



**MINUTES  
FACILITIES COMMITTEE**

**Thursday, June 24, 2021 at 10:30 A.M.**

In accordance with the current State of Emergency and the Governor's Executive Order N-25-20, of March 12, 2020 and N-33-20 of March 19, 2020, teleconferencing was used for this meeting. Board members, staff and members of the public were able to participate by webinar and members of the public were also able to participate by telephone.

1. Call to Order/Roll Call

Committee Chair Barbara Mroz called the meeting to order at 10:31 a.m.

In attendance: Committee Member: Barbara Mroz

CEO: Rachel Mason, Staff Member Linda Bannerman and Property Manager Roy Moosa

2. Public Comments

None

3. Discussion Items

a. Update on Rock Rose School Lease at 1636 E. Mission Rd. Property

Rock Rose school sent a letter to the District proposing a date of July 31<sup>st</sup> for vacating the premises. An inspection will be performed prior to returning their security deposit.

b. Update on HVAC Project for 138 S. Brandon Rd. Property

The HVAC final bid documents for the Brandon Road property is on our website, with a pre-bid walk scheduled for July 8<sup>th</sup> and a pre-bid opening on July 20<sup>th</sup>.

4. Update from Property Manager

Roy Moosa reported the small trash receptacles were replaced with a dumpster at the Mission Road property.

Rachel Mason said starting January 2022, food recycling will require a different type of bin.

Rachel Mason reported she asked Mission Conservation Resource District for help with an efficient waterscape plan. After that, a new landscaping company can be considered.

A new pressure regulator has been installed at the Brandon Road property to correct a low toilet flushing problem.

Discussion ensued regarding the need to consider carpet cleaning for the year-old carpet in the building on Brandon Street.

5. Board comments and future agenda items

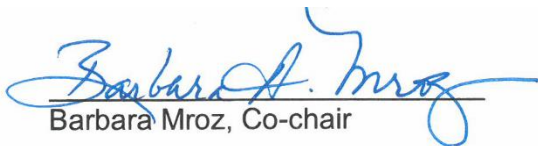
Director Mroz asked about permanent signage for the Brandon Road property. CEO Rachel Mason asked Roy to discuss with the planning group the use of a small sign at the street, and another on the building.

Regarding the Major Use Permit, J. Whalen indicated the traffic and noise studies were approved and we are awaiting notice from the County as to when it will be on the agenda for approval by the County Board of Supervisors

Following the Special Board meeting tomorrow, the "Just Do" list for programs at the Community Health & Wellness Center on E. Mission Road will be placed on the July Facilities Committee agenda for possible recommendations to the full board at the August regular meeting of the Board.

6. Adjournment

There being no further business, the meeting was adjourned at 10:54 a.m.

  
Barbara Mroz, Co-chair

  
Board Secretary/Clerk