



MINUTES
REGULAR BOARD MEETING
Wednesday, November 9, 2022, 6:00 p.m.
Virtual and In-Person Meeting at Administrative Office,
1st Floor Community Room, 138 S. Brandon Rd., Fallbrook

In accordance with California Government Code Section 54953 teleconferencing was used for this meeting. Board members, staff and members of the public were able to participate by webinar and members of the public were also able to participate by telephone.

A. CALL MEETING TO ORDER / ROLL CALL / ESTABLISH A QUORUM / PLEDGE OF ALLEGIANCE

Chairman Howard Salmon called the meeting to order at 6:02 pm and Director Leach led the Pledge of Allegiance.

In attendance: Directors Howard Salmon, Barbara Mroz, Bill Leach, Jennifer Jeffries, Stephanie Ortiz. CEO Rachel Mason, Accountant Susan Woodward, Legal Counsel Jeffrey Scott, and Property Manager Roy Moosa. Staff members and associates: Raquel Williams, Linda Bannerman, Judith Oswald, Theresa Geracitano, Tomedes translator, and members of the public.

Legal Counsel Jeff Scott indicated that due to the written notice of resignation received today from Director Stephanie Ortiz, with an effective date of November 10, 2022; staff asked that item be added to the agenda to address this vacancy under Attorneys report pursuant to Government Section 5494.2B2.

Action: It was moved by Director Jeffries seconded by Director Mroz to add item to Agenda.

Motion carried by the following roll call vote (5-0)

Table with 2 columns: Name and Vote. Rows include Director Leach, Director Ortiz, Director Jeffries, Director Mroz, and Director Salmon, all with 'Aye' votes.

B. APPROVAL OF THE AGENDA

Action: It was moved by Director Salmon seconded by Director Jeffries to approve the agenda as presented.

Motion carried by the following roll call vote (0-0)

Table with 2 columns: Name and Vote. Rows include Director Leach, Director Ortiz, Director Jeffries, Director Mroz, and Director Salmon, all with blank vote fields.

C. PUBLIC COMMENTS - ANNOUNCEMENT

None

**D. PRESENTATIONS**

D1. Overview of CalTrust Investment – John Colville CalTrust Trustee  
 CalTrust Trustee John Colville provided overview of CalTRUST and introduced Laura Labanieh CEO at CalTRUST. He provided in depth information on current investments, total returns perspective, and coupon amounts collected. Provided a prospective overview of market and strategies for withdrawal of funds. Mr. Colville also covered investment policies set forth by the state. CEO Labanieh provided details on compliance parameters for investments to follow both California codes and CalTRUST investment policies.

**E. CONSENT ITEMS**

- E1. Approval of August 2022 Financial Statements
  - E2. Minutes of October 3, 2022 Gov’t & Public Engagement Committee Meeting
  - E3. Minutes of October 5, 2022 Finance Committee Meeting
  - E4. Minutes of October 12, 2022 Regular Board Meeting
  - E5. Minutes of October 19, 2022 Facilities Committee Meeting
  - E6. Minutes of October 19, 2022 Strategic Planning Committee Meeting
  - E7. Minutes of October 26, 2022 Gov’t & Public Engagement Committee Meeting
  - E8. Consideration of Resolution 454 – Re-Ratifying the State of Emergency and Re-Authorizing Remote Teleconference Meetings
- No member of the Board asked to pull a consent item for further discussion.

**Action:** It was moved by Director Mroz seconded by Director Leach to approve the Consent Items as presented.

**Motion carried** by the following roll call vote (5-0)

Director Jeffries.....	Aye
Director Mroz.....	Aye
Director Ortiz.....	Aye
Director Leach.....	Aye
Director Salmon.....	Aye

**F. REPORTS/POSSIBLE ACTION**

- F1. Finance Committee – Directors Jeffries and Mroz  
 Committee Chair Jeffries reviewed the Financials for September.  
*Disclosures:* The investments of the District are in compliance with the District’s 2021-22 Investment Policy. The balances in the District’s investment accounts give the District the ability to meet its expenditure requirements for the next eighteen (18) months.
- F2. Strategic Planning Committee – Directors Jeffries and Salmon  
 Committee Chair Jeffries summarized conversations about the Community Resource Navigator position. The committee also reviewed grantee programs: Summer Safety Program at the Boys & Girls Club and Palomar Family Counseling’s Grandparents Raising Grandchildren.
- F3. Facilities Committee – Directors Mroz and Ortiz  
 Committee Chair Mroz stated that the committee was focused on the maintenance of the facilities and Taylor Design was still working on getting us the cost estimate.
- F4. Gov’t and Public Engagement Committee – Directors Salmon and Ortiz  
 Committee Chair Salmon indicated that much of the discussion in this committee centered around Wellness Center Administrator, Theresa Geracitano’s, report. Wellness Center Administrator indicated there were 74 events in the month of September, with a total of 685 visits to the Community Health & Wellness Center. Discussed email marketing, and the success of the open rate, which is almost three times over industry average. Highlighted Hospice of the Valleys support group targeting mental health over the Holidays.

- F5. Chief Executive Officer – Rachel Mason  
 CEO Mason provided COVID 19 updates. Indicated still pending Taylor Design cost estimates. Directors Mroz and Salmon toured the Boys and Girls Club as part of the Community Health Contracts. Provided update on the Annual report.
- F6. General Counsel – Jeffrey Scott  
 General Counsel summarized the steps that will be taken due to vacancy on the Board of Directors. The process would conclude in choosing a new member, this member would serve the next two year until November 2024.  
**Action:** It was moved by Director Leach seconded by Director Jeffries to move forward with the appointment of new member of the Board of Directors  
**Motion carried** by the following roll call vote (5-0)
- |                        |     |
|------------------------|-----|
| Director Jeffries..... | Aye |
| Director Mroz.....     | Aye |
| Director Ortiz.....    | Aye |
| Director Leach.....    | Aye |
| Director Salmon.....   | Aye |

**G. DISCUSSION/POSSIBLE ACTION ITEMS**

- G1. Consideration of Proposed Community Resource – Director Jeffries  
 Director Jeffries discussed the Job Description for the Community Resource Navigator. Public comments were welcomed. Discussion ensued.  
**Action:** It was moved by Director Jeffries seconded by Director Ortiz to approve the job title for Community Resource Navigator.  
**Motion carried** by the following roll call vote (5-0)
- |                        |     |
|------------------------|-----|
| Director Jeffries..... | Aye |
| Director Mroz.....     | Aye |
| Director Ortiz.....    | Aye |
| Director Leach.....    | Aye |
| Director Salmon.....   | Aye |

THERE WAS ANOTHER ROLL CALL AT 7:33 PM BUT NOT SURE WHAT IT WAS TO?  
 The ROLL CALL WAS ALL 5 AYES

**H. COMMENTS BY MEMBERS OF THE PUBLIC ON ITEMS NOT ON THE AGENDA**

None

**I. BOARD MEMBER COMMENTS & ITEMS FOR SUBSEQUENT MEETINGS**

- I1. Other Director/Staff discussion items
- I1a. Item(s) for future board agendas
  - I1b. Announcements of upcoming events:
    - See the District website event calendar at <https://www.fallbrookhealth.org/community-health-wellness-center>
    - **Veterans Day – Office Closed November 11**
    - **Strategic Planning Committee meeting – 3<sup>rd</sup> Wednesday, November 16**  
2:00pm, Hybrid Meeting
    - **Facilities Committee meeting – 3<sup>rd</sup> Wednesday, November 16 5:00pm,**  
Hybrid Meeting
    - **Thanksgiving Holiday Weekend – Office Closed November 24 & 25**
    - **Finance Committee meeting – 1<sup>st</sup> Wednesday, December 7 4:30pm,** Hybrid Meeting

12. Next Regular Board meeting – Wednesday, **December 14**, 2022, 6:00pm, Virtual and In-Person Meeting at Administrative Office, 1st Floor Community Room, 138 S. Brandon Rd., Fallbrook

**J. ADJOURNMENT**

There being no further business, the meeting was adjourned at 7:36 p.m.

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Howard Salmon, Board Chair

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Board Secretary/Clerk

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