



**MINUTES
FACILITIES COMMITTEE**

Monday, September 26, 2022 at 12:00 P.M.
Virtual and In-Person at Administrative Office
1st Floor Community Room, 138 S. Brandon Rd., Fallbrook

In accordance with California Government Code Section 54953 teleconferencing was used for this meeting. Board members, staff and members of the public were able to participate by webinar and members of the public were also able to participate by telephone

1. Call to Order/Roll Call
Committee Chair Barbara Mroz called meeting to order at 12:00 p.m.
In attendance: Committee Members Barbara Mroz and Stephanie Ortiz. CEO Rachel Mason, Executive Assistant Linda Bannerman, Administrative Officer Judith Oswald, and Property Manager Roy Moosa.
2. Public Comments - Announcement
None.
3. Discussion Items
 - a. Construction Management (CM) Proposals
CEO Rachel Mason stated that we received two Construction Management proposals, but they were unable to provide cost estimates due to only having concept designs. Taylor Design will be providing more complete cost estimates in mid-October. Upon Board approval of the cost estimates, Taylor Design will provide us with more detailed design drawings that will allow the construction management firms to provide more detailed bids. We will reopen the RFP window and reset the timeline for the Construction Management Proposals.
4. Update from Wellness Center Administrator
CEO Rachel Mason provided updates on repairs occurring to the facilities at the Community Health and Wellness Center
5. Update from Property Manager
Property Manager Roy Moosa indicated there is nothing to note.
6. Board comments and future agenda items
None.
7. Adjournment
There being no further business, the meeting was adjourned at 12:27 p.m.

Barbara Mroz, Chair

Board Secretary/Clerk