



**MINUTES
STRATEGIC PLANNING COMMITTEE**

Wednesday, November 18, 2020 at 5:00 P.M.

In accordance with the current State of Emergency and the Governor's Executive Order N-25-20, of March 12, 2020 and N-33-20 of March 19, 2020, teleconferencing was used for this meeting. Board members, staff and members of the public were able to participate by webinar and members of the public were also able to participate by telephone.

1. Call to Order/Roll Call

Committee Chairman Salmon called the meeting to order at 5:00 p.m.

In attendance: Committee Members Howard Salmon and Jennifer Jeffries

Executive Director Rachel Mason, and staff members Linda Bannerman and Mireya Banuelos

2. Public Comments

None

3. Discussion Items

a. Board Assessment Review – 2020 results

i. Mission & Vision:

1. Our organization has a clear, focused and relevant written mission
2. Our organization has a clear, focused and relevant written vision
3. Board members fulfill their leadership role by ensuring achievement of the mission, values and vision
4. Always remind ourselves of the vision prior to development of strategies, decisions, plans and always ask ourselves after developing how they support the vision.
5. Develop a clear and concise 5-year strategic plan.

Committee Chair Salmon said the above items delineate the results of the Board Assessment Review and are listed as a reminder moving forward to link decisions to the established Mission, Vision and Values in all of the work being considered by the District. This would also be considered when developing the 5-year strategic plan. Discussion ensued regarding the development of the District's non-profit foundation. The Chief Executive Officer will be meeting with legal counsel to further discuss this matter.

b. 2020-2021 Annual Goals for CEO


This item will be considered at the December Board meeting.

4. Board Member Comments and Future Agenda Items

- Review of the status of annual goals in January 2021.
- Director Jeffries reviewed a document she would propose for discussion at the next Finance Committee meeting. Discussion ensued. (See attached) There was consensus to place this item on the December Finance Committee agenda.

5. Adjournment

There being no further business, the meeting was adjourned at 5:20 p.m.



Howard Salmon, Chair



Board Secretary/Clerk