



**MINUTES
FACILITIES COMMITTEE**

**Friday, February 21, 2020 at 10:30 A.M.
Community Room, 138 S. Brandon Rd., Fallbrook CA 92028**

1. Call to Order/Roll Call

Chairman Bill Leach called the meeting to order at 10:32 a.m.

In attendance: Committee Members: Bill Leach and Barbara Mroz; Executive Director: Rachel Mason; Staff Member: Linda Bannerman

2. Public Comments

None

3. Discussion Items

a. Major Use Permit

- i. Site Visit 2/25/20 at 9:00am at the 1636 E. Mission location with SD County for Major Use Permit (MUP)

Rachel Mason reported that the above site visit will include a representative(s) from J. Whalen, Bill Leach and herself. Results from the traffic and noise study are pending.

b. Painting Proposal for 138 S. Brandon Rd. Property from Vivify Painting

Rachel Mason said two separate proposals for painting projects were included in the packet. The first was for exterior painting at a cost of \$9,600. Some stucco patching is required and there are areas of rust. The second was for painting the interior downstairs only, excluding the conference room (just painted) and restrooms and staff room (already painted). The mullions around the windows will need to be scraped before painting which adds to the cost and results in a cost of \$9,550. The building has not been painted since it was built. Discussion ensued. It was determined only the mullions at the front entrance would need to be included in the project. New carpeting in the conference room would be installed after the painting is completed. There was also discussion regarding obtaining bids for new window blinds.

Recommendation: The Facilities Committee agreed to authorize the Executive Director to move forward with both proposals since each is within the approval range for the committee. Rachel agreed to provide the committee members with the revised bid for the interior painting that excludes all but those mullions at the front entrance.

4. Property Manager Update

Regarding the E. Mission Road property, fascia boards at the front entrance to the former sanctuary will be painted.

The HVAC for the former sanctuary/community room building needs some level of maintenance for current use. Eventually, it will likely be replaced when HVAC is considered for other buildings. Solar power in the future will likely be discussed.

5. Adjournment

There being no further business, the meeting was adjourned at 11:09 a.m.



Bill Leach, Chair



Board Secretary/Clerk