

Fallbrook Regional HEALTH DISTRICT

138 S. Brandon St. • Fallbrook CA 92028 • 760-731-9187

BOARD OF DIRECTORS REGULAR BOARD MEETING

WEDNESDAY
MAY 13, 2020

6:00 PM

AT

**VIRTUAL MEETING LOCATION:
TELECONFERENCE**

Fallbrook Regional HEALTH DISTRICT

AGENDA REGULAR BOARD MEETING Wednesday, May 13, 2020, 6:00 p.m.

In accordance with the current State of Emergency and the Governor’s Executive Order N-25-20, of March 12, 2020 and N-33-20 of March 19, 2020, teleconferencing will be used for this meeting. Board members, staff and members of the public will be able to participate by webinar by using the following link:

<https://us02web.zoom.us/j/82637746720?pwd=MDJYTXBEMFpXRk52M25TZ1ZtbW1lUT09>

Meeting ID: 826 3774 6720, Password: 6Ckquz. Participants will need to download the Zoom app on their mobile device. Members of the public will also be able to participate by telephone using the following dial in information: Dial in #: (310) 372-7549 Passcode 660448.

A. CALL MEETING TO ORDER / ROLL CALL / ESTABLISH A QUORUM / PLEDGE OF ALLEGIANCE

B. APPROVAL OF THE AGENDA

C. PUBLIC COMMENTS

Opportunity for board members and citizens to speak on items of interest within subject matter jurisdiction of the District. Please note that, for comments made on items not appearing on the current agenda, the Board may take no action as to the comment at the current meeting (Gov’t Code 54954.3[a]), and the Board is allowed only a brief response to the speaker’s comment. For the record, please state your name. “Request to speak” cards should be filled out in advance and presented to the Board Chair or the recording secretary. The Board has a policy limiting any speaker to not more than five minutes

D. CONSENT ITEMS

D1.	Approval of March 2020 Financial Statements	2
D2.	Minutes of April 1, 2020 Finance Committee Meeting	26
D3.	Minutes of April 8, 2020 Regular Board Meeting	29
D4.	Minutes of April 15, 2020 Strategic Planning Committee Meeting	36
D5.	Minutes of April 17, 2020 Facilities Committee Meeting	39

E. REPORTS/POSSIBLE ACTION

E1.	Finance Committee – Directors Jeffries and Mroz <u>Recommendation:</u> That the board approve the transfer of \$48,000.00 from the Community Investment Fund account to reimburse the Operating account.	
E2.	Gov’t and Public Engagement Committee – Directors Schwartz-Frates and Mroz	42
E3.	Facilities Committee – Directors Leach and Mroz	
E4.	Strategic Planning Committee – Directors Salmon and Jeffries <u>Recommendation:</u> That the board use the document “Strategic Plan Development for Use of FRHD Resources” as a guide for designing a timeline and process for board conversations and decisions relative to a framework for use of District funds.	46
E5.	Executive Director – Rachel Mason	49
E6.	General Counsel – Jeffrey Scott	52

F. DISCUSSION/POSSIBLE ACTION ITEMS

- F1. Consideration of Resolution No. 432 – Annual Statement of Investment Policy for Fiscal Year 2020-2021 58
- F2. Consideration of continued FRHD financial support (\$30,140) to essential nonprofit service partners to assist with COVID-19 efforts.
- F3. Update on MedPlus Urgent Care Clinic..... 65

G. BOARD MEMBER COMMENTS & ITEMS FOR SUBSEQUENT MEETINGS

- G1. Other Director/Staff discussion items
 - G1a. Item(s) for future board agendas
 - G1b. Announcements of upcoming events:
 - **Facilities Committee meeting – May 15**, 10:30am, Virtual Meeting
 - **POSTPONED Community Collaborative for Health & Wellness Committee (CCH&W) meeting – 3rd Wednesday, May 20**, 10:30am-noon, FRHD Administrative Office, Community Room (downstairs) 138 S. Brandon Rd., Fallbrook
 - **Strategic Planning Committee meeting – May 20**, 5:00pm, Virtual Meeting
 - **Memorial Day, May 25 – District Holiday**
 - **Gov’t and Public Engagement Committee meeting – May 29**, 10:30am, Virtual Meeting
 - **Finance Committee meeting – 1st Wednesday, June 3**, 4:30pm, FRHD Administrative Office, Board Conference Room, 138 S. Brandon Rd., Fallbrook
 - **POSTPONED Woman of Wellness – 1st Thursday, June 4**, 6:00 – 7:30pm, Fallbrook Library
- G2. **Next Regular Board meeting – 2nd Wednesday, June 15**, 6:00pm, Virtual Meeting

H. CLOSED SESSION

- H1. Personnel Matters Pursuant to Government Code Section 54957 – Executive Director
- H2. Personnel Matters Pursuant to Government Code Section 54957 – Board Self-Evaluation

I. RETURN TO OPEN SESSION

J. ADJOURNMENT

NOTE: I certify that on Friday, May 8, 2020 I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of Fallbrook Regional Health District, said time being at least 72 hours in advance of the meeting. The American with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of District business. If you need assistance to participate in this meeting, please contact the District office 24 hours prior to the meeting at 760-731-9187.



Board Secretary/Clerk

CONSENT ITEMS

FALLBROOK REGIONAL HEALTH DISTRICT
BALANCE SHEET COMPARISON
Comparison of March 2020 to February 2020

	Mar 31, 20	Feb 29, 20	\$ Change
ASSETS			
Current Assets			
Checking/Savings			
102.3 · Cash in Bank-P.W. Oper. Acct.	346,230	449,890	(103,659)
102.6 · Cash in Bank -LAIF	1,296,735	1,296,735	
102.9 · CalTRUST Investment Account	7,183,188	7,171,738	11,450
102.91 · Petty Cash	250	316	(66)
Total Checking/Savings	8,826,404	8,918,679	(92,275)
Other Current Assets			
103.1 · Receivable from Escrow-Alvarado	158,000		158,000
104 · Prepaid Insurance	7,408	9,606	(2,197)
107 · Tax apportion receivable	396,770		396,770
110 · Reimbursmnt Rec'ble - Comm Inv	173	173	
Total Other Current Assets	562,351	9,778	552,573
Total Current Assets	9,388,755	8,928,457	460,297
Fixed Assets			
121 · Equipment	65,649	65,649	
121.2 · Equipment Depreciation	(44,572)	(43,533)	(1,039)
122.0 · Assets			
122.01 · E. Alvarado Street		137,054	(137,054)
122.012 · E. Alvarado Street Improvements		94,441	(94,441)
122.013 · E Alvarado St Land		154,186	(154,186)
122.02 · S. Brandon Road	161,578	161,578	
122.022 · S. Brandon Road Improvements	95,573	88,178	7,394
122.023 · Brandon Road Land	129,662	129,662	
122.03 · E. Mission Road	1,440,790	1,440,790	
122.032 · E. Mission Road Improvements	76,308	72,183	4,125
122.033 · E Mission Rd Land	360,629	360,629	
122.039 · Accum Depr - E. Mission Improv.	(2,543)	(2,373)	(170)
122.07 · Accum Depr - ALL BUILDINGS	(33,774)	(43,147)	9,373
Total 122.0 · Assets	2,228,223	2,593,181	(364,958)
Total Fixed Assets	2,249,300	2,615,297	(365,997)
Other Assets			
130 · Note Receivable - Alvarado Prop	487,500		487,500
Total Other Assets	487,500		487,500
TOTAL ASSETS	12,125,554	11,543,754	581,800
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
140 · Accounts Payable	20,095	55,076	(34,981)
Total Accounts Payable	20,095	55,076	(34,981)
Credit Cards			
150.4 · CSDA - Visa	1,284		1,284
Total Credit Cards	1,284		1,284

**FALLBROOK REGIONAL HEALTH DISTRICT
BALANCE SHEET COMPARISON**

Comparison of March 2020 to February 2020

	Mar 31, 20	Feb 29, 20	\$ Change
Other Current Liabilities			
204 · Accrued Vacation & Sick Leave	17,702	12,874	4,828
213 · Simple Plan Payable	550	1,063	(513)
215 · District Wellness Initiatives			
215.23 · Health Fair	610	610	
215.39 · PSA Screening	703	703	
215.43 · Mahjong	1,007	1,007	
215.46 · FHD Promotional Float	100	100	
215.50 · Woman of Wellness (WOW)	(100)	(100)	
215.51 · Blood Drive	(518)		(518)
Total 215 · District Wellness Initiatives	1,803	2,321	(518)
220 · Refundable Deposit Payable	5,250	5,250	
Total Other Current Liabilities	25,304	21,507	3,797
Total Current Liabilities	46,684	76,584	(29,900)
Total Liabilities	46,684	76,584	(29,900)
Equity			
300 · Unrestricted Operations Fund	2,147,896	2,147,896	
302.2 · Community Investment Fund	9,506,578	9,506,578	
Net Income	424,396	(187,304)	611,700
Total Equity	12,078,870	11,467,171	611,700
TOTAL LIABILITIES & EQUITY	12,125,554	11,543,754	581,800

FALLBROOK REGIONAL HEALTH DISTRICT
Income Statement
For the Month Ended March 31, 2020 & Fiscal Year to Date

	Mar 20	Jul '19 - M...
Ordinary Income/Expense		
Income		
400. · District		
402 · Property tax revenue	396,770	1,516,326
403 · Interest / Dividends	11,450	125,336
406 · Unearned Inc (Loss) - Cal Trust		77,167
Total 400. · District	408,220	1,718,829
450. · Properties		
450.02 · Cost of Elder Str Property Sale		(157,275)
Total 450. · Properties		(157,275)
460 · Lease Income		
460.01 · Med+ Urgent Care (formerly A+)	2,800	25,200
460.03 · Rock Rose School	3,500	31,500
Total 460 · Lease Income	6,300	56,700
Total Income	414,520	1,618,253
Gross Profit	414,520	1,618,253
Expense		
500 · Admin. Expenses & Overhead		
500.10 · Salaries	28,026	204,714
500.12 · Payroll Taxes	2,412	18,933
500.14 · W/C Insurance	146	1,087
500.15 · Employee Health & Welfare	3,863	29,079
500.16 · Board Stipends	2,415	16,610
500.17 · Education & Conferences		11,065
500.18 · Dues & Subscriptions	11,030	18,519
500.19 · Insurance - General	2,052	18,464
500.20 · Independent Accounting Services	1,000	9,550
500.21 · Annual Independent Audit		9,200
500.23 · General Counsel		33,985
500.25 · Office Expense		
01 · Communications	495	3,679
02 · I.T. and Website services	1,243	6,568
03 · Refreshments	26	70
04 · Office Expenses	976	8,742
05 · LAFCO Admin fees		1,210
06 · Independent Contract Services		37,417
Total 500.25 · Office Expense	2,740	57,687

FALLBROOK REGIONAL HEALTH DISTRICT
Income Statement
For the Month Ended March 31, 2020 & Fiscal Year to Date

	Mar 20	Jul '19 - M...
500.27 · Depreciation	1,258	10,343
500.29 · Dist Promotions & Publications	326	10,364
500.30 · Simple IRA Expense	713	5,556
500.32 · Consultant Fees	113	4,461
500.33 · Copier Lease	802	7,219
500.36 · Accrued Vacation & Sick Leave	4,828	3,775
500.40 · Video/AV Equipment		12,070
Total 500 · Admin. Expenses & Overhead	61,722	482,682
550 · Mgmt./Maint. - Alvarado Street		
550.10 · Maintenance Services & Repairs		728
550.22 · Property Manager		300
550.23 · General Counsel		3,605
550.29 · Dist. Promotions & Publications		123
550.32 · Consultant Fees		1,461
Total 550 · Mgmt./Maint. - Alvarado Street		6,217
570 · Mgmt./Maint. - E. Mission Road		
570.02 · Gas & Electric	373	3,280
570.03 · Water	(253)	(2,432)
570.04 · Waste Management		285
570.06 · Landscape - Grounds Environment	700	6,300
570.07 · Custodial Services	300	1,800
570.09 · Land Use - Permitting	685	3,414
570.10 · Maintenance Services & Repairs	667	4,310
570.11 · Contractor Expense		330
570.12 · Fire Alarm System		1,186
570.22 · Property Manager	225	3,581
570.23 · General Counsel		1,470
570.25 · Office Expense		
25.01 · Communications	88	595
25.04 · Office Expenses		76
25.06 · Independent Contract Services		204
Total 570.25 · Office Expense	88	874
570.32 · Consultant Fees		3,815
Total 570 · Mgmt./Maint. - E. Mission Road	2,784	28,214
590 · Mgmt./Maint. - S. Brandon Road		
590.01 · Property Manager	113	1,669
590.02 · Gas & Electric	662	6,493
590.03 · Water	249	2,038
590.04 · Waste Management		311
590.06 · Landscape - Grounds Environment	400	3,950
590.07 · Custodial Services	900	7,200
590.08 · Elevator	201	1,748
590.09 · Vehicle Expenses	143	2,167
590.10 · Maintenance Services & Repairs	277	7,324

FALLBROOK REGIONAL HEALTH DISTRICT
Income Statement
For the Month Ended March 31, 2020 & Fiscal Year to Date

	Mar 20	Jul '19 - M...
590.11 · Medical Records Store & Service	1,796	23,594
590.12 · Fire Alarm System		640
Total 590 · Mgmt./Maint. - S. Brandon Road	4,740	57,133
600 · Community Health Contracts		
600.998 · CyberGrants	(10,915)	
600.02 · Fbk Citizens Crime Prevention		8,475
600.03 · Be Well Therapy, Inc.		17,786
600.04 · Boys & Girls Club		39,240
600.05 · Community Health Systems, Inc.		90,000
600.07 · Fbk Senior Citizens Srvc Club		93,750
600.08 · Fallbrook Smiles Project		67,635
600.11 · Palomar Family Counseling Srvc		50,567
600.17 · Foundation for Senior Care		215,521
600.18 · Fallbrook Food Pantry		97,500
600.33 · REINS Therapeutic Prgm		74,149
600.37 · Trauma Intervention Prgm of SD		7,500
600.46 · Mental Health Systems, Inc.		7,603
600.51 · North County C.E.R.T. Inc.		3,915
600.53 · Jeremiah's Ranch		(3,872)
600.58 · Michelle's Place		24,122
600.60 · D'Vine Path, Inc.		5,730
600.61 · San Diego North County Lions		3,607
600.62 · Neighborhood Healthcare		11,250
Total 600 · Community Health Contracts	(10,915)	814,477
800 · District Direct Care Services		
800.02 · Med+ Urgent Care	8,000	82,000
800.03 · North County Fire JPA EMSO		34,454
800.04 · NC Fire JPA Public Comm.	5,732	5,732
Total 800 · District Direct Care Services	13,732	122,186
Total Expense	72,062	1,510,910
Net Ordinary Income	342,458	107,343
Other Income/Expense		
Other Income		
Gain on Sale of Assets	269,242	269,242
Total Other Income	269,242	269,242
Other Expense		
900 · Community Invest Fd Reimbursmnt		(47,811)
Total Other Expense		(47,811)
Net Other Income	269,242	317,053
Net Income	611,700	424,396

FALLBROOK REGIONAL HEALTH DISTRICT
Profit & Loss YTD Actual vs Budget

July 2019 through March 2020

	Jul '19 - M...	Budget	\$ Over Bu...	% of Budg...
Ordinary Income/Expense				
Income				
400 · District				
402 · Property tax revenue	1,516,326	1,776,000	(259,674)	85%
403 · Interest / Dividends	125,336	150,500	(25,164)	83%
406 · Unearned Inc (Loss) - Cal Trust	77,167	26,000	51,167	297%
Total 400 · District	1,718,829	1,952,500	(233,671)	88%
450 · Properties				
450.02 · Cost of Elder Str Property Sale	(157,275)	0	(157,275)	100%
Total 450 · Properties	(157,275)	0	(157,275)	100%
460 · Lease Income				
460.01 · Med+ Urgent Care (formerly A+)	25,200	25,200	0	100%
460.03 · Rock Rose School	31,500	21,000	10,500	150%
Total 460 · Lease Income	56,700	46,200	10,500	123%
Total Income	1,618,253	1,998,700	(380,447)	81%
Gross Profit	1,618,253	1,998,700	(380,447)	81%
Expense				
500 · Admin. Expenses & Overhead				
500.10 · Salaries	204,714	192,030	12,684	107%
500.12 · Payroll Taxes	18,933	15,750	3,183	120%
500.14 · W/C Insurance	1,087	1,313	(225)	83%
500.15 · Employee Health & Welfare	29,079	24,000	5,079	121%
500.16 · Board Stipends	16,610	22,500	(5,890)	74%
500.17 · Education & Conferences	11,065	9,000	2,065	123%
500.18 · Dues & Subscriptions	18,519	15,850	2,669	117%
500.19 · Insurance - General	18,464	18,465	(1)	100%
500.20 · Independent Accounting Services	9,550	6,000	3,550	159%
500.21 · Annual Independent Audit	9,200	9,000	200	102%
500.23 · General Counsel	33,985	37,500	(3,515)	91%
500.25 · Office Expense				
01 · Communications	3,679	4,650	(971)	79%
02 · I.T. and Website services	6,568	4,500	2,068	146%
03 · Refreshments	70	1,125	(1,055)	6%
04 · Office Expenses	8,742	9,000	(258)	97%
05 · LAFCO Admin fees	1,210	1,367	(157)	89%
06 · Independent Contract Services	37,417	45,000	(7,583)	83%
Total 500.25 · Office Expense	57,687	65,642	(7,955)	88%
500.27 · Depreciation	10,343	7,350	2,993	141%
500.29 · Dist Promotions & Publications	10,364	9,000	1,364	115%
500.30 · Simple IRA Expense	5,556			
500.32 · Consultant Fees	4,461	11,250	(6,789)	40%
500.33 · Copier Lease	7,219	7,050	169	102%
500.36 · Accrued Vacation & Sick Leave	3,775	5,250	(1,475)	72%
500.40 · Video/AV Equipment	12,070	10,000	2,070	121%
Total 500 · Admin. Expenses & Overhead	482,682	466,949	15,733	103%

FALLBROOK REGIONAL HEALTH DISTRICT
Profit & Loss YTD Actual vs Budget
 July 2019 through March 2020

	Jul '19 - M...	Budget	\$ Over Bu...	% of Budg...
550 · Mgmt./Maint. - Alvarado Street				
550.10 · Maintenance Services & Repairs	728			
550.22 · Property Manager	300			
550.23 · General Counsel	3,605			
550.29 · Dist. Promotions & Publications	123			
550.32 · Consultant Fees	1,461			
Total 550 · Mgmt./Maint. - Alvarado Street	6,217			
570 · Mgmt./Maint. - E. Mission Road				
570.02 · Gas & Electric	3,280	5,625	(2,345)	58%
570.03 · Water	(2,432)	1,875	(4,307)	(130)%
570.04 · Waste Management	285	300	(15)	95%
570.06 · Landscape - Grounds Environment	6,300	9,000	(2,700)	70%
570.07 · Custodial Services	1,800	3,510	(1,710)	51%
570.08 · Architect Expense	0	9,000	(9,000)	0%
570.09 · Land Use - Permitting	3,414	9,000	(5,586)	38%
570.10 · Maintenance Services & Repairs	4,310	11,250	(6,940)	38%
570.11 · Contractor Expense	330	0	330	100%
570.12 · Fire Alarm System	1,186	2,250	(1,064)	53%
570.22 · Property Manager	3,581			
570.23 · General Counsel	1,470	45,000	(43,530)	3%
570.25 · Office Expense				
25.01 · Communications	595			
25.02 · I.T. & Website Services	0	1,125	(1,125)	0%
25.04 · Office Expenses	76	6,750	(6,674)	1%
25.06 · Independent Contract Services	204	3,750	(3,547)	5%
Total 570.25 · Office Expense	874	11,625	(10,751)	8%
570.29 · Dist. Promotions & Publications	0	9,000	(9,000)	0%
570.32 · Consultant Fees	3,815	22,500	(18,685)	17%
Total 570 · Mgmt./Maint. - E. Mission Road	28,214	139,935	(111,721)	20%
590 · Mgmt./Maint. - S. Brandon Road				
590.01 · Property Manager	1,669	11,250	(9,581)	15%
590.02 · Gas & Electric	6,493	7,500	(1,007)	87%
590.03 · Water	2,038	2,250	(212)	91%
590.04 · Waste Management	311	300	11	104%
590.06 · Landscape - Grounds Environment	3,950	8,250	(4,300)	48%
590.07 · Custodial Services	7,200	6,000	1,200	120%
590.08 · Elevator	1,748	1,875	(127)	93%
590.09 · Vehicle Expenses	2,167	600	1,567	361%
590.10 · Maintenance Services & Repairs	7,324	3,750	3,574	195%
590.11 · Medical Records Store & Service	23,594	16,500	7,094	143%
590.12 · Fire Alarm System	640	750	(110)	85%
590.13 · Renovations / Improvements				
.13.01. · Architect Expense	0	7,500	(7,500)	0%
Total 590.13 · Renovations / Improvements	0	7,500	(7,500)	0%
Total 590 · Mgmt./Maint. - S. Brandon Road	57,133	66,525	(9,392)	86%

FALLBROOK REGIONAL HEALTH DISTRICT
Profit & Loss YTD Actual vs Budget

July 2019 through March 2020

	<u>Jul '19 - M...</u>	<u>Budget</u>	<u>\$ Over Bu...</u>	<u>% of Budg...</u>
600 · Community Health Contracts				
600.02 · Fbk Citizens Crime Prevention	8,475	8,475	0	100%
600.03 · Be Well Therapy, Inc.	17,786	17,786	0	100%
600.04 · Boys & Girls Club	39,240	39,240	0	100%
600.05 · Community Health Systems, Inc.	90,000	90,000	0	100%
600.07 · Fbk Senior Citizens Srvc Club	93,750	93,750	0	100%
600.08 · Fallbrook Smiles Project	67,635	67,635	0	100%
600.11 · Palomar Family Counseling Srvc	50,567	50,567	0	100%
600.17 · Foundation for Senior Care	215,521	215,521	0	100%
600.18 · Fallbrook Food Pantry	97,500	97,500	0	100%
600.33 · REINS Therapeutic Prgm	74,149	74,149	0	100%
600.37 · Trauma Intervention Prgm of SD	7,500	7,500	0	100%
600.46 · Mental Health Systems, Inc.	7,603	7,603	0	100%
600.51 · North County C.E.R.T. Inc.	3,915	3,915	0	100%
600.53 · Jeremiah's Ranch	(3,872)	0	(3,872)	100%
600.57 · NC Fire Protection District	0	78,750	(78,750)	0%
600.58 · Michelle's Place	24,122	24,122	0	100%
600.60 · D'Vine Path, Inc.	5,730	5,730	0	100%
600.61 · San Diego North County Lions	3,607	5,000	(1,393)	72%
600.62 · Neighborhood Healthcare	11,250	11,250	0	100%
Total 600 · Community Health Contracts	814,477	898,492	(84,015)	91%
800 · District Direct Care Services				
800.02 · Med+ Urgent Care	82,000	72,000	10,000	114%
800.03 · North County Fire JPA EMSO	34,454	53,333	(18,879)	65%
800.04 · NC Fire JPA Public Comm.	5,732	20,000	(14,268)	29%
Total 800 · District Direct Care Services	122,186	145,333	(23,147)	84%
Total Expense	1,510,910	1,717,235	(206,325)	88%
Net Ordinary Income	107,343	281,465	(174,122)	38%
Other Income/Expense				
Other Income				
Gain on Sale of Assets	269,242			
Total Other Income	269,242			
Other Expense				
900 · Community Invest Fd Reimbursmnt	(47,811)			
Total Other Expense	(47,811)			
Net Other Income	317,053			
Net Income	424,396	281,465	142,931	151%

FALLBROOK REGIONAL HEALTH DISTRICT
Profit & Loss - Approved Annual Budget Overview
 July 2019 through June 2020

	Jul 19	Aug 19	Sep 19	Oct 19	Nov 19	Dec 19	Jan 20	Feb 20	Mar 20	Apr 20	May 20	Jun 20	TOTAL Jul '19 - ...
Ordinary Income/Expense													
Income													
400 - District													
402 - Property tax revenue	26,000	15,000	68,000	152,000	635,000	350,000	50,000	50,000	430,000	200,000	40,000	30,000	2,046,000
403 - Interest / Dividends	17,500	17,500	16,500	16,500	16,500	16,500	16,500	16,500	16,500	16,500	16,500	16,500	200,000
406 - Unearned Inc (Loss) -...	2,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	35,000
Total 400 - District	45,500	35,500	87,500	171,500	654,500	369,500	69,500	69,500	449,500	219,500	59,500	49,500	2,281,000
460 - Lease Income													
460.01 - Med+ Urgent Care ...	2,800	2,800	2,800	2,800	2,800	2,800	2,800	2,800	2,800	2,800	2,800	2,800	33,600
460.03 - Rock Rose School	3,500	3,500	3,500	3,500	3,500	3,500	0	0	0	0	0	0	21,000
Total 460 - Lease Income	6,300	6,300	6,300	6,300	6,300	6,300	2,800	2,800	2,800	2,800	2,800	2,800	54,600
Total Income	51,800	41,800	93,800	177,800	660,800	375,800	72,300	72,300	452,300	222,300	62,300	52,300	2,335,600
Gross Profit	51,800	41,800	93,800	177,800	660,800	375,800	72,300	72,300	452,300	222,300	62,300	52,300	2,335,600
Expense													
500 - Admin. Expenses & Ov...													
500.10 - Salaries	21,337	21,337	21,337	21,337	21,337	21,337	21,337	21,337	21,337	21,337	21,337	21,337	256,040
500.12 - Payroll Taxes	1,750	1,750	1,750	1,750	1,750	1,750	1,750	1,750	1,750	1,750	1,750	1,750	21,000
500.14 - W/C Insurance	146	146	146	146	146	146	146	146	146	146	146	146	1,750
500.15 - Employee Health ...	2,667	2,667	2,667	2,667	2,667	2,667	2,667	2,667	2,667	2,667	2,667	2,667	32,000
500.16 - Board Stipends	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	30,000
500.17 - Education & Confe...	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	12,000
500.18 - Dues & Subscripti...	8,811	199	100	6,000	110	50	180	100	300	300	300	150	16,600
500.19 - Insurance - General	2,052	2,052	2,052	2,052	2,052	2,052	2,052	2,052	2,052	2,052	2,052	2,052	24,620
500.20 - Independent Acco...	667	667	667	667	667	667	667	667	667	667	667	667	8,000
500.21 - Annual Independe...	0	0	0	0	0	0	0	0	0	0	0	0	9,000
500.23 - General Counsel	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	50,000
500.25 - Office Expense													
01 - Communications	517	517	517	517	517	517	517	517	517	517	517	517	6,200
02 - I.T. and Website ser...	500	500	500	500	500	500	500	500	500	500	500	500	6,000
03 - Refreshments	125	125	125	125	125	125	125	125	125	125	125	125	1,500
04 - Office Expenses	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	12,000
05 - LAFCO Admin fees	1,367	0	0	0	0	0	0	0	0	0	0	0	1,367
06 - Independent Contra...	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	60,000
Total 500.25 - Office Expen...	8,509	7,142	7,142	7,142	7,142	7,142	7,142	7,142	7,142	7,142	7,142	7,142	87,067

FALLBROOK REGIONAL HEALTH DISTRICT
Profit & Loss - Approved Annual Budget Overview

July 2019 through June 2020

	Jul 19	Aug 19	Sep 19	Oct 19	Nov 19	Dec 19	Jan 20	Feb 20	Mar 20	Apr 20	May 20	Jun 20	Jul '19 -...
500.27 · Depreciation	817	817	817	817	817	817	817	817	817	817	817	817	9,800
500.29 · Dist Promotions &...	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	12,000
500.32 · Consultant Fees	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	15,000
500.33 · Copier Lease	783	783	783	783	783	783	783	783	783	783	783	783	9,400
500.36 · Accrued Vacation ...	583	583	583	583	583	583	583	583	583	583	583	583	7,000
500.40 · Video/AV Equipme...	0	0	0	10,000	0	0	0	0	0	0	0	0	10,000
Total 500 · Admin. Expenses ...	58,038	57,058	47,959	63,859	47,969	47,909	48,039	47,959	48,159	48,159	48,159	48,009	611,277
570 · Mgmt./Maint. - E. Missi...													
570.02 · Gas & Electric	625	625	625	625	625	625	625	625	625	625	625	625	7,500
570.03 · Water	208	208	208	208	208	208	208	208	208	208	208	208	2,500
570.04 · Waste Management	0	75	0	75	0	75	0	75	0	75	0	75	450
570.06 · Landscape - Grou...	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	12,000
570.07 · Custodial Services	390	390	390	390	390	390	390	390	390	390	390	390	4,680
570.08 · Architect Expense	0	0	0	0	0	5,000	0	4,000	0	4,000	0	0	13,000
570.09 · Land Use - Permitt...	0	0	0	0	0	5,000	0	4,000	0	4,000	0	0	13,000
570.10 · Maintenance Servi...	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	15,000
570.12 · Fire Alarm System	250	250	250	250	250	250	250	250	250	250	250	250	3,000
570.23 · General Counsel	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	60,000
570.25 · Office Expense													
25.02 · I.T. & Website Se...	125	125	125	125	125	125	125	125	125	125	125	125	1,500
25.04 · Office Expenses	750	750	750	750	750	750	750	750	750	750	750	750	9,000
25.06 · Independent Con...	417	417	417	417	417	417	417	417	417	417	417	417	5,000
Total 570.25 · Office Expen...	1,292	1,292	1,292	1,292	1,292	1,292	1,292	1,292	1,292	1,292	1,292	1,292	15,500
570.29 · Dist. Promotions ...	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	12,000
570.32 · Consultant Fees	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	30,000
Total 570 · Mgmt./Maint. - E. ...	13,515	13,590	13,515	13,590	13,515	23,590	13,515	21,590	13,515	21,590	13,515	13,590	188,630
590 · Mgmt./Maint. - S. Brand...													
590.01 · Property Manager	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	15,000
590.02 · Gas & Electric	833	833	833	833	833	833	833	833	833	833	833	833	10,000
590.03 · Water	250	250	250	250	250	250	250	250	250	250	250	250	3,000
590.04 · Waste Management	0	75	0	75	0	75	0	75	0	75	0	75	450
590.06 · Landscape - Grou...	917	917	917	917	917	917	917	917	917	917	917	917	11,000
590.07 · Custodial Services	667	667	667	667	667	667	667	667	667	667	667	667	8,000
590.08 · Elevator	208	208	208	208	208	208	208	208	208	208	208	208	2,500
590.09 · Vehicle Expenses	0	222	0	0	378	0	0	0	0	0	0	0	600
590.10 · Maintenance Servi...	417	417	417	417	417	417	417	417	417	417	417	417	5,000
590.11 · Medical Records S...	1,833	1,833	1,833	1,833	1,833	1,833	1,833	1,833	1,833	1,833	1,833	1,833	22,000
590.12 · Fire Alarm System	83	83	83	83	83	83	83	83	83	83	83	83	1,000

FALLBROOK REGIONAL HEALTH DISTRICT
Profit & Loss - Approved Annual Budget Overview
 July 2019 through June 2020

	Jul 19	Aug 19	Sep 19	Oct 19	Nov 19	Dec 19	Jan 20	Feb 20	Mar 20	Apr 20	May 20	Jun 20	TOTAL Jul '19 - ...
590.13 · Renovations / Imp...	833	833	833	833	833	833	833	833	833	833	833	833	10,000
.13.01 · Architect Expense													
Total 590.13 · Renovations ...	833	833	833	833	833	833	833	833	833	833	833	833	10,000
Total 590 · Mgmt./Maint. - S. ...	7,292	7,589	7,292	7,367	7,670	7,367	7,292	7,367	7,292	7,367	7,292	7,367	88,550
600 · Community Health Cont...													
600.02 · Fbk Citizens Crim...	2,825	0	0	0	2,825	0	0	2,825	0	0	2,825	0	11,300
600.03 · Be Well Therapy, I...	5,929	0	0	0	5,929	0	0	5,929	0	0	5,929	0	23,714
600.04 · Boys & Girls Club	19,240	0	0	0	10,000	0	0	10,000	0	0	10,000	0	49,240
600.05 · Community Health...	30,000	0	0	0	30,000	0	0	30,000	0	0	30,000	0	120,000
600.07 · Fbk Senior Citizen...	31,250	0	0	0	31,250	0	0	31,250	0	0	31,250	0	125,000
600.08 · Fallbrook Smiles ...	22,545	0	0	0	22,545	0	0	22,545	0	0	22,545	0	90,180
600.11 · Palomar Family C...	16,856	0	0	0	16,856	0	0	16,856	0	0	16,856	0	67,423
600.17 · Foundation for Se...	71,840	0	0	0	71,840	0	0	71,840	0	0	71,840	0	287,362
600.18 · Fallbrook Food Pa...	32,500	0	0	0	32,500	0	0	32,500	0	0	32,500	0	130,000
600.33 · REINS Therapeuti...	24,716	0	0	0	24,716	0	0	24,716	0	0	24,716	0	98,865
600.37 · Trauma Interventi...	2,500	0	0	0	2,500	0	0	2,500	0	0	2,500	0	10,000
600.46 · Mental Health Syst...	2,534	0	0	0	2,534	0	0	2,534	0	0	2,534	0	10,137
600.51 · North County C.E....	1,305	0	0	0	1,305	0	0	1,305	0	0	1,305	0	5,220
600.57 · NC Fire Protection...	26,250	0	0	0	26,250	0	0	26,250	0	0	26,250	0	105,000
600.58 · Michelle's Place	8,041	0	0	0	8,041	0	0	8,041	0	0	8,041	0	32,162
600.60 · D'Vine Path, Inc.	1,910	0	0	0	1,910	0	0	1,910	0	0	1,910	0	7,640
600.61 · San Diego North C...	5,000	0	0	0	5,000	0	0	5,000	0	0	5,000	0	5,000
600.62 · Neighborhood Hea...	3,750	0	0	0	3,750	0	0	3,750	0	0	3,750	0	15,000
Total 600 · Community Healt...	308,991	0	0	0	294,751	0	0	294,751	0	0	294,751	0	1,193,243
800 · District Direct Care Ser...													
800.02 · Med+ Urgent Care	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	96,000
800.03 · North County Fire ...	0	0	0	8,889	8,889	8,889	8,889	8,889	8,889	8,889	8,889	8,889	80,000
800.04 · NC Fire JPA Publi...	0	0	0	3,333	3,333	3,333	3,333	3,333	3,333	3,333	3,333	3,333	30,000
Total 800 · District Direct Car...	8,000	8,000	8,000	20,222	20,222	20,222	20,222	20,222	20,222	20,222	20,222	20,222	206,000
Total Expense	395,835	86,237	76,766	105,038	384,127	99,088	89,068	391,889	89,188	97,338	383,939	89,188	2,287,700
Net Ordinary Income	(344,035)	(44,437)	17,034	72,762	276,673	276,712	(16,768)	(319,589)	363,112	124,962	(321,639)	(36,888)	47,900
Net Income	(344,035)	(44,437)	17,034	72,762	276,673	276,712	(16,768)	(319,589)	363,112	124,962	(321,639)	(36,888)	47,900

California State Treasurer
Fiona Ma, CPA



Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

April 10, 2020

LAIF Home
PMIA Average Monthly
Yields

FALLBROOK REGIONAL HEALTH DISTRICT

ADMINISTRATOR
P.O. BOX 2587
FALLBROOK, CA 92088

Tran Type Definitions

Account Number:

March 2020 Statement

Account Summary

Total Deposit:	0.00	Beginning Balance:	1,296,735.23
Total Withdrawal:	0.00	Ending Balance:	1,296,735.23



CalTRUST
 c/o Ultimus Fund Solutions
 PO Box 541150
 Omaha, NE 68154-9150
 www.caltrust.org
 Email: CalTRUSTSupport@ultimusfundsolutions.com
 Fax: 402-963-9094
 Phone: 833-CALTRUST (225-8787)

Investment Account Summary

03/01/2020 through 03/31/2020

SUMMARY OF INVESTMENTS

Fund	Account Number	Total Shares Owned	Net Asset Value per Share on Mar 31 (\$)	Value on Mar 31 (\$)	Average Cost Amount (\$)	Cumulative Unrealized Gain/(Loss)
FALLBROOK REGIONAL HEALTH DISTRICT						
CalTRUST Medium Term Fund		704,925.220	10.19	7,183,187.99	7,069,904.84	113,283.15
Portfolios Total value as of 03/31/2020				7,183,187.99		

DETAIL OF TRANSACTION ACTIVITY

Activity Description	Activity Date	Amount (\$)	Amount in Shares	Balance in Shares	Price per Share (\$)	Balance (\$)	Average Cost Amt (\$)	Realized Gain/(Loss)	
CalTRUST Medium Term Fund		FALLBROOK REGIONAL HEALTH DISTRICT						Account Number:	
Beginning Balance	03/01/2020			703,801.581	10.19	7,171,738.11			
Accrual Income Div Reinvestment	03/31/2020	11,449.88	1,123.639	704,925.220	10.19	7,183,187.99	0.00	0.00	
Unrealized Gain/(Loss)						0.00			
Closing Balance as of	Mar 31			704,925.220	10.19	7,183,187.99			

FALLBROOK REGIONAL HEALTH DISTRICT
Property Tax Revenue - Fiscal Year to Date
 July 2019 through March 2020

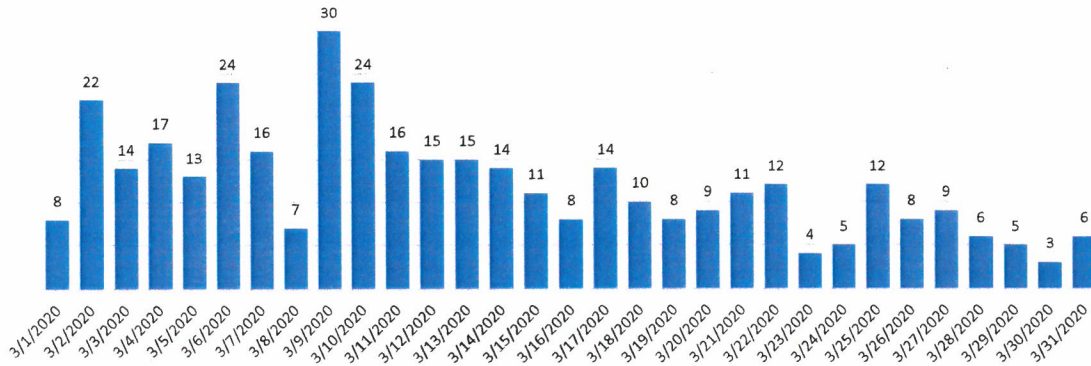
Type	Date	Name	Amount	Balance
400. · District				
402 · Property tax revenue				
Gener...	07/31/19		30,918.85	30,918.85
Gener...	08/31/19		13,012.42	43,931.27
Gener...	09/30/19		27,118.51	71,049.78
Gener...	10/31/19		74,890.12	145,939.90
Gener...	11/30/19		690,741.30	836,681.20
Gener...	12/31/19		235,934.69	1,072,615.89
Gener...	01/31/20		46,940.34	1,119,556.23
Gener...	03/31/20		396,770.21	1,516,326.44
Total 402 · Property tax revenue			1,516,326.44	1,516,326.44
Total 400. · District			1,516,326.44	1,516,326.44
TOTAL			1,516,326.44	1,516,326.44

FALLBROOK REGIONAL HEALTH DISTRICT
Check Detail Report - March 2020

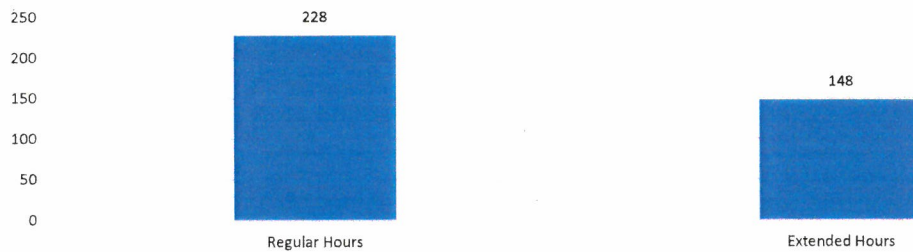
Date	Num	Name	Memo	Amount
03/02/2020	EFT	GoDaddy.com	Office 365 renewal - Rachel Mason	\$ (71.88)
03/02/2020	11165	Pamela Knox	Reimburse - Medicare Jan-Feb 2020	\$ (289.20)
03/02/2020	EFT	Microsoft Office	Microsoft Office monthly subscription fee	\$ (49.50)
03/04/2020	11166	A GOOD ROOFER	2/21/20 Change Order	\$ (11,262.00)
03/04/2020	11167	Ahrend Studios	Inv. 016688; staff website picture	\$ (134.69)
03/04/2020	11168	Aztec Cleaning & Maintenance	Inv. 448015 and 448016	\$ (280.00)
03/04/2020	11169	Culligan of Escondido	Inv. 1079179	\$ (50.00)
03/04/2020	11170	Fallbrook Directory	3/1/20 stmt.	\$ (191.67)
03/04/2020	11171	Key, Darren	Ceiling tile paint/touch up at Brandon Rd.	\$ (118.40)
03/04/2020	11172	NCFPD - N. Co. Fire Protection District	EMSO Salary & Benefits: 11/23/19 - 2/21/2020	\$ (17,227.23)
03/04/2020	11173	Springston Design, LLC	Inv. 3948; March IT services	\$ (190.00)
03/04/2020	11174	Vivify Painting	Deposit for Brandon Rd. interior painting; Est. 57808	\$ (800.00)
03/06/2020	EFT	ADP, LLC	ADP Fees: 3/5/20 PR	\$ (195.90)
03/11/2020	11188	Woodward, Susan	February accounting services	\$ (1,000.00)
03/13/2020	11175	Ahrend Studios	Inv. 0167018; staff website picture	\$ (134.69)
03/13/2020	11176	AT&T U-Verse - computer	2/27/20 inv.	\$ (68.55)
03/13/2020	11177	Aztec Cleaning & Maintenance	Inv. 448010 and 448011	\$ (280.00)
03/13/2020	11178	Glennie's Office Products, Inc.	2/29/20 stmt.	\$ (287.83)
03/13/2020	11179	Iron Mountain	Inv. CLBW642	\$ (1,924.27)
03/13/2020	11180	Key, Darren	Labor and materials for cabinets	\$ (494.22)
03/13/2020	11181	Scott & Jackson Esq.	Professional services February 2020	\$ (9,502.50)
03/13/2020	11182	Scrappy's Tire and Auto, Inc.	Inv. 38686; 4 tires	\$ (488.36)
03/13/2020	11183	Specialized Elevator Services	March Elevator Maintenance; Inv. 9245	\$ (200.55)
03/13/2020	11184	Streamline	Website monthly fee - March 2020 - Inv. 104098	\$ (200.00)
03/13/2020	11185	Termin-8 Pest Control	138 S. Brandon Extermination Services; Inv. 118367	\$ (125.00)
03/13/2020	11186	UMPQUA Bank-CSDA VISA	2/28/20 inv.	\$ (529.93)
03/13/2020	11187	Village News	Inv. 39267	\$ (259.00)
03/18/2020	11189	Aztec Cleaning & Maintenance	Inv. 448015 and 448016	\$ (280.00)
03/18/2020	11190	Chisholm, John	E. Mission Rd.: painting done on 3/9 and 3/11/20	\$ (120.00)
03/18/2020	11191	Edward Jones	March contributions	\$ (200.00)
03/18/2020	11192	Langdon Floorcovering	Inv. 20009; balance of install in full	\$ (1,200.00)
03/18/2020	11193	NCFPD - N. Co. Fire Protection District	Public Comm./Social Media Salary & Benefits: 12/5/19 -	\$ (5,731.90)
03/18/2020	11194	Schwab, Charles & Co., Inc.	2/20/20 Contributions	\$ (512.50)
03/18/2020	11195	Vivify Painting	Balance of Brandon Rd. interior painting; Est. 57808	\$ (4,100.00)
03/18/2020	11196	Whalen, J. & Associates	Inv. 10000082; E. Mission Road zoning/permit	\$ (684.80)
03/18/2020	11197	Langdon Floorcovering	Inv. 20007; balance of install in full	\$ (800.00)
03/18/2020	11198	Schwab, Charles & Co., Inc.	3/5/20 and 3/20/20 contributions	\$ (1,225.00)
03/18/2020	11199	Rachel Mason-Runnells	Reimbursement-signs for office/restrooms	\$ (71.07)
03/18/2020	11200	Rachel Mason-Runnells	Reimbursement-mileage	\$ (132.36)
03/18/2020	11201	Tracy Rosalee	Reimbursement-mileage 1/3/20 - 3/9/20	\$ (35.96)
03/20/2020	EFT	ADP, LLC	ADP Fees: 3/20/2020 PR	\$ (99.64)
03/27/2020	11202	AT&T - phone lines	3/14/20 inv.	\$ (256.58)
03/27/2020	11203	AT&T 1636 E. Mission Rd.	3/8/20 inv.	\$ (87.59)
03/27/2020	11204	Aztec Cleaning & Maintenance	Office cleaning; inv. 448018	\$ (180.00)
03/27/2020	11205	CalPERS	ID: 15987118	\$ (3,573.65)
03/27/2020	11206	Fallbrook Awards	Inv. 28169; 2 name badges	\$ (25.83)
03/27/2020	11207	FPUD - Brandon Rd.	3/20/20 inv.	\$ (190.08)
03/27/2020	11208	FPUD - Brandon Rd.	3/20/20 inv. (2nd meter)	\$ (58.42)
03/27/2020	11209	FPUD - Wellness Center	3/20/20 inv.	\$ (58.42)
03/27/2020	11210	Konica Minolta Leasing - qds	Inv. 35130460	\$ (810.14)
03/27/2020	11211	Low Voltage	Inv. 36825; Brandon Rd. fire extinguishers serviced (3)	\$ (82.00)
03/27/2020	11212	Ramirez Landscaping & Tree Service	Inv. 4647 and 4522	\$ (1,450.00)
03/27/2020	11213	SDG&E FHD - 6994	3/24/20 inv.	\$ (661.77)
03/27/2020	11214	Sun Realty	2/5/20-3/17/20 property mgmt. & repairs	\$ (836.51)
03/31/2020	11215	A+ Urgent Care, Inc.	March 2020 subsidy per 7/2019-6/2020 MOU	\$ (8,000.00)
				\$ (77,819.59)

MedPlus Urgent Care Patient Counts & Details March 2020

Total Patients Seen: 376 (61.7% Using Medi-Cal HMO coverage*)

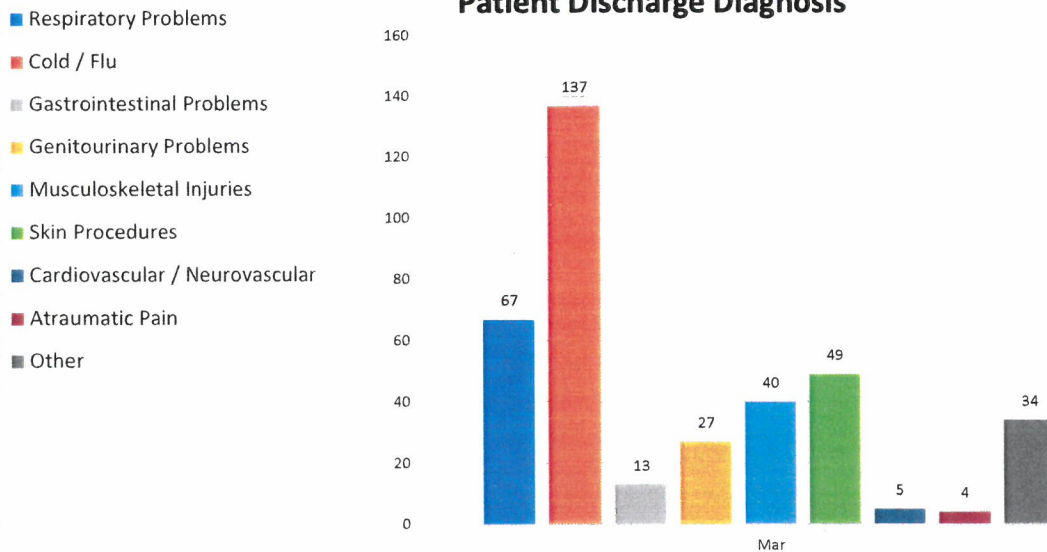


Regular Hours vs Extended Hours (Patients Seen)



Extended hours include: Monday - Friday after 5:00pm, Saturday & Sunday hours, Holiday hours
Regular hours: Monday - Friday 9:00am - 5:00pm

Patient Discharge Diagnosis

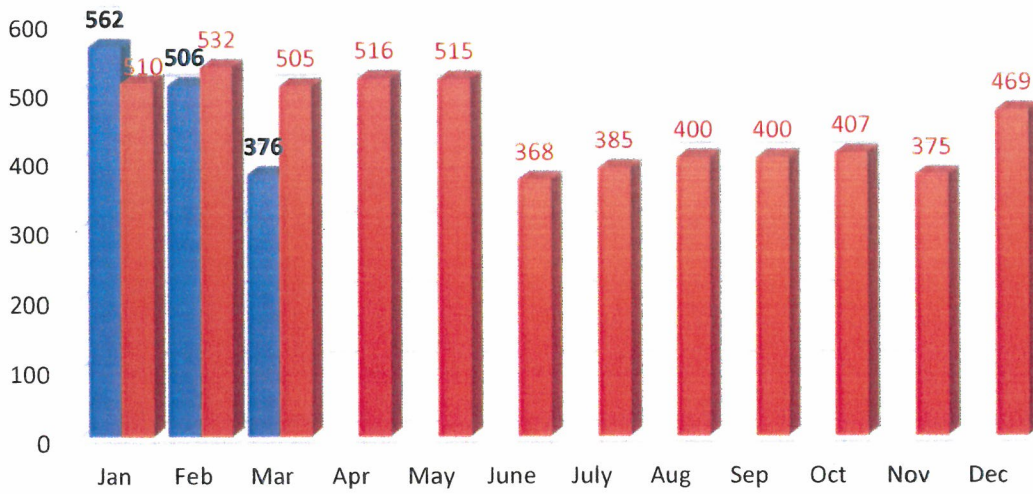


Note* Medi-Cal HMO values consist of Molina, Community Health Group, Rady's Children's Hospital San Diego & Vantage Medical Group

Med+ Urgent Care Utilization Review - Year to date (2020)

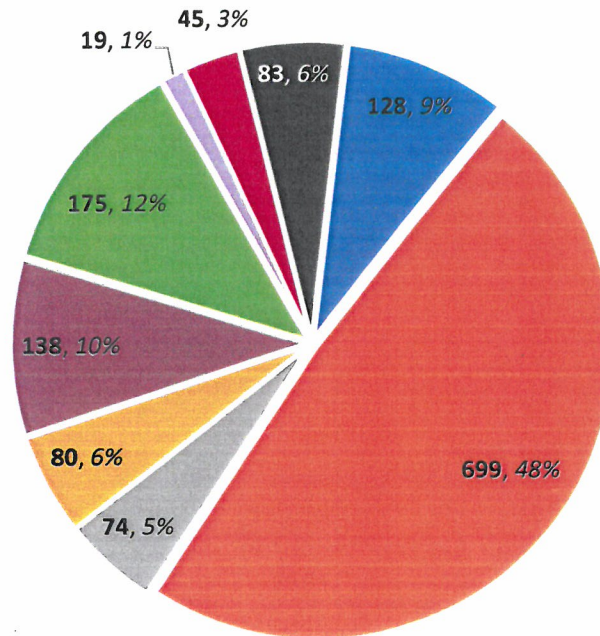
Number of Patients

■ 2020 ■ 2019



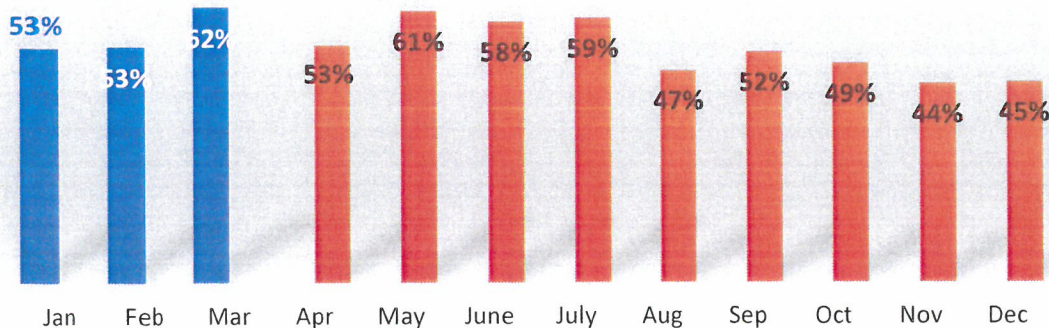
Patient Discharge Diagnosis

- Respiratory
- Cold/Flu
- Gastrointestinal
- Genitourinary
- Musculoskeletal injuries
- Skin procedures
- Cardio/Neurovascular
- Atraumatic pain
- other



% Medi-Cal

■ 2020 ■ 2019



CHECKBOOK REPORT JAN-MAR 2020

COMMUNITY INVESTMENT FUND JAN-MAR 2020:

BEGINNING BALANCE:	\$ 9,501,369.57
FUNDS SPENT:	\$ 47,388.81
ENDING BALANCE:	\$ 9,453,980.76
(See attached report for itemized detail)	
QUARTERLY TOTAL DUE FOR REIMBURSEMENT JULY-SEPT 2019:	\$ 31,688.94
QUARTERLY TOTAL DUE FOR REIMBURSEMENT OCT-DEC 2019:	\$ 16,122.08
QUARTERLY TOTAL DUE FOR REIMBURSEMENT JAN-MAR 2020:	\$ 47,388.81
TOTAL COMMUNITY INVESTMENT FUNDS SPENT SINCE FISCAL YEAR BEGAN 7/1/19:	\$ 95,199.83

OPERATIONS FUND JAN-MAR 2020:

BEGINNING BALANCE:	\$ 687,203.57
DEPOSITS:	\$ 313,832.74
BILL PMTS./PAYROLL EXPENSES/COMM. HEALTH CONTRACTS:	\$ 551,146.69
ENDING BALANCE:	\$ 449,889.62
(See attached report for itemized detail)	
JULY-SEPT 2019	\$ (541,687.98)
OCT-DEC 2019	\$ (726,845.50)
JAN-MAR 2020	\$ (551,146.69)
TOTAL OPERATIONS FUNDS SPENT JULY 2019-MAR 2020:	\$ (1,819,680.17)

**FALLBROOK REGIONAL HEALTH DISTRICT
USES OF COMMUNITY INVESTMENT FUNDS
1/1/20 - 3/31/20**

COMMUNITY INVESTMENT FUND BEGINNING BALANCE 1/1/20:				\$ 9,501,369.57
	Date	Name	Memo	Amount
215 - District Wellness Initiatives				
Blood Drive				
	03/04/2020	Village News	Blood Drive promotion	\$ 259.00
	03/31/2020	Village News	Blood Drive promotion	\$ 259.00
570 - Mgmt./Maint. - E. Mission Road				
Gas & Electric				
	01/24/2020	SDG&E	1/24/20 invoice	\$ 387.74
	02/25/2020	SDG&E	2/25/20 invoice	\$ 569.36
	03/25/2020	SDG&E	3/25/20 invoice	\$ 373.03
Water				
	01/23/2020	FPUD	Jan account chgs and credit - E. Mission Road	\$ (250.17)
	01/23/2020	FPUD	Meter 14359987; 12/28/19-1/23/20	\$ 56.78
	02/20/2020	FPUD	Meter 14359987; 1/24/20-2/20/20	\$ 58.42
	02/20/2020	FPUD	Feb account chgs and credit - E. Mission Road	\$ (281.14)
	03/20/2020	FPUD	Mar account chgs and credit - E. Mission Road	\$ (311.32)
	03/20/2020	FPUD	Meter 14359987; 2/2/201-3/20/20	\$ 58.42
Waste Management				
	10/01/2019	Fallbrook Waste	Feb-Mar 2020	\$ 72.00
Landscape - Grounds Environment				
	01/31/2020	Ramirez Landscaping	E. Mission Rd. - monthly landscape maintenance	\$ 700.00
	02/29/2020	Ramirez Landscaping	E. Mission Rd. - monthly landscape maintenance	\$ 700.00
	03/31/2020	Ramirez Landscaping	E. Mission Rd. - monthly landscape maintenance	\$ 700.00
Custodial Services				
	01/07/2020	Aztec Cleaning	E. Mission Rd. cleaning; Inv. 250947	\$ 100.00
	01/14/2020	Aztec Cleaning	E. Mission Rd. cleaning; inv. 250949	\$ 100.00
	01/21/2020	Aztec Cleaning	E. Mission Rd. cleaning; inv. 250967	\$ 100.00
	01/28/2020	Aztec Cleaning	E. Mission Rd. cleaning; inv. 250966	\$ 100.00
	02/11/2020	Aztec Cleaning	E. Mission Rd. cleaning; inv. 448003	\$ 100.00
	02/18/2020	Aztec Cleaning	E. Mission Rd. cleaning; inv. 448005	\$ 100.00
	02/25/2020	Aztec Cleaning	E. Mission Rd. cleaning; inv. 448007	\$ 100.00
	03/03/1930	Aztec Cleaning	E. Mission Rd. cleaning; inv. 448008	\$ 100.00
	03/10/2020	Aztec Cleaning	E. Mission Rd. cleaning; inv. 448010	\$ 100.00
	03/18/2020	Aztec Cleaning	E. Mission Rd. cleaning; inv. 448016	\$ 100.00
Land Use - Permitting				
	01/06/2020	Whalen, J. & Assoc.	Inv. 10000020	\$ 1,283.16
	02/03/2020	Rachel Mason-Runnells	County Scoping letter meeting mileage	\$ 59.28
	02/06/2020	Whalen, J. & Assoc.	Inv. 10000051	\$ 169.97
	02/25/2020	Rincon Consultants	Retainer for Project No. 19-08947	\$ 2,500.00
	03/01/2020	Whalen, J. & Assoc.	Inv. 10000082	\$ 684.80
Maintenance Services & Repairs				
	01/17/2020	24 Hour Fire Protection	E. Mission Rd. Fire Extinguisher Service Call	\$ 275.10
	01/20/2020	Sun Realty	E. Mission Rd. labor charge for maintenance	\$ 136.50
	03/17/2020	Chisholm, John	E. Mission Rd. painting done on 3/9 and 3/11/20	\$ 120.00
	03/17/2020	Sun Realty	E. Mission Rd. labor & materials for repairs	\$ 386.51
	03/24/2020	Chisholm, John	E. Mission Rd. painting and drain cleaned	\$ 160.00
Property Manager				
	01/22/2020	Sun Realty	E. Mission Rd. - Property mgmt.	\$ 337.50
	03/17/2020	Sun Realty	E. Mission Rd. - Property mgmt.	\$ 618.75
General Counsel				
	02/29/2020	Scott & Jackson Esq.	Professional services re: Catalyst Services Agmt.	\$ 1,470.00
Office Expenses				
Communications				
	02/08/2020	AT&T	E. Mission Road	\$ 87.59
	03/08/2020	AT&T	E. Mission Road	\$ 87.59
Office Expenses				
	02/03/2020	Rachel Mason-Runnells	E. Mission Rd. meetings mileage	\$ 3.94
122.032 - E. Mission Road Improvements				
	1/12/2020	Ramirez Landscaping	Mission Rd. 4 trees removed; 100 feet of drain	\$ 2,690.00
	2/3/2020	Ramirez Landscaping	Mission Rd. property landscaped/planted	\$ 8,330.00
	1/31/2020	Magellan, A.D.	Progress payment for January	\$ 8,250.00
	2/21/2020	A Good Roofer	Labor and materials for new roof at Mission Rd.	\$ 11,262.00
	3/31/2020	Magellan, A.D.	Progress Payment for February	\$ 4,125.00
JAN-MAR 2020 TOTAL:				\$ 47,388.81
COMMUNITY INVESTMENT FUND ENDING BALANCE 3/31/20:				\$ 9,453,980.76

**FALLBROOK REGIONAL HEALTH DISTRICT
OPERATIONS ACCOUNT
As of March 31, 2020**

Type	Date	Num	Name	Memo	Debit	Credit	Balance
							687,203.57
Check	01/02/2020	EFT	Microsoft Office	Microsoft Office monthly subscription fee		49.50	687,154.07
Deposit	01/03/2020			Deposit	3,500.00		690,654.07
Deposit	01/03/2020			Deposit	2,800.00		693,454.07
Check	01/08/2020	11046	Mireya Banuelos	Reimbursement-mileage		14.73	693,439.34
Bill Pmt -Check	01/08/2020	11047	AT&T - phone lines	12/14/19 inv.		262.98	693,176.36
Bill Pmt -Check	01/08/2020	11048	Aztec Cleaning & Maintenance	Inv. 250944 and 250945		280.00	692,896.36
Bill Pmt -Check	01/08/2020	11049	Culligan of Escondido	Inv. 1078766		50.00	692,846.36
Bill Pmt -Check	01/08/2020	11050	L & M Enterprises, Inc.	Adobe Acrobat reimbursement		67.96	692,778.40
Bill Pmt -Check	01/08/2020	11051	Magellan, A.D.	Inv. 1615; Progress invoice for December 2019		8,250.00	684,528.40
Bill Pmt -Check	01/08/2020	11052	Scott & Jackson Esq	Professional services December 2019		4,060.00	680,468.40
Bill Pmt -Check	01/08/2020	11053	Springston Design, LLC	Inv. 3911; January 2020 IT services		190.00	680,278.40
Bill Pmt -Check	01/08/2020	11054	Woodward, Susan	December 2019 accounting services		1,000.00	679,278.40
Deposit	01/15/2020			Deposit	1,393.15		680,671.55
Check	01/16/2020	EFT	GoDaddy.com	Order 1618011074; Office 365		119.88	680,551.67
Check	01/17/2020	11055	Howard Salmon	Reimbursement: Expenses ACHD-October 2019		370.16	680,181.51
Bill Pmt -Check	01/17/2020	11056	AT&T U-Verse - computer	12/27/19 inv.		68.55	680,112.96
Bill Pmt -Check	01/17/2020	11057	Aztec Cleaning & Maintenance	Inv. 250946, 250947, 250948, and 250949		560.00	679,552.96
Bill Pmt -Check	01/17/2020	11058	Excel Air Corporation	Inv. 2431-1; demo and remove 5 roof top units on Alvarado Street		2,840.00	676,712.96
Bill Pmt -Check	01/17/2020	11059	Fallbrook Printing Corporation	Inv. 22264; business cards Rosalee and Mroz		112.06	676,600.90
Bill Pmt -Check	01/17/2020	11060	Glennie's Office Products, Inc.	12/31/19 stmt.		134.46	676,466.44
Bill Pmt -Check	01/17/2020	11061	Iron Mountain	Inv. CGWP549		1,892.96	674,573.48
Bill Pmt -Check	01/17/2020	11062	Pitney Bowes - Lease	0018137865		77.32	674,496.16
Bill Pmt -Check	01/17/2020	11063	Purchase Power (Pitney Bowes)	1/2/20 inv.		201.00	674,295.16
Bill Pmt -Check	01/17/2020	11064	Ramirez Landscaping & Tree Service	Inv. 4610, 3445a, and 3361		3,790.00	670,505.16
Bill Pmt -Check	01/17/2020	11065	Specialized Elevator Services	January Elevator Maintenance; Inv. 6484		200.55	670,304.61
Bill Pmt -Check	01/17/2020	11066	Streamline	Website monthly fee - January 2020 - Inv. 103199		200.00	670,104.61
Bill Pmt -Check	01/17/2020	11067	Termin-8 Pest Control	138 S. Brandon Extermination Services; Inv. 117874		125.00	669,979.61
Bill Pmt -Check	01/17/2020	11068	Whalen, J. & Associates	Inv. 1000020; E. Mission Road zoning/permit		1,283.16	668,696.45
Bill Pmt -Check	01/17/2020	11069	Excel Air Corporation	Inv. 2545-1; sealing/repair/electrical work on Alvarado Street roof		4,348.00	664,348.45
General Journal	01/17/2020	1-4	Linda Bannerman	SALARY: Bannerman		1,598.29	662,750.16
General Journal	01/17/2020	1-8	Mireya Banuelos	SALARY: Banuelos		1,477.87	661,272.29
General Journal	01/17/2020	1-6	Pamela Knox	SALARY: Knox		1,529.87	659,742.42
General Journal	01/17/2020	1-2	Rachel Mason-Runnells	SALARY: Mason-Runnells		3,819.39	655,923.03
General Journal	01/17/2020	1-6	Rosalee, Tracy Ann	SALARY: Rosalee		1,079.28	654,843.75
Check	01/17/2020	EFT	ADP, LLC	ADP Fees: 1/17/20 PR		121.26	654,722.49
General Journal	01/17/2020	1-17	CA PR tax	Payroll tax CA-January 2020 pay period		503.69	654,218.80
General Journal	01/17/2020	1-18	IRS PR tax	IRS Tax Payment-January 2020 pay period		3,049.56	651,169.24
Bill Pmt -Check	01/24/2020	11070	24 Hour Fire Protection, Inc.	Inv. 79M 799854; E. Mission Rd. Fire Extinguisher Service/Cert.		275.10	650,894.14
Bill Pmt -Check	01/24/2020	11071	AT&T - phone lines	1/14/20 inv.		251.82	650,642.32
Bill Pmt -Check	01/24/2020	11072	AT&T U-Verse - computer	1/8/20 inv.		96.84	650,545.48
Bill Pmt -Check	01/24/2020	11073	Aztec Cleaning & Maintenance	Inv. 240967 and 240968		280.00	650,265.48
Bill Pmt -Check	01/24/2020	11074	CalPERS	Inv. 15927203		2,661.33	647,604.15
Bill Pmt -Check	01/24/2020	11075	Fallbrook Printing Corporation	Inv. 22300; business cards Knox		70.04	647,534.11
Bill Pmt -Check	01/24/2020	11076	Hester, Cory	Brandon Rd. - replace photo cells in exterior lights		339.00	647,195.11
Bill Pmt -Check	01/24/2020	11077	Holmes, Rob	December 2019-January 2020 stmt. - Sidewalk Project		2,248.87	644,946.24
Bill Pmt -Check	01/24/2020	11078	Key, Darren	Labor at Brandon Rd. to finish sink room		1,166.22	643,780.02
Bill Pmt -Check	01/24/2020	11079	Low Voltage	Inv. 36182; Brandon Rd. fire alarm/sprinkler inspection and monitori		503.00	643,277.02
Bill Pmt -Check	01/24/2020	11080	Scott Harvey	Sidewalk project done re: Elder Street building sale; Inv. 998		460.90	642,816.12
Bill Pmt -Check	01/24/2020	11081	Sun Realty	1/20/20 and 1/22/20 inv.		1,036.50	641,779.62
Bill Pmt -Check	01/24/2020	11082	Village News	Inv. 001238		200.00	641,579.62
Bill Pmt -Check	01/24/2020	11084	COSTCO	Membership 2020		92.96	641,486.66
Check	01/29/2020	11085	Rachel Mason-Runnells	Reimbursement-ACHD air/reg.; dental (Nov. to Feb); Rotary; Plant		1,081.00	640,405.66
Bill Pmt -Check	01/29/2020	11086	A GOOD ROOFER	New Roofs on Alvarado and Brandon Rd.		97,798.50	542,607.16
Bill Pmt -Check	01/29/2020	11087	Aztec Cleaning & Maintenance	Inv. 240965 and 240966		280.00	542,327.16
Bill Pmt -Check	01/29/2020	11088	CyberGrants	Inv. 6445		10,915.00	531,412.16
Bill Pmt -Check	01/29/2020	11089	FPUD	1/23/20 inv.		154.77	531,257.39
Bill Pmt -Check	01/29/2020	11090	FPUD	1/23/20 inv.		56.78	531,200.61
Bill Pmt -Check	01/29/2020	11091	FPUD - Wellness Center	1/23/20 inv.		56.78	531,143.83
Bill Pmt -Check	01/29/2020	11092	Konica Minolta Leasing - qds	Inv. 34745311		810.14	530,333.69
Bill Pmt -Check	01/29/2020	11093	Rotary Club of Fallbrook	Rachel Mason Member Dues Jan & Feb 2020; Inv. 1885		215.00	530,118.69
Bill Pmt -Check	01/29/2020	11094	SDG&E - East Mission Road	1/24/20 inv.		387.74	529,730.95
Bill Pmt -Check	01/29/2020	11095	SDG&E	1/23/20 inv.		748.73	528,982.22
Check	01/31/2020	11083	A+ Urgent Care, Inc.	January 2020 subsidy per 7/2019-6/2020 MOU		8,000.00	520,982.22
Bill Pmt -Check	01/31/2020	11116	L & M Enterprises, Inc.	January bookkeeping		4,225.00	516,757.22

**FALLBROOK REGIONAL HEALTH DISTRICT
OPERATIONS ACCOUNT
As of March 31, 2020**

Type	Date	Num	Name	Memo	Debit	Credit	Balance
General Journal	01/31/2020	1-28		January property tax received (actual date 1/22/20)	235,934.69		752,691.91
Check	02/01/2020	EFT	Microsoft Office	Microsoft Office monthly subscription fee		49.50	752,642.41
Check	02/03/2020	11117	Rachel Mason-Runnells	Reimbursement-Mileage Nov 2019-Jan 2020		198.80	752,443.61
Deposit	02/03/2020			Deposit	3,500.00		755,943.61
Check	02/04/2020	EFT	GoDaddy.com	Annual services/emails renewal		703.94	755,239.67
General Journal	02/05/2020	2-15	CA PR tax	Payroll Tax CA-February 5, 2020		523.08	754,716.59
General Journal	02/05/2020	2-16	IRS PR tax	IRS Tax Payment-February 5, 2020		3,394.65	751,321.94
Check	02/05/2020	EFT	GoDaddy.com	Annual domain name renewal		42.34	751,279.60
Deposit	02/05/2020			Deposit	2,800.00		754,079.60
Bill Pmt -Check	02/05/2020	11118	Aztec Cleaning & Maintenance	Office cleaning; inv. 448001		180.00	753,899.60
Bill Pmt -Check	02/05/2020	11119	Culligan of Escondido	Inv. 1078972		50.00	753,849.60
Bill Pmt -Check	02/05/2020	11120	Jim's Sign Shop	Inv. 0738; "Please Use Front Entrance" signs (3)		210.11	753,639.49
Bill Pmt -Check	02/05/2020	11121	Key, Darren	Ceiling tile replacement at Brandon Rd.		742.75	752,896.74
Bill Pmt -Check	02/05/2020	11122	L & M Enterprises, Inc.	Reimbursement: Adobe & Vast Conference		76.81	752,819.93
Bill Pmt -Check	02/05/2020	11123	Springston Design, LLC	February IT Services		190.00	752,629.93
Bill Pmt -Check	02/05/2020	11124	Woodward, Susan	January Accounting Services		1,000.00	751,629.93
Check	02/05/2020	EFT	ADP, LLC	ADP Fees: 2/5/20 PR		113.14	751,516.79
General Journal	02/05/2020	2-2	Rachel Mason-Runnells	SALARY: Mason-Runnells		3,819.39	747,697.40
General Journal	02/05/2020	2-4	Linda Bannerman	SALARY: Bannerman		1,610.52	746,086.88
General Journal	02/05/2020	2-8	Mireya Banuelos	SALARY: Banuelos		1,542.64	744,544.24
General Journal	02/05/2020	5-6	Pamela Knox	SALARY: Knox		1,474.19	743,070.05
General Journal	02/05/2020	2-6	Rosalee, Tracy Ann	SALARY: Rosalee		1,215.58	741,854.47
General Journal	02/05/2020	2-10	Howard Salmon	STIPEND: Salmon - January 2020		290.90	741,563.57
General Journal	02/05/2020	2-11	Barbara Mroz	STIPEND-Mroz - January 2020		581.80	740,981.77
General Journal	02/05/2020	2-12	Jennifer Jeffries	STIPEND: Jeffries - January 2020		484.84	740,496.93
General Journal	02/05/2020	2-14	Kate Schwartz-Frates	STIPEND: Schwartz-Frates - January 2020		95.92	740,401.01
General Journal	02/05/2020	2-13	William Leach	STIPEND: Leach - January 2020		387.87	740,013.14
Bill Pmt -Check	02/07/2020	11125	Langdon Floorcovering	Inv. 20007 and 20009		600.00	739,413.14
Check	02/10/2020	11096	Be Well Therapy	CHC 338 - PMT. 3 of 4		5,928.50	733,484.64
Check	02/10/2020	11097	Boys & Girls Club - Triple Play	CHC 340 - PMT. 3 of 4		10,000.00	723,484.64
Check	02/10/2020	11098	Community Health Systems	CHC 341 - PMT. 3 OF 4		30,000.00	693,484.64
Check	02/10/2020	11099	D'vine Path, Inc.	CHC 342 - PMT. 3 OF 4		1,910.00	691,574.64
Check	02/10/2020	11100	Fallbrook Citizens - FCCPC	CHC 344 - PMT. 3 OF 4		2,825.00	688,749.64
Check	02/10/2020	11101	Fallbrook Food Pantry	CHC 345 - PMT. 3 OF 4		32,500.00	656,249.64
Check	02/10/2020	11102	Foundation for Senior Care	CHC 346 - PMT. 3 OF 4		15,572.00	640,677.64
Check	02/10/2020	11113	Foundation for Senior Care	CHC 347 - PMT. 3 OF 4		10,438.74	630,238.90
Check	02/10/2020	11114	Foundation for Senior Care	CHC 348 - PMT. 3 OF 4		23,644.87	606,594.03
Check	02/10/2020	11115	Foundation for Senior Care	CHC 349 - PMT. 3 OF 4		22,184.87	584,409.16
Check	02/10/2020	11103	Fallbrook Senior Citizens Service Club	CHC 350 - PMT. 3 OF 4		31,250.00	553,159.16
Check	02/10/2020	11104	Fallbrook Smiles Project	CHC 351 - PMT. 3 OF 4		22,545.00	530,614.16
Check	02/10/2020	11105	Mental Health Systems-NICPP	CHC 352 - PMT. 3 OF 4		2,534.25	528,079.91
Check	02/10/2020	11106	Michelle's Place	CHC 353 - PMT. 3 OF 4		8,040.50	520,039.41
Check	02/10/2020	11107	Neighborhood Healthcare	CHC 354 - PMT. 3 OF 4		3,750.00	516,289.41
Check	02/10/2020	11108	NORTH COUNTY C.E.R.T.	CHC 355 - PMT. 3 OF 4		1,305.00	514,984.41
Check	02/10/2020	11109	Palomar Family Counseling Service	CHC 356 - PMT. 3 OF 4		16,855.75	498,128.66
Check	02/10/2020	11110	Reins	CHC 357 - PMT. 3 OF 4		15,000.00	483,128.66
Check	02/10/2020	11111	Reins	CHC 358 - PMT. 3 OF 4		9,716.25	473,412.41
Check	02/10/2020	11112	Trauma Intervention Programs	CHC 359 - PMT. 3 OF 4		2,500.00	470,912.41
Bill Pmt -Check	02/12/2020	11126	AT&T U-Verse - computer	1/27/20 inv.		77.80	470,834.61
Bill Pmt -Check	02/12/2020	11127	Aztec Cleaning & Maintenance	Inv. 448002 and 448003		280.00	470,554.61
Bill Pmt -Check	02/12/2020	11128	Fallbrook Printing Corporation	Inv. 22334; business cards Lyon		70.04	470,484.57
Bill Pmt -Check	02/12/2020	11129	Fallbrook Waste - Wellness Ctr	2/1/20 inv.		72.00	470,412.57
Bill Pmt -Check	02/12/2020	11130	Fallbrook Waste	2/1/20 inv.;		78.50	470,334.07
Bill Pmt -Check	02/12/2020	11131	Iron Mountain	Inv. CJKZ352		1,878.46	468,455.61
Bill Pmt -Check	02/12/2020	11132	Magellan, A.D.	Inv. 1638; Progress invoice for January 2020		8,250.00	460,205.61
Bill Pmt -Check	02/12/2020	11133	Ramirez Landscaping & Tree Service	Inv. 4520, 4521, and 2/3/20 est.		9,430.00	450,775.61
Bill Pmt -Check	02/12/2020	11134	Schwab, Charles & Co., Inc.	Acct. No. 4899-2865; 12/31 & 1/17/20 IRA cont.		1,025.00	449,750.61
Bill Pmt -Check	02/12/2020	11135	Scott & Jackson Esq.	Professional services January 2020		7,490.00	442,260.61
Bill Pmt -Check	02/12/2020	11136	Specialized Elevator Services	February Elevator Maintenance; Inv. 8343		200.55	442,060.06
Bill Pmt -Check	02/12/2020	11137	Streamline	Website monthly fee - February 2020 - Inv. 103642		200.00	441,860.06
Bill Pmt -Check	02/12/2020	11138	Termin-8 Pest Control	138 S. Brandon Extermination Services; Inv. 118334		125.00	441,735.06
Deposit	02/13/2020			Deposit	15.00		441,750.06
Bill Pmt -Check	02/19/2020	11139	Schwab, Charles & Co., Inc.	Staff contribution		100.00	441,650.06
Bill Pmt -Check	02/19/2020	11140	AT&T 1636 E. Mission Rd.	2/8/20 inv.		87.59	441,562.47
Bill Pmt -Check	02/19/2020	11141	CSDA, SD Chapter	2/20/20 dinner reservation		30.00	441,532.47

**FALLBROOK REGIONAL HEALTH DISTRICT
OPERATIONS ACCOUNT
As of March 31, 2020**

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Bill Pmt -Check	02/19/2020	11142	Master Flow Heating & Air Conditioning	Inv. 3330; Brandon Rd.		1,925.00	439,607.47
Bill Pmt -Check	02/19/2020	11143	Whalen, J. & Associates	Inv. 10000051; E. Mission Road zoning/permit		169.97	439,437.50
Bill Pmt -Check	02/19/2020	11144	Langdon Floorcovering	Inv. 20007 and 20009; 2nd installment		3,395.00	436,042.50
General Journal	02/20/2020	2-3	Rachel Mason-Runnells	Mason-Runnells		3,819.39	432,223.11
General Journal	02/20/2020	2-5	Linda Bannerman	Bannerman		1,467.75	430,755.36
General Journal	02/20/2020	2-9	Mireya Banuelos	Banuelos		1,300.68	429,454.68
General Journal	02/20/2020	2-7	Pamela Knox	Knox		1,322.96	428,131.72
General Journal	02/20/2020	2-7	Rosalee, Tracy Ann	Rosalee		1,130.76	427,000.96
General Journal	02/20/2020	2-6	Wendy Lyon (accounting)	Lyon		2,346.52	424,654.44
General Journal	02/20/2020	2-17a	CA PR tax	Payroll tax CA-February 20, 2020		574.85	424,079.59
General Journal	02/20/2020	2-18a	IRS PR tax	IRS Tax Payment-February 20, 2020		3,255.34	420,824.25
Deposit	02/20/2020			Deposit	757.00		421,581.25
Bill Pmt -Check	02/21/2020	11145	A Good Roofer	Inv. M19511-2		4,370.00	417,211.25
Bill Pmt -Check	02/21/2020	11146	Aztec Cleaning & Maintenance	Inv. 448004 and 448005		280.00	416,931.25
Bill Pmt -Check	02/21/2020	11147	A Good Roofer	Inv. M19511-3		11,096.50	405,834.75
Bill Pmt -Check	02/21/2020	11148	ULINE	Inv. 117080638		132.04	405,702.71
Check	02/21/2020	11149	Mireya Banuelos	Reimbursement-Mileage 1/2-2/26/20		50.40	405,652.31
Check	02/21/2020	11150	Mireya Banuelos	Reimbursement-3 shirts for FRHD logo		64.71	405,587.60
Check	02/21/2020	EFT	ADP, LLC	ADP Fees: 2/20/20 PR		99.64	405,487.96
General Journal	02/24/2020	2-32		2nd Qtr Invest Fund Reimb from Checkbook Repon	16,000.00		421,487.96
Deposit	02/24/2020			Deposit	192.56		421,680.52
Check	02/26/2020	11151	Linda Bannerman	Reimbursement for Dental Plan premium 9/1/2019 thru 11/30/19		232.22	421,448.30
Check	02/28/2020	11152	Schwab, Charles & Co., Inc.	Staff 2/5/20 contributions		550.00	420,898.30
Bill Pmt -Check	02/28/2020	11153	AT&T - phone lines	2/14/20 inv.		252.14	420,646.16
Bill Pmt -Check	02/28/2020	11154	Aztec Cleaning & Maintenance	Inv. 448006 and 448007		280.00	420,366.16
Bill Pmt -Check	02/28/2020	11155	CalPERS	Inv. 15957527		4,485.98	415,880.18
Bill Pmt -Check	02/28/2020	11156	Fallbrook Rooter & Drain Service	Inv. 19896; service call, fill valve, and supply line		147.63	415,732.55
Bill Pmt -Check	02/28/2020	11157	FPUD	2/20/20 inv.		174.22	415,558.33
Bill Pmt -Check	02/28/2020	11158	FPUD	2/20/20 inv.		58.42	415,499.91
Bill Pmt -Check	02/28/2020	11159	FPUD - Wellness Center	2/20/20 inv.		58.42	415,441.49
Bill Pmt -Check	02/28/2020	11160	Konica Minolta Leasing - qds	Inv. 34943758		810.14	414,631.35
Bill Pmt -Check	02/28/2020	11161	Rincon Consultants, Inc.	Retainer for Project No. 19-08947		2,500.00	412,131.35
Bill Pmt -Check	02/28/2020	11162	SDG&E FHD - 6994	2/24/20 inv.		612.71	411,518.64
Check	02/29/2020	11163	A+ Urgent Care, Inc.	February 2020 subsidy per 7/2019-6/2020 MOU		8,000.00	403,518.64
Bill Pmt -Check	02/29/2020	11164	SDG&E - East Mission Road	2/25/20 inv.		569.36	402,949.28
General Journal	02/29/2020	2-35		No February property tax received	0.00		402,949.28
General Journal	02/29/2020	2-36		January property tax received (2/25/20 actual date)	46,940.34		449,889.62
Check	03/02/2020	EFT	GoDaddy.com	Office 365 renewal - Rachel Mason		71.88	449,817.74
TO1 Check	03/02/2020	11165	Pamela Knox	Reimburse - Medicare Jan-Feb 2020		289.20	449,528.54
Check	03/02/2020	EFT	Microsoft Office	Microsoft Office monthly subscription fee		49.50	449,479.04
Bill Pmt -Check	03/04/2020	11166	A Good Roofer	2/21/20 Change Order		11,262.00	438,217.04
Bill Pmt -Check	03/04/2020	11167	Ahrend Studios	Inv. 016688; staff website picture		134.69	438,082.35
Bill Pmt -Check	03/04/2020	11168	Aztec Cleaning & Maintenance	Inv. 448008 and 448009		280.00	437,802.35
Bill Pmt -Check	03/04/2020	11169	Culligan of Escondido	Inv. 1079179		50.00	437,752.35
Bill Pmt -Check	03/04/2020	11170	Fallbrook Directory	3/1/20 stmt.		191.67	437,560.68
Bill Pmt -Check	03/04/2020	11171	Key, Darren	Ceiling tile paint/touch up at Brandon Rd.		118.40	437,442.28
Bill Pmt -Check	03/04/2020	11172	NCFPD - N. Co. Fire Protection District	EMSO Salary & Benefits: 11/23/19 - 2/21/2020		17,227.23	420,215.05
Bill Pmt -Check	03/04/2020	11173	Springston Design, LLC	Inv. 3948; March IT services		190.00	420,025.05
Bill Pmt -Check	03/04/2020	11174	Vivify Painting	Deposit for Brandon Rd. interior painting; Est. 57808		800.00	419,225.05
General Journal	03/05/2020	3-19a	CA PR tax	Payroll Tax CA-March 5, 2020 pay period		543.01	418,682.04
General Journal	03/05/2020	3-20a	IRS PR tax	IRS Tax Payment-March 5, 2020		3,558.00	415,124.04
General Journal	03/05/2020	3-2	Rachel Mason-Runnells	Mason-Runnells		3,819.39	411,304.65
General Journal	03/05/2020	3-4	Linda Bannerman	Bannerman		1,406.55	409,898.10
General Journal	03/05/2020	3-8	Mireya Banuelos	Banuelos		1,275.91	408,622.19
General Journal	03/05/2020	3-16	Jennifer Jeffries	STIPEND: Jeffries		484.83	408,137.36
General Journal	03/05/2020	3-6	Pamela Knox	Knox		1,249.47	406,887.89
General Journal	03/05/2020	3-17	William Leach	STIPEND: Leach		387.87	406,500.02
General Journal	03/05/2020	2-10	Wendy Lyon (accounting)	Lyon		2,133.65	404,366.37
General Journal	03/05/2020	3-15	Barbara Mroz	STIPEND-Mroz		581.81	403,784.56
General Journal	03/05/2020	3-12	Rosalee, Tracy Ann	Rosalee		1,154.35	402,630.21
General Journal	03/05/2020	3-14	Howard Salmon	STIPEND: Salmon		484.84	402,145.37
General Journal	03/05/2020	3-18	Kate Schwartz-Frates	STIPEND: Schwartz-Frates		287.75	401,857.62
Check	03/06/2020	EFT	ADP, LLC	ADP Fees: 3/5/20 PR		195.90	401,661.72
Deposit	03/06/2020			Deposit	2,800.00		404,461.72
Bill Pmt -Check	03/11/2020	11188	Woodward, Susan	February accounting services		1,000.00	403,461.72

**FALLBROOK REGIONAL HEALTH DISTRICT
OPERATIONS ACCOUNT
As of March 31, 2020**

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Bill Pmt -Check	03/13/2020	11175	Ahrend Studios	Inv. 0167018; staff website picture		134.69	403,327.03
Bill Pmt -Check	03/13/2020	11176	AT&T U-Verse - computer	2/27/20 inv.		68.55	403,258.48
Bill Pmt -Check	03/13/2020	11177	Aztec Cleaning & Maintenance	Inv. 448010 and 448011		280.00	402,978.48
Bill Pmt -Check	03/13/2020	11178	Glennie's Office Products, Inc.	2/29/20 stmt		287.83	402,690.65
Bill Pmt -Check	03/13/2020	11179	Iron Mountain	Inv. CLBW642		1,924.27	400,766.38
Bill Pmt -Check	03/13/2020	11180	Key, Darren	Labor and materials for cabinets		494.22	400,272.16
Bill Pmt -Check	03/13/2020	11181	Scott & Jackson Esq.	Professional services February 2020		9,502.50	390,769.66
Bill Pmt -Check	03/13/2020	11182	Scrappy's Tire and Auto, Inc.	Inv. 38686; 4 tires		488.36	390,281.30
Bill Pmt -Check	03/13/2020	11183	Specialized Elevator Services	March Elevator Maintenance; Inv. 9245		200.55	390,080.75
Bill Pmt -Check	03/13/2020	11184	Streamline	Website monthly fee - March 2020 - Inv. 104098		200.00	389,880.75
Bill Pmt -Check	03/13/2020	11185	Termin-8 Pest Control	138 S. Brandon Extermination Services; Inv. 118367		125.00	389,755.75
Bill Pmt -Check	03/13/2020	11186	UMPQUA Bank-CSDA VISA	2/28/20 stmt		529.93	389,225.82
Bill Pmt -Check	03/13/2020	11187	Village News	Inv. .39267		259.00	388,966.82
Bill Pmt -Check	03/18/2020	11189	Aztec Cleaning & Maintenance	Inv. 448015 and 448016		280.00	388,686.82
Bill Pmt -Check	03/18/2020	11190	Chisholm, John	E. Mission Rd.: painting done on 3/9 and 3/11/20		120.00	388,566.82
Bill Pmt -Check	03/18/2020	11191	Edward Jones	March contributions		200.00	388,366.82
Bill Pmt -Check	03/18/2020	11192	Langdon Floorcovering	Inv. 20009; balance of install in full		1,200.00	387,166.82
Bill Pmt -Check	03/18/2020	11193	NCFPD - N. Co. Fire Protection District	Public Comm./Social Media Salary & Benefits: 12/5/19 - 3/4/2020		5,731.90	381,434.92
Bill Pmt -Check	03/18/2020	11194	Schwab, Charles & Co., Inc.	Staff contributions 2/20/20		512.50	380,922.42
Bill Pmt -Check	03/18/2020	11195	Vivify Painting	Balance of Brandon Rd. interior painting; Est. 57808		4,100.00	376,822.42
Bill Pmt -Check	03/18/2020	11196	Whalen, J. & Associates	Inv. 10000082; E. Mission Road zoning/permit		684.80	376,137.62
Bill Pmt -Check	03/18/2020	11197	Langdon Floorcovering	Inv. 20007; balance of install in full		800.00	375,337.62
Bill Pmt -Check	03/18/2020	11198	Schwab, Charles & Co., Inc.	Staff contributions 3/5/20 and 3/20/20 contributions		1,225.00	374,112.62
Check	03/18/2020	11199	Rachel Mason-Runnells	Reimbursement-signs for office/restrooms		71.07	374,041.55
Check	03/18/2020	11200	Rachel Mason-Runnells	Reimbursement-mileage		132.36	373,909.19
Check	03/18/2020	11201	Tracy Rosalee	Reimbursement-mileage 1/3/20 - 3/9/20		35.96	373,873.23
General Journal	03/20/2020	3-21b	CA PR tax	Payroll tax CA-March 2020 pay period		537.53	373,335.70
General Journal	03/20/2020	3-22b	IRS PR tax	IRS Tax Payment-March 2020		3,163.11	370,172.59
General Journal	03/20/2020	3-3	Rachel Mason-Runnells	Mason-Runnells		3,819.39	366,353.20
General Journal	03/20/2020	3-5	Linda Bannerman	Bannerman		1,406.56	364,946.64
General Journal	03/20/2020	3-9	Mireya Banuelos	Banuelos		1,182.43	363,764.21
General Journal	03/20/2020	3-7	Pamela Knox	Knox		1,282.49	362,481.72
General Journal	03/20/2020	3-11	Wendy Lyon {accounting}	Lyon		2,112.43	360,369.29
General Journal	03/20/2020	3-13	Rosalee, Tracy Ann	Rosalee		1,268.35	359,100.94
Check	03/20/2020	EFT	ADP, LLC	ADP Fees: 3/20/2020 PR		99.64	359,001.30
Bill Pmt -Check	03/27/2020	11202	AT&T - phone lines	3/14/20 inv.		256.58	358,744.72
Bill Pmt -Check	03/27/2020	11203	AT&T 1636 E. Mission Rd.	3/8/20 inv.		87.59	358,657.13
Bill Pmt -Check	03/27/2020	11204	Aztec Cleaning & Maintenance	Office cleaning, inv. 448018		180.00	358,477.13
Bill Pmt -Check	03/27/2020	11205	CalPERS	Inv. 15987118		3,573.65	354,903.48
Bill Pmt -Check	03/27/2020	11206	Fallbrook Awards	Inv. 28169; 2 name badges		25.83	354,877.65
Bill Pmt -Check	03/27/2020	11207	FPUD	3/20/20 inv.		190.08	354,687.57
Bill Pmt -Check	03/27/2020	11208	FPUD	3/20/20 inv.		58.42	354,629.15
Bill Pmt -Check	03/27/2020	11209	FPUD - Wellness Center	3/20/20 inv.		58.42	354,570.73
Bill Pmt -Check	03/27/2020	11210	Konica Minolta Leasing - qds	Inv. 35139460		810.14	353,760.59
Bill Pmt -Check	03/27/2020	11211	Low Voltage	Inv. 36825; Brandon Rd. fire extinguishers serviced (3)		82.00	353,678.59
Bill Pmt -Check	03/27/2020	11212	Ramirez Landscaping & Tree Service	Inv. 4647 and 4522		1,450.00	352,228.59
Bill Pmt -Check	03/27/2020	11213	SDG&E	3/24/20 inv.		661.77	351,566.82
Bill Pmt -Check	03/27/2020	11214	Sun Realty	2/5/20-3/17/20 property mgmt. & repairs		836.51	350,730.31
Deposit	03/27/2020			Deposit	3,500.00		354,230.31
Check	03/31/2020	11215	A+ Urgent Care, Inc.	March 2020 subsidy per 7/2019-6/2020 MOU		8,000.00	346,230.31
					<u>320,132.74</u>	<u>661,106.00</u>	<u>346,230.31</u>



**MINUTES
FINANCE COMMITTEE**

Wednesday, April 1, 2020 at 4:30 P.M.

In accordance with the current State of Emergency and the Governor's Executive Order N-25-20, of March 12, 2020 and N-33-20 of March 19, 2020, teleconferencing was used for this meeting. Board members, staff and members of the public were able to participate by webinar and members of the public were also able to participate by telephone.

1. Call to Order/Roll Call

Chair Jennifer Jeffries called the meeting to order at 4:30 p.m. and the roll was called.
In attendance: Committee Members: Jennifer Jeffries & Barbara Mroz
Executive Director: Rachel Mason and Administrative Assistant: Linda Bannerman
Accountant: Susan Woodward and Bookkeeper: Wendy Lyon

2. Public Comments

None

3. Review of Financial Statements for February 2020

- 1) Balance Sheet Comparison of February to January
- 2) Income Statement for the Month Ended January & Fiscal Year to Date
- 3) Profit & Loss Actual vs Budget July 2019 to February 2020
- 4) Profit & Loss Approved Annual Budget Overview July 2019 – June 2020
- 5) Local Agency Investment Fund (LAIF) Statement – February
- 6) CalTrust Statement – February
- 7) Property Tax Revenue – fiscal year to date
- 8) Check Detail as of February
- 9) Med+ Urgent Care Utilization Data Report

Committee Chair Jeffries reviewed the above financial reports for month-ended January 2020 and other reports. (See attachment.)

Director Jeffries commented that the negative net income balance was due to the scheduled disbursement of the Community Health Contracts grant checks, and the District is anticipating receipt of another property tax disbursement.

She reviewed the data from MedPlus Urgent Care through February 2020, noting that more than half of the patients have coverage through HMO Medi-Cal, and nearly half of patients seen are during extended hours thus helping to meet our Mission of promoting health for the people of the District.

4. Discussion Items

- a. Consideration of Memorandum of Understanding (MOU) with MedPlus Urgent Care Extended Hours Contract Services

Discussion ensued regarding the current MOU with MedPlus Urgent Care. It is in effect through June of this year.

Recommendation: The Finance Committee recommended this item be placed on the May agenda for further discussion and potential amendment as needed.

- b. Consideration of CHC Grant Budget FY 2020-21

Discussion ensued regarding consideration of the amount of funds the District should budget for the Community Health Contracts for the ensuing fiscal year. Following consideration, the Finance Committee made the following recommendation.

Recommendation: The Finance Committee recommended to the Board of Directors that a minimum of \$1,193,243 (last year's total) be budgeted for CHC grants in fiscal year 2020-21, and further consider adding to that amount after all applications have been received.

5. Board Member Comments and Future Agenda Items

Chair Jeffries said she has been considering the need to delineate standard District expenses, District resources available for allocation, and upcoming projects to strategize a plan for the use of the remaining funds generated from the sale of the hospital building. She provided a copy of her thoughts on this topic. (See Exhibit A) She suggested this matter be referred to the Strategic Planning Committee with the intention that Strategic Planning design a timeline and process for Board of Director conversations and decisions relative to a framework for use of funds as described in Exhibit A.

Recommendation: The Finance Committee recommended that the Strategic Planning Committee use Exhibit A to design a timeline and process relative to a framework for use of District funds which the full Board can further consider.

6. Adjournment

There being no further business, the meeting was adjourned at 5:00 p.m.

Jennifer Jeffries, Chair

Board Secretary/Clerk



**MINUTES
REGULAR BOARD MEETING**

Wednesday, April 8, 2020, 6:00 p.m.

In accordance with the current State of Emergency and the Governor's Executive Order N-25-20, of March 12, 2020 and N-33-20 of March 19, 2020, teleconferencing was used for this meeting. Board members, staff and members of the public were able to participate by webinar and members of the public were also able to participate by telephone.

A. CALL MEETING TO ORDER / ROLL CALL / ESTABLISH A QUORUM / PLEDGE OF ALLEGIANCE

The meeting was called to order at 6:11 p.m. by Chairman Howard Salmon. The roll was called to establish a quorum. In lieu of the Pledge of Allegiance, Chairman Salmon called for moment of silence and quiet thought.

In attendance: Directors Howard Salmon, Barbara Mroz, Bill Leach, Jennifer Jeffries and Kate Schwartz-Frates. Legal Counsel Jeffrey Scott; Executive Director Rachel Mason; Staff members: Linda Bannerman, Mireya Banuelos, Pamela Knox, Wendy Lyon, Tracy Rosalee and Accountant Susan Woodward. Dr. & Mrs. Graydon Skeoch and Kim Gerrish, Michelle's Place Executive Director.

B. ADDITIONS TO AGENDA

None

C. PUBLIC COMMENTS

None

D. PRESENTATION REPORT

D1. Community Health Contract Recipient Presentation Report– Michelle's Place, Cancer Resource Center

Executive Director of Michelle's Place, Kim Gerrish, referred to the pages in the board packet regarding Michelle's Place and the people they serve within the Fallbrook Regional Health District. Michelle's Place is grateful to be one of the District's Community Health Contract grant recipients. She said they would like to serve more people in our District and look forward to having a presence at our East Mission Road location once it is developed. She was asked to discuss the Pink Ribbon Assistance program and explained that they work with some people struggling not only with cancer, but in nearly all aspects of life. Once approved for this program, the recipient receives assistance with grocery gift cards, transportation needs, clothing and supplies for children and access to additional aid programs. Michelle's Place has expanded to serve as a resource for not only breast cancer patients, but other forms of cancer as well.

E. CONSENT ITEMS

- E1. Approval of January 2020 Financial Statements
- E2. Minutes of February 5, 2020 Finance Committee Meeting
- E3. Minutes of February 10, 2020 Strategic Planning Committee Meeting
- E4. Minutes of February 12, 2020 Regular Board Meeting
- E5. Minutes of February 21, 2020 Facilities Committee Meeting
- E6. Minutes of February 22, 2020 Board Special Meeting/Workshop
- E7. Minutes of March 2, 2020 Strategic Planning Committee Meeting

- E8. Minutes of March 4, 2020 Finance Committee Meeting
- E9. Approval of February 2020 Financial Statements
- E10. Minutes of March 18, 2020 Strategic Planning Committee Meeting
- E11. Minutes of March 20, 2020 Facilities Committee Meeting
- E12. Minutes of March 27, 2020 Gov't and Public Engagement Committee Meeting
No member of the Board wanted any consent item pulled for further discussion.
Action: It was moved by Director Jeffries, seconded by Director Leach to approve the Consent Items as presented.
Motion carried: By roll call vote, approval was unanimous. (5-0)

F. REPORTS

- F1. Finance Committee – Directors Jeffries and Mroz
Committee Chair Jeffries reported she had attended the Virtual Summits for the LAIF and CalTrust investment instruments. Both were well done, and the message was no changes are recommended at this time. She said she was impressed with their professionalism and the depth of the information.
The financial reports were reviewed. (See attached report.) The negative net income was due to the routine payments to Community Health Contract (CHC) grant recipients, and she said another property tax apportionment is anticipated this month. Director Jeffries reviewed the data received from MedPlus Urgent Care. She said we support the urgent care for the extended hours and access for those with health coverage through Medi-Cal HMOs.
Lastly, in beginning to build the budget for 2020-21 and considering the financial resources and commitments of the District, the Finance Committee concluded and made a recommendation that the Strategic Planning Committee design a timeline and process relative to a framework for use of District funds which the full Board could then further consider. This would be a three to five-year plan.
- F2. Gov't and Public Engagement Committee – Directors Schwartz-Frates and Mroz
Committee Chair Schwartz-Frates thanked and commended the FRHD staff who have been able to continue working at the District office to network with not-for-profit organizations to help facilitate meeting their needs during the COVID-19 pandemic. She also commended staff for working with the Village News to publish an edition within their weekly publication covering the latest resources and information related to the pandemic. It was noted that the information is being translated into Spanish and will be distributed shortly. In addition, she acknowledged and thanked the physicians and all health care and health related workers. She noted that the FRHD website is updated daily with resources regarding COVID-19. The District is using social media to provide updates and notices as well. Facebook and Instagram are both used.
Chair Schwartz-Frates reviewed Federal, State and County updates related to the pandemic. Social distancing is recommended for the next two weeks.
- F3. Facilities Committee – Directors Leach and Mroz
Committee Chair Bill Leach reported that the Facilities Committee approved the purchase and installation of blinds in the FRHD Administrative Building. Regarding the East Mission Road property, drainage issues have been resolved. He said the District's building on East Alvarado Street property has been sold to the owner of the MedPlus Urgent Care, Dr. Graydon Skeoch.
Executive Director Rachel Mason commented that she has been investigating bids for security services due to increased burglaries and vandalism and will bring it forward at the next meeting.
- F4. Strategic Planning Committee – Directors Salmon and Jeffries
Chair Howard Salmon said his report involves the Discussion and Action items on the agenda and comments would be made at that time.

- F5. Executive Director – Rachel Mason
 Non-profit entities applying for the CHC Grants for 2020-21 have been given an extension to April 10th to submit their applications. Rachel Mason noted that the FRHD website now has all the Grantee’s Impact Reports available for viewing.
 There was a brief review of what work is being done by staff from their remote offices. The Executive Director and Tracy Rosalee have been working in the office supporting the Food Pantry and the Foundation for Senior Care efforts to get locally grown produce cleaned and delivered to the Food Pantry and seniors.
 In addition, the SD County Blood Bank blood drive sponsored by FRHD was a huge success, in large part due to the social media efforts of Mireya Banuelos and Jen Koester. Lastly, a facilities update was provided highlighting painting and new carpet downstairs in the Administrative Office, the upcoming installation of new window blinds and the need for a building security alarm system. (See attached report.)

- F6. General Counsel – Jeffrey Scott
 Counsel Scott updated the Board regarding the Governor suspending a number of provisions of the Brown Act to allow for teleconferencing during this time of social distancing related to the COVID-19 pandemic. Mr. Scott noted that the Governor understood that there may be violations of the Brown Act during this period, but he asked that the public agencies across the State use their sound discretion and reasonable efforts in adhering to the Act during this time. Mr. Scott also addressed AB 2019 concerns and the Emergency Authority of the Executive Director. (See attached memo.)

G. DISCUSSION ITEMS

- G1. Consideration of CHC Grant Budget FY 2020-2021
Recommendation from the Strategic Planning Committee and the Finance Committee:
 That the board consider approving a baseline budget amount of \$1,193,243 in the CHC Grant Budget FY 2020-2021.
 Chair Howard Salmon said in consideration of the ensuing fiscal year budget, both the Strategic Planning and Finance Committees recommended starting with a baseline budget amount of \$1,193,243 for the CHC Grant Budget. Chairman Salmon indicated that the Committees wanted to bring the matter to the attention of the full Board but no action was required at this time.

- G2. Consideration of \$5,000 to support the Village News for a community-wide special edition related to COVID-19 updates and resources.
 Chair Howard Salmon stated that the Strategic Planning Committee had met with Julie Reeder of the Village News. Ms. Reeder indicated that the Village News was preparing a public service, special edition relating to the COVID-19 pandemic which would include the distribution of 20,000 copies published in English and Spanish. Ms. Reeder requested that the District provide \$5,000 toward the funding of the special edition.
Action: It was moved by Director Schwartz-Frates, seconded by Director Mroz to provide \$5,000 to support the public service special edition.
Motion carried: By roll call vote as follows: (4-1)
 Director Salmon Aye
 Director Jeffries..... Aye
 Director Schwartz-Frates Aye
 Director Mroz Aye
 Director Leach Nay

H. ACTION ITEMS

H1. Consideration of Additional Financial Support to the MedPlus Urgent Care Clinic during the State of Emergency
 MedPlus Urgent Care owner Dr. Graydon Skeoch had submitted an email to the District requesting additional support for the Urgent Care Clinic. Executive Director Rachel Mason reviewed the request and Dr. Skeoch reiterated the reasons for the request as follows:

- In March, the number of patients dropped to less than 50%
- Changes have been made by decreasing employee hours/payroll
- Medical providers were asked to accept a cut in pay
- He was investigating telemedical options while still trying to be available for all patients
- He indicated that he had installed HEPA filters, and stocked up on PPE supplies
- Dr. Skeoch noted that he had rerouted patient access to observe social distancing
- He projected \$10,000-\$15,000 per month loss moving forward

Dr. Skeoch’s request for the next two months is to increase the monthly support from the District by \$2,000. However, he would also need to reduce the number of hours the urgent care is open to (M-F 10:00 a.m. – 6:00 p.m. and weekends/holidays 10:00 a.m. – 2:00 p.m.

Discussion ensued. Director Leach expressed concerns with the District continuing to authorize the use of public funds to provide financial assistance to a private business. He also noted that Dr. Skeoch should be applying for a small business loan that Congress has made available and he should not be seeking additional funds from the District.

Action: It was moved by Director Leach, seconded by Director Jeffries to table the request from Dr. Skeoch until we have further information regarding telemedicine and other possible loan options available to Dr. Skeoch.

Discussion ensued regarding the District providing support to the clinic. It was noted that the funds provide additional access to medical services for patients, including those covered by Medi-Cal and Medi-Cal HMOs.

Motion failed: By the following roll call vote: (2-3)

Director Salmon	Nay
Director Leach	Aye
Director Jeffries.....	Aye
Director Mroz	Nay
Director Schwartz-Frates	Nay

Action: It was moved by Director Mroz, seconded by Director Schwartz-Frates to approve the request from Dr. Skeoch providing support to MedPlus Urgent Care for the next two months for an additional \$2,000 per month and approval for the reduced hours as specified above. In addition, it was understood that Dr. Skeoch would pursue additional funding options available for small businesses during this time and provide an update to the Board at the May Board meeting regarding his pursuits and the data regarding implementation of telemedicine services.

Discussion ensued. Dr. Skeoch said his goal is to continue to provide much needed medical services in this District, knowing they will be provided at a significant loss during the pandemic.

Motion carried: By the following roll call vote (4-1)

Director Salmon	Aye
Director Mroz	Aye
Director Leach	Nay
Director Jeffries.....	Aye
Director Schwartz-Frates	Aye

- H2. Consideration of FRHD coordination of support to essential nonprofit service partners to assist with COVID-19 efforts.

Chair Salmon said this item was suggested by the Strategic Planning Committee and he asked Rachel Mason to discuss it. Executive Director Mason said she reviewed the District's CHC grant partners to determine those recipients providing direct essential services to our communities. The organizations include the following:

- Foundation for Senior Care
- Fallbrook Food Pantry
- Michelle's Place
- Fallbrook Senior Center
- Boys & Girls Club

Ms. Mason said she reached out to them, noting the inclusion of the Boys & Girls Club as being a part of the solution. (See Coordination of Support document.)

Identified Challenges:

The Fallbrook Food Pantry needs to cover vacant volunteer spots, and their demands for food distribution have more than doubled. In addition, they anticipate needing to buy some bulk shelf stable products in order to meet the growing need.

The Foundation for Senior Care needs funding support to cover staffing of additional Care Advocate services and for Care Van Drivers.

Michelle's Place clients are actively receiving care for cancer and need Patient Navigators, transportation to/from medical care and basic services (food & essential care products).

The Senior Center congregate meal program is currently providing nearly double the to-go orders and the closure of their thrift shop means that they are running at a deficit.

Proposed Solutions:

The Boys & Girls Club have three part-time staff currently furloughed that can be redirected to work at the Food Pantry. (Already background checked.)

The Foundation for Senior Care drivers can also facilitate transportation for Michelle's Place clients to access their ongoing cancer treatments. Food Pantry can supplement Michelle's Place clients with food where appropriate.

The Senior Center meal program could use funding to support the additional meal expenses with the closure of the thrift shop.

The Executive Director recommended that the District approve the funding recommendations as outlined on the Coordination of Support document, beginning with one month and assessing further need to continue each month thereafter through June.

Action: It was moved by Director Leach, seconded by Director Mroz to approve funding recommendations for essential nonprofit service partners to assist with COVID-19 efforts as outlined, beginning with one month and assessing further need to continue each month thereafter through June. Discussion ensued regarding funding options available to non-profits and the Executive Director said she had discussed that with each of the recipients.

Motion carried: By unanimous roll call vote (5-0)

11. BOARD MEMBER COMMENTS & ITEMS FOR SUBSEQUENT MEETINGS**11. Other Director/Staff discussion items**

Director Schwartz-Frates asked if it might be necessary to meet more often during this time. In addition, she asked if there might be other community medical needs we should consider. Director Mroz suggested the North County Fire Protection District (NCFPD) might be able to assist the District with PPEs. Rachel Mason commented that she has been in touch with NCFPD regarding that possibility.

Director Salmon suggested any board member contact the Executive Director if the need arises for a Special Board meeting. The Chairman can call for a Special Meeting with 24-hour notice.

Director Leach commended staff for their ongoing efforts to coordinate not only teleconference meetings, but services in the community during this COVID-19 pandemic. He suggested this is a time the District can be innovative in developing programs and coordinating efforts to meet the health needs of the District residents.

11a. Item(s) for future board agendas**11b. Announcements of upcoming events:**

- **POSTPONED Public Health Champion Awards – April 10**, County Administrative Center, Rm. 310, 1600 Pacific Highway, San Diego
- **POSTPONED Community Collaborative for Health & Wellness Committee (CCH&W) meeting – 3rd Wednesday, April 15**, 10:30am-noon
- **Strategic Planning Committee meeting – April 15**, 1:00pm, Virtual Meeting
- **Facilities Committee meeting – April 17**, 10:30am, Virtual Meeting
- **Finance Committee meeting – 1st Wednesday, May 6**, 4:30pm, Virtual Meeting
- **POSTPONED Woman of Wellness – 1st Thursday, May 7**, 6:00 – 7:30pm;
- **Memorial Day, May 25 – District Holiday**

12. Next Regular Board meeting – 2nd Wednesday, May 13, 6:00pm, Virtual Meeting**L. ADJOURNMENT**

There being no further business, the meeting was adjourned at 8:52 p.m.

Howard Salmon, Chairman

Board Secretary/Clerk

Fallbrook Regional HEALTH DISTRICT

MINUTES STRATEGIC PLANNING COMMITTEE

Wednesday, April 15, 2020 at 1:00 P.M.

In accordance with the current State of Emergency and the Governor's Executive Order N-25-20, of March 12, 2020 and N-33-20 of March 19, 2020, teleconferencing was used for this meeting. Board members, staff and members of the public were able to participate by webinar and members of the public were also able to participate by telephone.

1. Call to Order/Roll Call

Committee Chair Howard Salmon called the meeting to order at 1:02 p.m.

In attendance: Committee Members: Howard Salmon and Jennifer Jeffries

Executive Director: Rachel Mason

Staff Members: Linda Bannerman and Mireya Banuelos

2. Public Comments

None

3. Discussion Items

a. Status/Update on COVID-19 Situation

Executive Director Rachel Mason asked Mireya Banuelos to provide the status on COVID-19 as she has been updating the FRHD website daily regarding resources and local, County, State and Federal mandates. Mireya reported that Los Angeles County has the "stay-at-home" mandate in effect to May 15, and San Diego County has it in effect through April 30th.

Director Jeffries said the Spanish language COVID-19 Village News publication, which had been published previously in English, has been distributed to ten locations in the community. Mireya Banuelos provided it to additional locations. In addition, Director Jeffries said the County delivered to Fallbrook a portable toilet and hand washing station for the homeless population in our community. The homeless advocacy group has been working with Supervisor Jim Desmond to meet the needs of the homeless.

Chair Salmon asked for an update regarding recent action by the Board of Directors to support several local non-profits in their efforts to provide health related services during the pandemic. Rachel Mason responded noting checks had been distributed to five organizations including Fallbrook Food Pantry, Michelle's Place, Foundation for Senior Care, the Senior Center, and the Boys & Girls Club. She said everyone is very grateful to the District for the prompt support. Depending on the need, the District agreed to extend support through June.

- b. Design a Timeline and Process for Board Conversations and Decisions Relative to a Framework for Use of District Funds using Exhibit A.

Director Jeffries had created and provided an additional handout to be used in lieu of Exhibit A. (See attachment) This document “Strategic Plan Development for Use of FRHD Resources” was reviewed and discussed. Following discussion, it was agreed that the Executive Director would make the suggested changes to the document and provide it to the committee members for review and approval.

Recommendation: The Strategic Planning Committee recommended that once recommended changes are made and approved, the document “Strategic Plan Development for Use of FRHD Resources” be provided to the Board of Directors at the regular meeting in May as a guide for designing a timeline and process for board conversations and decisions relative to a framework for use of District funds.

- 4. Board Member Comments and Future Agenda Items

There were no further comments.

- 5. Adjournment

There being no further business, the meeting was adjourned at 1:41 p.m.

Howard Salmon, Committee Chair

Board Secretary/Clerk



**MINUTES
FACILITIES COMMITTEE**

Friday, April 17, 2020 at 10:30 A.M.

In accordance with the current State of Emergency and the Governor's Executive Order N-25-20, of March 12, 2020 and N-33-20 of March 19, 2020, teleconferencing was used for this meeting. Board members, staff and members of the public were able to participate by webinar and members of the public were also able to participate by telephone.

1. Call to Order/Roll Call

Committee Chair Bill Leach called the meeting to order at 10:30 a.m.
In attendance: Committee Members: Bill Leach and Barbara Mroz
Executive Director: Rachel Mason
Staff Member: Linda Bannerman and Property Manager Roy Moosa

2. Public Comments

None

3. Discussion Items

a. Discussion of FRHD East Mission Road property as community resource during COVID-19 situation.

Discussion ensued regarding the District's East Mission Road property and if there might be a need for its use during the pandemic. There was a discussion as to whether it could be used by the County for a COVID-19 testing site. Executive Director Rachel Mason said she would reach out to North County Fire Protection District as to whether they might have a need that could be met there. Chair Leach said NCFPD representatives are welcome to attend future Facilities Committee meetings if that would be helpful.

b. Review of Brandon Road Property security system bids.

The Executive Director said there has been a rise in property theft and break-ins in the area and she has been looking into security systems. She then reviewed a comparison page of the bids from four separate vendors for a security system for the FRHD Administrative Building. To meet full disclosure requirements, Rachel Mason said the owner of Bannerman Security is related to an employee. The only vendor proposing hard wiring for the system is Knight Security & Fire Systems. Further discussion ensued. Rachel Mason said she believes all the potential vendors are credible. Director Mroz said she would recommend either Bannerman Security or Dependable Alarm. Chair Leach said he is in favor of Bannerman Security.

Recommendation: The Facilities Committee recommended that the District hire Bannerman Security.

Since the cost is well under the amount the Executive Director can approve, Rachel said she will follow up with having the system provided by Bannerman Security and report back to the full board.

c. Damage from two fallen trees at Mission Road property.

Pictures had been provided of two trees that fell at the East Mission Road property, both coming close to hitting two separate buildings. There was discussion regarding whether this was related to a prior drainage issue. Property Manager Roy Moosa said he did not believe that was the case. He noted there are two other trees currently leaning that should be examined. Executive Director Rachel Mason said she will follow up regarding property insurance. If not covered by insurance, our current landscaper can examine the leaning trees and remove the fallen trees. If that company is not able to complete this job, an arborist will be consulted.

4. Update from Property Manager

Roy Moosa said gutter issues, and potential mold issues in the kitchen have been identified. The gutters can be repaired and since the kitchen will likely be remodeled, Mr. Moosa said he will arrange to keep any mold issues in check. The handicapped parking sign has been removed due to the asphalt condition near the school. Since the property is not currently in use, this will be resolved when the parking area is fixed.

Rachel Mason provided an update regarding the traffic and noise studies required by the County. These projects are not likely to be completed until the “stay-at-home” mandate is lifted.

5. Board comments and future agenda items

Director Leach thanked staff for their added efforts in arranging for teleconference meetings.

6. Adjournment

There being no further business, the meeting was adjourned at 11:17 a.m.

Bill Leach, Committee Chair

Board Secretary/Clerk

REPORTS/POSSIBLE ACTION

REPORTS/POSSIBLE ACTION

Government/Public Engagement Committee

GOVERNMENT & PUBLIC ENGAGEMENT COMMITTEE MAY 2020 REPORT

- a. [COVID-19 Information & Updates](#)
 - i. [Federal](#)
 - ii. [State](#)
 - 1. As of Friday, May 8 CA began moving into [Stage 2](#) of modifying the [stay-at-home order](#) and businesses will start to re-open with modifications. Read the [guidance](#), find industry-specific checklists and learn more about [California's resilience roadmap](#).
 - iii. [County](#)
 - 1. As of May 1, the County began requiring face coverings in many public settings. The coverings help prevent the spread of COVID-19 and are part of our path to reopening San Diego. [See full health order](#)
 - 2. As of Friday, May 8 The County is requiring businesses to complete the [Safe Reopening Plan](#), print and post it at their entrance.
 - iv. [Local](#)
 - 1. Health District+ Fallbrook Food Pantry+ Foundation for Senior Care collaborate to provide food security to the community. From 3/20-4/30 528 grocery deliveries to 187 Clients.
 - 2. Collection of Fresh Produce Donation on behalf of the [Fallbrook Food Pantry](#). Began on March 23rd and as of May 1st our Staff has processed approximately 17,000 lb of fresh produce donated by commercial and residential growers. On May 4th the donation drop off site was moved to the Wellness Center on 1636 E. Mission Rd. May 13th will be the last day donations will be accepted at the Wellness Center. Donations may be dropped off at Pantry thereafter.
 - 3. We have received face shield masks donated by [Carbon](#) and paid for by a grant from [Adidas](#). Being distributed to our grant recipients and community partners.
- b. [Legislative](#)
 - i. [Hurst+Brooks+Espinosa](#) "This Week in Sacramento" *May 5 Report* (Attached)
- c. [San Diego County & Live Well Updates](#)
 - i. [Live Well @Home](#): Free resource to help community residents find tips and strategies to stay healthy in both mind and body while staying at home.
- d. [FRHD and Community Event Updates](#) (See Community Engagement Report Attached)



HURST+BROOKS+ESPINOSA

This Week in Sacramento

INFORMATION & INSIGHTS FROM HURST BROOKS ESPINOSA ■ SPECIAL UPDATE: MAY 5, 2020

Renewed Effort for Climate Resiliency Bond

Assembly Member Eduardo Garcia has amended [AB 3256](#), initially a climate resiliency bond, to broaden the measure to address economic recovery from the COVID-19 pandemic with a focus on climate change. As amended, AB 3256 would enact the Wildfire Prevention, Safe Drinking Water, Climate Resilience, Drought Preparation, and Flood Protection Bond Act of 2020 in the amount of \$6.98 billion.

The Senate has also been working on their own version of a climate resiliency bond and reportedly is considering a similar expansion to include economic recovery. AB 3256 is scheduled for hearing on May 13 in the Assembly Natural Resources Committee.

Worth Noting: Treasury Updates Coronavirus Relief Fund Advisory

The United States Department of the Treasury has updated its Frequently Asked Questions on use of the Coronavirus Relief Fund [here](#). The new guidance includes additional information about when funds may be used for payroll expenses for first responders and other employees whose services are “substantially dedicated to mitigating or responding to the COVID-19 public health emergency.” Check it out.

Privacy Measure Proponents Submit Signatures

Yesterday, proponents of an initiative that redrafts portions of California’s Consumer Privacy Act announced they have submitted more than 900,000 signatures to county elections officials to qualify the measure for the November ballot. Funded by Alastair McTaggart and supported by Senator Bob Hertzberg, the measure seeks to establish a new state regulatory body to enforce the Act, provides additional limitations on the use of sensitive personal information, and triples penalties for violating provisions associated with children’s data.

FEMA Extends “Great Plates Initiative”

FEMA has extended funding for an additional month for the Newsom Administration’s “Great Plates Initiative.” The program was announced on April 24 to provide meals from local restaurants to seniors not eligible for other nutrition programs. The FEMA funding for the program was slated to expire May 10. FEMA will continue to cover 75 percent of program costs, the state will pay for approximately 19 percent, and local governments (cities or counties) will pay the remaining 6 percent. According to the Office of Emergency Services, 68 local governments have agreed to participate in the program.

Please feel free to contact any one of us at Hurst Brooks Espinosa with questions ...

JEAN HURST
916-272-0010 | jkh@hbeadvocacy.com

KELLY BROOKS
916-272-0011 | kbl@hbeadvocacy.com

ELIZABETH ESPINOSA
916-272-0012 | ehe@hbeadvocacy.com

COMMUNITY ENGAGEMENT MAY 2020

DISTRICT EVENTS/COMMUNITY ENGAGEMENT EFFORTS:

Woman of Wellness—May 7th CANCELLED

Community Collaborative for Health & Wellness—May 20th CANCELLED

Community Resource Directory is being updated and facilitators will meet virtually to discuss the strategic focus of the group from feedback previously collected.

WEBSITE:

[COVID-19 Information & Updates](#)

- [Daily “Health District COVID-19 AM Briefing”](#)
 - Fallbrook & Bonsall Region Updates
 - County Updates
 - State Updates
 - National and World-Wide Updates
- [COVID-19 Resources](#)
 - Fallbrook & Bonsall Region Resources
 - County Resources
 - State Resources
 - National Resources
 - Online Resources

SOCIAL MEDIA

Content

- Health District Efforts: Emergency Grants, Grantees, Fresh Produce Donations
- “Health District COVID-19 AM Briefing” which includes: Local, County, State, National and Worldwide Updates
- COVID-19 Resources
- Census 2020
- National Health Observances:
 - National Nurses Week
 - Women’s Health Week
 - Stroke Awareness Month
 - High Blood Pressure Education Month

Facebook Insights: April 10-May 7

New Page Likes: 34 ▼74%

Post Reach: 4,315 ▼56%

Post Engagements: 1,125 ▼70%

REPORTS/POSSIBLE ACTION
Strategic Planning Committee

Strategic Plan Development for Use of FRHD Financial Resources

1. District resources available for allocation:

Source	Projected Amount	Notes
Property Tax Revenue	\$2 million per year	Ongoing
LAIF Account	\$1,296,73	Interest generation/finite resource
CalTRUST	\$7,171,728	Interest generation/finite resource
Urgent Care Building Sale	\$650,000	Finite resource

2. Categories of expenditures

Category	2019-20 Allocation	Notes
Health District Operational Costs (salaries, et.al.)	\$611,000	Increase for receptionist services was added after the adoption of the budget.
Health and Wellness Center Planning, Construction and Furnishings		
Health and Wellness Center Operational Costs (salaries, custodial, landscaping, et.al.)		
Community Investment Fund		
FRHD funded programs		
Community Contract Partners	\$ 1,193,000	
NCFD JPA/Urgent Care	\$ 206,000	
Multiyear annual and deferred facility maintenance/improvement plan		
Reserve for economic uncertainties		

3. Assumptions:

- a. Property tax revenue could be affected by the COVID 19 disruption. Perhaps using a 10% reduction for 2020-21 and 2021-22 budget planning would be prudent.
- b. LAIF and CalTrust will take a hit in 2020-21 and 2021-22. Amount TBD.
- c. Funding for the operational costs of the East Mission Property and program delivery will impact the balance of the District investment accounts assuming the District chooses to continue funding community contract partners, NCFD JPA's and Urgent Care services.
- d. Consideration will be given to revenue stream opportunities in the planning of the East Mission property.
- e. Employee compensation will continue to increase due to annual COLA salary increases and added positions in response to staffing the East Mission property.

- f. The principal in the investment funds will dwindle with the planning, construction and furnishing of the East Mission property. The district will have to make some choices about the remaining principle and the ongoing tax revenue to set levels of funding in a reasonable/proportional manner for community partners, JPA's, Urgent Care services, and no-charge offerings at the East Mission facility.

4. Questions that need answering before a strategic, multi-year budget can be developed:

Question	Where it should be pondered and recommendation forwarded to the Board	Projected Board meeting for recommendation
What is the projected cost of East Mission Road planning process?	Facilities	June 2020
What is the projected cost of construction and furnishing the East Mission Road property?	Facilities Strategic Planning	January 2021
Should the proceeds of the Urgent Care building purchase remain liquid in an interest earning account such as a CD to fund near term East Mission Road property development processes or placed in an investment fund?	Finance	June 2020
Should LAIF or CalTRUST be the source of liquid equity to fund the construction of the East Mission property?	Finance	June 2020
What level of on-going funding should be allocated to community contract partners?	Strategic planning	January 2021
What are the projected operational costs of the East Mission project?	Strategic planning Finance	January 2021
What are the projected costs of program offerings at the East Mission facility?	Strategic planning Finance	January 2021
What amount should be allocated to Reserve for Economic Uncertainties?		

REPORTS/POSSIBLE ACTION
Executive Director – Rachel Mason

EXECUTIVE DIRECTOR'S REPORT - MAY

Community Health Contracts - Grants:

- We had 34 grant submissions from 23 organizations.
- Six were from new groups that had not applied previously.
- Each application is currently being evaluated by two Board Members, who will provide their feedback to the Strategic Planning Committee. The evaluations will then be ranked and scores provided to the Board for consideration in June.

Staff:

- The staff have continued to doing great work from their remote offices: however, we are going to implement the San Diego County's Safe Reopening Plan on 5/18.
 - Handling the donations of produce to the Food Pantry from 3/23 through 5/7 resulted in us (Tracy) processing over 20,000 pounds of donations.
- Linda and Mireya are to be applauded for their award of our website as being of "most image-inary" award for Winter 2020. This comes from Streamline, our website vendor; they handle the websites for a great many special districts.
- Staff are in the process of completing their self-evaluations. Once those are back to me, I will complete their annual performance evaluations. Cost of living allowances and any potential merit raises will be submitted in the Fiscal Year 2020-2021 budget.

Community Presentations:

In April, we were named the Live Well San Diego Public Health Champion for the North Inland region. Our work with our community partners is what really set us apart.

Facilities:

- Security system is in place, exterior cameras ready to be installed. A gate will be installed by the front door to section off the side area by the trash receptacles.
 - Investigating landscaping to secure loose dirt and make access from under the upper walkway difficult.
- Exterior painting was done.

REPORTS/POSSIBLE ACTION

Community Health Contracts

3rd Quarter Reports

See attached file

REPORTS/POSSIBLE ACTION
General Counsel – Jeffrey Scott

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Of Counsel
JAMES R. DODSON

Date: May 8, 2020

To: Board of Directors – Fallbrook Regional Health District
Rachel Mason, Executive Director

From: Jeffrey G. Scott, General Counsel

Re: **Sacramento Update**

The Assembly returned on Monday, May 4th. The Senate announced they intend to return on Monday, May 11th.

The Assembly Speaker has asked Members to greatly reduce their bill loads to only a few and only focus on COVID-19 related issues. Most Members have roughly 20 bills they introduced this year and they are being asked to reduce those to three to four. The policy committees are in the process of reviewing all bills to determine which will be heard. The Speaker has given the Chairs of the policy committees the authority to further reduce bills beyond what authors want to move forward.

Due to the social distancing requirements the logistical requirements of restarting the legislative session have been challenging. One major problem is just the size of the policy committee hearing rooms. There are only a few rooms that can accommodate members and staff and maintain social distancing. The Assembly will most likely hold policy committee hearings on the Assembly Floor. As a result, each policy committee will only have one hearing for all of the bills related to that committee. Public access to the hearings will be severely limited and will be encouraged to watch online. There will be a “call in” capability to allow for public comment.

The public will only be allowed in the Capitol to attend a hearing that is occurring that day. Each Legislator will only be allowed to have one staff member in their Capitol office. No meetings in a Legislator’s offices will be allowed.

The social distancing presents an even greater challenge for floor sessions. It has been

discussed floor sessions will occur at the Memorial Auditorium down the street. This is same location that has seen The Grateful Dead, Jimi Hendrix, and Bruce Springsteen perform.

The Budget hearings have been focused on the Governor's actions related to the COVID-19 crisis as well as the state revenue forecast after the economy has significantly stalled over the past six weeks. With the Governor exercising his considerable executive authority during this emergency, Legislators have been expressing their disappointment with largely being kept out of the loop. The focal point of their complaints has been the \$1 billion deal with a Chinese company to purchase personal protective equipment (PPE). Many Legislators first learned of the deal when the Governor announced it on the Rachell Maddow Show. In the hearings, multiple Legislators pressed the Department of Finance for a copy of the contract as well as unit costs for the masks. The Department stated they would not provide the contract or price information until the PPE order had been fulfilled and delivered due to the concerns those details may be used by other entities who are also trying to source PPE to unwind the deal. The Governor did however, release details of the contract on Wednesday, May 11, 2020. The state is being reimbursed over \$247 million due to the fact that the due to a one- month delay in shipping the N95 Masks.

The Budget hearings did not provide any insight to the expected drop in revenues. The Department explained since the tax deadline was extended until July 15th it is too difficult to predict the impact on revenue, but they did emphasize they are expecting a significant decline in revenue. Behind the scenes Legislators and Budget staffers are all preparing for new programs previously proposed by the Governor to be tabled and any notion of Legislators wanting to expand or create new programs also to be shelved.

The next step in the Budget process will be the Governor releasing his May revisions. This is expected to be a scaled back "workload" budget primarily focused on COVID-19 related issues. Preliminary estimates are that the state will face a \$54 billion deficit due to the pandemic. The Legislature is still constitutionally required to pass a balanced budget by June 15th. Once the revenue numbers come in after July 15th there will be another budget bill that will make adjustments as needed.

It should be interesting to see how the legislative process plays out over the next three months.

REPORTS/POSSIBLE ACTION
Communication Only



DONATIONS NEEDED

NON-PERISHABLES AND TOILETRIES:

FALLBROOK FOOD PANTRY
140 N. BRANDON RD. - (760) 728-7608

MON - FRI
8:30AM TO 12PM

FRESH PRODUCE DONATIONS:

FALLBROOK REGIONAL HEALTH DISTRICT
138 S. BRANDON RD. - (760) 731-9187
Please call ahead to ensure someone is there.

MON - WED
9:30AM TO 2PM

**If you are a senior sheltered in place, or know
of one needing groceries, please call the
Foundation for Senior Care: 760-723-7570**

**These organizations are working together to
ensure that our most
at-risk populations receive the food and
supplies they need, while minimizing
contact with the public.**



DISCUSSION/POSSIBLE ACTION

DISCUSSION/POSSIBLE ACTION

Consideration of Resolution No. 429
Annual Statement of Investment
Policy for Fiscal Year 2020-2021

RESOLUTION NO. 429

RESOLUTION OF THE BOARD OF DIRECTORS OF THE FALLBROOK REGIONAL HEALTH DISTRICT APPROVING THE STATEMENT OF INVESTMENT POLICY FOR FISCAL YEAR 2020-2021

WHEREAS, the Board of Directors may approve and adopt a Statement of Investment Policy; and

WHEREAS, the annual Statement of Investment Policy must be reviewed and adopted at a public meeting, the Investment Policy of the Fallbrook Regional Health District shall be as follows:

Section 1 - General Provisions and Objectives

Fallbrook Regional Health District ("District") is a local agency organized and existing pursuant to the California Healthcare District Law (Health & Safety Code Sections 32000, et seq.).

District funds not required for immediate expenditure will be invested in compliance with this policy and the provisions of California Government Code Sections 53600, et seq. Criteria for selecting investments and the absolute order of priority are safety, liquidity, and yield. Investments will be made in a range of instruments and maturity dates to ensure diversification and liquidity of assets in an emergency or when a large cash outlay is necessary. In accordance with California Government Code Section 53607, the authority to invest or reinvest the funds of the District is retained by the Board, with the advice of the Finance Committee.

Section 2 – Prudent Investor Standard

All participants in the investment process shall recognize that the investment portfolio is subject to the prudent investor standard as set forth in California Government Code Section 53600.3 and to public review and evaluation and shall seek to act responsibly as fiduciaries of the public trust. Investments shall be made with the exercise of that degree of judgment and care under circumstances then prevailing which persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation but for investment, considering the preservation of capital, the cash flow needs of the District as well as the income to be derived. In a diversified portfolio, occasional measured losses may be inevitable and must be considered within the context of the overall portfolio's return and the cash flow requirements of the District.

Section 3 – Credit Risk

A. Credit risk is the risk that an issuer or other counter-party to an investment will not fulfill its obligation. Concentration of credit risk is the risk of loss attributed to the magnitude of a District's investment in a single issuer. All participants in the investment

process shall consider aversion to concentration of credit risk by:

1. Limiting investment purchases to those types and amounts permissible by California Government Code § 53601 and Section 6 of this Resolution;
2. Investing no more than twenty-five percent (25%) of the portfolio with one issuer, except as noted in §6 below; and
3. If pursuing a rated investment, investing only in investments with an AA+/A1 or better rating from Standard and Poor's Corporation and AA1/P2 or better from Moody's Investors Service Inc. at the time of purchase.

B. Custodial credit risk is the risk that the District will not be able to recover deposits or the value an investment or collateral securities that are in the possession of an outside party. All participants in the investment process shall consider aversion to custodial credit risk by:

1. Investing no more than twenty-five percent (25%) of the portfolio with one financial institution, with the exception of LAIF, Cal-Trust, the US Treasury, and funds advanced or in trustee accounts for project construction; and
2. If pursuing a deposit, ensuring that all deposits are fully collateralized as required by California Government Code Section 53652, or are insured by the Federal Deposit Insurance Corporation or National Credit Union Administration, and the "Contract for Deposit of Monies" will indicate the type and amount of collateral.

Section 4 – Interest Rate Risk

Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. All participants in the investment process shall consider aversion to interest rate risk by limiting the term remaining to maturity on purchased investments to five years, unless a longer term is permissible within the California Government Code and specifically approved by the Board prior to purchase.

Section 5 - Ethics and Conflict of Interest.

All participants in the investment process shall seek to act responsibly as custodians of the public trust. All officials, officers, and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program or which could impair his/her ability to make impartial investment recommendations and decisions. All officials, officers, and employees involved in the investment process shall adhere to the District's Conflict of Interest Code, which is updated biennially by the Board.

Section 6 – Permissible Investments

The permissible investments and limits on amounts and maturities are listed below:

	Limits	
Investment	% of Investment Portfolio	Maturity
LAIF	75%	N/A
US Treasury bills and notes	75%	Maximum 5 years
Cal-Trust	75%	2 Years
Federal agency obligations	25%	Maximum 5 years
SD County Investment Pool	20%	N/A
Insured CDs	20%	1 year
Savings accounts	25%	N/A

Pursuant to the provisions of California Government Code Section 53601.1, no investment will be made in financial futures or financial option contracts without the prior approval of the Board of Directors. Investments permitted by the California Government Code, but not by this policy, will be made only with prior approval of the Board of Directors.

A thorough investigation of any pool or fund is required prior to investing, and on a continual basis. The purpose of this investigation is to determine the suitability of a pool or fund and evaluate the risk of placing funds with that pool or fund. The investigation

shall, at a minimum, obtain the following information:

A description of interest calculations and how it is distributed, and how gains and losses are distributed;

A description of who may invest in the program, how often, what size deposits and withdrawals are permitted;

A schedule for receiving statements and portfolio listings;

A description of the pool/fund reserves or retained earnings, or whether all income after expenses is distributed to participants; and

A fee schedule which discloses when and how fees are assessed.

§7 – Reporting and Miscellaneous Provisions

Pursuant to California Government Code Sections 53646(b) and 53646(d), a monthly report shall be submitted to the Board of Directors within thirty (30) days following the end of the month covered by the report for review. The report shall include the type of investment, issuer, purchase and maturity dates, rate of interest, dollar amount invested, fund, current market value, and percentage of portfolio. The report shall also state compliance of the portfolio to the statement of the investment policy, or the manner in which the portfolio is not in compliance. The report shall include a statement regarding the ability of the District to meet its expenditure requirements for the next six (6) months.

The Finance Committee shall establish and maintain a system of internal controls to be examined and monitored by the District's independent auditor. The investment policy shall be reviewed annually by the Board to ensure its consistency with applicable state law.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Fallbrook Regional Health District as follows:

The Annual Statement of Investment Policy for Fiscal Year 2020-2021 is hereby approved, and the Finance Committee directed to follow this Statement of Investment Policy in investing funds of the District.

PASSED AND ADOPTED by the Board of Directors of the Fallbrook Regional Health District at a regular meeting held on this 13th day of May 2020, by the following roll

call vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Howard Salmon, Chair
Board of Directors
Fallbrook Regional Health District

ATTEST:

William Leach, Secretary
Board of Directors
Fallbrook Regional Health District

DISCUSSION/POSSIBLE ACTION

Consideration of continued FRHD financial support (\$30,140) to essential nonprofit service partners to assist with COVID-19 efforts.

DISCUSSION/POSSIBLE ACTION
Update on MedPlus Urgent Care Clinic

Update from MedPlus Urgent Care

Telemedicine: data pending, but estimating that 10% of current clients are now Telemedicine

- 1) Telemedicine compliance/capability.
- 2) Purchased weekly ad in Village News to include Telemedicine option.
- 3) Updated outgoing message to include Telemedicine option.
- 4) Telemedicine Banners x 2 ordered and placed on building.
- 5) Telemedicine mass/group text message sent April 14 and then every 2 weeks.
- 6) Telemedicine mass/group email sent April 21 and then every 2 weeks.
- 7) Updated UC Flyers in English & Spanish to include Telemedicine option.
- 8) Distributed 1000 updated flyers in English/Spanish to local pharmacies.
- 9) Plan to disburse additional updated flyers to medical clinics/businesses.



Funding Support Options

- 1) Updated current hours on entrance and window (10a-6p/10a-2p).
- 2) CMS/CARE program Stimulus: \$3,878 direct deposit on 4/17/2020
- 3) SBA US Treasury Stimulus: \$5,000 direct deposit on 5/5/2020
- 4) Paycheck Protection Program: Do not qualify - It does not make financial sense to keep our same urgent care hours and staffing with over a 60% drop in volume. This would simply cause our urgent care to accumulate debt which would not help with patient care. Was not an option as hours and staff were reduced prior to submitting the PPP application.
- 5) Researching the Pros/Cons of non-profit status for UC with attorney.

Conference call with D Jacobs/S Conklin for FRHD Wellness Center Planning

1. on 5/6/2020 in regards to community medical needs/support.

Starting to refurbish dilapidated aspects of building.