



**MINUTES
REGULAR BOARD MEETING
Wednesday, October 14, 2020, 6:00 p.m.**

In accordance with the current State of Emergency and the Governor’s Executive Order N-25-20, of March 12, 2020 and N-33-20 of March 19, 2020, teleconferencing was used for this meeting. Board members, staff and members of the public were able to participate by webinar and members of the public were also able to participate by telephone.

A. CALL MEETING TO ORDER / ROLL CALL / ESTABLISH A QUORUM / PLEDGE OF ALLEGIANCE

Chairman Howard Salmon called the meeting to order at 6:03 p.m.

In attendance: Directors Howard Salmon, Barbara Mroz, Bill Leach, Jennifer Jeffries, and Kate Schwartz-Frates.

Chief Executive Officer Rachel Mason, Legal Counsel Jeffrey Scott.

Staff members Linda Bannerman, Mireya Banuelos, Wendy Lyon, Tracy Rosalee and Pamela Knox. Accountant Susan Woodward.

Catalyst representatives: Sharon Conklin, Debbie Jacobs, Nick Brown, Ali Hobbs and Sharoni Mitra.

B. APPROVAL OF THE AGENDA

Action: It was moved by Director Jeffries, seconded by Director Mroz to approve the agenda as presented.

Motion carried: By the following roll call vote: 5-0

Director Salmon	Aye
Director Mroz	Aye
Director Leach.....	Aye
Director Jeffries	Aye
Director Schwartz-Frates.....	Aye

C. PUBLIC COMMENTS

None

D. PRESENTATIONS

D1. Health & Wellness Center – Catalyst
 (See attached report from Catalyst) Steps 2 and 3 of Phase 2 are currently in process. There are three color-coded data bases – Population, Community Based Organizations and Qualitative (feedback from organizations). Population data was the focus of this report using the census tracts for our District. Social Determinants of Health were compared across census tracts. There was discussion regarding census tracts and our election zones. Further discussion ensued regarding the use of the Social Determinants of Health. There was expression of frustration at the amount of time required for this process. Catalyst representatives explained that all eight determinants are used at this time to understand how some, e.g., poverty, influences other determinants and could help to determine the District’s direction. Catalyst understands that the District will choose to focus on those Social Determinants of Health most appropriate and relative to our District.

E. CONSENT ITEMS

- E1. Approval of August 2020 Financial Statements
- E2. Minutes of September 2, 2020 Finance Committee Meeting
- E3. Minutes of September 9, 2020 Regular Board Meeting
- E4. Minutes of September 16, 2020 Strategic Planning Committee Meeting
- E5. Minutes of September 18, 2020 Facilities Committee Meeting

No members of the Board asked to pull any items for further discussion.

Action: It was moved by Director Jeffries, seconded by Director Mroz to approve the Consent Items as presented.

Motion carried by the following roll call vote. 5-0.

Director Salmon.....	Aye
Director Mroz.....	Aye
Director Leach.....	Aye
Director Jeffries.....	Aye
Director Schwartz-Frates.....	Aye

F. REPORTS/POSSIBLE ACTION

- F1. Finance Committee – Directors Jeffries and Mroz
 Committee Chair Jeffries reviewed the financial statements for the month of August 2020. (Reports in the packet) It was recognized that the Profit & Loss YTD, Actual vs. Budget was revised to include two new columns to show if the line item is over or under budget and the percentage of the budget. The accounting team was thanked for the requested revisions.
- F2. Gov’t and Public Engagement Committee – Directors Schwartz-Frates and Mroz
 Committee Chair Schwartz-Frates reminded all that Federal, State, County and Local COVID-19 updates are available on the District’s website. She noted COVID-testing and flu shots are now hosted by FRHD at the E. Mission Rd. site, and in De Luz and Rainbow to reach agricultural workers in those areas. The one portion of the annual Prostate Cancer Screening event available during the pandemic is the PSA lab screening. Director Schwartz-Frates drew attention to the Capitol Weekly publication and its reports of legislation. “This Week in Sacramento” was provided for perusal. Community Health Coordinator Mireya Banuelos reviewed the Community Engagement Plan, including the Social Media Report and Plan. (See attachments)
- F3. Facilities Committee – Directors Leach and Mroz
 There had been no meeting in September. The Facilities Committee will meet again on October 23rd.
- F4. Strategic Planning Committee – Directors Salmon and Jeffries
 Committee Chair Salmon said a major item of discussion at Strategic Planning in September was the formation of an FRHD wellness center charitable foundation. FRHD is tax exempt; however, it does not have 501(c)(3) status. The Strategic Planning Committee recommended that this item be brought before the full board for consideration. Following discussion, it was agreed that when the action item is brought to the Board of Directors, it will include language for all appropriate activities of the District.
Action: It was moved by Director Jeffries, seconded by Director Schwartz-Frates to place on the Board of Directors agenda consideration of the formation of a charitable foundation for appropriate activities of the District.
Motion carried by the following roll call vote: 4-0 (Director Leach lost internet connection)

Director Salmon.....	Aye
Director Mroz.....	Aye
Director Jeffries.....	Aye
Director Schwartz-Frates.....	Aye
Director Leach.....	Absent

The committee also considered the topic of an appropriate level of reserve for economic uncertainties. Each board committee is taking up this topic and awaiting data from Catalyst, the consultant assisting the District in planning the development of the East Mission Road property.

Lastly, Chairman Salmon congratulated Community Health Coordinator Mireya Banuelos on her work with the Community Collaborative for Health & Wellness (CCHW). There had been 27 virtual attendees at the last meeting with a very energized discussion.

- F5. Ad Hoc Steering Committee – Directors Leach and Mroz
Director Mroz recommended that in addition to the regular meetings of the Steering Committee, the members meet with the CEO once a week, following her weekly meeting with Catalyst.
- F6. Chief Executive Officer – Rachel Mason
Ms. Mason provided a COVID-19 update regarding testing dates, sites and the number of residents served. Flu shots will also be provided in October by CalFire, via the County. Two proposals for a property condition assessment (PCA) will be presented to the Facilities Committee at its October 23rd meeting. The PCA will identify those areas and systems that will require significant maintenance expenses and a replacements/maintenance schedule for other systems as we prepare to develop long range budgets.
Regarding Community Health Contracts (grants) the first quarter reports are due as of this date. Ms. Mason said the Cybergrants system is not as smooth as we had hoped it would be, so some revisions will be required. Efforts will be made to streamline the process and reevaluate the product. All progress reports will be posted online by November 1.
(See packet for full report)
- F7. General Counsel – Jeffrey Scott
Mr. Scott presented his Legislature Report saying the following:
The 2019/2020 is now officially over, ending one of the strangest years on record. The Governor had 513 bills reach his desk, signing 457 and vetoing 56. There were not many surprises in the actions he took, but in reading some of the messages on the bills he vetoed, the Governor noted the costs associated with the bills. This is a cautious note looking ahead to next year and the continued budget deficit that will undoubtedly be at the center of discussion in 2021. Mr. Scott then provided a recap of bills discussed over the year and their outcome. (See attached report)

G. BOARD MEMBER COMMENTS & ITEMS FOR SUBSEQUENT MEETINGS

- G1. Other Director/Staff discussion items
- G1a. Item(s) for future board agendas – Establishment of a FRHD charitable foundation.
- G1b. Announcements of upcoming events:
- **Fallbrook Scarecrow Days – October 1-31**
 - **COVID-19 Testing 8:00am-12:00pm & Flu Shots 1:00pm-3:00pm – Saturday, October 10th**, North County Fire Station #3, 2309 Rainbow Valley Blvd., Fallbrook
 - **Facilities Committee meeting – 3rd Friday October 23**, 10:30am, Virtual Meeting
 - **COVID-19 Testing 8:00am-12:00pm & Flu Shots 1:00pm-3:00pm – Wednesday, October 10th**, North County Fire Station #3, 2309 Rainbow Valley Blvd., Fallbrook
 - **Community Collaborative for Health & Wellness Committee (CCH&W) meeting – 3rd Wednesday, October 21**, 10:30am-noon, Virtual Meeting (See fallbrookhealth.org/calendar)
 - **Strategic Planning Committee meeting – 3rd Wednesday, October 21**, 5:00pm, Virtual Meeting
 - **COVID-19 Testing 8:00am-12:00pm & Flu Shots 1:00pm-3:00pm – Saturday, October 24th**, CAL FIRE Station #16, 39431 De Luz Rd., Fallbrook

- **FRHD/Catalyst Steering Committee meeting** – Friday, **October 30**, Virtual Meeting
- **Finance Committee meeting** – 1st Wednesday, **November 4**, 4:30pm, Virtual Meeting
- **November's Woman of Wellness meeting POSTPONED** – Monthly newsletters sent in lieu of meetings.
- **Veterans Day, November 11 – District Holiday**

G2. Next Regular Board meeting – **Thursday, November 12**, 2020, 6:00pm, Virtual Meeting

H. ADJOURNMENT

There being no further business, the meeting adjourned at 8:04 p.m.


Howard Salmon, Chairman


Board Secretary/Clerk