

**FALLBROOK REGIONAL HEALTH DISTRICT
REGULAR BOARD MEETING**
Wednesday, February 8, 2017, 6:00 p.m.
Fallbrook Public Utilities District, 990 E. Mission Rd., Fallbrook

MINUTES

A. CALL MEETING TO ORDER – PLEDGE OF ALLEGIANCE

President Gordon Tinker called the meeting to order at 6:03 p.m.
Board members present: Directors Abbott, Leach, Mroz, Salmon and Tinker.
Also present: Executive Director Bobbi Palmer, Legal Counsel Blaise Jackson and Accountant Kathy Bogle.

President Tinker led the Pledge of Allegiance.

B. ADDITIONS TO AGENDA

There were no additions to the Agenda. Counsel noted that item 12 on the Agenda was erroneously included and that there was no Potential Litigation matter for discussion at the meeting.

C. BOARD MEMBER AND PUBLIC COMMENTS

Director Salmon said since he was unable to attend the last meeting he wanted to comment that he had met with Dr. Kimes of A+ Urgent Care and developed a data reporting process. It appears that an average of another five patients per day should be adequate for them to sustain their services.

President Tinker said a Request to Speak card had been completed by a woman who was unable to stay for the meeting; however, she wanted to suggest that the building previously used by Fallbrook Hospital be considered for use as a homeless shelter. President Tinker said the Fallbrook Hospital property would be discussed further under Closed Session.

D. PRESENTATIONS

D1. Jake Enriquez, District Manager, County of San Diego Parks and Recreation
President Tinker invited Jake Enriquez to the podium to provide his presentation. He said the County of San Diego Parks and Recreation manages two parks in the Fallbrook area. He said a project is planned for Live Oak Park. Approximately 16 years ago, Fallbrook Healthcare District sponsored a project at the park with 12 stations devoted to stretching, flexibility, passive movement and walking around the park. He thanked the District for having provided the park with these stations and noted they were regularly in use. It is now time to replace these stations. Under the Live Well initiative, the County plans to replace these stations and provide a healthy, safe system of metal, all weather, and articulating and full movement fitness station. A major component includes ADA accessibility and therefor has been conceptualized as one area in the park, rather than several separate stations. He said this project is in the conceptual stage and is a capital project. He invited Fallbrook Regional Health District to participate in this project. This project will need final approval from the S.D. County Board of Supervisors. Director Abbott suggested blending the nature of the station into the character of the Park. Director Mroz suggested taking into consideration that many residents walk with their dogs in the park. Mr. Enriquez will return to address the Board of Directors with additional information at a future meeting.

- D2. Erica Holloway, Galvanized Strategies, Fallbrook Regional Health District Community Engagement Services
Erica Holloway provided an update regarding her community engagement services. She reviewed her work with the Advisory Committee. She said the committee had been given statistics regarding which services were provided by Fallbrook Hospital and the percentages of each prior to its closure. They were somewhat surprised to learn that OB services had the highest percentage. She reported that the District has granted 271 Community Health Contracts (formerly referred to as grants) since its inception. Community Health Contracts served more than 75,500 in the contract year 2016-2017. Advisory Committee members have been provided this data in an effort to share the importance of the role and relevance of Fallbrook Regional Health District. As our ambassadors, they can share this information within our communities. In addition, Erica has issued multiple press releases throughout the state sharing the activities and goals of the District with newspapers and organizations such as the Association of California Healthcare District (ACHD) and the California Special Districts Association (CSDA).

E. CONSENT ITEMS

- E1. Minutes of January 4, 2017 Finance Committee Meeting
E2. Minutes of January 11, 2017 Regular Board Meeting
E3. Approval of December 2016 Financial Statements
Action: It was moved by Director Salmon, seconded by Director Abbott to approve the Consent Items as presented. Motion carried (5-0).

F. REPORTS

- F1. Finance Committee – Committee of the Whole, Chair: Director Mroz
Finance Committee Chair Barbara Mroz provided the Treasurer's Report noting that the information was for the six-month period ending December 31, 2016. All financial reports were found to be in order. A variance was noted under expense for consultant fees. This was due to the contracting with a community engagement firm. The efforts of this company have led to our District having a higher profile and a new name. LAIF and Cal-Trust accounts were sound and in good order with little or no growth. An RFP was generated to secure an investment broker to deal with future investments with greater return for the District.
A review of the six-month profit and loss actual vs. current budget showed few variances. The current gross budget shows \$726,523. The budget created was \$812,187 with a variance of (85,644). This is due to being under budget, placing the District in a strong position for being conservative.
In review of Property Tax Revenues, it was noted the December tax revenue was considerably higher than past months being \$600,065.52 bringing our total tax revenue to \$724,798.79. It is normal for larger tax revenues to appear in April and December.
There were no recommendations from the Finance Committee to the full Board.
- F2. Gov't/Public Relations/Community Relations Committee – Directors Salmon and Tinker
Director Salmon said he attends an informal meeting of the unincorporated areas of the governmental affairs committee. On the agenda at the last meeting was the opportunity for him to discuss the RFP for urgent care services. He said he brought them up to date on the matter.
He said the Advocacy Committee for ACHD met last month. Beach Cities Healthcare District has proposed that the State approve design/build for their community (which also does not run a hospital) for assisted living facilities. The ACHD Board was asked to support this matter. He said however this plays out for Beach Cities might have an impact on whatever plan we might propose for use of the building that previously housed Fallbrook Hospital.
- F3. Facilities/Strategic Planning Committee – Directors Abbott and Salmon

Director Salmon said he has discussed scheduling a meeting of this committee and he would like to learn more about what LYFT and UBER have done in the way of transportation for health services in other communities.

F4. Executive Director – Bobbi Palmer

Executive Director Bobbi Palmer said a team consisting of a resident, board member, community advocate and herself had visited Olivewood Garden and Learning Center located in National City. It is nationally recognized as a garden and center that serves the needs of San Diego. She said our goal is to create a sub-committee within the Community Collaborative for Health & Wellness (CCH&W) to develop a similar program in our community.

A celebration of the District's new name and 1st Wellness Walk took place on February 1st. Board Chair Gordon Tinker, Treasurer Barbara Mroz and representatives from both Senator Anderson's office and Assembly member Waldron's office were in attendance. The legislative representatives presented certificates of recognition. Pedometers were given to walkers participating in the event. Approximately 30 participants walked 6,500 steps each for a total of 195,000 steps. The Village News was invited to take photos for an upcoming article.

F5. General Counsel – Blaise Jackson

Legal Counsel said his comments would be confined to Discussion/Action Items and Closed Session.

G. DISCUSSION/ACTION ITEMS

G1. Fallbrook Regional Health District New Logo

Discussion: With the recent name change for the District, three options for a new logo were presented to the members of the Board. Discussion ensued. (See attached)

Action: It was moved by Director Abbott, seconded by Director Leach to approve option #3, with the provision that the top line (Fallbrook Regional) be bolded. Motion carried 4-1, (Director Salmon voted no).

G2. District Electronic Mail Communications and Retention Policy

Discussion: President Tinker said many public agencies have discussed the matter of personal e-mails on personal computers fall under Public Records Act. Blaise Jackson said he had brought the policy to the last meeting and was asked to revise the policy to include retention information. Section 2.3 now addresses retention. All Board members were reminded to use the fallbrookhealth.org e-mail associated with the new domain.

Action: Director Salmon moved and Director Abbott seconded to approve the Electronic Mail Communications and Retention Policy as presented. Motion carried unanimously.

H. ITEMS FOR SUBSEQUENT MEETINGS

H1. Other Director/Staff discussion items

H1a. Item(s) for future board agendas

There were no recommendations.

H1b. Announcements of upcoming events:

- Community Collaborative for Health & Wellness Committee (CCHW) meeting – Tuesday, February 21, 2017, 9:00-10:30am, Fallbrook Public Utility District Board Room
- CSDA Special District Leadership Academy – February 26 to March 1, 2017, La Jolla
- NCCCHI meeting – 1st Wednesday, March 1, 2017, 2:00-3:00pm at the Fallbrook Family Health Center, •
Finance Committee meeting – 1st Wednesday, March 1, 2017, 5:00-6:00pm
Fallbrook Healthcare District Board Room

- Woman of Wellness – Thursday, March 2, 2017, 6pm – Fallbrook Library
- ACHD Annual Legislative Day, April 3-4, 2017, Sacramento
- CSDA Special District's Legislative Day, May 16-17, 2017, Sacramento

H2. Next Regular Board meeting – Wednesday, March 8, 2017, Fallbrook Public Utility District Board Room

I. CLOSED SESSION

- I1. CONFERENCE WITH REAL ESTATE NEGOTIATOR REGARDING SALE OF REAL PROPERTY PER GOVT CODE 54956.8 -Conference shall include Price and Terms.
District Negotiator: Travis Ives
APN #s 105-811-01 and 103-246-51. (Former Hospital Property – 624 Elder Street/138 Brandon Road)"

The Board adjourned to Closed Session at 7:07 p.m. and Director Abbott recused himself and left the meeting.

J. RETURN TO OPEN SESSION

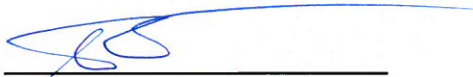
The Board reconvened into Open Session at 7:34 p.m. with no action taken.

K. ADJOURNMENT

There being no further business, the meeting was adjourned at 7:34 p.m.



Gordon Tinker, President



Stephen Abbott, Secretary