

Fallbrook Regional HEALTH DISTRICT

**MINUTES
REGULAR BOARD MEETING
Wednesday, December 14, 2022, 6:00 p.m.
Virtual and In-Person Meeting at Administrative Office
1st Floor Community Room, 138 S. Brandon Rd., Fallbrook**

In accordance with California Government Code Section 54953 teleconferencing was used for this meeting. Board members, staff and members of the public were able to participate by webinar and members of the public were also able to participate by telephone.

A. CALL MEETING TO ORDER / ROLL CALL / ESTABLISH A QUORUM / PLEDGE OF ALLEGIANCE

Director Mroz called the meeting to order at 6:00 pm and led the Pledge of Allegiance. In attendance: Directors Barbara Mroz, Bill Leach, Jennifer Jeffries, and Director-elect Terry Brown. CEO Rachel Mason, Accountant Susan Woodward, Legal Counsel Jeffrey Scott. Staff members and associates: Judith Oswald, Theresa Geracitano, Bianca Heyming, Patty Taylor, and Tracy Rosalee. Tomedes translator, members of the public, and candidate for Zone 2 seat Mike Stanicek.

**B. OATH OF OFFICE ADMINISTERED TO NEWLY ELECTED DIRECTOR TERRY BROWN—
Counsel Scott**

Legal Counsel Jeff Scott administered oath of office to newly elected Director Terry Brown

C. ANNUAL ORGANIZATIONAL MEETING

C1. Nomination and Election of Officers of the Board

- Counsel Scott conducted the election of officers Counsel Jeff Scott provided overview of process and opened the nomination process

Director Barbara Mroz nominated Director Bill Leach for Board Chair; no further nominations were put forth. Counsel Jeff Scott closed nominations

Action: It was moved by Director Terry Brown seconded by Director Barbara Mroz to elect Director Bill Leach as Board Chair.

Motion carried by the following roll call vote (4-0)

Director Mroz Aye
Director Jeffries..... Aye
Director Leach Aye
Director Brown Aye

Director Bill Leach nominated Director Barbara Mroz for Board Vice-Chair; no further nominations were put forth. Counsel Jeff Scott closed nominations

Action: It was moved by Director Terry Brown seconded by Director Bill Leach to elect Director Barbara Mroz as Board Vice-Chair.

Motion carried by the following roll call vote (4-0)

Director Mroz	Aye
Director Jeffries.....	Aye
Director Leach	Aye
Director Brown.....	Aye

Director Bill Leach nominated Director Jennifer Jeffries for Board Secretary; no further nominations were put forth. Counsel Jeff Scott closed nominations

Action: It was moved by Director Terry Brown seconded by Director Barbara Mroz to elect Director Jennifer Jeffries as Board Secretary.

Motion carried by the following roll call vote (4-0)

Director Mroz	Aye
Director Jeffries.....	Aye
Director Leach	Aye
Director Brown.....	Aye

C2. Appointment of the Treasurer (Chair)

Legal Counsel Jeff Scott indicated newly elected Chair Bill Leach shall appoint the Treasurer. Director Bill Leach stated he will take some time to appoint Treasurer and committee assignments.

C3. Committee Assignment(s)

Finance Committee
 Facilities Committee
 Strategic Planning Committee
 Gov't and Public Engagement Committee
 Director Leach stated he will take time to provide committee assignments

D. APPROVAL OF THE AGENDA

Action: It was moved by Director Jennifer Jeffries seconded by Director Barbara Mroz to approve the agenda as presented.

Motion carried by the following roll call vote (4-0)

Director Mroz.....	Aye
Director Jeffries	Aye
Director Leach	Aye
Director Brown.....	Aye

E. PUBLIC COMMENTS - ANNOUNCEMENT

Leticia Maldonado-Stamos, long-term resident of Fallbrook, made public comment regarding Zone 2 candidate Mike Stanicek as it pertains to the representation of the Latino constituents that represent the minority-majority in this Zone. She thanked Mr. Stanicek for his desire to serve on the board.

F. DISCUSSION/POSSIBLE ACTION ITEMS

Consideration of Appointment of a New Board Member to Zone 2

- Introductory comments from the Board Chair and interviews of the Applicants by the Board

Candidate Mike Stanicek was introduced as a returning candidate. Mr. Stanicek addressed the public comments concerns and was open to answering any further questions from the Board. Chair Bill Leach invited each Director to provide further questions or comments, each director commented on candidate.

- Board nominations and potential appointment of new Director
Action: It was moved by Director Jennifer Jeffries seconded by Director Terry Brown to appoint Mike Stanicek to the open position on the Board for Zone 2
Motion carried by the following roll call vote (4-0)
 Director Mroz Aye
 Director Jeffries Aye
 Director Leach..... Aye
 Director Brown Aye
- Consideration of Resolution 455 Appointing New Director to Serve as the Representative from Zone 2 on the Board of Directors until the next District General Election in November 2024
Action: It was moved by Director Bill Leach seconded by Director Barbara Mroz to approve Resolution 455 Appointing New Director to Serve as the Representative from Zone 2 on the Board of Directors until the next District General Election in November 2024
Motion carried by the following roll call vote (4-0)
 Director Mroz Aye
 Director Jeffries Aye
 Director Leach..... Aye
 Director Brown Aye
- Administer Oath of Office to new Director
 Legal Counsel Jeff Scott administered oath of office to newly appointed Director Mike Stanicek

G. CONSENT ITEMS

- G1. Approval of September 2022, Financial Statements
 - G2. Minutes of November 2, 2022, Finance Committee Meeting
 - G3. Minutes of November 9, 2022, Regular Board Meeting
 - G4. Minutes of November 30, 2022, Special Board Meeting/Public Forum
 - G5. Consideration of Resolution 457 – Re-Ratifying the State of Emergency and Re-Authorizing Remote Teleconference Meetings
 - G6. Consideration of Resolution 456 – Reissuance of Umpqua Bank Credit Card from Linda Bannerman to Judith Oswald
- No member of the Board asked to pull a consent item for further discussion.
- Action:** It was moved by Director Jennifer Jeffries seconded by Director Barbara Mroz to approve the Consent Items as presented.
Motion carried by the following roll call vote (5-0)
 Director Mroz Aye
 Director Jeffries..... Aye
 Director Leach Aye
 Director Brown Aye
 Director Stanicek Aye

H. REPORTS/POSSIBLE ACTION

- H1. Finance Committee – Directors Jeffries and Mroz
 Committee Chair Jeffries reviewed the Financials for October.

Disclosures: The investments of the District are in compliance with the District's 2022-23 Investment Policy. The balances in the District's investment accounts give the District the ability to meet its expenditure requirements for the next eighteen (18) months.

Recommendation: That the board approved the transfer of \$90,000 from the Community Investment Fund account to the Operating account to cover expenses of \$89,597.13.

Action: It was moved by Director Barbara Mroz seconded by Director Jennifer Jeffries for the board to approve the transfer of \$90,000 from the Community Investment Fund account to the Operating account to cover expenses of \$89,597.13

Motion carried by the following roll call vote (5-0)

Director Mroz	Aye
Director Jeffries.....	Aye
Director Leach	Aye
Director Brown	Aye
Director Stanicek	Aye

H2. Wellness Center Administrator – Theresa Geracitano
 Wellness Center Administrator, Theresa Geracitano, provided summary of data collected at the Community Health & Wellness Center, shared information on the usage of the facility and groups hosting events there. For the upcoming year, we will continue with health screenings and rebranding a 'Wellness Wednesday'. CEO Mason stated the programming is following the community needs assessment provided by consulting firm Catalyst that pinpointed the communities' health needs. Wellness Center Administrator shared social media and email marketing campaign data.

H3. Chief Executive Officer – Rachel Mason
 CEO Rachel Mason provided COVID updates. Taylor Design has provided overall project estimates that will be reviewed in the January Board workshop. The Community Resource Navigator was posted and we had a great response to the posting. Updated the Board on the change to the new portal that is tied to Streamline, our website host.. Discussed the agenda and date for the January 21 Board Workshop.

H4. General Counsel – Jeffrey Scott
 Legal Counsel Jeff Scott indicated that the Legislation is not in session and therefore there are no updated to provide.

I. COMMENTS BY MEMBERS OF THE PUBLIC ON ITEMS NOT ON THE AGENDA

None

J. BOARD MEMBER COMMENTS & ITEMS FOR SUBSEQUENT MEETINGS

J1. Other Director/Staff discussion items

J1a. Item(s) for future board agendas

J1b. Announcements of upcoming events:

- See the District website event calendar at <https://www.fallbrookhealth.org/community-health-wellness-center>
- **Administrative Office Closed December 19**, for Staff Development.
- **Christmas Holidays- Office Closed Friday, December 23 & Monday, December 26, 2022**
- **New Year's Holiday – Office Closed Monday, January 2, 2023**

J2. **Next Regular Board meeting – 2nd Wednesday, January 11, 2023, 6:00pm, Virtual and**

In-Person Meeting at Administrative Office, 1st Floor Community Room, 138 S. Brandon Rd., Fallbrook

L. ADJOURNMENT

There being no further business, the meeting was adjourned at 7:09 p.m.

Bill Leach, Board Chair

Board Secretary/Clerk

DRAFT