADDITIONS TO AGENDA

None

C. BOARD MEMBER AND PUBLIC COMMENTS

None

D. CONSENT ITEMS

D1. Approval of March 2018 Financial Statements

D2. Minutes of April 4, 2018 Finance Committee Meeting

D3. Minutes of April 11, 2018 Regular Board Meeting

There were no Consent Items pulled for further discussion.

Action: It was moved by Director Leach, seconded by Director Mroz, to approve the Consent Items as presented. Motion carried by roll call vote. 4 Ayes and 1 absent.

E. REPORTS

E1. Finance Committee – Committee of the Whole, Chair: Director Mroz

Finance Committee Chair Barbara Mroz presented the report for the meeting of May 2, 2018. Financial Statements through March of 2018 were reviewed for variances and all were found to be in order. The balance in the LAIF account was \$1,460,172 and the CalTRUST account balance was \$8,506,526. New accounts were created for Renovations/Improvements and for Foundant Technologies (the new software program supporting Community Health Contracts). Property tax revenue to date was \$1,618,773. There were no public comments and no recommendations.

E2. Gov't/Public Relation/Community Relations Committee – Directors Salmon and Tinker
Committee Chair Howard Salmon reported that the Assembly introduced legislation requiring specific requirements of Districts. He said FRHD is already in compliance with these requirements.

E3. Facilities/Strategic Planning Committee – Directors Abbott and Salmon
None

E4. Chief Executive Officer – Bobbi Palmer MBA MSW

CEO Bobbi Palmer provided an overview of ongoing efforts to assure that all the District's efforts and initiatives are coordinated. Three important concepts have been integrated into the outcome measures for contract recipients. 1) What services will be provided at

the upcoming wellness center? 2) How will you integrate the proposal of the Blue Zone concept? 3) How will you work with the District to assure that there are no barriers to transportation? She noted that along with mutually shared agendas and a shared measuring tool Foundant has built-in for outcomes, each contract recipient will be responsible for mutually reinforced activities. Lastly, the County of San Diego has already scheduled two educational programs to take place at 1636 E. Mission this summer. She noted that each member of the Board has been provided with five Community Health Contract proposals for review prior to determining recipients.

Mrs. Palmer said Wendy Lyon had created a report (TEAS) for the Board regarding current activities of each staff member. She reviewed the report and thanked Wendy for her efforts in developing it.

Lastly, Mrs. Palmer thanked the Board of Directors and staff for their support.

E5. General Counsel – Blaise Jackson

Counsel reported on last month's landmark California State Supreme Court decision in the case of Dynamex Operations West vs. the state Supreme Court. Dynamex had previously moved their drivers from employee status to independent contractor status. Some of the drivers wanted to file a class action suit against the company for having taken this action in changing their status, and it was eventually determined by the court that they qualified for a class action suit. The California Supreme Court used a three-question test (ABC Test) that employers should consider before changing the status of employees to prevent a claim by a reclassified employee. The questions include the following and all three must be answered in the affirmative:

Is the worker free from the control and direction of the hiring entity in the performance of their work, both under the contract and in fact?

Is the work outside the usual course of the hiring entity's business?

Is the worker customarily engaged in and independently established in a trade or occupation or business of the same nature as the hiring entity?

Counsel said it is important that employers understand this ruling and realize the importance of meeting these requirements before changing the status of employees.

F. DISCUSSION/ACTION ITEMS

F1. Social Media Policy

A draft of the Social Media Policy had been presented to the Board for review and consideration at the last meeting. CEO Bobbi Palmer said she believes it is time to adopt a Social Media Policy. There were no questions or comments.

Action: It was moved by Director Leach, seconded by Director Mroz to approve the Social Media Policy as presented. Motion carried by role call vote. 4 Ayes and 1 Absent.

F2. Biennial Review and Re-adoption of Conflict of Interest Code

Counsel said the only changes to the Conflict of Interest Code include a change in identified code filers and minor changes to the Code, e.g., a \$10 increase in the amount of a single source gift limitation, and changes in the written organization of the Code.

Action: It was moved by Director Leach, seconded by Director Mroz, to approve the changes in the Conflict of Interest Code as presented. Motion carried by role call vote. 4 Ayes and 1 Absent.

G. ITEMS FOR SUBSEQUENT MEETINGS

G1. Other Director/Staff discussion items

G1a. Item(s) for future board agendas

None

G1b. Announcements of upcoming events:

- **Community Collaborative for Health & Wellness Committee (CCH&W)** meeting – Monday, May 21, 9:00-10:30am, Fallbrook Public Utility District Board Room
- **Finance Committee** meeting – 1st Wednesday, June 6, 5:00pm Fallbrook Regional Health District Board Room, 138 S. Brandon Rd.

- **NCCCHI** meeting – 1st Wednesday, June 6, 2:00-3:00pm
- **Woman of Wellness** – Thursday, June 7, 6pm, Fallbrook Library
- **Special Districts Legislative Days** – Tuesday, May 22nd-23rd Sacramento. [Register with CSDA.](#)
- **Blue Zones Project Keynote** – May 22, 6:00pm, 1636 E. Mission Rd., Fallbrook
- **Blue Zones Project Community Transformation Presentation** – May 23, 9:00-11:00am, 1636 E. Mission Rd., Fallbrook
- **Blue Zones Project Focus Groups** – May 23, 11:00am-12:30pm and 1:00pm-2:30pm, 1636 E. Mission Rd., Fallbrook
- **Blue Zones Project Wine @ 5** – May 23, 5:00pm, 1636 E. Mission Rd., Fallbrook
- **ACHD 2018 Wellness Summit** – July 26, Sacramento.
- **ACHD 66th Annual Meeting** – September 12th-14th Pismo Beach.
- **2018 CSDA Annual Conference & Exhibitor Showcase** – Monday, September 24th-27th Indian Wells.

G2. Next Regular Board meeting – Wednesday, June 13, 2018, Fallbrook Public Utility District Board Room

H. ADJOURNMENT

There being no further business, the meeting was adjourned at 6:25 p.m.

Gordon Tinker, President

Stephen Abbott, Secretary

REPORTS

REPORTS

Chief Executive Officer – Bobbi Palmer

CEO REPORT FORTHCOMING

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HURST+BROOKS+ESPINOSA

This Week in Sacramento

INFORMATION & INSIGHTS FROM HURST BROOKS ESPINOSA ■ WEEK OF MAY 14, 2018

The Winnowing Begins ... Legislative Deadlines Approaching

The Legislature is facing two major house of origin deadlines over the next two weeks, which will narrow the pool of legislative measures members must consider in the remaining months of session. By next Friday, all bills with a fiscal impact introduced in 2018 must clear the Appropriations Committee in the house of origin. The committees will hear another huge slug of bills (Tuesday in the Senate and Wednesday in the Assembly), followed by a “suspense file” hearing on or before May 25 where decisions will be announced in which bills that exceed a specified fiscal threshold will be released and continue through the legislative process. The decision-making process takes place behind closed doors; during the hearing, the committee chair will announce one of three fates for each bill: the bill will remain (i.e., die) on the suspense file; it will be passed unchanged to the house’s floor; or it will pass with amendments that often gut major portions of the bill to reduce or eliminate costs.

Bills successful in running the suspense file gauntlet must then be approved on the floor of the house of origin before June 1 in order to stay alive. Then, the same [process](#) begins again in the second house. Remember that we are in an election year, so all 2018 legislative activity must wrap up by August 30.

Property Tax Base Transfer Measure Eligible for November Ballot

We’ve shared before the details of the [initiative](#) that would provide for a property tax break for senior citizens and disabled homeowners. Current law allows transfers of property value between counties when a county opts in. This week, the Secretary of State announced that the measure has submitted enough signatures to be eligible for the November 2018 ballot. This measure will become qualified on the 131st day prior to the election; until then, proponents can remove the measure. Check out the *Sacramento Bee* article [here](#).

Post-May Revision Budget Update

In the wake of the May Revision release and armed with the knowledge that considerable new resources were available to them based on strong tax receipts, budget subcommittees were humming with activity this week. The Senate subcommittees closed out all hearings for the year yesterday, setting the stage for the full Senate budget committee to hold an overview of its version of the 2018-19 spending plan on Tuesday, May 22.

Things are moving a bit more slowly on the Assembly side. We expect the lower house’s budget subcommittee process to wrap up by Thursday of next week. The Budget Conference Committee – a six-member bipartisan, bicameral body tasked with reconciling differences between the two houses’

budgets – will begin meeting the week of May 28. With lots of extra change in the state’s piggy bank and disparate spending priorities, the Senate and Assembly are constructing rather different budgets, making the reconciliation process much more challenging. We will continue to keep you apprised on developments and decisions in the weeks ahead. And, of course, members have to be willing to compromise enough to reach an overall agreement with the notoriously thrifty Governor, who is far less inclined to commit to new spending than certain members of the Legislature. Lots of fun ahead!

Below, we provide a non-exhaustive list of updates on budget issues of note. Keep in mind that the Assembly has additional hearings ahead next week where subcommittees may (or may not) take up these same issues.

Disaster Assistance – Property Tax Backfill	The Governor proposed \$32.8 million in property tax backfill for losses associated with the disasters in Northern and Southern California counties. The Senate and Assembly both approved this proposal.
Housing/Homelessness	<p>The May Revision includes \$359 million in funding to assist local governments in addressing homelessness, including: funding for the Homeless Coordinating and Financing Council, additional funds for housing assistance for CalWORKs, the Home Safe pilot program, and a \$250 million Homeless Emergency Aid program for local agencies.</p> <p>The Senate approved a \$5 billion, 4-year package, including \$1 billion in revenue from SB 2 (2017), \$2.5 billion General Fund, and \$1.5 billion in Proposition 2 funds, focusing on the goals of increasing construction of affordable housing, providing long-term solutions to the homelessness crisis, and providing emergency funding to local governments to address immediate homelessness issues. The Senate also approved the Governor’s one-time augmentation of \$50 million for Homeless Mentally Ill Outreach and Treatment for multi-disciplinary teams to support intensive outreach, treatment and related services for homeless persons with mental illness and the \$15 million proposed in the May Revision for the Home Safe Program.</p>
Mandate Repayment	The May Revision proposes to provide \$282.2 million plus interest to local agencies for costs associated with repealed or expired mandates. The Senate and Assembly both approved the mandate repayments.
Voting Systems Replacement	The Governor proposed \$134 million to assist counties in replacing outdated voting equipment. The Senate and Assembly both approved this proposal this week.
Youth Reinvestment Fund/Reentry and Diversion	<p>The Senate and Assembly previously considered but took no action on an Assembly Member Reggie Jones-Sawyer request to establish a \$100 million Youth Reinvestment Fund to provide additional reentry and diversion opportunities for young people. This week, the Senate took action to approve a \$100 million allocation for these purposes, which vary slightly from Assembly Member Jones-Sawyer’s original request, as follows:</p> <ul style="list-style-type: none"> ▪ \$15 million to fund social workers in Public Defenders’ offices ▪ \$50 million to community-based organizations for reentry housing efforts ▪ \$35 million in grants for other diversion and reentry efforts

	<ul style="list-style-type: none"> Placeholder language to improve reentry outcomes and to divert low-level offenders from jail and prison
Sustainable Rehabilitation for Youth Act	The Assembly considered but left open a probation chief-sponsored budget augmentation of \$30 million to provide grants to counties to adapt and repurpose juvenile detention facilities.
Incompetent to Stand Trial Diversion	<p>The Senate and Assembly heard but took no action earlier in the year on the Governor's January proposal to appropriate \$100 million to the Department of State Hospitals (DSH) for purposes of funding local diversion programs for those at-risk to becoming an Incompetent to Stand Trial (IST). The Senate took action this week to do the following, which departs in several significant ways from the Governor's proposal:</p> <ul style="list-style-type: none"> Approve the \$100 million in DSH funding for IST diversion Require DSH to enter into an interagency agreement with the Mental Health Services Oversight and Accountability Commission (MHSOAC) Require applicant counties to make use of all available county allocations of MHSA (Prop 63) funds Require DSH and MHSOAC approval of all county IST diversion programs, under an expedited process Establish a shared savings program for counties receiving IST diversion programs (modeled after probation incentive funding set forth in SB 678, 2009)
County Law Libraries	The Senate approved a one-time General Fund appropriation of \$16.5 million to address shortfalls in county law library funding. The Assembly heard this item last week and took no action.
OES Disaster Recovery Funding	The Assembly considered but left open a budget proposal to fund 81 positions to support Office of Emergency Services disaster recovery activities.
Supportive Housing for Mentally Ill Parolees	The Senate approved a one-time allocation of \$5 million to fund supportive housing for parolees with mental health issues as they transition into the community; the accompanying policy bill is SB 1010 (Beall). CDCR would be required to enter into agreements with participating counties.
ID Cards for Juveniles Exiting State Youth Detention Facilities	The Senate approved a request to authorize the Division of Juvenile Justice (DJJ) to obtain California ID cards issued by the DMV to youthful offenders as they are discharged from a state youth detention facility.
Juvenile Justice Reforms	The Senate approved the Governor's January juvenile justice reforms regarding age of DJJ jurisdiction and implementation of a five-year pilot project for providing youthful offenders otherwise subject to custody in an adult prison with rehabilitative services at a DJJ facility.
STC Training Funds	The Senate approved the Governor's May Revision proposal to maintain current-year funding levels (\$17.3 million) for Standards and Training for Corrections and to shift the funding source to the General Fund for greater stability.
Juvenile Justice Data Collection	The Senate took action to adopt placeholder language to begin the process of updating and modernizing the Juvenile Court and Probation Statistical System (JCPSS), which resides at the Department of Justice and is broadly viewed as woefully outdated. Under this proposal, state and local officials as well as other stakeholders would be required to submit a plan by March 1, 2019 for upgrading and replacing the JCPSS.

Ventura Training Center	The Senate approved the Governor's January proposal to establish an 18-month firefighter certification program for parolees at a facility near the City of Camarillo, with two changes: adding a requirement that all participants secure a high school diploma or GED prior to program completion and revising EMT licensing provisions. The Assembly had previously considered but has yet to take action on this proposal.
Appellate Court Justice	The Senate approved funding for an additional appellate court justice and associated staff for the division of the 4 th appellate district serving the Inland Empire.
Judicial Branch Augmentation	The Senate supplements the courts' budget by proposing a budget adjustment of \$67.5 million in 2019-20 and slightly higher amounts in 2020-21 and again in 2021-22. The augmentations are based on LAO estimates for annual cost-of-doing-business increases for salaries, operating expenses, and equipment.
Crime Labs	The Assembly considered but left open a May Revision proposal to provide a one-time augmentation to the Department of Justice for replacing critical laboratory equipment and to backfill for continuing declines in DNA identification funds; the Senate approved this same proposal.
Domestic Violence Shelters and Services	The Assembly held open the May Revision proposal to provide \$10 million to OES for domestic violence shelters and services.
340B Drug Discount Program	The Senate rejected the proposal to eliminate the use of the 340B program in Medi-Cal and encouraged the Administration to work with stakeholders "to find a solution to the duplicate rebates problem that mitigates or eliminates these negative impacts."
Graduate Medical Education	The Senate approved the Governor's \$55 million to support psychiatric graduate medical education programs serving the Health Professional Shortage Areas or Medically Underserved Areas in rural portions of the state.
Health Care	The Senate adopted several notable proposals on health care, including: <ul style="list-style-type: none"> ▪ <i>Expand Medi-Cal to Undocumented Adults.</i> Approved \$75 million in 2018-19 and \$150 million annually thereafter to expand Medi-Cal eligibility to income-eligible individuals over age 65 regardless of immigration status, beginning on January 1, 2019. The Assembly took action on May 7 to expand Medi-Cal to young adults, ages 19-25, so this item will be in Conference Committee. ▪ <i>Expand Medi-Cal for Seniors and Persons with Disabilities.</i> Approved a proposal to expand eligibility for Medi-Cal's aged and disabled program up to 138 percent of the FPL, beginning January 1, 2019 (\$30 million General Fund full year cost). The Assembly took action to fund this item on May 7. ▪ <i>Restoration of Optional Medi-Cal Benefits.</i> Adopted language and funding to accelerate the restoration of optional benefits on January 1, 2019 (rather than January 1, 2020). (Cost: \$16.6 million in 2018-19 and \$41.4 million annually thereafter). ▪ <i>Same Day Mental Health Services at Federally Qualified Health Centers (FQHCs) and (Rural Health Centers (RHCs).</i> Adopted language to allow FQHCs and RHCs to be reimbursed separately for mental health services provided on the same day as medical

	<p>services (\$3 million in 2018-19 and \$1.5 million annually thereafter).</p> <ul style="list-style-type: none"> ▪ <i>Black Infant Health Program.</i> Expanded the Black Infant Health Program’s scope to fund local programs that combine social interventions with medical interventions and other wrap-around services. Provided \$15 million General Fund annually. ▪ <i>Sunset Extension for Needle Exchange Programs.</i> The Senate adopted placeholder trailer bill language to eliminate January 1, 2019 sunset date for needle exchange programs. ▪ <i>Lead Certification Program.</i> Augmented special fund expenditure authority in the Lead Certification Program by \$75,000 annually and adopted placeholder to allow DPH to augment the lead certification fee by up to \$12 to fund additional staff to improve certification processing time to no more than 60 days.
Proposition 56	<p>The Senate allocated unspent Proposition 56 tobacco tax revenue as follows:</p> <ul style="list-style-type: none"> ▪ \$427 million unallocated in 2018-19 (Ongoing) <ul style="list-style-type: none"> • \$300 million for supplemental payments for pediatric primary care providers codes to be reimbursed at Medicare rates, consistent with the primary care rate increase provided pursuant to the federal Affordable Care Act. • \$45 million for supplemental payments for pediatric specialty providers. • \$30 million for supplemental payments to dental providers that treat children with special needs. • \$40 million for supplemental payments for adult dental preventive treatment. • \$4 million for supplemental payments for pediatric day health centers. • \$4 million for supplemental payments to pediatric subacute facilities. • \$4 million for supplemental payments for breast pumps provided by Medi-Cal. ▪ \$294 million unallocated in 2017-18 (One-time) <ul style="list-style-type: none"> • \$150 million for workforce development programs, including but not limited to, loan repayments, for physicians who agree to provide a significant portion of their services for Medi-Cal beneficiaries. • \$144 million for a provider incentive payment program to cover fixed costs, provide supplemental reimbursements or other incentives to providers who serve Medi-Cal beneficiaries in rural or high poverty urban areas with a demonstrated shortage of access to providers. ▪ Direct DHCS to apply for federal approval for all supplemental payment programs for a two-year period, with the funding provided by the two-year appropriation of the Healthcare Treatment Fund item.
Substance Use Disorder Treatment	<p>The Senate adopted two proposals aimed at increasing access to SUD treatment: 1) expanding Screening, Brief Intervention, Referral, and Treatment (SBIRT) services in Medi-Cal to detect use of opioids and other drugs (\$2.6 million), and 2) creating a statewide pilot program</p>

	that places a certified drug and alcohol counselor in each of the approximately 400 Emergency Departments throughout California (\$20 million General Fund annually).
Poverty Investments	The Senate adopted a package of budget augmentations to bolster anti-poverty programs, including the creation of a safety net reserve to buffer Medi-Cal and CalWORKs during an economic downturn when program enrollment typically increases. The Senate also increased CalWORKs grants to keep children out of deep poverty, which is defined as below 50 percent of the Federal Poverty Level (the related policy bill is SB 982 , Mitchell). The action would raise the maximum aid payment from \$714 to \$1,046 for a family of three by 2021-22 and is estimated at \$400 million in 2018-19, growing to \$1.5 billion by 2021-22. Additionally, the Senate included adjustments for inflation in the SSI/SSP and CalWORKs programs beginning January 1, 2019 and annually thereafter, using the California Necessities Index (CNI) as the inflation factor. Finally, the Senate took action to end the State Supplemental Income (SSI) Cash-Out, allow all SSI recipients to apply for CalFresh benefits, and hold harmless those households that would see either a loss or reduction of benefits due to this policy change, either currently in the program or in the future. (\$60 million in 2018-19 and \$120 million ongoing for a hold harmless).
Child Support	The Senate increased funding for underfunded county child support agencies, including providing \$17.9 million of General Fund in 2018-19; \$28.4 million General Fund in 2019-20; \$38.8 million General Fund in 2020-21; and \$4.8 million additional General Fund in each of the three years. They also adopted language to create a new methodology based on a ratio based of cases per FTE position to determine each Local Child Support Agency's allocation. The language also directs local agencies and the Administration to work together over the 2018-2019 budget year to develop additional program improvements or improvements to the methodology.
County Administration of HHS Programs	<ul style="list-style-type: none"> ▪ <i>In-Home Supportive Services (IHSS)</i>. The May Revision provided additional administrative funding for IHSS because of a new methodology developed between the state and counties. However, the methodology did not use actual worker costs. The Senate approved the amount provided in the May Revision and increased it by \$1,000; the Subcommittee also directed the Department of Finance to work with county and labor partners in refining the amount needed to fully fund social workers. ▪ <i>Continuum of Care Reform</i>. The counties (CWDA and CSAC) requested an additional \$49.1 million above the May Revision for CCR workload. The Senate provided an additional \$25 million for unfunded county workload. ▪ <i>CalWORKs Single Allocation</i>. Although the May Revision provides a \$55 million augmentation for the Eligibility component of the Single Allocation as a result of the new budget methodology, there is an additional reduction to the Employment Services component due to caseload declines. The result is that the May Revision on net only provides an additional \$30.8 million compared to the January budget, which still results in an overall reduction of \$23.6 million to the Single Allocation in 2018-19 when compared to the current

	year. The Senate provided an additional \$10 million General Fund for Employment Services in 2018-19.
Senior Program Investments	The Senate provided additional funding for the Long Long-Term Care Ombudsman Program (\$2.3 million for local programs) and for the Multipurpose Senior Services Program (\$4.6 million).

LAO Budget Analyses

Reports of interest recently released by the Legislative Analyst's Office (LAO) include the following:

Policy Area	Issues
State Budget Outlook link	<ul style="list-style-type: none"> LAO Multi-year State Budget Outlook
Earned Income Tax Credit link	<ul style="list-style-type: none"> State EITC Expansion – May Revision
Medi-Cal link	<ul style="list-style-type: none"> Major May Revision Budget Adjustments in Medi-Cal
Homelessness link	<ul style="list-style-type: none"> HHS Elements of May Revision Homelessness Proposal

Upcoming Legislative and Budget Hearings

Next week, the Appropriations Committee in both houses will meet again next week to hear another batch of bills, followed by late week (Friday in the Senate and TBD in the Assembly) suspense file hearings, as described above. Since the measures under consideration are too numerous to list, feel free to peruse the committees agendas [here](#) (Senate) and [here](#) (Assembly).

Also noted above, the Assembly budget subcommittees will meet next week to close out items, but the specific meeting schedule is subject to revision. We have provided below links to each subcommittee's page, where you can check in throughout the week to review agenda materials. Finally, we have provided information on other policy committee hearings of interest.

Date	Committee	Topic
Tuesday, May 22	Joint Hearing of the Senate Select Committee on 2020 U.S. Census and Assembly Committee on the Census	<i>Informational Hearing</i> – Every California Counts: Preparing for the 2020 Census
	Senate Appropriations Committee	Fiscal review of hundreds of measures, notable among them: SB 1206 (De León) – No Place Like Home Act of 2018 (urgency)
	Senate Budget Committee	Overview of the 2018-19 Senate Budget Plan
	Joint Committee on Arts	<i>Informational Hearing</i> – Veterans and Arts: Healing and Restoring Lives through Creative Expression
Wednesday, May 23	Joint Hearing of the Senate Environmental Quality Committee, Assembly Environmental Safety and Toxic Materials Committee, Assembly Housing and Community Development Committee, and Assembly Judiciary Committee	<i>Initiative Hearing</i> – Elimination of Liability for Lead-Paint Manufacturers

Date	Committee	Topic
	Assembly Appropriations Committee	Fiscal review of hundreds of measures notable among them: AB 3037 (Kalra) – California Health Care Cost, Quality, and Equity Commission
Thursday, May 24	Joint Legislative Committee on Climate Change Policies	<i>Informational Hearing</i> – Cap and Trade
Friday, May 25	Senate Appropriations Committee	Suspense File Hearing
TBD (on or before May 25)	Assembly Appropriations Committee	Suspense File Hearing
Various (TBD)	Assembly Budget Subcommittee No. 1 on HHS – link Assembly Budget Subcommittee No. 2 on Education Finance – link Assembly Budget Subcommittee No. 3 on Resources and Transportation – link Assembly Budget Subcommittee No. 4 on State Administration – link Assembly Budget Subcommittee No. 5 on Public Safety – link	May Revision and other open issues

Please feel free to contact any one of us at Hurst Brooks Espinosa with questions ...

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This Week in Sacramento

INFORMATION & INSIGHTS FROM HURST BROOKS ESPINOSA ■ WEEK OF MAY 21, 2018

The Meaning of Suspense

As reported previously, today is the fiscal deadline for all bills introduced this year. Accordingly, the Appropriations Committees in both houses announced decisions today on which bills with fiscal impacts would move off the suspense file and to full body of the house of origin for consideration. This suspense business is no joke – the committees disposed of 831 bills today. The Senate Appropriations Committee took action on 263 measures, while the Assembly determined the fate of 568 bills.

For kicks, we thought it worthwhile to remind ourselves of the meaning of suspense ([source](#)) and found the following. Suspense means:

1. the state of being suspended
2. **(a)** mental uncertainty; anxiety
(b) pleasant excitement as to a decision or outcome

Definitions 1 and 2(a) are certainly fitting for today; the idea of “pleasant excitement as to a decision or outcome” is certainly in the eye of the beholder.

Bill tracking systems will be updated over the weekend to reflect the Appropriations Committees’ actions, and we will share more with you regarding particular bills of interest early next week. In the meantime, we note outcomes on a few measures of statewide interest:

Worth Noting: Pew Offers Interactive Tool to Explore County Demographic Changes

The Pew Research Center issued a [report](#) this week that looks at demographic changes across our nation’s communities. It is accompanied by a very cool interactive [tool](#) that allows you to compare demographic changes from 2000 to 2016 in any county and to see how that data compare to the average county in the U.S. Worth a look!

Held in Appropriations Committee (Dead)	Moving to the Floor (Still Alive!)
AB 1795 (Gipson) – Alternate EMS transport options	AB 1971 (Santiago) – Expansion of gravely disabled
AB 1886 (Carrillo) – Special election reimbursement	SB 1045 (Wiener) – Conservatorship for chronically homeless (with amendments to require outpatient treatment under Laura’s Law before establishing conservatorship)
AB 3087 (Kalra) – Health care cost containment	
SB 1093 (Jackson) – DMV confidentiality for social workers	

State Budget Update: Conferees and Budget Priorities Announced

With fiscal committee excitement behind us, our attention now turns to the next major phase in state budget deliberations. Members of the Budget Conference Committee – the body tasked with reconciling differences between the Senate and Assembly spending plans – were announced today. Chairs of the budget committee in each house will co-lead the conference committee process. Full membership is as follows:

Senators – Holly Mitchell (D-Los Angeles), co-chair; John Moorlach (R-Costa Mesa); Jim Nielsen (R-Tehama); Richard D. Roth (D-Riverside); and Nancy Skinner (D-Berkeley)

Assembly Members - Phil Ting (D-San Francisco), co-chair; Jay Obernolte (R-Big Bear Lake); Rocky Chavez (R-Oceanside); Richard Bloom (D-Los Angeles); and Joaquin Arambula (D-Fresno)

The full Assembly Budget Committee will meet to present and adopt its version of the state budget on Tuesday; conference committee hearings are expected to begin the following day, May 30. Democratic leaders in each house announced their respective spending priorities they are hoping to achieve through the budget process, including additional investments to address affordable housing and homelessness, improve health care access and affordability, increase higher education and welfare grants, and augment UC and CSU budgets. There appears to be bipartisan support for the Governor’s commitment to fill the state’s rainy day fund to its constitutional maximum. One difference returning this year that always seems to be a point of contention between the Legislature and Administration during budget season is what revenue projections are more reliable – the Legislative Analyst’s typically higher or the Department of Finance’s more conservative estimates.

Below, we provide you with information on some – but certainly not all – issues that will be before the Budget Conference Committee for further deliberation. It’s difficult to ascertain in every instance whether the Senate and Assembly budget subcommittee actions were, in fact, disparate and therefore subject to Conference Committee reconciliation. We will provide you with more detailed updates next week, once the official Conference Committee agenda is published. For now, we will highlight the following issues of interest:

Health Care	<ul style="list-style-type: none"> ▪ <i>Expand Medi-Cal to Undocumented Adults.</i> The Senate approved \$75 million in 2018-19 and \$150 million annually thereafter to expand Medi-Cal eligibility to income-eligible individuals over age 65 regardless of immigration status, beginning on January 1, 2019. The Assembly took action to expand Medi-Cal to young adults, ages 19-25. ▪ <i>Restoration of Optional Medi-Cal Benefits.</i> The Senate adopted language and funding to accelerate the restoration of optional benefits, including audiology, incontinence creams/washes, optician/optical lab, podiatry, and speech therapy. (Cost: \$16.6 million in 2018-19 and \$41.4 million annually thereafter). The Assembly did not adopt a proposal to restore optional benefits. ▪ <i>Health Care Coverage Outreach and Enrollment.</i> The Assembly approved \$26.5 million (\$13.25 million General Fund) in 2018-19 and in 2019-2020 and placeholder trailer bill language to support Medi-Cal enrollment, retention and access outreach. The Senate did adopt a proposal. ▪ <i>Black Infant Health Program.</i> The Senate expanded the Black Infant Health Program’s scope to fund local programs that combine social
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	<p>interventions with medical interventions and other wrap-around services and provided \$15 million General Fund annually. The Assembly did not adopt a proposal.</p>
Proposition 56	<p>The Senate allocates the unspent Proposition 56 tobacco tax revenue as follows:</p> <ul style="list-style-type: none"> ▪ \$427 million unallocated in 2018-19 (ongoing) ▪ \$300 million for supplemental payments for pediatric primary care providers codes to be reimbursed at Medicare rates, consistent with the primary care rate increase provided pursuant to the federal Affordable Care Act. ▪ \$45 million for supplemental payments for pediatric specialty providers. ▪ \$30 million for supplemental payments to dental providers that treat children with special needs. ▪ \$40 million for supplemental payments for adult dental preventive treatment. ▪ \$4 million for supplemental payments for pediatric day health centers. ▪ \$4 million for supplemental payments to pediatric subacute facilities. ▪ \$4 million for supplemental payments for breast pumps provided by Medi-Cal. ▪ \$294 million unallocated in 2017-18 (one-time) ▪ \$150 million for workforce development programs, including but not limited to, loan repayments, for physicians who agree to provide a significant portion of their services for Medi-Cal beneficiaries. ▪ \$144 million for a provider incentive payment program to cover fixed costs, provide supplemental reimbursements or other incentives to providers who serve Medi-Cal beneficiaries in rural or high poverty urban areas with a demonstrated shortage of access to providers. ▪ Direct DHCS to apply for federal approval for all supplemental payment programs for a two-year period, with the funding provided by the two-year appropriation of the Healthcare Treatment Fund item. <p>The Assembly approved all of the January and May Revise estimates and adjustments to Proposition revenues directed to the Medi-Cal program.</p>
Graduate Medical Education (Proposition 56)	<p>The Senate approved \$90 million General Fund for the University of California and undid the Governor's proposal to cut UC funding and additionally directed the \$40 million in annual Proposition 56 revenues to Graduate Medical Education. The Assembly adopted the Governor's proposal, which was to reduce the UC budget by \$40 million and provide UC with \$40 million in Proposition 56 revenues for Graduate Medical Education, resulting in no net increase in GME slots.</p>
Mental Health	<p><i>Homeless Mentally Ill Outreach and Treatment.</i> Both houses approved the Governor's May Revision proposal for \$50 million for Homeless Mentally Ill Outreach and Treatment but adopted differing trailer bill language. The Assembly's language allows cities operating Whole Person Care pilot programs (i.e., City of Sacramento) to qualify for funding. The Senate TBL includes the city provision, as well as the following additional requirements:</p> <ol style="list-style-type: none"> 1. Prior to submitting requests for allocations, cities or counties must consult with representatives and interested stakeholders from the city or county's local mental health community, including, but not limited

	<p>to, service providers, consumer organizations, and other appropriate interests, such as health care providers and law enforcement.</p> <p>2. Cities or counties receiving allocations that are operating a Whole Person Care pilot shall use the funds in coordination with the administering entity of the pilot for the purpose of providing services, such as housing assistance, not otherwise funded through the pilot.</p>
Behavioral Health Treatment	<p>The Senate created a statewide pilot program that places a certified drug and alcohol counselor in each of the approximately 400 Emergency Departments throughout California (\$20 million General Fund annually). The Assembly approved \$20 million (MHSA State Administrative Fund) one-time for the Mental Health Services Oversight and Accountability Commission to place mental health and certified drug and alcohol counselors in emergency departments.</p>
Poverty Investments	<p>The Senate adopted a package of budget augmentations to bolster anti-poverty programs, including the creation of a safety net reserve to buffer Medi-Cal and CalWORKs during an economic downturn when program enrollment typically increases. The Senate also increased CalWORKs grants to keep children out of deep poverty, which is defined as below 50 percent of the Federal Poverty Level (the related policy bill is SB 982, Mitchell). The action would raise the maximum aid payment from \$714 to \$1,046 for a family of three by 2021-22 and is estimated at \$400 million in 2018-19, growing to \$1.5 billion by 2021- 22. Additionally, the Senate included adjustments for inflation in the SSI/SSP and CalWORKs programs beginning January 1, 2019 and annually thereafter, using the California Necessities Index (CNI) as the inflation factor. The Assembly did not provide funding for any of these items.</p>
County Administration of Human Services Programs	<ul style="list-style-type: none"> ▪ <i>CalWORKs Single Allocation.</i> The Assembly provided \$23.5 million to backfill the May Revision reduction to the employment services portion of the CalWORKs Single Allocation. The Senate provided an additional \$10 million General Fund in 2018-19. ▪ <i>Continuum of Care Reform.</i> The Assembly provided \$48.1 million General Fund for county administration costs related to CCR in 2018-19. The Senate provided an additional \$25 million for unfunded county workload. ▪ <i>In-Home Supportive Services (IHSS).</i> The Assembly provided \$20 million General Fund for 2018-19 as a placeholder amount for IHSS county administrative costs. The Senate approved the amount provided in the May Revise and increased it by \$1,000; the Subcommittee also directed the Department of Finance to work with county and labor partners in refining the amount needed to fully fund social workers.
Senior Program Investments	<ul style="list-style-type: none"> ▪ <i>Long Long-Term Care Ombudsman Program.</i> The Senate provided \$2.3 million for the Long-Term Care Ombudsman Program (for local programs); the Assembly provided \$7.3 million. ▪ <i>Alzheimer's Disease Awareness Campaign.</i> The Assembly provided \$2.2 million General Fund (one-time) and placeholder trailer bill language to create an Alzheimer's disease awareness campaign. The Senate did not provide funding. ▪ <i>Meals on Wheels and Senior Congregate Nutrition Program.</i> The Assembly provided \$10 million General Fund and ongoing to maintain and augment service levels for meals on wheels and senior

	congregate nutrition programs operated through the Area Agencies on Aging and their partner organizations. The Senate did not provide funding.
Homelessness	As we've reported previously, the Senate approved a \$5 billion, 4-year package, including \$1 billion in revenue from SB 2 (2017), \$2.5 billion General Fund, and \$1.5 billion in Proposition 2 funds, focusing on the goals of increasing construction of affordable housing, providing long-term solutions to the homelessness crisis, and providing emergency funding to local governments to address immediate homelessness issues. The Senate also approved the Governor's one-time augmentation of \$50 million for Homeless Mentally Ill Outreach and Treatment for multi-disciplinary teams to support intensive outreach, treatment and related services for homeless persons with mental illness and the \$15 million proposed in the May Revision for the Home Safe Program. This week, the Assembly approved a nearly \$2 billion proposal, allocating \$1.5 billion General Fund for Emergency Homeless Aid block grants, expanding the use of funds to activities beyond the Governor's May Revision proposal, and splitting the first year of funds from SB 2 between the Emergency Services Grant (ESG) program and the AB 74, Housing for a Healthy California program.
Cap-and-Trade	The Senate and Assembly have approved differing expenditure plans for the 2018-19 Cap-and-Trade revenues, making additional expenditures made possible by using the Legislative Analyst's Office estimates for cap-and-trade revenues. The Senate package includes additional resources for forest health, the Transformative Climate Communities (TCC) program, and funds to assist local air districts with reducing air pollution, among others. In contrast, the Assembly package invests additional resources to restore funding for coastal and natural lands adaptation, clean truck busses and off-road freight, and ports, among others.
AB 195 Fix	The Assembly approved a proposal to delay the effective date of AB 195 (Obernolte - Chapter 105, Statutes of 2017), which would require that a ballot statement that imposes or raises a tax or authorizes the sale of bonds include specific language about the amount of revenues raised, the rate and duration of the tax, and/or the interest rate of the bonds. These provisions are posing a challenge to cities, counties, special districts, and schools seeking to put bonds before the voters this year. A coalition of stakeholders attempted to work out clean-up language with Assembly Member Obernolte earlier this year but could not come to agreement in time to move a bill. The coalition sought a budget solution instead. The Senate did not act on this item, so the proposal now goes to conference.
Youth Reinvestment Fund/Reentry and Diversion	Assembly Member Reggie Jones-Sawyer requested a \$100 million appropriation to establish a Youth Reinvestment Fund to provide additional reentry and diversion opportunities for young people. The Assembly approved this proposal, which would provide \$75 million for local diversion programs, \$15 million to fund social workers in public defenders' offices, and \$10 million to fund tribal diversion programs for Native American youth. The Senate took somewhat disparate action, committing a like amount to social workers in PD offices, but committing the remainder as follows: \$50 million to community-based organizations for reentry housing efforts and \$35 million in grants for other diversion

	and reentry efforts. In separate action, the Assembly also committed \$50 million in one-time funding for community-based reentry efforts.
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Legislators Take Paint Companies to Task Over Initiative

The Legislature convened a public hearing this week to review the ballot initiative “*Eliminates Certain Liability for Lead-Paint Manufacturers. Authorizes Bonds to Fund Structural and Environmental Remediation Projects*” that is proposed for the November 2018 ballot. This measure, sponsored by Sherwin-Williams, Inc. and Con-Agra Grocery Product Co. (a third lead paint company, NL Industries, has settled in the court judgment and abandoned the initiative), comes after a California appellate court ruling in *People v. Con-Agra Grocery Product Co.* that found that three lead-paint manufacturers were liable for a public nuisance in 10 local jurisdictions throughout the state (Alameda, Los Angeles, Monterey, San Mateo, Santa Clara, Solano and Ventura Counties, as well as the cities of Oakland, San Diego, and San Francisco). The initiative would overturn that court decision, declare that lead paint is not a public nuisance, and authorize the sale of \$2 billion in general obligation bonds to fund remediation of environmental and structural hazards in homes, schools, and senior facilities.

State law requires the Legislature to convene a public hearing on a proposed initiative once 25 percent of the total number of signatures required to qualify the measure are obtained. The hearing must be held no later than 131 days prior to the election.

Members of the Assembly Housing and Community Development, Judiciary, and Environmental Safety and Toxic Materials Committees, as well as the Senate Environmental Quality Committee heard from three panels: the first, the Legislative Analyst’s Office; second, proponents of the measure; and third, a panel of attorneys and public health experts from the local jurisdictions associated with the case.

Legislators expressed their aggravation and frustration after proponents raised issues with the court’s ruling in the case, suggesting that homeowners were now at risk of litigation and lowered home values. After proponents invoked President Barack Obama and the discriminatory practice of “redlining” in the mortgage industry, legislators themselves fired back. The otherwise soft-spoken Assembly Member Bill Quirk told proponents: “I’ve never heard such deceptive testimony in my life. It takes a lot to get me angry – you have gotten me angry.” Public health experts reminded the Legislature that there is no safe lead level and that the court found that manufacturers promoted lead-based paint, knowing of the risks, particularly to children. Check out this [article](#) from the *San Jose Mercury News* for more details.

For additional information, the Assembly has posted a [background paper](#), a [video](#) of the hearing (fair warning: it’s three hours long), and the Legislative Analyst’s Office [analysis](#) of the measure.

California Supremes Takes Up Appeal in Humphrey Decision

The California Supreme Court has agreed to reconsider the *Humphrey* appellate court [decision](#) that required courts to consider a defendant’s ability to pay before setting a bail amount. The closely watched decision – which Attorney General Xavier Becerra earlier this year opted not to appeal – was challenged by San Francisco District Attorney George Gascón. The *San Francisco Chronicle* has [more](#) on the *Humphrey* case and the legal questions the Supreme Court will consider.

Assembly Member Cristina Garcia Returns to Capitol

Assembly Member Cristina Garcia returned to Sacramento this week after Assembly Speaker Anthony Rendon announced that sexual harassment claims previously levied against her were unsubstantiated. He did, however, strip her of her committee assignments and require her to attend sensitivity training after accusations of using vulgar language were substantiated.

LAO Budget Analyses

Reports of interest recently released by the Legislative Analyst's Office (LAO) include the following:

Policy Area	Issues
Cap-and-Trade link	▪ Issues for Legislative Oversight

Upcoming Hearings

Next week, in addition to Budget Conference Committee hearings, the focus of the work in both houses will be to meet their respective house-of-origin deadline. As mentioned previously, all measures introduced in 2018 must make it out of the house in which the bill was introduced by June 1. Floor sessions will be held daily beginning Tuesday (given the Monday holiday) and continue through at least Thursday. Although some members undoubtedly will be motivated to get out of Sacramento to return to their districts for campaigning prior to the June 5 primary, floor session could be held next Friday if work remains to meet the bill deadline. Under legislative rules, no policy committee hearings take place next week.

Date	Committee	Topic
Tuesday, May 29	Assembly Budget Committee	Adoption of Assembly's Version of 2018-19 Budget
TBD	Budget Conference Committee	See updates and agenda information here

Please feel free to contact any one of us at Hurst Brooks Espinosa with questions ...

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HURST+BROOKS+ESPINOSA

This Week in Sacramento

INFORMATION & INSIGHTS FROM HURST BROOKS ESPINOSA ■ WEEK OF MAY 28, 2018

Budget Conference Committee Process Kicks Off

The Budget Conference Committee activities kicked off this week. Conferees convened for an initial hearing on Wednesday, where they heard overview presentations by Department of Finance and Legislative Analyst's Office officials. The LAO [handout](#) gives a handy guide as to the top-level differences between the Senate and Assembly versions of the spending plan. Notably, the Senate made commitments of \$2.9 billion in new proposals beyond the Governor's plan, while the Assembly proposes \$4 billion in new expenditures. The overview hearing was brief, wrapping up within an hour.

On Thursday, conferees began to dig in a bit on the process to harmonize the houses' disparate action. Although they took no votes on specific items, the Budget Conference Committee made its first pass through the K-12 and higher education issues before adjourning. No meetings are scheduled today or over the weekend. The conferees will be back on Monday afternoon, when it is expected they will begin with health and human services issues. If the conference committee hopes to get through one full pass of its first agenda, it will need to also take up the resources and transportation issues chapter as well as the general government and public safety items. Agendas, updates on meeting schedule, and other materials related to the Budget Conference Committee process can be reviewed [here](#).

The conference committee is expected to meet late into the evening on Wednesday and Thursday of next week in an effort to wrap up its work. Capitol observers have remarked that there is very limited time available – in part because of the days lost to the upcoming election and related campaign activities – for the Budget Conference Committee to resolve the many outstanding issues, meet with and arrive at a consensus approach with the Administration, and then draft the often complex trailer bill language needed to carry out the budget. We will be here and report back to you in the coming days.

House of Origin Deadline – Actions of Note

With today's house-of-origin deadline staring members in the face, the houses had their work cut out for them this week. The Senate had 280 bills to consider, while the Assembly had 459. Somehow both houses managed to get through all their measures and were able to adjourn – the Assembly several hours later than the Senate – yesterday. We note a few bills of note below.

Worth Noting: Head of FPCC Resigns

Jodi Remke, the Governor's appointed chair of the Fair Political Practices Commission (FPCC), submitted her resignation this week, after her fellow commissioners moved to limit the chair's powers and instead appoint subcommittees of the commission to make certain decisions. Ms. Remke will become the presiding administrative law judge for the California Unemployment Insurance Board. See *the Los Angeles Times* [article](#) for more.

AB 2843 (Gloria) – Redistribution of MHSA Funds: Failed on Assembly Floor

The Legislature had a heated debate Thursday evening on AB 2843, which would redistribute unspent Mental Health Services Act funds to cities and special districts. Several members expressed disappointment that county supervisors are not spending MHSA funds and are sitting on high reserves; Assembly Member Gloria read off the MHSA reserves report from the most recent state audit for several counties. The debate also intersected with the growing frustration among cities about how to handle the homelessness crisis. The Big 11 mayors' ask for additional direct funding to care for homeless mentally ill individuals was alluded to in the discussion. Although AB 2843 failed to secure the required 2/3 vote, the underlying debate about whether counties are doing enough to serve homeless mentally ill residents does not appear to be going away.

AB 2874 (Thurmond) – Notification on Hospital Closures or on Reduction of Hospital Services: Failed on Assembly Floor

AB 2874, by Assembly Member Thurmond, would require the Attorney General to review and approve reductions in hospital services or closures of hospitals, and would require health facilities to provide more notice prior to closures or planned reductions. AB 2874 failed passage on the Assembly Floor Thursday evening before the Assembly adjourned. The measure, which was opposed by the California Hospital Association and several health and hospital groups, will not be proceeding this year.

SB 982 (Mitchell) – Increasing CalWORKs Grant: Passed off the Senate Floor

Senator Holly Mitchell's SB 982, which would address deep childhood poverty by raising CalWORKs grants to 50% of the federal poverty level, passed off the Senate Floor with a unanimous bipartisan vote (39-0). The measure heads to the Assembly next. Funding for SB 982 is contained in the Senate version of the budget and is before the Budget Conference Committee.

SB 1303 (Pan) – Office of the County Medical Examiner: Passed off the Senate Floor

Senator Pan's measure would require general law counties with a population over 500,000 to replace the office of the coroner or sheriff-coroner with an independent office of the medical examiner. SB 1303, if enacted, becomes operative January 1, 2020. Despite CSAC and individual county opposition, the measure passed off the Senate floor on a 26-9 vote; four Senators did not vote.

Update on Assembly Bill Package on Health Care

The package of Assembly Democratic bills resulting from the series of Select Committee on Health Care Delivery Systems and Universal Coverage continues to move, although the group of 14 bills is now down to 12. The public option measure and the measure that penalizes plans for engaging in uncompetitive behavior did not move forward. The other 12 bills are in the Senate awaiting committee assignments. Funding is included in the Assembly version of the budget for several of the measures, including:

- [AB 2965](#) (Arambula): expands Medi-Cal to undocumented young adults up to age 26;
- [AB 2565](#) (Chiu): provides enhanced premium assistance for individuals eligible for premium tax subsidies and enrolled in Covered California;
- [AB 3148](#) (Arambula): provides additional cost sharing for individuals with incomes between 400 and 600% FPL;
- [AB 2430](#) (Arambula): increases Medi-Cal eligibility for seniors and persons with disabilities whose income is between 123 and 138% FPL;
- [AB 2502](#) (Wood): establishes an all-payer claims data base;

- [AB 2579](#) (Burke): streamlines eligibility between Medi-Cal and the Women, Infants and Children (WIC) program; and
- [AB 2597](#) (Arambula): funds the Programs in Medical Education (PRIME) at the University of California

All of the related funding items identified above, with the exception of funding for AB 2430, are before the Budget Conference Committee. HBE will continue to monitor these measures and provide updates as the Senate considers the package.

IRS Suggests Tax Workaround May Not, Um, Work

As the Legislature considers measures to get around the new \$10,000 limit on federal deductibility of state and local taxes, the Internal Revenue Service announced that they will be issuing regulations on the issue, a move that some are considering a warning to states.

Specifically, the IRS will issue regulations regarding the federal tax treatment of workaround laws that give residents a state or local tax credit if they make a charitable contribution to a fund controlled by a state or local government or to a designated charity. New York and New Jersey have already adopted such laws and the California Legislature has two measures to consider.

[AB 2217](#), by Assembly Member Autumn Burke, was approved by the Assembly this week on a 65-0 vote. The bill establishes the “Bridget “Biddy” Mason Golden State Credit Program, in which qualified non-profits and schools can receive donations from taxpayers through the state treasurer, keep a portion of the donation, and provide a tax credit to the donator.

[SB 227](#), by Senator Kevin de León, was approved by the Senate earlier this year, but still awaits a hearing in the Assembly Revenue and Taxation Committee. This measure would establish the California Excellence Fund Tax Credit, which would authorize a tax credit of 85 percent of a taxpayer’s contribution to the Fund. Revenues contributed to the Fund would then be used for a public purpose, subject to appropriation by the Legislature.

Staffing Changes in Governor’s Office and HHS Agency

Yesterday, the Governor announced several significant appointments. To replace his advisor Nancy McFadden, who passed away in late March, the Governor named Diana Dooley his new Executive Secretary (which is essentially his chief of staff). Ms. Dooley has served as the Health and Human Services Agency Secretary since the beginning of Governor Brown’s second stint as the state’s top elected leader. From 2000 to 2011, she held positions with both California Children’s Hospital Associations and Valley Children’s Hospital. During the Governor’s first two terms, Ms. Dooley worked as legislative director and special assistant in his office from 1975 to 1983.

Taking over as HHS Agency Secretary is Michael Wilkening, a long-time and highly respected staffer at the Department of Finance. Since 2008, he has served as the HHS undersecretary. Finally, Michelle Baass, who previously served as staff to the Senate budget committee and at the Legislative Analyst’s Office, has assumed the position of HHS Undersecretary. Ms. Baass has been at the HHS agency since last year in the position of deputy secretary of the Office of Program and Fiscal Affairs.

Upcoming Hearings

Next week's legislative activities will primarily focus on the Budget Conference Committee. Outside of the conference committee hearing scheduled for Monday afternoon, the first two days of the week are expected to be exceptionally slow given Tuesday's primary election.

Date	Committee	Topic
TBD	Budget Conference Committee	See updates and agenda information here
Wednesday, June 6	Joint Hearing of the Senate Governmental Organization Committee and the Assembly Judiciary Committee	<i>Initiative Hearing</i> - Division Of California Into Three States

Please feel free to contact any one of us at Hurst Brooks Espinosa with questions ...

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REPORTS
Communication Only



Each year, the Governance Committee solicits Members to participate on ACHD Standing Committees. The commitment is for one year and committees generally meet between 3 and 5 times per year by webinar.

Who can Serve?

Member District Trustees, Senior Staff and Executives who have an interest in being considered for a committee assignment are requested to register their interest by completing [this form](#) by **Friday, June 29, 2018**.

Committee Descriptions

Advocacy

Responsible for the oversight of legislative, regulatory, collaborative, and grassroots activities of the Association.

Education

Responsible for the Association's educational programs and content.

Finance

Oversees the financial activities of the Association.

Governance

Responsible for the Board and Committee Member succession and orientation, annual assessment of the Association's Bylaws, Board and Committee, Policies and Procedures.

Logistics

All committees meet by webinar and are scheduled for approximately 1.5 hours. Committee members will receive monthly scheduling reminders, which include webinar registration information and important details for each meeting.

Member District Trustees, Senior Staff and Executives who have an interest in being considered for a committee assignment are requested to complete [ACHD's Policy Committee Interest Form](#), by **Friday, June 29, 2018**.

Stipends

The Association pays a stipend of \$100 for each webinar meeting for Trustees serving on an ACHD Committee. Stipends are generally automatically within 2-3 weeks after a committee webinar.

The Governance Committee will review interest forms at their August Meeting; the Board will vote on the recommended committee assignments at the September Meeting. Committee terms will run from October 2018-

September 2019. We encourage you to share this information with your Boards and staff.

Please contact [Sheila Johnston](#) with any questions.

Sincerely,



Kenneth B. Cohen
Chief Executive Officer
Association of California Healthcare Districts



www.achd.org

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ACHD's 2018 Wellness Summit



On July 26, 2018, the Association of California Healthcare Districts (ACHD), is hosting a one-day wellness summit to provide Healthcare Districts and their Community Partners with valuable wellness tools and inspiration for embracing existing programs and envisioning new initiatives.

Your attendance at our Wellness Summit will assist you and your colleagues in creating an action plan to implement healthy initiatives at your District and throughout your communities.

Who should attend?

We encourage the following District representatives and partners to attend:

Healthy You: Healthy Community!

- Healthcare District Trustees, Executives and Staff
- Health Practitioners, including Medical Directors and Nursing Directors
- Human Resources Managers
- Wellness Coordinators
- Community Outreach Representatives, Health Educators
- Healthcare District Community Stakeholders
- City Recreation Partners

Event Location

California Endowment

1414 K Street, #500
Sacramento, CA 95814

Registration Fees

Certified Healthcare District: \$100/person

Member Healthcare District: \$100/person

Nonmember Healthcare District: \$150/person

Community Organizations: \$150/person

Note: All registration fees includes meals.

To register for Wellness Summit, click here. (<http://events.constantcontact.com/register/event?llr=4g484scab&oeidk=a07ef65by980b6f94bf>)

Schedule of Events

8:30 AM - 10:00 AM: Networking Breakfast

10:00 AM - 10:10 AM: Welcome

Speakers: Ken Cohen, CEO, Sheila Johnston, VP, Member Relations & Administration, ACHD

10:10 AM - 11:00 AM: The Desert Way: Turning Trends Into Actions

Speaker: Alejandro Espinosa, Director of Projects, Desert Healthcare District

11:00 AM - 11:10 AM: Energy Break

11:10 AM - 12:00 PM: RX for a Healthy Community

Speaker: Dr. Carmen Nevarez, Public Health Institute

12:00 PM - 12:45 PM: Networking Lunch

12:45 PM - 1:30 PM: Preventing Employee Burnout

Speaker: Patty Sue de Vries, Stanford Health Improvement Network

1:30 PM - 1:40 PM: Energy Break

1:40 PM - 2:30 PM: Mental Health: Ending the Silence

Speaker: Michael Schertell, LMFT, Deputy Director Children's and Recovery Support Services, San Bernardino County

2:30 PM - 2:40 PM: Energy Break

2:40 PM - 3:00 PM: Closing Thoughts

Speaker: Ken Cohen, CEO, Sheila Johnston, VP, Member Relations & Administration, ACHD

For questions or concerns, please contact Sheila Johnston (<http://www.achd.org/mngtstaff/>).

CONTACT US

(916) 266-5200

Email Us (<mailto:info@achd.org>)

RECENT NEWS

Healthcare district, Palm Springs launch website to connect people with health services (<http://www.achd.org/healthcare-district-palm-springs-launch-website-to-connect-people-with-health-services/>)

Mark Twain Health Care District Presents \$42,925 in Golden Health Community Grant Awards (<http://www.achd.org/mark-twain-health-care-district-presents-42925-in-golden-health-community-grant-awards/>)

LAFCO COST COMPARISON
 FY 2018/19 AND 2017/18
 COUNTY OF SAN DIEGO

ATTACHMENT ONE

County, Cities, and Independent Special Districts' Share of LAFCO Cost

	Revenue (1)	Apportionment Percentage	LAFCO Budget 2018/19	LAFCO Budget 2017/18		Change
Independent Special Districts						
3101-00	Alpine FPD	3,786,729	0.00528830	2,515.56	2,206.48	14.01% 309.08
3102-00	Bonita-Sunnyside FPD	2,836,112	0.00396073	1,884.06	1,693.17	11.27% 190.89
3145-00	Borrego Springs FPD	1,881,306	0.00262731	1,249.77	1,454.82	-14.09% (205.05)
6415-00	Borrego Water District	3,890,116	0.00543268	2,584.24	2,398.48	7.74% 185.76
6508-00	Canebrake County Water District	54,536	0.00007616	36.23	29.81	21.54% 6.42
6425-00	Cuyamaca Water District	93,958	0.00013122	62.42	55.76	11.94% 6.66
3105-00	Deer Springs FPD	5,099,751	0.00712198	3,387.81	2,948.38	14.90% 439.43
6820-00	Descanso CSD	481,159	0.00067196	319.64	267.36	19.55% 52.28
6825-00	Fairbanks Ranch CSD	627,728	0.00087664	417.01	386.45	7.91% 30.56
6136-00	Fallbrook Healthcare District	2,057,701	0.00287365	1,366.95	1,006.41	35.82% 360.54
6240-00	Fallbrook Public Utility District	31,337,185	0.04376346	20,817.58	20,594.59	1.08% 222.99
6150-00	Grossmont Healthcare District	6,986,627	0.00975707	4,641.28	4,069.82	14.04% 571.46
6350-00	Helix Water District	72,299,193	0.10096833	48,029.02	49,157.13	-2.29% (1,128.11)
6830-00	Jacumba CSD	174,438	0.00024361	115.88	80.43	44.08% 35.45
6840-00	Julian CSD	278,856	0.00038943	185.25	175.23	5.72% 10.02
3115-00	Julian-Cuyamaca FPD	1,376,069	0.00192173	914.14	597.01	53.12% 317.13
3860-00	Lake Cuyamaca Recreation & Park	1,101,085	0.00153770	731.46	813.27	-10.06% (81.81)
3119-00	Lakeside FPD	13,164,759	0.01838504	8,745.47	7,717.48	13.32% 1,027.99
6360-00	Lakeside Water District	7,413,571	0.01035331	4,924.90	4,760.40	3.46% 164.50
6535-00	Leucadia Wastewater District	11,316,086	0.01580331	7,517.38	6,863.30	9.53% 654.08
3121-00	Lower Sweetwater FPD	265,591	0.00037091	176.43	158.31	11.45% 18.12
6847-00	Majestic Pines CSD	473,399	0.00066112	314.48	362.68	-13.29% (48.20)
3546-00	Mission RCD	804,659	0.00112373	534.54	412.51	29.58% 122.03
6645-00	Mootamai MWD	17,228	0.00002406	11.44	10.53	8.64% 0.91
6851-00	Morro Hills CSD	77,438	0.00010814	51.44	43.28	18.85% 8.16
3616-00	North County Cemetery District	1,881,853	0.00262807	1,250.13	1,105.00	13.13% 145.13
3107-00	North County FPD	16,105,649	0.02249210	10,699.13	9,176.02	16.60% 1,523.11
6650-00	Olivenhain MWD	52,210,699	0.07291405	34,684.05	34,924.85	-0.69% (240.80)
6655-00	Otay Water District	87,743,535	0.12253689	58,288.84	57,731.98	0.96% 556.86
6677-00	Padre Dam MWD	63,982,901	0.08935434	42,504.43	48,627.45	-12.59% (6,123.02)
6160-00	Palomar Pomerado Health Systems	20,721,290	0.02893800	13,765.34	6,675.45	106.21% 7,089.89
6657-00	Pauma MWD	19,711	0.00002753	13.09	10.18	28.59% 2.91
6860-00	Pauma Valley CSD	1,403,523	0.00196007	932.37	863.94	7.92% 68.43
3146-00	Pine Valley FPD (2)	0	0.00000000	0.00	144.08	-100.00% (144.08)
3650-00	Pomerado Cemetery District	1,081,627	0.00151053	718.53	564.51	27.28% 154.02
6665-00	Questhaven MWD	8,300	0.00001159	5.52	4.85	13.81% 0.67
6670-00	Rainbow MWD	36,444,262	0.05089567	24,210.26	24,111.23	0.41% 99.03
3658-00	Ramona Cemetery District	292,148	0.00040799	194.08	166.72	16.41% 27.36
6673-00	Ramona MWD	32,613,492	0.04554587	21,665.44	19,937.76	8.67% 1,727.68
6870-00	Rancho Santa Fe CSD	3,717,830	0.00519208	2,469.79	2,206.38	11.94% 263.41
3123-00	Rancho Santa Fe FPD	13,801,403	0.01927414	9,168.40	7,657.88	19.73% 1,510.52
3552-00	RCD of Greater San Diego County	388,651	0.00054276	258.18	174.73	47.76% 83.45
6675-00	Rincon Del Diablo MWD	16,452,406	0.02297635	10,929.48	10,733.52	1.83% 195.96
6875-00	Rincon Ranch CSD	43,639	0.00006094	28.99	26.34	10.06% 2.65
6680-00	San Luis Rey MWD	90,422	0.00012628	60.07	41.61	44.36% 18.46
3128-00	San Miguel Consolidated FPD	20,029,499	0.02797189	13,305.78	11,778.89	12.96% 1,526.89
6363-00	Santa Fe Irrigation District	20,250,401	0.02828039	13,452.53	14,930.62	-9.90% (1,478.09)
6364-00	South Bay Irrigation District	3,435	0.00000480	2.29	1.45	57.93% 0.84
6180-00	Tri City Hospital District	0	0.00000000	0.00	0.00	0.00% 0.00
3571-00	Upper San Luis Rey RCD	36,795	0.00005139	24.44	19.60	24.69% 4.84
6570-00	Vallecitos Water District	55,287,504	0.07721091	36,728.00	36,373.23	0.98% 354.77
3665-00	Valley Center Cemetery District	104,984	0.00014661	69.74	82.55	-15.52% (12.81)
3150-00	Valley Center Fire Protection	2,578,714	0.00360126	1,713.06	1,401.59	22.22% 311.47
6690-00	Valley Center MWD	42,239,802	0.05898935	28,060.29	30,125.70	-6.86% (2,065.41)
6890-00	Valley Center Parks & Recreation	346,318	0.00048365	230.06	223.16	3.09% 6.90
6230-00	Vista FPD	3,037,448	0.00424190	2,017.80	1,821.41	10.78% 196.39
6368-00	Vista Irrigation District	43,695,401	0.06102214	29,027.26	29,274.54	-0.84% (247.28)
6930-00	Whispering Palms CSD	983,756	0.00137385	653.52	562.60	16.16% 90.92
6490-00	Wynola Water District	138,297	0.00019314	91.87	39.15	134.66% 52.72
6698-00	Yuima MWD	10,427,166	0.01456190	6,926.86	7,389.08	-6.26% (462.22)
Independent Districts Total		716,058,141	1.00000000	475,684.00	467,171.14	1.82% 8,512.86

**LAFCO COST COMPARISON
FY 2018/19 AND 2017/18
COUNTY OF SAN DIEGO**

County, Cities, and Independent Special Districts' Share of LAFCO Cost

		Revenue (1)	Apportionment Percentage	LAFCO Budget 2018/19	LAFCO Budget 2017/18		Change
Cities							
6010-XX	City of Carlsbad	139,988,021	0.14693862	69,896.35	73,749.69	-5.22%	(3,853.34)
6014-XX	City of Chula Vista	108,156,674	0.11352680	54,002.88	53,356.89	1.21%	645.99
6017-XX	City of Coronado	46,853,382	0.04917972	23,394.00	23,048.79	1.50%	345.21
6022-XX	City of Del Mar	13,205,821	0.01386151	6,593.70	6,324.03	4.26%	269.67
6035-XX	City of El Cajon	62,163,872	0.06525039	31,038.57	32,876.65	-5.59%	(1,838.08)
6036-XX	City of Encinitas	61,941,075	0.06501653	30,927.33	29,922.02	3.36%	1,005.31
6038-XX	City of Escondido	76,663,937	0.08047041	38,278.48	37,107.72	3.16%	1,170.76
6045-XX	City of Imperial Beach	11,453,265	0.01202194	5,718.64	6,056.20	-5.57%	(337.56)
6050-XX	City of La Mesa	39,020,345	0.04095776	19,482.95	19,018.22	2.44%	464.73
6060-XX	City of Lemon Grove	11,468,339	0.01203776	5,726.17	5,666.52	1.05%	59.65
6065-XX	City of National City	58,095,701	0.06098023	29,007.32	24,288.00	19.43%	4,719.32
6070-XX	City of Oceanside	119,670,964	0.12561279	59,752.00	55,974.41	6.75%	3,777.59
6075-XX	City of Poway	38,568,508	0.04048349	19,257.35	19,160.62	0.50%	96.73
6090-XX	City of San Marcos	54,911,820	0.05763827	27,417.60	26,627.98	2.97%	789.62
6091-XX	City of Santee	33,497,880	0.03516110	16,725.57	15,684.93	6.63%	1,040.64
6093-XX	City of Solana Beach	15,016,849	0.01576246	7,497.95	7,157.77	4.75%	340.18
6095-XX	City of Vista	62,020,821	0.06510024	30,967.14	31,150.71	-0.59%	(183.57)
Cities Total		952,697,274	1.00000000	475,684.00	467,171.15	1.82%	8,512.85
City of San Diego				237,842.00	233,585.57	1.82%	4,256.43
County of San Diego				475,684.00	467,171.14	1.82%	8,512.86
Total				<u>1,664,894.00</u>	<u>1,635,099.00</u>	1.82%	<u>29,795.00</u>

NOTES:

- (1) Source: Latest published report as of April 10, 2018:
 * 2015/16 Special District's Annual Report - Data for LAFCO Calculations (State Controllers' website)
 * 2015/16 Cities Annual Report (State Controller's website)
 * 2016 OSHPD Hospital Annual Financial Data Profile

- (2) Pine Valley Fire Protection District was dissolved in FY 2018-19.

CSD - Community Services District
 FPD - Fire Protection District
 LAFCO - Local Agency Formation Commission
 MWD - Municipal Water District
 OSHPD - Office of Statewide Health Planning and Development
 RCD - Resource Conservation District

Prepared by Auditor & Controller - Property Tax Services on April 10, 2018.

Fallbrook Regional Health District Hosting Wellness Center Tours

Residents Invited to Learn about Living Longer, Healthier Lives in 'Blue Zones' Program

FALLBROOK, Calif. (May 8, 2018) ---- The [Fallbrook Regional Health District](#) invites the community to tour the newly-acquired \$1.8 million Wellness Center on May 22 and May 23, 1636 E. Mission Road, and learn about living longer, healthier lives through the new '[Blue Zones](#)' concept.

Along with viewing the 8,000 square foot former church facility across 4.6 acres, residents will get to meet 'Blue Zones' officials who, at a recent board meeting, the organization explained the concept of creating longevity hot spots. Key stakeholders will also be invited for deep dive sessions with officials on May 24.

"The Fallbrook Regional Wellness Center promises to be a gathering places for residents that love eating right, digging in the garden, hitting the walking trails and putting family first," said CEO Bobbi Palmer of the Fallbrook Regional Health District. **"The values of 'Blue Zones' merges together both the needs of preventative care with emotional well-being and lifestyle balance. It's a great fit for our way of life."**

On Tuesday, May 22 at 6 p.m., residents will hear how the Blue Zone can help improve well-being for all individuals.

On Wednesday, May 23, residents are invited to a day-long program beginning at 9:30 a.m. with a community transformation presentation learning about how the Blue Zone Project transforms communities and measures results, focus groups with residents from community policy, worksites, faith-based and school perspectives, and finally concluding with a Wine @ 5 casual reception.

RSVP for the various activities here: <http://go.bluezonesproject.com/FallbrookRegional>

"As with all things, good health requires balance," Palmer said. **"Living a quality life means making time for learning, engaging and relaxing. That's why we're so excited to transform our community and share how the Blue Zone project will make life even better for so many."**

Born of site visits to the Olivewood Gardens and Learning Center in National City, Palmer and the district board envision the Fallbrook Regional Wellness Center to be an interactive, indoor-outdoor classroom building health families and a healthy environment through science-based approaches, including organic gardening and cooking classes.

On April 23, the Fallbrook Regional Health District began issuing Requests for Proposals to assist in the demolition and renovation of the property. The district is actively pursuing proposals from more than three dozen architects, contractors and engineers in and around San Diego County. Learn more about the construction Requests for Proposals at www.fallbrookhealth.org.

Fallbrook Regional HEALTH DISTRICT

The Fallbrook Regional Health District is a special district covering affordable community health needs for the low- and fixed-income residents of Bonsall, De Luz, Fallbrook and Rainbow. The roughly \$1.6 million collected in voter-approved taxes supports more than \$850,000 annually in full spectrum community health services addressing top health disparities, including behavioral health, cancer, diabetes, heart disease and stroke.

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ABOUT Fallbrook Regional Health District

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Fallbrook Regional Health District Boosting Job Growth

Three Dozen Firms Invited to Bid on New Wellness Center Demolition, Renovation Work

FALLBROOK, Calif. (May 14, 2018) ---- The [Fallbrook Regional Health District](#) began reviewing dozens of proposals bidding on work for help in the demolition and renovation work for the new \$1.8 million Fallbrook Regional Wellness Center at 1636 E. Mission Road.

The 8,000 square foot former church facility spreads out across 4.6 acres, and both the CEO and district board envision the facility to be renovated into an interactive, indoor-outdoor facility designed to build healthy families through science-based approaches.

Like the model site, Olivewood Gardens and Learning Center in National City, visitors will participate in organic gardening and cooking classes, as well as other programs through the new 'Blue Zones' concept of creating a longevity hot spot in Fallbrook.

“The Fallbrook Regional Wellness Center demolition and renovation is just the beginning of realizing our dream for the community to create longer, healthier lives,” said Bobbi Palmer, CEO of the Fallbrook Regional Health District. **“Job growth and creation comes first and we’re prioritizing local jobs for local people.”**

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After the district board of directors finalizes the construction selections, work on the site will kick off with a ceremonial first shovel of dirt being turned over this summer. The district anticipates a soft opening by the end of the year and a grand opening after the New Year.

“We cannot wait to put some deserving architects, contractors and engineers to work for our community,” Palmer said. **“It’s the start of big things for the health and well-being of our neighbors.”**

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Fallbrook Regional HEALTH DISTRICT

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FRHD to host Wellness Center tours

FALLBROOK – The Fallbrook Regional Health District invites the community to tour the newly-acquired \$1.8 million Wellness Center, located at 1636 E. Mission Road, May 22 and May 23 and to also learn about living longer, healthier lives through the new “Blue Zones” concept.

Along with viewing the 8,000 square foot former church facility across 4.6 acres, residents will get to meet “Blue Zones” officials who, at a recent board meeting, explained the concept of creating longevity hot spots. Key stakeholders will also be invited for deep dive sessions with officials on May 24.

“The Fallbrook Regional Wellness Center promises to be a gathering place for residents that love eating right, digging in the garden, hitting the walking trails and putting family first,” said CEO Bobbi Palmer of the FRHD. “The values of ‘Blue Zones’ merge together both the needs of preventative care with emotional well-being and lifestyle balance. It’s a great fit for our way of life.”

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On Wednesday, May 23, residents are invited to a day-long program beginning at 9:30 a.m. with a community transformation presentation learning about how the Blue Zones Project transforms communities and measures results, focus groups with residents from community policy, worksites, faith-based and school perspectives, and finally concluding with a Wine @ 5 casual reception.

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“As with all things, good health requires balance,” Palmer said. “Living a quality life means making time for learning, engaging and relaxing. That’s why

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TOURS

from page A-1

we’re so excited to transform our community and share how the Blue Zones project will make life even better for so many.”

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families through science-based approaches, including organic gardening and cooking classes.

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HEALTH

Relieve stress while helping butterflies



Pam Meisner (aka Ms. Smarty Plants) from The Water Conservation Garden explains the life cycle of the butterfly to her audience at Woman of Wellness May 3.



The milkweed plant is the only plant monarch butterflies will lay their eggs on; when the caterpillars hatch they eat all the plant's leaves. Lucette Moramarco photos

Lucette Moramarco
Associate Editor

The Fallbrook Regional Health District-sponsored Woman of Wellness program May 3 featured Pam Meisner (aka Ms. Smarty Plants) from The Water Conservation Garden in El Cajon. Held at Fallbrook Library, the theme was "Butterfly Gardening is Good for the Heart".

After a quick explanation of the Blue Zone Project® by FRHD's Wendy Lyon, a good-size crowd of ladies and three men enjoyed learning about butterflies and the health benefits of gardening.

According to Meisner, working outside is calming whether one has one plant on a patio or a whole garden. Gardening helps relieve stress, she said. She also thinks that kids now miss out on outside experiences. In a 24-hour day, she said, they sleep seven to 12 hours, watch a screen for over nine hours (computer, television, etc.) and are outside for only half an hour. She said, "Ms. Smarty Plants is going to change that."

A knowledgeable and enthusiastic speaker, she talked about some important visitors to any garden. Meisner said that butterflies are one of three huge pollinators, along with bees and bats. (Many

plants like cacti bloom at night so are pollinated by bats which are nocturnal.)

"We are losing bees and butterflies," she added. It takes five generations of butterflies to migrate from Canada to Mexico. The number that makes it has declined 90 percent she said, but no one knows why they migrate to begin with.

The reasons for the decline, Meisner explained, include human beings and climate change, a lack of food supply, pesticides and their changing environment. Milkweed is the only plant that monarch butterflies will lay their eggs on; there are 16 varieties of milkweed across the United States.

There are two kinds of plants that butterflies prefer; the first is the host plant where they lay their eggs. Once the caterpillars hatch, they eat all the leaves on that plant. The second is the plant from which the butterflies eat nectar.

To encourage the butterfly population's survival, Meisner advises people to plant at least three milkweed plants at a time. She handed out packets of milkweed seeds to everyone who wanted them.

She said the life cycle of a butterfly is two to three weeks. When a caterpillar spins its

chrysalis, she explained, it looks like a dead leaf so it is camouflaged from its predators, usually hidden underneath something. The butterfly emerges from the chrysalis when the weather is warm. She took an empty chrysalis around the room so everyone could see it up close.

She also showed a glass version of a monarch chrysalis which is green with a little gold crown on top (hence its name). The chrysalis turns dark before the butterfly emerges with damp wings. With its first breath, its tongue uncurls in two long pieces which join together as a straw with which it drinks nectar, Meisner said.

Most host plants are drought tolerant; many of them are weeds. The tiger swallowtail likes lemon trees. She took a real swallowtail around the audience, giving everyone butterfly kisses.

More facts about butterflies – they taste with their feet, the color of their wings is made up of individual scales and you can tell the difference between male and female monarch butterflies. The males have two spots on their lower wings.

Also, the difference between a moth and a butterfly is that a moth closes its wings down and a butterfly closes its wings up.

Caterpillars take five stages of

gorging, busting their skin each time then continuing to eat, eat, eat. Then they crawl up high to hang upside down and spin a chrysalis around them. Butterfly caterpillars are colorful whereas moth caterpillars are furry.

Another little-known fact is that butterflies don't pee or poop, Meisner said; they "mist". They spend 10 days in the chrysalis and if the temperature is too cold, they will stay there for up to two months longer, until the air is warm. Butterflies are only seen in warm weather.

To protect butterflies, Meisner advised not using pesticides as the poison is systemic, absorbed throughout the whole plant. She said San Diego has the worst soil in the world. "You don't want to bring amendments on top of the soil, they need to be mixed in, 2/3 soil to 1/3 amendment," she said.

She also recommended using organic material for mulch – leaves, bark chips, rock, shredded bark – which will save 40 percent of one's water bill. Most of a home's water use is outside in the yard.

Using mulch helps stop weeds from growing and keeps water in the soil instead of evaporating. Mulch can be used with potted plants too with three to four inches on top of the soil. Plants also need

the right kind of irrigation Meisner said, meaning it waters the base of the plant, directly into the soil.

With sprinklers, on the other hand, less than 10 percent of the water gets to the roots of the plant; the rest is blown away or evaporates. When watering a tree, it is not good to water the trunk. To reach the roots, the water needs to be directed at the drip line of the leaves. Circular irrigation waters all around the tree away from the trunk.

The biggest problem is overwatering, she said; "You need to put your finger in the dirt to tell if it needs watering, not just guess."

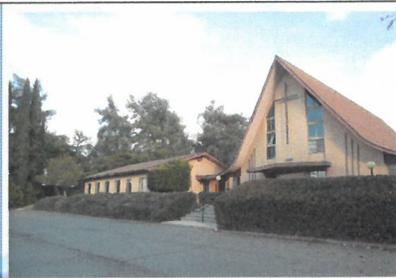
Meisner said gardening gives her pleasure which has made a real difference in her life. Even though she has had MS (multiple sclerosis) for 32 years, she thinks gardening is why "I am still going; I have taken the time to de-stress my life."

So, she advised everyone to find that something for themselves, "maybe you like to knit, bake, grandkids – there is something out there for each and everyone of you to de-stress. Take the time to smell the roses. Whatever it is, give yourself three minutes a day to pick a flower, smell a flower, eat chocolate..."

The next Woman of Wellness program will be on June 7.

Fallbrook Regional HEALTH DISTRICT

For further information call 760-731-9187
www.fallbrookhealth.org



The property for the planned wellness center is located at 1636 N Mission Road in Fallbrook.

REQUEST FOR PROPOSAL (RFP) PROPERTY MANAGEMENT SERVICES

Fallbrook Regional Health District ("FRHD") is a government entity under the Local Health Care District Law (Statutes 1945, Chapter 932; Health and Safety Code, Division 23, Sections 32000 et seq., of the State of California). The FRHD serves residents of the Fallbrook, Bonsall, Rainbow and De Luz areas of northern San Diego County. Fallbrook is located approximately four miles west of Interstate 15, accessible from Mission Road, which traverses the center of downtown Fallbrook and terminates at California State Highway 76 near the community of Bonsall.

Location

The property for the planned Wellness Center is located at 1636 N Mission Rd., Fallbrook, CA 92028. It currently is a ±12,060 sq. ft. religious/educational facility that includes an A-frame church, an office building, a free-standing 8,000 sq. ft. school building with 6 classrooms, a 4 BR, 2 BA house, 2 small play yards, 2 basketball courts, a pavilion, and a parking lot with 66 parking spaces.

FRHD requires a property management firm to provide property management services at the following locations:

- 1636 N Mission Rd., Fallbrook, CA 92028 (Future Wellness Center)
- 138 S Brandon Rd, Fallbrook, CA 92028 (Administrative Building)
- 617 E Alvarado St, Fallbrook, CA 92028 (A- Urgent Care)

Expectations/Scope of Services

Described below are the minimum services FRHD expects in establishing an agreement with a Contractor for Property Management Services, who shall be fully responsible for the management, operation, and maintenance of the Facilities in an efficient, economical and reliable manner, consistent with industry standards and relevant local regulations. Services include, but are not limited to the following:

The Contractor shall identify the personnel and staffing levels that Contractor intends to assign to this asset to include, but not be limited to, the property manager and maintenance team. The experience and expertise of staff, identification of relevant/direct property management experience, and local availability of staff should also be noted.

- The Contractor shall be responsible for estimating, planning, scheduling, budgeting, authorizing, controlling and accumulating all costs and manpower associated with Property Management Services activities, including Contractor procurement functions.
- The Contractor shall demonstrate an understanding of and experience with aspects of managing property in the Facility's local jurisdiction, including formal and informal interactions with the Town and County Government, Business Improvement Districts, and other organized groups that have an impact on the Facility and vice versa.
- The Contractor shall prepare and submit to owner monthly reports relating to the management and operation of the premises for the preceding calendar month.
- The Contractor shall maintain proper records with respect to leasing, management, and operation of the premises (i.e., receipts, disbursements, etc.)
- The Contractor shall select, employ, pay, supervise, direct and discharge all employees necessary for the management, operation, maintenance of premises, in accordance with the annual budget.
- The Contractor shall keep premises in clean and safety condition and to make (or cause to make) all repairs, alterations, replacements, and installations, do all landscaping, and purchase all supplies necessary for the proper operation of the premises.
- The Contractor shall notify owner's general liability insurance carrier and owner promptly of any personal injury or property damage occurring to or claimed by any tenant or third party with respect to premises.
- The Contractor shall notify owner immediately of any fire, accident, or other casualty, condemnation proceedings, lawsuits or threat thereof.
- The Contractor shall prepare and submit to owner monthly reports relating to the management and operation of the premises for the preceding calendar month.
- Routine contracted services will include, but not be limited to, the following:
 - o Access Control Services
 - o Exterior Landscape Maintenance – refer to Addendum A
 - o Trash/Recycling Removal
 - o Custodial Services
 - o Pest Control
 - o HVAC Maintenance
 - o Security/Life Safety Monitoring
 - o Window Washing
 - o Plumbing Maintenance
 - o Electrical Maintenance
 - o Parking Lot Management Services to include policing and towing of unauthorized vehicles
 - o Interior Plant Maintenance

Interested and qualified firms will be asked to submit the following:

- Letter of Response which includes the principal of the firm authorized contractually to complete the work.
- Contractor's or firm's name and address along with sufficient information regarding qualifications and abilities to provide these services; which includes an email address and the physical location of business.
- Qualifications (include proposed methodology for accomplishing the tasks described in the RFP; experience with building operations (i.e., mechanical, electrical, fire alarms, plumbing and energy management, etc.).
- Staff levels (include size and experience of staff. Identify relevant/direct property management experience).
- A description of your errors and omissions insurance and commercial general liability coverages.
- Cost of services.
- Proposal must include a minimum of three (3) professional references. These references should be attached to the Proposal Submission Form and include current contact information including name, address, telephone number and email address.
- Preference will be given to firms which have and maintain a property management office within the Fallbrook District service area.

ADDENDUM A LANDSCAPE MAINTENANCE SPECIFICATIONS

Turf Management

- A. Lawn Mowing
 - For all turf areas, Contractor will inspect and police the grounds for litter and debris prior to each mowing and dispose of it.
 - Turf will be mowed one time per week during active growing periods, and as often as required during slow periods of growth to maintain a neat and manicured appearance, weather permitting.
- B. Edging and String Trimming
 - All sidewalks, curb lines, concrete slabs, tree circles, and bed edges will be edged as often as necessary to maintain a neat and manicured appearance. String trimming will be performed around all trees, shrubs, road signs, guard posts, utility poles, and other obstacles.
- C. Clearing of Walks
 - At the conclusion of each visit, walks adjacent to work areas will be blown clean.

Shrub Bed Maintenance

- A. Landscaped areas will be policed throughout the growing season for weeds, litter, and debris. Particular attention will be paid to entryways, focal points, and high traffic areas.
- B. Planter beds will be groomed to promote an attractive, fresh appearance.
- C. Concrete swales (if applicable) to be kept clear of miscellaneous dirt and debris.
- D. Complete trimming, edging, and weeding of all shrub and ground cover areas will be done on a cyclical basis. Trimming and edging are to be performed monthly and weeding is to be performed weekly. Major pruning will be done following flowering or during plant's dormant season.
 - Pruning to be performed by contractor's designated staff member who is trained and demonstrated competency in proper pruning techniques.
 - Prune shrubbery and hedges at established maintenance height.
 - Prune groundcover as required to contain perimeter growth to within bed areas where adjacent to walks, curbs, and structures. Mature groundcover will be maintained at a consistent appearance on a leveled or rolled edge at hard surfaces.
 - Shearing of plants will occur only where previous practice has been to shear, or as directed.
 - Removal of leaves and debris from lawns, planter beds, and walkways will be completed throughout the year as needed to maintain a clean appearance.

Tree Care & Pruning

- A. All trees will be "skurped" as needed per the City's request to allow for pedestrian and vehicle clearance. Remove lower branches of trees when in conflict with growth of planting beneath. On trees that are over 12' long hanging branches that are considered a hazard to pedestrians or vehicles will be pruned as part of this agreement.
- B. All trees under 12' total height will be pruned to remove weak, dead, damaged, and diseased portions of the plant for natural growth development.
 - Cuts will be flush and clean, leaving no stubs, or tearing of bark. Major pruning will be done following flowering or during plant's dormant season.
 - Pruning to be performed by contractor's designated staff member who is trained and demonstrates competency in proper pruning techniques.
- C. Monitor trees that are staked or guyed. Loosen and/or remove supports when appropriate to prevent girdling of the trunk and encourage root support.

Fertilization

- A. Contractor will provide all labor and materials to fertilize lawn, shrubs and ground cover to maintain proper nutrient levels and provide a consistent, healthy appearance.
 - Turf, shrub and ground cover areas will be fertilized with specifically formulated safe, non-toxic or organic products including well-balanced, slow-release fertilizers customized seasonally by contractor. Seasonally refers to "Winter" and "Summer" and different fertilizers will be used based on ground temperature.
 - Non-toxic fertilizer product will be selected based on plant type and season.

Environmental Weed and Pest Control Program

- A. All applications and herbicides or pesticides will be performed under the direction of California Licensed & Certified Pest Control Specialist. All safety precautions will be taken in the handling and application of chemicals as stated on manufacturer's labels.
- B. Broadleaf turf weeds will be treated as needed in the spring and fall with applicable materials.
- C. Weeds in shrub, planter beds, ground cover areas, tree circles, and sidewalk cracks adjacent to landscaped areas will be controlled by a manual weeding program or by the use of selective non-toxic herbicides, including pre-emergent herbicides.
- D. Planting areas will be monitored for insect and disease infestations. Moles, field mice, ground squirrels, gophers, and other rodent activity will be monitored. Notification of problems and recommendations for timely appropriate, control measure will be made.
- E. Material Safety Data Sheets (MSDS) for all chemicals used on site(s) are available from Contractor to clients in accordance with EPA and OSHA regulations.
- F. Contractor will at all times be in compliance with requirements for hazardous communications programs. Pest control specialist are to be trained and supervised in the safe application, storage, and disposal of chemicals in accordance with EPA, OSHA, and DPR regulations.

Irrigation Equipment and Operation

- A. Schedule all irrigation controllers on project to maximize existing irrigation systems efficiency. Controller programs will be adjusted as determined by weather and plant requirements, with water conservation methods in place. Controllers will be shut off during periods of rain. Watering will be scheduled for night or early morning unless instructed differently by FRHD's representative.
- B. Clean and adjust sprinkler system to provide the best coverage possible from existing system. Turn on each zone, monitor for leaks or malfunctioning parts, and adjust for proper spray arch and maximum efficiency.
- C. Upon inspection, any accidental damage or vandalism caused by others shall be reported to owner within 48 hours. Repair and/or replacement of any damaged or malfunctioning components beyond Contractor's control will be submitted as an extra. Damage caused by the irrigation system by Contractor shall be repaired with three (3) days, unless otherwise agreed to, at no charge.

SUBMISSION OF RFP

All responses to this RFP must be delivered to the point of contacts shown below. All questions and requests for additional information must be in writing and received through the point of contacts shown below (email is acceptable). Qualified firms are required to submit one (1) hard copy of the RFP letter of response to:

Bobbi Palmer, MBA, MSW, CEO, Fallbrook Regional Health District, 138 S Brandon Rd, Fallbrook, CA 92028 | (760) 731-9187 | bpalmer@fallbrookhealth.org | projectadmin@fallbrookhealth.org



It is a ±12,060 sq. ft. religious/educational facility that includes an A-frame church, an office building, a free-standing 8,000 sq. ft. school building with 6 classrooms, a 4 BR, 2 BA house, 2 small play yards, 2 basketball courts, a pavilion, and a parking lot with 66 parking spaces.



JOB ANNOUNCEMENT
Certified Public Accountant

Job Summary

Fallbrook Regional Health District (FRHD) is seeking a Certified Public Accountant (CPA). The CPA will be responsible for preparing and analyzing financial reports as well as completing audit and financial reports for compliance and review.

Primary Responsibilities:

- Maintain and audit District's financial records
- Oversee budget and financial management
- Perform duties related to bookkeeping, preparation of government audits, taxes and financial planning.
- Recommend fiscally advantageous methods to cut cost for the District.
- Work with tax returns and analyze financial information to ensure taxes are paid on time.
- Audit accounts for errors, mistakes, misinformation, fraud and overspending.
- Report financial information to the Executive Director
- Create and analyze budgets
- Advise Chief Executive Officer on tax ramifications impacting the District.
- Act as a consultant in areas such as compensation, benefits, asset protection and investment policies.
- Oversee accounts payable and receivable.
- Oversee entries prepared by the bookkeeper.
- Participate in monthly Finance Committee meetings and monthly Board Meetings.
- Special District Experience preferred
- Knowledge of GASB

All Proposals should be submitted to:

Bobbi Palmer, MBA, MSW
CEO
Fallbrook Regional Health District
138 S Brandon Rd
Fallbrook, CA 92028
(760) 731-9187
bpalmer@fallbrookhealth.org



JOB ANNOUNCEMENT Project Coordinator

Position Summary

Fallbrook Regional Health District (FRHD) is seeking a Project Coordinator to coordinate project activities. The Project Coordinator will support the FRHD CEO and team with day-to-day operational support and special assignments by managing schedules, arranging assignments with outside services, providing backup support to the team, and communicating progress to all team members.

Responsibilities

- Prepare Request for Qualification (RFQ) and Request for Proposal (RFP) documents.
- Research consulting firms and act as point of contact with consulting firms.
- Perform pre-bid review of projects and prepare project summary.
- Schedule regular meetings and record decisions (e.g., assigned tasks and next steps).
- Break projects into doable tasks and set timeframes and goals.
- Prepare and provide documentation to internal teams and key stakeholders as needed.
- Monitor project progress and address potential issues.
- Participate in problem solving meetings with team.
- Coordinate quality controls to ensure deliverables meet requirements.
- Serve as a liaison between FRHD and outside consultants or contractors.
- Assess project issues and develop resolutions to meet objectives.
- Assist with organizing special initiatives and events.
- Support Wellness Center and Blue Zones project.
- Support FRHD with other duties as assigned or required.

Qualifications

- Work experience as a Project Coordinator or similar role.
- Strong ability to effectively and diplomatically communicate cross-functionally.
- Ability to work cross-functionally.
- Ability to be self-motivated and work independently and in a team environment.
- Highly organized, clear reporting skills and able to prioritize.
- Effective listening skills.
- Proficiency in Microsoft Office products (Word, Excel, PowerPoint) and the ability to learn other computer applications as necessary.

All Proposals should be submitted to:

Bobbi Palmer, MBA, MSW
CEO
Fallbrook Regional Health District
138 S Brandon Rd
Fallbrook, CA 92028
(760) 731-9187
bpalmer@fallbrookhealth.org



Thursday, June 7, 2018

Fallbrook Library

124 S. Mission Rd.

6:00 p.m. – Social & Refreshments

6:30 p.m.—7:30 p.m. Presentation/Door Prizes

Sponsored by



Featured Presentation:

***“The Benefits of Essential Oils
and Aromatherapy”***

Aromatherapy, also referred to as Essential Oil therapy, can be defined as the art and science of utilizing naturally extracted aromatic essences from plants to balance, harmonize and promote the health of body, mind and spirit. It seeks to unify processes to enhance an individual’s innate healing process.

Presenter:

Theresa Tirado

Young Living

Free Event including Refreshments • Door Prizes

Please Note: No need for Reservations at this time

Please plan to attend and bring a friend!

Questions? Contact Pam Knox at pknox@fallbrookhealth.org

Or call 760-731-9187

Please bring non-perishable food items for the Fallbrook Food Pantry

LAFCO approves sphere of influence study schedule

Joe Naiman

Village News Correspondent

San Diego County's Local Agency Formation Commission approved a five-year schedule for updated sphere of influence studies for each of the county's cities and special districts.

LAFCO approved the schedule on an 8-0 board vote June 4. The schedule calls for the study of 100 cities and special districts between 2018-19 and 2022-23. The LAFCO board was also given future discretion to amend the study schedule to address reorganization applications or changes in priorities.

"Having a study schedule itself is a new approach," said LAFCO executive officer Keene Simonds.

A municipal service review evaluates services and anticipated needs. A sphere of influence study determines the boundaries best served by a particular agency. Municipal service review and sphere of influence updates are prerequisites to a jurisdictional change other than annexation of

see LAFCO, see page A-10

A-10 | The Fallbrook Village News | www.VillageNews.com

June 7, 2018

LAFCO page A-10

land within the sphere of influence, and LAFCO also periodically conducts sphere of influence updates for all cities and special districts.

The agencies to be reviewed have schedules based on geographic proximity. The 2018-19 review cycle will cover 16 agencies in the Escondido, San Marcos, Vista, and Julian areas and will also cover the countywide San Diego County Sanitation District. The agencies include the City of Escondido, the City of Vista, and the Vista Fire Protection District which includes part of southern Bonsall.

The 19 agencies to be studied during 2019-20 include the Fallbrook Public Utility District, the Rainbow Municipal Water District, the North County Fire Protection District, the San Luis Rey Municipal Water District, the Mission Resource Conservation District, and the Upper San Luis Rey Resource Conservation District. The county's other resource conservation district, the Resource Conservation District of Greater San Diego, will also be part of the 2019-20 reviews.

The two county service areas which provide fire protection and emergency medical service are also slated for review during 2019-20, although a current proposal to dissolve County Service Area No. 115, which had been part of the Santee Fire Protection District before Santee became an incorporated city and the district was replaced by a city fire department, may be completed during 2018-19.

The other county service area providing fire protection and emergency medical service is CSA No. 135, which is the San Diego County Regional Fire Authority, and review of four fire protection districts during 2018-19 may also include updates to CSA No. 135 information. The 2019-20 studies also include the City of Poway, the Ramona Municipal Water District, and Pauma Valley and Valley Center agencies.

The schedule for 2020-21

covers 20 agencies including the Fallbrook Regional Health District and the county's other three healthcare districts, the Morro Hills Community Services District, and the City of Oceanside. Carlsbad, Del Mar, Encinitas, Rancho Santa Fe, and Solana Beach agencies will also be studied during that fiscal year.

County service areas which provide services other than fire protection will be among the 27 agencies to be studied during 2021-22 and that includes CSA No. 81 which covers parks in Fallbrook, De Luz, and Rainbow.

The countywide San Diego County Flood Control District will also be reviewed in 2021-22. That year's work also includes the county's four cemetery districts, the two port services districts, the South Bay and Otay water districts, the Bonita-Sunnyside and Lower Sweetwater fire districts, and the cities of Chula Vista, Coronado, Imperial Beach, National City, and San Diego.

East County agencies will be the focus of the 2022-23 studies, although those 18 agencies include CSA No. 115 which likely will not exist by then. Borrego agencies are included during the year which will also study the Alpine, Descanso, El Cajon, Jacumba, Lakeside, La Mesa, Lemon Grove, Santee, and Spring Valley areas.

"Each study would culminate with the commission having a hearing," Simmonds said.

"It's a very ambitious plan," said LAFCO vice-chair Ed Sprague, who is on the board of the Olivenhain Municipal Water District and who was the North County Fire Protection District deputy fire chief from 2012 to 2015 after spending 26 years with the Carlsbad Fire Department.

"It's very comprehensive," said County Supervisor Dianne Jacob.

"I really like the concept," said County Supervisor Bill Horn.

A presentation on the plans to update sphere of influence studies between 2018 and 2022 was provided as a presentation at LAFCO's December 2017 meeting. LAFCO's April 2 meeting released a draft schedule for review by the agencies to be studied and by other stakeholders.

The newest sphere of influence studies will include some additional information, some of which is in response to state legislation. Joint powers authorities, which often provide functional but not jurisdictional consolidation, will be reviewed. Some areas are served by mutual water companies rather than water agencies, and the mutual water companies will also be part of the studies.

Disadvantaged communities in unincorporated areas will also be mapped in the new round of studies. (LAFCO's May 7 meeting included approval of disadvantaged unincorporated communities maps and a policy regarding disadvantaged unincorporated communities.) Although Indian reservations are sovereign and not under LAFCO jurisdiction, LAFCO will also study tribal land municipal service needs in case water or fire and emergency medical service from other agencies could be of benefit to the reservations. LAFCO staff will also assess implementation and related government issues associated with the Sustainable Groundwater Management Act. The review work will also include boundary checks to identify any discrepancies between digital geographic information system records and hard paper maps or descriptions.

"We are providing a heads-up that we're coming and we're going to look at some issues," Simonds said. "This is not an academic exercise. There are outcomes associated here. The idea here is to create a standardized format."

FREE Mammograms!

** For those who qualify*

June 9th & November 10, 2018 9:00 am - 2:00 pm



Fallbrook Family Health Center

1328 South Mission Road Fallbrook, CA 92028

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Marina Lopez
(909) 222-9532



GRATIS
Mamografía

** Para los que califiquen*

9 de Junio y 10 de Noviembre
9:00 am a 2:00 pm



Fallbrook Family Health Center

1328 South Mission Road Fallbrook, CA 92028



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¡Necesita transportación llámenos!
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Marina López
(909) 222-9532

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An award winning program developed by Stanford University to help participants live a happier, healthier life !



6 Sessions (Thursdays)

Sign-up for this FREE workshop today!

DATES: June 21 – July 26, 2018
6/21, 6/28, 7/5, 7/12, 7/19, 7/26

TIME: 9:30AM – 12:00PM
(20 minute break in middle)

LOCATION: FHRD Wellness Center
1636 E. Mission Rd.
Fallbrook, CA 92028

Who can benefit?

- Anyone with an ongoing health condition
- Family members or caregivers of someone with an ongoing health condition

During 6 classes, you will:

- Enjoy a small group led by peers trained in self-management
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FOR MORE INFO, CONTACT:

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your call will be returned.**



This project was supported, in part by grant number 90CSSG0005-01-01, from the U.S. Administration for Community Living, Department of Health and Human Services, Washington D.C. 20201. Grantees undertaking projects under government sponsorship are encouraged to express freely their findings and conclusions. Points of view or opinions do not, therefore, necessarily represent official Administration for Community Living policy.

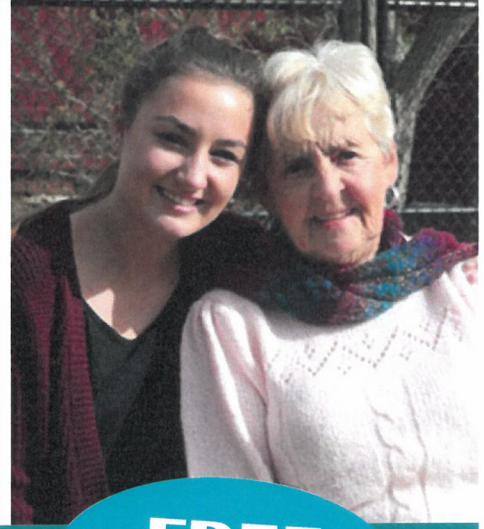
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Please save the date and join us!



FREE
COMMUNITY EVENT

7th Annual North County

GRANDPARENTS

Raising Grandchildren

Relative Caregiver Symposium

Saturday, August 25, 2018 · 8:30 AM – 1:30 PM

North Inland Live Well Center | 649 W. Mission Avenue, Escondido, CA 92025

WHO SHOULD ATTEND

Grandparents and other relative caregivers, community members, advocates and professionals all encouraged to attend!

COMMUNITY RESOURCE FAIR

Meet with over 30 community organizations and collaborative partners for specific resources and services in San Diego County.

SUPPORT NETWORKS

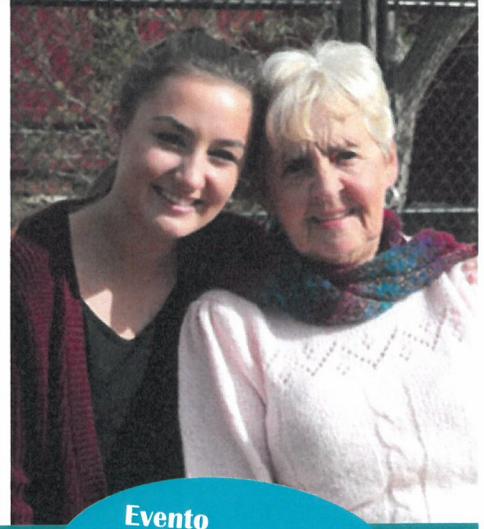
Connect with other families and individuals with similar life experiences and learn more about local support groups.

Lunch and childcare provided with pre-registration. Spanish interpretation available.

Registration and programming information coming soon! Dial 2-1-1 or visit
www.211sandiego.org/grandparents



¡Por favor aparte la fecha y acompáñenos!



Evento
Gratis
para la Comunidad

7° Simposio Anual del Norte del Condado

ABUELOS *Criando Nietos*

y parientes que proveen cuidado

Sábado 25 de agosto de 2018 · 8:30 AM – 1:30 PM

North Inland Live Well Center | 649 W. Mission Avenue, Escondido, CA 92025

QUIÉN DEBE ASISTIR

¡Se les invita a asistir a abuelos y a parientes cuidadores de menores, miembros de la comunidad, profesionales y todos aquellos que apoyan a estas familias!

FERIA DE RECURSOS

COMUNITARIOS Reúnase con más de 30 organizaciones comunitarias y socios colaboradores para obtener recursos y servicios específicos en el Condado de San Diego.

REDES DE APOYO

Conéctese con otras familias e individuos que han vivido experiencias similares y aprenda más sobre grupos de apoyo locales.

Almuerzo y cuidado de niños disponible con registración de antemano. Interpretación en español disponible.

Información de registración será disponible próximamente! Llame al 2-1-1 o visite
www.211sandiego.org/grandparents



DISCUSSION/ACTION ITEMS

DISCUSSION/ACTION ITEMS

Review of Applicants and Determination of Community
Health Contract Applications 2018-2019 Funding

	2018-2019 PROGRAM NAME	ORGANIZATION NAME	\$ Requested 2018-2019	\$ Previously Requested 2017-2018
1	Be Well Therapy Yoga for Cancer Recovery	Be Well Therapy Inc.	12000	
2	Triple Play	Boys & Girls Clubs of North County	40000	35000
3	Summer Water Safety Program	Boys & Girls Clubs of North County	10000	8800
4	Integrated Women's Health Services	Community Health Systems, Inc.	150000	100000
5	GANAS Mentoring Program	Fallbrook Citizens Crime Prevention Committee (FCCPC)	12000	10000
6	Preventing Hunger in the Greater Fallbrook Area	Fallbrook Food Pantry	144000	72000
7	Senior Care Advocacy Program	Fallbrook Healthcare Foundation dba Foundation for Senior Care	91685	59838.25
8	Senior Transportation Services (Care Van & Expanded Rides)	Fallbrook Healthcare Foundation dba Foundation for Senior Care	80284	68733
9	Door-Through-Door, Hospital to Home (without going back again!) program	Fallbrook Healthcare Foundation dba Foundation for Senior Care	70884.43	50918.7
10	Respite Support at the Adult Day Care program – Fallbrook Adult Day Care	Fallbrook Healthcare Foundation dba Foundation for Senior Care	33105	29583.4
11	Expanding Community Wellness Walking Resources	Fallbrook Land Conservancy	10040	
12	Fallbrook Senior Center Home-Delivered Meals Program for Home-Bound Seniors	Fallbrook Senior Center Service Club, Inc.	100000	75000
13	Fallbrook Smiles Project (FSP)	Fallbrook Smiles Project	71505	71500
14	Fallbrook High School Wellness Center	Fallbrook Union High School District	40000	
15	Fallbrook Community Wellness	Healthy Adventures Foundation	19770	9000
16	Jeremiah's Ranch Support Group	Jeremiah's Ranch	14600	14750
17	Fallbrook Youth Advocacy Coalition (FYAC)	Mental Health Systems	10678	9249
18	Breast Health Assistance	Michelle's Place, Breast Cancer Resource Center	26775	24000

19	Healthy Bodies, Healthy Minds (HBHM)	Palomar Family Counseling Service, Inc.	153941	79000
20	Early Childhood Success	Palomar Family Counseling Service, Inc.	181680	
21	Behavioral Health & Wellness Therapy Program	REINS Therapeutic Horsemanship Program	90000	65000
22	Eyemobile for Children @ UC San Diego /Shiley Eye Institute	UCSD EyeMobile for Children	75000	8500
Total Amount Requested=			1437947.43	790872.35

DISCUSSION/ACTION ITEMS
Policies and Procedures Manual

	Policy #	Page 1 of 2
Policies and Procedures Manual	Title: Agenda Packet Preparation	
	Latest Revision Date: 5/18/2018	

BOARD PACKET COMPLETION AND DISTRIBUTION

Objective:

To ensure that Board packets are timely prepared, posted to the website, and distributed to Board members, and third parties.

Regular Board meetings (currently the Second Wednesday of the Month at 6pm)

The Entire Board packet needs to be completed and made available to the full Board by Friday before the Meeting. This meets the Brown Act 72 hour requirement, optimizes preparation time for the Board, and facilitates informed decision making.

Procedure:

1. For Regular meetings, Draft agenda shall be available to CEO/Board President/legal counsel by no later than noon on the Thursday before the regular board meeting.
2. Materials for the packet (i.e. minutes, reports, inserts) should be compiled on an ongoing basis and should be done or *substantially completed* by close of business that Thursday.
3. Issues with straggler documents should be made known to the CEO as the issue occurs.
4. Comments/additions/revisions from CEO/Board President/Legal should be obtained by no later than 10:00 am on the Friday before board meeting.
5. The electronic packet should be scanned, posted to the website and distributed to the Board members and all stakeholders (public, press, consultants) by close of business that same Friday. No Exceptions to this procedure unless approved in advance by CEO or her designate.
6. Paper copies of the agenda packet should be compiled, printed and bound by no later than close of business on Friday before the board meeting. Barring any unforeseeable contingencies, no printing and binding of paper packets should be taking place on meeting day.

	Policy #	Page 1 of 2
Human Resources Policies and Procedures Fallbrook Regional Health District	Title: Anti-Harassment	
	Latest Revision Date: 5/15/2018	

Anti-Harassment

Fallbrook Regional Health District (“FRHD”) is committed to providing a work environment free of harassment, disrespectful or other unprofessional conduct. FRHD prohibits conduct that is disrespectful, unprofessional as well as harassment based on sex (including pregnancy, childbirth, breastfeeding or related medical conditions), race, religion (including religious dress and grooming practices), color, gender (including gender identity and gender expression), national origin or ancestry, physical or mental disability, medical condition, genetic information, marital status, registered domestic partner status, age, sexual orientation or any other basis protected by federal, state or local law or ordinance or regulation. **All such conduct violates FRHD policy.** This anti-harassment policy applies to all persons involved in the operation of FRHD and prohibits harassment, disrespectful or unprofessional conduct by any FRHD employee, including supervisors and managers, as well as vendors, customers, independent contractors and any other persons. It also prohibits harassment, disrespectful or unprofessional conduct based on the perception that anyone has any of those characteristics, or is associated with a person who has or is perceived as having any of those characteristics.

Prohibited harassment, disrespectful or unprofessional conduct includes, but is not limited to, the following behavior:

- Verbal conduct such as epithets, derogatory jokes or comments, slurs or unwanted sexual advances, invitations or comments;
- Visual displays such as derogatory and/or sexually-oriented posters, photography, cartoons, drawings or gestures;
- Physical conduct including assault, unwanted touching, intentionally blocking normal movement or interfering with work because of sex, race or any other protected basis;
- Threats and demands to submit to sexual requests as a condition of continued employment, or to avoid some other loss and offers of employment benefits in return for sexual favors;
- Retaliation for reporting or threatening to report harassment; and
- Communication via electronic media of any type that includes any conduct that is prohibited by state and/or federal law, or by FRHD policy.

	Policy #	Page 2 of 2
	Title: Anti-Harassment	
Human Resources Policies and Procedures Fallbrook Regional Health District	Latest Revision Date: 5/23/2018	

If you believe that you have been the subject of harassment or other prohibited conduct, bring your complaint to the Chief Executive Officer as soon as possible after the incident. You will be asked to provide details of the incident or incidents, names of individuals involved and names of any witnesses. It would be best to communicate your complaint in writing, but this is not mandatory. The Chief Executive Officer will refer all complaints involving harassment or other prohibited conduct to an investigative officer, or to FRHD legal counsel where the complaint involves the Chief Executive Officer. FRHD will immediately undertake an effective, thorough and objective investigation of the allegations.

If FRHD determines that harassment or other prohibited conduct has occurred, effective remedial action will be taken in accordance with the circumstances involved. Any employee determined by FRHD to be responsible for harassment or other prohibited conduct will be subject to appropriate disciplinary action, up to, and including termination. A FRHD representative will advise all parties concerned of the results of the investigation. FRHD will not retaliate against you for filing a complaint and will not tolerate or permit retaliation by management, employees or co-workers.

FRHD encourages all employees to report any incidents of harassment or other prohibited conduct forbidden by this policy **immediately** so that complaints can be quickly and fairly resolved. You also should be aware that the Federal Equal Employment Opportunity Commission and the California Department of Fair Employment and Housing investigate and prosecute complaints of prohibited harassment in employment. If you think you have been harassed or that you have been retaliated against for resisting or complaining, you may file a complaint with the appropriate agency. The nearest office is listed in the telephone book.

	Policy #	Page 1 of 2
Human Resources Policies and Procedures Fallbrook Regional Health District	Title: Equal Employment Opportunity	
	Latest Revision Date: 5/15/2018	

Equal Employment Opportunity

Fallbrook Regional Health District (“FRHD”) is an equal opportunity employer and makes employment decisions on the basis of merit. We want to have the best available persons in every job. Company policy prohibits unlawful discrimination based on race, color, creed, gender (including gender identity and gender expression), religion (all aspects of religious beliefs, observance or practice, including religious dress or grooming practices) marital status, registered domestic partner status, age, national origin or ancestry, physical or mental disability, medical condition (including cancer or a record or history of cancer, and genetic characteristics), sex (including pregnancy, childbirth, breastfeeding or related medical condition), genetic information, sexual orientation, veteran status or any other consideration made unlawful by federal, state, or local laws. It also prohibits unlawful discrimination based on the perception that anyone has any of those characteristics, or is associated with a person who has or is perceived as having any of those characteristics.

Discrimination can also include failing to reasonably accommodate religious practices or qualified individuals with disabilities where the accommodation does not pose an undue hardship. All such discrimination is **unlawful**.

In addition, FRHD is committed to compliance with all applicable laws providing equal employment opportunities. This commitment applies to **all** persons involved in FRHD operations and prohibits unlawful discrimination by any employee of FRHD, including supervisors and coworkers.

If you believe you have been subjected to any form of unlawful discrimination, submit a written complaint to the CEO. Your complaint should be specific and should include the names of the individuals involved and the names of any witnesses. If you need assistance with your complaint, if your complaint involves conduct of the CEO, you may also contact the Board President or the District legal counsel.

FRHD will immediately undertake an effective, thorough, and objective investigation and attempt to resolve the situation.

	Policy #	Page 2 of 2
	Title: Equal Employment Opportunity	
Human Resources Policies and Procedures Fallbrook Regional Health District	Latest Revision Date: 5/22/2018	

If FRHD determines that unlawful discrimination has occurred, effective remedial action will be taken commensurate with the severity of the offense. Appropriate action also will be taken to deter any future discrimination. FRHD will not retaliate against you for filing a complaint and will not knowingly permit retaliation by management employees or your coworkers.

To comply with applicable laws ensuring equal employment opportunities to qualified individuals with a disability, FRHD will make reasonable accommodations for the known physical or mental limitations of an otherwise qualified individual with a disability who is an applicant or an employee unless undue hardship would result.

Any applicant or employee who requires an accommodation in order to perform the essential functions of the job should contact the human resources representative and discuss the need for an accommodation. FRHD will engage in an interactive process with the employee to identify possible accommodations, if any that will help the applicant or employee perform the job. An applicant or employee who requires an accommodation of a religious belief or practice (including religious dress and grooming practices, such as religious clothing or hairstyles) should also contact the human resources representative and discuss the need for an accommodation. If the accommodation is reasonable and will not impose an undue hardship, FRHD will make the accommodation.

	Policy #	Page 1 of 1
	Title: Personal Records	
Human Resources Policies and Procedures Fallbrook Regional Health District	Latest Revision Date: 5/15/2018	

Personnel Records

You have a right to inspect or receive a copy of the personnel records that FRHD maintains relating to your performance or to any grievance concerning you. Certain documents may be excluded or redacted from your personnel file by law, and there are legal limitations on the number of requests that can be made.

Any request to inspect or copy personnel records must be made in writing to the CEO.

You may designate a representative to conduct the inspection of the records or receive a copy of the records. However, any designated representative must be authorized by you in writing to inspect or receive a copy of the records. FRHD may take reasonable steps to verify the identity of any representative you have designated in writing to inspect or receive a copy of your personnel records.

The personnel records may be made available to you either at the place where you work or at a mutually agreeable location (with no loss of compensation for going to that location to inspect or copy the records). The records will be made available no later than 30 calendar days from the date FRHD receives your written request to inspect or copy your personnel records (unless you/your representative and FRHD mutually agree in writing to a date beyond 30 calendar days but no later than 35 calendar days from receipt of the written request).

	Policy #	Page 1 of 1
	Title: Personal Business/Conflict of Interest	
Human Resources Policies and Procedures Fallbrook Regional Health District	Latest Revision Date: 5/23/2018	

Conducting Personal Business

Employees are to conduct only Fallbrook Regional Health District (“FRHD”) business while at work. Employees may not conduct personal business or business for another employer during their scheduled working hours.

Conflicts of Interest

All employees must avoid situations involving actual conflict of interest. Personal or romantic involvement with a competitor, supplier, or subordinate employee of FRHD, which impairs an employee's ability to exercise good judgment on behalf of FRHD, creates an actual or potential conflict of interest. Supervisor-subordinate romantic or personal relationships also can lead to supervisory problems, possible claims of sexual harassment, and morale problems.

An employee involved in any of the types of relationships or situations described in this policy should immediately and fully disclose the relevant circumstances to the CEO, for a determination about whether a potential or actual conflict exists. If an actual or potential conflict is determined, FRHD may take whatever corrective action appears appropriate according to the circumstances. Failure to disclose facts shall constitute grounds for disciplinary action.

	Policy #	Page 1 of 1
Human Resources Policies and Procedures Fallbrook Regional Health District	Title: Computer Use	
	Latest Revision Date: 5/22/2018	

Computer Use Policy

Fallbrook Regional Health District (“FRHD”) operates and maintains its own Internet website and the use of the Internet and electronic mail (“e-mail”) is an essential communication device for FRHD employees.

These guidelines extend uniformly to all aspects of FRHD’s electronic communications system: computers, e-mail, Internet, the World Wide Web, and other internal or external networks, voice-mail, video conferences, facsimile machines electronic text-messaging, and telephones.

An employee’s use of FRHD’s electronic communications systems constitutes consent to FRHD’s review of the employee’s use at any time. The FRHD strictly prohibits unlawful or inappropriate use of its electronic communications system, and no employee shall use the system to transmit, receive, or store messages or information that is harassing, discriminatory, or offensive in any way on the basis of any legally-protected characteristic or classification including race, color, gender, sexual orientation, religion, national origin, ancestry, age, or physical disability, or which is sexually explicit, sexually suggestive, pornographic, or obscene, or to participate in any gambling, or wagering of any kind, or which involves election campaigning, requests for political contributions, sales of personal goods, or any other activity that would violate FRHD’s policy against solicitation in the workplace.

Employees of FRHD are expected to take all necessary steps to ensure that messages or information that contains confidential, proprietary, or sensitive matter belonging to FRHD are not transmitted. All components of the electronic communications system are and will remain the sole and exclusive property of FRHD. No employee shall copy, transmit, amend, or delete any information contained in the system without the consent of the CEO.

Any concerns that an employee has about the propriety of using FRHD’s electronic communications system that are not specified in this policy should be promptly brought to the attention of the CEO.

	Policy #	Page 1 of 2
	Title: Drug and Alcohol Abuse	
Human Resources Policies and Procedures Fallbrook Regional Health District	Latest Revision Date: 5/23/2018	

Drug and Alcohol Abuse

Fallbrook Regional Health District (“FRHD”) is concerned about the use of alcohol, illegal drugs, or controlled substances as it affects the workplace. Use of these substances, whether on or off the job can detract from an employee’s work performance, efficiency, safety, and health, and therefore seriously impair the employee’s value to FRHD. In addition, the use or possession of these substances on the job constitutes a potential danger to the welfare and safety of other employees and exposes FRHD to the risks of property loss or damage, or injury to other persons.

Furthermore, the use of prescription drugs and/or over-the-counter drugs also may affect an employee’s job performance and may seriously impair the employee’s value to FRHD.

The following rules and standards of conduct apply to all employees either on FRHD property or during the workday (including meals and rest periods). Behavior that violates FRHD policy includes:

- Possession or use of an illegal or controlled substance, or being under the influence of an illegal or controlled substance while on the job;
- Driving while on FRHD business while under the influence of alcohol; and
- Distribution, sale, or purchase of an illegal or controlled substance while on the job.

Violation of these rules and standards of conduct will not be tolerated. FRHD also may bring the matter to the attention of appropriate law enforcement authorities.

In order to enforce this policy, FRHD reserves the right to conduct searches of FRHD property or employees and/or their personal property, and to implement other measures necessary to deter and detect abuse of this policy.

	Policy #	Page 2 of 2
	Title: Drug and Alcohol Abuse	
Human Resources Policies and Procedures Fallbrook Regional Health District	Latest Revision Date: 5/23/2018	

An employee's conviction on a charge of illegal sale or possession of any controlled substance while off FRHD property will not be tolerated because such conduct, even though off duty, reflects adversely on FRHD. In addition, FRHD must keep people who sell or possess controlled substances off FRHD premises in order to keep the controlled substances themselves off the premises.

Any employee who is using prescription or over-the-counter drugs that may impair the employee's ability to safely perform the job, or affect the safety or well-being of others, must notify the CEO of such use immediately before starting or resuming work.

FRHD will encourage and reasonably accommodate employees with alcohol or drug dependencies to seek treatment and/or rehabilitation. Employees desiring such assistance should request a treatment or rehabilitation leave. FRHD is not obligated, however, to continue to employ any person whose performance of essential job duties is impaired because of drug or alcohol use, nor is FRHD obligated to re-employ any person who has participated in treatment and/or rehabilitation if that person's job performance remains impaired as a result of dependency. Additionally, employees who are given the opportunity to seek treatment and/or rehabilitation, but fail to successfully overcome their dependency or problem, will not automatically be given a second opportunity to seek treatment and/or rehabilitation. This policy on treatment and rehabilitation is not intended to affect FRHD's treatment of employees who violate the regulations described previously. Rather, rehabilitation is an option for an employee who acknowledges a chemical dependency and voluntarily seeks treatment to end that dependency.

	Policy #	Page 1 of 1
Human Resources Policies and Procedures Fallbrook Regional Health District	Title: Travel and Business-Related Expenses	
	Latest Revision Date: 5/22/2018	

Travel and Business-Related Expenses

Travel and Business-Related Expenses

Employees and Volunteers of the Fallbrook Regional Health District (“FRHD”) are entitled to reimbursement for actual and necessary expenses incurred in the performance of official business, including expenses relating to driving on Foundation business (mileage), travel, meals, lodging and other actual and necessary expenses incurred in the performance of official business and attendance at meetings and conferences on behalf of FRHD. Mileage shall be reimbursed in accordance with IRS regulations and lodging expenses shall not exceed the maximum group rate published by the conference or activity sponsor or the governmental rate, if available.

- a) Requests for reimbursement for travel expenses or meals must be submitted to the CEO for approval on a FRHD-approved Expense Statement form. Receipts must be attached to the Expense Statement form.
- b) Mileage must be submitted to the CEO for approval on a FRHD -approved Mileage Reimbursement form. Mileage will be reimbursed at then-currently approved Internal Revenue Service rates.
- c) All travel by FRHD personnel on official business outside the County of Riverside will require approval in advance from the CEO. The FRHD will arrange and pay direct for airfare, lodging and conferences where practical
- d) Rental of automobiles for FRHD business must be approved in advance by the CEO.
- e) Expense Statement forms and Mileage Reimbursement forms must be submitted within 60 days from the date that the expense was incurred.

Attendees of events that are at the expense of FRHD may be required to provide brief reports on the events attended at the next regular meeting of the committee that the attendee is a member of or at the next Board of Directors meeting.

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	Title: Employee Code of Conduct	
Human Resources Policies and Procedures Fallbrook Regional Health District	Latest Revision Date: 6/5/2018	

Exhibit A

CODE OF CONDUCT

For the health and safety of employees, and to ensure that FRHD is effectively serving the community, employee activities are governed by reasonable rules of conduct. The following acts are illustrative, and not exhaustive, of acts that are grounds for disciplinary action and/or termination of employment with FRHD:

- a. Failure to follow a lawful direction of a superior.
- b. Stealing or willfully destroying or damaging any property of FRHD, its customers, visitors, or personnel.
- c. Disobedience or insubordination to superiors.
- d. Disorderly, immoral, indecent, or criminal conduct on or off job.
- e. Drinking alcoholic beverages and/or drug use on the job, or being in a condition from prior indulgence, making unsafe or impairing the ability to perform duties in an acceptable manner.
- f. Fighting with fellow employees (being an aggressor or aggravator).
- g. Soliciting or accepting tips or gifts for FRHD services.
- h. Attempting to intimidate or coerce other employees.
- i. Permitting another person to use keys to enter FRHD property without proper authorization.
- j. Willful or careless disregard of, or inattention to, working directions and instructions; refusal to comply with or violations of rules, safety or fire regulations, or sanitary rules and regulations.
- k. Absence of two (2) consecutive working days without notifying the CEO.
- l. Excessive or unjustified absences or tardiness.
- m. Unauthorized posting of notices or literature on FRHD premises.
- n. Soliciting, collecting funds and/or circulating literature of any nature on FRHD property during working hours.
- o. Performing personal work on FRHD time, while using FRHD property.
- p. Abusive conduct or treatment, or inappropriate language directed toward any person on FRHD property.
- q. Inefficiency, inability, or negligence in performing assigned duties.
- r. Altering, falsifying, or making a willful misstatement of facts on any FRHD record or on an employment application.
- s. Misrepresenting reasons when applying for a leave of absence or for other time off work.
- t. Conduct prejudicial to the good reputation of FRHD.

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	Title: Performance Reviews	
Performance Reviews Fallbrook Regional Health District	Latest Revision Date: 6/5/2018	

Performance Review

Fallbrook Regional Health District (“FRHD”) recognizes that periodic review of employee performance is an important part of developing an effective team to further the District’s mission.

Each employee at FRHD will receive a written performance review at least once a year, which will be conducted by the CEO or an intermediate supervisor designated by the CEO.

Each performance review will be provided to the reviewed employee, and each employee will be provided an opportunity to offer input to the written review. A copy of the completed review will be placed in the employee’s human resources file.

Positive employee reviews will be considered by the CEO as a basis for salary adjustment. Unsatisfactory employee reviews may result in the implementation of corrective measures. These measures may include the creation and implementation of an individual performance improvement plan, or disciplinary action up to and including termination in appropriate cases.