



Fallbrook Regional HEALTH DISTRICT

138 S. Brandon St. • Fallbrook CA 92028 • 760-731-9187

BOARD OF DIRECTORS REGULAR BOARD MEETING

WEDNESDAY
AUGUST 10, 2022

6:00 PM

AT

**MEETING LOCATIONS:
ZOOM, TELECONFERENCE AND
FALLBROOK REGIONAL HEALTH DISTRICT
ADMINISTRATIVE OFFICE
138 SOUTH BRANDON ROAD
FALLBROOK, CA 92028**



AGENDA
REGULAR BOARD MEETING
 Wednesday, August 10, 2022, 6:00 p.m.
 Virtual and In-Person Meeting at Administrative Office,
 1st Floor Community Room, 138 S. Brandon Rd., Fallbrook

In accordance with California Government Code Section 54953 teleconferencing will be used for this meeting. Board members, staff and members of the public will be able to participate by webinar by using the following link: <https://us02web.zoom.us/j/83035733374>
 Meeting ID: 830 3573 3374. Participants will need to download the Zoom app on their mobile device. Members of the public will also be able to participate by telephone using the following dial in information: Dial in #: (310) 372-7549, Passcode 660448.

A. CALL MEETING TO ORDER / ROLL CALL / ESTABLISH A QUORUM / PLEDGE OF ALLEGIANCE

B. APPROVAL OF THE AGENDA

C. PUBLIC COMMENTS - ANNOUNCEMENT

Members of the public may address the Board regarding any item listed on the Agenda at the time the item is being considered. Members of the public may also speak on any item not listed on the Agenda which falls within the subject matter jurisdiction of the District immediately prior to Board Comments & Items for Subsequent Meetings section below. Members of the public attending in-person need to fill-out a “Request to Speak” card and those attending by webinar need to raise your hand at this time and identify the Agenda item they would like to speak on. The Board has a policy limiting any speaker to not more than five minutes.

D. CONSENT ITEMS

D1.	Approval of June 2022 Financial Statements	2
D2.	Minutes of July 6, 2022 Finance Committee Meeting	18
D3.	Minutes of July 13, 2022 Regular Board Meeting	20
D4.	Minutes of July 20, 2022 Strategic Planning Committee Meeting	24
D5.	Minutes of July 27, 2022 Gov’t & Public Engagement Committee Meeting	26
D6.	Minutes of July 29, 2022 Special Board Meeting.....	28
D7.	Consideration of Resolution 452 – Re-Ratifying the State of Emergency and Re-Authorizing Remote Teleconference Meetings	29

E. REPORTS/POSSIBLE ACTION

E1.	Finance Committee – Directors Jeffries and Mroz.....	34
	<u>Recommendation:</u> That the board approve the transfer of \$95,000 from the LAIF (Community Investment Fund) account to reimburse the Operating account to for \$96,803.96 in funds used for the Community Health & Wellness Center.	
E2.	Strategic Planning Committee – Directors Jeffries and Salmon	
E3.	Facilities Committee – Directors Mroz and Ortiz	
E4.	Gov’t and Public Engagement Committee – Directors Salmon and Ortiz	52
E5.	Chief Executive Officer – Rachel Mason	56
E6.	General Counsel – Jeffrey Scott	59

F. DISCUSSION/POSSIBLE ACTION ITEMS

- F1. Consideration of Biennial Review and Readoption of Conflict of Interest Code – Scott 52
- F2. Consideration of RFP for Construction Management Services – Mason 56
- F3. Discussion and consideration of hiring a consultant to review the District’s Investment strategies and provide recommendations – Scott
- F4. Consideration of Amendment to CEO Employment Agreement, adjusting the annual base salary and extending the Agreement to June 30, 2024 – Scott and Salmon..... 59

G. COMMENTS BY MEMBERS OF THE PUBLIC ON ITEMS NOT ON THE AGENDA

H. BOARD MEMBER COMMENTS & ITEMS FOR SUBSEQUENT MEETINGS

- H1. Other Director/Staff discussion items
 - H1a. Item(s) for future board agendas
 - H1b. Announcements of upcoming events:
 - See the District website event calendar at <https://www.fallbrookhealth.org/community-health-wellness-center>
 - **Strategic Planning Committee meeting** – 3rd Wednesday, **August 17** 2:00pm, Hybrid Meeting
 - **Facilities Committee meeting** – 3rd Wednesday, **August 17** 5:00pm, Hybrid Meeting
 - **Gov’t and Public Engagement Committee meeting** – 4th Wednesday, **August 24**, 5:30pm, Hybrid Meeting
 - **Finance Committee meeting** – 1st Wednesday, **September 7** 4:30pm, Hybrid Meeting
 - **Woman of Wellness** – Postponed.
- H2. **Next Regular Board meeting** – There will be no meeting in September. The next meeting will be Wednesday, **October 12**, 6:00pm, Virtual and In-Person Meeting at Administrative Office, 1st Floor Community Room, 138 S. Brandon Rd., Fallbrook

I. ADJOURNMENT

NOTE: I certify that on Friday, August 5, 2022 I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of Fallbrook Regional Health District, said time being at least 72 hours in advance of the meeting. The American with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of District business. If you need assistance to participate in this meeting, please contact the District office 24 hours prior to the meeting at 760-731-9187.



Board Secretary/Clerk

CONSENT ITEMS

Fallbrook Regional Health District
REPORT 1 - BALANCE SHEET COMPARISON
Comparison of May 2022 to April 2022

	May 31, 22	Apr 30, 22	\$ Change
ASSETS			
Current Assets			
Checking/Savings			
102.3 · Cash in Bank - Pacific Western	1,382,681.16	1,313,997.62	68,683.54
102.6 · Cash in Bank - LAIF	1,799,154.13	1,799,154.13	0.00
102.9 · Cash in Bank - CalTRUST	5,631,491.72	5,603,805.99	27,685.73
102.10 · Petty Cash	168.84	168.84	0.00
Total Checking/Savings	8,813,495.85	8,717,126.58	96,369.27
Other Current Assets			
104 · Prepaid Insurance	474.77	3,158.17	-2,683.40
107 · Tax Apportionment Receivable	15,970.76	107,485.67	-91,514.91
110 · Reimbursement Rec'ble - CIF	-1,343.91	-1,343.91	0.00
Total Other Current Assets	15,101.62	109,299.93	-94,198.31
Total Current Assets	8,828,597.47	8,826,426.51	2,170.96
Fixed Assets			
121 · Equipment	64,986.31	64,986.31	0.00
121.2 · Equipment Depreciation	-44,518.24	-43,853.92	-664.32
122.0 · Assets			
122.01 · S. Brandon Road	161,578.00	161,578.00	0.00
122.011 · S. Brandon Road Improvements	223,424.76	223,424.76	0.00
122.012 · S. Brandon Road Land	129,662.00	129,662.00	0.00
122.02 · E. Mission Road	1,451,502.84	1,441,539.86	9,962.98
122.021 · E. Mission Road Improvements	269,087.20	269,087.20	0.00
122.022 · E. Mission Road Land	360,629.00	360,629.00	0.00
122.04 · Accum Depr - All Buildings	-187,417.58	-183,283.99	-4,133.59
Total 122.0 · Assets	2,408,466.22	2,402,636.83	5,829.39
Total Fixed Assets	2,428,934.29	2,423,769.22	5,165.07
Other Assets			
130 · Note Receivable - East Alvarado	469,531.25	487,500.00	-17,968.75
Total Other Assets	469,531.25	487,500.00	-17,968.75
TOTAL ASSETS	<u>11,727,063.01</u>	<u>11,737,695.73</u>	<u>-10,632.72</u>
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
140 · Accounts Payable	28,954.18	18,498.11	10,456.07
Total Accounts Payable	28,954.18	18,498.11	10,456.07

Fallbrook Regional Health District
REPORT 1 - BALANCE SHEET COMPARISON
Comparison of May 2022 to April 2022

	<u>May 31, 22</u>	<u>Apr 30, 22</u>	<u>\$ Change</u>
Other Current Liabilities			
203 - Accrued Payroll	14,693.84	13,757.61	936.23
204 - Accrued Vacation & Sick Leave	34,679.87	34,679.87	0.00
211 - Payroll Taxes Payable	5,878.70	5,197.07	681.63
213 - Simple Plan Payable	3,691.76	3,691.76	0.00
Total Other Current Liabilities	<u>58,944.17</u>	<u>57,326.31</u>	<u>1,617.86</u>
Total Current Liabilities	<u>87,898.35</u>	<u>75,824.42</u>	<u>12,073.93</u>
Total Liabilities	87,898.35	75,824.42	12,073.93
Equity			
302.2 - Community Investment Funds	9,053,578.12	9,053,578.12	0.00
300 - Unrestricted Operations Fund	2,276,458.41	2,276,458.41	0.00
Net Income	309,128.13	331,834.78	-22,706.65
Total Equity	<u>11,639,164.66</u>	<u>11,661,871.31</u>	<u>-22,706.65</u>
TOTAL LIABILITIES & EQUITY	<u><u>11,727,063.01</u></u>	<u><u>11,737,695.73</u></u>	<u><u>-10,632.72</u></u>

Fallbrook Regional Health District
REPORT 2 - INCOME STATEMENT
For the Month Ended May 2022 & Fiscal Year to Date

	May 22	Jul '21 - Ma...
Ordinary Income/Expense		
Income		
400 · District Income		
402 · Property Tax Revenue	15,970.76	2,105,662.14
403 · Interest / Dividends	4,975.28	32,074.05
Total 400 · District Income	20,946.04	2,137,736.19
460 · Lease Income		
460.03 · Lease Income	0.00	3,500.00
570.00 · Wellness Center Income	200.00	200.00
Total 460 · Lease Income	200.00	3,700.00
Total Income	21,146.04	2,141,436.19
Expense		
600.99 · Returned Grant Money	0.00	-6,106.02
500 · Administrative Expenses		
500.01 · Communications	517.96	8,171.34
500.02 · IT Services	380.00	4,370.00
500.03 · Refreshments	0.00	2,765.44
500.04 · Office Expenses	533.70	10,903.12
500.05 · Utilities	749.75	11,953.22
500.06 · Independent Contract Services	0.00	8,130.38
500.07 · Maintenance Services & Repairs	2,817.58	27,908.85
500.08 · Vehicle Expenses	0.00	296.89
500.10 · Salaries	26,913.96	336,939.82
500.12 · Payroll Taxes	7,907.22	38,766.27
500.14 · W/C Insurance	200.75	1,793.50
500.15 · Employee Health & Welfare	3,647.03	40,823.45
500.16 · Board Stipends	1,155.00	17,325.00
500.17 · Education & Conferences	527.67	6,913.18
500.18 · Dues & Subscriptions	838.15	28,383.61
500.19 · Insurance - General	1,833.36	20,216.96
500.20 · Independent Accounting Services	1,000.00	21,507.50
500.21 · Annual Independent Audit	0.00	15,084.27
500.22 · Medical Records Store & Service	0.00	23,830.70
500.23 · General Counsel	0.00	28,140.00
500.29 · Dist Promotions & Publications	1,145.00	8,384.69
500.30 · Simple IRA Expense	796.90	7,777.18
500.33 · Copier Lease	899.85	9,535.45
500.36 · Accrued Vacation & Sick Leave	0.00	5,032.36
500.40 · Office Equipment	72.19	4,124.80
Total 500 · Administrative Expenses	51,936.07	689,077.98
570 · Comm. Health & Wellness Center		
570.01 · Communications	255.94	2,530.70
570.04 · Office Expenses	1,365.00	5,076.43
570.05 · Utilities	1,294.02	12,888.26
570.06 · Independent Contract Services	0.00	2,949.69
570.07 · Maintenance Services & Repairs	2,509.61	43,359.90
570.10 · Salaries	9,485.23	60,424.71
570.12 · Payroll Taxes	739.82	4,748.47
570.19 · Insurance - General	649.29	7,142.03
570.23 · General Counsel	0.00	857.50
570.29 · Dist Promotions & Publications	154.43	3,355.92
570.30 · Simple IRA Expense	187.50	937.50
570.40 · Office Equipment	0.00	2,132.73
Total 570 · Comm. Health & Wellness Center	16,640.84	146,403.84
600 · Community Health Contracts		
600.01 · Be Well Therapy	0.00	8,221.71
600.02 · Boys & Girls Clubs of North Cty	0.00	51,103.05
600.03 · Champions for Health	0.00	32,000.00
600.04 · D'Vine Path	0.00	21,900.00

Fallbrook Regional Health District
REPORT 2 - INCOME STATEMENT
For the Month Ended May 2022 & Fiscal Year to Date

	May 22	Jul '21 - Ma...
600.05 · Fallbrook Food Pantry	0.00	77,500.00
600.06 · Fallbrook Land Conservancy	0.00	29,712.50
600.07 · Fallbrook Senior Citizens Serv	0.00	133,185.75
600.10 · Foundation for Senior Care	0.00	244,960.90
600.11 · Hospice of the Valleys	0.00	11,218.81
600.12 · Michelle's Place Cancer Res Ctr	0.00	41,908.00
600.14 · Palomar Family Counseling Svc	0.00	59,810.20
600.15 · REINS	0.00	80,453.75
600.50 · NC Fire JPA (Ambulance)	0.00	82,973.50
600.51 · NC Fire JPA (EMSO)	0.00	56,056.47
600.52 · NC Fire JPA (Public Comms)	0.00	16,959.34
Total 600 · Community Health Contracts	0.00	947,963.98
800 · District Direct Care Services		
800.01 · Health Services and Clinics	21.01	10,251.39
Total 800 · District Direct Care Services	21.01	10,251.39
Total Expense	68,597.92	1,787,591.17
Net Ordinary Income	-47,451.88	353,845.02
Other Income/Expense		
Other Income		
805 · Insurance Reimbursement	11,867.29	11,867.29
406 · Unearned Gain/Loss - CalTRUST	22,710.45	-198,351.18
810 · Interest Income - Alvarado Str.	2,031.25	22,343.75
Total Other Income	36,608.99	-164,140.14
Other Expense		
825 · Depreciation		
500.27 · Depreciation - Brandon Rd.	4,303.73	47,885.85
570.27 · Depreciation - Mission Rd.	494.18	5,435.98
Total 825 · Depreciation	4,797.91	53,321.83
830 · Community Investment Funds Used		
830.02 · Facility Improvements	7,065.85	7,510.85
Total 830 · Community Investment Funds Used	7,065.85	7,510.85
835 · FRHD Foundation		
580 · FRHD Foundation Support		
580.04 · Office Expenses	0.00	25.00
580.23 · General Counsel	0.00	402.50
Total 580 · FRHD Foundation Support	0.00	427.50
Total 835 · FRHD Foundation	0.00	427.50
900 · Community Investment Fund Reimb	0.00	-180,683.43
Total Other Expense	11,863.76	-119,423.25
Net Other Income	24,745.23	-44,716.89
Net Income	-22,706.65	309,128.13

Fallbrook Regional Health District
REPORT 3 - PROFIT & LOSS ACTUAL vs. YTD BUDGET
 July through May 2022

	Jul '21 - May 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
400 · District Income				
402 · Property Tax Revenue	2,105,662.14	1,649,207.49	456,454.65	127.7%
403 · Interest / Dividends	32,074.05	55,428.34	(23,354.29)	57.9%
Total 400 · District Income	2,137,736.19	1,704,635.83	433,100.36	125.4%
460 · Lease Income				
460.03 · Lease Income	3,500.00	0.00	3,500.00	100.0%
570.00 · Wellness Center Income	200.00	8,500.00	(8,300.00)	2.4%
Total 460 · Lease Income	3,700.00	8,500.00	(4,800.00)	43.5%
Total Income	2,141,436.19	1,713,135.83	428,300.36	125.0%
Expense				
600.99 · Returned Grant Money	(6,106.02)	0.00	(6,106.02)	100.0%
500 · Administrative Expenses				
500.01 · Communications	8,171.34	9,900.00	(1,728.66)	82.5%
500.02 · IT Services	4,370.00	3,762.00	608.00	116.2%
500.03 · Refreshments	2,765.44	275.00	2,490.44	1,005.6%
500.04 · Office Expenses	10,903.12	5,500.00	5,403.12	198.2%
500.05 · Utilities	11,953.22	12,679.65	(726.43)	94.3%
500.06 · Independent Contract Services	8,130.38	1,875.00	6,255.38	433.6%
500.07 · Maintenance Services & Repairs	27,908.85	16,147.00	11,761.85	172.8%
500.08 · Vehicle Expenses	296.89	1,075.00	(778.11)	27.6%
500.10 · Salaries	336,939.82	329,129.68	7,810.14	102.4%
500.12 · Payroll Taxes	38,766.27	29,621.68	9,144.59	130.9%
500.14 · W/C Insurance	1,793.50	1,875.00	(81.50)	95.7%
500.15 · Employee Health & Welfare	40,823.45	51,777.00	(10,953.55)	78.8%
500.16 · Board Stipends	17,325.00	23,320.00	(5,995.00)	74.3%
500.17 · Education & Conferences	6,913.18	10,100.00	(3,186.82)	68.4%
500.18 · Dues & Subscriptions	28,383.61	23,229.04	5,154.57	122.2%
500.19 · Insurance - General	20,216.96	23,700.60	(3,483.64)	85.3%
500.20 · Independent Accounting Services	21,507.50	11,000.00	10,507.50	195.5%
500.21 · Annual Independent Audit	15,084.27	9,000.00	6,084.27	167.6%
500.22 · Medical Records Store & Service	23,830.70	19,750.00	4,080.70	120.7%
500.23 · General Counsel	28,140.00	25,500.00	2,640.00	110.4%
500.29 · Dist Promotions & Publications	8,384.69	13,291.00	(4,906.31)	63.1%
500.30 · Simple IRA Expense	7,777.18	9,873.93	(2,096.75)	78.8%
500.33 · Copier Lease	9,535.45	8,438.10	1,097.35	113.0%
500.36 · Accrued Vacation & Sick Leave	5,032.36	0.00	5,032.36	100.0%
500.40 · Office Equipment	4,124.80	1,500.00	2,624.80	275.0%
Total 500 · Administrative Expenses	689,077.98	642,319.68	46,758.30	107.3%
570 · Comm. Health & Wellness Center				
570.01 · Communications	2,530.70	9,900.00	(7,369.30)	25.6%
570.02 · IT Services	0.00	418.00	(418.00)	0.0%
570.03 · Refreshments	0.00	275.00	(275.00)	0.0%
570.04 · Office Expenses	5,076.43	1,925.00	3,151.43	263.7%
570.05 · Utilities	12,888.26	11,642.50	1,245.76	110.7%
570.06 · Independent Contract Services	2,949.69	3,600.00	(650.31)	81.9%
570.07 · Maintenance Services & Repairs	43,359.90	16,620.00	26,739.90	260.9%
570.10 · Salaries	60,424.71	60,405.96	18.75	100.0%
570.12 · Payroll Taxes	4,748.47	4,832.52	(84.05)	98.3%
570.14 · W/C Insurance	0.00	906.12	(906.12)	0.0%
570.15 · Employee Health & Welfare	0.00	9,405.00	(9,405.00)	0.0%
570.18 · Dues & Subscriptions	0.00	250.00	(250.00)	0.0%
570.19 · Insurance - General	7,142.03	6,970.81	171.22	102.5%
570.23 · General Counsel	857.50	5,500.00	(4,642.50)	15.6%
570.29 · Dist Promotions & Publications	3,355.92	4,125.00	(769.08)	81.4%
570.30 · Simple IRA Expense	937.50	7,700.00	(6,762.50)	12.2%
570.33 · Copier Lease	0.00	1,005.95	(1,005.95)	0.0%
570.40 · Office Equipment	2,132.73	3,150.00	(1,017.27)	67.7%
Total 570 · Comm. Health & Wellness Center	146,403.84	148,631.86	(2,228.02)	98.5%
600 · Community Health Contracts				
600.01 · Be Well Therapy	8,221.71	8,221.71	0.00	100.0%
600.02 · Boys & Girls Clubs of North Cty	51,103.05	51,103.75	(0.70)	100.0%
600.03 · Champions for Health	32,000.00	32,000.00	0.00	100.0%
600.04 · D'Vine Path	21,900.00	21,900.00	0.00	100.0%
600.05 · Fallbrook Food Pantry	77,500.00	77,500.00	0.00	100.0%
600.06 · Fallbrook Land Conservancy	29,712.50	29,712.50	0.00	100.0%
600.07 · Fallbrook Senior Citizens Serv	133,185.75	133,185.75	0.00	100.0%
600.10 · Foundation for Senior Care	244,960.90	244,960.90	0.00	100.0%
600.11 · Hospice of the Valleys	11,218.81	11,218.81	0.00	100.0%
600.12 · Michelle's Place Cancer Res Ctr	41,908.00	41,908.00	0.00	100.0%
600.14 · Palomar Family Counseling Svc	59,810.20	59,810.20	0.00	100.0%
600.15 · REINS	80,453.75	80,453.75	0.00	100.0%
600.50 · NC Fire JPA (Ambulance)	82,973.50	77,916.63	5,056.87	106.5%
600.51 · NC Fire JPA (EMSO)	56,056.47	73,333.37	(17,276.90)	76.4%
600.52 · NC Fire JPA (Public Comms)	16,959.34	32,083.37	(15,124.03)	52.9%
Total 600 · Community Health Contracts	947,963.98	975,308.74	(27,344.76)	97.2%

Fallbrook Regional Health District
REPORT 3 - PROFIT & LOSS ACTUAL vs. YTD BUDGET
 July through May 2022

	Jul '21 - May 22	Budget	\$ Over Budget	% of Budget
800 · District Direct Care Services				
800.01 · Health Services and Clinics	10,251.39	4,425.00	5,826.39	231.7%
800.03 · Women of Wellness	0.00	550.00	(550.00)	0.0%
Total 800 · District Direct Care Services	10,251.39	4,975.00	5,276.39	206.1%
Total Expense	1,787,591.17	1,771,235.28	16,355.89	100.9%
Net Ordinary Income	353,845.02	(58,099.45)	411,944.47	(609.0)%
Other Income/Expense				
Other Income				
805 · Insurance Reimbursement	11,867.29			
406 · Unearned Gain/Loss - CalTRUST	(198,351.18)	0.00	(198,351.18)	100.0%
810 · Interest Income - Alvarado Str.	22,343.75	0.00	22,343.75	100.0%
Total Other Income	(164,140.14)	0.00	(164,140.14)	100.0%
Other Expense				
825 · Depreciation				
500.27 · Depreciation - Brandon Rd.	47,885.85	0.00	47,885.85	100.0%
570.27 · Depreciation - Mission Rd.	5,435.98	0.00	5,435.98	100.0%
Total 825 · Depreciation	53,321.83	0.00	53,321.83	100.0%
830 · Community Investment Funds Used				
830.02 · Facility Improvements	7,510.85	0.00	7,510.85	100.0%
Total 830 · Community Investment Funds Used	7,510.85	0.00	7,510.85	100.0%
835 · FRHD Foundation				
580 · FRHD Foundation Support				
580.01 · Communications	0.00	700.00	(700.00)	0.0%
580.04 · Office Expenses	25.00	225.00	(200.00)	11.1%
580.10 · Salaries	0.00	22,500.00	(22,500.00)	0.0%
580.12 · Payroll Taxes	0.00	1,800.00	(1,800.00)	0.0%
580.14 · W/C Insurance	0.00	337.50	(337.50)	0.0%
580.17 · Education & Conferences	0.00	405.00	(405.00)	0.0%
580.18 · Dues & Subscriptions	0.00	2,500.00	(2,500.00)	0.0%
580.19 · Insurance - General	0.00	365.00	(365.00)	0.0%
580.20 · Independent Accounting Services	0.00	2,750.00	(2,750.00)	0.0%
580.23 · General Counsel	402.50	2,750.00	(2,347.50)	14.6%
580.33 · Copier Lease	0.00	373.05	(373.05)	0.0%
580.40 · Office Equipment	0.00	1,750.00	(1,750.00)	0.0%
Total 580 · FRHD Foundation Support	427.50	36,455.55	(36,028.05)	1.2%
Total 835 · FRHD Foundation	427.50	36,455.55	(36,028.05)	1.2%
900 · Community Investment Fund Reimb	(180,683.43)	0.00	(180,683.43)	100.0%
Total Other Expense	(119,423.25)	36,455.55	(155,878.80)	(327.6)%
Net Other Income	(44,716.89)	(36,455.55)	(8,261.34)	122.7%
Net Income	309,128.13	(94,555.00)	403,683.13	(326.9)%

Fallbrook Regional Health District
REPORT 4 - APPROVED ANNUAL BUDGET
 July 2021 through June 2022

	Jul 21	Aug 21	Sep 21	Oct 21	Nov 21	Dec 21	Jan 22	Feb 22	Mar 22	Apr 22	May 22	Jun 22	TOTAL Jul '21 - Ju...
Ordinary Income/Expense													
Income													
400 · District Income													
402 · Property Tax Revenue	29,045.24	31,645.26	44,865.50	117,226.56	620,763.95	298,628.77	76,775.06	65,908.86	65,908.86	261,024.69	37,414.74	30,881.02	1,680,088.51
403 · Interest / Dividends	6,338.06	6,173.56	5,584.36	10,084.15	3,927.89	3,619.87	6,181.38	2,810.05	2,779.18	3,964.92	3,964.92	3,964.93	59,393.27
Total 400 · District Income	35,383.30	37,818.82	50,449.86	127,310.71	624,691.84	302,248.64	82,956.44	68,718.91	68,688.04	264,989.61	41,379.66	34,845.95	1,739,481.78
460 · Lease Income													
460.03 · Lease Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
570.00 · Wellness Center Income	3,500.00	3,500.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	500.00	500.00	500.00	9,000.00
571.00 · Program Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
460 · Lease Income - Other	0.00	0.00	0.00	0.00	0.00	0.00							0.00
Total 460 · Lease Income	3,500.00	3,500.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	500.00	500.00	500.00	9,000.00
Total Income	38,883.30	41,318.82	50,449.86	127,310.71	624,691.84	302,248.64	82,956.44	68,718.91	69,188.04	265,489.61	41,879.66	35,345.95	1,748,481.78
Expense													
600.99 · Returned Grant Money	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
500 · Administrative Expenses													
500.01 · Communications	900.00	900.00	900.00	900.00	900.00	900.00	900.00	900.00	900.00	900.00	900.00	900.00	10,800.00
500.02 · IT Services	342.00	342.00	342.00	342.00	342.00	342.00	342.00	342.00	342.00	342.00	342.00	342.00	4,104.00
500.03 · Refreshments	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	300.00
500.04 · Office Expenses	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	6,000.00
500.05 · Utilities	1,011.06	1,678.65	1,601.60	1,304.40	855.42	1,161.42	996.42	940.42	909.42	1,557.42	663.42	913.42	13,593.07
500.06 · Independent Contract Services	150.00	150.00	150.00	150.00	225.00	150.00	150.00	225.00	225.00	150.00	150.00	225.00	2,100.00
500.07 · Maintenance Services & Repairs	1,908.00	1,405.00	1,405.00	1,908.00	85.00	1,405.00	1,908.00	1,405.00	1,405.00	1,908.00	1,405.00	1,405.00	17,552.00
500.08 · Vehicle Expenses	550.00	300.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	1,100.00
500.10 · Salaries	29,920.88	29,920.88	29,920.88	29,920.88	29,920.88	29,920.88	29,920.88	29,920.88	29,920.88	29,920.88	29,920.88	29,920.88	359,050.54
500.12 · Payroll Taxes	2,692.88	2,692.88	2,692.88	2,692.88	2,692.88	2,692.88	2,692.88	2,692.88	2,692.88	2,692.88	2,692.88	2,692.88	32,314.55
500.14 · W/C Insurance	1,875.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,875.00
500.15 · Employee Health & Welfare	4,707.00	4,707.00	4,707.00	4,707.00	4,707.00	4,707.00	4,707.00	4,707.00	4,707.00	4,707.00	4,707.00	4,707.00	56,484.00
500.16 · Board Stipends	2,120.00	2,120.00	2,120.00	2,120.00	2,120.00	2,120.00	2,120.00	2,120.00	2,120.00	2,120.00	2,120.00	2,120.00	25,440.00
500.17 · Education & Conferences	250.00	250.00	3,250.00	250.00	250.00	250.00	250.00	250.00	4,600.00	250.00	250.00	250.00	10,350.00
500.18 · Dues & Subscriptions	1,439.64	2,064.64	579.64	15,014.64	579.64	882.64	579.64	464.64	579.64	464.64	579.64	464.64	23,693.68
500.19 · Insurance - General	2,154.60	2,154.60	2,154.60	2,154.60	2,154.60	2,154.60	2,154.60	2,154.60	2,154.60	2,154.60	2,154.60	2,154.57	25,855.17
500.20 · Independent Accounting Services	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	12,000.00
500.21 · Annual Independent Audit	0.00	3,500.00	3,000.00	2,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,000.00
500.22 · Medical Records Store & Service	2,000.00	2,000.00	2,000.00	1,850.00	1,850.00	1,850.00	1,700.00	1,700.00	1,700.00	1,550.00	1,550.00	1,550.00	21,300.00
500.23 · General Counsel	5,500.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	27,500.00
500.29 · Dist Promotions & Publications	3,150.00	3,150.00	516.00	325.00	1,200.00	825.00	325.00	325.00	2,825.00	325.00	325.00	325.00	13,616.00
500.30 · Simple IRA Expense	897.63	897.63	897.63	897.63	897.63	897.63	897.63	897.63	897.63	897.63	897.63	897.59	10,771.52
500.33 · Copier Lease	767.10	767.10	767.10	767.10	767.10	767.10	767.10	767.10	767.10	767.10	767.10	767.10	9,205.20
500.36 · Accrued Vacation & Sick Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
500.40 · Office Equipment	1,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,500.00
500.50 · General Election	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total 500 · Administrative Expenses	65,360.79	62,525.38	60,554.33	71,354.13	53,097.15	54,576.15	53,961.15	53,362.15	60,296.15	54,257.15	52,975.15	53,185.05	695,504.73
570 · Comm. Health & Wellness Center													
570.01 · Communications	900.00	900.00	900.00	900.00	900.00	900.00	900.00	900.00	900.00	900.00	900.00	900.00	10,800.00
570.02 · IT Services	38.00	38.00	38.00	38.00	38.00	38.00	38.00	38.00	38.00	38.00	38.00	38.00	456.00
570.03 · Refreshments	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	300.00
570.04 · Office Expenses	150.00	150.00	150.00	175.00	175.00	175.00	175.00	175.00	200.00	200.00	200.00	200.00	2,125.00
570.05 · Utilities	1,100.00	1,178.50	1,100.00	1,178.50	950.00	1,028.50	1,050.00	1,028.50	1,050.00	1,028.50	950.00	1,178.50	12,821.00
570.06 · Independent Contract Services	400.00	400.00	400.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	3,900.00
570.07 · Maintenance Services & Repairs	1,670.00	1,420.00	1,420.00	1,670.00	1,420.00	1,420.00	1,670.00	1,420.00	1,420.00	1,670.00	1,420.00	1,420.00	18,040.00
570.10 · Salaries	0.00	0.00	3,778.44	6,178.44	6,178.44	6,178.44	6,178.44	6,178.44	8,578.44	8,578.44	8,578.44	8,578.48	68,984.44
570.12 · Payroll Taxes	0.00	0.00	302.28	494.28	494.28	494.28	494.28	494.28	686.28	686.28	686.28	686.24	5,518.76
570.14 · W/C Insurance	0.00	0.00	56.68	92.68	92.68	92.68	92.68	92.68	128.68	128.68	128.68	128.65	1,034.77
570.15 · Employee Health & Welfare	855.00	855.00	855.00	855.00	855.00	855.00	855.00	855.00	855.00	855.00	855.00	855.00	10,260.00
570.18 · Dues & Subscriptions	250.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	250.00
570.19 · Insurance - General	633.71	633.71	633.71	633.71	633.71	633.71	633.71	633.71	633.71	633.71	633.71	633.65	7,604.46

**Fallbrook Regional Health District
REPORT 4 - APPROVED ANNUAL BUDGET**

July 2021 through June 2022

	Jul 21	Aug 21	Sep 21	Oct 21	Nov 21	Dec 21	Jan 22	Feb 22	Mar 22	Apr 22	May 22	Jun 22	TOTAL Jul '21 - Ju...
570.23 · General Counsel	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	6,000.00
570.29 · Dist Promotions & Publications	350.00	350.00	350.00	375.00	375.00	375.00	375.00	375.00	400.00	400.00	400.00	400.00	4,525.00
570.30 · Simple IRA Expense	700.00	700.00	700.00	700.00	700.00	700.00	700.00	700.00	700.00	700.00	700.00	700.00	8,400.00
570.33 · Copier Lease	41.45	41.45	41.45	91.45	91.45	91.45	91.45	91.45	141.45	141.45	141.45	141.44	1,147.39
570.40 · Office Equipment	1,250.00	0.00	0.00	950.00	0.00	0.00	0.00	0.00	950.00	0.00	0.00	0.00	3,150.00
Total 570 · Comm. Health & Wellness Center	8,863.16	7,191.66	11,250.56	15,157.06	13,728.56	13,807.06	14,078.56	13,807.06	17,506.56	16,785.06	16,456.56	16,684.96	165,316.82
600 · Community Health Contracts													
600.01 · Be Well Therapy	2,055.43	0.00	0.00	0.00	2,055.43	0.00	0.00	2,055.43	0.00	0.00	2,055.42	0.00	8,221.71
600.02 · Boys & Girls Clubs of North Cty	24,025.94	0.00	0.00	0.00	9,025.94	0.00	0.00	9,025.94	0.00	0.00	9,025.93	0.00	51,103.75
600.03 · Champions for Health	8,000.00	0.00	0.00	0.00	8,000.00	0.00	0.00	8,000.00	0.00	0.00	8,000.00	0.00	32,000.00
600.04 · D'Vine Path	5,475.00	0.00	0.00	0.00	5,475.00	0.00	0.00	5,475.00	0.00	0.00	5,475.00	0.00	21,900.00
600.05 · Fallbrook Food Pantry	19,375.00	0.00	0.00	0.00	19,375.00	0.00	0.00	19,375.00	0.00	0.00	19,375.00	0.00	77,500.00
600.06 · Fallbrook Land Conservancy	7,428.13	0.00	0.00	0.00	7,428.13	0.00	0.00	7,428.13	0.00	0.00	7,428.11	0.00	29,712.50
600.07 · Fallbrook Senior Citizens Serv	33,296.44	0.00	0.00	0.00	33,296.44	0.00	0.00	33,296.44	0.00	0.00	33,296.43	0.00	133,185.75
600.08 · Fallbrook Smiles Project	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
600.09 · Fallbrook Union High School	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
600.10 · Foundation for Senior Care	61,240.22	0.00	0.00	0.00	61,240.22	0.00	0.00	61,240.22	0.00	0.00	61,240.24	0.00	244,960.90
600.11 · Hospice of the Valleys	2,804.70	0.00	0.00	0.00	2,804.70	0.00	0.00	2,804.70	0.00	0.00	2,804.71	0.00	11,218.81
600.12 · Michelle's Place Cancer Res Ctr	10,477.00	0.00	0.00	0.00	10,477.00	0.00	0.00	10,477.00	0.00	0.00	10,477.00	0.00	41,908.00
600.13 · Neighborhood Healthcare	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
600.14 · Palomar Family Counseling Svc	14,952.56	0.00	0.00	0.00	14,952.56	0.00	0.00	14,952.56	0.00	0.00	14,952.52	0.00	59,810.20
600.15 · REINS	20,113.44	0.00	0.00	0.00	20,113.44	0.00	0.00	20,113.44	0.00	0.00	20,113.43	0.00	80,453.75
600.16 · SSNAAPE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
600.17 · Trauma Intervention Prog of SD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
600.50 · NC Fire JPA (Ambulance)	7,083.33	7,083.33	7,083.33	7,083.33	7,083.33	7,083.33	7,083.33	7,083.33	7,083.33	7,083.33	7,083.33	7,083.37	85,000.00
600.51 · NC Fire JPA (EMSO)	6,666.67	6,666.67	6,666.67	6,666.67	6,666.67	6,666.67	6,666.67	6,666.67	6,666.67	6,666.67	6,666.67	6,666.63	80,000.00
600.52 · NC Fire JPA (Public Comms)	2,916.67	2,916.67	2,916.67	2,916.67	2,916.67	2,916.67	2,916.67	2,916.67	2,916.67	2,916.67	2,916.67	2,916.63	35,000.00
Total 600 · Community Health Contracts	225,910.53	16,666.67	16,666.67	16,666.67	210,910.53	16,666.67	16,666.67	210,910.53	16,666.67	16,666.67	210,910.46	16,666.63	991,975.37
800 · District Direct Care Services													
800.01 · Health Services and Clinics	350.00	375.00	375.00	875.00	350.00	350.00	350.00	350.00	350.00	350.00	350.00	350.00	4,775.00
800.02 · Urgent Care	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
800.03 · Women of Wellness	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	600.00
Total 800 · District Direct Care Services	400.00	425.00	425.00	925.00	400.00	400.00	400.00	400.00	400.00	400.00	400.00	400.00	5,375.00
Total Expense	300,534.48	86,808.71	88,896.56	104,102.86	278,136.24	85,449.88	85,106.38	278,479.74	94,869.38	88,108.88	280,742.17	86,936.64	1,858,171.92
Net Ordinary Income	-261,651.18	-45,489.89	-38,446.70	23,207.85	346,555.60	216,798.76	-2,149.94	-209,760.83	-25,681.34	177,380.73	-238,862.51	-51,590.69	-109,690.14
Other Income/Expense													
Other Income													
406 · Unearned Gain/Loss - CalTRUST	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
810 · Interest Income - Alvarado Str.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
820 · Gain on Sale of Assets													
820.01 · Gain on Sale of Assets - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total 820 · Gain on Sale of Assets	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other Expense													
825 · Depreciation													
500.27 · Depreciation - Brandon Rd.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
570.27 · Depreciation - Mission Rd.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total 825 · Depreciation	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Fallbrook Regional Health District
REPORT 4 - APPROVED ANNUAL BUDGET

July 2021 through June 2022

	Jul 21	Aug 21	Sep 21	Oct 21	Nov 21	Dec 21	Jan 22	Feb 22	Mar 22	Apr 22	May 22	Jun 22	TOTAL Jul '21 - Ju...
830 · Community Investment Funds Used													
830.01 · Consultants	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
830.02 · Facility Improvements	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total 830 · Community Investment Funds U...	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
835 · FRHD Foundation													
580 · FRHD Foundation Support													
580.01 · Communications	0.00	0.00	50.00	50.00	50.00	50.00	100.00	100.00	100.00	100.00	100.00	100.00	800.00
580.02 · I.T. Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
580.03 · Refreshments	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
580.04 · Office Expenses	0.00	0.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	250.00
580.05 · Utilities	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
580.07 · Maintenance Services & Repairs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
580.10 · Salaries	0.00	0.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	25,000.00
580.12 · Payroll Taxes	0.00	0.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	2,000.00
580.14 · W/C Insurance	0.00	0.00	37.50	37.50	37.50	37.50	37.50	37.50	37.50	37.50	37.50	37.50	375.00
580.17 · Education & Conferences	0.00	0.00	45.00	45.00	45.00	45.00	45.00	45.00	45.00	45.00	45.00	45.00	450.00
580.18 · Dues & Subscriptions	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,500.00	0.00	0.00	0.00	2,500.00
580.19 · Insurance - General	0.00	0.00	0.00	0.00	0.00	0.00	0.00	365.00	0.00	0.00	0.00	0.00	365.00
580.20 · Independent Accounting Servic...	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	3,000.00
580.21 · Annual Independent Audit	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
580.23 · General Counsel	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	3,000.00
580.33 · Copier Lease	0.00	0.00	41.45	41.45	41.45	41.45	41.45	41.45	41.45	41.45	41.45	41.45	414.50
580.40 · Office Equipment	1,750.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,750.00
580 · FRHD Foundation Support - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total 580 · FRHD Foundation Support	2,250.00	500.00	3,398.95	3,398.95	3,398.95	3,398.95	3,448.95	3,813.95	5,948.95	3,448.95	3,448.95	3,448.95	39,904.50
Total 835 · FRHD Foundation	2,250.00	500.00	3,398.95	3,398.95	3,398.95	3,398.95	3,448.95	3,813.95	5,948.95	3,448.95	3,448.95	3,448.95	39,904.50
900 · Community Investment Fund Reimb							0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Expense	2,250.00	500.00	3,398.95	3,398.95	3,398.95	3,398.95	3,448.95	3,813.95	5,948.95	3,448.95	3,448.95	3,448.95	39,904.50
Net Other Income	-2,250.00	-500.00	-3,398.95	-3,398.95	-3,398.95	-3,398.95	-3,448.95	-3,813.95	-5,948.95	-3,448.95	-3,448.95	-3,448.95	-39,904.50
Net Income	-263,901.18	-45,989.89	-41,845.65	19,808.90	343,156.65	213,399.81	-5,598.89	-213,574.78	-31,630.29	173,931.78	-242,311.46	-55,039.64	-149,594.64

California State Treasurer
Fiona Ma, CPA



Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

June 10, 2022

[LAIF Home](#)
[PMIA Average Monthly Yields](#)

FALLBROOK REGIONAL HEALTH DISTRICT

DISTRICT ADMINISTRATOR
138 SOUTH BRANDON ROAD
FALLBROOK, CA 92028

[Tran Type Definitions](#)

Account Number: [REDACTED]

May 2022 Statement

Account Summary

Total Deposit	0 00	Beginning Balance	1,799,154 13
Total Withdrawal:	0.00	Ending Balance:	1,799,154.13



CaITRUST
 PO Box 2709
 Granite Bay, CA 95746
 www.caltrust.org
 Email: admin@caltrust.org
 Fax: 402-963-9094
 Phone: 833-CALTRUST (225-8787)

Investment Account Summary

05/01/2022 through 05/31/2022

SUMMARY OF INVESTMENTS

Fund	Account Number	Total Shares Owned	Net Asset Value per Share on May 31 (\$)	Value on May 31 (\$)	Average Cost Amount (\$)	Cumulative Change in Value (\$)
FALLBROOK REGIONAL HEALTH DISTRICT						
CalTRUST Medium Term Fund		568,263.544	9.91	5,631,491.72	5,700,989.99	(69,498.27)
Portfolios Total value as of 05/31/2022				5,631,491.72		

DETAIL OF TRANSACTION ACTIVITY

Activity Description	Activity Date	Amount (\$)	Amount in Shares	Balance in Shares	Price per Share (\$)	Balance (\$)	Average Cost Amt (\$)	Realized Gain/(Loss) (\$)
		FALLBROOK REGIONAL HEALTH DISTRICT					Account Number: [REDACTED]	
Beginning Balance	05/01/2022			567,761.498	9.87	5,603,805.99		
Accrual Income Div Reinvestment	05/31/2022	4,975.28	502.046	568,263.544	9.91	5,631,491.72	0.00	0.00
Change in Value						22,710.45		
Closing Balance as of	May 31			568,263.544	9.91	5,631,491.72		

LOCAL AGENCY INVESTMENT FUND (LAIF)

Through the Pooled Money Investment Account (PMIA), the State Treasurer invests taxpayers' money to manage the State's cash flow and strengthen the financial security of local governmental entities. PMIA policy sets as primary investment objectives safety, liquidity and yield. Total assets under LAIF Management at month-end was \$36.3 billion.

As of May 31, 2022, the PMIA's holdings included US Treasury Bills and Notes (67.09% of portfolio), Federal Agency Debentures and Discount Notes (19.01% of portfolio), CDs and Commercial Paper (11.46% of portfolio).

As of May 31, 2022, the District's balance was \$1,799,154.13. This represents 24.21% of the District's investment portfolio. The Performance Rate for the month of May was 0.684%.

In May 2022, the District reported \$0.00 in earnings.

CalTRUST

The CalTRUST Board works closely with the investment manager, BlackRock, to ensure that public dollars are managed securely and efficiently and are in full compliance with California Law. The primary objective is to safeguard the preservation of principal.

The District is invested in the CalTRUST Medium Term Fund which held, in part, the following sectors at May 31, 2022: Corporate Bonds (30.26% of portfolio), US Government and Agencies (43.15% of portfolio) and CDs (7.98% of portfolio). Total assets under CalTRUST Management at month-end was over \$2.4 billion.

As of May 31, 2022, the District's closing Net Asset Value was \$5,631,491.72. This represents 75.79% of the District's investment portfolio.

In May, 2022, the District earned \$4,975.28 in dividend income and reported an unrealized gain of \$22,710.45. The One Year Yield on the Medium-Term Fund was .49%

The investments of the District are in compliance with the District's 2021-2022 Investment Policy. The balances in the District's investment accounts give the District the ability to meet its expenditure requirements for the next eighteen (18) months.

Fallbrook Regional Health District
REPORT 7 - PROPERTY TAX REVENUE
MAY 2022

Type	Date	Name	Amount	Balance
400 · District Income				
402 · Property Tax Revenue				
General Journal	07/31/2021		22,748.41	22,748.41
General Journal	08/31/2021		18,774.22	41,522.63
General Journal	09/30/2021		25,661.42	67,184.05
General Journal	10/31/2021		115,433.44	182,617.49
General Journal	11/30/2021		661,731.34	844,348.83
General Journal	12/31/2021		349,223.80	1,193,572.63
General Journal	01/31/2022		88,053.51	1,281,626.14
General Journal	02/01/2022		53.00	1,281,679.14
General Journal	02/28/2022		61,627.45	1,343,306.59
General Journal	03/31/2022		638,899.12	1,982,205.71
General Journal	04/30/2022		107,485.67	2,089,691.38
General Journal	05/31/2022		15,970.76	2,105,662.14
Total 402 · Property Tax Revenue			2,105,662.14	2,105,662.14
Total 400 · District Income			2,105,662.14	2,105,662.14
TOTAL			2,105,662.14	2,105,662.14

Fallbrook Regional Health District
REPORT 8 - CHECK DETAIL REPORT
MAY 2022

Date	Num	Name	Memo	Amount
102.3 - Cash in Bank - Pacific Western				
05/02/2022		Streamline		-200.00
05/03/2022		American Funds Inves...		-3,691.76
05/04/2022	12686	Amazon Capital Servi...		-242.74
05/04/2022	12687	Aztec Cleaning & Mai...	Office Cleaning	-380.00
05/04/2022	12688	Brand Assasins	A-Frame Signage	-308.85
05/04/2022	12689	Culligan of Escondido	Water Cooler - Admin	-58.50
05/04/2022	12690	Fowler Pest Control, I...		-240.00
05/04/2022	12691	Iron Mountain	Document Storage	-2,586.16
05/04/2022	12692	Portero Services	April Bookkeeping	-1,338.75
05/04/2022	12693	Scott, Jeffrey G., Esq...	February Services	-4,812.50
05/04/2022	12694	SDG&E - 5971 - E. Mi...	Utilities - WC	-434.98
05/04/2022	12695	SDG&E - 6994 - Bran...	Utilities - Admin	-651.45
05/04/2022	12696	Spectrum - Mission	8448 20 899 0060354	-245.91
05/04/2022	12697	Spectrum Business-Br...	8448 20 899 0060321	-199.95
05/04/2022	12698	Springston Design LLC	Managed IT Services	-380.00
05/04/2022	12699	Village News	Advertising/Marketing	-259.00
05/04/2022	12700	Woodward, Susan	April Accounting Svcs	-1,000.00
05/04/2022			Deposit	231.49
05/05/2022	111		-MULTIPLE-	-18,954.68
05/10/2022	12701	24 Hour Elevator Inc.	Maintenance	-227.58
05/10/2022	12702	Amazon Capital Servi...	Office Supplies - Admin	-73.38
05/10/2022	12703	Aztec Cleaning & Mai...	Cleaning - Admin and WC	-380.00
05/10/2022	12704	Brand Assasins	Signage - WC	-154.43
05/10/2022	12705	Fallbrook Waste & Re...	Trash - WC	-143.19
05/10/2022	12706	Patty Taylor	WC - T-shirts	-67.12
05/10/2022	12707	Pitney Bowes - Lease	0018137865	-93.95
05/10/2022	12708	Ramirez Landscape &...		-950.00
05/10/2022	12709	Reeder Media	Village News public hearing notice	-100.00
05/10/2022	12710	SDRMA	Employee Benefits	-293.35
05/10/2022	12711	UMPQUA Bank	April Statement	-923.80
05/10/2022			Deposit	20,000.00
05/13/2022		ADP, LLC		-116.51
05/17/2022	12712	Aztec Cleaning & Mai...	Office Cleaning	-380.00
05/17/2022	12713	Elena Toda	Poster from Staples - reimbursement	-21.01
05/17/2022	12714	Employment Develop...	925-0023-0	-5,752.99
05/17/2022	12715	Fallbrook Chamber of ...		-45.00
05/17/2022	12716	Fowler Pest Control, I...	Pest Control - WC	-155.00
05/17/2022	12717	Key, Darren		-345.61
05/17/2022	12718	LDC Always Green La...	Water leak repair - Admin	-280.00
05/17/2022	12719	Rachel Mason		-371.48
05/17/2022	12720	Scott, Jeffrey G., Esq...	Services for March	-5,285.00
05/17/2022	12721	Sun Realty	Discussions re:signs	-525.00
05/17/2022			Deposit	36,267.58
05/18/2022	108		Apportionment for May 2022	107,485.67
05/20/2022	113		-MULTIPLE-	-17,419.31
05/25/2022	12722	Aztec Cleaning & Mai...	Office Cleaning	-380.00
05/25/2022	12723	CalPERS	ID 1559595490	-3,434.20
05/25/2022	12724	Fowler Pest Control, I...	Pest Control-Admin	-85.00
05/25/2022	12725	Key, Darren		-160.00
05/25/2022	12726	Konica Minolta	Copier Lease	-899.85
05/25/2022	12727	Uline	WC - Furniture and Equipment	-9,962.98
05/27/2022		ADP, LLC		-99.64
05/31/2022	12728	California Association ...	Membership Dues through 02/17/2023	-250.00
05/31/2022	12729	FPUD - 7720-001	7720-001	-137.05
05/31/2022	12730	FPUD - 7720-002 - E. ...		-65.03
05/31/2022	12731	FPUD - 7720-003 - E. ...		-685.63
05/31/2022	12732	FPUD - 7721-000		-65.03
05/31/2022	12733	Holmes, Rob	Parking Lot Rehab - Admin	-750.00
05/31/2022	12734	Reeder Media	Published Notice of Appointment	-1,000.00
05/31/2022	12735	Rotary Club of Fallbrook	May/June Dues	-172.00
05/31/2022	12736	Taylor Design		-7,065.85
Total 102.3 - Cash in Bank - Pacific Western				68,683.54
TOTAL				68,683.54



UMPQUA BANK

BL ACCT 00002840-20000001
FALLBROOK REG HEALTH DIST
Account Number: ####-####-####-7117



Account Summary




Billing Cycle		05/31/2022
Days In Billing Cycle		32
Previous Balance		\$923.80
Purchases	+	\$1,901.88
Cash	+	\$0.00
Balance Transfers	+	\$0.00
Special	+	\$0.00
Credits	-	\$100.00-
Payments	-	\$923.80-
Other Charges	+	\$3.50
Finance Charges	+	\$0.00

NEW BALANCE \$1,805.38

Credit Summary

Total Credit Line	\$6,000.00
Available Credit Line	\$4,194.62
Available Cash	\$0.00
Amount Over Credit Line	\$0.00
Amount Past Due	\$0.00
Disputed Amount	\$0.00

Account Inquiries

-  Call us at: (866) 777-9013
Lost or Stolen Card: (866) 839-3485
-  Go to www.umpquabank.com
-  Write us at PO BOX 35142 - LB1181, SEATTLE, WA 98124-5142

Payment Summary

NEW BALANCE	\$1,805.38
MINIMUM PAYMENT	\$1,805.38
PAYMENT DUE DATE	06/25/2022

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

Corporate Activity

Trans Date	Post Date	Reference Number	Transaction Description	Amount
05/16	05/18	70005602138555138830277	PAYMENT - THANK YOU SPOKANE WA	\$923.80-

Cardholder Account Summary

LINDA BANNERMAN ####-####-####-7133	Payments & Other Credits	Purchases & Other Charges	Cash Advances	Total Activity
	\$0.00	\$772.92	\$0.00	\$772.92

Cardholder Account Detail

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
04/29	05/01	PPLN01	24692162119100445827683	WWW COSTCO COM 800-955-2292 WA	\$21.54
05/03	05/03	PPLN01	24692162123100567403317	VAST CONFERENCE 888-8868869 CA	\$10.92
05/04	05/05	PPLN01	24943002124700851935082	ADOBE ACROPRO SUBS 800-443-8158 CA	\$67.96
05/13	05/17	PPLN01	74579162136405627891775	BLS*TOMEDES LTD8777748914 LONDON	\$175.00

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE ALLOW UP TO 7 DAYS FOR RECEIPT

UMPQUA BANK
PO BOX 35142 - LB1181
SEATTLE WA 98124-5142



Account Number
####-####-####-7117

Check box to indicate name/address change on back of this coupon

AMOUNT OF PAYMENT ENCLOSED

Closing Date	New Balance	Total Minimum Payment Due	Payment Due Date
05/31/22	\$1,805.38	\$1,805.38	06/25/22

\$



BL ACCT 00002840-20000001
FALLBROOK REG HEALTH DIST
138 SOUTH BRANDON ROAD
FALLBROOK CA 92028

Statement

MAKE CHECK PAYABLE TO:

UMPQUA BANK COMMERCIAL CARD OPS
PO BOX 35142 - LB1181
SEATTLE WA 98124-5142

BL ACCT 00002840-20000001
 FALLBROOK REG HEALTH DIST
 Account Number: ##### 7117

Cardholder Account Detail Continued					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
05/13	05/17	PPLN01	74579162136405627891775	INTERNATIONAL TRANS FEE	\$3.50
05/23	05/24	PPLN01	24492162143000036776095	MONSTER STEAMER INC WWW.MONSTERST CA	\$399.00
05/27	05/29	PPLN01	24906412147148210459940	EIG*CONSTANTCONTACT.COM 855-2295506 MA	\$95.00

Cardholder Account Summary					
RACHEL MASON ##### 2600		Payments & Other Credits \$0.00	Purchases & Other Charges \$637.96	Cash Advances \$0.00	Total Activity \$637.96

Cardholder Account Detail					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
05/01	05/03	PPLN01	24943002122846888875320	MGM GRAND - ADV DEP LAS VEGAS NV	\$456.77
05/02	05/03	PPLN01	24137462122100318345252	TST* PIEOLOGY MGM LAS VEGAS NV	\$27.64
05/02	05/03	PPLN01	24270742122900012100537	JOHNNY ROCKETS #309 702-3671166 NV	\$14.02
05/02	05/04	PPLN01	24943002123846946920588	MGM GRAND - FRONT DESK LAS VEGAS NV	\$59.22
05/03	05/04	PPLN01	24692162123100976160102	SQ *AFP FOUNDATION FOR PH Arlington VA	\$25.00
05/03	05/05	PPLN01	24055222124750340447593	BEER PARK S LAS VEGAS LAS VEGAS NV	\$55.31

Cardholder Account Summary					
THERESA GERACITANO ##### 9073		Payments & Other Credits \$100.00-	Purchases & Other Charges \$494.50	Cash Advances \$0.00	Total Activity \$394.50

Cardholder Account Detail					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
04/30	05/01	PPLN01	24692162120100955670975	AMZN Mktp US*134XE5JG1 Amzn.com/bill WA	\$10.75
05/04	05/05	PPLN01	24011342124000036572554	FALLBROOK* CA HTTPSWWWW.FALL CA	\$98.00
05/05	05/06	PPLN01	24692162125100765998645	AMZN Mktp US*138556CS0 Amzn.com/bill WA	\$64.62
05/06	05/06	PPLN01	24204292126000072466630	FACEBK VZKULE7TF2 650-5434800 CA	\$35.00
05/08	05/09	PPLN01	24204292128000252357342	FACEBK 8KSDDE7SF2 650-5434800 CA	\$5.26
05/13	05/15	PPLN01	24231682134837001625219	ALBERTSONS #4786 FALLBROOK CA	\$17.49
05/13	05/15	PPLN01	24692162133100483430095	AMZN Mktp US*1L1Z51F72 Amzn.com/bill WA	\$46.32
05/14	05/16	PPLN01	24943012135010200355206	THE HOME DEPOT #1018 OCEANSIDE CA	\$46.42
05/18	05/20	PPLN01	24129422139100000713333	MAJOR MARKET FALLBROOK CA	\$7.19
05/20	05/22	PPLN01	24137462141600209408090	WhiteHouseBlackMarket 239-274-4018 FL	\$63.45
05/27	05/29	PPLN01	24692162147100840475928	SQ *INSTITUTE FOR SPECIAL San Diego CA	\$100.00
05/27	05/29		74692162147100861462669	CREDIT VOUCHER SQ *INSTITUTE FOR SPECIAL San Diego CA	\$100.00-

Finance Charge Summary / Plan Level Information									
Plan Name	Plan Description	FCM ¹	Average Daily Balance	Periodic Rate *	Corresponding APR	Finance Charges	Effective APR Fees **	Effective APR	Ending Balance
Purchases									
PPLN01 001	PURCHASE	E	\$0.00	0.06024%(D)	21.9900%	\$0.00	\$0.00	0.0000%	\$1,805.38
Cash									
CPLN01 001	CASH	A	\$0.00	0.06572%(D)	23.9900%	\$0.00	\$0.00	0.0000%	\$0.00
* Periodic Rate (M)=Monthly (D)=Daily ** includes cash advance and foreign currency fees							Days In Billing Cycle: 32 APR = Annual Percentage Rate		
¹ FCM = Finance Charge Method									
(V) = Variable Rate If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.									



**AGENDA
FINANCE COMMITTEE**

Wednesday, July 6, 2022 at 4:30 P.M.

Virtual and In-Person at Administrative Office, 1st Floor Community Room, 138 S. Brandon Rd., Fallbrook

In accordance with California Government Code Section 54953 teleconferencing was used for this meeting. Board members, staff and members of the public were able to participate by webinar and members of the public were also able to participate by telephone.

1. Call to Order/Roll Call

Committee Chair Jennifer Jeffries called meeting to order at 4:34 pm

In attendance: Committee Members Jennifer Jeffries and Barbara Mroz. CEO Rachel Mason, Executive Assistant Linda Bannerman, Administrative Officer Judith Oswald, and Accountant Susan Woodward.

2. Public Comments - Announcement

None

3. Review of Financial Statements for May 2022

Report 1 – Balance Sheet Comparison of May to April

Report 2 – Income Statement for the Month Ended May & Fiscal Year to Date

Report 3 – Profit & Loss Actual vs YTD Budget – May 2022

Report 4 – Approved Annual Budget July 2021 – June 2022

Report 5 – Local Agency Investment Fund (LAIF) Statement – May 2022

Report 6 – CalTrust Statement – May 2022

FRHD Compliance Report

Report 7 – Property Tax Revenue – July 2021 – May 2022

Report 8 – Check Detail Report as of May 2022

Report 9 – VISA Credit Card Statement – May 2022

Committee Chair Jeffries reviewed the above May 2022 financial reports.

Disclosures: The investments of the District are in compliance with the District's 2021-22 Investment Policy. The balances in the District's investment accounts give the District the ability to meet its expenditure requirements for the next eighteen (18) months.

4. Discussion Items

Committee Chair Jeffries shared information on the auditors and their new prices partly due to a merger they experienced. The district will utilize their services for this year and will pursue a new auditor for the following Fiscal Year.

5. Board Member Comments and Future Agenda Items

None.

6. Adjournment

There being no further business, the meeting was adjourned at 4:46 p.m.

Jennifer Jeffries, Committee Chair

Board Secretary/Clerk

DRAFT



MINUTES
REGULAR BOARD MEETING
 Wednesday, July 13, 2022, 6:00 p.m.
 Virtual and In-Person Meeting at Administrative Office,
 1st Floor Community Room, 138 S. Brandon Rd., Fallbrook

In accordance with California Government Code Section 54953 teleconferencing was used for this meeting. Board members, staff and members of the public were able to participate by webinar and members of the public were also able to participate by telephone.

A. CALL MEETING TO ORDER / ROLL CALL / ESTABLISH A QUORUM / PLEDGE OF ALLEGIANCE

Chairman Howard Salmon called the meeting to order at 6:04 pm and led the Pledge of Allegiance.

In attendance: Directors Howard Salmon, Barbara Mroz, Bill Leach, Jennifer Jeffries, Stephanie Ortiz. CEO Rachel Mason, Accountant Susan Woodward, Legal Counsel Jeffrey Scott, and Property Manager Roy Moosa. Staff members and associates: Linda Bannerman, Theresa Geracitano, Tracy Rosalee, Tomedes translator. Members of the public were also in attendance.

B. APPROVAL OF THE AGENDA

Action: It was moved by Director Jeffries seconded by Director Mroz to approve the agenda as presented.

Motion carried by the following roll call vote (5-0)

Director Salmon.....	Aye
Director Mroz.....	Aye
Director Leach.....	Aye
Director Jeffries.....	Aye
Director Ortiz.....	Aye

C. PUBLIC COMMENTS - ANNOUNCEMENT

None.

D. CONSENT ITEMS

- D1. Approval of May 2022 Financial Statements
 - D2. Minutes of June 1, 2022 Finance Committee Meeting
 - D3. Minutes of June 8, 2022 Regular Board Meeting
 - D4. Minutes of June 15, 2022 Facilities Committee Meeting
 - D5. Consideration of Resolution 451 – Re-Ratifying the State of Emergency and Re-Authorizing Remote Teleconference Meetings
- No member of the Board asked to pull a consent item for further discussion.

Action: It was moved by Director Mroz, seconded by Director Ortiz to approve the Consent Items as presented.

Motion carried by the following roll call vote (5-0)

Director Salmon	Aye
Director Mroz	Aye
Director Leach	Aye
Director Jeffries.....	Aye
Director Ortiz	Aye

E. REPORTS/POSSIBLE ACTION

- E1. Finance Committee – Directors Jeffries and Mroz
 Committee Chair Jeffries reviewed the Financials for May 2022. Summarized the Committees discussion regarding the auditing agency Clifton Larson Allen (CLA). CLA has gone through a merger and their services will increase in cost by \$5,000.00. For continuity the district will remain with CLA as our Auditors.
Disclosures: The investments of the District are in compliance with the District’s 2021-22 Investment Policy. The balances in the District’s investment accounts give the District the ability to meet its expenditure requirements for the next eighteen (18) months.
- E2. Strategic Planning Committee – Directors Jeffries and Salmon
 Committee Chair Jeffries indicated there was no Strategic Planning meeting for this month.
- E3. Facilities Committee – Directors Mroz and Ortiz
 Taylor Design Status Update – Rachel Mason
 CEO Rachel Mason presented the Proposed Landscape Site Plan and Building 1&2 from Taylor Design. On the Landscape Site Plan, CEO Mason provided more granular details for landscaping in different areas of the property: Walking Path, Artificial Turf, Tai Chi Garden, COVID Memorial, Private Event Space. Discussed EV Charging stations and how they may integrate into the new layout of the Parking Area.
 CEO Mason then shared Building 1 & 2 Layouts, how they work alongside each other as new rooms labeled: Multipurpose Room 1 and Multipurpose Room 2, and how the lobby area becomes the main focal point. There is a planned expansion to the restroom facilities and the addition of the Demonstration Kitchen; CEO Mason shared the vision for the variety of uses that the kitchen will serve.
 When the facade of the A-frame building was presented, it was explained that the A-frame will remain, and Taylor Design expects to maximize curb-appeal and maintain the feel of Fallbrook – natural and welcoming. Some of the design elements include wood-tone, features that are soft/natural shapes that provide a semi-rustic element with modern appeal. A variety of questions on design, risk-management, and use of space were addressed throughout the presentation.
 Once sign-off on concept occurs by the Board of Directors, then Taylor Designs will provide design schematics to assure viability. Taylor Design had engineering, plumbing, and mechanical teams on-site to assure the designs are realistic to the ground features. In the planning process, the design concepts will also be presented to the Fallbrook Planning group; then the intent is to hold a community public forum, Open House style, to have input from the community.
- E4. Gov’t and Public Engagement Committee – Directors Salmon and Ortiz
 Committee Chair Salmon indicated there was no Government & Public Engagement meeting held this month. But Community Health & Wellness Center Administrator Theresa Geracitano provided updates on metrics of visitors to the facility, social media & email engagement metrics, and organizations utilizing the facility. Programing on diabetes was discussed.

- E5. Chief Executive Officer – Rachel Mason
CEO Rachel Mason provided COVID-19 updates and mentioned the uptick of testing in our community and that 200 Rapid tests have been ordered through the State. In regard to Staff and Operations, shared information on the upcoming work on parking lot at the administration office that will wrap up the work by Eagle Paving. She also took the time to share information on her attendance to the General Manager Leadership Training by CSDA. This training provided her many new ideas on best practices that she intends to roll out for efficiency. CEO Mason will begin drafting the Annual Report for Fiscal Year '21-'22.
- E6. General Counsel – Jeffrey Scott
Legal Counsel Jeffrey Scott indicated there is no report due to the legislature being in recess until August.

F. DISCUSSION/POSSIBLE ACTION ITEMS

- F1. Consideration of Updates to District Bylaws – Jeff Scott
Action: It was moved by Director Jeffries, seconded by Director Leach to approve the updates to District Bylaws.
Motion carried by the following roll call vote (5-0)

Director Salmon	Aye
Director Mroz	Aye
Director Leach	Aye
Director Jeffries.....	Aye
Director Ortiz	Aye

- F2. Consideration of creating RFP for a Construction Manager for the Community Health & Wellness Center Project – Rachel Mason
Recommendation from the Facilities Committee: That the board approve creating an RFP for a Construction Manager for the Community Health & Wellness Center Project.
Action: It was moved by Director Mroz, seconded by Director Jeffries to approve the creation of RFP for a Construction Manager for the Community Health & Wellness Center Project
Motion carried by the following roll call vote (4-1)

Director Salmon	Aye
Director Mroz	Aye
Director Leach	Nay
Director Jeffries.....	Aye
Director Ortiz	Aye

G. COMMENTS BY MEMBERS OF THE PUBLIC ON ITEMS NOT ON THE AGENDA

None.

H. BOARD MEMBER COMMENTS & ITEMS FOR SUBSEQUENT MEETINGS

- H1. Other Director/Staff discussion items
 - H1a. Item(s) for future board agendas
 - H1b. Announcements of upcoming events:
 - See the District website event calendar at <https://www.fallbrookhealth.org/community-health-wellness-center>
 - **Strategic Planning Committee meeting** – 3rd Wednesday, **July 20** 2:00pm, Virtual Meeting

- **Facilities Committee meeting** – 3rd Wednesday, **July 20** 5:00pm, Virtual Meeting
- **Gov’t and Public Engagement Committee meeting** – 4th Wednesday, **July 27**, 5:30pm, Virtual Meeting
- **Finance Committee meeting** – 1st Wednesday, **August 3** 4:30pm, Virtual Meeting

H2. **Next Regular Board meeting** – 2nd Wednesday, **August 10**, 6:00pm, Virtual and In-Person Meeting at Administrative Office, 1st Floor Community Room, 138 S. Brandon Rd., Fallbrook

I. CLOSED SESSION

I1. Personal matter pursuant to Government Code Section 54957(b)(1) – CEO Evaluation
Action: It was moved by Director Jeffries, seconded by Director Ortiz to move into closed session at 8:07 p.m.

Motion carried by the following roll call vote (5-0)

Director Leach	Aye
Director Mroz	Aye
Director Ortiz.....	Aye
Director Jeffries.....	Aye
Director Salmon	Aye

J. RETURN TO OPEN SESSION

Return from open session at 8:41 p.m.

K. ADJOURNMENT

There being no further business, the meeting was adjourned at 8:42 p.m.

 Howard Salmon, Board Chair

 Board Secretary/Clerk



**MINUTES
STRATEGIC PLANNING COMMITTEE**

Wednesday, July 20, 2022 at 2:00 P.M.

Virtual and In-Person at Administrative Office, 1st Floor Community Room, 138 S. Brandon Rd., Fallbrook

In accordance with California Government Code Section 54953 teleconferencing was used for this meeting. Board members, staff and members of the public were able to participate by webinar and members of the public were also able to participate by telephone.

1. Call to Order/Roll Call

Committee Chair Jennifer Jeffries called the meeting to order at 2:01 p.m.

In attendance: Committee Members Jennifer Jeffries and Howard Salmon, CEO Rachel Mason, Executive Assistant Linda Bannerman, Administrative Officer Judith Oswald, Community Health & Wellness Center Administrator Theresa Geracitano

2. Public Comments – Announcement

None.

3. Discussion Items

a. Review of Annual Strategic Plan from 2021.2022 and discuss 2022.2023 goals.

Review of the 2021-22 Strategic Plan; The 21-22 Goals were written in four primary sections: Community Health & Wellness Center, Organization & Operations; Facility Multi Year Maintenance Plan, and Board Development. Each of these sections were further broken down into 4-5 goals each; All goals were met for this year.

The committee aims to draft FY '22- '23 goals and will provide further input after CEO Mason provides initial draft. Timeline for development of goals and outcomes for future fiscal years was discussed, and will be moved to February for development.

b. Community Health Contracts—Grant Impact Reports

Review of Community Health contracts, which may be viewed on the district website fallbrookhealth.org. CEO Rachel Mason highlighted:

- Hospice of the Valley's "Butterfly Release" event. Showcased their marketing, outreach, and success. Wellness Center Administrator commented that this even connected with members of the community and provided favorable exposure to Hospice services.
- An Impact Story for Michelle's Place and their Expressive Art Therapy program. CEO Rachel Mason highlighted the cross linkages in marketing and connections that are created through our grantees.
- Palomar Family Counseling "Grandparents Raising Grandchildren" program. Impact Story was shared and the bilingual component that assists in having equitable outreach and impact in our community.

4. Board Member Comments and Future Agenda Items

CEO Rachel Mason introduced the concept of the District having a Community Health Worker to serve as a health service navigator. This position would support the Community Health and Wellness Center's goals and is consistent with feedback she has received from several service partners. The committee agreed that we should begin investigating the creation of the position.

5. Adjournment

There being no further business, the meeting was adjourned at 2:46 p.m.

Jennifer Jeffries. Committee Chair

Board Secretary

DRAFT



**MINUTES
GOVERNMENT/PUBLIC ENGAGEMENT COMMITTEE**

Wednesday, July 27, 2022 at 5:30 P.M.

Virtual and In-Person at Administrative Office, 1st Floor Community Room, 138 S. Brandon Rd., Fallbrook

In accordance with California Government Code Section 54953 teleconferencing was used for this meeting. Board members, staff and members of the public were able to participate by webinar and members of the public were also able to participate by telephone.

1. Call to Order/Roll Call

Chair Howard called meeting to order at 5:30pm

Committee Members: Howard Salmon and Stephanie Ortiz

Staff: CEO Rachel Mason, Executive Assistant Linda Bannerman, Wellness Center Administrator Theresa Geracitano, Administrative Officer Judith Oswald, and Public Outreach/Communications Specialist Dani Vargas.

2. Public Comments — Announcement

None.

3. Discussion Items

a) Public Engagement

i. FRHD and Community Event Updates

1. Wellness Center Administrator

Theresa Geracitano provided summary of programming occurring at the Community Health & Wellness Center, provided attendance metrics as well as email and social media metrics and analysis on engagement.

There is a new Cultivate Healthcare workshop, held in partnership with Fallbrook Family Health Center, that contains a parenting track, which targets all ages. There are collaborative programs such as “Nutrition to Grow” which is a collaboration between Boys and Girls Club, Fallbrook Food Pantry curriculum, assisted by the Garden Club they grew food in our garden and had the Fire Department come to a pancake morning. The program will continue in the Fall.

There are a variety of new caregiver support groups that will utilize the facility. Foundation for Senior Care, “Caregiver Wellness Community” which is a support group for caregivers. Separately there is a 6-week program through Hospice of the Valleys will hold education & support groups for caregivers.

2. Public Outreach/Communications Specialist

Dani Vargas provided update on the metrics of engagement on the different platforms. Engagement on Facebook continues to be the best, while we are experiencing audience growth on Instagram. The posts about Cultivate Health have shown an increase interest as measured via shares, likes, and follows. Another point of interest

were the posts targeting our Spanish speaking community with the Mental Health First Aid and the Cultivate Health which had a substantial number of shares.

ii. Public Engagement Brainstorming

Committee Chair Salmon would like to make this a standing item on the agenda to provide this committee with a free-flowing discussion about who our target audience(s) may be for the variety of programming that is being brought on-line. How to best engage the community and which qualitative or quantitative metrics can be utilized to measure success. Director Ortiz suggested a multi-layer approach with a variety of touch points as well as creating word-of-mouth engagement in the Spanish speaking community. Youth mental well-being and a variety of ideas were discussed. Creating and sharing the long-term plan for the Community Health and Wellness Center (CHWC) to create public engagement will be foundational.

iii. COVID-19 Updates

CEO Rachel Mason shared that Champions for Health has a COVID clinic for vaccinations set for August 6th at the CHWC. There is COVID PCR-testing available on Mondays and Thursdays-Mondays at the Administration office and Thursdays at the CHWC. We also have Antigen tests that we may distribute to agricultural partners or as needed to community.

4. Board Comments and Future Agenda Items

None

5. Adjournment

There being no further business, the meeting was adjourned at 6:25 p.m.

Howard Salmon, Committee Chair

Board Secretary/Clerk



MINUTES
SPECIAL BOARD MEETING
Friday, July 29, 2022, 5:30 p.m.

In accordance with California Government Code Section 54953 teleconferencing was used for this meeting. Board members, staff and members of the public were able to participate by webinar and members of the public were also able to participate by telephone.

A. CALL MEETING TO ORDER / ROLL CALL / ESTABLISH A QUORUM / PLEDGE OF ALLEGIANCE

Howard Salmon called the meeting to order at 5:36 p.m. and led the Pledge of Allegiance. In attendance: Directors Howard Salmon, Barbara Mroz, Bill Leach, Jennifer Jeffries, Stephanie Ortiz, Legal Counsel Jeffrey Scott, and CEO Rachel Mason

B. APPROVAL OF THE AGENDA

Action: It was moved by Director Jeffries seconded by Director Mroz to approve the agenda as presented.

Motion carried by the following roll call vote (5-0)

- Director Jeffries Aye
Director Mroz..... Aye
Director Leach..... Aye
Director Ortiz..... Aye
Director Salmon..... Aye

C. PUBLIC COMMENTS - ANNOUNCEMENT

None.

D. CLOSED SESSION

D1. Personal matter pursuant to Government Code Section 54957(b)(1) – CEO Annual Evaluation

Action: It was moved by Director Leach, seconded by Director Jeffries to move into closed session at 5:37 p.m.

Motion carried by the following roll call vote (5-0)

- Director Jeffries..... Aye
Director Mroz Aye
Director Leach Aye
Director Ortiz..... Aye
Director Salmon..... Aye

E. RETURN TO OPEN SESSION

Return to open session at 6:19 p.m.

The Board discussed the CEO evaluation in closed session and directed legal counsel to take appropriate action.

F. ADJOURNMENT

There being no further business, the meeting was adjourned at 6:19 p.m.

Howard Salmon, Board Chair

Board Secretary/Clerk

RESOLUTION NO. 452

**RESOLUTION OF THE BOARD OF DIRECTORS OF
FALLBROOK REGIONAL HEALTH DISTRICT RE-RATIFYING
THE STATE OF EMERGENCY AND RE-AUTHORIZING
REMOTE TELECONFERENCE MEETINGS**

WHEREAS, Fallbrook Regional Health District (“District”) is committed to preserving and fostering access and participation in meetings of its Board of Directors; and

WHEREAS, Government Code section 54953(e) makes provisions for remote teleconferencing participation in meetings by members of a legislative body without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain emergency conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District’s boundaries, caused by natural, technological, or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote vaccines, masking, and social distancing, and that meeting in person at the hospital would present imminent risks to the health and safety of attendees; and

WHEREAS, the Board of Directors previously adopted Resolution No. 437 on October 13, 2021, finding that the requisite conditions exist for the Board of Directors of the District to conduct remote teleconference meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953; and

WHEREAS, as a condition of extending the use of the provisions found in Government Code section 54953(e), the Board of Directors must reconsider the circumstances of the state of emergency that exists in the District, and the Board of Directors has done so; and

WHEREAS, emergency conditions persist in the District and vaccine compliance, masking, and social distancing measures are required to be followed for the continued health and safety of the staff, Board, and public; and

WHEREAS, as a consequence of the local emergency persisting, the Board of Directors does hereby find that the District shall conduct its meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by Government Code section 54953(e), and that such meetings shall comply with the requirements to provide the public with access to the meetings as prescribed in Government Code section 54953(e);

THEREFORE, BE IT RESOLVED by the Fallbrook Regional Health District Board of Directors as follows:

Section 1: Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2: Affirmation that a Local Emergency Persists. The Board of Directors hereby considers the conditions of the state of emergency in the District and proclaims that a local emergency persists throughout the District.

Section 3: Re-Ratification of the Governor’s Proclamation of a State of Emergency. The Board hereby ratifies the Governor’s Proclamation of a State of Emergency.

Section 4. Remote Teleconference Meetings. The District’s Chief Executive Officer is hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this resolution, including conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Ralph M. Brown Act.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of Fallbrook Regional Health District held on August 10, 2022, by the following roll call vote:

AYES: Directors _____
NOES: Directors _____
ABSTAIN: Directors _____
ABSENT: Directors _____

Howard Salmon, Chairman
Board of Directors

ATTEST:

Stephanie Ortiz, Secretary
Board of Directors

REPORTS/POSSIBLE ACTION

REPORTS/POSSIBLE ACTION
Finance Committee

REPORTS/POSSIBLE ACTION

August 3, 2022 Finance Committee Meeting

June Financial Reports

Fallbrook Regional Health District
REPORT 1 - BALANCE SHEET COMPARISON
Comparison of June 2022 to May 2022

	Jun 30, 22	May 31, 22	\$ Change
ASSETS			
Current Assets			
Checking/Savings			
102.3 · Cash in Bank - Pacific Western	1,288,009.67	1,382,681.16	-94,671.49
102.6 · Cash in Bank - LAIF	1,753,154.13	1,799,154.13	-46,000.00
102.9 · Cash in Bank - CalTRUST	5,602,617.32	5,631,491.72	-28,874.40
102.10 · Petty Cash	418.84	168.84	250.00
Total Checking/Savings	8,644,199.96	8,813,495.85	-169,295.89
Other Current Assets			
104 · Prepaid Insurance	0.00	474.77	-474.77
107 · Tax Apportionment Receivable	17,842.71	15,970.76	1,871.95
110 · Reimbursement Rec'ble - CIF	-2,173.38	-1,343.91	-829.47
Total Other Current Assets	15,669.33	15,101.62	567.71
Total Current Assets	8,659,869.29	8,828,597.47	-168,728.18
Fixed Assets			
121 · Equipment	74,949.29	74,949.29	0.00
121.2 · Equipment Depreciation	-46,675.00	-44,518.24	-2,156.76
122.0 · Assets			
122.01 · S. Brandon Road	161,578.00	161,578.00	0.00
122.011 · S. Brandon Road Improvements	223,424.76	223,424.76	0.00
122.012 · S. Brandon Road Land	129,662.00	129,662.00	0.00
122.02 · E. Mission Road	1,441,539.86	1,441,539.86	0.00
122.021 · E. Mission Road Improvements	361,310.09	269,087.20	92,222.89
122.022 · E. Mission Road Land	360,629.00	360,629.00	0.00
122.04 · Accum Depr - All Buildings	-193,247.00	-187,417.58	-5,829.42
Total 122.0 · Assets	2,484,896.71	2,398,503.24	86,393.47
Total Fixed Assets	2,513,171.00	2,428,934.29	84,236.71
Other Assets			
130 · Note Receivable - East Alvarado	468,987.63	469,531.25	-543.62
Total Other Assets	468,987.63	469,531.25	-543.62
TOTAL ASSETS	<u>11,642,027.92</u>	<u>11,727,063.01</u>	<u>-85,035.09</u>
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
140 · Accounts Payable	93,386.76	28,954.18	64,432.58
Total Accounts Payable	93,386.76	28,954.18	64,432.58
Other Current Liabilities			
203 - Accrued Payroll	13,762.78	14,693.84	-931.06
204 · Accrued Vacation & Sick Leave	32,901.90	34,679.87	-1,777.97
211 · Payroll Taxes Payable	5,397.75	5,878.70	-480.95
213 · Simple Plan Payable	3,852.44	3,691.76	160.68
Total Other Current Liabilities	55,914.87	58,944.17	-3,029.30
Total Current Liabilities	149,301.63	87,898.35	61,403.28
Total Liabilities	149,301.63	87,898.35	61,403.28
Equity			
302.2 · Community Investment Funds	9,007,578.12	9,053,578.12	-46,000.00
300 · Unrestricted Operations Fund	2,276,458.41	2,276,458.41	0.00
Net Income	208,689.76	309,128.13	-100,438.37
Total Equity	11,492,726.29	11,639,164.66	-146,438.37
TOTAL LIABILITIES & EQUITY	<u>11,642,027.92</u>	<u>11,727,063.01</u>	<u>-85,035.09</u>

Fallbrook Regional Health District
REPORT 2 - INCOME STATEMENT
For the Month Ended May 2022 & Fiscal Year to Date

	Jun 22	Jul '21 - Jun 22
Ordinary Income/Expense		
Income		
400 · District Income		
402 · Property Tax Revenue	17,842.71	2,123,504.85
403 · Interest / Dividends	5,221.42	37,295.47
Total 400 · District Income	23,064.13	2,160,800.32
460 · Lease Income		
460.03 · Lease Income	0.00	3,500.00
570.00 · Wellness Center Income	0.00	200.00
Total 460 · Lease Income	0.00	3,700.00
Total Income	23,064.13	2,164,500.32
Expense		
600.99 · Returned Grant Money	0.00	-6,106.02
500 · Administrative Expenses		
500.01 · Communications	670.86	8,842.20
500.02 · IT Services	380.00	4,750.00
500.03 · Refreshments	111.62	2,877.06
500.04 · Office Expenses	2,405.70	13,308.82
500.05 · Utilities	1,046.95	13,000.17
500.06 · Independent Contract Services	0.00	8,130.38
500.07 · Maintenance Services & Repairs	6,675.46	34,584.31
500.08 · Vehicle Expenses	0.00	296.89
500.10 · Salaries	26,868.00	363,807.82
500.12 · Payroll Taxes	2,133.37	40,899.64
500.14 · W/C Insurance	0.00	1,793.50
500.15 · Employee Health & Welfare	3,678.52	44,501.97
500.16 · Board Stipends	945.00	18,270.00
500.17 · Education & Conferences	803.09	7,716.27
500.18 · Dues & Subscriptions	750.74	29,134.35
500.19 · Insurance - General	474.77	20,691.73
500.20 · Independent Accounting Services	3,677.50	25,185.00
500.21 · Annual Independent Audit	0.00	15,084.27
500.22 · Medical Records Store & Service	5,150.32	28,981.02
500.23 · General Counsel	4,305.00	32,445.00
500.29 · Dist Promotions & Publications	10,879.08	19,263.77
500.30 · Simple IRA Expense	796.90	8,574.08
500.33 · Copier Lease	899.85	10,435.30
500.36 · Accrued Vacation & Sick Leave	-1,777.97	3,254.39
500.40 · Office Equipment	2,483.65	6,608.45
Total 500 · Administrative Expenses	73,358.41	762,436.39
570 · Comm. Health & Wellness Center		
570.01 · Communications	345.91	2,876.61
570.03 · Refreshments	211.66	211.66
570.04 · Office Expenses	716.86	5,793.29
570.05 · Utilities	1,303.59	14,191.85
570.06 · Independent Contract Services	0.00	2,949.69
570.07 · Maintenance Services & Repairs	4,149.34	47,509.24
570.10 · Salaries	9,596.48	70,021.19
570.12 · Payroll Taxes	734.14	5,482.61
570.19 · Insurance - General	0.00	7,142.03
570.23 · General Counsel	0.00	857.50
570.29 · Dist Promotions & Publications	6,449.81	9,805.73
570.30 · Simple IRA Expense	187.50	1,125.00
570.40 · Office Equipment	0.00	2,132.73
Total 570 · Comm. Health & Wellness Center	23,695.29	170,099.13

Fallbrook Regional Health District
REPORT 2 - INCOME STATEMENT
For the Month Ended May 2022 & Fiscal Year to Date

	Jun 22	Jul '21 - Jun 22
600 · Community Health Contracts		
600.01 · Be Well Therapy	0.00	8,221.71
600.02 · Boys & Girls Clubs of North Cty	0.00	51,103.05
600.03 · Champions for Health	0.00	32,000.00
600.04 · D'Vine Path	0.00	21,900.00
600.05 · Fallbrook Food Pantry	0.00	77,500.00
600.06 · Fallbrook Land Conservancy	0.00	29,712.50
600.07 · Fallbrook Senior Citizens Serv	0.00	133,185.75
600.10 · Foundation for Senior Care	0.00	244,960.90
600.11 · Hospice of the Valleys	0.00	11,218.81
600.12 · Michelle's Place Cancer Res Ctr	0.00	41,908.00
600.14 · Palomar Family Counseling Svc	0.00	59,810.20
600.15 · REINS	0.00	80,453.75
600.50 · NC Fire JPA (Ambulance)	0.00	82,973.50
600.51 · NC Fire JPA (EMSO)	19,042.08	75,098.55
600.52 · NC Fire JPA (Public Comms)	8,479.67	25,439.01
Total 600 · Community Health Contracts	27,521.75	975,485.73
800 · District Direct Care Services		
800.01 · Health Services and Clinics	0.00	10,251.39
Total 800 · District Direct Care Services	0.00	10,251.39
Total Expense	124,575.45	1,912,166.62
Net Ordinary Income	-101,511.32	252,333.70
Other Income/Expense		
Other Income		
805 · Insurance Reimbursement	-11,482.81	384.48
406 · Unearned Gain/Loss - CalTRUST	-34,095.82	-232,447.00
810 · Interest Income - Alvarado Str.	1,956.38	24,300.13
Total Other Income	-43,622.25	-207,762.39
Other Expense		
825 · Depreciation		
500.27 · Depreciation - Brandon Rd.	4,303.73	52,189.58
570.27 · Depreciation - Mission Rd.	3,682.45	9,118.43
Total 825 · Depreciation	7,986.18	61,308.01
830 · Community Investment Funds Used		
830.02 · Facility Improvements	-7,510.85	0.00
Total 830 · Community Investment Funds Used	-7,510.85	0.00
835 · FRHD Foundation		
580 · FRHD Foundation Support		
580.04 · Office Expenses	0.00	25.00
580.23 · General Counsel	0.00	402.50
Total 580 · FRHD Foundation Support	0.00	427.50
Total 835 · FRHD Foundation	0.00	427.50
900 · Community Investment Fund Reimb	-45,170.53	-225,853.96
Total Other Expense	-44,695.20	-164,118.45
Net Other Income	1,072.95	-43,643.94
Net Income	-100,438.37	208,689.76

Fallbrook Regional Health District
REPORT 3 - PROFIT & LOSS ACTUAL vs. YTD BUDGET
 July through June 2022

	Jul '21 - Jun 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
400 · District Income				
402 · Property Tax Revenue	2,123,504.85	1,680,088.51	443,416.34	126.4%
403 · Interest / Dividends	37,295.47	59,393.27	(22,097.80)	62.8%
Total 400 · District Income	2,160,800.32	1,739,481.78	421,318.54	124.2%
460 · Lease Income				
460.03 · Lease Income	3,500.00	0.00	3,500.00	100.0%
570.00 · Wellness Center Income	200.00	9,000.00	(8,800.00)	2.2%
Total 460 · Lease Income	3,700.00	9,000.00	(5,300.00)	41.1%
Total Income	2,164,500.32	1,748,481.78	416,018.54	123.8%
Expense				
600.99 · Returned Grant Money	(6,106.02)	0.00	(6,106.02)	100.0%
500 · Administrative Expenses				
500.01 · Communications	8,842.20	10,800.00	(1,957.80)	81.9%
500.02 · IT Services	4,750.00	4,104.00	646.00	115.7%
500.03 · Refreshments	2,877.06	300.00	2,577.06	959.0%
500.04 · Office Expenses	13,308.82	6,000.00	7,308.82	221.8%
500.05 · Utilities	13,000.17	13,593.07	(592.90)	95.6%
500.06 · Independent Contract Services	8,130.38	2,100.00	6,030.38	387.2%
500.07 · Maintenance Services & Repairs	34,584.31	17,552.00	17,032.31	197.0%
500.08 · Vehicle Expenses	296.89	1,100.00	(803.11)	27.0%
500.10 · Salaries	363,807.82	359,050.54	4,757.28	101.3%
500.12 · Payroll Taxes	40,899.64	32,314.55	8,585.09	126.6%
500.14 · W/C Insurance	1,793.50	1,875.00	(81.50)	95.7%
500.15 · Employee Health & Welfare	44,501.97	56,484.00	(11,982.03)	78.8%
500.16 · Board Stipends	18,270.00	25,440.00	(7,170.00)	71.8%
500.17 · Education & Conferences	7,716.27	10,350.00	(2,633.73)	74.6%
500.18 · Dues & Subscriptions	29,134.35	23,693.68	5,440.67	123.0%
500.19 · Insurance - General	20,691.73	25,855.17	(5,163.44)	80.0%
500.20 · Independent Accounting Services	25,185.00	12,000.00	13,185.00	209.9%
500.21 · Annual Independent Audit	15,084.27	9,000.00	6,084.27	167.6%
500.22 · Medical Records Store & Service	28,981.02	21,300.00	7,681.02	136.1%
500.23 · General Counsel	32,445.00	27,500.00	4,945.00	118.0%
500.29 · Dist Promotions & Publications	19,263.77	13,616.00	5,647.77	141.5%
500.30 · Simple IRA Expense	8,574.08	10,771.52	(2,197.44)	79.6%
500.33 · Copier Lease	10,435.30	9,205.20	1,230.10	113.4%
500.36 · Accrued Vacation & Sick Leave	3,254.39	0.00	3,254.39	100.0%
500.40 · Office Equipment	6,608.45	1,500.00	5,108.45	440.6%
Total 500 · Administrative Expenses	762,436.39	695,504.73	66,931.66	109.6%
570 · Comm. Health & Wellness Center				
570.01 · Communications	2,876.61	10,800.00	(7,923.39)	26.6%
570.02 · IT Services	0.00	456.00	(456.00)	0.0%
570.03 · Refreshments	211.66	300.00	(88.34)	70.6%
570.04 · Office Expenses	5,793.29	2,125.00	3,668.29	272.6%
570.05 · Utilities	14,191.85	12,821.00	1,370.85	110.7%
570.06 · Independent Contract Services	2,949.69	3,900.00	(950.31)	75.6%
570.07 · Maintenance Services & Repairs	47,509.24	18,040.00	29,469.24	263.4%
570.10 · Salaries	70,021.19	68,984.44	1,036.75	101.5%
570.12 · Payroll Taxes	5,482.61	5,518.76	(36.15)	99.3%
570.14 · W/C Insurance	0.00	1,034.77	(1,034.77)	0.0%
570.15 · Employee Health & Welfare	0.00	10,260.00	(10,260.00)	0.0%
570.18 · Dues & Subscriptions	0.00	250.00	(250.00)	0.0%
570.19 · Insurance - General	7,142.03	7,604.46	(462.43)	93.9%
570.23 · General Counsel	857.50	6,000.00	(5,142.50)	14.3%
570.29 · Dist Promotions & Publications	9,805.73	4,525.00	5,280.73	216.7%
570.30 · Simple IRA Expense	1,125.00	8,400.00	(7,275.00)	13.4%
570.33 · Copier Lease	0.00	1,147.39	(1,147.39)	0.0%
570.40 · Office Equipment	2,132.73	3,150.00	(1,017.27)	67.7%
Total 570 · Comm. Health & Wellness Center	170,099.13	165,316.82	4,782.31	102.9%
600 · Community Health Contracts				
600.01 · Be Well Therapy	8,221.71	8,221.71	0.00	100.0%
600.02 · Boys & Girls Clubs of North Cty	51,103.05	51,103.75	(0.70)	100.0%
600.03 · Champions for Health	32,000.00	32,000.00	0.00	100.0%
600.04 · D'Vine Path	21,900.00	21,900.00	0.00	100.0%
600.05 · Fallbrook Food Pantry	77,500.00	77,500.00	0.00	100.0%
600.06 · Fallbrook Land Conservancy	29,712.50	29,712.50	0.00	100.0%
600.07 · Fallbrook Senior Citizens Serv	133,185.75	133,185.75	0.00	100.0%
600.10 · Foundation for Senior Care	244,960.90	244,960.90	0.00	100.0%
600.11 · Hospice of the Valleys	11,218.81	11,218.81	0.00	100.0%
600.12 · Michelle's Place Cancer Res Ctr	41,908.00	41,908.00	0.00	100.0%
600.14 · Palomar Family Counseling Svc	59,810.20	59,810.20	0.00	100.0%
600.15 · REINS	80,453.75	80,453.75	0.00	100.0%
600.50 · NC Fire JPA (Ambulance)	82,973.50	85,000.00	(2,026.50)	97.6%
600.51 · NC Fire JPA (EMSO)	75,098.55	80,000.00	(4,901.45)	93.9%
600.52 · NC Fire JPA (Public Comms)	25,439.01	35,000.00	(9,560.99)	72.7%
Total 600 · Community Health Contracts	975,485.73	991,975.37	(16,489.64)	98.3%

Fallbrook Regional Health District
REPORT 3 - PROFIT & LOSS ACTUAL vs. YTD BUDGET
 July through June 2022

	Jul '21 - Jun 22	Budget	\$ Over Budget	% of Budget
800 · District Direct Care Services				
800.01 · Health Services and Clinics	10,251.39	4,775.00	5,476.39	214.7%
800.03 · Women of Wellness	0.00	600.00	(600.00)	0.0%
Total 800 · District Direct Care Services	10,251.39	5,375.00	4,876.39	190.7%
Total Expense	1,912,166.62	1,858,171.92	53,994.70	102.9%
Net Ordinary Income	252,333.70	(109,690.14)	362,023.84	(230.0)%
Other Income/Expense				
Other Income				
805 · Insurance Reimbursement	384.48			
406 · Unearned Gain/Loss - CalTRUST	(232,447.00)	0.00	(232,447.00)	100.0%
810 · Interest Income - Alvarado Str.	24,300.13	0.00	24,300.13	100.0%
Total Other Income	(207,762.39)	0.00	(207,762.39)	100.0%
Other Expense				
825 · Depreciation				
500.27 · Depreciation - Brandon Rd.	52,189.58	0.00	52,189.58	100.0%
570.27 · Depreciation - Mission Rd.	9,118.43	0.00	9,118.43	100.0%
Total 825 · Depreciation	61,308.01	0.00	61,308.01	100.0%
835 · FRHD Foundation				
580 · FRHD Foundation Support				
580.01 · Communications	0.00	800.00	(800.00)	0.0%
580.04 · Office Expenses	25.00	250.00	(225.00)	10.0%
580.10 · Salaries	0.00	25,000.00	(25,000.00)	0.0%
580.12 · Payroll Taxes	0.00	2,000.00	(2,000.00)	0.0%
580.14 · W/C Insurance	0.00	375.00	(375.00)	0.0%
580.17 · Education & Conferences	0.00	450.00	(450.00)	0.0%
580.18 · Dues & Subscriptions	0.00	2,500.00	(2,500.00)	0.0%
580.19 · Insurance - General	0.00	365.00	(365.00)	0.0%
580.20 · Independent Accounting Services	0.00	3,000.00	(3,000.00)	0.0%
580.23 · General Counsel	402.50	3,000.00	(2,597.50)	13.4%
580.33 · Copier Lease	0.00	414.50	(414.50)	0.0%
580.40 · Office Equipment	0.00	1,750.00	(1,750.00)	0.0%
Total 580 · FRHD Foundation Support	427.50	39,904.50	(39,477.00)	1.1%
Total 835 · FRHD Foundation	427.50	39,904.50	(39,477.00)	1.1%
900 · Community Investment Fund Reimb	(225,853.96)	0.00	(225,853.96)	100.0%
Total Other Expense	(164,118.45)	39,904.50	(204,022.95)	(411.3)%
Net Other Income	(43,643.94)	(39,904.50)	(3,739.44)	109.4%
Net Income	208,689.76	(149,594.64)	358,284.40	(139.5)%

Fallbrook Regional Health District
REPORT 4 - APPROVED ANNUAL BUDGET
 July 2021 through June 2022

	Jul 21	Aug 21	Sep 21	Oct 21	Nov 21	Dec 21	Jan 22	Feb 22	Mar 22	Apr 22	May 22	Jun 22	TOTAL Jul '21 - Ju...
Ordinary Income/Expense													
Income													
400 · District Income													
402 · Property Tax Revenue	29,045.24	31,645.26	44,865.50	117,226.56	620,763.95	298,628.77	76,775.06	65,908.86	65,908.86	261,024.69	37,414.74	30,881.02	1,680,088.51
403 · Interest / Dividends	6,338.06	6,173.56	5,584.36	10,084.15	3,927.89	3,619.87	6,181.38	2,810.05	2,779.18	3,964.92	3,964.92	3,964.93	59,393.27
Total 400 · District Income	35,383.30	37,818.82	50,449.86	127,310.71	624,691.84	302,248.64	82,956.44	68,718.91	68,688.04	264,989.61	41,379.66	34,845.95	1,739,481.78
460 · Lease Income													
460.03 · Lease Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
570.00 · Wellness Center Income	3,500.00	3,500.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	500.00	500.00	500.00	9,000.00
571.00 · Program Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
460 · Lease Income - Other	0.00	0.00	0.00	0.00	0.00	0.00							0.00
Total 460 · Lease Income	3,500.00	3,500.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	500.00	500.00	500.00	9,000.00
Total Income	38,883.30	41,318.82	50,449.86	127,310.71	624,691.84	302,248.64	82,956.44	68,718.91	69,188.04	265,489.61	41,879.66	35,345.95	1,748,481.78
Expense													
600.99 · Returned Grant Money	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
500 · Administrative Expenses													
500.01 · Communications	900.00	900.00	900.00	900.00	900.00	900.00	900.00	900.00	900.00	900.00	900.00	900.00	10,800.00
500.02 · IT Services	342.00	342.00	342.00	342.00	342.00	342.00	342.00	342.00	342.00	342.00	342.00	342.00	4,104.00
500.03 · Refreshments	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	300.00
500.04 · Office Expenses	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	6,000.00
500.05 · Utilities	1,011.06	1,678.65	1,601.60	1,304.40	855.42	1,161.42	996.42	940.42	909.42	1,557.42	663.42	913.42	13,593.07
500.06 · Independent Contract Services	150.00	150.00	150.00	150.00	225.00	150.00	150.00	225.00	225.00	150.00	150.00	225.00	2,100.00
500.07 · Maintenance Services & Repairs	1,908.00	1,405.00	1,405.00	1,908.00	85.00	1,405.00	1,908.00	1,405.00	1,405.00	1,908.00	1,405.00	1,405.00	17,552.00
500.08 · Vehicle Expenses	550.00	300.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	1,100.00
500.10 · Salaries	29,920.88	29,920.88	29,920.88	29,920.88	29,920.88	29,920.88	29,920.88	29,920.88	29,920.88	29,920.88	29,920.88	29,920.88	359,050.54
500.12 · Payroll Taxes	2,692.88	2,692.88	2,692.88	2,692.88	2,692.88	2,692.88	2,692.88	2,692.88	2,692.88	2,692.88	2,692.88	2,692.88	32,314.55
500.14 · W/C Insurance	1,875.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,875.00
500.15 · Employee Health & Welfare	4,707.00	4,707.00	4,707.00	4,707.00	4,707.00	4,707.00	4,707.00	4,707.00	4,707.00	4,707.00	4,707.00	4,707.00	56,484.00
500.16 · Board Stipends	2,120.00	2,120.00	2,120.00	2,120.00	2,120.00	2,120.00	2,120.00	2,120.00	2,120.00	2,120.00	2,120.00	2,120.00	25,440.00
500.17 · Education & Conferences	250.00	250.00	3,250.00	250.00	250.00	250.00	250.00	250.00	4,600.00	250.00	250.00	250.00	10,350.00
500.18 · Dues & Subscriptions	1,439.64	2,064.64	579.64	15,014.64	579.64	882.64	579.64	464.64	579.64	464.64	579.64	464.64	23,693.68
500.19 · Insurance - General	2,154.60	2,154.60	2,154.60	2,154.60	2,154.60	2,154.60	2,154.60	2,154.60	2,154.60	2,154.60	2,154.60	2,154.57	25,855.17
500.20 · Independent Accounting Services	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	12,000.00
500.21 · Annual Independent Audit	0.00	3,500.00	3,000.00	2,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,000.00
500.22 · Medical Records Store & Service	2,000.00	2,000.00	2,000.00	1,850.00	1,850.00	1,850.00	1,700.00	1,700.00	1,700.00	1,550.00	1,550.00	1,550.00	21,300.00
500.23 · General Counsel	5,500.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	27,500.00
500.29 · Dist Promotions & Publications	3,150.00	3,150.00	516.00	325.00	1,200.00	825.00	325.00	325.00	2,825.00	325.00	325.00	325.00	13,616.00
500.30 · Simple IRA Expense	897.63	897.63	897.63	897.63	897.63	897.63	897.63	897.63	897.63	897.63	897.63	897.59	10,771.52
500.33 · Copier Lease	767.10	767.10	767.10	767.10	767.10	767.10	767.10	767.10	767.10	767.10	767.10	767.10	9,205.20
500.36 · Accrued Vacation & Sick Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
500.40 · Office Equipment	1,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,500.00
500.50 · General Election	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total 500 · Administrative Expenses	65,360.79	62,525.38	60,554.33	71,354.13	53,097.15	54,576.15	53,961.15	53,362.15	60,296.15	54,257.15	52,975.15	53,185.05	695,504.73
570 · Comm. Health & Wellness Center													
570.01 · Communications	900.00	900.00	900.00	900.00	900.00	900.00	900.00	900.00	900.00	900.00	900.00	900.00	10,800.00
570.02 · IT Services	38.00	38.00	38.00	38.00	38.00	38.00	38.00	38.00	38.00	38.00	38.00	38.00	456.00
570.03 · Refreshments	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	300.00
570.04 · Office Expenses	150.00	150.00	150.00	175.00	175.00	175.00	175.00	175.00	200.00	200.00	200.00	200.00	2,125.00
570.05 · Utilities	1,100.00	1,178.50	1,100.00	1,178.50	950.00	1,028.50	1,050.00	1,028.50	1,050.00	1,028.50	950.00	1,178.50	12,821.00
570.06 · Independent Contract Services	400.00	400.00	400.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	3,900.00
570.07 · Maintenance Services & Repairs	1,670.00	1,420.00	1,420.00	1,670.00	1,420.00	1,420.00	1,670.00	1,420.00	1,420.00	1,670.00	1,420.00	1,420.00	18,040.00
570.10 · Salaries	0.00	0.00	3,778.44	6,178.44	6,178.44	6,178.44	6,178.44	6,178.44	8,578.44	8,578.44	8,578.44	8,578.48	68,984.44
570.12 · Payroll Taxes	0.00	0.00	302.28	494.28	494.28	494.28	494.28	494.28	686.28	686.28	686.28	686.24	5,518.76
570.14 · W/C Insurance	0.00	0.00	56.68	92.68	92.68	92.68	92.68	92.68	128.68	128.68	128.68	128.65	1,034.77
570.15 · Employee Health & Welfare	855.00	855.00	855.00	855.00	855.00	855.00	855.00	855.00	855.00	855.00	855.00	855.00	10,260.00
570.18 · Dues & Subscriptions	250.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	250.00
570.19 · Insurance - General	633.71	633.71	633.71	633.71	633.71	633.71	633.71	633.71	633.71	633.71	633.71	633.65	7,604.46

**Fallbrook Regional Health District
REPORT 4 - APPROVED ANNUAL BUDGET**

July 2021 through June 2022

	Jul 21	Aug 21	Sep 21	Oct 21	Nov 21	Dec 21	Jan 22	Feb 22	Mar 22	Apr 22	May 22	Jun 22	TOTAL Jul '21 - Ju...
570.23 · General Counsel	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	6,000.00
570.29 · Dist Promotions & Publications	350.00	350.00	350.00	375.00	375.00	375.00	375.00	375.00	400.00	400.00	400.00	400.00	4,525.00
570.30 · Simple IRA Expense	700.00	700.00	700.00	700.00	700.00	700.00	700.00	700.00	700.00	700.00	700.00	700.00	8,400.00
570.33 · Copier Lease	41.45	41.45	41.45	91.45	91.45	91.45	91.45	91.45	141.45	141.45	141.45	141.44	1,147.39
570.40 · Office Equipment	1,250.00	0.00	0.00	950.00	0.00	0.00	0.00	0.00	950.00	0.00	0.00	0.00	3,150.00
Total 570 · Comm. Health & Wellness Center	8,863.16	7,191.66	11,250.56	15,157.06	13,728.56	13,807.06	14,078.56	13,807.06	17,506.56	16,785.06	16,456.56	16,684.96	165,316.82
600 · Community Health Contracts													
600.01 · Be Well Therapy	2,055.43	0.00	0.00	0.00	2,055.43	0.00	0.00	2,055.43	0.00	0.00	2,055.42	0.00	8,221.71
600.02 · Boys & Girls Clubs of North Cty	24,025.94	0.00	0.00	0.00	9,025.94	0.00	0.00	9,025.94	0.00	0.00	9,025.93	0.00	51,103.75
600.03 · Champions for Health	8,000.00	0.00	0.00	0.00	8,000.00	0.00	0.00	8,000.00	0.00	0.00	8,000.00	0.00	32,000.00
600.04 · D'Vine Path	5,475.00	0.00	0.00	0.00	5,475.00	0.00	0.00	5,475.00	0.00	0.00	5,475.00	0.00	21,900.00
600.05 · Fallbrook Food Pantry	19,375.00	0.00	0.00	0.00	19,375.00	0.00	0.00	19,375.00	0.00	0.00	19,375.00	0.00	77,500.00
600.06 · Fallbrook Land Conservancy	7,428.13	0.00	0.00	0.00	7,428.13	0.00	0.00	7,428.13	0.00	0.00	7,428.11	0.00	29,712.50
600.07 · Fallbrook Senior Citizens Serv	33,296.44	0.00	0.00	0.00	33,296.44	0.00	0.00	33,296.44	0.00	0.00	33,296.43	0.00	133,185.75
600.08 · Fallbrook Smiles Project	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
600.09 · Fallbrook Union High School	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
600.10 · Foundation for Senior Care	61,240.22	0.00	0.00	0.00	61,240.22	0.00	0.00	61,240.22	0.00	0.00	61,240.24	0.00	244,960.90
600.11 · Hospice of the Valleys	2,804.70	0.00	0.00	0.00	2,804.70	0.00	0.00	2,804.70	0.00	0.00	2,804.71	0.00	11,218.81
600.12 · Michelle's Place Cancer Res Ctr	10,477.00	0.00	0.00	0.00	10,477.00	0.00	0.00	10,477.00	0.00	0.00	10,477.00	0.00	41,908.00
600.13 · Neighborhood Healthcare	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
600.14 · Palomar Family Counseling Svc	14,952.56	0.00	0.00	0.00	14,952.56	0.00	0.00	14,952.56	0.00	0.00	14,952.52	0.00	59,810.20
600.15 · REINS	20,113.44	0.00	0.00	0.00	20,113.44	0.00	0.00	20,113.44	0.00	0.00	20,113.43	0.00	80,453.75
600.16 · SSNAAPE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
600.17 · Trauma Intervention Prog of SD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
600.50 · NC Fire JPA (Ambulance)	7,083.33	7,083.33	7,083.33	7,083.33	7,083.33	7,083.33	7,083.33	7,083.33	7,083.33	7,083.33	7,083.33	7,083.37	85,000.00
600.51 · NC Fire JPA (EMSO)	6,666.67	6,666.67	6,666.67	6,666.67	6,666.67	6,666.67	6,666.67	6,666.67	6,666.67	6,666.67	6,666.67	6,666.63	80,000.00
600.52 · NC Fire JPA (Public Comms)	2,916.67	2,916.67	2,916.67	2,916.67	2,916.67	2,916.67	2,916.67	2,916.67	2,916.67	2,916.67	2,916.67	2,916.63	35,000.00
Total 600 · Community Health Contracts	225,910.53	16,666.67	16,666.67	16,666.67	210,910.53	16,666.67	16,666.67	210,910.53	16,666.67	16,666.67	210,910.46	16,666.63	991,975.37
800 · District Direct Care Services													
800.01 · Health Services and Clinics	350.00	375.00	375.00	875.00	350.00	350.00	350.00	350.00	350.00	350.00	350.00	350.00	4,775.00
800.02 · Urgent Care	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
800.03 · Women of Wellness	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	600.00
Total 800 · District Direct Care Services	400.00	425.00	425.00	925.00	400.00	400.00	400.00	400.00	400.00	400.00	400.00	400.00	5,375.00
Total Expense	300,534.48	86,808.71	88,896.56	104,102.86	278,136.24	85,449.88	85,106.38	278,479.74	94,869.38	88,108.88	280,742.17	86,936.64	1,858,171.92
Net Ordinary Income	-261,651.18	-45,489.89	-38,446.70	23,207.85	346,555.60	216,798.76	-2,149.94	-209,760.83	-25,681.34	177,380.73	-238,862.51	-51,590.69	-109,690.14
Other Income/Expense													
Other Income													
406 · Unearned Gain/Loss - CalTRUST	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
810 · Interest Income - Alvarado Str.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
820 · Gain on Sale of Assets													
820.01 · Gain on Sale of Assets - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total 820 · Gain on Sale of Assets	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other Expense													
825 · Depreciation													
500.27 · Depreciation - Brandon Rd.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
570.27 · Depreciation - Mission Rd.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total 825 · Depreciation	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

**Fallbrook Regional Health District
REPORT 4 - APPROVED ANNUAL BUDGET**

July 2021 through June 2022

	Jul 21	Aug 21	Sep 21	Oct 21	Nov 21	Dec 21	Jan 22	Feb 22	Mar 22	Apr 22	May 22	Jun 22	TOTAL Jul '21 - Ju...
830 · Community Investment Funds Used													
830.01 · Consultants	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
830.02 · Facility Improvements	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total 830 · Community Investment Funds U...	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
835 · FRHD Foundation													
580 · FRHD Foundation Support													
580.01 · Communications	0.00	0.00	50.00	50.00	50.00	50.00	100.00	100.00	100.00	100.00	100.00	100.00	800.00
580.02 · I.T. Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
580.03 · Refreshments	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
580.04 · Office Expenses	0.00	0.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	250.00
580.05 · Utilities	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
580.07 · Maintenance Services & Repairs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
580.10 · Salaries	0.00	0.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	25,000.00
580.12 · Payroll Taxes	0.00	0.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	2,000.00
580.14 · W/C Insurance	0.00	0.00	37.50	37.50	37.50	37.50	37.50	37.50	37.50	37.50	37.50	37.50	375.00
580.17 · Education & Conferences	0.00	0.00	45.00	45.00	45.00	45.00	45.00	45.00	45.00	45.00	45.00	45.00	450.00
580.18 · Dues & Subscriptions	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,500.00	0.00	0.00	0.00	2,500.00
580.19 · Insurance - General	0.00	0.00	0.00	0.00	0.00	0.00	0.00	365.00	0.00	0.00	0.00	0.00	365.00
580.20 · Independent Accounting Servic...	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	3,000.00
580.21 · Annual Independent Audit	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
580.23 · General Counsel	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	3,000.00
580.33 · Copier Lease	0.00	0.00	41.45	41.45	41.45	41.45	41.45	41.45	41.45	41.45	41.45	41.45	414.50
580.40 · Office Equipment	1,750.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,750.00
580 · FRHD Foundation Support - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total 580 · FRHD Foundation Support	2,250.00	500.00	3,398.95	3,398.95	3,398.95	3,398.95	3,448.95	3,813.95	5,948.95	3,448.95	3,448.95	3,448.95	39,904.50
Total 835 · FRHD Foundation	2,250.00	500.00	3,398.95	3,398.95	3,398.95	3,398.95	3,448.95	3,813.95	5,948.95	3,448.95	3,448.95	3,448.95	39,904.50
900 · Community Investment Fund Reimb							0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Expense	2,250.00	500.00	3,398.95	3,398.95	3,398.95	3,398.95	3,448.95	3,813.95	5,948.95	3,448.95	3,448.95	3,448.95	39,904.50
Net Other Income	-2,250.00	-500.00	-3,398.95	-3,398.95	-3,398.95	-3,398.95	-3,448.95	-3,813.95	-5,948.95	-3,448.95	-3,448.95	-3,448.95	-39,904.50
Net Income	-263,901.18	-45,989.89	-41,845.65	19,808.90	343,156.65	213,399.81	-5,598.89	-213,574.78	-31,630.29	173,931.78	-242,311.46	-55,039.64	-149,594.64

California State Treasurer
Fiona Ma, CPA



Local Agency Investment Fund
 P.O. Box 942809
 Sacramento, CA 94209-0001
 (916) 653-3001

July 12, 2022

[LAIF Home](#)
[PMIA Average Monthly Yields](#)

FALLBROOK REGIONAL HEALTH DISTRICT

DISTRICT ADMINISTRATOR
 138 SOUTH BRANDON ROAD
 FALLBROOK, CA 92028

[Tran Type Definitions](#)

Account Number:

June 2022 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
6/21/2022	6/20/2022	RW	1706358	N/A	JENNIFER JEFFRIES	46,000 00

Account Summary

Total Deposit:	0.00	Beginning Balance:	1,799,154.13
Total Withdrawal	-46,000.00	Ending Balance	1,753,154 13



CalTRUST
 PO Box 2709
 Granite Bay, CA 95746
 www.caltrust.org
 Email: admin@caltrust.org
 Fax: 402-963-9094
 Phone: 833-CALTRUST (225-8787)

Investment Account Summary

06/01/2022 through 06/30/2022

SUMMARY OF INVESTMENTS

Fund	Account Number	Total Shares Owned	Net Asset Value per Share on Jun 30 (\$)	Value on Jun 30 (\$)	Average Cost Amount (\$)	Cumulative Change in Value (\$)
FALLBROOK REGIONAL HEALTH DISTRICT						
CalTRUST Medium Term Fund		568,793.637	9.85	5,602,617.32	5,706,211.41	(103,594.09)
Portfolios Total value as of 06/30/2022				5,602,617.32		

DETAIL OF TRANSACTION ACTIVITY

Activity Description	Activity Date	Amount (\$)	Amount in Shares	Balance in Shares	Price per Share (\$)	Balance (\$)	Average Cost Amt (\$)	Realized Gain/(Loss) (\$)
CalTRUST Medium Term Fund		FALLBROOK REGIONAL HEALTH DISTRICT			Account Number:			
Beginning Balance	06/01/2022			568,263.544	9.91	5,631,491.72		
Accrual Income Div Reinvestment	06/30/2022	5,221.42	530.093	568,793.637	9.85	5,602,617.32	0.00	0.00
Change in Value						(34,095.82)		
Closing Balance as of	Jun 30			568,793.637	9.85	5,602,617.32		

LOCAL AGENCY INVESTMENT FUND (LAIF)

Through the Pooled Money Investment Account (PMIA), the State Treasurer invests taxpayers' money to manage the State's cash flow and strengthen the financial security of local governmental entities. PMIA policy sets as primary investment objectives safety, liquidity and yield. Total assets under LAIF Management at month-end was \$35.7 billion.

As of June 30, 2022, the PMIA's holdings included US Treasury Bills and Notes (68.02% of portfolio), Federal Agency Debentures and Discount Notes (18.90% of portfolio), CDs and Commercial Paper (10.62% of portfolio).

As of June 30, 2022, the District's balance was \$1,753,154.13. This represents 23.83% of the District's investment portfolio. The Performance Rate for the month of June was 0.861%.

In June 2022, the District reported \$0.00 in earnings.

CalTRUST

The CalTRUST Board works closely with the investment manager, BlackRock, to ensure that public dollars are managed securely and efficiently and are in full compliance with California Law. The primary objective is to safeguard the preservation of principal.

The District is invested in the CalTRUST Medium Term Fund which held, in part, the following sectors at June 30, 2022: Corporate Bonds (28.61% of portfolio), US Government and Agencies (45.32% of portfolio) and CDs (6.05% of portfolio). Total assets under CalTRUST Management at month-end was over \$2.4 billion.

As of June 30, 2022, the District's closing Net Asset Value was \$5,602,617.32. This represents 76.17% of the District's investment portfolio.

In June, 2022, the District earned \$5,221.42 in dividend income and reported an unrealized loss of \$34,095.82. The One Year Yield on the Medium-Term Fund was .56%

The investments of the District are in compliance with the District's 2021-2022 Investment Policy. The balances in the District's investment accounts give the District the ability to meet its expenditure requirements for the next eighteen (18) months.

Fallbrook Regional Health District
REPORT 7 - PROPERTY TAX REVENUE
JUNE 2022

Type	Date	Name	Amount	Balance
400 · District Income				
402 · Property Tax Revenue				
General Journal	07/31/2021		22,748.41	22,748.41
General Journal	08/31/2021		18,774.22	41,522.63
General Journal	09/30/2021		25,661.42	67,184.05
General Journal	10/31/2021		115,433.44	182,617.49
General Journal	11/30/2021		661,731.34	844,348.83
General Journal	12/31/2021		349,223.80	1,193,572.63
General Journal	01/31/2022		88,053.51	1,281,626.14
General Journal	02/01/2022		53.00	1,281,679.14
General Journal	02/28/2022		61,627.45	1,343,306.59
General Journal	03/31/2022		638,899.12	1,982,205.71
General Journal	04/30/2022		107,485.67	2,089,691.38
General Journal	05/31/2022		15,970.76	2,105,662.14
General Journal	06/30/2022		17,842.71	2,123,504.85
Total 402 · Property Tax Revenue			2,123,504.85	2,123,504.85
Total 400 · District Income			2,123,504.85	2,123,504.85
TOTAL			2,123,504.85	2,123,504.85

Fallbrook Regional Health District
REPORT 8 - CHECK DETAIL REPORT
JUNE 2022

Date	Num	Name	Memo	Amount
102.3 - Cash in Bank - Pacific Western				
06/01/2022		Streamline		-200.00
06/03/2022	115		05/31/22 Payroll/Tax Disbursement	-20,572.54
06/03/2022		ADP, LLC		-113.14
06/03/2022		American Funds Inves...		-3,691.76
06/08/2022	12737	24 Hour Elevator Inc.	Alarm Service for Admin	-227.58
06/08/2022	12738	Amazon Capital Servi...		-496.44
06/08/2022	12739	American Response T...	Mitigation - flood repair	-12,222.81
06/08/2022	12740	American Response T...	Flood damage restoration	-23,660.29
06/08/2022	12741	Aztec Cleaning & Mai...		-760.00
06/08/2022	12742	Culligan of Escondido		-58.50
06/08/2022	12743	Culligan of San Diego		-16.00
06/08/2022	12744	DeProfundis Inc	Asbestos survey and analysis	-740.00
06/08/2022	12745	Fallbrook Local Locks...	WC - change locks - keys	-171.57
06/08/2022	12746	Fallbrook Rooter & Dr...	Toilet repair	-149.00
06/08/2022	12747	Fallbrook Waste & Re...	WC	-143.19
06/08/2022	12748	Fallbrook Waste & Re...	Admin	-84.00
06/08/2022	12749	Glennie's Office Produ...	office supplies - admin	-85.05
06/08/2022	12750	Kent Bandy	Wc - Maintenance & Repairs	-1,050.00
06/08/2022	12751	LDC Always Green La...	Admin-prep for new signs	-75.00
06/08/2022	12752	Linda Bannerman - rei...	Postage - reimbursement	-22.34
06/08/2022	12753	Portero Services	May Bookkeeping	-1,338.75
06/08/2022	12754	Ramirez Landscape &...		-950.00
06/08/2022	12755	SDG&E - 5971 - E. Mi...	Mission Utilities	-400.17
06/08/2022	12756	SDG&E - 6994 - Bran...	Admin utilities	-547.67
06/08/2022	12757	Spectrum - Mission	8448 20 899 0060354	-155.94
06/08/2022	12758	Spectrum Business-Br...	8448 20 899 0060321	-142.96
06/08/2022	12759	Springston Design LLC	IT Services	-380.00
06/08/2022	12760	Iron Mountain	Document Shredding - Admin	-2,633.57
06/08/2022			Deposit	2,511.50
06/15/2022	12762	Aztec Cleaning & Mai...	Admin and WC cleaning	-400.00
06/15/2022	12763	Fallbrook Chamber of ...	Fallbrook Features Ad	-25.00
06/15/2022	12764	Fish Window Cleaning	Window Cleaning - Admin and WC	-600.00
06/15/2022	12765	Impact Marketing & D...	Promotion - Admin	-2,425.89
06/15/2022	12766	Judith Oswald	Reimburse for expenses	-282.94
06/15/2022	12767	Reeder Media	Pubic Notice	-100.00
06/15/2022	12768	Rotary Club of Fallbrook	Rachel Mason - Dues	-25.00
06/15/2022	12769	Scott, Jeffrey G., Esq...		-4,305.00
06/15/2022	12770	SDRMA	VOID:	0.00
06/15/2022	12771	UMPQUA Bank		-1,805.38
06/15/2022	12772	Woodward, Susan	May Services	-1,000.00
06/17/2022	115		06/15/22 Payroll/Tax Disbursement	-18,499.39
06/21/2022	118		Record Receipt of Funds	46,000.00
06/22/2022	12773	Amazon Capital Servi...		-291.20
06/22/2022	12774	Aztec Cleaning & Mai...	Office Cleaning	-380.00
06/22/2022	12775	Brand Assasins	signage	-201.93
06/22/2022	12776	CalPERS	ID 1559595490	-3,434.20
06/22/2022	12777	Key, Darren	WC - Maintenance	-268.00
06/22/2022	12778	Uline	WC - Tables/Trash Can	-643.68
06/22/2022			Deposit	803.45
06/22/2022	12779	SDRMA	Employment Benefits	-293.35
06/22/2022	121		Tax Apportionment for June	15,970.76
06/24/2022	122		Book ADP Payroll Processing Fee	-99.64
06/29/2022		Deluxe		-333.27
06/30/2022	12780	ABM Concstruction	Plumbing change orders for damage repairs	-1,652.13
06/30/2022	12781	Amazon Capital Servi...		-534.49
06/30/2022	12782	Aztec Cleaning & Mai...	Office Cleaning	-380.00
06/30/2022	12783	Culligan of Escondido	Office Cooler	-10.00
06/30/2022	12784	FPUD - 7720-001	7720-001	-206.89
06/30/2022	12785	FPUD - 7720-002 - E. ...	Acct # 007720-002 WC	-65.03
06/30/2022	12786	FPUD - 7720-003 - E. ...	Acct # 007720-003	-601.83
06/30/2022	12787	FPUD - 7721-000	Acct# 007721-000 Admin	-65.03
06/30/2022	12788	Geracitano-reimburse,...		-109.23
06/30/2022	12789	Impact Marketing & D...		-13,764.30
06/30/2022	12790	Iron Mountain	Record storage	-2,528.25
06/30/2022	12791	Judith Oswald		-478.24
06/30/2022	12792	Kent Bandy	Install Market Lights - WC	-1,450.00
06/30/2022	12793	Key, Darren	Repair lightpost	-65.00

Fallbrook Regional Health District
REPORT 8 - CHECK DETAIL REPORT
JUNE 2022

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
06/30/2022	12794	Konica Minolta	Copier lease	-899.85
06/30/2022	12795	North County Fire Prot...		-27,521.75
06/30/2022	12796	Patty Taylor	Office Expense/Travel reimbursement	-14.50
06/30/2022	12797	Pitney Bowes - Lease	0018137865	-77.29
06/30/2022	12798	Rachel Mason	Reimburse expenses from Cong	-67.74
06/30/2022	12799	Reeder Media	Public Notice	-250.00
06/30/2022	12800	SDG&E - 5971 - E. Mi...	WC	-493.54
06/30/2022	12801	SDG&E - 6994 - Bran...	Admin	-691.03
06/30/2022	12802	Spectrum - Mission	8448 20 899 0060354	-245.91
06/30/2022	12803	Spectrum Business-Br...	8448 20 899 0060321	-342.91
06/30/2022	12804	Sun Realty	Admin - repairs	-655.75
06/30/2022	12805	Tracy Rosalee - Reim...	Mileage reimburse	-34.37
06/30/2022	12854	Petty Cash	Replenish Petty Cash FYE 2022	-250.00
Total 102.3 · Cash in Bank - Pacific Western				-94,671.49
TOTAL				-94,671.49



UMPQUA BANK

BL ACCT 00002840-20000001
FALLBROOK REG HEALTH DIST
Account Number: ####-####-####-7117



Account Summary

Billing Cycle		06/30/2022
Days In Billing Cycle		30
Previous Balance		\$1,805.38
Purchases	+	\$4,427.25
Cash	+	\$0.00
Balance Transfers	+	\$0.00
Special	+	\$0.00
Credits	-	\$24.55-
Payments	-	\$1,805.38-
Other Charges	+	\$1.40
Finance Charges	+	\$0.00

NEW BALANCE \$4,404.10

Credit Summary

Total Credit Line	\$6,000.00
Available Credit Line	\$1,595.90
Available Cash	\$0.00
Amount Over Credit Line	\$0.00
Amount Past Due	\$0.00
Disputed Amount	\$0.00

Account Inquiries

- Call us at: (866) 777-9013
Lost or Stolen Card: (866) 839-3485
- Go to www.umpquabank.com
- Write us at PO BOX 35142 - LB1181, SEATTLE, WA 98124-5142

Payment Summary

NEW BALANCE	\$4,404.10
MINIMUM PAYMENT	\$4,404.10
PAYMENT DUE DATE	07/25/2022

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

Corporate Activity

Trans Date	Post Date	Reference Number	Transaction Description	Amount
06/24	06/24	70005602175555175180028	PAYMENT - THANK YOU SPOKANE WA	\$1,805.38-

Cardholder Account Summary

LINDA BANNERMAN #### #### #### 7133	Payments & Other Credits \$0.00	Purchases & Other Charges \$467.36	Cash Advances \$0.00	Total Activity \$467.36
--	---------------------------------------	--	-------------------------	----------------------------

Cardholder Account Detail

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
06/03	06/03	PPLN01	24692162154100268207019	VAST CONFERENCE 888-8868869 CA	\$4.46
06/04	06/05	PPLN01	24943002155700554025050	ADOBE ACROPRO SUBS 800-443-8158 CA	\$67.96
06/14	06/15	PPLN01	24692162165100939629283	WWW COSTCO COM 800-955-2292 WA	\$98.02
06/16	06/19	PPLN01	74579162168414840048206	BLS*TOMEDES LTD8777748914 LONDON	\$70.00

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE ALLOW UP TO 7 DAYS FOR RECEIPT

UMPQUA BANK
PO BOX 35142 - LB1181
SEATTLE WA 98124-5142



Account Number
7117

Check box to indicate
name/address change
on back of this coupon

AMOUNT OF PAYMENT ENCLOSED

Closing Date	New Balance	Total Minimum Payment Due	Payment Due Date
06/30/22	\$4,404.10	\$4,404.10	07/25/22

\$



BL ACCT 00002840-20000001
FALLBROOK REG HEALTH DIST
138 SOUTH BRANDON ROAD
FALLBROOK CA 92028

Statement

MAKE CHECK PAYABLE TO:

UMPQUA BANK COMMERCIAL CARD OPS
PO BOX 35142 - LB1181
SEATTLE WA 98124-5142

BL ACCT 00002840-20000001
 FALLBROOK REG HEALTH DIST
 Account Number: ##### 7117

Cardholder Account Detail Continued					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
06/16	06/19	PPLN01	74579162168414840048206	INTERNATIONAL TRANS FEE	\$1.40
06/27	06/28	PPLN01	24906412178150531016484	EIG*CONSTANTCONTACT.COM 855-2295506 MA	\$95.00
06/30	06/30	PPLN01	24692162181100455234856	WWW COSTCO COM 800-955-2292 WA	\$130.52

Cardholder Account Summary					
RACHEL MASON ##### 2600		Payments & Other Credits \$0.00	Purchases & Other Charges \$2,805.44	Cash Advances \$0.00	Total Activity \$2,805.44

Cardholder Account Detail					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
06/01	06/02	PPLN01	24492162152000049640732	SP OWL LABS HTTPSOVLLABS. MA	\$2,152.85
06/01	06/02	PPLN01	24427332152740283487477	GROCERY OUTLET OF F FALLBROOK CA	\$43.09
06/01	06/02	PPLN01	24492152153852659510336	PAYPAL *AFP IE 402-935-7733 CA	\$25.00
06/03	06/03	PPLN01	24492152154713193973126	ICANVAS 800-980-1089 IL	\$231.10
06/09	06/10	PPLN01	24492162160000036715018	SP OWL LABS HTTPSOVLLABS. MA	\$330.80
06/27	06/28	PPLN01	24431062179083347682882	AMAZON.COM*SG3YF3GP3 AMZN AMZN.COM/BILL WA	\$22.60

Cardholder Account Summary					
THERESA GERACITANO ##### 9073		Payments & Other Credits \$24.55-	Purchases & Other Charges \$1,155.85	Cash Advances \$0.00	Total Activity \$1,131.30

Cardholder Account Detail					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
06/03	06/05	PPLN01	24692162154100483522986	AMZN Mktp US*N30L13QJ3 Amzn.com/bill WA	\$11.84
06/03	06/06	PPLN01	24202982156030078320896	CALIFORNIA SPECIAL DISTRI 916-442-7887 CA	\$650.00
06/07	06/08	PPLN01	24445002159000924820416	DOLLAR TREE FALLBROOK CA	\$17.61
06/06	06/08	PPLN01	24129422158100000706770	MAJOR MARKET FALLBROOK CA	\$43.10
06/06	06/08	PPLN01	24129422158100000708750	MAJOR MARKET FALLBROOK CA	\$22.48
06/06	06/08	PPLN01	24129422158100000708768	MAJOR MARKET FALLBROOK CA	\$79.45
06/08	06/09	PPLN01	24204292159000265077640	FACEBK FE7QVEBSF2 650-5434800 CA	\$17.08
06/09	06/10	PPLN01	24801972161091111000084	KINDRED COFFEE COMPANY FALLBROOK CA	\$95.20
06/10	06/12		74137462162001762584816	CREDIT VOUCHER WHT HS BLK MKT #3559 TEMECULA CA	\$24.55-
06/17	06/17	PPLN01	24692162168100880200701	AMZN Mktp US*UM6PN3PF3 Amzn.com/bill WA	\$123.74
06/20	06/22	PPLN01	24316052172548152011847	SHELL OIL10006054018 TEMECULA CA	\$60.35
06/28	06/29	PPLN01	24204292179000371777543	FACEBK YJ48HEKSF2 650-5434800 CA	\$35.00

Finance Charge Summary / Plan Level Information									
Plan Name	Plan Description	FCM ¹	Average Daily Balance	Periodic Rate *	Corresponding APR	Finance Charges	Effective APR Fees **	Effective APR	Ending Balance
Purchases									
PPLN01 001	PURCHASE	E	\$0.00	0.06024%(D)	21.9900%	\$0.00	\$0.00	0.0000%	\$4,404.10
Cash									
CPLN01 001	CASH	A	\$0.00	0.06572%(D)	23.9900%	\$0.00	\$0.00	0.0000%	\$0.00
* Periodic Rate (M)=Monthly (D)=Daily							Days In Billing Cycle: 30		
** includes cash advance and foreign currency fees							APR = Annual Percentage Rate		
¹ FCM = Finance Charge Method									
(V) = Variable Rate If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.									

Fallbrook Regional Health District
Account QuickReport
April through June 2022

	Date	Name	Memo	Amount
Community Investment Fund Beginning Balance as of 04/01/2022				8,766,020.62
570.04 · Office Expenses				
	06/07/2022	Fallbrook Local Locksmith	WC - change locks - keys	\$ 171.57
Total 570.04 · Office Expenses				\$ 171.57
570.07 · Maintenance Services & Repairs				
	04/07/2022	Kent Bandy	Maintenance - WC	\$ 185.00
	04/09/2022	Key, Darren	Repairs - WC	\$ 196.00
	04/11/2022	Key, Darren	Maintenance - WC	\$ 227.09
	04/13/2022	Montejo Juan	Wellness Center Repair - sprinklers	\$ 620.80
	04/13/2022	Montejo Juan	Repair Sprinkler Valves	\$ 700.00
	05/04/2022	Key, Darren	Repairs - WC	\$ 205.61
	05/14/2022	Key, Darren	Install window film	\$ 80.00
	06/07/2022	Kent Bandy	Wc - Maintenance & Repairs	\$ 1,050.00
	06/30/2022	Key, Darren	Repair lightpost	\$ 65.00
	06/30/2022	LDC Always Green Landscape	Landscaping - June WC	\$ 1,080.00
Total 570.07 · Maintenance Services & Repairs				\$ 4,409.50
122.01 - E. Mission Road Improvements				
	04/13/2022	Jim's Sign Shop	Signs Wellness Center	\$ 445.00
	05/20/2022	Taylor Design	Architect Design	\$ 171.85
	05/26/2022	Taylor Design	Architect Design	\$ 6,894.00
	06/16/2022	Taylor Design	Architect Design	\$ 52.04
	06/16/2022	Taylor Design	Architect Design	\$ 84,660.00
Total 122.021 · Maintenance Services & Repairs				\$ 92,222.89
Sub-total				\$ 96,803.96
Community Investment Fund Balance as of 06/30/2022				\$ 8,669,216.66

REPORTS/POSSIBLE ACTION
Government/Public Engagement Committee

Wellness Center Administrator Report - July 2022
Data from June

Community Health & Wellness Center:

- New programming in June – Cultivate Health Workshops, Nutrition to Grow On program a collaboration of the Food Pantry, Boys & Girls Club and Fallbrook Garden Club.
- Programming in the works- Foundation for Senior Care Caregiver Wellness Community, Hospice of the Valleys 6 week grief support group and 6 week caregiver support group, Encore Club is bringing three monthly club activities to the Center as well their board meetings.
- In June we hosted networking events for both Fallbrook Chamber of Commerce and Bonsall Chamber of Commerce that were very well attended.
- Lots of new inquiries for use of space- birthday parties, nonprofit fundraisers, and community members with ideas for future programming.
- CCHW continues to have great energy and solid attendance.

<u>Wellness Center Events</u>	FEB	MAR	APR	May	June
COVID Booster Clinic			74		
COVID-19 PCR Testing	27	54	53	58	88
Mental Health First Aid			15	16	12
CCHW	24	17	19	23	18
Hands Only CPR Training with North County Fire	18	15	11		7
Health Screening		11	12	16	19
Blood Drive with San Diego Blood Bank	32		26		29
Cultivate Health					9
Grantee Events				24	123
Tours/ Fallbrook Chamber of Commerce	23	4	22	43	115
North County Parkinsons Support Group	16	18	20	19	24
Wed & Thurs- Michelle’s Place office hours & events	2	32	37	34	54
Wed & Fri- Chair Yoga	96	116	128	111	128
Foundation for Senior Care- Fix It Fridays/Computer Classes			18	16	15
Nonprofit/club meetings	5	53	80	53	55
Total Wellness Center Visits (approximate)	243	320	515	413	696

North County Fire- Senior Medical Services Officer, Mary Murphy:

- COVID testing offered at North County office by appt- 10 tests.
- Hands-Only CPR- class at Wellness Center 7 in attendance.
- Working together to get CPR in Fallbrook & Bonsall High School curriculum.

Marketing:

Press (Village News):

- Article: “Leach selected to fill health district board position”
- Article: “Wellness Center design concepts presented”
- Mentions in several places as the host of partners events

Email Marketing & Constant Contact Overview:

- Email marketing continues to have good open and click rates above the industry average.
- Email list continues to grow as new contacts sign up for and attend activities at the Center.

EMAIL MARKETING	FEB	MAR	APR	MAY	JUNE
Total Contacts	3,009	3143	3207	3373	3468
New Contacts	130	155	141	179	95
Number of emails sent	6,014	11,903	8,629	4,453	4,008
Number of emails opened	2,948	5,048	4,069	1,992	1,793
Open rate	51%	44%	49%	48%	48%
Open rate over industry average	22%	15%	20%	20%	19%
# of Clicks	125	129	251	68	99
Click rate	2%	3%	6%	2%	3%
Click rate over industry average	1%	same	3%	1%	2%

Social Media:

Social Media Metrics	Feb	Mar	Apr	May	June
Total number of posts (Instagram & Facebook)	58	52	63	46	46
Instagram Followers	399	406	418	421	430
Facebook Likes	831	831	833	848	855
Post Reach Instagram	0.22%	0.17%	1667%	-94.80%	104%
Post Reach Facebook	-0.07%	-10%	47.30%	-36.00%	-32.70%
Audience Growth Instagram	-43.70%	1.72%	0.02%	0.71%	2%
Audience Growth Facebook	-36.80%	0	0	1.77%	0.82%
Engagement rate Instagram	120.00%	-8.60%	18.70%	-34.30%	4%
Engagement rate Facebook	6.32%	23%	51%	-22%	71%
Website Views	45,118	39,065	43,206	41,122	37,439

- The table provides reach in % but to give you a better visual the Facebook reach (the number of people who saw any content from our Page or about our Page) was 6,102 and on Instagram 621 for the month of June.
- We are also running ads each month for our events to help drive attendance from new audiences.



Fallbrook Regional Health District
Published by Daniela Vargas Castañeda [?] · June 22 · 🌐

High blood pressure (hypertension) can cause serious health problems if you don't manage it. During this presentation, participants will have the opportunity to learn about high blood pressure complications, who is at risk, and common symptoms of high blood pressure.

This class is offered in partnership with Fallbrook Family Health Center.

La presión arterial alta (hipertensión) puede causar problemas de salud graves si no la controla. Durante esta presentación, los participa...
See more

KNOW YOUR HEART
Learn about High Blood Pressure

Wednesday, June 29th, 2022
1:30pm-2:30pm
1636 East Mission Rd, Fallbrook

[tiny.one/cultivate](#)

CONOZCA SU CORAZON
Aprenda Sobre la Presión Arterial Alta

Miércoles 29 de Junio, 2022
1:30pm-2:30pm
1636 East Mission Rd, Fallbrook

[tiny.one/cultivate](#)

945 People Reached

21 Likes, Comments & Shares

10 Likes	3 On Post	7 On Shares
0 Comments	0 On Post	0 On Shares
11 Shares	11 On Post	0 On Shares

8 Post Clicks

2 Photo views	0 Link clicks	6 Other clicks
---------------	---------------	----------------

NEGATIVE FEEDBACK

1 Hide post	0 Hide all posts
0 Report as spam	0 Unlike Page

Reported stats may be delayed from what appears on posts

With the introduction of our “Cultivate Health” classes in partnership with Fallbrook Family Health Center the interest for these classes is notable.


This post show the interest based on the shares (meaning people shared this post to their profile or someone else’s profile).

Health Screening posts also are performing very well.

Fallbrook Regional Health District
Published by Daniela Vargas Castañeda [?] · June 2 · 🌐


Primeros Auxilios para la Salud Mental es un curso que te enseña como ayudar a alguien que está desarrollando un problema mental o que esta pasando por una crisis de salud mental. La capacitación te ayuda a identificar, comprender y responder a los signos de adicciones y enfermedades mentales.

Para registrar vaya a:
fallbrookhealth.org/mental-health-first-aid


TÚ PUEDES AYUDAR

alguien que está pasado por una crisis de salud mental



La capacitación te ayuda a identificar, comprender y responder a los signos de adicciones y enfermedades mentales.

6 y 7 de Junio 5:00 pm-9:00 pm
1636 East Mission Rd, Fallbrook

Para registrar vaya a:
fallbrookhealth.org/mental-health-first-aid

890 People Reached

22 Likes, Comments & Shares 📊

11 Likes	2 On Post	9 On Shares
0 Comments	0 On Post	0 On Shares
11 Shares	10 On Post	1 On Shares

9 Post Clicks

1 Photo views	2 Link clicks 📊	6 Other clicks 📊
---------------	-----------------	------------------

NEGATIVE FEEDBACK

1 Hide post	0 Hide all posts	
0 Report as spam	0 Unlike Page	

Reported stats may be delayed from what appears on posts

Mental Health First Aid continues to be a popular class both digitally and in person, proven by the immense reach, what's even more notable is that this post was solely directed at the Spanish speaking community. This shows that the interest to learn about mental health spans across cultures.

REPORTS/POSSIBLE ACTION
Chief Executive Officer – Rachel Mason

CHIEF EXECUTIVE OFFICER'S REPORT - AUGUST

COVID-19 Updates:

- In light of the B4-5 variants and increased community spread we have expanded our COVID - PCR testing to Mondays at the admin location and continue offering Thursday mornings at the Community Health & Wellness Center (CHWC).
- A vaccination clinic was held at the CHWC on August 6th with our partner, Champions for Health.

Community Health & Wellness Center:

- Taylor Design – Concept Designs
 - The Fallbrook Planning Group/Design Review Group was impressed with the designs and voiced no objections to the direction of the project.
 - We have now moved to the part of the contract where Taylor Design will begin to assist us in getting the potential cost of construction estimates from general contracting firms. These firms will then be on our list of bidders when we get to that phase.

CHC-Grants:

- I am in the final process of contacting all of our grantees and setting up site visits. Once I have those dates arranged, I will work with each of you from your preferred groups and will let you know our visit options. Please recall that these visits are not associated with the check disbursements but are design for you to see the programming in action.

Public Engagement:

- We had the opportunity to assist the Sheriff with their 1st National Night Out event last week by providing the meals for the First Responders. Our partnership with Lt. Hernandez and Crime Prevention Specialist Heather Mitchell has also yielded an effort to support our local station through supporting their development of a station gym.
- Monkeypox – we have linked information from San Diego County and CDC to our website. Currently the county has identified 71 cases; however, there are still vaccine doses being distributed. Anyone interested should contact their physician or call 211 for additional support.

Staff & Operations:

- Eagle Paving completed the final seal coat and restriping on the parking lot project.
- I had a productive meeting with the Mission Resource Conservation District regarding how they could assist us in the landscaping design needs here at the Brandon property, as well as the process of having them offer guidance at the Mission property. An off shoot of that conversation is an opportunity for us to share space. We could engage in the option of sub-letting some of the upstairs office area.
- Theresa and I are still interviewing candidates for the Programs Coordinator position. We hope to have a final candidate before September 1st.

Administrative Projects:

- Annual report – I have about 80% the FY21 .22 report complete. We will be focusing on the 20 years of grantmaking history and a soft introduction to the types of services and programs we hope to offer at the Community Health & Wellness Center.

I would like to thank the Board for the positive comments from my performance evaluation. In reviewing your comments and assessments I would like to discuss ways in I can assist the development of the committee agendas. The committees do a great deal of work and I would like to see how I can best help integrate the work across all committees. To that end, I'll connect with each committee chair to discuss the best process for the agenda preparation and potential reporting processes.

REPORTS/POSSIBLE ACTION
General Counsel – Jeffrey Scott

LAW OFFICES OF
JEFFREY G. SCOTT

16935 WEST BERNARDO DRIVE, SUITE 170
SAN DIEGO, CA 92127

=====
(858) 675-9896
FAX (858) 675-9897

JEFFREY G. SCOTT

Of Counsel
JAMES R. DODSON

DATE: August 5, 2022

TO: Board of Directors
Rachel Mason, CEO
Fallbrook Regional Health District

FROM: Jeffrey G. Scott, General Counsel

RE: SB 938 Hertzberg – New LAFCO Bill

-
- Last month, Governor Newsom signed Senate Bill 938 (Hertzberg) into law. The bill was developed through an inclusive, thorough, multi-year working group process between CSDA, the California Association of Local Agency Formation Commissions (CALAFCO), and other stakeholders in response to recommendations by the Little Hoover Commission.
 - Most importantly, SB 938 allows a LAFCO – initiated dissolution of a special district the meets specified criteria to proceed with a 25% (rather than a 10%) protest threshold if specified criteria are met. Special districts meeting this criterion include those that:
 1. have one or more documented chronic service provision deficiencies;
 2. spent public funds in an unlawful or reckless manner inconsistent with the principal act or other statute governing the district;
 3. have shown willful neglect by failing to consistently adhere to the California Public Records Act and other public disclosure laws;
 4. have failed to meet the minimum number of times required in its principal act in the prior calendar year;
 5. have consistently failed to perform timely audits in the prior three years, or failed to meet minimum financial requirements under California Government Code; or
 6. have recent annual audits showing chronic issues with the district’s fiscal controls.

- Special districts meeting one or more of the aforementioned criteria are entitled to a fair and procedurally-equitable process, where determinations for the proposed dissolution must be documented in a municipal services review (MSR) and presented at a public hearing. As part of this process, the affected special district will receive a one-year period to resolve the documented deficiency.
- Additionally, SB 938 simplifies the statutes related to the conducting authority for LAFCOs to implement reorganizations of special districts, significantly reducing the number of cross-referenced statutes.
- The provisions of this bill were fundamentally developed through a working group process that was responsive to a key Little Hoover Commission recommendation in its 2017 report “*Special Districts: Improving Oversight & Transparency.*” As a key stakeholder, CSDA supported the passage of this bill and provided lead testimony at each of the bill’s policy committees alongside the CALAFCO. The bill’s signing in July marked the completion of this chapter of the working group’s efforts. CSDA will remain involved in additional developments related to district formation, reorganization, and dissolution as they arise.

DISCUSSION/POSSIBLE ACTION

DISCUSSION/POSSIBLE ACTION

Consideration of Biennial Review and
Readoption of Conflict of Interest Code

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JEFFREY G. SCOTT

Of Counsel
JAMES R. DODSON

Date: August 5, 2022

To: Board of Directors – Fallbrook Regional Health District
Rachel Mason, Executive Director

From: Jeffrey G. Scott, General Counsel

Re: **Biennial Conflict of Interest Code Update 2022**

State law and FPPC regulations require that in every even number year the District's Conflict of Interest Code needs to be reviewed and updated as necessary. The District adheres to the State Model Conflict of Interest Code as provided in Title 2 of the California Code of Regulations.

This year's code has been reviewed by the undersigned and attached in redline and clean versions are the changes from the 2020 code. The main change is that the gift ceiling amount has increase from \$500 to \$520. Approval of the Board to the updated code is requested.

**CONFLICT OF INTEREST CODE
OF
FALLBROOK REGIONAL HEALTH DISTRICT**

1. Standard Code of FPPC

The Political Reform Act of 1974 (Gov. Code, § 81000 et seq.) requires each state and local government agency to adopt and promulgate a conflict of interest code. Fallbrook Regional Health District has adopted such a code that should be revised and updated. The Fair Political Practices Commission (FPPC) has adopted a regulation (2 Cal. Code of Regs., §18730), which contains the terms of a standard conflict of interest code that can be incorporated by reference as a district's code. After public notice and hearing, the standard code may be amended by the FPPC to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. The regulation and the attached Appendix, designating positions and establishing disclosure categories, shall constitute the conflict of interest code of Fallbrook Regional Health District.

2. Adoption of Standard Code of FPPC

The terms of Title 2, California Code of Regulations, section 18730 and any future amendments to it duly adopted by the FPPC are hereby incorporated by reference. A copy of Section 18730 currently in effect (June 2020) is appended to this Code for reference purposes. This regulation and the Appendix attached hereto designating officials and employees and establishing disclosure categories shall constitute the Conflict of Interest Code of the Fallbrook Regional Health District. This Conflict of Interest Code shall take effect when approved by the Fallbrook Regional Health District Board of Directors and San Diego County Board of Supervisors and shall thereupon supersede all prior codes adopted by the Fallbrook Regional Health District.

3. Filing of Statements of Economic Interests

Pursuant to the standard conflict of interest code, the members of the Board of Directors and the designated employees set forth in the appendix shall file statements of economic interests with the Secretary of the Fallbrook Regional Health District which shall make the statements available for public inspection and reproduction (Government Code Section 81008). All original statements will be retained at the District office.

APPENDIX A

General Provisions

4. Designated employees listed in Column 1 must disclose investments in business entities and source of income which manufacture, distribute, sell or supply the goods or services listed in Column II. Current Board Members are not listed as they are mandatory reporters under Government Code Section 87200, as they manage public investments.

5. Investments in any business entity or sources of income which are entities or persons engaged in the following health care facilities, services, equipment, instruments, materials, supplies or businesses listed in the categories.

<u>I.</u> <u>Designated Employees</u>	<u>II</u> <u>Disclosure Categories</u>
Candidates Running for the Office of Board of Directors	ALL
General Counsel	ALL
Chief Executive Officer	ALL
Consultants	*

*Consultants shall disclose all sources of income, interests in real property and investments, and business positions in business entities.

The General Counsel of the District may determine in writing that a particular consultant, although a “designated position,” is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description of the consultant’s duties and, based upon that description, a statement of the extent of disclosure requirements. Such determination shall be a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

APPENDIX B
DISCLOSURE CATEGORIES

General Provisions

Designated employees or individuals shall disclose their financial interest pursuant to the appropriate disclosure category as indicated. Disclosure categories pertain to investments, real property, business positions and sources of income, including loans, gifts and travel payments from sources located in or doing business within the jurisdictional boundaries of the Fallbrook Regional Health District ("District").

Disclosure Categories

Category 1:

A designated employee in this category must report all interests in real property as well as investments, business positions, sources of income, and gifts from any source, or doing business in, the jurisdiction of the District.

Category 2:

A designated employee in this category must report all interests in real property located within the District. Investments, business position in business entities and income, gifts, loans and travel payments, from sources in, doing business within the District which:

1. Engages in the appraisal, acquisition, disposal, development of real property, or rehabilitation or construction of improvement on real property including architects, contractors, and subcontractors.
2. Provides services, supplies, materials, machinery or equipment of any type utilized by the District.
3. Are of the type which is subject to the regulation or supervision of the District.

Category 3:

A designated employee in this category must report all interests in real property located in the District. Investments, business positions in business entities and income, gifts, loans, and travel payments from sources in, or doing business within the District which:

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1. Provide services, supplies, materials, machinery or
Provide services, supplies, materials, machinery or equipment of any type
utilized by designated filers in the District.

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2. Are of a type which are subject to regulation of the District.

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1. ~~Real property~~
2. ~~Medical laboratories~~
3. ~~Ambulance~~
4. ~~Insurance~~
5. ~~Financial audit~~
6. ~~Maintenance or janitorial~~
7. ~~Collection agencies~~
8. ~~Temporary health agencies or services~~
9. ~~Healthcare organizations~~

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**Regulations of the Fair Political Practices Commission, (Model Code)
Title 2, Division 6, California Code of Regulations**

§ 18730 Provisions of Conflict of Interest Codes

a) Incorporation by reference of the terms of this regulation along with the designation of employees and the formulation of disclosure categories in the Appendix referred to below constitute the adoption and promulgation of a conflict of interest code within the meaning of Section 87300 or the amendment of a conflict of interest code within the meaning of Section 87306 if the terms of this regulation are substituted for terms of a conflict of interest code already in effect. A code so amended or adopted and promulgated requires the reporting of reportable items in a manner substantially equivalent to the requirements of article 2 of chapter 7 of the Political Reform Act, Sections 81000, et seq. The requirements of a conflict of interest code are in addition to other requirements of the Political Reform Act, such as the general prohibition against conflicts of interest contained in Section 87100, and to other state or local laws pertaining to conflicts of interest.

b) The terms of a conflict of interest code amended or adopted and promulgated pursuant to this regulation are as follows:

(1) Section 1. Definitions.

The definitions contained in the Political Reform Act of 1974 (Act), regulations of the Fair Political Practices Commission (Regulations 18110, et seq.), and any amendments to the Act or regulations, are incorporated by reference into this conflict of interest code.

(2) Section 2. Designated Employees.

The persons holding positions listed in the Appendix are designated employees. It has been determined that these persons make or participate in the making of decisions which may foreseeably have a material effect on economic interests.

(3) Section 3. Disclosure Categories.

This code does not establish any disclosure obligation for those designated employees who are also specified in Section 87200 if they are designated in

this code in that same capacity or if the geographical jurisdiction of this agency is the same as or is wholly included within the jurisdiction in which those persons must report their economic interests pursuant to article 2 of chapter 7 of the Political Reform Act, Sections 87200, et seq.

In addition, this code does not establish any disclosure obligation for any designated employees who are designated in a conflict of interest code for another agency, if all of the following apply:

(A) The geographical jurisdiction of this agency is the same as or is wholly included within the jurisdiction of the other agency;

(B) The disclosure assigned in the code of the other agency is the same as that required under article 2 of chapter 7 of the Political Reform Act, Section 87200; and

(C) The filing officer is the same for both agencies.⁽¹⁾

Such persons are covered by this code for disqualification purposes only. With respect to all other designated employees, the disclosure categories set forth in the Appendix specify which kinds of economic interests are reportable. Such a designated employee shall disclose in his or her statement of economic interests those economic interests he or she has which are of the kind described in the disclosure categories to which he or she is assigned in the Appendix. It has been determined that the economic interests set forth in a designated employee's disclosure categories are the kinds of economic interests which he or she foreseeably can affect materially through the conduct of his or her office.

(4) Section 4. Statements of Economic Interests: Place of Filing.

The code reviewing body shall instruct all designated employees within its code to file statements of economic interests with the agency or with the code reviewing body, as provided by the code reviewing body in the agency's conflict of interest code.⁽²⁾

(5) Section 5. Statements of Economic Interests: Time of Filing.

(A) Initial Statements. All designated employees employed by the agency on the effective date of this code, as originally adopted, promulgated and approved by the code reviewing body, shall file statements within 30 days after the effective date of this code. Thereafter, each person already in a position

when it is designated by an amendment to this code shall file an initial statement within 30 days after the effective date of the amendment.

(B) Assuming Office Statements. All persons assuming designated positions after the effective date of this code shall file statements within 30 days after assuming the designated positions, or if subject to State Senate confirmation, 30 days after being nominated or appointed.

(C) Annual Statements. All designated employees shall file statements no later than April 1. If a person reports for military service as defined in the Servicemember's Civil Relief Act, the deadline for the annual statement of economic interests is 30 days following his or her return to office, provided the person, or someone authorized to represent the person's interests, notifies the filing officer in writing prior to the applicable filing deadline that he or she is subject to that federal statute and is unable to meet the applicable deadline, and provides the filing officer verification of his or her military status.

(D) Leaving Office Statements. All persons who leave designated positions shall file statements within 30 days after leaving office.

(5.5) Section 5.5. Statements for Persons Who Resign Prior to Assuming Office.

Any person who resigns within 12 months of initial appointment, or within 30 days of the date of notice provided by the filing officer to file an assuming office statement, is not deemed to have assumed office or left office, provided he or she did not make or participate in the making of, or use his or her position to influence any decision and did not receive or become entitled to receive any form of payment as a result of his or her appointment. Such persons shall not file either an assuming or leaving office statement.

(A) Any person who resigns a position within 30 days of the date of a notice from the filing officer shall do both of the following:

- (1) File a written resignation with the appointing power; and
- (2) File a written statement with the filing officer declaring under penalty of perjury that during the period between appointment and resignation he or she did not make, participate in the making, or use the position to influence any decision of the agency or receive, or become entitled to receive, any form of payment by virtue of being appointed to the position.

(6) Section 6. Contents of and Period Covered by Statements of Economic Interests.

(A) Contents of Initial Statements. Initial statements shall disclose any reportable investments, interests in real property and business positions held on the effective date of the code and income received during the 12 months prior to the effective date of the code.

(B) Contents of Assuming Office Statements. Assuming office statements shall disclose any reportable investments, interests in real property and business positions held on the date of assuming office or, if subject to State Senate confirmation or appointment, on the date of nomination, and income received during the 12 months prior to the date of assuming office or the date of being appointed or nominated, respectively.

(C) Contents of Annual Statements. Annual statements shall disclose any reportable investments, interests in real property, income and business positions held or received during the previous calendar year provided, however, that the period covered by an employee's first annual statement shall begin on the effective date of the code or the date of assuming office whichever is later, or for a board or commission member subject to Section 87302.6, the day after the closing date of the most recent statement filed by the member pursuant to Regulation 18754.

(D) Contents of Leaving Office Statements. Leaving office statements shall disclose reportable investments, interests in real property, income and business positions held or received during the period between the closing date of the last statement filed and the date of leaving office.

(7) Section 7. Manner of Reporting.

Statements of economic interests shall be made on forms prescribed by the Fair Political Practices Commission and supplied by the agency, and shall contain the following information:

(A) Investment and Real Property Disclosure. When an investment or an interest in real property⁽³⁾ is required to be reported,⁽⁴⁾ the statement shall contain the following:

- (1) A statement of the nature of the investment or interest;
- (2) The name of the business entity in which each investment is held, and a general description of the business activity in which the business entity is engaged;
- (3) The address or other precise location of the real property;
- (4) A statement whether the fair market value of the investment or interest in real property equals or exceeds \$2,000, exceeds \$10,000, exceeds \$100,000, or exceeds \$1,000,000.

(B) Personal Income Disclosure. When personal income is required to be reported,⁽⁵⁾ the statement shall contain:

- (1) The name and address of each source of income aggregating \$ 500520 or more in value, or \$ 50 or more in value if the income was a gift, and a general description of the business activity, if any, of each source;
- (2) A statement whether the aggregate value of income from each source, or in the case of a loan, the highest amount owed to each source, was \$ 1,000 or less, greater than \$ 1,000, greater than \$ 10,000, or greater than \$ 100,000;
- (3) A description of the consideration, if any, for which the income was received;
- (4) In the case of a gift, the name, address and business activity of the donor and any intermediary through which the gift was made; a description of the gift; the amount or value of the gift; and the date on which the gift was received;
- (5) In the case of a loan, the annual interest rate and the security, if any, given for the loan and the term of the loan.

(C) Business Entity Income Disclosure. When income of a business entity, including income of a sole proprietorship, is required to be reported,⁽⁶⁾ the statement shall contain:

- (1) The name, address, and a general description of the business activity of the business entity;
- (2) The name of every person from whom the business entity received payments if the filer's pro rata share of gross receipts from such person was equal to or greater than \$10,000.

(D) Business Position Disclosure. When business positions are required to be reported, a designated employee shall list the name and address

of each business entity in which he or she is a director, officer, partner, trustee, employee, or in which he or she holds any position of management, a description of the business activity in which the business entity is engaged, and the designated employee's position with the business entity.

(E) Acquisition or Disposal During Reporting Period. In the case of an annual or leaving office statement, if an investment or an interest in real property was partially or wholly acquired or disposed of during the period covered by the statement, the statement shall contain the date of acquisition or disposal.

(8) Section 8. Prohibition on Receipt of Honoraria.

(A) No member of a state board or commission, and no designated employee of a state or local government agency, shall accept any honorarium from any source, if the member or employee would be required to report the receipt of income or gifts from that source on his or her statement of economic interests.

(B) This section shall not apply to any part-time member of the governing board of any public institution of higher education, unless the member is also an elected official.

(C) Subdivisions (a), (b), and (c) of Section 89501 shall apply to the prohibitions in this section.

(D) This section shall not limit or prohibit payments, advances, or reimbursements for travel and related lodging and subsistence authorized by Section 89506.

(8.1) Section 8.1. Prohibition on Receipt of Gifts in Excess of ~~\$520500~~520.

(A) No member of a state board or commission, and no designated employee of a state or local government agency, shall accept gifts with a total value of more than ~~\$52000~~ in a calendar year from any single source, if the member or employee would be required to report the receipt of income or gifts from that source on his or her statement of economic interests.

(B) This section shall not apply to any part-time member of the governing board of any public institution of higher education, unless the member is also an elected official.

(C) Subdivisions (e), (f), and (g) of Section 89503 shall apply to the prohibitions in this section.

(8.2) Section 8.2. Loans to Public Officials.

(A) No elected officer of a state or local government agency shall, from the date of his or her election to office through the date that he or she vacates office, receive a personal loan from any officer, employee, member, or consultant of the state or local government agency in which the elected officer holds office or over which the elected officer's agency has direction and control.

(B) No public official who is exempt from the state civil service system pursuant to subdivisions (c), (d), (e), (f), and (g) of Section 4 of Article VII of the Constitution shall, while he or she holds office, receive a personal loan from any officer, employee, member, or consultant of the state or local government agency in which the public official holds office or over which the public official's agency has direction and control. This subdivision shall not apply to loans made to a public official whose duties are solely secretarial, clerical, or manual.

(C) No elected officer of a state or local government agency shall, from the date of his or her election to office through the date that he or she vacates office, receive a personal loan from any person who has a contract with the state or local government agency to which that elected officer has been elected or over which that elected officer's agency has direction and control. This subdivision shall not apply to loans made by banks or other financial institutions or to any indebtedness created as part of a retail installment or credit card transaction, if the loan is made or the indebtedness created in the lender's regular course of business on terms available to members of the public without regard to the elected officer's official status.

(D) No public official who is exempt from the state civil service system pursuant to subdivisions (c), (d), (e), (f), and (g) of Section 4 of Article VII of the Constitution shall, while he or she holds office, receive a personal loan from any person who has a contract with the state or local government agency to which that elected officer has been elected or over which that elected officer's agency has direction and control. This subdivision shall not apply to loans made by banks or other financial institutions or to any indebtedness created as part of a

retail installment or credit card transaction, if the loan is made or the indebtedness created in the lender's regular course of business on terms available to members of the public without regard to the elected officer's official status. This subdivision shall not apply to loans made to a public official whose duties are solely secretarial, clerical, or manual.

(E) This section shall not apply to the following:

(1) Loans made to the campaign committee of an elected officer or candidate for elective office.

(2) Loans made by a public official's spouse, child, parent, grandparent, grandchild, brother, sister, parent-in-law, brother-in-law, sister-in-law, nephew, niece, aunt, uncle, or first cousin, or the spouse of any such persons, provided that the person making the loan is not acting as an agent or intermediary for any person not otherwise exempted under this section.

(3) Loans from a person which, in the aggregate, do not exceed \$~~500~~520 at any given time.

(4) Loans made, or offered in writing, before January 1, 1998.

(8.3) Section 8.3. Loan Terms.

(A) Except as set forth in subdivision (B), no elected officer of a state or local government agency shall, from the date of his or her election to office through the date he or she vacates office, receive a personal loan of \$~~500~~520 or more, except when the loan is in writing and clearly states the terms of the loan, including the parties to the loan agreement, date of the loan, amount of the loan, term of the loan, date or dates when payments shall be due on the loan and the amount of the payments, and the rate of interest paid on the loan.

(B) This section shall not apply to the following types of loans:

(1) Loans made to the campaign committee of the elected officer.

(2) Loans made to the elected officer by his or her spouse, child, parent, grandparent, grandchild, brother, sister, parent-in-law, brother-in-law, sister-in-law, nephew, niece, aunt, uncle, or first cousin, or the spouse of any such person, provided that the person making the loan is not acting as an agent or intermediary for any person not otherwise exempted under this section.

(3) Loans made, or offered in writing, before January 1, 1998.

(C) Nothing in this section shall exempt any person from any other provision of Title 9 of the Government Code.

(8.4) Section 8.4. Personal Loans.

(A) Except as set forth in subdivision (B), a personal loan received by any designated employee shall become a gift to the designated employee for the purposes of this section in the following circumstances:

(1) If the loan has a defined date or dates for repayment, when the statute of limitations for filing an action for default has expired.

(2) If the loan has no defined date or dates for repayment, when one year has elapsed from the later of the following:

a. The date the loan was made.

b. The date the last payment of \$100 or more was made on the loan.

c. The date upon which the debtor has made payments on the loan aggregating to less than \$250 during the previous 12 months.

(B) This section shall not apply to the following types of loans:

(1) A loan made to the campaign committee of an elected officer or a candidate for elective office.

(2) A loan that would otherwise not be a gift as defined in this title.

(3) A loan that would otherwise be a gift as set forth under subdivision (A), but on which the creditor has taken reasonable action to collect the balance due.

(4) A loan that would otherwise be a gift as set forth under subdivision (A), but on which the creditor, based on reasonable business considerations, has not undertaken collection action. Except in a criminal action, a creditor who claims that a loan is not a gift on the basis of this paragraph has the burden of proving that the decision for not taking collection action was based on reasonable business considerations.

(5) A loan made to a debtor who has filed for bankruptcy and the loan is ultimately discharged in bankruptcy.

(C) Nothing in this section shall exempt any person from any other provisions of Title 9 of the Government Code.

(9) Section 9. Disqualification.

No designated employee shall make, participate in making, or in any way attempt to use his or her official position to influence the making of any governmental decision which he or she knows or has reason to know will have a reasonably foreseeable material financial effect, distinguishable from its effect on the public generally, on the official or a member of his or her immediate family or on:

(A) Any business entity in which the designated employee has a direct or indirect investment worth \$2,000 or more;

(B) Any real property in which the designated employee has a direct or indirect interest worth \$2,000 or more;

(C) Any source of income, other than gifts and other than loans by a commercial lending institution in the regular course of business on terms available to the public without regard to official status, aggregating ~~\$500~~520 or more in value provided to, received by or promised to the designated employee within 12 months prior to the time when the decision is made;

(D) Any business entity in which the designated employee is a director, officer, partner, trustee, employee, or holds any position of management; or

(E) Any donor of, or any intermediary or agent for a donor of, a gift or gifts aggregating ~~\$500~~520 or more provided to, received by, or promised to the designated employee within 12 months prior to the time when the decision is made.

(9.3) Section 9.3. Legally Required Participation.

No designated employee shall be prevented from making or participating in the making of any decision to the extent his or her participation is legally required for the decision to be made. The fact that the vote of a designated employee who is on a voting body is needed to break a tie does not make his or her participation legally required for purposes of this section.

(9.5) Section 9.5. Disqualification of State Officers and Employees.

In addition to the general disqualification provisions of section 9, no state administrative official shall make, participate in making, or use his or her official position to influence any governmental decision directly relating to any contract where the state administrative official knows or has reason to know that any party to the contract is a person with whom the state administrative official, or any member of his or her immediate family has, within 12 months prior to the time when the official action is to be taken:

(A) Engaged in a business transaction or transactions on terms not available to members of the public, regarding any investment or interest in real property; or

(B) Engaged in a business transaction or transactions on terms not available to members of the public regarding the rendering of goods or services totaling in value \$1,000 or more.

(10) Section 10. Disclosure of Disqualifying Interest.

When a designated employee determines that he or she should not make a governmental decision because he or she has a disqualifying interest in it, the determination not to act may be accompanied by disclosure of the disqualifying interest.

(11) Section 11. Assistance of the Commission and Counsel.

Any designated employee who is unsure of his or her duties under this code may request assistance from the Fair Political Practices Commission pursuant to Section 83114 and Regulations 18329 and 18329.5 or from the attorney for his or her agency, provided that nothing in this section requires the attorney for the agency to issue any formal or informal opinion.

(12) Section 12. Violations.

This code has the force and effect of law. Designated employees violating any provision of this code are subject to the administrative, criminal and civil sanctions provided in the Political Reform Act, Sections 81000-91014. In addition, a decision in relation to which a violation of the disqualification provisions of this code or of Section 87100 or 87450 has occurred may be set aside as void pursuant to Section 91003.

ENDNOTES:

⁽¹⁾ Designated employees who are required to file statements of economic interests under any other agency's conflict of interest code, or under article 2 for a different jurisdiction, may expand their statement of economic interests to cover reportable interests in both jurisdictions, and file copies of this expanded statement with both entities in lieu of filing separate and distinct statements, provided that each copy of such expanded statement filed in place of an original is signed and verified by the designated employee as if it were an original. See Section 81004.

⁽²⁾ See Section 81010 and Regulation 18115 for the duties of filing officers and persons in agencies who make and retain copies of statements and forward the originals to the filing officer.

⁽³⁾ For the purpose of disclosure only (not disqualification), an interest in real property does not include the principal residence of the filer.

⁽⁴⁾ Investments and interests in real property which have a fair market value of less than \$2,000 are not investments and interests in real property within the meaning of the Political Reform Act. However, investments or interests in real property of an individual include those held by the individual's spouse and dependent children as well as a pro rata share of any investment or interest in real property of any business entity or trust in which the individual, spouse and dependent children own, in the aggregate, a direct, indirect or beneficial interest of 10 percent or greater.

⁽⁵⁾ A designated employee's income includes his or her community property interest in the income of his or her spouse but does not include salary or reimbursement for expenses received from a state, local or federal government agency.

⁽⁶⁾ Income of a business entity is reportable if the direct, indirect or beneficial interest of the filer and the filer's spouse in the business entity aggregates a 10 percent or greater interest. In addition, the disclosure of persons who are clients or customers of a business entity is required only if the clients or customers are within one of the disclosure categories of the filer.

**CONFLICT OF INTEREST CODE
OF
FALLBROOK REGIONAL HEALTH DISTRICT**

1. Standard Code of FPPC

The Political Reform Act of 1974 (Gov. Code, § 81000 et seq.) requires each state and local government agency to adopt and promulgate a conflict of interest code. Fallbrook Regional Health District has adopted such a code that should be revised and updated. The Fair Political Practices Commission (FPPC) has adopted a regulation (2 Cal. Code of Regs., §18730), which contains the terms of a standard conflict of interest code that can be incorporated by reference as a district's code. After public notice and hearing, the standard code may be amended by the FPPC to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. The regulation and the attached Appendix, designating positions and establishing disclosure categories, shall constitute the conflict of interest code of Fallbrook Regional Health District.

2. Adoption of Standard Code of FPPC

The terms of Title 2, California Code of Regulations, section 18730 and any future amendments to it duly adopted by the FPPC are hereby incorporated by reference. A copy of Section 18730 currently in effect (June 2020) is appended to this Code for reference purposes. This regulation and the Appendix attached hereto designating officials and employees and establishing disclosure categories shall constitute the Conflict of Interest Code of the Fallbrook Regional Health District. This Conflict of Interest Code shall take effect when approved by the Fallbrook Regional Health District Board of Directors and San Diego County Board of Supervisors and shall thereupon supersede all prior codes adopted by the Fallbrook Regional Health District.

3. Filing of Statements of Economic Interests

Pursuant to the standard conflict of interest code, the members of the Board of Directors and the designated employees set forth in the appendix shall file statements of economic interests with the Secretary of the Fallbrook Regional Health District which shall make the statements available for public inspection and reproduction (Government Code Section 81008). All original statements will be retained at the District office.

APPENDIX A

General Provisions

4. Designated employees listed in Column 1 must disclose investments in business entities and source of income which manufacture, distribute, sell or supply the goods or services listed in Column II. Current Board Members are not listed as they are mandatory reporters under Government Code Section 87200, as they manage public investments.

5. Investments in any business entity or sources of income which are entities or persons engaged in the following health care facilities, services, equipment, instruments, materials, supplies or businesses listed in the categories.

I. <u>Designated Employees</u>	II <u>Disclosure Categories</u>
Candidates Running for the Office of Board of Directors	ALL
General Counsel	ALL
Chief Executive Officer	ALL
Consultants	*

*Consultants shall disclose all sources of income, interests in real property and investments, and business positions in business entities.

The General Counsel of the District may determine in writing that a particular consultant, although a “designated position,” is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description of the consultant’s duties and, based upon that description, a statement of the extent of disclosure requirements. Such determination shall be a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

APPENDIX B
DISCLOSURE CATEGORIES

General Provisions

Designated employees or individuals shall disclose their financial interest pursuant to the appropriate disclosure category as indicated. Disclosure categories pertain to investments, real property, business positions and sources of income, including loans, gifts and travel payments from sources located in or doing business within the jurisdictional boundaries of the Fallbrook Regional Health District (“District”).

Disclosure Categories

Category 1:

A designated employee in this category must report all interests in real property as well as investments, business positions, sources of income, and gifts from any source, or doing business in, the jurisdiction of the District.

Category 2:

A designated employee in this category must report all interests in real property located within the District. Investments, business position in business entities and income, gifts, loans and travel payments, from sources in, doing business within the District which:

1. Engages in the appraisal, acquisition, disposal, development of real property, or rehabilitation or construction of improvement on real property including architects, contractors, and subcontractors.
2. Provides services, supplies, materials, machinery or equipment of any type utilized by the District.
3. Are of the type which is subject to the regulation or supervision of the District.

Category 3:

A designated employee in this category must report all interests in real property located in the District. Investments, business positions in business entities and, income, gifts, loans, and travel payments from sources in, or doing business within the District which:

1. Provide services, supplies, materials, machinery or
Provide services, supplies, materials, machinery or equipment of any type
utilized by designated filers in the District.
2. Are of a type which are subject to regulation of the District.

**Regulations of the Fair Political Practices Commission, (Model Code)
Title 2, Division 6, California Code of Regulations**

§ 18730 Provisions of Conflict of Interest Codes

a) Incorporation by reference of the terms of this regulation along with the designation of employees and the formulation of disclosure categories in the Appendix referred to below constitute the adoption and promulgation of a conflict of interest code within the meaning of Section 87300 or the amendment of a conflict of interest code within the meaning of Section 87306 if the terms of this regulation are substituted for terms of a conflict of interest code already in effect. A code so amended or adopted and promulgated requires the reporting of reportable items in a manner substantially equivalent to the requirements of article 2 of chapter 7 of the Political Reform Act, Sections 81000, et seq. The requirements of a conflict of interest code are in addition to other requirements of the Political Reform Act, such as the general prohibition against conflicts of interest contained in Section 87100, and to other state or local laws pertaining to conflicts of interest.

b) The terms of a conflict of interest code amended or adopted and promulgated pursuant to this regulation are as follows:

(1) Section 1. Definitions.

The definitions contained in the Political Reform Act of 1974 (Act), regulations of the Fair Political Practices Commission (Regulations 18110, et seq.), and any amendments to the Act or regulations, are incorporated by reference into this conflict of interest code.

(2) Section 2. Designated Employees.

The persons holding positions listed in the Appendix are designated employees. It has been determined that these persons make or participate in the making of decisions which may foreseeably have a material effect on economic interests.

(3) Section 3. Disclosure Categories.

This code does not establish any disclosure obligation for those designated employees who are also specified in Section 87200 if they are designated in this code in that same capacity or if the geographical jurisdiction of this agency is the same as or is wholly included within the jurisdiction in which those persons must report

their economic interests pursuant to article 2 of chapter 7 of the Political Reform Act, Sections 87200, et seq.

In addition, this code does not establish any disclosure obligation for any designated employees who are designated in a conflict of interest code for another agency, if all of the following apply:

(A) The geographical jurisdiction of this agency is the same as or is wholly included within the jurisdiction of the other agency;

(B) The disclosure assigned in the code of the other agency is the same as that required under article 2 of chapter 7 of the Political Reform Act, Section 87200; and

(C) The filing officer is the same for both agencies.⁽¹⁾

Such persons are covered by this code for disqualification purposes only. With respect to all other designated employees, the disclosure categories set forth in the Appendix specify which kinds of economic interests are reportable. Such a designated employee shall disclose in his or her statement of economic interests those economic interests he or she has which are of the kind described in the disclosure categories to which he or she is assigned in the Appendix. It has been determined that the economic interests set forth in a designated employee's disclosure categories are the kinds of economic interests which he or she foreseeably can affect materially through the conduct of his or her office.

(4) Section 4. Statements of Economic Interests: Place of Filing.

The code reviewing body shall instruct all designated employees within its code to file statements of economic interests with the agency or with the code reviewing body, as provided by the code reviewing body in the agency's conflict of interest code.⁽²⁾

(5) Section 5. Statements of Economic Interests: Time of Filing.

(A) Initial Statements. All designated employees employed by the agency on the effective date of this code, as originally adopted, promulgated and approved by the code reviewing body, shall file statements within 30 days after the effective date of this code. Thereafter, each person already in a position when it is designated by an amendment to this code shall file an initial statement within 30 days after the effective date of the amendment.

(B) Assuming Office Statements. All persons assuming designated positions after the effective date of this code shall file statements within 30 days after assuming the designated positions, or if subject to State Senate confirmation, 30 days after being nominated or appointed.

(C) Annual Statements. All designated employees shall file statements no later than April 1. If a person reports for military service as defined in the Servicemember's Civil Relief Act, the deadline for the annual statement of economic interests is 30 days following his or her return to office, provided the person, or someone authorized to represent the person's interests, notifies the filing officer in writing prior to the applicable filing deadline that he or she is subject to that federal statute and is unable to meet the applicable deadline, and provides the filing officer verification of his or her military status.

(D) Leaving Office Statements. All persons who leave designated positions shall file statements within 30 days after leaving office.

(5.5) Section 5.5. Statements for Persons Who Resign Prior to Assuming Office.

Any person who resigns within 12 months of initial appointment, or within 30 days of the date of notice provided by the filing officer to file an assuming office statement, is not deemed to have assumed office or left office, provided he or she did not make or participate in the making of, or use his or her position to influence any decision and did not receive or become entitled to receive any form of payment as a result of his or her appointment. Such persons shall not file either an assuming or leaving office statement.

(A) Any person who resigns a position within 30 days of the date of a notice from the filing officer shall do both of the following:

- (1) File a written resignation with the appointing power; and
- (2) File a written statement with the filing officer declaring under penalty of perjury that during the period between appointment and resignation he or she did not make, participate in the making, or use the position to influence any decision of the agency or receive, or become entitled to receive, any form of payment by virtue of being appointed to the position.

(6) Section 6. Contents of and Period Covered by Statements of Economic Interests.

(A) Contents of Initial Statements. Initial statements shall disclose any reportable investments, interests in real property and business positions held on the effective date of the code and income received during the 12 months prior to the effective date of the code.

(B) Contents of Assuming Office Statements. Assuming office statements shall disclose any reportable investments, interests in real property and business positions held on the date of assuming office or, if subject to State Senate confirmation or appointment, on the date of nomination, and income received during the 12 months prior to the date of assuming office or the date of being appointed or nominated, respectively.

(C) Contents of Annual Statements. Annual statements shall disclose any reportable investments, interests in real property, income and business positions held or received during the previous calendar year provided, however, that the period covered by an employee's first annual statement shall begin on the effective date of the code or the date of assuming office whichever is later, or for a board or commission member subject to Section 87302.6, the day after the closing date of the most recent statement filed by the member pursuant to Regulation 18754.

(D) Contents of Leaving Office Statements. Leaving office statements shall disclose reportable investments, interests in real property, income and business positions held or received during the period between the closing date of the last statement filed and the date of leaving office.

(7) Section 7. Manner of Reporting.

Statements of economic interests shall be made on forms prescribed by the Fair Political Practices Commission and supplied by the agency, and shall contain the following information:

(A) Investment and Real Property Disclosure. When an investment or an interest in real property⁽³⁾ is required to be reported,⁽⁴⁾ the statement shall contain the following:

- (1) A statement of the nature of the investment or interest;
- (2) The name of the business entity in which each investment is held, and a general description of the business activity in which the business entity is engaged;
- (3) The address or other precise location of the real property;
- (4) A statement whether the fair market value of the investment or interest in real property equals or exceeds \$2,000, exceeds \$10,000, exceeds \$100,000, or exceeds \$1,000,000.

(B) Personal Income Disclosure. When personal income is required to be reported,⁽⁵⁾ the statement shall contain:

- (1) The name and address of each source of income aggregating \$ 520 or more in value, or \$ 50 or more in value if the income was a gift, and a general description of the business activity, if any, of each source;
- (2) A statement whether the aggregate value of income from each source, or in the case of a loan, the highest amount owed to each source, was \$ 1,000 or less, greater than \$ 1,000, greater than \$ 10,000, or greater than \$ 100,000;
- (3) A description of the consideration, if any, for which the income was received;
- (4) In the case of a gift, the name, address and business activity of the donor and any intermediary through which the gift was made; a description of the gift; the amount or value of the gift; and the date on which the gift was received;
- (5) In the case of a loan, the annual interest rate and the security, if any, given for the loan and the term of the loan.

(C) Business Entity Income Disclosure. When income of a business entity, including income of a sole proprietorship, is required to be reported,⁽⁶⁾ the statement shall contain:

- (1) The name, address, and a general description of the business activity of the business entity;
- (2) The name of every person from whom the business entity received payments if the filer's pro rata share of gross receipts from such person was equal to or greater than \$10,000.

(D) Business Position Disclosure. When business positions are required to be reported, a designated employee shall list the name and address of each business entity in which he or she is a director, officer, partner, trustee, employee, or in which he or she holds any position of management, a description of the business activity in which the business entity is engaged, and the designated employee's position with the business entity.

(E) Acquisition or Disposal During Reporting Period. In the case of an annual or leaving office statement, if an investment or an interest in real property was partially or wholly acquired or disposed of during the period covered by the statement, the statement shall contain the date of acquisition or disposal.

(8) Section 8. Prohibition on Receipt of Honoraria.

(A) No member of a state board or commission, and no designated employee of a state or local government agency, shall accept any honorarium from any source, if the member or employee would be required to report the receipt of income or gifts from that source on his or her statement of economic interests.

(B) This section shall not apply to any part-time member of the governing board of any public institution of higher education, unless the member is also an elected official.

(C) Subdivisions (a), (b), and (c) of Section 89501 shall apply to the prohibitions in this section.

(D) This section shall not limit or prohibit payments, advances, or reimbursements for travel and related lodging and subsistence authorized by Section 89506.

(8.1) Section 8.1. Prohibition on Receipt of Gifts in Excess of \$520520.

(A) No member of a state board or commission, and no designated employee of a state or local government agency, shall accept gifts with a total value of more than \$520 in a calendar year from any single source, if the member or employee would be required to report the receipt of income or gifts from that source on his or her statement of economic interests.

(B) This section shall not apply to any part-time member of the governing board of any public institution of higher education, unless the member is also an elected official.

(C) Subdivisions (e), (f), and (g) of Section 89503 shall apply to the prohibitions in this section.

(8.2) Section 8.2. Loans to Public Officials.

(A) No elected officer of a state or local government agency shall, from the date of his or her election to office through the date that he or she

vacates office, receive a personal loan from any officer, employee, member, or consultant of the state or local government agency in which the elected officer holds office or over which the elected officer's agency has direction and control.

(B) No public official who is exempt from the state civil service system pursuant to subdivisions (c), (d), (e), (f), and (g) of Section 4 of Article VII of the Constitution shall, while he or she holds office, receive a personal loan from any officer, employee, member, or consultant of the state or local government agency in which the public official holds office or over which the public official's agency has direction and control. This subdivision shall not apply to loans made to a public official whose duties are solely secretarial, clerical, or manual.

(C) No elected officer of a state or local government agency shall, from the date of his or her election to office through the date that he or she vacates office, receive a personal loan from any person who has a contract with the state or local government agency to which that elected officer has been elected or over which that elected officer's agency has direction and control. This subdivision shall not apply to loans made by banks or other financial institutions or to any indebtedness created as part of a retail installment or credit card transaction, if the loan is made or the indebtedness created in the lender's regular course of business on terms available to members of the public without regard to the elected officer's official status.

(D) No public official who is exempt from the state civil service system pursuant to subdivisions (c), (d), (e), (f), and (g) of Section 4 of Article VII of the Constitution shall, while he or she holds office, receive a personal loan from any person who has a contract with the state or local government agency to which that elected officer has been elected or over which that elected officer's agency has direction and control. This subdivision shall not apply to loans made by banks or other financial institutions or to any indebtedness created as part of a retail installment or credit card transaction, if the loan is made or the indebtedness created in the lender's regular course of business on terms available to members of the public without regard to the elected officer's official status. This subdivision shall not apply to loans made to a public official whose duties are solely secretarial, clerical, or manual.

(E) This section shall not apply to the following:

(1) Loans made to the campaign committee of an elected officer or candidate for elective office.

(2) Loans made by a public official's spouse, child, parent, grandparent, grandchild, brother, sister, parent-in-law, brother-in-law, sister-in-law, nephew, niece, aunt, uncle, or first cousin, or the spouse of any such persons, provided that the person making the loan is not acting as an agent or intermediary for any person not otherwise exempted under this section.

(3) Loans from a person which, in the aggregate, do not exceed \$520 at any given time.

(4) Loans made, or offered in writing, before January 1, 1998.

(8.3) Section 8.3. Loan Terms.

(A) Except as set forth in subdivision (B), no elected officer of a state or local government agency shall, from the date of his or her election to office through the date he or she vacates office, receive a personal loan of \$520 or more, except when the loan is in writing and clearly states the terms of the loan, including the parties to the loan agreement, date of the loan, amount of the loan, term of the loan, date or dates when payments shall be due on the loan and the amount of the payments, and the rate of interest paid on the loan.

(B) This section shall not apply to the following types of loans:

(1) Loans made to the campaign committee of the elected officer.

(2) Loans made to the elected officer by his or her spouse, child, parent, grandparent, grandchild, brother, sister, parent-in-law, brother-in-law, sister-in-law, nephew, niece, aunt, uncle, or first cousin, or the spouse of any such person, provided that the person making the loan is not acting as an agent or intermediary for any person not otherwise exempted under this section.

(3) Loans made, or offered in writing, before January 1, 1998.

(C) Nothing in this section shall exempt any person from any other provision of Title 9 of the Government Code.

(8.4) Section 8.4. Personal Loans.

(A) Except as set forth in subdivision (B), a personal loan received by any designated employee shall become a gift to the designated employee for the purposes of this section in the following circumstances:

(1) If the loan has a defined date or dates for repayment, when the statute of limitations for filing an action for default has expired.

- (2) If the loan has no defined date or dates for repayment, when one year has elapsed from the later of the following:
 - a. The date the loan was made.
 - b. The date the last payment of \$100 or more was made on the loan.
 - c. The date upon which the debtor has made payments on the loan aggregating to less than \$250 during the previous 12 months.

(B) This section shall not apply to the following types of loans:

(1) A loan made to the campaign committee of an elected officer or a candidate for elective office.

(2) A loan that would otherwise not be a gift as defined in this title.

(3) A loan that would otherwise be a gift as set forth under subdivision (A), but on which the creditor has taken reasonable action to collect the balance due.

(4) A loan that would otherwise be a gift as set forth under subdivision (A), but on which the creditor, based on reasonable business considerations, has not undertaken collection action. Except in a criminal action, a creditor who claims that a loan is not a gift on the basis of this paragraph has the burden of proving that the decision for not taking collection action was based on reasonable business considerations.

(5) A loan made to a debtor who has filed for bankruptcy and the loan is ultimately discharged in bankruptcy.

(C) Nothing in this section shall exempt any person from any other provisions of Title 9 of the Government Code.

(9) Section 9. Disqualification.

No designated employee shall make, participate in making, or in any way attempt to use his or her official position to influence the making of any governmental decision which he or she knows or has reason to know will have a reasonably foreseeable material financial effect, distinguishable from its effect on the public generally, on the official or a member of his or her immediate family or on:

(A) Any business entity in which the designated employee has a direct or indirect investment worth \$2,000 or more;

(B) Any real property in which the designated employee has a direct or indirect interest worth \$2,000 or more;

(C) Any source of income, other than gifts and other than loans by a commercial lending institution in the regular course of business on terms available to the public without regard to official status, aggregating \$520 or more

in value provided to, received by or promised to the designated employee within 12 months prior to the time when the decision is made;

(D) Any business entity in which the designated employee is a director, officer, partner, trustee, employee, or holds any position of management; or

(E) Any donor of, or any intermediary or agent for a donor of, a gift or gifts aggregating \$520 or more provided to, received by, or promised to the designated employee within 12 months prior to the time when the decision is made.

(9.3) Section 9.3. Legally Required Participation.

No designated employee shall be prevented from making or participating in the making of any decision to the extent his or her participation is legally required for the decision to be made. The fact that the vote of a designated employee who is on a voting body is needed to break a tie does not make his or her participation legally required for purposes of this section.

(9.5) Section 9.5. Disqualification of State Officers and Employees.

In addition to the general disqualification provisions of section 9, no state administrative official shall make, participate in making, or use his or her official position to influence any governmental decision directly relating to any contract where the state administrative official knows or has reason to know that any party to the contract is a person with whom the state administrative official, or any member of his or her immediate family has, within 12 months prior to the time when the official action is to be taken:

(A) Engaged in a business transaction or transactions on terms not available to members of the public, regarding any investment or interest in real property; or

(B) Engaged in a business transaction or transactions on terms not available to members of the public regarding the rendering of goods or services totaling in value \$1,000 or more.

(10) Section 10. Disclosure of Disqualifying Interest.

When a designated employee determines that he or she should not make a governmental decision because he or she has a disqualifying interest in it, the determination not to act may be accompanied by disclosure of the disqualifying interest.

(11) Section 11. Assistance of the Commission and Counsel.

Any designated employee who is unsure of his or her duties under this code may request assistance from the Fair Political Practices Commission pursuant to Section 83114 and Regulations 18329 and 18329.5 or from the attorney for his or her agency, provided that nothing in this section requires the attorney for the agency to issue any formal or informal opinion.

(12) Section 12. Violations.

This code has the force and effect of law. Designated employees violating any provision of this code are subject to the administrative, criminal and civil sanctions provided in the Political Reform Act, Sections 81000-91014. In addition, a decision in relation to which a violation of the disqualification provisions of this code or of Section 87100 or 87450 has occurred may be set aside as void pursuant to Section 91003.

ENDNOTES:

⁽¹⁾ Designated employees who are required to file statements of economic interests under any other agency's conflict of interest code, or under article 2 for a different jurisdiction, may expand their statement of economic interests to cover reportable interests in both jurisdictions, and file copies of this expanded statement with both entities in lieu of filing separate and distinct statements, provided that each copy of such expanded statement filed in place of an original is signed and verified by the designated employee as if it were an original. See Section 81004.

⁽²⁾ See Section 81010 and Regulation 18115 for the duties of filing officers and persons in agencies who make and retain copies of statements and forward the originals to the filing officer.

⁽³⁾ For the purpose of disclosure only (not disqualification), an interest in real property does not include the principal residence of the filer.

⁽⁴⁾ Investments and interests in real property which have a fair market value of less than \$2,000 are not investments and interests in real property within the meaning of the Political Reform Act. However, investments or interests in real property of an individual include those held by the individual's spouse and dependent children as well as a pro rata share of any investment or interest in real property of any business entity or trust in which the individual, spouse and dependent children own, in the aggregate, a direct, indirect or beneficial interest of 10 percent or greater.

⁽⁵⁾ A designated employee's income includes his or her community property interest in the income of his or her spouse but does not include salary or reimbursement for expenses received from a state, local or federal government agency.

⁽⁶⁾ Income of a business entity is reportable if the direct, indirect or beneficial interest of the filer and the filer's spouse in the business entity aggregates a 10 percent or greater interest. In addition, the disclosure of persons who are clients or customers of a business entity is required only if the clients or customers are within one of the disclosure categories of the filer.

DISCUSSION/POSSIBLE ACTION

Consideration of RFP for Construction Management Services



REQUEST FOR PROPOSAL

CONSTRUCTION MANAGEMENT SERVICES

**FOR
COMMUNITY HEALTH AND WELLNESS CENTER**

FOR

**FALLBROOK REGIONAL HEALTH DISTRICT
FALLBROOK, CALIFORNIA**

August 2022

Rachel Mason, Chief Executive Officer
Fallbrook Regional Health District
138 S. Brandon Road
Fallbrook, California 92028
Phone: 760-731-9187

INTRODUCTION CONSTRUCTION MANAGEMENT SERVICES

Request for Proposal

The Fallbrook Regional Health District (“District”) is seeking a qualified firm or firms to provide professional services to act as Construction Manager and provide oversight services to monitor the implementation of Community Health and Wellness Center Project (“Project”). The District is a public agency governed by a publicly elected five-member Board of Directors with a CEO who oversees the day-to-day operations.

This Request for Proposal (“RFP”) describes the required scope of services, minimum qualifications being sought, the Construction Manager selection process and the information that must be included in the proposal.

Fallbrook Regional Health District Community Health and Wellness Center Project Background and Description

The Project includes the renovation of two (2) existing buildings and the redesign of the existing parcel to include a new outdoor event space, overflow parking, mediation garden, children’s play area, walking and exercise trails, new covered walkway that connects Buildings 1 and 2, landscaped areas and two (2) parking lots. The Project Architect is Taylor Design. At this time the District is in the Pre-Design and Schematic Design phases. This should allow the District to obtain a construction cost estimate prior to proceed with the subsequent design and construction phases.

Project Management Oversight

The Construction Manager will represent the owner’s interest and provides oversight over the entire project directly for the District. The Construction Manager is expected to work with all parties to deliver the project on time, at or under budget, and to the owner’s expected standard of quality, scope, and function. The Construction Manager will report to the District Chief Executive Officer during course of the Project. The Construction Manager will be expected to provide monthly updates to the District Facilities Committee and to the District’s Board of Directors as needed.

The Construction Manager is expected to have the requisite education and experience to work with the District, the Project Architect, the general contractor, and other stakeholders to determine the best possible sequence of construction operations and develop a detailed schedule, while also establishing plans for project safety and security and helping the owner manage risk.

SUBMISSION REQUIREMENTS

A. General

1. Each submission shall be clearly marked “Construction Management Services for the Project and clearly demonstrate the breadth and depth of experience of the firm in the areas required. The qualifications shall show that the firm possesses the demonstrated skills and professional experience to perform the general functions of the Construction Manager and its experience in administering or overseeing state and federal capital projects.
2. Proposals become the property of the District and may be returned only at the District's option and at the Proposer's expense. Information, excluding Proposer's financial information, contained therein shall become public documents subject to the Public Records Act. The District shall not be liable for any expenses incurred by any firm to prepare or submit a proposal.
3. It is the District’s intention to select a firm that has demonstrated its competence and professional qualification to perform the services of Construction Management. The District reserves the right to cancel or revise the RFP and/or reject all or any proposals.
4. The following insurance coverage shall be required, as a minimum, by the District:
 - a. Professional Liability - \$1,000,000 annual aggregate
 - b. General Liability - \$1,000,000 annual aggregate
 - c. Workers’ Compensation per applicable state and federal laws
5. The District does not discriminate on the basis of race, color, national origin, ancestry, sex, age, religion, marital status, disability or sexual orientation in any of its policies, procedures or practices.

B. Submission Contents

The following is a summary of the Submission Contents and a description of each.

1. Identification of the Proposer
 - a) Legal name and address of company.
 - b) Legal form of company (corporation, partnership, etc.).
 - c) Address, phone number, facsimile number, email address, website address, direct email address of the person(s) that will be primarily responsible for providing services for this proposal and for coordinating the RFP document.
 - d) California Business License Number.

2. Table of Contents
3. Executive Summary
Provide an overview of the entire proposal describing the general approach or methodology the Proposer will use to meet the goals and fulfill the general functions required as a Construction Management.
4. Firm Information and Experience
 - a) Provide total number of professional staff employed by the firm.
 - b) Demonstrated experience in the management of construction projects.
 - c) The Proposer shall state the number of years the firm has conducted business. Proposer must have at least six (6) years experience in providing the outlined scope of required services for public clients and/or public projects.
5. Proposed Program Management Team
 - a) Identify key members that will be assigned to the Wellness Center Project support. Indicate the role of each individual. Include a resume reflecting the educational backgrounds as well as the skills and experience as construction management in design and construction phases. The Construction Manager must demonstrate an ability to be able to draw upon a multidisciplinary staff to address Construction Management services.
6. Project Specific Experience
The Proposer shall provide a description of the three (3) most relevant construction management contracts held by the firm. Preference will be given to construction management services for public agencies within the last five years. Please include:
 - a. Role of the firm.
 - b. Dollar value of the program.
 - c. Project description including the name of the Construction Manager.
 - d. Staffing.
 - e. Relationship to client.
 - f. Contact name, position, entity name, telephone number, facsimile number, email address.
7. Proposed Methods to Accomplish the Work
8. Knowledge and Understanding of the Local Environment
Explain the knowledge and understanding of working in San Diego County.
9. Fee Schedule
Provide a listing of the proposed personnel, their classifications, and their hourly rates, including all overhead and profit.

PRE SUBMITTAL ACTIVITIES

A. Questions Concerning Request for Qualifications

All inquiries regarding this RFP should be directed to Rachel Mason, CEO at: rmason@fallbrookhealth.org. All questions will be responded to in writing to all respondents. Proposers are asked to contact Rachel Mason, CEO at: rmason@fallbrookhealth.org Address: 138 S. Brandon Road, Fallbrook California 92028. Phone: 760-731-9187 about this RFP. Proposers are cautioned that contacts with individual members of the District Board of Directors is considered to be improper and should be avoided.

B. Revision to the Request for Qualifications

The District reserves the right to revise the RFP and/or to extend the date by which qualifications are due. The District reserves the right to waive any minor deviations, irregularities or informalities in any proposal to be considered for further review, at its discretion.

C. Preparation

Qualifications should be prepared in such a way as to provide straight forward and concise delineation of capabilities to satisfy the requirements of this RFP. Responses should emphasize the Proposer’s demonstrated capability to perform work of this type.

D. Proposal due date

All proposals must be received no later than September 16, 2022 at 5:00 pm. Please submit a signed copy of the proposal via email to: Rachel Mason CEO rmason@fallbrookhealth.org

SUBMISSION EVALUATION AND AWARD

The submission will be evaluated based on its responsiveness to the RFP. Additionally, the Proposers will be rated on the following:

- Firm experience and construction management experience with public agency projects
- Successes in establishing effective working relationships between multi stakeholders; including relationships with management, architects, and contractors

Qualifications Schedule/Milestones

RFP release date;	8/11/2022
Deadline for questions submitted via email;	9/8/2022
Proposal due date;	9/16/2022
Finalist Interviews, if necessary;	9/28/2022
Recommendation to District Board;	10/12/2022

Interviews

Respondents deemed qualified by the District may be required to participate in an interview with a Selection Committee established by the District. Interviews, if conducted by the Selection Committee, will generally consist of no more than fifteen (15) minutes for Respondents' presentation, followed by questions posed by the Selection Committee. Total time of each interview will not exceed one (1) hour. If requested by the Selection Committee, any Respondent invited to participate in the interview process shall have present at the interview its key personnel.

Based on the evaluation criteria defined, firms will be selected to present an oral interview after which a final selection will be made. Firms invited to interview will be selected based on the basis of the information provided in the RFP and the results of the District's research and evaluation.

SCOPE OF SERVICES

Basic Services:

The Construction Manager "Basic Services" shall, at a minimum, consist of performing the duties enumerated below. The final scope of services will be included in the final Construction Management Agreement to be mutually negotiated by both parties. The following information is provided for reference only.

PRECONSTRUCTION AND CONSTRUCTION PHASES

1. Collaborate with the Project Architect to determine the specifics of the Project, including the identification and administration of all tasks related to the development, design and completion of the Project to ensure all public funds are maximized and the Project is completed within the allocated scope, budget and schedule.
2. Assist in the preparation of the contract documents and the bidding process from the pre-bid, bid and award phases
3. Assist the Architect in obtaining permits and licenses from the appropriate authorities.
4. Assist in the determination of needed resources.
5. Work with the Architect and Contractor to develop and maintain a master schedule to manage the Project related activities and ensure that the Project will be completed as scheduled. The Construction Manager will update the master schedule (actual vs. baseline) and reissue the master program schedule to delineate the current conditions and revisions required by actual experience.

6. Develop and maintain a master budget that allows for project and program budgets and accounting. Assist the District in achieving the project budget requirements and other design parameters.
7. Review detailed estimates of all project construction cost and prepare for District approval. The Construction Manager will advise the District if it appears that the construction costs may exceed the project budget established by District and make recommendations for corrective action.
8. Review and approve all payment requests and change orders from the Contractor.
9. The Construction Manager shall attend and participate in meetings and conferences with the District Board of Directors, Board committees as required, Professional Consultants, and/or as otherwise necessary to discharge the Project Manager's obligations.
10. Organize and maintain all records, correspondences, contracts, research analyses and other documents related to design, bidding, and construction. Such documents may be subject to annual external performance and financial audits, as well as review by District management and Board of Directors.
11. Organize and maintain all records, correspondences, contracts, research analyses and other documents related to design, bidding, and construction. Such documents may be subject to annual external performance and financial audits, as well as review by a Citizens= Bond Oversight Committee.
12. Assist in the establishment of a Project safety and security plans

DISCUSSION/POSSIBLE ACTION

Discussion and consideration of hiring a consultant to review the District's Investment strategies and provide recommendations

DISCUSSION/POSSIBLE ACTION

Consideration of Amendment to
CEO Employment Agreement,
adjusting the annual base salary and
extending the Agreement to June 30, 2024

**2022 AMENDMENT TO EXECUTIVE DIRECTOR
EMPLOYMENT AGREEMENT**

The Chief Executive Employment Agreement dated May 20, 2019, as amended between Fallbrook Regional Health District (“District”) and Rachel Mason (“Employee”), is hereby amended for 2022 as follows:

1. The term of this Agreement in Section 2 is extended until June 30, 2024.
2. Employee’s annual base salary in Section 3 in the amount of \$142,230 shall be increased 7% effective July 1, 2022, to \$152,180.
3. The terms and conditions of the May 20, 2019, Executive Director Employment Agreement and are restated and shall remain in full force and effect.
4. The effective date of this Amendment is August 10, 2022.

“Employee”:

“District”:

By _____
Rachel Mason
Chief Executive Officer

By _____
Howard Salmon,
Chair, Board of Directors